



236 Third Street
Greenport, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
CHARLENE KAGEL, CPA
Ext. 217

VILLAGE ADMINISTRATOR
DAVID ABATELLI
Ext. 209

**UTILITIES DISTRICT
SUPERINTENDENT**
JOHN W. NAYLOR, JR., P.E.
Ext. 202

Board of Trustees
2013 Organizational Meeting
April 4, 2013 at 6:00 PM
Old Schoolhouse Building
Front and First Streets
Greenport, NY, 11944

AGENDA

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Moment of Silence**
- IV. Mayor's Address to the Public**
- V. Presentation by Dave Berson**
- VI. Resolutions**

Resolutions approving appointment of officers and officials, and resolution authorizing officers and employees of the Village to attend conferences and seminars

Resolution to appoint all Committee Members

Resolution designating official Village banks, depositories, newspapers and radio stations

Resolution determining cost of bonding Village officers to be a Village expense

Resolution authorizing and setting rate of mileage reimbursement for Village officers and employees

Resolution designating Village auditors

Resolution authorizing payment of certain claims prior to audit

Resolution adopting the Village Fiscal Policies

Resolution adopting Roberts Rules of Order as the official procedure of the Board

PLEDGE OF ALLEGIANCE**MOMENT OF SILENCE FOR DEPARTED VILLAGE RESIDENTS**

- 1. Motion to accept the agenda as printed.**

- 2. Mayor to appoint Trustee George Hubbard, Jr., as Deputy Mayor for a term of one (1) year.**

- 3. Mayor to appoint Sylvia Lazzari Pirillo as Village Clerk, for a term of one (1) year.**

- 4. Mayor to appoint Charlene Kagel as Village Treasurer, for a term of one (1) year.**

- 5. Mayor to appoint David Abatelli as Village Administrator for a term of one (1) year.**

- 6. Mayor to appoint Joseph W. Prokop, Esq., as Village Attorney, at the rate of \$175.00 per hour, for a term of one (1) year.**

- 7. Mayor to appoint Jeanmarie Oddon as Deputy Village Clerk, for a term of one (1) year.**

- 8. Motion to appoint Robert W. Brandt, Jr., as Deputy Village Treasurer, for a term of one (1) year.**

9. Motion to appoint the following, for a term of one (1) year:

Freedom of Information Officer:	Sylvia Lazzari Pirillo
Freedom of Information Appeal Officer:	Joseph W. Prokop
Village Registrar:	Jeanmarie Oddon
Deputy Village Registrar:	Sylvia Lazzari Pirillo

10. Motion to appoint the following officers and liaisons, for a term of one (1) year.

Affirmative Action Officer and MBE/WBE Compliance Officer:
Trustee Mary Bess Phillips

Emergency Management Officers:
Mayor David Nyce and Deputy Mayor George Hubbard, Jr.

Liaison to Clerk's Office:
Trustee Mary Bess Phillips

Liaison to Road and Sidewalk Infrastructure:
Trustee George Hubbard, Jr.

Liaison to Recreation Department and Parks:
Trustee David Murray

Liaison to Economic Development:
Trustee Julia Robins

Liaison to Utilities Department:
Mayor David Nyce

11. Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with the regulations of the New York State Comptroller's Office.**12. Motion to authorize Mayor David Nyce or Utilities District Superintendent John (Jack) W. Naylor, Jr., to cast one (1) vote on each transaction brought before NYAPP.****13. Motion to re-appoint Sister Margaret Smyth as the Village Liaison to the Latin-American community, for a term of one (1) year.**

- 14. Motion to appoint the following as Village Historians, for a term of one (1) year.**

Thomas Monsell
Carlos DeJesus
Robert White

- 15. Motion to appoint to the Business Improvement District as follows:**

Caroline Waloski, as Treasurer's appointment to the Village of Greenport BID, Richard Vandenburg, as Mayoral appointment, and Mayor David Nyce as Board appointment; all for a term of one (1) year.

- 16. Motion to appoint Trustee Mary Bess Phillips, and Trustee Julia Robins to the Village of Greenport Audit Committee, for a term of one (1) year.**

- 17. Motion to appoint Trustee Mary Bess Phillips, and Trustee David Murray to the Village of Greenport Code Committee, for a term of one (1) year, as well as: Doug Moore as Chair of the Zoning Board of Appeals, Linnea Atkinson-Loveless as Chair of the Planning Board, Frank Uellendahl as Chair of the Historical Preservation Commission, and Peter Clarke as President of the Business Improvement District.**

- 18. Motion to accept with regret the resignation of Julia Robins from the Village of Greenport Planning Board, effective April 1, 2013.**

- 19. Motion to re-appoint Linnea Atkinson-Loveless as Chairperson of the Village of Greenport Planning Board, for a term of one (1) year.**

- 20. Motion to re-appoint Peter Jauquet to the Village of Greenport Planning Board for a term to expire on March 31, 2018.**
- 21. Motion to re-appoint Doug Moore as Chairperson of the Village of Greenport Zoning Board of Appeals, for a term of one (1) year.**
- 22. Motion to re-appoint David Corwin to the Village of Greenport Zoning Board of Appeals, for a term to expire on March 31, 2018.**
- 23. Motion to re-appoint Caroline Waloski to the Village of Greenport Historic Preservation Commission, for a term to expire on March 31, 2018.**
- 24. Motion to re-appoint Frank Uellendahl as Chairperson of the Village of Greenport Historic Preservation Commission, for a term of one (1) year.**
- 25. Motion to appoint the following to the Village of Greenport Conservation Advisory Council, for a term of one (1) year:**
- David Abatelli
Michael Acebo
Jeff Goubeaud
David Corwin
John Saladino
- 26. Motion to re-appoint Tina Finne as Chairperson of the Village of Greenport Housing Authority, for a term of one (1) year.**
- 27. Motion to re-appoint Scott Mangham to the Village of Greenport Housing Authority, for a term to expire on April 1, 2018.**

28. Motion to appoint Robert Feger or Mike Domino as liaison to the Southold Town Transportation Commission, for a term of one (1) year.

29. Motion to appoint David Abatelli as Village Liaison to the Ad-Hoc committees, for a term of one (1) year.

30. Motion to appoint the following to the Village of Greenport Greenhill Cemetery Committee, for a term of one (1) year:

George Hubbard, Jr., as Liaison
David Abatelli
Barbara Davidson (Chairperson)
Gail Horton
Robert Staples

31. Motion to appoint the following the Village of Greenport Tree Committee, for a term of one (1) year:

George Hubbard, Jr., as Liaison
John Quinlan (Chairperson)
Jack Weiskott
Lillian White
Jane Ratsey Williams
Denise Rathbun
Polly Dixon

32. Motion to appoint the following to the Village of Greenport Improvement Committee, for a term of one (1) year:

Mary Bess Phillips, as Liaison
Tom Payne (Chairperson)
Francis Dubois
Carol Wilder
Lisa Richland

33. Motion to appoint the following to the Village of Greenport Carousel Committee, for a term of one (1) year:

Mary Bess Phillips, as Liaison
Victor Brown
Patrick Lofthouse
Marjory Stevens
Robert Wissman

34. Motion to appoint the following to the Village of Greenport Dancing in the Park Committee, for a term of one (1) year:

David Murray, as Liaison
Kathleen Becker
Diane Mulvaney
Lily Dougherty-Johnson
Rosemary Skabelkas

35. Motion to name the official depositories for the Village of Greenport as follows:

Capital One
Chase Bank
Bridgehampton National Bank
Suffolk County National Bank

36. Motion to designate the following as the official radio stations for the Village of Greenport:

WBAZ
WLNG
WPPB
WPKN

37. Motion to designate the following official newspapers for legal notices:

The Suffolk Times
Newsday

- 38. Motion that the bonding of the Village of Greenport Officers be considered a Village expense.**
- 39. Motion to reimburse the mileage expense based on the then current IRS rate (presently at 56.5 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Greenport.**
- 40. Motion to designate Bollam, Sheedy, Torani and Company as the Village of Greenport auditors.**
- 41. Motion to authorize the payment of certain claims prior to the audit.**
- 42. Motion to ratify the continued adherence to the following fiscal policies:**
- Village of Greenport Procurement Policy
 - Village of Greenport Fund Balance Policy
 - Village of Greenport Debt Reserve Policy
 - Village of Greenport Investment Policy
- 43. Motion to ratify the continued adherence to any/all Village policies as adopted.**
- 44. Motion to adopt Roberts Rules of Order and any/all pertinent rules as adopted by the Village of Greenport Board of Trustees as the official rules and procedures for Village Board of Trustees meetings.**
- 45. Motion to accept the established procedures for the setting and notification of a special meeting of the Village of Greenport Board of Trustees.**

46. Motion to waive the requirement of posting an undertaking by the Mayor or Trustees.

47. Motion to schedule the Village of Greenport Board of Trustees meetings as follows, to be held at Third Street Firehouse:

Work Session: The third Monday of each month, commencing at 6 p.m.

Regular Session: The fourth Monday of each month, commencing at 6 p.m.; with the following changes:

- Tuesday, May 28, 2013: Board regular meeting in observance of Memorial Day.
- Tuesday, January 21, 2014: Board work session meeting in observance of Martin Luther King Day.
- Tuesday, February 18, 2014: Board work session meeting in observance of Presidents Day.

48. Motion to set the date of the 2014 Organizational Meeting, to be held on Thursday, the 3rd of April, 2014 at 6:00 p.m.

49. Motion to adjourn.