1. Informational Update:

**VOUCHER/HAP PROGRAM**

a) 9 recertifications and 2 interims were performed for March 2020.

b) 1 voucher holder leased up and moved in March 1st.

c) Currently, there are 81 participants.

March 2020 Monthly Expenses (see attached):

Total Expenses $0.00

**COMMUNITY DEVELOPMENT**

March 2020 Monthly Expenses (see attached):

- **213 Center Street**
  - Beginning Balance 02/01/2020 $
  - Total Expenses $
  - Ending Balance $

- **278 Second Street**
  - Beginning Balance 02/01/2020 $
  - Total Expenses $
  - Ending Balance $

2020 Projected Income:

- **278 2nd St, Unit # 1** $1,375.00
- **278 2nd St, Unit # 2** $1,200.00
- **278 2nd St, Unit # 3** $1,200.00
- **213 Center St** $1,200.00

Total Expected Revenue $4,975.00
2. Resolutions:
   a) MOTION – to approve the minutes of the January 28, 2020 Board Meeting.
   b) MOTION – to approve projected accounts payable for March 2020 for the Housing Authority totaling $.
   c) MOTION – to approve projected accounts payable for March 2020 for 213 Center Street totaling $.
   d) MOTION – to approve projected accounts payable for March 2020 for 278 2nd Street totaling $.

3. Next meeting will be held on Tuesday, March 31, 2020 at 5:00pm.

4. Motion to adjourn.
MINUTES 1/28/2020

The regular monthly meeting was held on Tuesday, January 28, 2020.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin and Asha Gallacher. Meeting was called to order by Board Member Tina Finne at 5:03 pm.

1. Section 8 Housing Update:

   a) 6 recertifications and 3 interims were performed for January 2020.
   b) 8 recertifications and 10 interims were performed for February 2020.
   c) 1 voucher holder leased up and moved in January 1st. 1 participant ported to Brookhaven. 1 participant passed away. 2 new vouchers were issued.
   d) Currently, there are 81 participants.
   e) Asha Gallacher submitted the 5 Year Plan to Suffolk County on January 15, 2020.
   f) Asha Gallacher submitted the audited FASS with the help of BST auditor, Jonathan Gibbs.

2. Community Development:

   a) Ms. Stewart will also be working on drafting a new residential lease for 278 2nd Street to reflect the new tenant landlord laws that were enacted last year.

3. Resolutions:

   a) MOTION – was made to approve the minutes of the November 19, 2019 Board Meeting. Tina Finne made motion; Marilyn Corwin carried.
   b) MOTION – was made to approve the minutes of the January 7, 2020 Board Meeting. Tina Finne made motion; Karen Jimenez carried.
   c) MOTION – was made to ratify accounts payable for January 2020 for the Housing Authority totaling $94,037.08. Tina Finne made motion; Marilyn Corwin carried.
   d) MOTION – was made to ratify accounts payable for January 2020 for 213 Center Street totaling $3,697.05. Tina Finne made motion; Karen Jimenez carried.
   e) MOTION – was made to ratify accounts payable for January 2020 for 278 2nd Street totaling $9,863.85. Tina Finne made motion; Marilyn Corwin carried.
   f) MOTION – was made to approve projected accounts payable for February 2020 for the Housing Authority totaling $91,974.64. Tina Finne made motion; Karen Jimenez carried.
   g) MOTION – was made to approve projected accounts payable for February 2020 for 213 Center Street totaling $562.12. Tina Finne made motion; Marilyn Corwin carried.
   h) MOTION – was made to approve projected accounts payable for February 2020 for 278 2nd Street totaling $4,485.60. Tina Finne made motion; Karen Jimenez carried.
i) MOTION – was made to approve rental increases to 278 2nd Street and 213 Center Street units. Notification to the tenants and landlords will be sent after consultation with HA Atty to verify compliance with new NYS landlord/tenant laws.

Tina Finne made motion to adjourn, second by Marilyn Corwin. Motion carried. Meeting adjourned at 5:33 pm.

Respectfully submitted by: Tina Finne, Board Chairperson