

AGENDA  
HOUSING AUTHORITY BOARD REGULAR MEETING  
February 25, 2020

**1. Informational Update:**

**VOUCHER/HAP PROGRAM**

- a) 9 recertifications and 2 interims were performed for March 2020.
- b) 1 voucher holder leased up and moved in March 1<sup>st</sup>.
- c) Currently, there are 81 participants.

March 2020 Monthly Expenses (see attached):

Total Expenses **\$0.00**

**COMMUNITY DEVELOPMENT**

March 2020 Monthly Expenses (see attached):

213 Center Street	
Beginning Balance 02/01/2020	\$
Total Expenses	\$
Ending Balance	\$

278 Second Street	
Beginning Balance 02/01/2020	\$
Total Expenses	\$
Ending Balance	\$

2020 Projected Income:

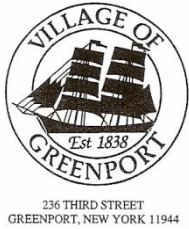
278 2 <sup>nd</sup> St, Unit # 1	\$1,375.00
278 2 <sup>nd</sup> St, Unit # 2	\$1,200.00
278 2 <sup>nd</sup> St, Unit # 3	\$1,200.00
213 Center St	\$1,200.00
Total Expected Revenue	<b>\$4,975.00</b>

## **2. Resolutions:**

- a) MOTION – to approve the minutes of the January 28, 2020 Board Meeting.
- b) MOTION – to approve projected accounts payable for March 2020 for the Housing Authority totaling \$.
- c) MOTION – to approve projected accounts payable for March 2020 for 213 Center Street totaling \$.
- d) MOTION – to approve projected accounts payable for March 2020 for 278 2<sup>nd</sup> Street totaling \$.

**3.** Next meeting will be held on Tuesday, March 31, 2020 at 5:00pm.

**4.** Motion to adjourn.



## Village of Greenport Housing Authority Regular Board Meeting

### **MINUTES 1/28/2020**

The regular monthly meeting was held on Tuesday, January 28, 2020.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin and Asha Gallacher. Meeting was called to order by Board Member Tina Finne at 5:03 pm.

#### **1. Section 8 Housing Update:**

- a) 6 recertifications and 3 interims were performed for January 2020.
- b) 8 recertifications and 10 interims were performed for February 2020.
- c) 1 voucher holder leased up and moved in January 1st. 1 participant ported to Brookhaven. 1 participant passed away. 2 new vouchers were issued.
- d) Currently, there are 81 participants.
- e) Asha Gallacher submitted the 5 Year Plan to Suffolk County on January 15, 2020.
- f) Asha Gallacher submitted the audited FASS with the help of BST auditor, Jonathan Gibbs.

#### **2. Community Development:**

- a) Ms. Stewart will also be working on drafting a new residential lease for 278 2nd Street to reflect the new tenant landlord laws that were enacted last year.

#### **3. Resolutions:**

- a) MOTION – was made to approve the minutes of the November 19, 2019 Board Meeting. Tina Finne made motion; Marilyn Corwin carried.
- b) MOTION – was made to approve the minutes of the January 7, 2020 Board Meeting. Tina Finne made motion; Karen Jimenez carried.
- c) MOTION – was made to ratify accounts payable for January 2020 for the Housing Authority totaling \$94,037.08. Tina Finne made motion; Marilyn Corwin carried.
- d) MOTION – was made to ratify accounts payable for January 2020 for 213 Center Street totaling \$3,697.05. Tina Finne made motion; Karen Jimenez carried.
- e) MOTION – was made to ratify accounts payable for January 2020 for 278 2nd Street totaling \$9,863.85. Tina Finne made motion; Marilyn Corwin carried.
- f) MOTION – was made to approve projected accounts payable for February 2020 for the Housing Authority totaling \$91,974.64. Tina Finne made motion; Karen Jimenez carried.
- g) MOTION – was made to approve projected accounts payable for February 2020 for 213 Center Street totaling \$562.12. Tina Finne made motion; Marilyn Corwin carried.
- h) MOTION – was made to approve projected accounts payable for February 2020 for 278 2nd Street totaling \$4,485.60. Tina Finne made motion; Karen Jimenez carried.

- i) MOTION – was made to approve rental increases to 278 2<sup>nd</sup> Street and 213 Center Street units. Notification to the tenants and landlords will be sent after consultation with HA Atty to verify compliance with new NYS landlord/tenant laws.

Tina Finne made motion to adjourn, second by Marilyn Corwin. Motion carried. Meeting adjourned at 5:33 pm.

Respectfully submitted by: Tina Finne, Board Chairperson