

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
January 29, 2019

1. Informational Update:

HOUSING _____

- a) 4 recertifications and 6 interims were performed for January 2019.
- b) 6 recertifications and 6 interims were performed for February 2019.
- c) In December, 2 families gave up their voucher because they could not find housing or afford realtor fees.
- d) 2 vouchers were issued in January. One family will lease in place for February 1st. One family found housing and will lease up March 1st.
- e) There is one family searching for housing.

Voucher Program February 2019 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (vouchers)	\$0.00
OFFICE/MILEAGE EXPENSES	\$
ATTY FEES	\$
PORT FEES	\$0.00
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMPL BENES)	\$
TOTAL	\$

COMMUNITY DEVELOPMENT _____

- a) Estimates are being collected to replace the basement door and seal some holes in the cement at 278 2nd Street.

Community Development

February 2019 PROJECTED MONTHLY EXPENSES

213 Center Street

Beginning Balance 02/01/19	\$51,390.25
Village Electric	\$67.92
Village Water	\$54.36
	\$
CF Van Duzer	\$415.34
HA Salary Reimb FY 2018	\$2,734.31
TOTAL EXPENSES	\$
Approx Ending Balance	\$

278 2nd Street

Beginning Balance 02/01/19	\$44,707.50
Payment for 278 2 nd St	\$1,000.00
Electric	\$26.96
Water	\$97.87
Mattituck Enviro Srvs	\$28.75
Van Etten Plumbing	\$166.80
Hands Fuel Co.	\$448.36
Pine Oaks Landscaping	\$265.00
HA Salary Reimb FY 2018	\$8,202.94
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1350.00
278 # 2	\$1125.00
278 # 3	\$1175.00
213 Center	\$1125.00
TOTAL	\$4,775.00

2. Resolutions:

- a) MOTION – to approve the minutes of the December 4, 2018 Board Meeting.
- b) MOTION – to ratify accounts payable for January 2019 for the Housing Authority totaling \$90,047.43.
- c) MOTION – to ratify accounts payable for January 2019 for 213 Center Street totaling \$3,836.19.
- d) MOTION – to ratify accounts payable for January 2019 for 278 2nd Street totaling \$8,172.96.

3. Next meeting will be held on Tuesday, February 26, 2019 at 5:00pm.

4. Motion to adjourn.



236 THIRD STREET
GREENPORT, NEW YORK 11944

Village of Greenport Housing Authority Regular Board Meeting

MINUTES 12/04/2018

The regular monthly meeting was held on Tuesday, December 4, 2018.

Those present were: Tina Finne, Karen Jimenez, Christopher North, Marilyn Corwin, Robert Brandt and Asha Gallacher. Meeting was called to order by Board Chairperson Tina Finne at 5:05 pm.

1. Section 8 Housing Update:

- a) 8 recertifications and 2 interims were performed for December 2018.
- b) 2 families found housing and are leasing 12/15/18.
- c) There are 4 families searching for housing.
- d) No meeting will be held for December 2018 due to the Christmas holiday.

2. Community Development:

- a) Annual Winterization service for the fire suppression system for 278 2nd Street was performed 10/25/18.

3. Resolutions:

- e) MOTION – was made to approve the minutes of the October 30, 2018 Board Meeting. Tina Finne made motion, Marilyn Corwin carried.
- f) MOTION – was made to ratify accounts payable for December 2018 for the Housing Authority totaling \$85,684.98. Tina Finne made motion, Marilyn Corwin carried.
- g) MOTION – was made to ratify accounts payable for December 2018 for 213 Center Street totaling \$300.73. Tina Finne made motion, Christopher North carried.
- h) MOTION – was made to ratify accounts payable for December 2018 for 278 2nd Street totaling \$2,354.36. Tina Finne made motion, Karen Jimenez carried.
- i) MOTION – was made to adopt the Civil Rights Certification for the 2019 year in accordance with the Qualified PHA Annual Plan submission requirements. Tina Finne made motion, Marilyn Corwin carried.
- j) MOTION – was made to authorize the Housing Authority to hire an investigator for a housing matter. Tina Finne made motion, Marilyn Corwin carried.

Tina Finne made motion to adjourn, second by Christopher North. Motion carried. Meeting adjourned at 5:41 pm.

Respectfully submitted by: Tina Finne, Board Chairperson