

AGENDA  
HOUSING AUTHORITY BOARD REGULAR MEETING  
March 29, 2016

**1. Informational Update:**

HOUSING

- a) 6 recertifications and 2 interims were performed.
- b) 1 current voucher holder is looking for housing.
- c) 2 new vouchers were issued, one leased as of 4/1/2016.
- d) HUD Quality Control Study for correct rental calculations and tenant eligibility was conducted on 3/8/16.
- e) Current April 2016 Expenses are: \$73,847.62.

Voucher Program April 2016 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (80 Units)	\$66,590.00
OFFICE EXPENSES	\$20.25
ATTY FEES	\$0.00
PORT FEES	\$63.90
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$7,173.47
<b>TOTAL</b>	<b>\$73,847.62</b>

COMMUNITY DEVELOPMENT

- a) Current March Expenses are (see below):

Community Development April 2016 PROJECTED MONTHLY EXPENSES

213 Center Street

Beginning Balance 3/1/16	\$41,998.45
Village Electric	\$49.81
Village Water	\$
CF Van Duzer	\$299.80
Salary Reimb	\$142.80
<b>TOTAL EXPENSES</b>	<b>\$545.57</b>
Approx Ending Balance	\$41,452.88

Rental Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
<b>TOTAL</b>	<b>\$4,615.00</b>

278 2<sup>nd</sup> Street

Beginning Balance 3/1/16	\$54,990.16
Payment for 278 2 <sup>nd</sup> St	\$1,000.00
Electric	\$17.30
Water	\$53.16
Hands Fuel Co	\$307.48
Admin Fee Deficit to HA	\$
Salary	\$428.40
<b>TOTAL EXPENSES</b>	<b>\$1,806.34</b>
Approx Ending Balance	\$53,183.82

**2. Resolutions:**

- a) MOTION – to approve minutes February 23, 2016.
- b) MOTION – to ratify HA accounts payable for March 2016 totaling \$78,620.59.
- c) MOTION – to ratify 278 accounts payable for March 2016 totaling \$4,826.23.
- d) MOTION – to ratify 213 Center St accounts payable for March 2016 \$413.25.

**3.** Next meeting date: **Tuesday, April 31, 2016** at 5:00 PM.

**4.** Motion to adjourn.



## Village of Greenport Housing Authority Regular Board Meeting

### **MINUTES 2/23/2016**

The regular monthly meeting was held on Tuesday, February 23, 2016.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin, Valerie Shelby Robert Brandt and Asha Gallacher.

Meeting was called to order by Chairperson Tina Finne at 5:00 pm.

#### **1. Section 8 Housing Update:**

- a) 7 recertifications and 3 interims were performed. There are a couple more pending according to Asha.
- b) 2 current vouchers moved into new units as of 03/01/2016.
- c) 1 new voucher leased in place as of 03/01/2016.
- d) #20VC passed inspection and a new HAP contract was written 02/01/2016. Because there was no contract in place we do not owe any back rent to the landlord.
- e) Fair Hearing Officer rendered a decision to allow #15 HAP to keep their voucher, but the participant must sign a Letter of Understanding which details specific conditions in order to remain on the program.
- f) Since this meeting falls early in the month the monthly expenditures have not been finalized. We will ratify at next meeting.

#### **2. Community Development:**

- a) Since this meeting falls early in the month the monthly expenditures have not been finalized. We will ratify at the next meeting.

#### **3. Resolutions:**

- a) Motion was made by Tina Finne to approve minutes of January 26, 2015 and second by Valerie Shelby. Motion carried.

Tina Finne made motion to adjourn second by Karen Jimenez. Motion carried.

Meeting adjourned at 5:19 pm

Respectfully submitted by: Marilyn Corwin. Secretary