

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
June 26, 2018

1. Informational Update:

HOUSING_____

- a) 5 recertifications and 9 interims were performed for June 2018.
- b) 1 participant passed away. 2 vouchers holders found units and leased up for 6/2018.
- c) 1 voucher was issued to a new family. There are 2 families still searching for housing.
- d) May and June 2018 HAP Disbursements fell short of total expenditures. Asha Gallacher had to request shortfall funds. There are still 2 outstanding checks that need to be paid, but cannot be; due to lack of funds.

Voucher Program

June 2018 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (80 Units)	\$
OFFICE/MILEAGE EXPENSES	\$
ATTY FEES	\$0.00
AUDITOR FEES	\$0.00
PORT FEES	\$127.16
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMPL BENES)	\$7,714.86
TOTAL	\$

COMMUNITY DEVELOPMENT_____

- a) .

Community Development

June 2018 PROJECTED MONTHLY EXPENSES

213 Center Street

Beginning Balance 06/01/18	\$51,254.99
Village Electric	\$74.08
Village Water	\$57.12
Kolb Service Corp	\$876.29
VanEtten Plumbing	\$480.00
Salary Reimb	\$151.20
TOTAL EXPENSES	\$
Approx Ending Balance	\$

278 2nd Street

Beginning Balance 06/01/18	\$42,579.53
Payment for 278 2 nd St	\$1,000.00
Electric	\$17.08
Water	\$123.19
	\$
HA Admin Supplemental	\$
Asha Gallacher	\$9.74
Pine Oaks Landscaping	\$150.00
Salary Reimb	\$453.60
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1350.00
278 # 2	\$1125.00
278 # 3	\$1175.00
213 Center	\$1125.00
TOTAL	\$4,775.00

2. Resolutions:

- a) MOTION – to approve a General Maintenance Agreement between the VGHA and Jodie Corwin to perform general maintenance and care to the property of 278 2nd Street and in return, receive a monthly \$30 discount of her Total Tenant Payment.

3. Next meeting date: **Tuesday**, _____, **2018** at 5:00 PM.

4. Motion to adjourn.



236 THIRD STREET
GREENPORT, NEW YORK 11944

Village of Greenport Housing Authority Regular Board Meeting

MINUTES 05/01/2018

The regular monthly meeting was held on Tuesday, May 01, 2018.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin, Christopher North, Robert Brandt and Asha Gallacher. Meeting was called to order by Board Chairperson Tina Finne at 5:06 pm.

1. Section 8 Housing Update:

- a) 7 recertifications and 7 interims were performed for May 2018.
- b) 2 families found units and leased for June 1st.
- c) 2 searching families decided to give up their voucher due to the lack of availability of affordable rental units. Currently, there are 2 families searching for units. 1 participant family passed away.
- d) 1 new voucher was issued for June 2018 to increase total vouchers to 80.
- e) No meeting will be held May 29, 2018.

2. Community Development:

- a) Annual sprinkler inspection was performed on 4/11/2018 at 278 2nd Street.

3. Resolutions:

- a) MOTION – to approve the minutes of the March 27, 2018 Board Meeting.
- b) MOTION – to approve projected accounts payable for May 2018 for the Housing Authority totaling \$83,027.26.
- c) MOTION – to approve projected accounts payable for May 2018 for 213 Center Street totaling \$671.65.
- d) MOTION – to approve projected accounts payable for May 2018 for 278 2nd Street totaling \$6,465.23.
- e) MOTION – was made to approve a new front door for 278 2nd Street for \$2000 to be installed by Joseph Kollen Enterprises.
- f) MOTION – was tabled to the purchase of an outdoor seating set for 278 2nd Street. Marilyn Corwin made motion, Tina Finne carried.
- g) MOTION – was made to authorize the new Management Agreement between the VGHA and the Village of Greenport. Marilyn Corwin made motion, Christopher North carried.

Marilyn Corwin made motion to adjourn, second by Christopher North. Motion carried. Meeting adjourned at 5:45 pm.

Respectfully submitted by: Tina Finne, Board Chairperson