

236 Third Street Greenport NY 11944

Tel: (631)477-0248 Fax: (631)477-1877

> MAYOR DAVID NYCE Ext. 215

### **TRUSTEES**

GEORGE HUBBARD JR.
DEPUTY MAYOR

**DAVID MURRAY** 

MARY BESS PHILLIPS

JULIA ROBINS

### CLERK

SYLVIA LAZZARI PIRILLO, RMC Ext. 206

### TREASURER

CHARLENE KAGEL, CPA Ext. 217

# **VILLAGE ADMINISTRATOR**

DAVID ABATELLI Ext. 209

UTILITIES DISTRICT SUPERINTENDENT

JOHN W. NAYLOR, JR., P.E. Ext. 202 January 21, 2014 at 6:00 PM Board of Trustees — Work Session Meeting Third Street Firehouse Greenpart, NY 11944

### PLEDGE OF ALLEGIANCE

# MONTHLY REPORTS FOR THE FOLLOWING:

- FIRE DEPARTMENT CHIEF WAYDE MANWARING INCLUDING COMPILATION OF ALL MONTHLY MEETING MINUTES
- o TREASURER CHARLENE KAGEL
- o PRESENTATION William Freitag of SaxBST
- o VILLAGE CLERK SYLVIA PIRILLO
- UTILITIES DISTRICT SUPERINTENDENTJACK NAYLOR
   Road and Water Department Peter Manwaring
   Sewer Department Ray Dunbar
   Light Department Jim Fogarty
   Meter Department Dan Prindle
- VILLAGE ADMINISTRATOR DAVE ABATELLI Building Department Recreation Department Housing Authority Harbor Department Marina Manager
- VILLAGE ATTORNEY JOSEPH PROKOP

# **REPORTS FROM COMMITTEES**

MAYOR AND VILLAGE BOARD OF TRUSTEES

CHIEF WAYDE MANWARING

1<sup>ST</sup> ASST. CHIEF HARRY BREESE

2<sup>ND</sup> ASST. CHIEF WAYNE MILLER

CHAPLAIN C. KUMJIAN

TREAS/SECRETARY J. KALIN



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# Request/Resolutions

# THE FOLLOWING FOR January

Please accept all reports for the month December. AS per the board of fire wardens at their regular meeting on January 15 2014 a motion was made and second to hire Frederick Rempe as a part-time Housekeeper/Maintenance Worker for the village of Greenport Fire Department .This position to be part-time at 17.5 hours per week at a rate of \$15.00 per hour and from line idem A3410451 fire custodial services. And to be effective the day after the village board regular meeting in January.

We need to take \$2.000 from A3410411 Fire repair/maint-general equipment and put it into A3410414 fire repair /maint-radios.

We also need to take \$2.000 from A3410200 fire department equipment and put it into A3410415 fire repair &maint-transport equipment.

Accept the applications for membership to the standards hose company #4 of Narley Britt

CHIEF WAYDE MANWARING 1<sup>ST</sup> ASST, CHIEF HARRY BREESE 2ND ASST. CHIEF WAYNE MILLER CHAPLAIN C. KUMJIAN TREAS/SECRETARY J. KALIN



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(631) 477-9801 - STATION 1

### MEETING OF THE BOARD OF WARDENS

Wednesday Dec 18, 2013

### **OPENING:**

Chief Wayde Manwaring opened the meeting at 7:32 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE: Chief Wayde Manwaring, 1 st Asst Chief Harry Breese, 2nd Asst Chief Wayne Miller Wardens Joe Milovich, Wardens George Hubbard, Antone Volinski, Wardens Raymond Corwin, Joe Barszczewski , Wardens James A Pirillo , James J Pirillo , & Wardens James Kalin , John Grilli .

THOSE WISHING TO SPEAK TO THE BOARD: Jason Parker request to take an Ice Rescue Class at @ Bayport Fire Dept Feb 8th & 9th, \$180.00 a person along with Angel Medina. Chief Wayde Manwaring will bring up at good of dept.

### **READING OF THE PREVIOUS MINUTES:**

Motion made by Joe Milovich, seconded by George Hubbard, to approve the minutes of the Nov 20, 2013 meeting of the Board of Wardens as printed and distributed. Motion carried.

### **COMPANY OFFICERS MEETING MINUTES:**

Chief Miller read the minutes of the Dec 17, 2013 meeting of the company officers for information only.

### TREASURER'S REPORT:

The treasurer's report for the period of Nov 21, 2013 through Dec 18, 2013 was read by Secretary / Treasurer James Kalin. Motion made by George Hubbard seconded by James A Pirillo, to accept the treasurer's report as read. Motion carried.

**BILLS:** none

### **COMMUNICATIONS RECEIVED:**

- 1. Invatation to Fire District Officers Installation March 8th 2014
- 2. Donation from Dawn Johnston of \$100.00
- 3. Girls Scout Operation cookie.

# **APPLICATION(S) FOR NEW MEMBERSHIP:**

1. Frederick Fall to Standard Hose

Motion by James J Pirillo, seconded by James A Pirillo, to accept application(s). Motion carried

### **REPORT OF COMMITTEES:**

### **BUILDING AND GROUNDS:**

1. 1<sup>st</sup> Asst Chief Breese mentioned that the exterminator was over at station 2, Chief Breese asked if he should have him come over to station 1 Warden Volinski mentioned they had one here not too long ago.

2.

3.

**BY-LAWS:** none

**FINANCE**: Report read by Chief Wayde Manwaring

FIRE DISTRICT: none

PRE-INCIDENT PLANNING:

**SERVICE AWARDS:** none

**RECRUITMENT:** none

**CASUALTY FUND:** none

**FUNERAL:** none

**COMMUNICATION:** none

TRIPS AND TRAVEL: none

# **COMPANY REQUESTS**

<u>EAGLE HOSE CO. # 1 Per</u> finance Warden Milovich also requested that his Co would like a tool bed body to be put on 8-3-9 wardens questions what is the purpose of it.

**RELIEF HOSE CO. #2** Per finance

STAR HOSE CO. # 3 Per finance

STANDARD HOSE CO. # 4 Per finance

PHENIX HOOK & LADDER CO. # 1 Per finance

**RESCUE SQUAD Per finance** 

WATER RESCUE Per finance

FIRE POLICE New hats / per finance

Motion made by James Kalin Seconded by George Hubbard to except Finance report . Motion Carried.

<u>UNFINISHED BUSINESS:</u> Warden Grilli gave out final copy of the Social Media, to be given to Co officer and to post on bulletin boards for members to read.

2<sup>nd</sup> Asst Chief Wayne Miller asked how disciplinary action is going to be taken. Wardens discussed give a written warning if not followed the it will be up to the wardens on the suspension time.

Motion made by Raymond Corwin, Seconded by Warden Antone Volinski to accept social media policy as written. Motion carried.

**REPORT OF DELEGATES none** 

**NEW BUSINESS** none

### **GOOD OF THE DEPARTMENT**

- 1. Warden Grilli Request that the BBQ be cleaned after each use , still not being cleaned as it should and the tank must come off after each use and put in the storage tank outside of back building
- 2. Chief Wayde Manwaring received notification Mr. Spano wants to make his store & garage bigger to have pre plan look over.
- 3. Chief Wayde Manwaring asked board of Wardens about Jason Parkers request for ice Rescue class,

Motion made by James Kalin seconded by George Hubbard to pay for the two members that requested to go in the amount of \$180.00 per person. Motion Carried

4. Chief Wayde Manwaring read a letter from Ex Chief Kenneth White for recommendation and approval to purchase a new lap top computer, projector, and speaker for the use of just the fire prevention and to educate people who have laryngectomees and neck breather through stomas. The cost of the Computer is \$2500.00 and the funds would come from the Fire prevention fundraiser.

Motion made by James Kalin seconded by John Grilli to allow the purchase of the items needed. Motion Carried.

5. Chief Manwaring read a letter from anonyms donor for a donation of \$10.000 request for this money to purchase a Thermal image camera and a gas meter Image camera will be put on 8-3-5 and the gas meter will be put in Chief Waydes car or 2nd Asst Chief Wayne Miller's car. The Lawyer requests that the remaining of the \$10.000 to be put in a wellness fund for downed firefighter in need of funds. The funds would be handled by the wardens.

## Company Fund Raiser split revote

Co #1 Split # 2

Co # 2 Split # 2

Co # 3 Split # 3

Co # 4 Split # 2

Co # 5 Split # 3

Split # 2 is the outcome for the rescue

Motion Made by James Kalin Seconded by Antone Volinski to go with the company's recommendation and give the Rescue Squad split # 2. Motion Carried.

### **READING OF THE MINUTES**

Motion made by Joe Milovich seconded by George Hubbard, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

### <u>ADJOURNMENT</u>

Motion made by Raymond Corwin, seconded by George Hubbard, to adjourn.

Motion carried. The meeting was adjourned at 8:04 pm

Information only add to be put in paper for House keeper position

Respectfully Submitted by,

Jennifer Grilli

Recording Secretary

CHIEF WAYDE MANWARING 1ST ASST. CHIEF HARRY BREESE 2<sup>ND</sup> ASST, CHIEF WAYNE MILLER CHAPLAIN C. KUMJIAN TREAS/SECRETARY J. KALIN

December 10 2013

Finance Meeting



Organized 1845

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Attendance; Joe Barszczewski, Jim Pirillo jr, Jim Kalin, Chiefs Manwaring. Chief Breese, excused chief Miller, wardens W. Jensen and G. Hubbard. We have to do a budget modification take \$1,000 from A341450 Fire miscellaneous expenses and put it into A3410415 Repair & Maint.-Transportation. Went over all bills and looked at the Fire Safety Education Account

# **Company Request**

8 3 1; Budget Items

832; Budget Items

833; New truck and budget items

8 3 4; Budget Items, new truck and have the gas lines replace for the stove and the fireplace by Van Duzer Gas \$ 1,110.00.

# 835; Budget Items

8 3 16 / Medical Supply from Hammer Medical \$384.55 the same supply from Emergency Medical Products are \$414.59.

Fire Police; Budget Items and new yellow hats, flashlights

Water Rescue; Budget Items.

Department; Fiberglass Restoration Kit \$57.98. they need two kits also would like to get prices for new turnout gear and class a uniforms

The floor machine will cost more than what a new machine will be

CHIEF WAYDE MANWARING 1<sup>ST</sup> ASST. CHIEF HARRY BREESE 2<sup>ND</sup> ASST. CHIEF WAYNE MILLER CHAPLAIN C. KUMJIAN TREAS/SECRETARY J. KALIN



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# Company Officers Meeting

December 17, 2013

Opening; chief Manwaring opened the meeting with the pledge to the flag and a moment of silence for departed members @ 18;00

Attendance; chief Manwaring, officers Rosa, Clark, Hays, Bogardus, Harris, Pope, safety officer Rand and member Scott Corwin, excused were chiefs Breese, Miller.

Reading of previous minutes; MM by Clark ,2<sup>nd</sup> by Rosa to dispense with reading of previous minutes.MC

Communications; none.

Committee Reports; We talked about the parade all companies stated everything going fine.

Unfinished Business; none.

New Business; none.

Good of the Department; Hazmat refresher will be at Southold Fire Department on Jan,22<sup>nd</sup> @1930 and bloodburne will be @ sta 1 on Jan 12 @10;00am.

Safety Officer Rand reminded everyone to obey the rules of the road when responding to call and dress appropriately for weather conditions.

Harris and Pope Motion to dispense with reading of minutes and adorned.

Goldstein, Myron	Golden, Danielle	Fisher, Shannon (RS 1st Lt.)	Ficurilli, Michael	Dominick, Steve	Dimos, Paul	Detrick, Gary	De Kerillis, Alain	Creedon, Daniel	Costas, Tom	Corwin, Scott	Corwin, Sally	Corwin, Raymond (Warden)	Corwin, Everett	Corazzini, Warren	Corazzini, Jeffrey	Clark, Jeffrey	Clark, James	Clark III, Henry	Clark, Doreen	Charters, Gary	Carrig, Melinda	Carey, Patrick	Capon, George (1st. Lt. FP)	Butler, Michael	Bumble, Samantha	Bumble, Lawrence	Bumble III, Charles	Breese, Harry (1st Asst Chief)	Bogardus, William (Capt)	Birmingham, Kenneth (1st Lt)	Berry, James	Barszczewski, J (Warden)	<u>Name</u>
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Marczewski, Macy	Manwaring, Wayde (Chief)	Manwaring, Julia	Luke, Alexander	Lillis, Daniel (PFF)	Lehmann, Robert	Lawry, Lisa	Laurie-Reed, Hope	Land, Bruce (Capt)	LaMothe, Thomas	Kumjian, Claude(Asst Chaplain)	King, David	Kalin, James (Warden)	Johnson, Craig	Jimenez, Susano	Jester, Robert	Jensen, Warren (Warden)	Jenkins, Karolyn	Illeseas, Adolfo	Hydell, Charles	Hydell, Carol	Huzsek, Andrew H	Hughes, Colleen	Hubbard Jr, George (Warden)	Hollid, Scott (PFF)	Hays, Spencer (1st Lt)	Harrison Meraz, Danielle	Harris, Peter	Harris, Cliff (1st Lt.)	Hanold, Christopher	Hamilton Jr., Robert	Grilli, John (Warden)	Grilli, Jennifer (RS 2nd Lt.)	Name
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18.83	77.92	25.97	28.57	11.04	31.82	13.64	0	7.792	0	0	52.6	75.97	1.948	46.75	38.96	13.64	8.442	13.64	25.32	12.34	37.01	31.17	10.39	38.96	35.06	0	21.43	7.792	15.58	40.26	19.48	23.38	%
25	25	25	25	25	25	25	0	15	0	0	25	25	0	25	25	25	15	25	25	25	25	25	25	25	25	0	25	15	25	25	25	25	Pts
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Zurek Jr, Stanley	Zurek, Gregory	Wright, William	Wright, Richard	White, Robert	White, Kenneth	Weingart, Jeffrey (2nd Lt)	Watkins Sr, Tom	Walker Jr, David	Volinski, Darryl (Capt)	Volinski III, Antone (Warden)	Volinski Jr, Antone	VanEtten, George	Urban, Jerome	Thorp, Thomas (2nd Lt.)	Tamin, John	Stoner, Gary	Staples, Halsey	Spanos, James	Name
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CHIEF WAYDE MANWARING 1<sup>ST</sup> ASST. CHIEF HARRY BREESE 2<sup>ND</sup> ASST. CHIEF WAYNE MILLER CHAPLAIN C. KUMJIAN TREAS/SECRETARY J. KALIN



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# Organized 1845

# Greenport Fire Department Monthly Report For the Month of December 2013

Nu	umber of calls this month: 42	
Nu	mber of Calls to Date: 681	
Bre	akdown of calls by signal numbers:	
9	(stand-by):	
12		0
13	(auto alarm, smoke, etc.):	0
13-35	(working structure fire):	2
14	(vehicle fire):	0.
16	(ambulance/rescue):	0
16-23	(mva, water rescue, misc.):	38
16-59	(routine transport):	0
23	(co detector, medi-vac):	0 -
24/13-35	(mutual aid; working structure fire):	2
24/16	(mutual aid; ambulance/rescue):	.0
24/16-23	(mutual aid; mva	0
24/23	(mutual aid; misc., water rescue):	. 0
26	(boat fire):	0
	,	0
Break	kdown of calls by location	4
	Village:	
	East/West:	12
	Other:	30
		0
	Total number of Personnel:	
	Number of hours:	377
•	Total personnel hours:	. 30
	Average personnel per call-	11310
1	Average call time in minutes:	9
		43
1	Number of calls to Peconic Landing:	•
ľ	Number of calls to San Simeon by the Sound:	13
•	by the Sound:	2

Prepared by: Lucy Clark 1/1/2014

Run#	Date	т	Locatio	n n	F	ers.	Disp	Sig28	Min.	Signal	Pts.	Dist		Remarks	
13-640	12/1/2013 N		JO C EL E E	, , , , , , , , , , , , , , , , , , ,	-	15	11:30		29	16	1	٧	A/F Un	conscious	
13-641	12/1/2013 R						18:26		33	16	1	Ε/W	E/M Re	esp	
13-642	12/1/2013 N					2	0:35	1:30	55	16	1	E/W	E/F Sid	:k	
13-643	12/2/2013 N		n				19:15		14	23	0	V	Smell	of Smoke	
13-644	12/4/2013 P					5	3:53	5:15	82	16	1	E/W	E/M Fa	ıll	
13-645	12/4/2013 F	-	•			6		11:26	51	16	1	Ε/W	E/M Fa	ıll	
13-646	12/5/2013 E	-				6		13:05	36	16	1	E/W	A/M Si	ck	
13-647	12/5/2013 K					6	13:40	14:22	42	16	1	Ε/W	E/F Re	sp	
13-648	12/7/2013 9					4	9:00	10:03	63	16	1	E/W	E/F Sid	:k	
13-649	12/7/2013 L					11		15:41	40	16	1	Ε/W	E/F Re	sp	
13-650	12/7/2013	-	i Ln			5		18:15	58	16	1	E/W	E/F Re	sp	
13-651	12/8/2013 3					12	15:45	16:12	27	16	; 1	V	A/M A	cohol OD	
13-652	12/11/2013 F		Ants			9		10:38	54	16	: 1	Ε/W	E/F Fa	ll .	
13-653	12/11/2013 M	-	,,,,,,,			9		10:33	31	16	i 1	V	E/F Sy	ncope	
13-654	12/11/2013		eon			17		23:47	40	13	3 C	E/W	Smoke	e in Baseme	ent
13-655	12/12/2013 (					10		17:53	30	16	3 1	E/W	M/Y S	eizures	
	12/12/2013 4					10		21:14	46	16	3 1	V	E/F In	игу	
	12/13/2013		a Apts			8		21:50	50	16	5 1	EW	E/F Si	ck	
	12/18/2013					5		12:20	31	16	5 1	E/W	A/M F	all	
	12/20/2013		-			2			30	16		I E/W	E/F Si	ck-24 E Ma	rion
	12/20/2013					13	9:33		44	16	3 1	1 E/W	E/F U	nresponsive	9
13-661	12/20/2013		-			13		10:45	39	10	3 '	1 E/W	E/F Fa	II	
	12/20/2013		9,,,,,,			6		13:40		10	3 '	1 V	E/F P	oss CVA	
13-663	12/20/2013					6		13:51	49	10	3 .	1 V	A/F S	ck	
	12/22/2013		a Ants			8		20:54	46	1	s ·	1 E/W	E/F R	esp	
13-665			g , .p.c			4		23:25		1	6	1 E/W	E/M S	ick	
	12/23/2013					. 20					3 (	0 E/W	Smell	of Gas	
	12/24/2013		a Ants			10		17:13			6	1 E/W	E/F S	ick	
	12/24/2013					7		21:34			6	1 E/W	E/F S	ick	
13-669				-		7				. 1		1 V	A/F A	Icohol OD	
	12/25/2013					5		23:15	54	. 1	6	1 E/W	E/F P	sychiatric	
	12/26/2013					6		16:40		. 1	6	1 V	A/M I	njury	
	12/27/2013			;			23:2	1 0:13	52	: 1	6	1 E/W	E/F S	ick	
	12/28/2013					8	9:32	2 10:11	39	1	6	1 E/W	E/M C	Cardiac Arre	est
	12/28/2013			<b>;</b>		-	7 17:10	17:50	40	) 1	6	1 E/W	E/M F	all	
	12/29/2013						5 1:13	3 1:51	37	' 1	6	1 V	A/M \	/ict of Viole	псе
	12/29/2013			<b>;</b>		9	9:3	2 10:13	3 41	. 1	6	1 E/W	E/F P	oss Heart	
	12/29/2013		•				7 16:2:	2 16:59	37	' 1	6	1 E/W		iff Breathin	g
	12/29/2013						7 23:1	9 0:06	3 47	7 1	6	1 V	E/M \	/ict of Fall	
	12/31/2013					(	3 2:5	3 3:36	3 43	3 1	6	1 E/W	E/F E	Bleeding	
	12/31/2013						7 20:5	8 21:43	3 45	5 1	6	1 V	E/F F	all	
	12/31/2013	_						4 22:2:	2 28	3 1	13	0 E/W	Auto	Aļarm	
															_
Alarm	s Signal:	13 14		16-23	23	Pers		. Hour			Pts		: V	E/W	.0
42		2 0	38	0	2	377	9	30	1819	43	38		12	30	0
Fire	4	# Calls	to Pec	. Lnde	.: 13	#F	ire Call	s E/W:	1	#I	ire Call	ls V:	1		
Rescu		# Calls		_				ls E/W:	27	#E	MS Cal	lls V:	11		
						#Au	to Alar	ms E/W	: 2	#Aı	ıto Alar	ms V:	0		



236 THIRD STREET **GREENPORT NY 11944** 

Tel: (631)477-0248 Fax: (631) 477-1877

> MAYOR DAVID NYCE Ext. 215

### **TRUSTEES**

GEORGE HUBBARD, JR. DEPUTY MAYOR DAVID MURRAY MARY BESS PHILLIPS **JULIA ROBINS** 

CLERK SYLVIA LAZZARI PIRILLO, RMC Ext. 206

# TREASURER

CHARLENE KAGEL, CPA Ext. 217

### VILLAGE ADMINISTRATOR DAVID ABATELLI

Ext. 209

UTILITIES DISTRICT SUPERINTENDENT JOHN W. NAYLOR, JR., P.E. Ext. 202

Submitted:

January 15, 2014

Meeting:

January 21, 2014 6:00 PM - Work Session Meeting

To:

Mayor David Nyce / Board of Trustees

Prepared By: Robert Brandt, Deputy Treasurer

From:

Charlene Kagel, Treasurer

Department:

Treasurer's Department

January 2014 Treasurer's Report

Work Session January 21, 2014

Report from the Treasurer's Office

# REQUEST A MOTION BE PLACED ON THE AGENDA TO:

Budget Modifications as submitted by Dept's

# DEBT SERVICE PAYMENTS

- **January 21, 2014** 2014 Bond Issue Closing
- Principal \$ 3,540,000.00, Interest rate of 3.9% (Blended)

# SIGNIFICANT COLLECTIONS

- Tax Collections of 2013-14 as of Jan 1 -\$ 1,099,478.11
- Rents Received -December 2013 \$ 76,289,34 YTD - \$528,074,83
- Utility Billing \$ 493,545.15
  - See attached Billing Statistics Report

# **INFORMATIONAL:**

- Village Bond Rating Upgrade
- Report Cash Holdings See attached
- Presentation of Financial Statements

### Attachments:

DECEMBER 2013 BANK BALANCE SHEET -NOVEMBER 2013 (XLSX)
DECEMBER 2013 BILLING STATISTIC REPORT (PDF)
BUDGET MOD 1013 (PDF)
BUDGET MOD 1012 SEWER (PDF)

		ALANCE OF NOVEMBER 2013			**********
	FUND	ACCT#	TYPE		
	General	A.0200.000	Checking	196,475.78	
	Light	E.0121.100	Checking	4,622.88	
	Light	E.0121,100	Checking	446,811.01	
	Light Depreciation	E.0116.100	Savings		*********
	Light Consumer Deposit	E.0191.100		556,996.60	
	Light Consumer Deposit		Savings	113,462.21	
	And the second s	E.0244.200	Checking	467.14	
	Light Ban Checking	E.0118.000	Checking	546,455.48	······································
	Water	F.0200.000	Checking	284,095.25	
	Sewer	G.0200.000	Checking	388,787.74	
	Sewer Wastewater	G022011	Savings	12,082.93	····
	NYSEFC	G0205	Checking	185,851.61	
	Recreation Fund	R.0200.000	Checking	296,535.82	
	Trust & Agency	TA.0200.000	Checking	8,451.00	
	T & A Special Escrow	TA.0201.002	Savings	6,566.86	
	Retirement Savings	TA.0201.000	Savings	48,683.43	
	WWI Memorial Trust	TA.0201.001	Savings	726.32	
	Accounts Payable	TA.0202.000	Checking	331,436.12	***************************************
de la constante de la constant	Accounts Payable	TA.0202.000	Checking		
and the state of t	Small Cities Rehab.			26,948.74	
	Justice Court	CD.0200.000	Savings	10,577.37	
		TA.0201.004	InvestCheck	4,768.52	
	Concert Fund	TA.0201.008	Savings	3,039.53	
	Wire Account			1,726.00	
	Capital Reserve	H.0200.000	Checking	34,327.94	
	Capital Reserve	H.0200.400	SAVINGS	104,252.92	
	Water Fund Capital	F.0200.400	SAVINGS	8,342.97	
	Fire Apparatus	A.0221.110	MoneyMkt	608,408.79	
	NYS CDBG FUNDS	CD.0200.400		226.21	
	Global Common	TA.0201.009		145,617.75	
	NYSERDA	G.0525.000		141.00	
	UTILITY CLEARING			140,306.86	
<del>                                     </del>	MORAN WATKIS	CD.0201.000 CD.0201.001		5,715.98	
	WATING	CD.0201.001		16,312.13	
<del>                                     </del>			<del>                                     </del>		

				<del>-</del>	<del> </del>	
	Money Market					
	GENERAL FUND	798,276.80	A.0201.130			
	WATER FUND	100,383.74	F.0201.130			
	Total of MM	898,660.54			898,660.54	
	Certricate	of Deposit Accounts				
_	Greenhill Cemetery	33,121.22	A-0201100			
	NYC Dec Consent Order	31,045.86	G-0201000			
	Sewer Fund III	353,315.46	G-0201130			
	General Fund III	500,067.41	A-0201000			
	Water Fund	200,147.98	F-0201000			
_	Total of CD's	1,117,697.93			1,117,697.93	
_	CLARKS BEACH	I/ MITCHELL PARK DEBT				
		467,716.79	BUSINESS SAV	INGS		
			MUNICIPAL JU			
		867,716.79	A.0201.120		867,716.79	
				TOTAL	7,423,296.15	

# EOM Billing Statistics Report

				FOR Billing Statistics Bosos	やコをうのをうかの	0	200					0000
Rate Summary - All Routes				0		) ) )	.s					7
Service	Rate# - Description	Bills	Min. Bills	200	Charge	l feed on	2	1		i	1	:
Electric	2 - Electric - Flat Charge	5	0		Ser.		Colligator	בטב אט	¥.	Comm lax	Kes lax	Total
	9 - Residential (1,1)	1321	C	816110	02 724 24	<b>o</b> c		383.35	4			603.78
	10 - Water Heating (2, 2)		• •	2000	77.127.00	<b>&gt;</b> (			37,497.95		3,136.69 1	134,355.88
	11 - All Electric (3, 3)	2 70	> 0	20000	171.22	0			122.98		7.36	301.56
	13 - Demand - Clase 3 /5 - 5)		> (	283066	32,482.86	0			13,477.24		1,138.88	47,098.98
	14 - Village St. Lighting (6.6)	ຄ່	<b>-</b>	321400	17,966.26	912.3	10,719.54		14,780.22	486.34		43,952.36
	14 - Vinage St. Lighting (5, 6)	က	0	38940.5	4,482.06	٥			1,790.75			627281
	15 - 10Wn St Lighting (7, 7)	τ-	٥	4721.5	543.44	0			217.13			780 87
	19 - Traffic Lights (11, 11)	-	0	944	100.91	0			43.41			200.00
	20 - Contract St Lighting (12, 12)	~	0	190	0.00	C			Š			74.32
	21 - Sterling Harbor (13, 13)	64	0	1686,25	194.09	· c			77 67	00		0.00
	66 - Reconnection Fee	ŧΩ	0	C		) C		605.00	1.34	65.43		295.06
	67 - NSF Fee	-	. 0			o c		250.00				525.00
Electric Total		1703	0	1479741.25	149 662 0R		10 740 54	1 1 2 5 20	60 004			15.00
Sewer	3 - Sewer - Flat Charge	47	C		237150			1,133.30	22.700,00	208.77	4,291.33 2	234,325.32
	4 - Sewer - Flat Charge	-	0	C	63.70	o c						2,371.50
	23 - Sewer - VILL 3/4" W/SEWER (14, 14)	864	583	3325	43 511 95	o c						63.70
	25 - Sewer - VILL 1" W/SEWER (15, 15)	53	12	536.3	5 785 24	· c						43,511.95
	27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	ဖ	271.8	3.068.42	) C						5,785.24
	29 - Sewer - VILL 2" W/SEWER (17, 17)	26	თ	945	10.033.71	) C						3,068.42
	31 - Sewer - VILL 3" W/SEWER (18, 18)	-	-	9 0	35.04	c						10,033.71
	33 - Sewer - VILL 4" W/SEWER (19, 19)	8	•	19.6	196 20	· c						35.04
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	76	. \$2	699.6044	12 683.59	o c						196.20
	57 - SPLIT SEWER BILLING (52, 52)	•	c	10		о с						12,583.59
	62 - DRIFTWOOD COVE 52		, -	130 6008	0.00	<b>&gt;</b> 0						0.00
	63 - DRIETWOOD COVE 40	- •	- •	130.000	2,735.20	>						2,735.20
	SA - DECONIC I ANDINO 262	- <b>.</b>	<del>-</del> ,	127.908	2,577.40	0						2,577.40
	OF TEXONER COUNTY OF THE PARTY	_	-	723	13,307.80	0						13,307,80
Source Total	63 - CLITTSIDE CONDOS-SEWER	-	-	22	3,682.00	0						3.682.00
		1063	980	6819.8132	100,051.75	0					Ę.	100.051.75
Water	5 - Water - Flat Charge	20	0	0	485.25	0						485 25
	22 - VILL 3/4" W/SEWER (14, 14)	869	260	3691.9	20,113.56	0						20 113 56
	24 - VILL 1" W/SEWER (15, 15)	28	S	317	1,273.32	0					•	1 273 32
	26 - VILL 1 1/2" W/SEWER (16, 16)	<u>რ</u>	7	309	1,345.92	0						1 345 92
	28 - VILL 2" WISEWER (17, 17)	27	17	1050	4,359.24	٥						4.359.24
	30 - VILL 3" W/SEWER (18, 18)	-	τ-	0	36.90	0						36.90
	32 - VILL 4" W/SEWER (19, 19)	8	7	7	73.80	0						73.80
	46 - VILLAGE 1 1/2" (42, 42)	₩-	-	0	36.90	0						36.90
	47 - VILLAGE 2" (43, 43)	ಹ	7	311	1,436.94	0						1.436.94
	48 - VILLAGE 3/4" (44, 44)	84	65	491	2,993,40	0						2.993.40
	49 - VILLAGE SEWER ONLY (45, 45)	4	0	272	0.00	0						0.00
	52 - FIRE SPRINKLERS (49, 49)	2	0	0	0.00	0						0.00
	53 - OUTSIDE RES SEWER (50, 50)	22	0	762.212	0.00	0						0.00
Water Lotal		1150	365	7211.112	32,155.23	0					•	32,155.23
electric-small commercial	12 - Commercial (4, 4)	372	0	679402.5	77,320.16	0			31,243.77	7,132.26	÷	115,696.19
	16 - Operating Municipalt (8, 8)	16	0	17281	2,047.96	0			794.71			2,842.67
	17 - Water Department (9, 9)	ო	0	0	37.29	0						37.29
	18 - Sewer Department (10, 10)	5	0	54334	5,938.03	0			2,498.67			8,436,70
electric-small commercial Total	otai	401	0	751017.5	85,343,44	0			34,537.15	7,132,26	12	127.012.85

Date Prepared: 01/14/2014 01:42 PM

# **VILLAGE OF GREENPORT**

GLR4150 1.0 Page 1 of 1

# **Budget Adjustment Form**

Year:

2014

Period: 1

Trans Type:

B1 - Transfer

Status: Batch

Trans No:

1013

Trans Date: 01/10/2014

User Ref:

ROBERT

rrequesteu.

Requested: S. PIRILLO

Approved:

Created by:

ROBERT

01/10/2014 Account # Order: No

Description: FUNDING OF ADDITIONAL LEGAL FEES

Account No.	Account Description		Amount
A.1325.400	TREASURER.CONTR EXP		-1,000.00
A.1410.200	CLERK.EQUIPMENT		-2,000.00
A.1410,400	CLERK.CONTR EXP		-1,000.00
A.8030.400	ZONING/PLANNING LEGAL EXPENSE		4,000.00
A.0781.401	EXECUTIVE DEPT.OFFICE CONTRACTS		-2,000.00
A.1010.400	BOARD OF TRUSTEES.CONTR EXP		-2,000.00
A.1010.410	BOARD OF TRUSTEES.MINUTES		4,000.00
		Total Amount:	0.00

Date Prepared: 01/17/2014 08:55 AM

# **VILLAGE OF GREENPORT**

GLR4150 1.0 Page 1 of 1

# **Budget Adjustment Form**

Year:

2014

Period: 1

Trans Type:

B1 - Transfer

Status: Batch

Trans No:

1012

Requested: R. DUNBAR

Trans Date: 01/08/2014

User Ref:

ROBERT

01/08/2014

Description:

Approved:

Created by:

ROBERT

Account # Order: No

Account No.	Account Description	Amount
G.8130.201	EQUIPMENT / SECONDARY TREATMENT	20,000.00
G.9710.600	BOND	-20,000.00
G.8130.404	SLUDGE REMOVAL	15,000.00
G.9710.600	BOND	-15,000.00
G.8130,201	EQUIPMENT / SECONDARY TREATMENT	1,500.00
G.9710.600	BOND	-1,500.00
G.8130.204	MAJOR EQUIP REPAIRS/PURCHASES	12,000.00
G.9710.600	BOND	-12,000.00
G.8110.413	TRANSPORTATION MAINT	3,000.00
G.9710.600	BOND	-3,000.00
G.8130.401	MAINT PUMP STATION STRUCTURES	3,000.00
G.9710.600	BOND	-3,000.00
G.8110.414	TRANSPORTATION CLEARING	20,000.00
G.9710.600	BOND	-20,000.00
G.9710.600	BOND	-35,000.00
G.8110.408	SPECIAL SERVICES	35,000.00
•	Total Amount:	0.00

Date Prepared: 01/16/2014 10:43 AM

# **VILLAGE OF GREENPORT**

GLR4150 1.0 Page 1 of 1

# **Budget Adjustment Form**

Year:

2014

Period: 1

Trans Type:

B2 - Amend

Status: Batch

Trans No:

1014

Trans Date: 01/16/2014

User Ref:

ROBERT

01/16/2014

Description: TO COVER INCREASE IN REVENUE AND EXPENSES FOR R FUND

Requested: D. ABATELLI

Approved:

Created by:

ROBERT

Account # Order: No

Account No.	Account Description	Amount
R.2821	MISC RECREATION REVENUE	2,184.00
R.7320	MITCHELL MARINA REVENUE	49,159.00
R.1320.400	AUDITOR EXPENSE	845.00
R.7020.406	CREDIT CARD FEES	7,460.00
R.7120.402	RECREATION SKATEPARK EXPENSE	576.00
R.7124.100	LIFE GUARD	101.00
R.7020.100	RECREATIONAL ADMINISTRATION	222.00
R.7110.100	PARKS	8,200.00
R.7230.100	MITCHELL MARINA.PERSONNEL	29,240.00
R.7311.400	ICE RINK.EXPENSE	4,699.00
	Total Amount:	102,686.00

Date Prepared: 01/16/2014 11:24 AM

# **VILLAGE OF GREENPORT**

GLR4150 1.0

Page 1 of 1

# **Budget Adjustment Form**

Year:

2014

Period: 1

Trans Type:

B1 - Transfer

Status: Batch

Trans No:

1015 Requested: W. MANWARING Trans Date: 01/16/2014

Approved:

User Ref:

ROBERT

01/16/2014

Description:

Created by:

ROBERT

Account # Order: No

Account No.	Account Description	Amount
A.3410.411	FIRE.REPAIR & MAINT - GEN EQUIPMENT	-2,000.00
A.3410.414	FIRE.REPAIR & MAINT - RADIOS	2,000.00
A.3410.200	FIRE DEPT.EQUIPMENT	-2,000.00
A.3410.415	FIRE.REPAIR & MAINT - TRANS EQUIP	2,000.00
	Total Amount:	0.00
		AND APPEAR OF AND



236 THIRD STREET GREENPORT NY 11944

Tel: (631)477-0248 Fax: (631) 477-1877

> MAYOR DAVID NYCE Ext. 215

### TRUSTEES

GEORGE HUBBARD, JR.
DEPUTY MAYOR
DAVID MURRAY
MARY BESS PHILLIPS
JULIA ROBINS

CLERK SYLVIA LAZZARI PIRILLO, RMC Ext. 206

> TREASURER CHARLENE KAGEL, CPA Ext. 217

....

VILLAGE ADMINISTRATOR DAVID ABATELLI Ext. 209

UTILITIES DISTRICT SUPERINTENDENT JOHN W. NAYLOR, JR., P.E. Ext. 202 Submitted: January 14, 2014

Meeting: January 21, 2014 6:00 PM - Work Session Meeting

To: Mayor David Nyce / Board of Trustees

Prepared By: Debbie Boyle, Assistant

From: Sylvia Pirillo, Village Clerk, RMC

Department: Village Clerk's Office

# **Village Clerk Work Session Report**

# VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on January 21, 2014

Report of Sylvia Lazzari Pirillo, Village Clerk and

Jeanmarie Oddon, Deputy Village Clerk

# **Utilities Payments / Collections**

- Special thanks are in order for Kathy Berezny, who singlehandedly collected over \$ 3,000 in arrears from one electric customer.
- An invoice in the amount of \$ 575.00 was sent to the Shelter
   Island contracting company whose driver decimated a tree in front of the Bartlett House.

### Local Law Filings

o Local Laws # 7 (Wetlands Permit Fees), # 8 (Amending Definition of "Family") and # 9 (Alternate Members for ZBA and Planning) were filed with the NYS DOS on 12/31/13. Those laws were confirmed as filed by the NYS DOS on January 8, 2014. The laws were sent to General Code, and e-code will be updated accordingly.

# Contracts and Agreements

- The fully executed first amendment to the D&B Bio-Retention Program Agreement was scanned and e-mailed to Gary Kerzic of the EFC on 1/2/14. An original of the same document was mailed to Dennis Koehler of D&B on 1/2/14. A corresponding Notice to Proceed was subsequently sent to D&B.
- The fully executed MOA between the Village and an employee, dated 12/12/13, was e-mailed to labor counsel on 1/2/14.
- The Requests for Work Authorization as submitted by Duncan, Weinberg regarding the scope of work, were fully executed.
- The fully executed annual agreement for Clean Vessel Assistance (for the pump-out boat) was received on January 8, 2014.
- $\circ$  The amending SEQRA resolution for the Eastern and Western Sewer Studies was scanned to EFC on 1/9.
- The engineering agreement dated December 6, 2013 with D&B for the western sewer extension was approved, with the approval received on January 10, 2014.
- The engineering agreement dated December 6, 2013 with D&B for the eastern sewer extension was approved, with the approval received on January 10, 2014.
- The M/WBE reports and status report for the Old Schoolhouse and LWRP Amendment were submitted to the NYSDOS on January 9<sup>th</sup>.

### Request for Proposals

- The RFP for the Storm Mitigation Loan Program was posted to the web site on 1/2/14, sent to two interested parties on that same day, and published in the paper on 1/9 (with a return date of 1/21 at 3 p.m.)
- The RFP for Video Surveillance was posted to the web site on 1/3, and published in the paper on 1/9 (with a return date of 2/10 at 3 p.m.)
- The RFP for Solar Panels in Mitchell Park was opened on the 6<sup>th</sup> of January, and the corresponding results disseminated.

# **Hiring Notice**

 The Village Administrator position was advertised in the 1/9 edition of the paper, was posted on the web site on January 2<sup>nd</sup>, and was disseminated to the LIVCTA.

# Liquor License Application(s)

Amended new application for Aldo's, at 103 Front Street, for wine and beer only

# Public Hearing Notice(s)

Animal Waste Local Law hearing notice posted in 1/9 newspaper

# Press Release(s)

 $\circ~$  A press statement regarding an upgrade in the Village's Moody rating was released on January 14  $^{\rm th}.$ 

# Resolution(s) requested

RESOLUTION hiring Frederick Rempe as part-time Housekeeper / Maintenance Worker for the Village of Greenport Fire Department, as already approved by the Village of Greenport Fire Department Board of Wardens on January 15, 2014. This hiring is to be effective January 28, 2014; at a pay rate of \$ 15.00 per hour, not to exceed 17.5 hours per week.

RESOLUTION accepting the letter of retirement as submitted by Charlene Kagel, as Treasurer of the Village of Greenport, effective February 4, 2014.

RESOLUTION appointing Robert Brandt as Interim Treasurer of the Village of Greenport, effective February 4, 2014.

RESOLUTION directing Clerk Pirillo to notice the upcoming Fiscal Year 2014/2015 budget hearing, once the date, time and location are determined.

RESOLUTION confirming that the 2014 Village of Greenport tax sale will be held on March 11, 2014 at 10:00 a.m.; and directing Clerk Pirillo to notice the tax sale accordingly.

RESOLUTION approving the Public Assembly Permit Application as submitted by Joseph Cortale, as applicant for the Floyd Memorial Library, for the use of a portion of Mitchell Park from 4:30 p.m. through 8:00 p.m. on July 29, 2014 for the Annual Children's Concert.

RESOLUTION authorizing the attendance of Mayor Nyce at the NYCOM Winter Legislative Meeting in Albany, New York from February 9, 2014 through February 10, 2014; at a total cost of \$ 491.00, comprised of: \$ 230.00 for program registration, \$ 38.00 for dinner and \$ 223.00 for lodging, plus all applicable travel costs, to be expensed from line item number A.0781.400 (Executive Office Supplies and Expenses).

RESOLUTION declaring as surplus, and no longer needed for municipal purposes, the vehicles per the attached list.

RESOLUTION accepting the proposal as submitted by H2M, dated January 3, 2014; to prepare the Annual Water Supply Statement / Consumer Confidence Report, prepare the corresponding supplemental data package, and submit the Annual Supply Statement and Supplemental Data Package to the Suffolk County Department of Health Services, at a cost of \$ 1,900.00; to be expensed from line item number F.8310.413 (Special Services).

Appointment of a Chair to the Planning Board

### Attachments:

Surplus Vehicles

(PDF)



# **Surplus Vehicles**

Year	Description	Make	Model
1990	Pick-up (Old G-19)	Dodge	Ram 2500
1997	Pick-up (Old G-25)	Ford	F-150
1980	Auger Truck (G-10)	GMC	Brigadier 8000
1992	Pick-up	Ford	F-150
1993	4-Door Sedan	Ford	Escort LX
1990	Pick-up (Old G-11)	Ford	F-150
1995	Street Sweeper	Elgin	Pelican
1981	Dump Truck (Salter)	Chevy	C-60

# Road Barn January Work Session

# Tasks Accomplished

- 1. Cleaned the parks and down town areas.
- 2. Did daily trash removal, cleaned tops of storm drains.
- 3. We finished brush pick up.
- 4. Repaired curb on steamboat corner.
- 5. Patched holes through out the village.
- 6. Installed all loadable sanders on trucks.
- 7. Dec. 17 sanded and salted roads.
- 8. Dec.20 plowed, sanded and salted.
- 9. Jan 2-3 plowed, sanded and salted.
- 10.Installed all plows and sanders for storms
- 11. Picked up 30 yards of sand and salt mix from S.T.H.D.
- 12. Removed all hunting signs from Moore's Woods.
- 13. Picked up a drum of glycol from power plant and took to ice rink.

# Water Accomplished

- 1. Serviced water machine filters weekly as needed.
- 2. Did water samples.
- 3. Did water report to Health Dept.
- 4. Put in a new water service at 446 6th Street.
- 5. Replaced a 4" valve on Adams Street.
- 6. Put in water meter at 446 6<sup>th</sup> street.
- 7. Completed all courses to renew Pete Manwaring's Grade D water license.
- 8. Sent in all paper work for renewal of water license To N.Y.S.D.O.H.
- 9. Cleaned water shed and organized it. Cleaned up around it on the outside.
- 10. Turn off Meson Ole 4" Fire Main and 1" Domestic Line . Lines froze.

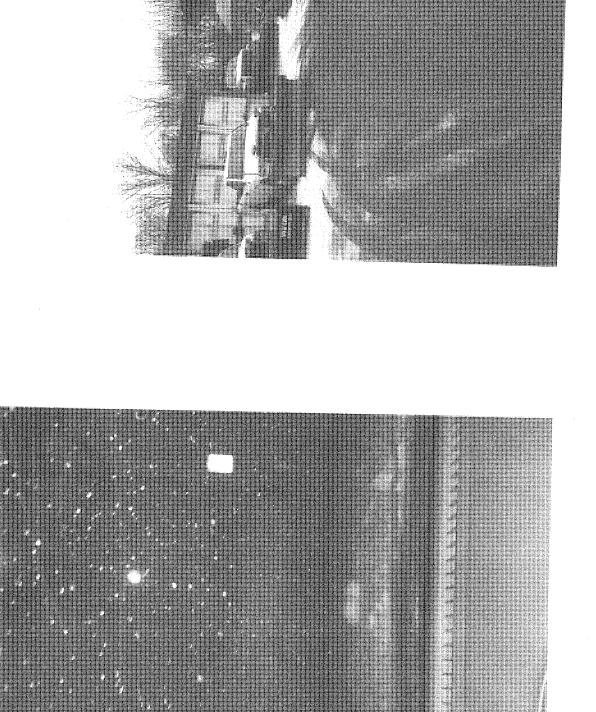
## **Equipment Repairs**

- 1. Put new oil pan on g-55 4700 international
- 2. Put new starter on g-55
- 3. Put three new batt. g-55
- 4. Put two new clutches on loadable sander
- 5. Put new battery in G-19 2500 Chevy.
- 6. Welded and repaired two old root plows.

### Requests

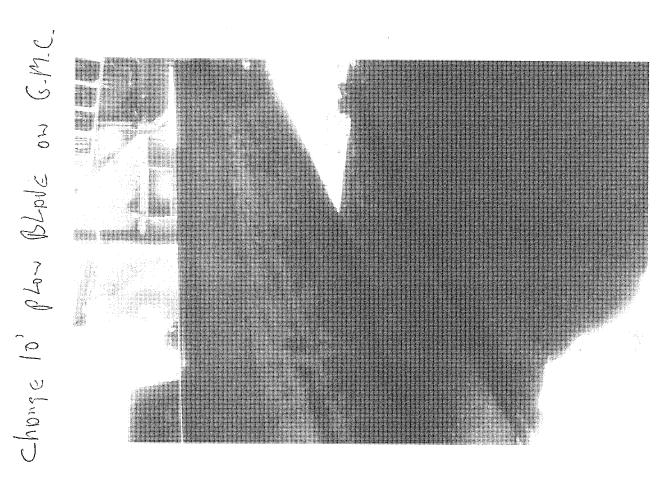
- 1. Have code enforcement enforce the brush code law.
- 2. Raise for crew

Truck's Rendy



DEC 20, 2013





Brush 4th AVE.

Brush Wiggins St.



236 THIRD STREET GREENPORT NY 11944

Tel: (631)477-0248 Fax: (631)477-1877

> MAYOR DAVID NYCE Ext. 215

> > TRUSTEES

GEORGE HUBBARD, JR. DEPUTY MÁYOR DAVID MURRAY MARY BESS PHILLIPS JULIA ROBINS

CLERK SYLVIA LAZZARI PIRILLO, RMC Ext. 206

> TREASURER CHARLENE KAGEL, CPA Ext. 217

VILLAGE ADMINISTRATOR DAVID ABATELLI Ext. 209

UTILITIES DISTRICT SUPERINTENDENT JOHN W. NAYLOR, JR., P.E. Ext. 202

# REQUEST FOR BALANCE TRASFERS FROM G-9170.600 BOND

# **Ultra Violet Disenfection System**

Major preventitive manintenance and replacement of parts. Quote is included in request. This cost will be be incurred every two and a half years. Price = \$20,500.00

Protective cover, chain link fencing, and installation of lighting for UV structure and equipment. Electical and hydraulic lines are exposed to the elements as well as the MCC control panels, the PLC panel and HMI screen. All equipment is vulnerable to vandalism and should be fenced in to protect equipment and to ensure disenfection.

Price = About \$20,000.00

Requesting that funds be transferred to Acct. # G-8130.201 for the UV system.

# Sludge Removal

Remaining balance in this line item does not look like the funds will last until next July.

Please transfer \$15,000.00 to Acct. # G-8130.404

## **Needed Work at Treatment Plant**

Rebuild of Return Activated Sludge Pump. Used for return of activated sludge from clarifiers. App. Cost for removal, rebuild and re-installation, = \$4,000.00.

Purchase new 6' Victolic RAS valve, old valve inoperable. Cost, \$1900.00

Installation of electrical conduit from sludge pump building to sludge holding tank. Cost, App. \$1500.00

Funds for the work at treatment plant to be placed in Acct.# G-8130.201

# Over Due Major Prevenitive Maintenance Work On Generators

Cost, = \$12,000.00

Funds to be moved to Acct. # G-8130,204

# Repair and Manitenance of Vehicles

Transfer \$ 3000.00 to Acct. # G-8110.413

Replace Front Doors and Frames of 6th Street and Ludlum Pump Stations.

Cost, \$3,000.00 Transer into Acct. # G8130.401

Replacement of G-36, (Dodge Dakota)

Cost, \$ 20,000.00 Transfer into Acct # G-8110.414

Fund for selected RFP from engineering firm for the pourpose of submitting an application under the State of New York's Storm Mitigation Loan Program for the rehibilitation of pump stations and collection system.

Cost, Between \$30,000 & \$35,000 - Leave fund in current line item.

Ray Dunbar

# WORK SESSION REPORT DECEMBER 2013 FOR WASTEWATER PLANT AND COLLECTION SYSTEM

The plant continues to run well, meeting and exceeding DEC permit requirements. Total plant flow for the month of October, = 7,166,000 gallons.

Average Daily Flow = .231 million gallons day. (MGD). Permit limit = .650 MGD Total Suspended Solids, (TSS) % removal = 98%. Permit limit = 70% Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 % Coliform Fecal General = 12 MPN/100 Permit limit = 200 MPN/100 Coliform Total General = 4 MPN/100 Permit limit = 700 MPN/100 Total Nitrogen in effluent = 5.6 mg/l, (concentration) and 10.7 LBS/ a day

REPAIR WORK ON SHOP BUILDING still ongoing as time permits.

SLUDGE REMOVAL: 77,000 gallons were hauled from the plant during November. At a cost of \$1183.00 per 7000 gallons the total cost was \$13,000.00.

Ending balance for November = \$48,051.00

Ending balance for December = \$35,000.00

It does not look like there will be sufficient funds in the sludge budget to make it thru to the next physical year.

## TREATMENT PLANT

Ordered and installed new grinder pump for clarifier wet well. No other major issues, although freezing temperatures has created some problems with equipment.

### COLLECTION SYSTEM

No mecanical problems or back ups. No odor complaints. 300' of new high pressure hose installed on Jet Router.

HOSPITABLE PUMP STATION: Circuit board replacement is still outstanding due to difficulty in securing a new board for obsolete equipment. A new board has been delivered and is scheduled for replacement the first week of January.

# meter dept report

all meters have been read

all meter orders have been done

replace frozen water meter on 2nd st

turn off frozen hydrant at steamboat corner

new water service on 446 6th st

repair broken curbstop at sandy beach

still searching for replacement vehicles

# Electric Department Report for December 2013

In December there was testing of the distribution breakers that feed the outgoing circuits throughout the village, there were 6 breakers involved. During the testing the Electric Department was able to do switching that transfers the loads from circuit to circuit without having any power interruption to the customers. There are a couple more breakers that need to tested, these will be done once the new station transformer tested and commissioned.

The street at the corner of 3<sup>rd</sup> and South Street has been replaced with a new LED type of cobra head light fixture. This light fixture is a sample that has been supplied by Stan Deutsch Associates, of Long Island City, New York.

We are working on getting pricing information on these.

Your input on this light would be very helpful, if this the direction that the village would like to go in regards to upgrading and replacing the existing street lights in the village as they need replacement or repair.

We had 4 electric services that were upgraded during the month, 3 of them were underground and 1 overhead.

# Monthly Stats

• Power usage for the month

Maxim usage day

December 12

75.27 Mwh

Minimum usage day

December 28

13.47 Mwh

Average usage for the month per day

55.05 Mwh

Flickering light calls

5

Street light repairs

6

CATV service issues calls

n

• Customers shut for none payment

7 shut for none payment and 7 were restored for payment



236 THIRD STREET GREENPORT NY 11944

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Ext. 209

UTILITIES DISTRICT
SUPERINTENDENT
JOHN W. NAYLOR, JR., P.E.
Fxt. 202

Submitted: January 9, 2014

Meeting: January 21, 2014 6:00 PM - Work Session Meeting

To: Mayor David Nyce / Board of Trustees

Prepared By: Debbie Boyle, Assistant

From: David Abatelli, Village Administrator

Department: Village Administrator

# **Village Administrator Work Session Report**

MONTHLY REPORT - December 10-January 15, 2014

# **DAVID ABATELLI - VILLAGE ADMINISTRATOR**

# **CODE ENFORCEMENT/BUILDING DEPARTMENT**

See Eileen's report and attachments.

Please note information of the January 22<sup>nd</sup> Snow Storm Activities; Annual Building Department statistics; New rental law research maps and her request to attend annual code enforcement training.

# RECREATION PROGRAMS - AFTER SCHOOL PROGRAM

See Cathy Matthews' report.

Recreation Center revenue is down from last year.

It seems to be due to a different collection time procedure and our very low attendance at "Christmas Vacation Camp". November revenue was higher than last year. I need to see how January balances out the period.

# **GREENHILL CEMETERY**

At the December meeting, clearing some of the invasive plants was discussed, to be completed before Spring. This should be performed by a combination of Park and Highway staff. There was no January meeting.

# **GREENPORT HOUSING AUTHORITY**

There was no meeting in December.

# MITCHELL PARK MARINA, CAROUSEL, McCann CAMPGROUND & ICE RINK

See Marina Manager's report.

See attached revenue sheets.

The Carousel was up again from last year. We plan on the inspection and possible replacement of a large washer that supports the bulk of the weight of the ride in late January or February. This work should be able to be completed without affecting our weekend operation.

The Marina is closed for the season, but we have started to get reservations for 2014. Unfortunately, the Power Squadron has just cancelled their Annual Event at the Marina for 2014.

We have begun the construction of a shed to enclose the power distribution panels on the west side of the Marina Office building. Most of the cost for this will be paid as part of the Bancker Electric contract, with the remainder coming out of the Marina Electric Upgrade Project cost. Total cost is estimated at \$10,000.00.

McCann Campground is closed for the season.

The Ice Rink opened December 13<sup>th</sup> (earlier than last year). After a slow start, we had a few great days during the Christmas vacation, and also took in about half of the season's hockey and skate school revenue. The remaining should come in later this month. Even with some weather and mechanical problems, we did better than last December.

# **OLD SCHOOL HOUSE RENOVATION**

Dave Berson continues the Saturday morning marine science program for the Winter. The Stirling Historical Society is meeting at the Schoolhouse. The North Fork Promotion Council would like to have their annual meeting in the Schoolhouse on February 22<sup>nd</sup>, with up to 30 people expected.

Gail Horton is continuing to obtain oral histories from local elders as part of the Interpretive Center component of the Schoolhouse.

# LWRP UPDATE

We should have copies of the final draft of the LWRP by the work session. We should approve it for final review by the NYSDOS Legal at our regular meeting, after which they will release it to interested agencies for the 60-day review period. We would have it on our website and in the office for local review and comment.

# **HARBOR DEPARTMENT**

See the marina/ harbor manager report.

# **ECONOMIC DEVELOPMENT AND MARINA BULKHEAD STUDY GRANTS**

The Marina manager and I have just started to prepare the Bulkhead Study RFP. We will work on both projects with the help of the Village Attorney and Clerk. The Economic Development RFP might also need some additional input from the BID prior to finalization.

# **ROAD and SIDEWALK repairs**

We are still hoping to get a few minor sidewalk repairs done by a local mason.

We are looking at options for solving the drain overflow problem at the IGA entrance off South Street.

# **OTHER MISCELLANEOUS ACTIVITY**

Tyco Security visited Mitchell Park & Marina and other Village locations in response to our RFP for surveillance cameras and other security measures.

# **REQUESTED RESOLUTIONS**

RESOLUTION authorizing Eileen Wingate to attend a Code Enforcement Training Class sponsored by the Association of Towns from February 17-19, 2014 in New York City at a total cost not to exceed \$ 1,000.00, to be expensed from line item number A.3620.400 (Safety Inspector Contractual Expense).

RESOLUTION approving the Local Waterfront Revitalization Plan final draft document for release to the New York State Department of State.

Attended: Zoning, Historic Preservation, Carousel meetings.

Respectfully,

David Abatelli / Village Administrator

# Attachments:

January Work Session Report Cathy Matthew (PDF)

Work Session Building Dept. 1\_21\_2014 Part 1 (PDF)

Work Session Building Dept. 1\_21\_2014 Part 2 (PDF)

Work Session Building Dept. 1\_21\_2014 Part 3 (PDF)

Work Session Building Dept. 1\_21\_2014 Part 4 (PDF)

January Work Session Adventure Treks (PDF)

January Work Session Recreation Dept (PDF)

# ADVENTURE TREKS, LTD.

PO BOX 5, SOUTHOLD, NY. 11971-0005

QMiii@AOL.COM

631-871-2588

01/13/14

Hon. David Nyce Board of Trustees Village of Greenport Work Session Monthly Report From Marina Manager

Dear Mayor and Trustees,

The following is my report for the marina and mooring field.

- The new year is upon us and as of this writing there has been no major weather events to worry about at the marina. The little bit of snow didn't hurt anything. The warm weather periods has been taking a toll on the ice rink though. With some high temps and heavy periods of rain, the ice has been melting. We've countered this by building the ice back up during the colder periods.
- During one of the colder nights the heater in the men's public restroom stopped working. This led to some of the pipes freezing. Fortunately there were no broken pipes. We did have to have the toilet and urinal flush units rebuilt. The heater was ordered and replaced in a few days. During that period we put in two portable heater units to keep the room from refreezing again.
- The Clean Vessel Assistance Program annual agreement has been completed and submitted to the New York State Environmental Facilities Corporation for review and action. It has been signed by them. We just wait now to see how much they will approve for reimbursement for the pump-out boat operations this year.
- This fall I ordered eight new mooring blocks to be made by Suffolk Precast. As soon as they get in I'll start looking for a weather window to go out into the mooring field and start the last quarter of the field inspections. This will happen sometime between now and the early Spring.
- I've already been getting phones calls from some of the mega yachts inquiring about seasonal dockage on the East Pier. I gave them figures for the season and they said they will get back to me.

This concludes my report for the period.

Jeff Goubeaud Mitchell Park Marina Manager

Mark to the constant of the co	Le Rink	
January Comment	DEPARTMENT	
<u>-4</u> :	MONTH/YEAR MONTH/YEAR	<u> </u>
	Cash + C.C.	_
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31		<del>-</del> -
		4611.50
	30,800 23,394.56	

TOTAL

note: Circled amounts are Hockey + Skate School.
Payments to date.

Carousel

Dec 2013 MONTH/YEAR  1 462 2 46,20 3 4 5 6	116 306
3 4	116
3 4	306
4	2/6
	2/6
5       6	2/6
6	2/6
	210
7 208	210
8 294	
9 2	318
10	
11 12	
13	
14 72-	
15 162- 45-	
16	214
17	
18	
19	
20	
21 338-	
22 364- 17	191
23 76	1109
24 162-	376
25	400
26 302-	3<4
27 668-	170
28 1048-	408
29 304	348
30 402 31 512-	522
31   5/2-	581
5484.20	4598

TOTAL

1330	· <b>)</b> (	60
,	TOTAL	

# December-13 Monthly Report

December marked the close of our second semester of "Read a Recipe for Literacy" program with the library. We will commence January 16 for the third semester. We are so fortunate to be a part of this privately funded program which is such a source of enrichment for the children who participate. If you would like to see more about what the children are doing, please visit their website at <a href="http://readarecipeforliteracy.org">http://readarecipeforliteracy.org</a>. The adults working with the children in the program were invited to a Holiday Party hosted by the person who funds the program at her apartment in NYC. It was a wonderful experience and we appreciate her dedication to the education of our children.

Our Christmas Party, replete with Santa (aka Dave Abatelli), was a huge success. Thanks to the fund raising efforts of Sylvia Pirillo, we were able to provide a memorable Christmas for our children. The parents provided the food, and it was a veritable smorgasbord of international cuisines. Special thanks to JoJo for the pageant, Mrs. Ryan for preparing the little ones for their performance, and Michelle Sarabia for emceeing and the enormous amount of preparation that went into such a lovely night.

The Center remained open for the two weeks the children were home from school. We charged the Camp rate for those in attendance. Unfortunately there were not that many that took advantage of the service, so we are considering our plan for the February break.

I would like to take this opportunity to wish everyone a happy and prosperous New Year, and look forward to serving this community in 2014.

Catherine Matthews

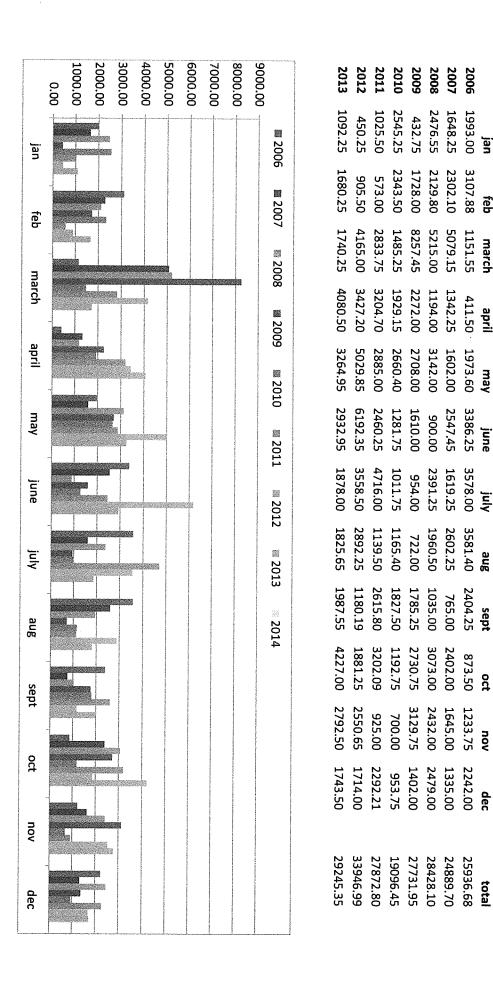
# **Building Department Report for December 2013**

- but represents a relatively fair point of departure for starting the rental program. categories; A). Two family houses, B). Multifamily housing, (more than 2 units), C). Mixed use units, (Commercial and residential units in the same building). D). single family and townhouse rentals. The list is tentative, and needs continued input, Relative to the new Rental Permit Law, I have been working on compiling a list of all rental properties; they fall into 4
- based on early enrollment, and will go up at the end of the month. There are 10 classes being offered over 3 days (see attached cost is \$935.00. The conference costs \$125.00 and the 768.00 for the room, the Jitney is \$21.00 each way. These fees are Program). The Association of towns has scheduled the yearly code enforcement training class. Scheduled for Feb 17-19. The total
- the trailer and comply with NY state Fire code (doors in public buildings are not supposed to have thumb latches) installation of the push bar would allow the door to lock automatically when closed. It will provide an extra layer of security to I have requested a price for installing a push bar on the Building Department Trailer. Please see attached. The
- and renewals of building permits was discussed. For the past several months I have been following the protocol worked out by the Village Code Committee should consider. bases. It has also come to my attention that many other municipalities have set up a fee schedule for items that require more the Town of Southold, but our code does not address this issue. It would be appropriate to modify this procedure to cover all intensive review and additional inspections, such as Ansell systems and fire suppression systems. Perhaps this is something There is an ongoing conversation among the building inspectors in Suffolk County. Recently the question of expirations
- that a building permit was in fact required for construction that was started in 2008 The Village of Greenport went to court with M. Richards over the violations issued for her property. The court ordered
- be identified by the Police Dept. and we will then issue tickets for non compliance of the Village Code. Prior to the storm approx 250 warnings were placed on parked cars throughout the Village On January 3, 2014, after the first snow storm, a list of 37 cars that were left overnight was complied. These cars are to
- the existing menorah was timeworn. There is not a large selection of outdoor display models available, but attached are 2 sizes I have been exploring replacement of the Village Menorah. The Village looked so nice over the holidays; I noticed that

third street 416 south street co fee third street 837 main st 318 sixth street second street 424D fourth street 413 third st 426 kaplan building permit & co fee 426 kaplan building permit & co				<b>9</b>	otal for December
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co fee co			superior data	30082	12/13/2013
street co fee co fee		837 main	haines	30203	12/13/2013
street co fee		third stre	steffens	30213	12/18/2013
co fee		416 sout	dicapua	30216	12/19/2013
		third stre	olinkiewicz	30231	12/31/2013
Address Type of Fee Amount	Type of	Address	Name	Reciept #	Date

# Notices of violation

12/31/13	12/31/13	12/4/13	12/9/13	9/9/13	8/7/13	New Complaints	12/9/13	9/6/13 <b>12/9/13</b>	6/7/13	Date
1001-3-5-18	1001-3-5-18	1001-41-22.1			1001-75-16		43-16		1001-48-38	SCTM#
138 Central Ave	138 Central Ave	409 Third Street			139 fourth street		519 Main Street		229 Third Street	Address
Stop work order was issued due to the fact that the new owner got ahead of the utility dept. installing a new electric service.	Stop work order was issued due to the fact that the new owner got ahead of the utility dept. installing a new electric service.	Maintenance of structure and property exterior.			Maintenance of structure and property exterior		Refuse on the street		Continuous hoarding, property	Nature of violation
The building dept. contacted the owner and contractor we are requiring that all construction stop until paper work and inspections are complete and the electric company has approved the application for upgrade.	The building dept. contacted the owner and contractor we are requiring that all construction stop until paper work and inspections are complete and the electric company has approved the application for upgrade.	After a foreclosure and eviction the property was a complete mess. Once the town posted the new owners, The Building Dept. contacted the new owner and the property was cleaned up promptly. The property looks great.	south side will be removed and the front porch is to be rebuilt, using local and state code.  No responce	complaints about his property. He cannot address the house issues until the property is cleaned up and he promised to complete that task by Nov. 1 <sup>st</sup> . It was resolved that the porches in disrepair on the	Follow up letter to owner after old complaint Owner came in for address the continuing		Letter went to managing agent outlining rules and regulations.  Situation corrected.	Court date adjourned.  Notice of public nuisance sent out on 12/6/2013 requesting compliance by 12/27/2013.  No action has been taked by property owner to clean up. Waiting for direction from Village attorney.	Ongoing conversation, appearance ticket has been issued for 9/6/13	Remediation



2011 2012 2013 2006 2007 2010 2008 2009 10 12 14 0 00 2 ₽ a 2008 2009 27,103.75 24,889.70 28,428.15 27,731.70 19,096.45 27873.00 29070.00 33947.00 Total collected 2010 2011 58 49 46 46 46 53 Building permits 2012 2013 30 37 34 30 26 21 occupancy Certificate of ∞ ω 6 Pre CO 4 00 Temporary Certificate of S S ப N N Occupancy 0 Certificate Compliance

ZBA APPLICATIONS

# **Training Program 2014**

Code Enforcement Officers: Asbestos 101 for Code Enforcement Officials

Code Enforcement Officers: Bridging the Generator Gap

Code Enforcement Officers: Division of Building Standards and Codes - Update

Code Enforcement Officers: Everything You Always Wanted to Know About Third Floors

Code Enforcement Officers: Overview of Existing Building Requirements

Code Enforcement Officers: Terrorism Indicators and Suspicious Activity Reporting for

Fire/EMS

Code Enforcement Officers: USP 101 Basic Connector Training

Code Enforcement Officers: USP 301 Intro to Wind Design in Residential Wood Frame

Construction

Code Enforcement Officers: USP 607 Metal Connector Performances with Preservative Wood

Code Enforcement Officers: Why Fire Sprinkled Buildings Burn



Lic. #20-428-HI
P.O. Box 398, Greenport, NY 11944
(631) 477-0979

TO:

Village of Greenport 236 Third Street Greenport, NY 11944

# **PROPOSAL**

PHONE

JOB NAME / LOCATION

No.	1165
<b>4</b> 0.	1100

477-1217

DATE

11/20/2013

JOB NUMBER	JOB PHONE
or installing a panic bar wit ce. A handle will be install xit building.	th hardware to the back of ed on the outside allowing
ordance with the above specification:	s, for the sum of: dollars (\$\$750.00).
	<b>VI 00:00</b>
Authorized Signature  Note: This proposal may withdrawn by us if not accepted with the company of the com	ithin days.
	or installing a panic bar with the above specification and signature  Note: This proposal may be installed a panic bar with the above specification and signature

# Menorah.net

Call Today! (973) 731-0770

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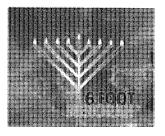
### SHLUCHIM & WHOLESALE ACCOUNTS

Shluchim and Wholesale Accounts please enter all of your contact information including payment information and telephone number.

After checkout, please call the office at (973) 731-0770 or my cell at (973) 462-7555 to receive your appropriate discount.

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# 6 FT Indoor-Outdoor Display Menorah

This smart electric menorah will bring light to your community.

The 6ft display menoral is perfect for every indoor setting ~ supermarkets, banks and corporate lobbies, student centers, hospitals and nursing homes, libraries, apartment buildings, condo associations as well as any outdoor setting you like.

Dimensions: 6ft high x 4 ½ ft, wide

The Complete Package:

Menorah:

Package includes:

\*Aluminum Body

CATALOG

\*8 Arms, main stern, stem insert and matching base

\*9 weatherproof chimney bulbs \*Choice of indoor base or in-ground

# The Complete Package Also Includes:

All the above plus an innovative PCB Board which automatically lights the menorah every 24 hours, and a beautiful carrying case for easy transport and storage. We have some videos showing assembly of our display menorah.

You can light your menorah on the first night of Chanukah and leave it alone for 8 days to work its wonders.



# Video Instructions

Assembly - Arms onto Center Stem Assembly - T-Stand Indoor Base Assembly - T-Stand Insert Assembly - Center Stem Coupler

Product Price: \$1,499.00

Add to Cart

Quantity: 1

# Menorah Categories

Candle Conversion Kit

Car Menorah

Electric Menorah

# What We Do

Menorah net provides a wide variety of menorahs including Indoor Menorahs. Outdoor Menorahs, Electric Menorahs, Large Menorahs, Display Menorahs, Aluminum Menorahs, Ceramic Menorahs and many different menorahs around the world.

# Contact Us

Menorah.net Lubavitch Center 456 Pleasant Valley Way, West Orange, NJ 07052 (973) 731-0770

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# **Shopping Cart**

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# The 9 FT Large Display Menorah

The 9 FT Large Display Menorah is great for every setting and locks especially brilliant in large stores, government buildings or lobbies with high ceilings and outdoor in malls, Town Halls, corporations, Jewish Community Centers or synagogues, parks and city squares.

Dimensions: 9 ft. high x 5 1/2 ft. wide. Weighs 30 Pounds.

## The Complete Package:

Menorah:

Package includes:

\*Silver Finish

\*8 Arms, main stem, stem insert and matching base

\*9 weatherproof chimney bulbs \*Choice of Indoor base or in-ground

insert

# The Complete Package Also Includes:

All the above plus an innovative PCB Board which automatically lights the menorah every 24 hours, and a beautiful carrying case for easy transport and storage. Check out our videos showing assembly of our larger display menorah.

You can light your menorah on the first night of Chanukah and leave it alone for 8 days to work its wonders.



# Video Instructions

Assembly - Arms onto Center Stem Assembly - T-Stand Indoor Base Assembly - T-Stand Insert Assembly - Center Stem Coupler

Product Price: \$1,599.00

Add to Cart

Quantity: 1

# Menorah Categories

Bulbs

Candle Conversion Kit

Car Menorah

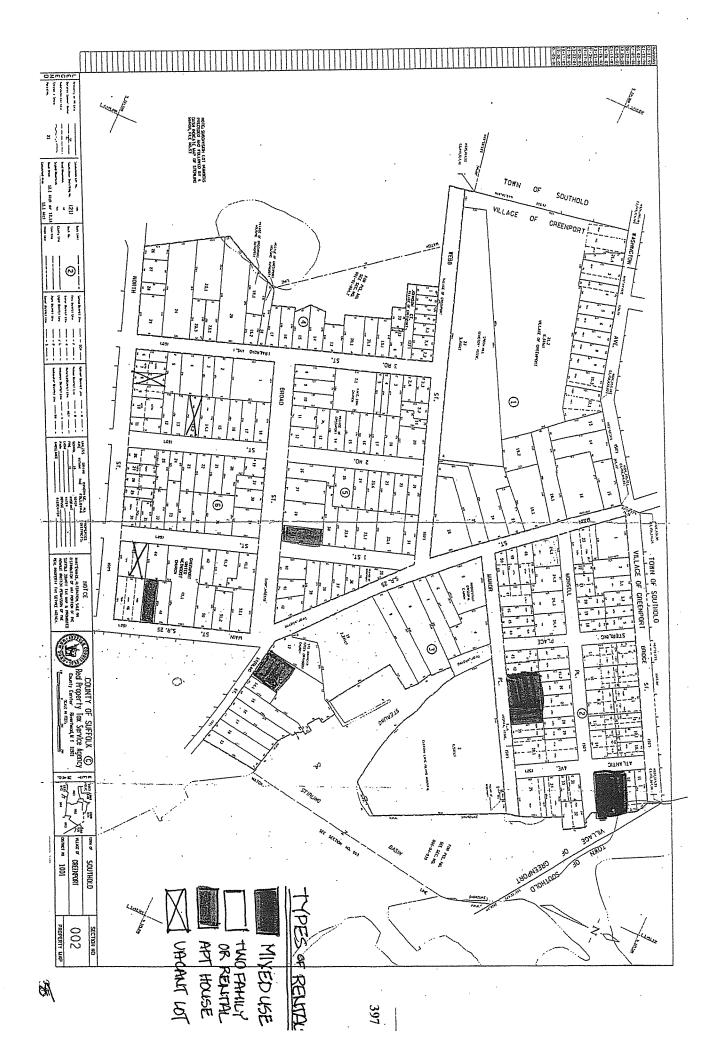
Electric Menorah

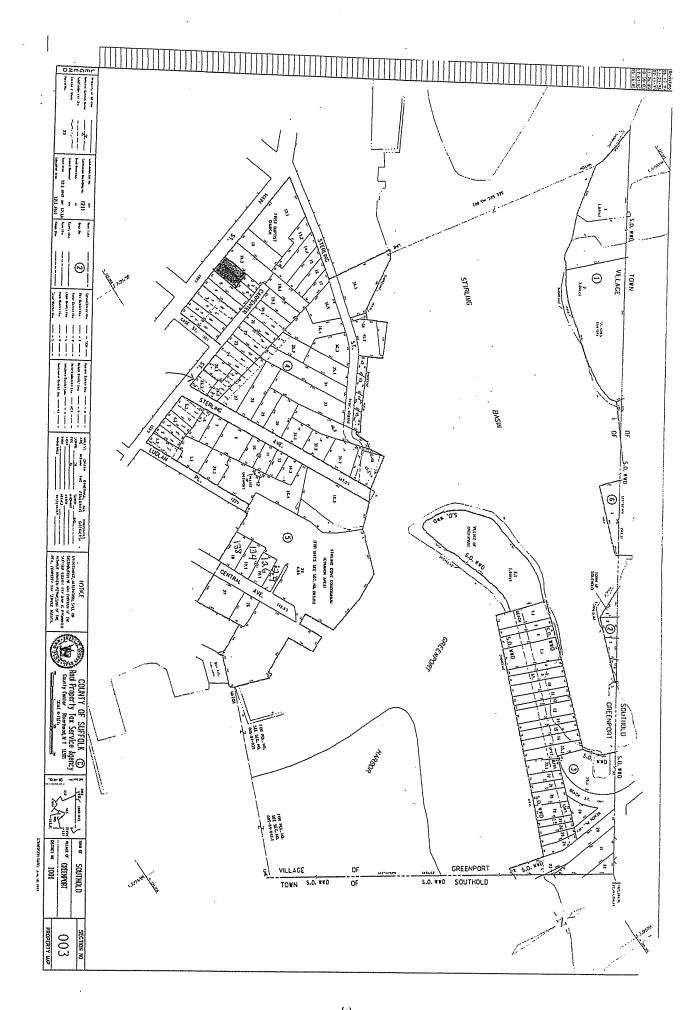
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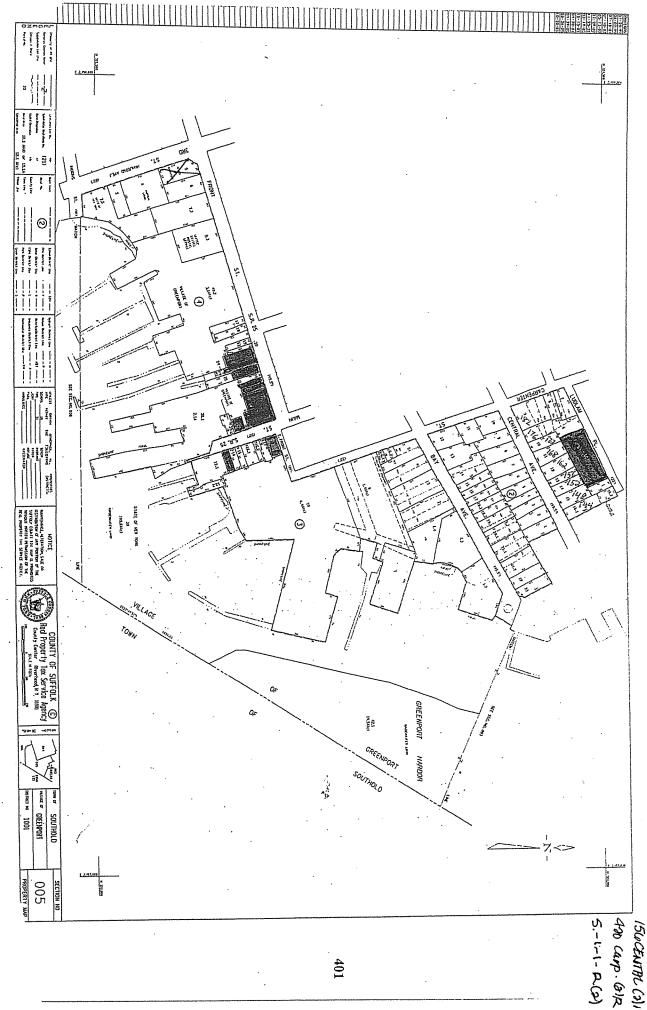
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