



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE
ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI
PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

January 20, 2015 at 6:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF HARRY BREESE
Including compilation of all monthly meeting minutes

- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager

- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development

- o **VILLAGE CLERK** - SYLVIA PIRILLO

- o **VILLAGE ATTORNEY** - JOSEPH PROKOP

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

DISCUSSION

Matassa Wetlands Permit Application



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TREASURER
ROBERT BRANDT
Ext. 217

Submitted: January 12, 2015
Meeting: January 20, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department Work Session

Attachments:
GFD Work Session Report (PDF)

CHIEF HARRY BREESE
1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
TREAS/SECRETARY J. KALIN



Organized 1845

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Requests and Resolutions December 2014

Please accept all monthly reports for the month of December 2014.

There are no resolutions for this month.

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1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
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MEETING OF THE BOARD OF WARDENS

Wednesday Dec 17, 2014

OPENING:

Chief Harry Breese opened the meeting at 7:07 pm with the pledge of allegiance to the flag and a moment of silence for departed members

ATTENDANCE:

Chief Harry Breese, 1st Assistant Chief Wayne Miller, 2nd Assistant Chief Jeff Weingart, Wardens Warren Jensen , Joe Milovich, Tony Volinski ,Norma Corwin, Joe Barszczewski , Raymond Corwin, James J. Pirillo, James A. Pirillo , James Kalin, John Grilli .

THOSE WISHING TO SPEAK TO THE BOARD:

Ed Sieban of Star Hose introduced Julie Lillis newest member to star Hose and Rescue Squad.

Chief Harry Breese asked to go into Executive Session.

Motion made by James Kalin to adjourn to Executive Session to discuss personnel Seconded by Warren Jensen. Motion carried. Into executive session at 7:09 pm

Motion by Ray Corwin Seconded by Joe Barszczewski, to return to regular meeting. Motion carried. Regular meeting at 7:28pm.

READING OF THE PREVIOUS MINUTES:

Motion made by Ray Crowin, seconded by Warren Jensen, to approve the minutes of the November 19, 2014 meeting of the Board of Wardens as printed and distributed. Motion carried.

COMPANY OFFICERS MEETING MINUTES: Not Available

TREASURER'S REPORT:

The treasurer's report for the period of November 20, 2014 through Dec 17, 2014 was read by Secretary / Treasurer James Kalin. Motion made by Tony Volinski seconded by John Grilli, to accept the treasurer's report as read. Motion carried.

BILLS: none

COMMUNICATIONS RECEIVED:

- 1 Bohemia FD Fundraiser Spaghetti dinner 1/24/15 for Asst Chief with Renal cancer.
- 2 Fasny Brother & Sister looking for Donations.
- 3 Minutes from the North Fork Fire Fighters Association.
- 4 Chief Harry Breese sent Thank you letter to anonymous donor and stated Thermal imaging camera was bought.
- 5 Chief Breese read Letter of resignation from Bill McNeil of Standard Hose
- 6 Letter from Sterling Cemetery looking for Donations. Also sent a Thank you Letter for members that have helped to work at the Cemetery.
- 7 Donation of \$100.00 from Pipes Cove Management
- 8 Invite from board of fire commissioners to annual installation Dinner.

APPLICATION(S) FOR NEW MEMBERSHIP:

- 1.
- 2.

Motion by _____, seconded by _____, to accept application(s). Motion carried

REPORT OF COMMITTEES:

BUILDING AND GROUNDS:

1. Chief Breese handed out a form of three different handouts from village for work to be done with the Fire House. A meeting to be held on Wed Jan 28, 2015 at 6:00 pm with the Board of Wardens and the Village Board.
2. Joe Milovich contacted Joel Daly about doing work on Bathroom in basement waiting to hear back.

Also looking into getting the lights fixed around the outside of fire house that are falling off the building.

BY-LAWS: none

FINANCE: Chief Harry read Finance report. In addition to the finance James A. Pirillo requested purchasing winter wool hats for members.

Motion made by Tony Volinski to accept Finance report, seconded by Joe Milovich. Motion Carried.

FIRE DISTRICT: None

PRE-INCIDENT PLANNING: None

SERVICE AWARDS: None

RECRUITMENT: None

CASUALTY FUND: Warden James Kalin read minutes of the Nov 20, 2014 Causality Fund meeting. Changes to me made. James Kalin read minutes of the Dec 3, 2014 meeting with the changes made to Casualty Fund. Report to be taken back to Companies to look over and to bring back to Wardens next meeting to vote on it.

FUNERAL: None

COMMUNICATION: None

TRIPS AND TRAVEL: None

COMPANY REQUESTS:

EAGLE HOSE CO. # 1 Budget/ four Hi band radios / hand lights benevolent committee members request \$1000.00 for Lawyer fees.

RELIEF HOSE CO. # 2 Budget / new hydraulic fittings for hurts tool, Tri pod light to be replaced (that has come up missing) Benevolent Committee members also request \$1000.00 for lawyer fees.

STAR HOSE CO. # 3 Budget/ request to have fuel on site for trucks (because it is locked at all times makes it hard to fill trucks at light plant) Carnival to be held May 21st – 25th fireworks 23rd rain date the 24th .(Permission already given earlier in the year.)

STANDARD HOSE CO. # 4 Budget / Hi band radios /replace blinker on 8/315 & new hand held flashlights.

PHENIX HOOK & LADDER CO. # 1 Budget

RESCUE SQUAD: Budget/ New Turnout Jackets.

WATER RESCUE: Budget

FIRE POLICE: Budget

UNFINISHED BUSINESS: None

REPORT OF DELEGATES: None

NEW BUSINESS none

GOOD OF THE DEPARTMENT

1. Chief Breese handed out list of who is or has gotten the gifts cards. To members who have made alarms.
2. Chief Breese mentioned list of Peconic Landing (EMTS) members who will be riding our ambulance
Much Discussion on if Peconic Landing is holding up on their Contract.
3. 1nd Assistant Chief Wayne Miller mentioned Blood Bourne to be held at Southold Fire Dept at 6:30 and Hazmat refresher at 7:00 on Jan 7, 2015.
Chief Wayne Miller also mentioned fire police refresher classes four for the year, trying to get them to come out east.
In August hands on drill for fire police at fire academy, will also be a full course Fire police Jan 28th in Riverhead.
4. 2nd Assistant Chief Weingart mentioned Greenport to hold hazmat April 13th at 7:30.
5. 1st Assistant Chief Wayne Miller spoke on the Hi band wide radio system is up and running but no one is using it Southold Town will not pay for it if not being used. Discussion on what needs to be done to our radios. 2nd Asst Chief Weingart working on it.
6. Joe Milovich questioned what are we going to do about the \$1000.00 for the Benevolent Committee.
Chief Breese requested to have benevolent committee to have a meeting. Then come back to wardens in Jan.
7. Chief Breese stated that the Contract for the new 833 truck , as soon as the Mayor gets the contract he will sign it, (member George Hubbard mentioned village is waiting for contract to come from Pierce signed)

READING OF THE MINUTES

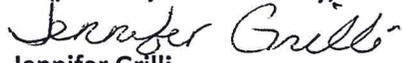
Motion made by Tony Volinski seconded by James Kalin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion made by Ray Corwin, seconded by John Grilli, to adjourn.

Motion carried. The meeting was adjourned at 8:20 pm

Respectfully Submitted by,


Jennifer Grilli

Recording Secretary

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1ST ASST. CHIEF WAYNE MILLER
2ND ASST. CHIEF JEFFREY L. WEINGART
CHAPLAIN C. KUMJIAN
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Finance Meeting

Tuesday December 9, 2014

In attendance were Chief Breese, 1st Assistant Chief Miller, Wardens Jensen, Barszczewski, J.A. Pirillo & Kalin; Administrative Assistant Manwaring excused

All bills were reviewed and the fire safety account was also reviewed.

Company Requests:

- 831: 24U sawzall battery (on order) & fix lights on outside of building
- 832: absent
- 833: fuel tanks for station 1, replace missing fire extinguisher on 833
- 834: gutter repairs to station 2, straps for airpacks on 834
- 835: budget items
- Rescue: Medical supplies: Hammer Medical \$1050.39, reflective safety jackets
- Water Rescue: boat at Albertsons for winterization
- Fire Police: none

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Greenport Fire Department Monthly Report For the Month of December 2014

Number of calls this month: 45

Number of Calls to Date: 653

Breakdown of calls by signal numbers:

9 (stand-by):	0
12 (brush fire):	0
13 (auto alarm, smoke, etc.):	7
13-35 (working structure fire):	0
14 (vehicle fire):	0
16 (ambulance/ rescue):	33
16-23 (mva, water rescue, misc.):	4
16-59 (routine transport):	0
23 (co detector, medi-vac):	0
24/13-35 (mutual aid; working structure fire):	0
24/16 (mutual aid; ambulance/rescue):	1
24/16-23 (mutual aid; mva	0
24/23 (mutual aid; misc., water rescue):	0
26 (boat fire):	0

Breakdown of calls by location

Village:	11
East/West:	33
Other:	1

Total number of Personnel:	538
Number of hours:	27.85
Total personnel hours:	14,983.3
Average personnel per call:	11.96
Average call time in minutes:	37.13

Number of calls to Peconic Landing:	7
Number of calls to San Simeon by the Sound:	4

Run #	Date	Location	Pers.	Disp	Sig28	Min.	Signal	Pts.	Dist	Remarks
14-609	12/1/14	805 August Lane	31	12:13	12:45	32	13	0	E/W	Auto Alarm
14-610	12/1/14	Wiggins Street	7	22:09	22:44	35	16	1	E/W	A/F Diff Breathing
14-611	12/2/14	830 Tarpon Drive	24	8:54	9:10	16	13	0	E/W	Auto Alarm
14-612	12/2/14	Apts Peconic Landing 1500 Brecknock Rd	10	17:39	18:18	39	16	1	E/W	A/M Altered Mental Status
14-613	12/2/14	Apts Peconic Landing 1500 Brecknock Rd	8	21:11	22:05	54	16	1	E/W	E/F Diabetic
14-614	12/3/14	Apts Peconic Landing 1500 Brecknock Rd	12	15:15	15:57	42	16	1	E/W	E/F Fall
14-615	12/4/14	Middleton Rd	7	0:01	0:47	46	16	1	E/W	A/F Respiratory
14-616	12/4/14	2170 Maple Lane	24	9:06	9:22	16	13	0	E/W	Auto Alarm
14-617	12/4/14	Fifth Avenue	13	9:34	10:04	30	16	1	E/W	E/F Diff Breathing
14-618	12/4/14	San Simeon 61700 CR. 48	6	11:13	11:53	40	16	1	E/W	E/M Diff Breathing
14-619	12/5/14	Sutton Place	5	2:44	3:40	56	16	1	E/W	A/F Chest Pain
14-620	12/6/14	71305 Route 25	33	18:55	20:09	74	16-23	3	E/W	MVA
14-621	12/7/14	Main Street	10	17:00	17:32	32	16	1	E/W	A/F Chest Pain
14-622	12/8/14	ELIH 201 Manor Place	21	14:34	14:38	4	13	0	V	Auto Alarm
14-623	12/8/14	Second Street	6	22:36	23:04	28	16	1	V	A/F Sick
14-624	12/9/14	Greenport High School	9	11:59	12:20	21	16	1	E/W	Youth Sick
14-625	12/9/14	Monseil Place	7	13:18	13:53	35	16	1	E/W	E/F Fall
14-626	12/9/14	North Street	6	15:51	16:18	27	16	1	V	A/M Sick
14-627	12/9/14	365 Pipes Neck Road	30	16:42	17:03	21	13	0	E/W	Electrical Fire
14-628	12/9/14	Mallard Lane Peconic Landing	9	20:54	21:40	46	16	1	E/W	E/F Fall
14-629	12/10/14	Atlantic Avenue	10	10:40	11:20	40	16	1	V	A/F Bleeding
14-630	12/10/14	North Street	10	19:05	19:42	37	16	1	V	A/M Sick
14-631	12/10/14	San Simeon 61700 CR. 48	7	20:50	21:32	42	16	1	E/W	E/F Respiratory Distress
14-632	12/12/14	CR 48 & Main Rd	33	16:48	17:38	50	16-23	3	E/W	MVA
14-633	12/14/14	Bay Shore Rd	9	20:23	20:43	20	16	1	E/W	E/F Sick
16-634	12/15/14	Second Street	11	14:56	15:25	34	16	1	V	A/F Laceration
16-635	12/15/14	West Street	13	15:19	15:56	37	16	1	V	A/F Sick
16-636	12/16/14	Main Street	10	14:58	15:28	30	16	1	E/W	A/F Laceration
16-637	12/17/14	San Simeon 61700 CR. 48	5	0:17	0:57	40	16	1	E/W	E/M Sick
16-638	12/17/14	Apts Peconic Landing 1500 Brecknock Rd	8	9:06	9:46	40	16	1	E/W	E/F Injuries from Fall
16-639	12/17/14	Westwood Lane	8	9:26	10:08	42	16	1	E/W	E/F Sick
16-640	12/18/14	2193 Albertson Lane	5	2:04	3:04	60	16-23	1	E/W	MVA
16-641	12/18/14	Greenport High School	9	12:05	12:38	33	16	1	E/W	M/Y Allergic Reaction
16-642	12/19/14	Townsend Manor Inn 714 Main St.	26	14:53	15:14	20	13	0	V	Auto Alarm
16-643	12/20/14	Shores Peconic Landing 1500 Brecknock Rd	7	8:03	8:53	50	16	1	E/W	E/M Head Injury
16-644	12/20/14	West Wood Lane	6	21:16	21:56	40	16	1	E/W	E/F Sick
16-645	12/22/14	Chickadee Lane Peconic Landing	10	8:35	9:15	40	16	1	E/W	E/M Syncope
16-646	12/22/14	Sterling Place	8	9:32	10:07	35	16	1	E/W	E/M VOF
16-647	12/23/14	West Wood Lane	8	11:35	12:15	40	16	1	E/W	E/F Diff Breathing
16-648	12/24/14	Skippers Restaurant 4545 Rt 25	21	18:41	19:19	38	16-23	2	E/W	MVA

16-649	12/25/14	440 4th Street	9	4:01	4:58	57	13	0	V	Auto Alarm
16-650	12/27/14	Bay Shore Rd	7	11:34	12:25	51	16	1	E/W	E/F Sick
16-651	12/27/14	San Simeon 61700 CR. 48	7	20:06	20:52	46	16	1	E/W	A/M Hemorrhaging
16-652	12/29/14	Bay Avenue, East Marion	6	7:04	7:27	23	24/16	0	O	A/F Injury from Fall
16-653	12/31/15	Atlantic Avenue	7	23:53	0:25	32	16	1	V	A/M Nose Bleed

Alarms	Signal:	13	16	16-23	24/16	1	Pers	Avg.	Hours	Mins	Avg.	Pts.	Dist:	V	E/W	O
45		7	33	4		1	538	11.96	27.85	1671	37.13	42		11	33	1

Fire: 11 **# Calls to Pec. Lndg.: 7** **#Fire Calls E/W: 5** **#Fire Calls V: 0**
Rescue: 34 **# Calls to San Simeon: 4** **#EMS Calls E/W: 25** **#EMS Calls V: 8**
#Auto Alarms E/W: 3 **#Auto Alarms V: 3**

Greenport Fire Dept.

December 2014

December 2014							January 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	8	9	10
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 30	Dec 1	2	3	4	5	6
	Relief Hose Standard Hose	Eagle Hose	Exempts 7:00pm Casualty Fund Meeting (St. 1)	7:00pm Water Rescue		
12/28 - 1/2						
12/7 - 12						
7	8	9	10	11	12	13
1:00pm Christmas Parade (832 & 835)	Star Hose	7:00pm Rescue Squad 7:30pm Finance	Hook & Ladder			
12/14 - 19						
14	15	16	17	18	19	20
10:00am Juniors (St. 1)	6:00pm Village Wk Session 7:00pm 8:00pm Southold Town Chiefs (Orient)	6:00pm Company Officers (St. 2)	7:00pm Wardens (St. 1 Refreshments to Follow)	6:00pm Fire Police 7:00pm Dept. Training (St. 1 834)		6:00pm Rescue Squad Christmas Party (St. 1)
12/21 - 26						
21	22	23	24	25	26	27
	6:00pm Village BD Mtg		Christmas Eve (United)	Christmas Day (United)		
12/28 - 1/2						
28	29	30	31	Jan 1, 15	2	3
			New Year's Eve (United)			

8330: 831-0985
Chief Breese

8331: 831-5645
Chief Miller

8332: 445-0204
Chief Weingart

Duty Company 832 & 833 with 832 1st Due on 24



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Submitted: January 13, 2015
Meeting: January 20, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

January 20, 2015

Utilities Office

Statistics

Work Orders:

Electric = 24 Issued, 24 Completed

Water = 1 Issued, 1 Completed

Sewer = 6 Issued, 6 Completed

Road = 5 Issued, 5 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 01-02-2015. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 01-13-2015.

Resolutions:

Approving the proposal submitted by N.D. Eryou Consulting Engineer.

Approving Eileen Wingate to attend a Code Enforcement Seminar

Road/Water Department

Statistics

Water Distribution:

4,698,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: Harbor Front Deli
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.52 mg/L

Third Street Firehouse
Total Coliform = Negative
E Coli = Absent
Residual Chlorine = 0.46 mg/L

The form, DOH-360, was filed with the DOH on January 2, 2015 outlining the above results.

Report

Tasks Accomplished:

- ❖ Removed debris and leaves from tops of storm drains
- ❖ Put up staging at Mitchell Park for the tree lighting and the Menorah lighting
- ❖ Did routine cleaning of Silver Lake drainage system
- ❖ Cleaned leaves out of storm drain on Kaplan Avenue
- ❖ Continued cleaning up by No. Ten Downing building in Moore's Woods
- ❖ Began removing Christmas trees from around the Village
- ❖ Blew out the yard at the Recreation Center
- ❖ Marked the proposed water main on Adam's Street
- ❖ Did road patching where needed
- ❖ Completed water sampling

Projects:

Crew worked on setting up Christmas decorations throughout the Village. They have been filling potholes and staying prepared for any possible winter storms.

Water Department received the Annual Fire Hydrant Report this month and we will be working to correct any deficiencies during the month of January.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of December, = 10,467,000 gallons.

Average Daily Flow = 0.338 million gallons day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 99% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = 4 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = 7.5 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 2.9 mg/L, and 8.5 lbs/day

Sludge Removal:

28,000 Gallons of sludge hauled during December.

Report

❖ Treatment Plant:

The plant received an influx of stormwater during the second week of December. It was diverted to the empty out of service BNR basin. The plant processed 3 million more gallons than November due to the additional infiltration. Polymer was added to the clarifiers to aid in the settling of sludge.

❖ Collection System:

We are still cleaning the Village collection system as time and weather permits. There were several calls for backups which were cleaned. A pump at the Ludlam Street Pump Station went bad. The back-up pump was put in service and the bad pump will be rebuilt.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 7 @ 101.91 Mwh

Minimum usage day = November 8 @ 69.42 Mwh

Average usage for the month per day = 85.79 Mwh

Monthly total usage = 2659.38 Mwh

Service calls/call outs = 7

Street light repairs = 3

Customers shut off for none payment = 5

Customers turned on for payment = 5

Customers turned on for the season = 0

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Eryou Engineering did an on-site review of the storage tanks for oil and fuel.
- ❖ Elemco Electric was on-site to review and update drawings for the plant upgrade.
- ❖ Installed new underground service for the American Legion Building.
- ❖ A&F Electrical Testing began reviewing the new switchgear and transformer.
- ❖ Continued with general plant maintenance and cleaning

Projects:

Line crew began modifications to the Harbor Knoll distribution system last month.

Attachments:



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Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

January 20, 2015

Utilities Office

Statistics

Summary of Transactions:

Building Permits Issued	5
Building Permit Application	5
ZBA Applications	0
Fence Permits	1
Use Evaluation Application	1
Wetland Permit Application	0
HPC Application	1
CO Searches	5
CO Fees	0
Yard Sale	0
Road Opening	1
Sewer Inspection Fee	0
Total Fees Collected:	\$3,347.50

Reports

❖ The number of Building Department applications is beginning to slow down. There is still an enormous amount of construction going on throughout the residential community.

- ❖ The fees collected by the Building Department this year have exceeded last year's total by close to \$12,000.00, and have exceeded all previous years since 2005. Fifty-three building permits were issued in 2014. There were 11 permits for commercial construction or upgrades. Of those, 7 were for equipment upgrades to the communication tower or equipment on the water tower.
- ❖ There is a tremendous amount of residential construction ongoing in the Village. The permits being issued for residential renovations and additions are larger in scale than projects in previous years. The number of commercial construction projects is low, with the exception of the communication towers. There are several new commercial projects in the works for 2015.
- ❖ The second section of the Rental Law was mailed out December 8th. So far there have been a few complete applications returned to Village Hall.
- ❖ Commercial fire inspections will be scheduled soon.
- ❖ The Code Enforcement Officer and the Building Inspector have been monitoring the building 131 Third Street. This property has many outstanding violations. The Building Department is recommending that while the violations are being reviewed at Justice Court the Village take emergency measures to remediate several of the potential dangers. Preliminary assessment reveals that the front porches have structural defects. The Meson Ole` sign is deteriorating and presents a danger to pedestrians and street traffic. A hole in the roof is allowing the elements to damage the structure further. The Village should provide minimal safeguards.

Code Enforcement Report is attached.

Yearly Revenue Chart is attached.

Attachments:

Code Enf Report Dec14 (PDF)

Bldg Dept Revenue 2006-2014 (PDF)

Code Enforcement Report for December, 2014

Appearances Tickets Issued

Date	SCTM#	Address of Occurrence:	Charge:	Defendant's Address:	Ticket #
12/21/2014	4.-2-28	430 Second Street	112-11. Abandoned or Unlicensed Vehicles.	Greenport, NY	14041
12/4/2014	4.-2-29	436 Second Street	112-11. Abandoned or Unlicensed Vehicles.	New York, NY	14042
12/21/2014	4.-2-28	430 Second Street	112-11. Abandoned or Unlicensed Vehicles.	Greenport, NY	14043
12/11/2014	6.-2-23.2	131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection.	Islip, NY	14044
12/11/2014	6.-2-23.2	131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection.	Manorville, NY	14045
12/11/2014	6.-2-23.2	131 Third Street	311.2.2 of the Fire Code of NYS. Fail to Maintain Fire Protection.	Long Beach, NY	14046
12/11/2014	6.-2-23.2	131 Third Street	304.2 of the Property Maintenance Code of NYS. Fail to Maintain Protective Treatment.	Long Beach, NY	14047
12/11/2014	6.-2-23.2	131 Third Street	304.4 of the Property Maintenance Code of NYS. Fail to Maintain Structural Members.	Long Beach, NY	14048
12/11/2014	6.-2-23.2	131 Third Street	304.6 of the Property Maintenance Code of NYS. Fail to Maintain Exterior Walls.	Long Beach, NY	14049
12/11/2014	6.-2-23.2	131 Third Street	304.7 of the Property Maintenance Code of NYS. Fail to Maintain Roofs and Drainage.	Long Beach, NY	14050
12/11/2014	6.-2-23.2	131 Third Street	304.10 of the Property Maintenance Code of NYS. Fail to Maintain Stairways, Decks, Porches and Balconies.	Long Beach, NY	14051
12/11/2014	6.-2-23.2	131 Third Street	302.4 of the Property Maintenance Code of NYS. Fail to Maintain Property Free from Weeds.	Long Beach, NY	14052
12/11/2014	6.-2-23.2	131 Third Street	107.1.1 of the Property Maintenance Code of NYS. Unsafe Structures.	Long Beach, NY	14053
12/11/2014	6.-2-23.2	131 Third Street	304.8 of the Property Maintenance Code of NYS. Fail to Maintain Decorative Features.	Long Beach, NY	14054
12/11/2014	6.-2-23.2	131 Third Street	304.9 of the Property Maintenance Code of NYS. Fail to Maintain Overhang Extensions.	Long Beach, NY	14055

12/19/2014	4.-3-30	514 Main Street	112-14. Maintenance of Private Property - Accumulation of Garbage and Rubbish.	Brooklyn, NY	14056
12/22/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush obstructing view of motorists.	Westhampton, NY	14057
12/22/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush obstructing view of motorists.	Westhampton, NY	14058

Notice of Violation / Order to Remedy Violation Sent:

Date	SCTM #	Address	Nature of Violation	Remediation	Status:
12/15/2014	4.-6-23	337 Second Street	90-2. Public Nuisance. 112-11. Abandoned Vehicle. Numerous violations of the Property Maintenance Code of NYS.	12/15/2014: Notice of Violation sent by USPS certified mail to the property owner. 12/22/2014: Notice of Violation personally served to the property owner and inspected property with the owner. 12/30/2014: The owner called and left a message stating that he gave all of his tenants written notice to clean the property. He will inspect the property after Jan. 7th and if it is not clean, he will clean it and deduct the costs from the security deposits.	
12/30/2014	4.-2-11	213 & 215 North Street	90-2. Public Nuisance - construction equipment. 112-11. Abandoned Vehicle.		
12/15/2014	2.-3-10	714 Main Street	65-2. Building Permit.	12/17/2014: Property owner contacted the Building Inspector and resolved the problem.	12/17/2014
12/15/2014	7.-4-11	149 Fifth Street	90-2. Public Nuisance. Roof of detached garage has caved in.		
12/19/2014	4.-3-30	514 Main Street	90-2. Public Nuisance. Numerous violations of the Property Maintenance Code of NYS.	12/22/2014: Inspected property and observed that the garbage has been cleaned up.	
12/26/2014	6.-6-13	427 Fourth Street	112-11. Abandoned or Unlicensed Vehicle.		
12/26/2014	4.-9-29	100 Front Street	Numerous violations of the Property Maintenance Code of NYS.		
12/29/2014	6.-5-17.2	403 Fifth Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	12/31/2014: Inspected property and observed that the leaf pile has been removed.	12/31/2014
12/29/2014	3.-4-26.2	156 Sterling Ave	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	12/21/2014: Left letter at house under construction. 12/27/2014: Left second letter with worker. 12/29/2014: Issued Notice of Violation. 12/31/2014: Inspected property and observed that the leaf pile has been removed.	12/31/2014
12/29/2014	4.-3-27	526 Main Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.		
12/29/2014	5.-1-6	176 Central Ave	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	01/02/2015: Inspected property and observed that the leaf pile has been removed.	1/2/2015

12/29/2014	4.-2-12	211 North Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	12/27/2014: No answer. Left letter. 12/29/2014: Issued Notice of Violation. 12/31/2014: Inspected property and observed that the leaf pile has been removed.	12/31/2014
12/29/2014	3.-4-34	125 Sterling Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	12/21/2014: No answer. Left letter. 12/26/2014: No answer. Left 2nd letter. 12/27/2014: No answer but 2nd letter has been removed. 12/29/2014: Issued Notice of Violation. 12/31/2014: Inspected property and observed that the leaf pile has been removed.	12/31/2014
12/29/2014	2.-4-29	507 Third Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	12/29/2014: Issued Notice of Violation. 12/31/2014: Inspected property and observed that the leaf pile has been removed.	12/31/2014
12/29/2014	3.-5-28.1	124 Ludlam Place	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.		
12/29/2014	5.-1-1	117 Ludlam Place	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.		
12/29/2014	5.-1-17.1	135-137 Ludlam Place	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	01/02/2015: Inspected property and observed that the leaf pile has been removed.	1/2/2015
12/29/2014	2.-5-29	102 Broad Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.		
12/29/2014	4.-4-14	525 Madison Ave	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.		
12/29/2014	7.-4-8	130 Sixth Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.		
12/30/2014	7.-4-1.1	164 Sixth Street	112-9. Leaves and brush placed at curb after the last scheduled pickup for 2014.	12/21/2014: No answer. Left letter. 12/27/2014: Spoke with teenage son of owner and left a second letter. 12/30/2014: Issued Notice of Violation. 12/31/2014: Inspected property and observed that the leaf pile has been removed.	12/31/2014
12/30/2014	2.-5-11	210 Broad Street	112-11. Abandoned or Unlicensed Vehicles.		

New Complaints

Date	SCTM#	Address	Nature of Violation	Remediation	Status
12/19/2014	4.-3-30	514 Main Street	Accumulation of Garbage and deteriorating cornice.	12/19/2014: Inspected and photographed the property. Issued Ticket # 14056 for the accumulation of garbage. Issued Notice of Violation for the property maintenance issues.	

Open Cases

Date	SCTM#	Address	Nature of Violation	Remediation	Date Closed
11/5/2014	6.-3-15	439 Fifth Street	Noise, landscaper running a business out of a residential location.	11/6/2014: Telephone interview with the complainant. 11/7/2014: Inspected and photographed property. Issued Ticket # 0376 to property owner. 12/5/2014: Southold Town Court: Property owner pled guilty to the charge, was fined \$200.00 and agreed to remove all of his business trucks, tools, equipment and materials from the property. 12/17/2014: Inspected the property and observed that there were no commercial vehicles in the yard and that the property owner has removed one shed and is working to remedy the situation.	
11/6/2014	4.-6-2	223 Center Street	90-2. Public Nuisance. Roof shingles blowing onto adjoining property. Tenants drinking, being loud and unruly, littering and urinating in the bushes.	Anonymous complaint. Observations during inspection on 11/5 indicate that the complaint is likely to be justified. Notice of Violation issued to property owner. 12/04/2014: Inspected property and observed that some of the garbage, junk and debris has been removed, but there is still old furniture in the backyard and there is no change to the roof.	
11/10/2014	6.-3-13	505 Wiggins Street	90-2. Construction equipment stored at a residential property.		
11/10/2014	5.-3-3	141 Bay Ave	90-2. Construction machinery stored at a residential property.	11/24/2014: Telephone interview with the property owner who states that the machinery has been stored at the location for over a decade. He agreed that they will remove the machinery but doesn't have any place to relocate them. I advised that the Village can be patient while they find a solution but that they do have to work on finding a new location.	
11/10/2014	4.-8-2	242 Fifth Ave	90-2. Construction machinery stored at a residential property.	12/02/2014: Inspected property and observed that the machine has been removed.	12/2/2014

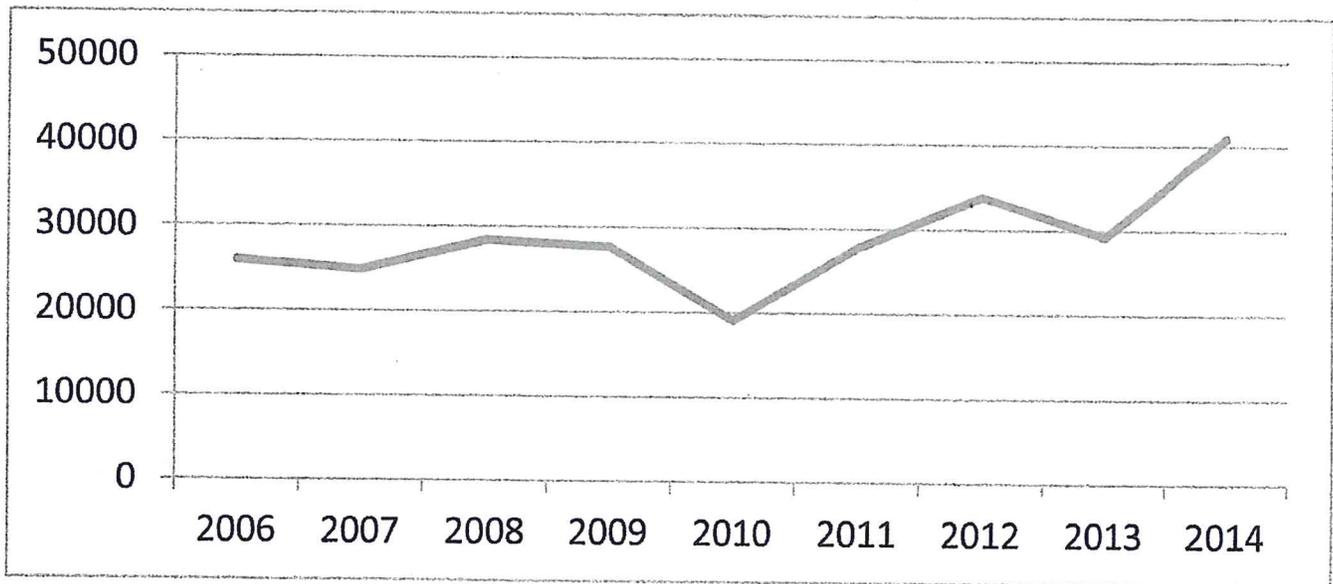
11/12/2014	2.-4-29	507 Third Street	Abandoned vehicles. Debris and junk behind garage. Garage in deteriorated condition.	Notice of Violation sent via USPS certified mail. Returned "Not deliverable as addressed, unable to forward." 12/04/2014: Researched the property owner and reissued Notice of Violation to his home address. 12/21/2014: Served the Notice of Violation by conspicuously posting the Notice on the front door of the property.	
11/12/2014	4.-4-16	515 Madison Ave	112-11. Abandoned vehicles.	11/24/2014: Family representative called and stated that the two cars aren't abandoned. The owner was arrested for DWI, lost his license and can't register the cars. Rep was advised that the Village can be patient while they find a solution but that they can't continue to store the two abandoned cars in a residential driveway.	
11/15/2014	4.-8-38	229 Third Street	Abandoned Vehicle. Public Nuisance, yard full of junk and debris.	11/15/2014: Interviewed the compl and photographed the problem. 11/19/2014: Issued Tickets 14038, 14039 and 14040 to property owner. 12/6/2014: Village Attorney Prokop sent the property owner a notice that the Village would be cleaning the property on 12/11/2014. 12/11/2014: Inspected property and determined that the property owner has been cleaning up the property. 12/15/2014: Inspected property and observed that the proerty owner has been continuing to clean the property and is still working on the clean up.	
11/18/2014	4.-6-30.2	122 South Street	Illegal third floor apartment.	11/24/2014, 1245 hrs: Interviewed property owners who stated that they neither deny nor admit that there is a third floor apartment and refused to allow the Village to inspect the third floor.	
11/20/2014	4.-6-35	411 First Street	Garage is dilapidated. Roof is falling in and building is leaning to the north.		
11/20/2014	6.-3-17	431 Fifth Street	Shed too close to the property line.		
11/26/2014	2.-5-8	224 Broad Street	Detached garage on Third Street has fallen into a state of disrepair and has become unsightly.	12/5/2014: The son of the property owner called and stated that they will make the necessary repairs to the garage with a goal of completion in 30 days.	
11/26/2014	2.-5-10	216 Broad Street	112-11. Abandoned vehicle.	12/26/2024: Inspected property and observed that the abandoned vehicle has been removed.	12/26/2014
11/26/2014	2.-6-1	219 Broad Street	112-11. Abandoned vehicle.	12/15/2014: Inspected property and observed that the abandoned vehicle has been removed.	12/15/2014
11/26/2014	4.-7-25	434 Main Street	Discarded and unused furniture and other debris left behind Goldin's Furniture.		

11/26/2014	4.-2-8	418 Third Street	112-11. Abandoned vehicles.	12/11/2014: Inspected property and observed that the abandoned vehicle has been removed.	12/11/2014
11/26/2014	4.-5-4	331 Fourth Ave	112-11. Abandoned vehicles.	12/26/2014: Inspected property and observed that the abandoned vehicle has been removed.	12/26/2014
11/26/2014	4.-1-7	520 Madison Ave	112-11. Abandoned vehicles.		
11/26/2014	4.-4-41	327 Fifth Ave	112-11. Abandoned vehicle.		
11/26/2014	4.-4-13	527 Madison Ave	90-2. Public nuisance 112-11. Abandoned vehicle.		
11/26/2014	6.-6-4	444 Fifth Street	112-11. Abandoned vehicle.		
10/21/2014	2.-5-40	22 Broad Street	Residential Property being used as a hotel. (Short term vacation rental.)	11/15/2014, 1452 hrs: Patrol Check, Black Jeep, NY reg #FGP2610, in driveway. Everything quiet, no violations observed. 11/18/2014, 1125 hrs: Patrol Check, No activity or violations observed. 11/20/2014, 1145 hrs: Patrol Check, No activity or violations observed. 11/24/2014, 1210 hrs: Patrol Check, No activity or violations observed. 11/26/2014, 1205 hrs: Patrol Check, Buick Enclave SUV, NJ reg # RZL92V, in driveway. Everything quiet, no violations observed. 11/30/2014, 1451 hrs: Patrol Check, black Jeep, NY reg # FGP2610, and white Jeep, NY reg BZT1530, parked in driveway, and black Audi 4DSD, NY reg # FSX8693, parked in Broad Street directly in front of the house. Everything is quiet and no violations were observed. 12/02/2014, 1049 hrs: Patrol Check, observed trucks from Eastern Environmental Solutions, Manorville, 727-2700, at the house. Workers stated that they were cleaning, filling and sealing an old underground fuel tank. 12/5/2014, 1300 hrs: Patrol Check, Observed a moving truck and moving men emptying the contents of the house. Interviewed the homeowner.	12/5/2014: Homeowner stated that they had sold the house and that new, full-time owners would be moving in next week. Case Closed.
10/29/2014	6.-3-8	434 Sixth Street	90-2. Public Nuisance. Collapsed Shed on property.	11/10/2014: Property owner came into the Village Hall and stated that she will have the shed removed but couldn't find anyone who could do the work before Thanksgiving. 12/19/2014: Inspected property and observed that the shed has been removed and the area has been cleaned.	12/19/2014

10/29/2014	6.-2-16.1	520 Fourth Street	90-2. Public Nuisance. Bush planted in public right-of-way that is obstructing the view of traffic.	11/19/2014: Notice of Violation returned by USPS as unclaimed. 11/24/2014: Personally served the homeowner with the Notice of Violation. 12/22/2014: Issued Appearance Tickets to both property owners for Public Nuisance.
9/30/2014	4.-2-28	430 Second Street	112-11. Abandoned Vehicle.	9/30/2014: Notice of Violation issued. 12/22/2014: Appearance tickets issued to both of the property owners after numerous attempt were made to speak with them and resolve the problem.
9/30/2014	4.-5-7	311 Fourth Ave	90-2. Public Nuisance and violations of the Property Maintenance Code of NYS in reference to a dilapidated porch.	8/21/2014: Letter sent. 9/30/2014: Issued Notice of Violation. 10/29/2014: Met with the homeowner, inspected the porch and observed that repair work had begun. 11/20/2014: Inspected property and observed that the work is continuing. Reminded the homeowner to contact the Building Dept and renew his Building Permit.
8/6/2014	2.-6-6	224 North Street	90-2. Public Nuisance. Hoarder House. House and yard filled with junk and garbage. Numerous violations of the Property Maintenance Code of NYS.	8/6/2014: Letter sent. 9/5/2014: Issued Notice of Violation. 10/1/2014: Appearance Tickets issued. 10/22/2014: Dumpster observed in driveway. It appears that some cleaning is taking place. 11/21/2014: Inspected progress at the property and spoke to the owner's grandson. Observed that the building materials required to repair the roof were being delivered. 11/24/2014: A second dumpster was observed in the driveway. 11/26/2014: Property owner called to inquire about my recent visit. She was advised that as long as she keeps making progress, the Village is satisfied with her efforts thus far.



Building Department Fees Collected 2006 -2014



2006	\$25,936.68
2007	\$24,889.70
2008	\$28,428.10
2009	\$27,731.95
2010	\$19,096.45
2011	\$27,872.80
2012	\$33,946.99
2013	\$29,245.35
2014	\$40,955.35



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
DAVID NYCE
Ext. 215

TRUSTEES
GEORGE HUBBARD JR.
DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: January 13, 2015
Meeting: January 20, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

January 20, 2015

Marina

- ❖ The marina was up by \$310.00 over last Decembers numbers. This was due to some late season transients coming through on their way south for the winter and a boat coming over from Connecticut on a nice calm weekend.
- ❖ The Ice rink numbers for December were down by about \$800.00. This isn't too bad as we were open on the 13th last year as opposed to the 20th this year. The warmer weather and rain kept us from opening early this year.
- ❖ The Ice Rink Office is working out well. It's a big improvement over the old buildings that we once used. It's a more efficient layout with more room for the workers. The customers don't seem to mind having to stand in lines outside.
- ❖ The Cassone ice warming shed is in place and working out fine. It has two sides to it. One side is for customers to change and stay warm. The other side is for our staff to use for storage and for sharpening the skates.
- ❖ The ice this year has been holding up good.
- ❖ We are still waiting on quotes for the work on the Railroad dock. As soon as I receive them I will review them with the Village Administrator.
- ❖ The Carousel was down about \$577.00 over last December.
- ❖ The Recreation Center was up by \$165.00 over last December. They were also closed for the two weeks that the schools were out.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =58 Enrolled

Reports

- ❖ December was a short month for the Recreation Center. Due to budgetary constraints we were unable to remain open for the school break. We were closed December 19 through January 5.
- ❖ We are looking to institute a Kid's Café for our After-School Program with the help of Kerry Tooker, from Long Island Cares. If instituted, it would mean that the children in our program would be eligible for a healthy meal provided every day, free of charge. So far we have met the preliminary standards and will receive formal training in January.
- ❖ We have continued with our involvement with the library. Our children enjoy movies on Wednesdays and the third and fourth graders attend "Read a Recipe for Literacy" on Thursdays.
- ❖ The annual Holiday party was held on the December 18th, and was a great success.

Campground

- ❖ The campground is closed for the season. We'll see you next year!

Attachments:

Rec Rev Report Dec 2014 (PDF)

Ice Rink

Dec 2014
MONTH/YEAR

DEPARTMENT

Dec 2013
MONTH/YEAR

1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14				73	201	
15				443	253	
16				435	506	
17				55		
18						
19				93	98	
20	2147	}	NO C.C.	40	84	76
21	631		machine	407		250
22	1541					
23	Closed RAIN			CLOSED	RAIN	
24	Closed RAIN			741	379	
25	Xmas				Xmas	
26	2551 489		1091	1808	1197	90
27	3570		1121	2740	1787	
28	1350		324	3607	2098	115 30
29	2405		1425		closed rain	
30	2662		1050	2064	1516	4763
31	2162	1103.90	4056.80 325	2578	1948	325

11,815-

30,004.70

30,800-

TOTAL

Carousel

Dec 2014
MONTH/YEAR

DEPARTMENT

Dec 2013
MONTH/YEAR

1			
2			462
3			46.20
4			
5			
6	142		
7	230		208
8		50 ornaments	294
9		5 donations T-shirt	2
10			
11			
12			
13	149		
14	312	16 shirt donation	72
15			162 45
16			
17			
18			
19			
20	148		
21	212	61 t-shirts	338
22	82-	\$1 donation	
23	72- (10 ornament)		364 17
24	96-		76
25	closed xmas		162
26	682- (30 orn. + tshirts)		302
27	964-		668
28	525.95		1048
29	536-		304
30	328-		402
31	428-	30 tshirts	512

26/11/12
172

4906.95

202

TOTAL

5484.20

5108.95

Marina

DEPARTMENT

Dec 2014
MONTH/YEAR

Dec 2013
MONTH/YEAR

1		
2		
3		
4		
5		
6		
7		
8		
9	250-	
10		
11		
12		
13		
14	60-	
15		
16		
17		
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23		
24		
25		
26		
27		
28		
29		
30		
31		

310

~~0~~

TOTAL

Rec Center

Dec. 2014 DEPARTMENT
MONTH/YEAR

Dec 2013
MONTH/YEAR

1		
2		
3		
4		
5		410
6		
7		290
8	700 -	(Camp.)
9		30 -
10		
11	280 -	
12		
13		
14		
15		
16		
17	105	
18	380	
19		420
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		210
31		

1495 -

1330

TOTAL



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TREASURER
ROBERT BRANDT
Ext. 217

Submitted: January 12, 2015
Meeting: January 20, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

Treasurer Report

Report from the Treasurer's Office

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1267, to increase appropriations in the Sewer fund for pump repairs, and directing that Budget Amendment # 1267 be included as part of the formal meeting minutes for the January 26, 2015 regular meeting of the Board of Trustees.
- Resolution authorizing Treasurer Brandt to perform attached Budget Amendment # 1268, for the funding of the Peconic Estuary Protection Committee inter municipal agreement, and directing that Budget Amendment # 1268 be included as part of the formal meeting minutes for the January 26, 2015 regular meeting of the Board of Trustees.

DEBT SERVICE PAYMENTS

- Light Fund interest payment of \$ 1,080.00

UTILITY BILLING

- The meter reading is on schedule.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

December saw 8 re-certifications, 2 interims, 1 tenant passed away. 1 Tenant voucher was moved to terminate; the hearing officer allowed family to stay on the program under a Letter of Understanding
1 family found housing and leased up. No December meeting. Next meeting scheduled for January 27, 2015.

- Monthly Financials - see attached reports.

SIGNIFICANT COLLECTIONS

- Property Tax Collected - \$ 1,078,912.51

- Rents Received -December 2014 - \$ 77,725.51

INFORMATIONAL:

- Report - Cash Holdings - See attached
- Utility Billing - see attached Billing Statistics Report

Attachments:

BUDGET MOD 1267 (PDF)

BUDGET MOD 1268 (PDF)

BILLING STATISTIC REPORT DECEMBER 2014 (PDF)

BANK BALANCES DECEMBER 2014 (PDF)

CD DECEMBER 2014 FINANCIALS (PDF)

HA DECEMBER 2014 FINANCIALS (PDF)

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2015 Period: 1 Trans Type: B2 - Amend Status: Batch
Trans No: 1268 Trans Date: 01/08/2015 User Ref: ROBERT
Requested: Approved: Created by: ROBERT 01/08/2015
Description: FUNDING OF INTER MUNICIPAL AGREEMENT WITH TOWN OF SOUTHAMPTON
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.8745.201	PECONIC ESTUARY PROGRAM	1,800.00
A.5990	APPROPRIATED FUND BALANCE	1,800.00
Total Amount:		3,600.00

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	Comm Tax	Res. Tax	Total	
Electric	2 - Electric - Flat Charge	13	0	0	0	0	0	595.38			8.40	603.78	
	9 - Residential (1, 1)	1334	0	666671	77,028.65	0	0		31,331.72		2,584.41	110,944.78	
	10 - Water Heating (2, 2)	14	0	2367	163.54	0	0		107.96		6.78	278.28	
	11 - All Electric (3, 3)	334	0	275285	30,462.29	0	0		12,556.06		1,070.32	44,088.67	
	13 - Demand - Class 3 (5, 5)	5	0	253200	14,153.88	822.6	9,665.56		11,548.71	314.98		35,683.13	
	14 - Village St. Lighting (6, 6)	5	0	39145.45	4,505.65	0	0		1,785.46			6,291.11	
	15 - Town St Lighting (7, 7)	1	0	4746.35	546.30	0	0		216.49			762.79	
	19 - Traffic Lights (11, 11)	1	0	1416	146.65	0	0		64.59			211.24	
	20 - Contract St Lighting (12, 12)	2	0	191	0.00	0	0					0.00	
	21 - Sterling Harbor (13, 13)	2	0	1695.125	195.11	0	0		77.32	23.50		295.93	
	67 - NSF Fee	1	0	0	0	0	0	15.00				15.00	
	Electric Total												
	Sewer	3 - Sewer - Flat Charge	1712	0	1244716.925	127,202.07	822.6	9,665.56	610.38	57,688.31	338.48	3,669.91	199,174.71
		4 - Sewer - Flat Charge	42	0	0	2,213.40	0	0					2,213.40
		23 - Sewer - VILL 3/4" W/SEWER (14, 14)	1	0	0	63.70	0	0					63.70
		25 - Sewer - VILL 1" W/SEWER (15, 15)	869	647	3347	45,909.99	0	0					45,909.99
		27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	29	15	248.9	2,931.77	0	0					2,931.77
		29 - Sewer - VILL 2" W/SEWER (17, 17)	12	6	252	2,841.41	0	0					2,841.41
		31 - Sewer - VILL 3" W/SEWER (18, 18)	26	15	169.7	2,128.09	0	0					2,128.09
		33 - Sewer - VILL 4" W/SEWER (19, 19)	1	1	0	35.04	0	0					35.04
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	2	2	3.6	70.08	0	0					70.08
57 - SPLIT SEWER BILLING (52, 52)		76	63	560.0276	10,387.22	0	0					10,387.22	
62 - DRIFTWOOD COVE 52		1	0	13	0.00	0	0					0.00	
63 - DRIFTWOOD COVE 49		1	1	127.908	2,735.20	0	0					2,735.20	
64 - PECONIC LANDING 253		1	1	125.8884	2,577.40	0	0					2,577.40	
65 - CLIFFSIDE CONDOS-SEWER		1	1	0	13,307.80	0	0					13,307.80	
Sewer Total													
Water	5 - Water - Flat Charge	1	1	0	3,682.00	0	0					3,682.00	
	22 - VILL 3/4" W/SEWER (14, 14)	1063	753	4848.024	88,883.10	0	0					88,883.10	
	24 - VILL 1" W/SEWER (15, 15)	22	0	0	554.35	0	0					554.35	
	26 - VILL 1 1/2" W/SEWER (16, 16)	874	314	3710.6	20,958.95	0	0					20,958.95	
	28 - VILL 2" W/SEWER (17, 17)	28	7	291	1,216.14	0	0					1,216.14	
	30 - VILL 3" W/SEWER (18, 18)	13	7	287	1,265.82	0	0					1,265.82	
	32 - VILL 4" W/SEWER (19, 19)	27	18	400	2,004.78	0	0					2,004.78	
	46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					36.90	
	47 - VILLAGE 2" (43, 43)	2	2	4	73.80	0	0					73.80	
	48 - VILLAGE 3/4" (44, 44)	1	1	0	36.90	0	0					36.90	
	49 - VILLAGE SEWER ONLY (45, 45)	8	7	408	1,810.80	0	0					1,810.80	
	52 - FIRE SPRINKLERS (49, 49)	91	77	-402	-439.92	0	0					-439.92	
	53 - OUTSIDE RES SEWER (50, 50)	4	0	1	0.00	0	0					0.00	
	Water Total												
	electric-small commercial	12 - Commercial (4, 4)	23	0	0	0.00	0	0					0.00
16 - Operating Municipal (8, 8)		72	0	618.596	0.00	0	0					0.00	
17 - Water Department (9, 9)		1166	434	5318.196	27,518.52	0	0					27,518.52	
18 - Sewer Department (10, 10)		370	0	695018.7	78,966.27	0	0		31,709.85	7,860.25		118,536.37	
electric-small commercial Total													
Grand Total	67 - NSF Fee	17	0	29720	3,391.35	0	0		1,355.54			4,746.89	
	67 - NSF Fee	3	0	964	140.44	0	0		43.97			184.41	
Grand Total													

**BANK ACCOUNT BALANCES
FOR THE MONTH OF DECEMBER 2014**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	189,030.85
A	General Fund III	A.0201.000	Cert of Deposit	500,807.74
A	Greenhill Cemetery	A.0201.100	Savings	33,170.25
A	Clarks Beach Savings	A.0201.120	Savings	581,901.92
A	Money Market	A.0201.130	Money Market	598,925.29
A	Fire Apparatus	A.0221.110	Money Market	787,943.44
A	General Reserve CD	A.0230.100	Cert of Deposit	500,431.66
TOTAL GENERAL FUND				3,192,211.15
CD	Small Cities Rehab.	CD.0200.000	Savings	71,388.22
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,720.67
CD	Watkins	CD.0201.001	Savings	18,526.30
TOTAL COMMUNITY DEVELOPMENT				95,861.40
E	Light Depreciation Savings	E.0116.100	Savings	645,522.94
E	Light Ban	E.0118.000	Checking	1,251,488.38
E	Light Fund	E.0121.100	Checking	372,267.87
E	TTC Collections	E.0121.120	Money Market	568,734.96
E	Consumer Deposit Savings	E.0191.100	Savings	118,071.47
E	Consumer Deposit Checking	E.0244.200	Checking	1,918.66
TOTAL LIGHT FUND				2,958,004.28
F	Water	F.0200.000	Checking	237,837.71
F	Water Fund Capital	F.0200.400	SAVINGS	8,345.84
F	Water Fund CD	f.0201.000	Cert of Deposit	200,444.27
F	Water Fund Money Market	F.0201.130	Money Market	100,483.27
TOTAL WATER FUND				547,111.09
G	Sewer	G.0200.000	Checking	238,488.16
G	NYS DEC Consent	G.0201.000	Savings	31,091.83
G	Sewer Fund III	G.0201.120	Cert of Deposit	353,838.50
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,097.42
G	NYSERDA	G.0525.000	Checking	95.83
TOTAL SEWER FUND				821,463.35
H	Capital	H.0200.000	Checking	40,827.85

H	Capital Reserve	H.0200.400	SAVINGS	49,323.31	
				TOTAL CAPITAL FUND	90,151.16
R	Recreation Fund	R.0200.000	Checking	312,535.40	
				TOTAL RECREATION FUND	312,535.40
TA	Trust & Agency	TA.0200.000	Checking	74,355.54	
TA	Retirement Savings	TA.0201.000	Savings	48,715.58	
TA	WWI Memorial Trust	TA.0201.001	Savings	726.96	
TA	T & A Special Escrow	TA.0201.002	Savings	6,571.51	
TA	Justice Court	TA.0201.004	InvestCheck	4,769.91	
TA	Concert Fund	TA.0201.008	Savings	2,905.43	
TA	Global Common	TA.0201.009	Savings	270,749.74	
TA	Accounts Payable	TA.0202.000	Checking	485,039.72	
				TOTAL TRUST & AGENCY FUND	893,834.39
	Wire Account			377.73	
	Utility Clearing			298,823.72	
					299,201.45
				TOTAL VILLAGE WIDE	\$ 9,210,373.67

Financial Data Schedule - Monthly Revenue & Expenses - Dec 14

Account Description	80	TOTAL UNITS	TOTAL HAP & PORT PAYMENT UTILITIES	DATE	BILLED	ADMIN FEE	ABSORBED
REVENUE:							
706 PIHA HUD Operating Grants	\$ 42,360.00		\$ 66,676.00				
706a Admin fee revenues	\$ 6,454.00		\$ 67,315.00				
711 Interest Earned - HAP	\$ -						
714 Interest Earned - ADMIN	\$ -						
714 Fraud recovery	\$ -						
700 TOTAL REVENUE	\$ 48,814.00						
EXPENSES:							
912 Administrative							
Auditing fees							
911 Salaries - Asha(\$23 11/2 periods:(140 hrs)	\$ 3,235.40	Admin Salaries total					
911a Medical	\$ 1,714.19	Medical Total					
911b Dental	\$ 88.22	Dental Total					
911c Pension 20.8% of paycheck	\$ 672.96	Pension Total					
914 Payroll Taxes FICA	\$ 247.51	FICA Total					
915 Employee Benefit Contribution TOTAL	\$ 2,475.37	Benefits Total					
914 Compensated absences	\$ -						
917 Nina JG Stewart, Esq	\$ -			3/1/2013	\$ 1,573.00	\$ 60.88	
918 A Gallscheher Remb	\$ 46.48			8/1/2013	\$ 1,112.00	\$ 60.88	
918 A Gallscheher Mileage	\$ -			9/1/2013	\$ 1,356.00	\$ 60.88	
916 Office Expenses Total	\$ -						
910 Administrative Total	\$ 6,187.40	TOTAL PORT OUT			\$ 4,041.00	\$ 182.64	
962 Other General Expenses (Office Rent)	\$ 550.00	Village of Greenport total					
969 TOTAL OPERATING EXPENSES	\$ 6,737.40						
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ 42,076.60						
973.1 PIHA Utility Allowance	\$ 639.00						
973.2 HAP payments	\$ 62,655.00						
973 PORT payments	\$ 4,041.00						
973 (HAP, PORT and UTILITY TOTAL)	\$ 67,315.00						
1117 HAP & UTIL less Port payments	\$ 63,274.00						
1118 Total Admin Revenue	\$ 6,454.00						
1118 Total Hap Revenue	\$ 42,360.00						
1118-020 Net HAP	\$ (24,955.00)						
Net ADMIN	\$ (283.40)						
900 TOTAL EXPENSES	\$ 74,052.40	TOTAL CASH DISBURSEMENTS					
1000-EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ (25,238.40)						



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MAYOR
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TRUSTEES
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DEPUTY MAYOR

DAVID MURRAY

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA LAZZARI PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Submitted: January 12, 2015
Meeting: January 20, 2015 6:00 PM
Work Session Meeting
To: Mayor David Nyce / Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on January 20, 2015

Report of Sylvia Lazzari Pirillo, Village Clerk

Code

- Local Law # 4 (Boats and Boating) of 2014 was filed with the NYS DOS on 1/8/15.
- Local Law # 5 (Fire Suppression Fees) of 2014 was filed with the NYS DOS on 1/18/15.

County Info

- The Suffolk County Hazard Mitigation Plan was received on December 15th. Both hard copies and a CD of this update are available in the Clerk's Office.

Contracts and Agreements

- The A&F Electrical Testing contract was signed, notarized and received on December 17th.
- The contract between the Village and Johnson Tree was fully executed on the 18th of December.
- CAC requested revisions to the contract as presented. The Village is in the process of updating the contract, after which it will be sent to CAC for execution.
- The agreement between Andrea Cote and the Village of Greenport was sent to Andrea Cote on January 9, 2015.
- The signed PEP IMA was sent to the SCDHS on January 15th.

Election 2015

- o Village Voter registration days were noticed.
- o Election Inspectors, and the Chair, have been selected and confirmed.

Grants

- o Mitchell Park Marina Bulkhead Feasibility Study
- o M/WBE Quarterly Reports

Legal Notices

- o Joint meeting of the Board of Trustees and the Board of Wardens of the GFD - meeting on 1/28 at 6 p.m.

Tall Ships 2015

- o There was one response to the Tall Ships Event Marketing RFP. During the meeting on January 8th, it was decided to re-define the parameters, by advertising for an Event Co-Ordinator / Project Manager.

Resolution(s) requested

RESOLUTION amending Resolution # 12-2014-5 from the December 22, 2014 regular meeting of the Board of Trustees, to correct the date of the Washington's Birthday Parade and celebration, which will be held on February 14, 2015; and approving the closing to vehicular traffic of Village streets for the duration of the Parade, and approving the use of the Third Street Firehouse for the celebration.

RESOLUTION rejecting all responses as received for the Tall Ships Event Planning Services Request for Proposals, per the bid opening on December 17, 2014.

RESOLUTION allowing the Clerk's Office to appoint three Election Inspectors and one Chair for the upcoming election on March 18, 2015 as follows:

- o Jerilyn B. Woodhouse, Chairperson
- o Diana DeJesus, Election Inspector
- o Eileen Kiski, Election Inspector and
- o Keith McCamy, Election Inspector.

They are to be paid \$10 per hour per inspector and \$11 per hour for the Chairperson of the Inspectors, and authorizing the Inspectors to work on the two Village registration days, as well as the day of the election. This will be expensed from line item #A.1450.100 (Election Personnel Services).

RESOLUTION approving the request of the Star Hose Company of the Greenport Fire Department for the use of the Polo Grounds at Moores Lane from 6 p.m. to 11 p.m. from May 21, 2015 through May 25, 2015 for the annual Carnival Fundraiser; with a fireworks display to be held on May 23, 2015 with a rain date of May 24, 2015.

RESOLUTION scheduling a public hearing for February 23, 2015 at 6:00 p.m. at the Third Street Firehouse, and directing Clerk Pirillo to notice accordingly, for the Wetlands Permit Application as submitted by Brewer Yacht Yard at Greenport, Inc. for the replacement of +/- 205 linear feet of timber bulkhead with vinyl bulkhead raised +/- 18" to match the existing adjacent bulkhead grade, and to demolish the existing restroom building to facilitate bulkhead installation and re-construct with no change to floor area, with roof run-off to be diverted to the proposed drywell, and for the replacement of the existing 205 linear feet of the 3' - 8' fixed dock along the bulkhead in kind, and noting that all lumber will be untreated.

Attachments: