

NOTICE TO BIDDERS

SEALED BIDS ONLY will be received by the Board of Trustees of the Village of Greenport at the Greenport Village Hall, 236 Third Street, Greenport, New York, 11944, during the regular Village business hours of 8:30 a.m. through 4:30 p.m. from **Thursday, November 29, 2018** through and until 11:00 a.m. on **Thursday, December 13, 2018** at which time all properly received sealed bids will be publicly opened and read. The Contract will be awarded as soon thereafter as practical and as the Mayor and Board of Trustees so determine, for:

REMOVAL AND DISPOSAL OF SNOW AS REQUIRED ON VILLAGE STREETS

The Village of Greenport is soliciting bids from individuals or companies to provide labor and equipment as required, including but not limited to: a minimum size 10-wheel dump truck and corresponding machine to move snow, including one or two operators per each vehicle, to assist Village of Greenport crews with the removal of snow.

Each Bid submitted with respect to this Contract must be accompanied by a non-collusion statement to the submitted Bid pursuant to Section 103 of the General Municipal Law.

No Bid shall be considered by the Board of Trustees of the Village of Greenport that is submitted by any contractor, person or entity that is in arrears to the Village of Greenport, or that is in default as surety or otherwise upon any obligation to the Village, and no Bid will be considered that is submitted by any contractor, person or entity whose performance of any previous contract with the Village has been unsatisfactory in the opinion of the Board of Trustees. Such a contractor, person or entity whose performance has been unsatisfactory shall not be deemed to be a responsible Bidder.

The Village of Greenport reserves the right to reject any and all Bids received, to waive informalities and to increase, decrease, or omit any portions of the Contract Specifications. Subject to the foregoing, the Village of Greenport will award the Contract to the Bidder which in the opinion of the Board of Trustees is the lowest responsible Bidder qualified by past experience to satisfactorily perform the work required by the Contract and furnishing the required security.

The successful Bidder must maintain Worker Compensation Insurance within the statutory limits, Automobile Liability Insurance, and General Liability Insurance Policy with limits of \$1,000,000 each occurrence and Property Damage limits of not less than \$1,000,000 each occurrence, with \$2,000,000 aggregate for the benefit of the successful Bidder and naming the Village of Greenport as an insured party. Originals of the required policies shall be provided to the Village of Greenport with the copies of the Contracts that have been executed by the successful Bidder as required.

Any Bid, submission or proposal that contains any omissions, erasures, alterations, additions or items not called for in the itemized proposal, or that contains irregularities of any kind, may be deemed by the Board of Trustees to be nonconforming or nonresponsive and to constitute sufficient cause for rejection of that Bid. The Board of Trustees reserves the right to waive any discrepancies it determines to be in the interest of the Village.

In the event of any discrepancy in the price or amount of the Bid for any item in the proposal, the price as expressed in words shall govern. Any request by a Bidder or Bidder's representative to the Village or any other person or party for information, clarification, or interpretation must be submitted to the Village of Greenport Village Clerk, in writing only, not less than five (5) days prior to closing date for the submission of Bids. Bidders are cautioned not to submit proposals until after having inspected the site of the proposed work and having made themselves familiar with the Village's local conditions

The Village of Greenport is an equal opportunity employer and does not discriminate on the basis of race, color, creed, ancestry, disability or handicap, marital/financial status, military status, religion, sex, sexual orientation, age or national origin with respect to employment or any employment related matter and the Village of Greenport requires that all contractors participating in contracts for public work in the Village of Greenport and all subcontractors of those contractors comply with that same requirements. The Village of Greenport encourages bids for public contracts and public contracts with the Village of Greenport and subcontracts of those contracts by minority and women owned contractors and entities and the Village of Greenport may solicit bids and contracts from such entities with respect to the public work noticed herein.

Sylvia Pirillo, RMC
Village Clerk
Village of Greenport

November 26, 2018

BID FORM

**REMOVAL AND DISPOSAL OF SNOW AS REQUIRED
ON VILLAGE STREETS**

Village of Greenport
236 Third Street
Greenport, New York 11944

Name of Bidder: _____

Address of Bidder: _____

Signature: _____

Signed By: _____

Title: _____

Date: _____

**REMOVAL AND DISPOSAL OF SNOW AS REQUIRED
ON VILLAGE STREETS**

	1/2 day	Full Day
Dump Truck and Driver		
Snow Removal Equipment and Operator		