VILLAGE OF GREENPORT  
SUFFOLK COUNTY, NEW YORK  

BID PACKAGE AND SPECIFICATIONS

"BID FOR SURPLUS VILLAGE OF GREENPORT AWV-100B REVERSE OSMOSIS WATER MACHINE – 2020"

MAYOR  
GEORGE W. HUBBARD, JR.

TRUSTEES

JACK MARTILOTTA, Deputy Mayor  
MARY BESS PHILLIPS  
PETER CLARKE  
JULIA ROBINS

Paul J. Pallas, P.E. - Village Administrator  
Sylvia Lazzari Pirillo, RMC - Village Clerk  
Robert W. Brandt, Jr. - Treasurer  
Joseph W. Prokop, Esq. - Village Attorney
VILLAGE OF GREENPORT
SURPLUS VEHICLES
NOTICE TO BIDDERS

The Village of Greenport is accepting sealed bids the surplus Village of Greenport item(s), with bids to be submitted to the Office of the Village Clerk, Village Hall, Village of Greenport, 236 Third Street, Greenport, New York, 11944 from **Thursday, August 6, 2020** until **11:30 am.** prevailing time on **Tuesday, August 18, 2020**; at which time all sealed bids will be publicly opened and read. Any bid received after that date and time or which otherwise does not comply with this notice and the specifications will be deemed defective and will not be considered, and rejected.

Bids must be filed in accordance with the specifications of the Village of Greenport and New York State General Municipal Law Section 103. The Bid Price shall exclude any federal, state or local taxes; from which the Village of Greenport is exempt. The Village of Greenport reserves the right to reject any and all bids.

Any / all items(s) offered for sale as listed are to be sold on an “**AS IS**”, “**WHERE LOCATED**” basis without warranties, guarantees or liabilities of any kind on the part of the Village of Greenport. The buyer will be responsible for the removal of the purchased item(s).

The item may be viewed by appointment; ANY AND ALL COMMUNICATION WITH THE VILLAGE OF GREENPORT, ITS OFFICERS OR EMPLOYEES REGARDING THIS BID FROM **THURSDAY, AUGUST 6, 2020** THROUGH AND INCLUDING **TUESDAY, AUGUST 18, 2020** SHALL BE WITH VILLAGE CLERK SYLVIA PIRILLO ONLY, AND NO OTHER PERSON WITHOUT THE EXPRESS PERMISSION OF THE VILLAGE CLERK, UNDER PENALTY OF DISQUALIFICATION.

A copy of the vehicle specifications may be obtained at Greenport Village Hall, 236 Third Street, Greenport, New York; on or after **Thursday, August 6, 2020** from 9:00 a.m. to 4:00 p.m. Monday through Friday, on regular Village business days or on the official Village of Greenport website **www.villageofgreenport.org**. Bids must be submitted to the Village Clerk in a sealed envelope only plainly marked on the outside with the description:

**“BID FOR SURPLUS VILLAGE OF GREENPORT AWV-100B REVERSE OSMOSIS WATER MACHINE – 2020”**

Sylvia Lazzari Pirillo, Village Clerk
By Order of the Mayor and Board of Trustees
BID SPECIFICATIONS

"BID FOR SURPLUS VILLAGE OF GREENPORT AWV-100B REVERSE OSMOSIS WATER MACHINE – 2020"

MANUFACTURER: Arizona Water
MODEL: AWV-100B
FEATURES: Single vendor
Reverse osmosis technology
6-stage filtration system
Ultraviolet Protection
Plywood-Reinforced – Fiberglass Cabinet
Wide Mouth vending compartment to accept 5-gallon bottle
BID FORM

"BID FOR SURPLUS VILLAGE OF GREENPORT AWV-100B REVERSE OSMOSIS WATER MACHINE – 2020"

Name of Bidder: ________________________________
Address of Bidder: ________________________________
Contact Phone Number: ____________________________
Signature: ______________________________________
Signed By: ______________________________________
Title: __________________________________________
Date: __________________________

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<thead>
<tr>
<th>Amount of Bid in Words</th>
<th>Amount of Bid in Dollars</th>
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NON-COLLUSION AFFIDAVIT OF BIDDER

STATE OF............................

COUNTY OF..........................

__________________________, being duly sworn, deposes and says that:

He is (owner, partner, officer, representative, or agent) ____________________ of ______________________, the Bidder that has submitted the attached Bid; and

That he is fully informed respecting the preparation and contents of the attached Bid, and of all pertinent circumstances respecting such Bid; and

That such Bid is genuine and is not a collusive or sham Bid; and

That neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or agreed to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, or collusion, or communication, or conference with any other Bidder to fix the prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or that of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Village of Greenport, Suffolk County, New York or any other person or firm interested in the proposed Contract; and

That the prices quoted in the attached Bid are fair and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder, or any of its officers, agents, representatives, owners, employees, or parties in interest, including this affiant.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this _____ day of ________________, 20______.

______________________________________________
President
(or authorized agent of corporation)

Sworn and subscribed to before me this _____ day of ________________, 20______.

______________________________________________
Secretary
DISCLOSURE CERTIFICATE

STATE OF..........................  )
COUNTY OF..........................  )

__________________________, being duly sworn, deposes and says that:

(1) He/she is (owner, partner, officer, representative, or agent) __________________ of
______________________________, the Bidder that has submitted the attached Bid;
and

(2) That the following is a complete listing of all Bidder's stockholders or partners who own
ten percent (10%) or more of its stock of any class, or a listing of all partners in the
partnership who own a ten percent (10%) or greater interest in the partnership, as the
case may be.

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<tr>
<th>NAME</th>
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<th>PERCENT OWNERSHIP</th>
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NOTE: Continue on separate sheet until all stockholders/partners exceeding the 10% ownership
criteria are listed.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this
_______ day of ______________________, 20______.

__________________________
President
(or authorized agent of corporation)

Sworn and subscribed
to before me this ______ day of ______________________, 20______.

__________________________
Secretary
CONFLICT OF INTEREST CERTIFICATE

STATE OF.................................. 
COUNTY OF................................

______________________, being duly sworn, deposes and says that:

(1) He/she is (owner, partner, officer, representative, or agent) ______________________ of _______________________, the Bidder that has submitted the attached Bid; and

(2) That no officer or employee of the Village of Greenport, New York has prior knowledge of the amount of Bidder's Bid; and

(3) That no officer or employee of the Village of Greenport, New York has any ownership or other interest in the Bidder's business or operations; and

(4) That no officer or employee of the Village of Greenport, New York will participate in any profits, receive any compensation, commission, gift or other reward for his services as a result of the Bidder obtaining this Contract.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this ______ day of __________________, 20____.

_____________________
President
(or authorized agent of corporation)

Sworn and subscribed
to before me this ______ day of __________________, 20____.
BIDDER'S CERTIFICATE OF CRIMINAL NON-INVOLVEMENT

STATE OF..........................

COUNTY OF..........................

______________________________, being duly sworn, deposes and says that:

(1) He/she is (owner, partner, officer, representative, or agent) ________________________
of______________________________, the Bidder that has submitted the attached Bid;
and

(2) That no person(s) involved directly, indirectly or beneficially in the Bidder's business
(regardless of type of business), proprietorship, partnership, corporation, association or
any other form of business entity, have ever been convicted of any felony.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed this
_______ day of ____________________, 20______.

______________________________  
President
(or authorized agent of corporation)

Sworn and subscribed
to before me this _______ day of ____________________, 20______.

______________________________  
Secretary

NOTE: If the above cannot be certified to, attach to this Certification a separate page
stating the details in full. Give names of persons convicted for each offense, their
respective position and title, nature of the offense, date thereof, court in which matter was
entered and sentence imposed, if any.
ACKNOWLEDGMENT AND RECEIPT OF ADDENDA

VILLAGE OF GREENPORT

Addendum No.:

________________________________________________________________________

________________________________________________________________________

Signature of person, firm or corporation making this proposal:

________________________________________________________________________

(Dealer)

________________________________________________________________________

(Name and Title)

P.O. / Mailing Address:

________________________________________________________________________

Phone No.: ______________________ Dated: ______________________

The full names and addresses of all persons interested in the Proposal or principals are as follows:

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The Village Board reserves the right to award this contract to the lowest qualified bidder and to reject and declare invalid any or all bids deemed not in the best interest of the Village.

On acceptance of this bid, the undersigned binds himself / herself or themselves to enter into written contract with the Village no later than thirty (30) days after the date of the Notice of Award of this bid and to furnish all required security for faithful performance of the terms of said contract and the insurance as required by the conditions of Contract, and to process the work diligently so as to complete all the work required under this contract.
AFFIDAVITS
VILLAGE OF GREENPORT

FORM OF AFFIDAVIT WHERE BIDDER IS AN INDIVIDUAL

STATE OF NEW YORK } ss:
COUNTY OF }

__________________________________, being duly sworn, deposes and says: I am the person described in and who executed the foregoing bid and the several matters therein stated are in all respects true.

(Signature of person who signed bid)

Subscribed and sworn to before me this __________ day of ______________, ______
(Notary Public)
FORM OF AFFIDAVIT WHERE BIDDER IS A FIRM

STATE OF NEW YORK

COUNTY OF

__________________________________________, being duly sworn, deposes and says: I am a member of __________________________, the firm described in and which executed the foregoing bid. I subscribed the name of the form thereto on behalf of said firm, and the several matters therein stated are in all respects true.

__________________________________________
(Signature of person who signed bid)

Subscribed and sworn to before me this ____________ day of ________________, ______
(Notary Public)
FORM OF AFFIDAVIT WHERE BIDDER IS A CORPORATION

STATE OF NEW YORK )
COUNTY OF )

__________________________, being duly sworn, deposes and says: I am the
__________________________ of ____________________________, the above named
corporation, whose name is subscribed to and which executed the foregoing bid. I reside at
__________________________ in the ____________________________ of
__________________________, State of ____________________. I have knowledge of
the several matters therein stated are in all respects true.

(Signature of person who signed bid)

Subscribed and sworn to before me this ______________ day of __________, ______
(Notary Public)