

NOTICE OF REQUEST FOR PROPOSALS

The Village of Greenport is requesting Proposals for Architectural/Engineering Design, Bidding and Construction Administration and Inspection Services for the Greenport Municipal Utility Microgrid Project.

The Scope of the Project will include assisting the Village of Greenport in the preparation of the CDBG-DR Project Application and all phases of the design, bidding, construction administration and inspection services of the Project.

A copy of the Request for Proposals Package may be obtained by interested Submitters at the Office of the Village Clerk, Greenport Village Hall, 236 Third Street, Greenport New York 11944, beginning 9:00 a.m. on February 9, 2018. A copy of the Request for Proposals may also be obtained by email at spirillo@greenportvillage.org.

All Proposals must be submitted in exact compliance with the provisions of the Request for Proposals by 3:30 p.m. EST on March 8, 2018.

Funding for the construction phase of this Project will be delivered through the NY Rising Community Reconstruction (NYRCR) Program of the New York State Governor's Office of Storm Recovery (GOSR). Accordingly, Respondents are obligated to comply with applicable federal and state laws and regulations set forth and any Supplementary Contract Conditions, as well as the Village of Greenport's Procurement Policy and Procedure and all municipal codes, ordinances and regulations. This Project is funded by and conceived through the GOSR NYRCR Program.

The Village of Greenport will select qualified architectural and engineering firms of the highest caliber that employ adequate staff and possess the financial management capacity to be able to focus immediate attention to this Project.

Parties submitting proposals are required to submit an M/WBE and Section 3 Utilization Plan with their proposal. The Village of Greenport is committed to awarding contracts to firms that will provide high quality services and that are dedicated to diversity and to cost containment. The Village of Greenport strongly encourages Respondents that are certified by New York State, any other city or state, or the federal government, as M/MBE firms, as well as Respondents that are not yet certified but have applied for certification, to submit responses to the RFP. All New York State-certified M/WBE firms submitting proposals to this RFP should be registered as such with New York State Empire State Development (ESD). For M/WBE firms that are not certified but have applied for certification, Respondents must provide evidence of filing, including filing date.

Dated: Greenport, Suffolk County, New York
February 2, 2018

Sylvia Lazzari Pirillo
Greenport Village Clerk

