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VILLAGE OF GREENPORT  
COUNTY OF SUFFOLK : STATE OF NEW YORK  
-----x  
BOARD OF TRUSTEES  
WORK SESSION  
-----x

Station One Firehouse  
Third and South Streets  
Greenport, New York  
May 18, 2023  
6:00 p.m.

- B E F O R E:
- KEVIN STUESSI - MAYOR
  - MARY BESS PHILLIPS - DEPUTY MAYOR/TRUSTEE
  - PATRICK BRENNAN - TRUSTEE
  - LILY DOUGHERTY-JOHNSON - TRUSTEE
  - JULIA ROBINS - TRUSTEE
  
  - JOSEPH PROKOP - VILLAGE ATTORNEY
  - PAUL PALLAS - VILLAGE ADMINISTRATOR
  - JEANMARIE ODDON - VILLAGE DEPUTY CLERK
  - STEPHEN GAFFGA - VILLAGE TREASURER

1 (The Work Session was Called to order at 6:05 p.m.)

2 MAYOR STUESSI: With that, I would like to  
3 make a motion to open the work session. May I have  
4 a second, please?

5 TRUSTEE DOUGHERTY-JOHNSON: Second.

6 MAYOR STUESSI: All in favor?

7 TRUSTEE ROBINS: Aye.

8 TRUSTEE BRENNAN: Aye.

9 TRUSTEE PHILLIPS: Aye.

10 TRUSTEE DOUGHERTY-JOHNSON: Aye.

11 MAYOR STUESSI: Aye.

12 Any Opposed?

13 (No Response)

14 MAYOR STUESSI: The motion carries.

15 With that, Mr. Chief Manwaring, with the nice  
16 haircut, would you please come stand and you can  
17 present to the Board. You're looking so good, we  
18 decided to change things up and give you a podium  
19 this evening.

20 (Laughter)

21 CHIEF MANWARING: Yes, you did. All right.  
22 I hope you got all our reports. The only thing we  
23 need to add for this month is Vernetta Taylor for  
24 the Rescue Squad, application for membership. I  
25 left it with Jeanmarie.

1           The other thing is I have a Board -- my Board  
2 met last night, the Board of Wardens, and we made a  
3 motion and a -- to go ahead and bid -- go ahead and  
4 proceed with the bid package for the bathrooms. So  
5 I had written that up and I have that for you.

6           MAYOR STUESSI: Okay.

7           CHIEF MANWARING: Okay?

8           MAYOR STUESSI: Great.

9           CHIEF MANWARING: The other big thing that we  
10 have is I have -- the Village of Greenport was  
11 invited to Glen Falls, Upstate, for a parade. They  
12 always come out here every year for our  
13 Washington's, and they turned it around and invited  
14 us up there. So we will be sending a pumper up  
15 there. Just so that the Village Boards knows, I  
16 will notify the insurance company that the Engine  
17 8-3-2 will be going up there. They will be seeking  
18 reimbursement. The Department will probably be  
19 seeking reimbursement for fuel and the night to  
20 stay over, if possible. They're working on  
21 somebody's friend may have a house for them, but  
22 they're working on that. But if not --

23           MAYOR STUESSI: Wonderful

24           TRUSTEE PHILLIPS: Wait, wait, wait. I mean,  
25 Chief, wait, wait a minute. Joe, do we need a

1 resolution from the Board for them to leave Suffolk  
2 County with the engine?

3 ATTORNEY PROKOP: Yes. I would enclose -- I  
4 would include it in a normal --

5 CHIEF MANWARING: I got it, I got it all  
6 written down here as a request, and I would --

7 TRUSTEE PHILLIPS: As a request?

8 CHIEF MANWARING: I will leave that with  
9 yourselves.

10 TRUSTEE PHILLIPS: Okay.

11 MAYOR STUESSI: When's the event?

12 CHIEF MANWARING: Excuse me?

13 MAYOR STUESSI: When is the event?

14 CHIEF MANWARING: June 17th, and they'll be  
15 back on the 18th.

16 MAYOR STUESSI: Okay. So we could do a  
17 resolution for next week's meeting?

18 ATTORNEY PROKOP: Yes.

19 MAYOR STUESSI: Great.

20 ATTORNEY PROKOP: I'll draft a resolution.

21 MAYOR STUESSI: All right.

22 CHIEF MANWARING: And the other one, we hear  
23 that the -- last night that the bids came in for  
24 the roofing. I guess we'll also add if you want me  
25 to write up a resolution for that. We wrote up one

1 to go ahead and repair the roof on Station Two.

2 TRUSTEE PHILLIPS: No, that's already --  
3 that's already -- that's all done.

4 CHIEF MANWARING: That's all done?

5 ADMINISTRATOR PALLAS: In the process, yes.

6 TRUSTEE PHILLIPS: That's all done.

7 CHIEF MANWARING: We figured we'd throw it in  
8 there or -- we wrote it up anyway, but I left it on  
9 my desk, so --

10 TRUSTEE PHILLIPS: Okay. I think that the  
11 one thing you wanted to tell Mr. Pallas was that  
12 the timing for Station Two, the chicken barbecue is  
13 in -- I mean --

14 CHIEF MANWARING: August?

15 TRUSTEE PHILLIPS: In August. But the  
16 chicken barbecue -- is it for this building that  
17 they're concerned about?

18 CHIEF MANWARING: Station One, yeah.

19 TRUSTEE PHILLIPS: Station One? Okay,  
20 Station One.

21 CHIEF MANWARING: Everything gets done over  
22 here. They only cook during the day over there,  
23 but everything is --

24 TRUSTEE PHILLIPS: Okay.

25 CHIEF MANWARING: Everything is served and

1 all will be here.

2 TRUSTEE PHILLIPS: So in August. Do you  
3 think they'll be done with the roof stuff by then?

4 ADMINISTRATOR PALLAS: There's no roof work here.

5 TRUSTEE PHILLIPS: Are they doing roof work here?

6 ADMINISTRATOR PALLAS: No.

7 TRUSTEE PHILLIPS: No, there's no roof work here.

8 ADMINISTRATOR PALLAS: No roof work, right.

9 TRUSTEE PHILLIPS: It's on Station Two.

10 CHIEF MANWARING: It's on Station Two.

11 ADMINISTRATOR PALLAS: Correct.

12 TRUSTEE PHILLIPS: Okay, all right. Well,  
13 that brought up -- that was brought to my attention  
14 last night.

15 ADMINISTRATOR PALLAS: Sure.

16 TRUSTEE PHILLIPS: Okay.

17 CHIEF MANWARING: If not, that's about all I have.

18 MAYOR STUESSI: All right. Thank you.

19 TRUSTEE BRENNAN: Thank you.

20 TRUSTEE PHILLIPS: No, you give it to  
21 Jeanmarie, I think, or to Paul.

22 CHIEF MANWARING: She looks busy.

23 (Laughter)

24 DEPUTY CLERK ODDON: Thanks, Wayde.

25 MAYOR STUESSI: Paul.

1           ADMINISTRATOR PALLAS: Thank you, Mr. Mayor.  
2           So just in -- I'll start with some additional items  
3           for either -- not really discussion, but for  
4           information.

5           The transfer switch for the generator for the  
6           antenna site, the work has been progressing rather  
7           well. I believe we should have that completed in  
8           the next couple of weeks for that. So I think  
9           that's -- we made some good progress doing that all  
10          inhouse for that work. So that's a bonus that we  
11          didn't have to spend any outside money on that.

12          I had sent to you all, and I apologize for  
13          the late, I sent it out either today or yesterday,  
14          for a request for a bench to be installed and  
15          dedicated with a plaque. This was -- has been in  
16          process for several months, probably four or five  
17          months. And we found a location that the person  
18          that was looking to do that is interested in. I  
19          had sent a map. I just want to make sure that's  
20          all okay with all of you. It's basically just to  
21          the west of the East Pier. There's two benches  
22          there now. We put this one in between those two.

23          MAYOR STUESSI: Equally spaced between the two?

24          ADMINISTRATOR PALLAS: Equally spaced, yes.

25          MAYOR STUESSI: Yeah.

1 ADMINISTRATOR PALLAS: So it will be three  
2 with a plaque. So just make sure if everybody's  
3 okay with that, we can start that installation  
4 process.

5 MAYOR STUESSI: Makes sense to me.

6 TRUSTEE PHILLIPS: And I had a discussion  
7 with Mr. Pallas earlier today, because former  
8 Mayor Nyce had offered to do the memorial benches  
9 for Tom Payne in front of the schoolhouse, and I  
10 just received yesterday of -- yesterday a copy of  
11 the designs. I haven't had a chance to go over it  
12 with Paul. But he's donating the wood and the  
13 time, and designing it, so I will get copies to  
14 everybody.

15 MAYOR STUESSI: Okay.

16 TRUSTEE PHILLIPS: Okay?

17 MAYOR STUESSI: Are these meant to go at the  
18 top of the landing before entering on the exterior?

19 TRUSTEE PHILLIPS: Yeah, yeah. Yeah, that's  
20 the goal, and a plaque. So if it's all right with  
21 the Board, I'll continue with that. If we can --  
22 you know, I don't know if we really need a  
23 resolution for that, but I will get everybody a  
24 copy of it in the final.

25 MAYOR STUESSI: Yeah, if you can share it



1 with us what you got --

2 TRUSTEE PHILLIPS: Yeah. As I said, I just  
3 got it yesterday, so.

4 MAYOR STUESSI: -- from the former Mayor.

5 TRUSTEE PHILLIPS: Okay.

6 ADMINISTRATOR PALLAS: The next item just, so  
7 everybody's aware, some minor work we had  
8 contracted for with the Railroad Dock, that work  
9 has been completed. There were no, no issues with  
10 that for the construction piece of that.

11 The other add-on I have, the Suffolk County  
12 WQRP, Water Quality -- I don't know what the other  
13 acronym is for -- water quality improvement  
14 projects. We had -- initially, these were for the  
15 road end projects that we had done several years  
16 ago. One project that never really took off was  
17 the one on Flint Street. We're working on that.

18 The applications, unfortunately, are due  
19 June 9th. And I finally had an opportunity to look  
20 at the application, it's quite voluminous. So I  
21 may need some engineering support for that, but I  
22 don't think I need that now. I do need some  
23 material -- I'm sorry, construction cost takeoff,  
24 which I've asked our -- the engineer we've used for  
25 this in the past. It's a very minor fee to do the

1 engineering cost analysis for it.

2 We have applied for this in the past, and,  
3 actually, Treasurer Gaffga had done it years ago,  
4 and it was rather extensive. So we're just going  
5 to use the application that we had before, modify  
6 it to fit this particular circumstance, and we'll  
7 do everything we can to get it done in time for  
8 that. So I just want to make you all aware of  
9 that.

10 TRUSTEE PHILLIPS: Paul. Paul. I'm sorry,  
11 Paul.

12 ADMINISTRATOR PALLAS: I'm sorry.

13 TRUSTEE PHILLIPS: Before you continue on  
14 that one.

15 ADMINISTRATOR PALLAS: Yeah.

16 TRUSTEE PHILLIPS: We went through and got  
17 that completely approved, and then there was issues  
18 with property owners down there.

19 ADMINISTRATOR PALLAS: Yeah. We think we've  
20 gotten past that issue with the property owner.

21 MAYOR STUESSI: I've spoken to the property  
22 owner, and I've also spoken to Legislator Krupski.  
23 We're in alignment on proceeding on it.

24 TRUSTEE PHILLIPS: Okay, because it wasn't  
25 such -- in alignment when we had it the first time,

1 which is why we ended up getting what we have at  
2 the end of Fourth Street, which I would like to see  
3 that corrected. But --

4 ADMINISTRATOR PALLAS: This is --

5 TRUSTEE PHILLIPS: -- I'm concerned, because  
6 we went through the process, and then all of a  
7 sudden it was a dead stop, no, and we had to switch  
8 things around.

9 MAYOR STUESSI: By the homeowner?

10 TRUSTEE PHILLIPS: Yeah.

11 MAYOR STUESSI: As I said, I've spoken to the  
12 homeowner and the homeowner is in agreement with  
13 proceeding on it.

14 TRUSTEE PHILLIPS: Okay.

15 MAYOR STUESSI: We'll keep him apprised  
16 throughout the process.

17 TRUSTEE PHILLIPS: Okay.

18 MAYOR STUESSI: What specifically was an  
19 issue at Fourth Street that you want to make sure  
20 that we alleviate with this process on Flint  
21 Street?

22 ADMINISTRATOR PALLAS: Fourth Street, we need  
23 to do some adjustments to it. It doesn't --

24 MAYOR STUESSI: Oh, because of the drainage?

25 ADMINISTRATOR PALLAS: Yeah, it doesn't drain

1 quite as fast as the others. This particular one,  
2 I think, is going to be -- it's different, because  
3 it's literally on the water.

4 MAYOR STUESSI: Right.

5 ADMINISTRATOR PALLAS: So I don't think it's  
6 going to have the same issues.

7 MAYOR STUESSI: Isn't the issue at the bottom  
8 of Fourth the clay --

9 ADMINISTRATOR PALLAS: Yeah.

10 MAYOR STUESSI: -- that's down deep?

11 ADMINISTRATOR PALLAS: Correct. Yeah, I  
12 don't think that issue exists right there, I don't  
13 believe.

14 MAYOR STUESSI: So as part of the  
15 engineering, we should probably make sure they do  
16 drill a test hole down deep enough to determine --

17 ADMINISTRATOR PALLAS: We'll get a test hole  
18 done as part of the process, yes.

19 MAYOR STUESSI: Okay.

20 TRUSTEE PHILLIPS: Speaking of, though, is  
21 there any way we can fix the one at the end of  
22 Fourth Street? Is there funding available to  
23 redo --

24 ADMINISTRATOR PALLAS: Yes, we're working --  
25 we did get approval. Treasurer Gaffga was

1 successful in getting approval for additional  
2 funding to do that. We're just trying to get some  
3 quotes so that we can -- we can move that forward.

4 TRUSTEE PHILLIPS: Okay. So the -- because I  
5 hadn't really heard anything about trying to get  
6 money to fix that situation. So maybe you'd like  
7 to elaborate a little bit, because I don't remember  
8 hearing about it. Maybe I missed something  
9 somewhere.

10 ADMINISTRATOR PALLAS: No. I think we had  
11 mentioned that we were waiting -- we have been  
12 waiting -- we had asked the County for this many,  
13 many months ago. It took a long time --

14 TRUSTEE PHILLIPS: Okay.

15 ADMINISTRATOR PALLAS: -- for the County to  
16 actually tell us they had the money, and that  
17 happened maybe two months ago, two or three  
18 months ago.

19 TREASURER GAFFGA: Yeah.

20 ADMINISTRATOR PALLAS: And from that point we  
21 were trying to get quotes. We had a quote that we  
22 made a basis, the basis of the request to the  
23 County. We just haven't -- haven't refreshed that  
24 quote and get additional quotes to satisfy the  
25 requirements for bidding.

1 TRUSTEE PHILLIPS: Okay. So --

2 TREASURER GAFFGA: We have until the end of  
3 the year. They extended it until the end of the  
4 year.

5 TRUSTEE PHILLIPS: They extended it until the  
6 end of the year? Because I just honestly don't  
7 remember hearing about it after, after it had  
8 been -- all I heard was the complaints from the  
9 people down at the end -- you know, the people on  
10 Fourth Street, so.

11 ADMINISTRATOR PALLAS: Yeah, we -- I'm fairly  
12 certain we had commented about it at -- I wasn't --  
13 yes, I believe there was, but we are moving forward  
14 with it.

15 TRUSTEE PHILLIPS: Okay.

16 MAYOR STUESSI: At the same time we do this,  
17 I'd like to look at potentially replacing the  
18 signage on the Fourth Street and Clark Street  
19 locations with signage that is more educational, as  
20 opposed to what's currently there. I think there's  
21 a pretty good example over by the hospital, the,  
22 you know, one that was done over there, something  
23 that speaks a little bit more to the environment,  
24 as opposed to the Legislative process.

25 ADMINISTRATOR PALLAS: We can request the

1 County if they'd be okay with it. They're the ones  
2 that approved the signage.

3 MAYOR STUESSI: Yeah.

4 ADMINISTRATOR PALLAS: They had certain  
5 requirements for the sign, and that was the basis  
6 of the design of the sign.

7 MAYOR STUESSI: Okay. Well, let's speak in  
8 the office, and I'd be glad to work with you on  
9 drafting something to the County to make that  
10 specific request.

11 ADMINISTRATOR PALLAS: Sure, sure. I  
12 apologize. The next item we had for the LGBT  
13 event, I think it's June 24th. There was a  
14 question about New York State and permits for the  
15 parade. There is an application that they would  
16 need to fill out. It just needs to be sent to them  
17 to -- for them to fill out, execute, and deal with  
18 the State on that. I just wanted to mention that.

19 As far as resolutions are concerned, I did  
20 have one -- actually, I have two add-ons. One is  
21 the contract for the CCTV. That's the TV'ing, the  
22 televised -- televised -- fiberoptic video of the  
23 wastewater treatment system, specifically the  
24 piping system in the vicinity of Ludlam pump  
25 station. We believe some water infiltration is

1 going on there. This is step one to determine  
2 where, where that water is coming from. Once  
3 that's identified, then we'll get an additional  
4 proposal to do the actual relining of the pipes.  
5 So this is really just step one of that. We were  
6 -- we had found a county, it's an Upstate county,  
7 contract that we can use, and we'll, of course, put  
8 our contract overlay on top of that, on top of that  
9 contract.

10 I had a series of change orders for the  
11 Wastewater Treatment Plant site work. I believe I  
12 sent all the details out to everyone for that. I  
13 don't know if anybody has any questions about it, I  
14 certainly can address them. The overall project  
15 cost was 549,000. This -- these series of change  
16 orders amounts to approximately 49,000. I don't  
17 know if anybody needs any further information.

18 MAYOR STUESSI: No. Patrick had made the  
19 request to go over and take a look at it. I'd love  
20 to look at the specific issues at the same time as  
21 him, if we can schedule something.

22 TRUSTEE BRENNAN: That was yesterday.

23 MAYOR STUESSI: Oh, you did go over there?

24 TRUSTEE BRENNAN: Yes.

25 TRUSTEE PHILLIPS: Yes.



1 MAYOR STUESSI: Okay. I didn't realize that.

2 TRUSTEE BRENNAN: Yeah. I had a good visit  
3 with --

4 MAYOR STUESSI: Any comments?

5 TRUSTEE BRENNAN: -- Mr. Pallas and is it  
6 Mr. Hubbard? Is it Adam?

7 ADMINISTRATOR PALLAS: Yep.

8 TRUSTEE BRENNAN: Mr. Hubbard who manages the  
9 plant. It was an impressive facility, and I was  
10 glad to get the opportunity to see it. No. Paul  
11 described to me what the change orders are in terms  
12 of the regrading that's necessary, and it seems  
13 appropriate. I think what was done before is  
14 working, but I guess it wasn't in a sense  
15 aggressive enough, so they want to make -- you  
16 know, change some of the contours --

17 MAYOR STUESSI: Uh-huh.

18 TRUSTEE BRENNAN: -- to make the site drain a  
19 little bit better.

20 Paul, I did have one comment, and it's kind  
21 of minor. On the change orders like one through  
22 five, or one through four, there was a change order  
23 for substituting crushed stone for recycled  
24 concrete aggregate, and I didn't see a  
25 corresponding credit. And perhaps the change order

1 was the differential in the cost of the material,  
2 but I couldn't tell from reading it. So there was  
3 an up-charge for the crushed stone, but I didn't  
4 see a corresponding credit for the material that  
5 was originally spec'd. I know that -- I know that  
6 your consulting engineer, Holzmacher, went over it  
7 and approved it, so.

8 ADMINISTRATOR PALLAS: Yep. Yeah, I'll see  
9 if -- I don't know if I can get that answer in time  
10 for next week, but I will -- I will certainly try  
11 to do anything I can.

12 TRUSTEE BRENNAN: Perfect. Maybe just look  
13 into it.

14 TRUSTEE ROBINS: Yeah. I just want to  
15 mention, Paul, that, you know, because I've been --  
16 you know, I've been involved with this since the  
17 very beginning when we first discovered this. And  
18 I thought you gave a really excellent narrative to  
19 everybody on the process and what it went through,  
20 and stuff like that, you know, kind of an  
21 historical perspective. So I just want to  
22 compliment you on a job well done.

23 TRUSTEE PHILLIPS: Actually, Mayor, I had had  
24 a discussion with Paul and Stephen and asked them  
25 to put this together to update the newer -- the

1 newer Trustees and the Mayor as to what's going on.  
2 And if we could, I really would like to put this  
3 portion of Paul's description into the minutes, so  
4 that the public can have an update. We've been  
5 dealing with the upgrade to the sewer plant since I  
6 first came on the Board back in 2009.

7 MAYOR STUESSI: Uh-huh.

8 TRUSTEE PHILLIPS: And I've been involved in  
9 it during the EFC funding portion of it and the  
10 design. And we did a lot of work during that time  
11 to update not only the facility, but to update  
12 keeping records, and teaching, and management, and  
13 record -- you know, updating the information that  
14 the regulatory agencies require. And I'm very  
15 happy to see that we're still following trying to  
16 deal with the infiltration of fresh water going  
17 back to when we received the notice of violation in  
18 2019, was it, Paul?

19 ADMINISTRATOR PALLAS: Yes.

20 TRUSTEE PHILLIPS: Okay. That we've -- you  
21 know, we're still being under the DEC's watch as  
22 far as fresh water infiltration into the sewer  
23 system. But I'm very pleased to say that this has  
24 been an interesting project, and to watch the  
25 construction of it way back in 2019 was -- I mean,

1 back in 2009 was interesting to see exactly how  
2 they changed things. It was -- I have several  
3 pictures of it. Maybe I -- I took them while they  
4 were constructing. Maybe I'll send you some of  
5 them.

6 MAYOR STUESSI: Please.

7 TRUSTEE PHILLIPS: It's interesting to see.

8 MAYOR STUESSI: Yeah. No. Thank you, Julia,  
9 for the nice compliment to Paul. And if you could  
10 please add this into the minutes, that will be  
11 great.

12 ADMINISTRATOR PALLAS: We'll see that happen,  
13 yeah, make sure that happens.

14 DEPUTY CLERK ODDON: I'll need a copy of that  
15 I don't have that.

16 TRUSTEE PHILLIPS: I'll give it to you. Okay.

17 (Statement of Administrator Pallas Attached)

18 ADMINISTRATOR PALLAS: Next item is the MS --  
19 the annual MS4 report. Two different things.  
20 One -- we'll start you with that. One is the  
21 consultant cost to prepare it. It's the same cost  
22 as last year, \$1600. The report, I believe, is  
23 online now, and we'll just need a vote accepting  
24 the report next month. That will satisfy all the  
25 DEC requirements for that report.

1           The next item, as you heard from the Fire  
2 Chief, the Fire Department bathrooms, we will be --  
3 I'm asking for authorization to go out to bid. We  
4 have the draft contract from the architect. I'm  
5 working with Village Attorney Prokop to finalize  
6 that and provide comments to fit it to our, our  
7 standard requirements. We will get that out to the  
8 architect and have that package ready as soon as --  
9 as soon as possible.

10           The next item I'm actually going to defer to  
11 next month. It's pad mounted switch purchase.  
12 That's just a spare, a spare switch. I haven't  
13 been able to finish the specs for that yet, so I'll  
14 defer that until next month.

15           The downtown revitalization documents  
16 approval, I had sent to the Board the entire  
17 package that they require. From what I understand,  
18 there's only two that actually need to be executed  
19 up front and that's the contract with the County,  
20 and then an easement that we have to enter into  
21 with the County. So those, those are there to be  
22 approved, so they can be executed.

23           And there's also a separate resolution to go  
24 out to bid. Actually, I believe -- I apologize.  
25 That one, the resolution is already in place. We

1 did a resolution, I don't remember when, it was  
2 quite a while ago, to go out to bid. So that's  
3 already in place, so I don't need a separate  
4 resolution for that.

5 And the last item I have, which actually is  
6 an add-on, we're in the process of getting our  
7 insurance renewed, all our insurances through  
8 NYMIR. It's the New York Municipal Reciprocal -- I  
9 don't know what the "I" stands for, I apologize.  
10 Insurance Reciprocal, that's what it is. I'm  
11 hopeful that we'll have -- we have to have the  
12 documents back to us from the broker in time for  
13 the meeting next week, and then there'll be a  
14 resolution to accept, to accept that, the new --  
15 the renewal.

16 And that's all I have, unless anybody has any  
17 questions?

18 MAYOR STUESSI: Questions, anyone?

19 (No Response)

20 MAYOR STUESSI: Thank you.

21 ADMINISTRATOR PALLAS: I do apologize, I have  
22 one other item. Now that the net metering tariff  
23 has been approved, I will be sending that out to  
24 NYPA shortly.

25 MAYOR STUESSI: Okay. Treasurer Gaffga.

1           TREASURER GAFFGA: Good evening. In addition  
2 to my regular agenda, I have a couple of items.  
3 The first one is in reference to the change orders  
4 for the -- that we need for the waste water  
5 treatment plant site and for the CCTV lining.

6           I had originally proposed Budget Amendment  
7 5175 just for one of the change orders, just for  
8 Change Order No. 6. I'm going to adjust that  
9 budget amendment. It is no longer going to be a  
10 budget amendment. Just in terms of taking from  
11 fund balance, what I'm going to do is raise  
12 revenues. We took in additional revenue in our  
13 miscellaneous Sewer Fund for some fees, I believe  
14 the Sunset Motel and an outside sewer fee, so we  
15 took in more than we expected this year. So I'm  
16 going raise that revenue projection and raise the  
17 expenses for the Wastewater Treatment Plant site,  
18 one of the capital lines expense, as well as  
19 maintenance of the -- of the mains to do the  
20 lining, so that we don't have to take from fund  
21 balance for the Sewer Fund. So I'm going to be  
22 changing that, and that will be on the regular  
23 agenda, if you guys have any questions about that.

24           TRUSTEE BRENNAN: I have a question.

25           TREASURER GAFFGA: Yes.

1 TRUSTEE BRENNAN: What -- so we saw more  
2 revenue from the motel. What is it about this  
3 upcoming year that you would expect to see  
4 continue, increased revenue on that?

5 TREASURER GAFFGA: Well, I mean, we'll get a  
6 slight amount of additional outside sewer revenue  
7 once they're fully hooked up, and once their, you  
8 know, water is going, they're actually using the  
9 system, we'll see a little bit more on a monthly  
10 basis with their bills.

11 And in terms of the Sewer Fund, there's a  
12 whole -- I'm hoping that when the RFP is concluded,  
13 that a recommendation will be to -- you know, to  
14 raise the rates in a way that will make the Sewer  
15 Fund more operational, just in a healthier -- so  
16 we're not always having to take from fund balance  
17 to fund some of these capital costs, and to allow  
18 the money to start building up in the reserves for  
19 future improvements that we need to make.

20 TRUSTEE BRENNAN: Okay. So the increased  
21 revenue they're projecting is mostly due to  
22 potential increased rates?

23 TREASURER GAFFGA: Well, this --

24 TRUSTEE PHILLIPS: No.

25 TREASURER GAFFGA: In particular for this is



1 money we've already received.

2 TRUSTEE BRENNAN: Okay.

3 TREASURER GAFFGA: Yeah. So this is money  
4 that's already on the books.

5 TRUSTEE PHILLIPS: This was money for upfront  
6 fees.

7 TREASURER GAFFGA: Yes, it was upfront fees.

8 TRUSTEE PHILLIPS: Upfront fees.

9 TREASURER GAFFGA: Right. It was upfront  
10 fees in our miscellaneous revenue line, which  
11 raised -- you know, we went over on our revenue  
12 projection, because it's just -- that's a tough one  
13 to project. So we -- you know, I'm able to raise  
14 that revenue and then raise the expenses to match  
15 it, so it's an even wash. But that way I don't  
16 have to take from reserves to fund these two,  
17 these two items.

18 TRUSTEE PHILLIPS: Stephen, what was the --  
19 what -- I don't remember the upfront fee that we  
20 got for that. Do you remember what the total was?

21 TREASURER GAFFGA: 75,000.

22 TRUSTEE PHILLIPS: 75,000? Okay. And then  
23 we also did get upfront fees from Vineyard View,  
24 but was that from the year before?

25 TREASURER GAFFGA: That was prior years.

1 TRUSTEE PHILLIPS: That was the prior years?  
2 Okay. So --

3 TREASURER GAFFGA: That's from two years ago.

4 TRUSTEE PHILLIPS: Okay. Are there any  
5 anticipated upfront fees or any discussion of any  
6 other outside sewer hookups at the moment?

7 TREASURER GAFFGA: We just got one over on  
8 Linnet that happened recently, but --

9 TRUSTEE PHILLIPS: Is that for a resident, or  
10 is that --

11 TREASURER GAFFGA: Yes, resident.

12 TRUSTEE PHILLIPS: Okay.

13 TREASURER GAFFGA: Residential property.

14 TRUSTEE PHILLIPS: Okay.

15 TREASURER GAFFGA: Other than that, not  
16 anymore.

17 TRUSTEE PHILLIPS: Okay.

18 MAYOR STUESSI: And then Paul and I have a  
19 meeting with the Sandy Beach Association in the  
20 second week of June.

21 TRUSTEE PHILLIPS: Okay.

22 MAYOR STUESSI: And I also met with the  
23 General Manager of Safe Harbor regarding, you know,  
24 the same proposal that the last Board had reviewed  
25 and was looking to push forward that we're

1 currently seeking funding for.

2 TRUSTEE BRENNAN: Thank you.

3 TREASURER GAFFGA: No problem. The second  
4 resolution is regarding Budget Transfer 5179. This  
5 is with regard to the Carousel work. There was a  
6 slight discrepancy in Restoration Experts'  
7 proposal. We needed to raise the proposal because  
8 of prevailing wage revisions, we wanted to make  
9 sure that that was in there.

10 So I'm going to be asking to move money from  
11 one of the park lines, one of the payroll expense  
12 lines that we did not touch this year, and I'm  
13 going to transfer that money over to the Carousel  
14 line, so that we're not taking from reserves to  
15 fund this. It's still a current year expense that  
16 we're just going to take from one pot and move it  
17 to the other. And with your permission, I would  
18 ask for there to be a vote, so that we can pay the  
19 contractors as soon as they're done, which we're  
20 hoping will be early next week it will be done.

21 MAYOR STUESSI: So you're looking for a vote  
22 this evening --

23 TREASURER GAFFGA: Yes.

24 MAYOR STUESSI: -- on this?

25 TREASURER GAFFGA: On this resolution, yes.

1 And I can read it into the record, if that --

2 ATTORNEY PROKOP: Do you have a copy? Can I  
3 just see it?

4 TREASURER GAFFGA: Yes.

5 TRUSTEE DOUGHERTY-JOHNSON: They'll be all  
6 the way done, or then we also have to get the  
7 testing, right?

8 MAYOR STUESSI: Well, the good news is, the  
9 good news is we received notice today that the  
10 restoration, the remediation company finished their  
11 work ahead of schedule, and we have CNS, the  
12 testing company coming out tomorrow to do the  
13 testing. We'll have results in 24 to 48 hours. Of  
14 course, that doesn't account for the weekend. So  
15 we should know early next week that we're in good  
16 shape, and would be prepared to open the Carousel  
17 in advance of the Memorial Day weekend goal that  
18 we had.

19 ATTORNEY PROKOP: Well, that's a resolution  
20 for a budget amendment, is that what it is?

21 TREASURER GAFFGA: It's a budget transfer.

22 ATTORNEY PROKOP: Budget transfer? So that's  
23 not approving the payment. Or are you looking for  
24 a separate resolution to approve the payment?

25 TREASURER GAFFGA: Well, I mean, if we

1        need -- if we need a separate resolution approving  
2        the payment for the additional amount, then yes,  
3        but I also need this to be able to pay it.

4            ATTORNEY PROKOP: Of course. So if you're  
5        looking to also approve the payment upon  
6        satisfactory completion of the contract, then I  
7        would include the language in that resolution, or  
8        do it in a separate resolution, because normally it  
9        would be approved through an abstract, if I'm not  
10       mistaken, and then the payment would be made.

11            TREASURER GAFFGA: That, I was planning on  
12        doing it through a manual check process, which  
13        would then end up on the abstract for the -- you  
14        know, for approval.

15            ATTORNEY PROKOP: Yeah. So then I think it  
16        would be -- should be approved tonight to be  
17        ratified -- you know, maybe ratified at the next  
18        meeting.

19            TRUSTEE PHILLIPS: We've always had a policy,  
20        since the day that we were audited with the State  
21        Comptroller's Office back in 2012, that manual  
22        checks were -- if there was the opportunity of  
23        doing it with either a resolution or getting it on  
24        the abstract, to try to avoid doing a manual check  
25        at all costs. That's been a policy that we've had

1 for a long time. So given the amount -- what is  
2 the amount that the manual check would be?

3 TREASURER GAFFGA: If I remember correctly,  
4 67,500 for -- for Restoration Experts and  
5 Sixty-two-five for CNS.

6 TRUSTEE PHILLIPS: Mr. Mayor, if we have the  
7 opportunity to put the resolutions on tonight, I  
8 think it would be better -- would be a positive  
9 look if we're audited from the State Comptroller's  
10 Office that you had a Board resolution supporting  
11 you writing such a large manual check.

12 MAYOR STUESSI: Yeah. I mean, isn't that  
13 what he's looking to do with the resolution  
14 tonight?

15 TRUSTEE PHILLIPS: Well, that's what I'm just  
16 saying, but they were --

17 MAYOR STUESSI: Great. I'm in agreement.

18 TRUSTEE PHILLIPS: Yeah. They were  
19 originally -- the original plan was to, as soon as  
20 they were finished, according to the contract that  
21 I read, that they would be requesting a manual  
22 check from you at that time.

23 MAYOR STUESSI: Okay.

24 TRUSTEE PHILLIPS: Since we had the  
25 opportunity, and they are ahead of schedule, I

1 think that we should follow the process to make  
2 sure that we have an audited trail for the check or  
3 checks, okay? I almost think you're agreeing with  
4 me, Joe, right?

5 ATTORNEY PROKOP: No, I --

6 TRUSTEE PHILLIPS: Okay.

7 ATTORNEY PROKOP: It should be done that way.  
8 The fact that --

9 TRUSTEE PHILLIPS: All right.

10 MAYOR STUESSI: Yes. So, I mean, seeing as  
11 we're ahead of schedule, the work's been completed  
12 with one of the contractors, the second one will be  
13 out tomorrow, I'm in full support of going ahead  
14 this evening. So if you'd like to read the  
15 resolution, we can make a motion.

16 TREASURER GAFFGA: I want to make sure that I  
17 have the exact amount of the proposals so that  
18 there's no mistakes. Do we need the exact amount,  
19 Joe, or can we just approve?

20 ATTORNEY PROKOP: You can go a little bit  
21 higher. I would estimate in the -- up to the  
22 amount or --

23 TREASURER GAFFGA: All right. So I'll read  
24 my resolution --

25 MAYOR STUESSI: Hold on a second. Did you

1 have a question, Patrick?

2 TRUSTEE BRENNAN: Yeah. So do we need the  
3 resolution to specifically approve the -- this  
4 net -- the increase that we're contemplating,  
5 because there's an increase for Restoration  
6 Experts?

7 TREASURER GAFFGA: Yes, it's a prevailing  
8 wage increase.

9 TRUSTEE BRENNAN: Right. So do we need to  
10 address that?

11 TRUSTEE PHILLIPS: That first, yes.

12 TRUSTEE BRENNAN: Right. So there's the --  
13 there's the fund transfer, there's the increase in  
14 the cost of the work, and then we need to have an  
15 approval to write this manual check that Trustee  
16 Phillips is suggesting, right?

17 TRUSTEE PHILLIPS: Yeah, that's exactly --  
18 yeah, that's the part --

19 TRUSTEE ROBINS: We're going to write a  
20 manual check? I thought we were just avoiding  
21 writing a manual check.

22 TRUSTEE PHILLIPS: No, no, no, no. We have  
23 to --

24 MAYOR STUESSI: No. We are writing the  
25 check, yes.



1 TRUSTEE PHILLIPS: We're authorizing the  
2 manual check.

3 TRUSTEE ROBINS: We're writing -- got it.

4 TRUSTEE BRENNAN: I think there's three.

5 TRUSTEE PHILLIPS: Three resolutions.

6 TRUSTEE BRENNAN: Three things that we need  
7 to address.

8 ATTORNEY PROKOP: I just want -- while  
9 there's a moment, some silence while Stephen's  
10 working, as the Treasurer is working on this, I  
11 just wanted to acknowledge the amount of work that  
12 went into this, getting this done by the Treasurer,  
13 Paul Pallas and Jean -- and the Deputy Clerk,  
14 making sure that this project was timely completed.

15 DEPUTY CLERK ODDON: Thank you.

16 TREASURER GAFFGA: Okay. Can I read this all  
17 as one resolution?

18 ATTORNEY PROKOP: Yes.

19 TREASURER GAFFGA: Okay.

20 ATTORNEY PROKOP: That would be my  
21 recommendation.

22 TREASURER GAFFGA: So I will propose a  
23 Resolution authorizing Treasurer Gaffga to perform  
24 the attached Budget Transfer #5179 to reallocate  
25 General Fund Park Payroll Expense to General Fund

1 Carousel Expense to fund the prevailing wage  
2 revision of the cost proposal from Restoration  
3 Experts, and directing that Budget Transfer 5179 be  
4 included as part of the formal meeting minutes of  
5 the May 25th, 2023 regular meeting of the Board of  
6 Trustees.

7 As well, propose a Resolution to pay  
8 Restoration Experts the prevailing wage increase up  
9 to \$70,000, and for CNS, Co. Inc. up to \$6500, and  
10 approve manual checks to be paid to both vendors  
11 upon completion of the project.

12 MAYOR STUESSI: I'll make a motion to approve  
13 the motion as read by Treasurer Gaffga. May I have  
14 a second, please?

15 TRUSTEE PHILLIPS: I'll second it.

16 MAYOR STUESSI: Any questions from anyone on  
17 the Board?

18 (No Response)

19 MAYOR STUESSI: All in favor?

20 TRUSTEE ROBINS: Aye.

21 TRUSTEE BRENNAN: Aye.

22 TRUSTEE PHILLIPS: Aye.

23 TRUSTEE DOUGHERTY-JOHNSON: Aye.

24 MAYOR STUESSI: Aye.

25 Any opposed?

1 (No Response)

2 MAYOR STUESSI: The motion carries.

3 TREASURER GAFFGA: Thank you.

4 MAYOR STUESSI: Thank you. Thank you for  
5 everybody's work on this.

6 TREASURER GAFFGA: And then, in addition, I  
7 would like to have a little discussion on -- I know  
8 I had promised to -- an online billing proposal.  
9 There were two vendors that really distinguished  
10 themselves above the third one, but I'm ready to  
11 make a formal recommendation to the Board that we  
12 go with InvoiceCloud. InvoiceCloud seemed to have  
13 the most comprehensive, fully thought out program.  
14 We had explored them in the past twice. They work  
15 in concert with Power Manager to implement our  
16 entire billing system to be synched with not only  
17 just our website, but with all of our data online.  
18 They provide the ability for customers to register  
19 accounts, to pay their bills online. You can also  
20 do it as a guest as a one-time payment. They take  
21 payments over the phone, by text. They can send  
22 email alerts out, as well as allow for paperless  
23 billing, so that we would then see a reduction in  
24 cost of paper through Village Hall and less bills  
25 being sent through the mail, which would -- I

1 believe the proposal said over a course of a year a  
2 net of about 5700 in savings just from the paper  
3 and postage.

4 I really -- you know, I appreciated the time  
5 that they spent. They did two demos with us just  
6 to go over everything. They are also working  
7 closely with our municipal software company that  
8 owns KVS. They are starting to work with  
9 Springbrook Software, which could potentially open  
10 the door down the line to also maybe opening us up  
11 for some more of our general ledger and maybe tax  
12 payments down the line. That's not there yet.  
13 This is just for the utility billing sign.

14 And I -- so part of the proposal is that the  
15 cost would be absorbed by the customers that sign  
16 up to use the portal. It's a -- I think it's 3.49%  
17 is the fee that gets passed on, or a minimum \$3.50.  
18 So whichever one ends up being --

19 MAYOR STUESSI: So it's effectively like the  
20 traditional credit card fee --

21 TREASURER GAFFGA: Correct.

22 MAYOR STUESSI: -- that you see on bills if  
23 you pay that way.

24 TREASURER GAFFGA: But the Village for the  
25 last 10 years or so has absorbed every single one

1 of those costs over the years. And I think that  
2 the base, and from what we've heard on the phone  
3 from customers is that they want to have this  
4 portal. They want to be able to pay their bills  
5 online. It's easier for them. We have a large  
6 residential base that is not full-time residents  
7 here, they commute, they live in the City. It's --  
8 you know, it's not easy for them to get here or to  
9 maybe make a phone call during business hours to be  
10 able to pay their -- their bills over the -- you  
11 know, over the phone. So I really think that this  
12 could be a positive step for us to just move  
13 forward and to, you know, allow for online, you  
14 know, online payments, and to try and get the  
15 Village in a little bit more into the 21st Century.

16 TRUSTEE PHILLIPS: The data collection as far  
17 as the backup, where does that -- does that go on  
18 our server, or is that one that they have in their  
19 own --

20 TREASURER GAFFGA: They have their own cloud  
21 system.

22 TRUSTEE PHILLIPS: Okay. And we own that  
23 information, or they do?

24 TREASURER GAFFGA: I would have to read it  
25 further into there, but it is -- I was reassured

1 that they have one of the highest encryption  
2 portals, that they are very secure. It's certainly  
3 something that when we actually start going into  
4 it, if that's the direction that we all want to go,  
5 we'll look at -- obviously, have Attorney Prokop  
6 take a look at whatever proposal there is.

7 TRUSTEE PHILLIPS: Okay. And what's the --  
8 and I'm assuming you'll give us the yearly cost for  
9 maintenance and other expenses that are always  
10 attached to online programs?

11 TREASURER GAFFGA: Yes. There's actually  
12 very limited cost in that regard.

13 TRUSTEE PHILLIPS: Okay.

14 TREASURER GAFFGA: If I -- it's a monthly  
15 cost of around \$100 a month to have the cloud  
16 online, and then the monthly fee for the admin  
17 portal.

18 TRUSTEE PHILLIPS: Uh-huh.

19 TREASURER GAFFGA: So \$1200 a year, roughly.  
20 You know, and then there's a little bit of a fee  
21 for -- every time somebody signs up for paperless  
22 billing, we get a fee. So I think I estimated that  
23 and another maybe 1200, so we're looking at \$2500  
24 in cost.

25 MAYOR STUESSI: And then I had asked the

1       Treasurer, there's a simple demo tape that he's  
2       going to email everybody to see how it functions,  
3       so you understand as a prospective customer, which  
4       we all are, obviously, what the interface will be  
5       for somebody that's doing it.

6                I would mention, as somebody who has been  
7       literally parked inside Village Hall now for a  
8       month and a week, minus my time with my daughters,  
9       and, you know, last week for the youngest one's  
10      graduation, there is an unbelievable amount of  
11      time, energy and effort spent by the Village Hall  
12      staff taking phone calls, processing bills over the  
13      telephone for people, dealing with it in person.  
14      And you talked about a little bit of cost savings,  
15      but it doesn't even begin to describe the savings  
16      of the labor and the time that everybody has spent  
17      dealing with utility bills that could be better  
18      spent on more important things for the Village, not  
19      that it's not important to have, you know, utility  
20      bills paid.

21              And I'm also confident there's a lot of  
22      people who had arrears on utility bills, because I,  
23      frankly, have been one of them who manages to pay  
24      everything else on time, but because this is the  
25      one thing in my life I can't set up for regular

1 billing, doesn't get paid, that this should be a  
2 huge boon to the community.

3 TREASURER GAFFGA: Yes. The estimation is  
4 potentially 10 to 20 hours a month in savings of  
5 just taking credit card payments.

6 TRUSTEE PHILLIPS: Manpower.

7 TREASURER GAFFGA: Yes.

8 TRUSTEE PHILLIPS: Well, that's -- and as one  
9 who's been -- has been observing it for a long  
10 time, to have the availability of concentrating on  
11 projects and not being interrupted all the time is  
12 much more productive at times.

13 But I also have some concerns about our  
14 server. I know that we're in the process. And  
15 while I'm here, do we have any update as to when  
16 the server is going to be -- the new server is  
17 coming in?

18 TREASURER GAFFGA: I know it's ordered.

19 ADMINISTRATOR PALLAS: Yeah, it's ordered.

20 TREASURER GAFFGA: We're just waiting for the  
21 actual physical equipment to get in, and then  
22 they're ready to install it and to go full bore.

23 TRUSTEE PHILLIPS: Okay.

24 TREASURER GAFFGA: The phone project is  
25 nearly complete. And so once they have the actual



1 equipment, they'll be at Village Hall and updating  
2 all of that.

3 TRUSTEE PHILLIPS: Okay. Because I'm  
4 assuming that this is going to go through the  
5 server, the iCloud, or is it going to be --

6 ADMINISTRATOR PALLAS: It could be -- well,  
7 if I may.

8 TRUSTEE PHILLIPS: Go ahead.

9 ADMINISTRATOR PALLAS: These kinds of  
10 applications really have no direct impact on the  
11 server, it's really just a communication link --

12 TRUSTEE PHILLIPS: Okay.

13 TRUSTEE DOUGHERTY-JOHNSON: Yeah.

14 ADMINISTRATOR PALLAS: -- which I was  
15 schooled on by our I.T. folks with our phone  
16 system. When I was concerned about the server and  
17 the phone system, they said it doesn't work that  
18 way, so it's --

19 TRUSTEE PHILLIPS: Okay. Well, I'm asking  
20 the question --

21 ADMINISTRATOR PALLAS: Yes.

22 TRUSTEE PHILLIPS: -- because my one question  
23 is who owns the data after it's been --

24 ADMINISTRATOR PALLAS: I think --

25 TREASURER GAFFGA: Well, it's --

1 ADMINISTRATOR PALLAS: There's two different  
2 levels of data, if I may, Stephen.

3 TREASURER GAFFGA: Sure.

4 ADMINISTRATOR PALLAS: If I understand it  
5 correctly, this is just a payment process. So  
6 once the -- once it's paid, that ends up in our  
7 system, so we'll know that it's paid. The trail to  
8 confirm that would be with them. Once we post it  
9 as paid, it's posted as paid --

10 TRUSTEE PHILLIPS: Right.

11 ADMINISTRATOR PALLAS: -- and we're done.

12 TRUSTEE DOUGHERTY-JOHNSON: So as a customer  
13 you'd still see like this was how much my water  
14 was, this is how much my sewage was --

15 ADMINISTRATOR PALLAS: Correct.

16 TRUSTEE DOUGHERTY-JOHNSON: -- and to have  
17 the graph. Right, so there's that info, too.

18 ADMINISTRATOR PALLAS: They don't, they don't  
19 have that, though, that's on our system, right?

20 TREASURER GAFFGA: Yeah, but they will  
21 design, they will design the online portal to  
22 match --

23 ADMINISTRATOR PALLAS: Yeah, yeah.

24 TRUSTEE DOUGHERTY-JOHNSON: Right.

25 TREASURER GAFFGA: -- our bills. Everything

1       you see will be -- our input will be in there.  
2       What our bills look like now when you go online to  
3       look at your invoices to pay online, it will all  
4       transfer over, because the data is going to come  
5       from our current billing software --

6               TRUSTEE DOUGHERTY-JOHNSON: Right.

7               TREASURER GAFFGA: -- and then it will be  
8       redownloaded.

9               TRUSTEE PHILLIPS: Okay.

10              TREASURER GAFFGA: I think the only time  
11       that -- I think the only time proprietary  
12       information will be owned by them is if a user  
13       registers an account with InvoiceCloud to have  
14       email alerts and text alerts. Then that  
15       information will then become part of their network.

16              TRUSTEE PHILLIPS: Okay.

17              TREASURER GAFFGA: But like I said, you can  
18       do just one-time payments as a guest without  
19       having -- you know, you'll have access to your  
20       bill, because it will all get loaded up, where your  
21       information won't then become public.

22              TRUSTEE PHILLIPS: All right.

23              TRUSTEE BRENNAN: Do you -- so you talked  
24       about the different kinds of savings we're going to  
25       see. Do you expect to see a benefit in cash, the

1 way cash flow is managed for the Village? So this  
2 should help, right, cash flow, because there should  
3 be fewer arrears?

4 TREASURER GAFFGA: If we get an increase in  
5 payments, if we get -- if we lower our arrears,  
6 then, yes, we should have an increase in cash flow.  
7 I think we do a really good job of that even now.  
8 Most of our arrears are kind of isolated with quite  
9 a handful of the same people and businesses, you  
10 know, that typically always -- that's just how they  
11 do -- just how it goes. But I would think that the  
12 people that perhaps, like the Mayor stated, you  
13 know, they have automated billing and they're not  
14 always around to catch their paper bills to see it,  
15 we'll see an uptick in a little bit more of that  
16 coming in each month.

17 MAYOR STUESSI: But I think to Trustee  
18 Brennan's point, the predictive nature of knowing  
19 how many people are enrolled in monthly authorized  
20 payments, you'll know exactly --

21 TREASURER GAFFGA: Yes.

22 MAYOR STUESSI: -- that that number is coming  
23 in, except for the few, you know, credit cards --

24 TREASURER GAFFGA: Yes, it should be more  
25 consistent. I would think it would be more

1 consistent and we'll know how many people are  
2 utilizing that software, because we'll have reports  
3 to back that up.

4 TRUSTEE BRENNAN: Great.

5 MAYOR STUESSI: Any questions, Julia?

6 TRUSTEE ROBINS: I do a lot, you know, I pay  
7 multiple utility bills as a property manager. I  
8 think this is going to make my life a lot easier.  
9 You know, get -- otherwise, I'm still writing  
10 checks. You know, that's definitely 20th Century.

11 TREASURER GAFFGA: So what I will do is that  
12 I will -- tomorrow I will send out the demo deck  
13 that they sent me, the PowerPoint presentation.  
14 I'll also send you all the proposal, and you as  
15 well, and for you all to take a look at and  
16 comment. And if there's any major issues, then we  
17 can, you know, re-discuss. Otherwise, you know,  
18 you let me know what you guys think and we can get  
19 a resolution on next week, or we could wait until  
20 the June work session to move forward. It will  
21 take several months to get the information fully  
22 coordinated and going, but -- so the faster we do  
23 it, the better.

24 MAYOR STUESSI: No. You've done a tremendous  
25 amount of work on this. And I think with you

1 sending through the demo, as well as, you know, the  
2 brief, and if there's any questions anybody has,  
3 let's get through it quickly, so that we can have  
4 it on next week's agenda, unless there's something  
5 that anybody has big concerns about. It's done all  
6 across the country, we shouldn't delay.

7 TREASURER GAFFGA: And then just one more  
8 item. I hope to make a recommendation prior to  
9 June's work session, I'm hoping within the next  
10 couple of weeks, on online short-term rental and  
11 permitting software for building permits and rental  
12 permits. I have -- I've seen five different  
13 proposals. They're all very unique in the way that  
14 they approach this problem.

15 A couple of the proposals are really simply  
16 just audit trail, you know, kind of clerk inputting  
17 of data. But three of the proposals, they really  
18 do a good job of canvassing all of the available  
19 data online to see how many short-term rentals  
20 there are. And the latest estimations by the  
21 companies that we had spoken to is between April  
22 and May, anywhere from 198 to 250 short-term rental  
23 listings, individual listings in the Village, which  
24 could amount to roughly 20 to 25% of our available  
25 properties have some sort of listing, or maybe some

1 properties have multiple listings, depending on --  
2 you know, on how it's going.

3 So there's a couple of different aspects.  
4 You know, there are some companies that utilize  
5 just simply AI to catch and then do a lot of this  
6 compliance monitoring, and permitting, and address  
7 identification, and then there are some of the  
8 companies that have humans that are behind the  
9 software that do some more investigative work to --  
10 if it's anything that, you know, a computer can't  
11 figure out, then you have actual humans that go in  
12 and take a look and see what they can find, and  
13 find the properties that seem to be skirting the  
14 regulations and becoming difficult to identify.

15 On top of that, there's also the ability, and  
16 it will be up to the Board in what direction you  
17 guys want to go, for having, you know,  
18 implementation for the businesses and short-term  
19 rentals to register, along with having an admin  
20 side for the Village, so that they coordinate,  
21 where we put some of the onus on the people in the  
22 Village and the business owners, and to register  
23 with this -- you know, with one of these companies,  
24 to then we have communication for permitting, and  
25 renewals, and emails, and making it a little more

1 automated.

2 So I hope to have some of these proposals out  
3 to you guys. I would really like, you know, some  
4 input as to what direction you all may want to go,  
5 and then we may need to talk about prices, and see  
6 if we -- you know, I believe Paul and I had  
7 discussed that we think it would fall under  
8 professional services, because it's such a  
9 specialized niche of software. But I'm going to be  
10 making a recommendation to you all within the next  
11 couple of weeks, and, hopefully, we'll be able to  
12 move forward with that sometime early summer.

13 TRUSTEE PHILLIPS: I do have one question,  
14 Joe. If it's getting into rental permits, are we  
15 going to have to re -- amend our code to deal with  
16 this kind of a situation?

17 ATTORNEY PROKOP: Well, I'm not familiar with  
18 the scope that's been reviewed so far, but I think  
19 the -- I think it's more a question of having --  
20 making sure the software adapts to the code, rather  
21 than the code adapt to the software.

22 MAYOR STUESSI: Yeah. The software wouldn't  
23 have any impact on the code, and it would meet  
24 every bit of what is currently written into the  
25 code.



1           TREASURER GAFFGA: That's correct.

2           MAYOR STUESSI: So all of our existing  
3 application fees, parameters would be input into  
4 the software itself, and that's how they utilize it  
5 in order to manage and send us. They would send us  
6 notifications that XYZ house is in violation for  
7 the following reasons.

8           TRUSTEE PHILLIPS: Okay. But the one thought  
9 is, in thinking through the process and thinking  
10 through the code, we have R-2s that are supposed to  
11 have a long-term rental in one of the apartments  
12 and they're allowed a short-term one. That's the  
13 only catch that I can see that we would need to  
14 review with this program. Because we do not on our  
15 rental permits, they do not designate which is the  
16 long-term and which is the short-term, which I have  
17 asked in the past. That would probably be a good  
18 idea to have, that they declare which one is going  
19 to be a short-term rental. We don't do that right  
20 now, and that may bring some issue, that I think we  
21 need to take a look at that, along with the  
22 application -- I mean, with the app that you're  
23 talking about.

24           MAYOR STUESSI: Well, the only way this would  
25 work would be if we converted everybody who

1 currently holds a permit onto the system. And to  
2 what Stephen was saying a moment ago, we would need  
3 to look at going through a process where everybody  
4 moves over to that.

5 TRUSTEE PHILLIPS: Uh-huh.

6 MAYOR STUESSI: And, frankly, it would be  
7 something we'd want to require of them, that they  
8 have "X" number of days to convert over, and then  
9 we could issue any type of credit that's needed.  
10 If somebody, by example, is midway one year into  
11 their two-year term, and that's applied towards  
12 this new application. But everybody would need to  
13 be on this system, so that we would be able to  
14 properly monitor them.

15 TRUSTEE DOUGHERTY-JOHNSON: Can I just ask a  
16 question for clarification? This is mostly about  
17 enforcement for short-term rentals, or this is  
18 rental permits, all of them?

19 TREASURER GAFFGA: This -- we specifically  
20 are looking at for right now short-term rentals,  
21 but what I want to emphasize is that the software  
22 is capable of a lot more than just that. You can  
23 do your entire permitting system through this  
24 software.

25 TRUSTEE DOUGHERTY-JOHNSON: Okay.

1           TREASURER GAFFGA: Meaning even somebody with  
2 just, you know, a building permit, you can set  
3 dates, you can set inspection dates. You can do --  
4 there's a lot you can do. And all three of the  
5 softwares that I've looked at are tied to what the  
6 Mayor has requested of me to investigate can also  
7 down the line take payments through these  
8 softwares, where it could all -- you know, all of  
9 that paper would go through the software.

10           So while I've -- we're specifically talking  
11 about short-term rentals and compliance and  
12 identification, there is the ability to do more  
13 than that.

14           MAYOR STUESSI: So I'll give you a perfect  
15 example. Two weeks ago I became aware of a  
16 situation over on Carpenter Street of a house  
17 that's a two-family house that the owner does not  
18 occupy, and this person has been utilizing it as a  
19 weekend rental for a year plus, I was told. We had  
20 specific evidence by neighbors of a mini bus  
21 pulling up with 12 different people coming out and  
22 holding a big party. So we immediately issued a  
23 fine to them, but we only had the ability to issue  
24 it for that weekend. Ultimately, we ended up  
25 pulling their rental permit, and we revoked the

1 rental permit, because there were also additional  
2 building violations with it as well.

3 If we were to have had this software, we  
4 could have clicked the button and looked at that  
5 one house and seen every single violation they  
6 would have had over the course of the past year,  
7 because the software goes into all the other  
8 systems and it will know exactly how many times it  
9 was rented for the less than the two weeks  
10 required. So rather than just fining them for one  
11 particular instance, we could have literally issued  
12 fines for potentially, you know, call it 35 or 50  
13 different instances over the course of the past  
14 year.

15 TREASURER GAFFGA: Correct. And they keep --  
16 these companies, what they all do is they keep  
17 snapshots of the listings for short-term rental.  
18 They will take all of the evidence on the online  
19 page and it's recorded every time that they do a  
20 sweep of the -- of the portals. So that's all  
21 information that would be available to us so that  
22 we could look at.

23 I know what a lot of these companies try and  
24 do is get everybody in compliance. They want to  
25 get 90%, you know, 95% compliance rates with

1       these -- with the short-term rentals, and for them  
2       all to follow our rules and regulations. If they  
3       list a property that can -- you know, sleeps 12,  
4       but their CO says they can only have eight, it will  
5       get flagged. They will be notified that they have  
6       to fix it. If they don't fix it, we get notified.  
7       And then we can work to have their -- those  
8       listings pulled, you know, until they come in  
9       compliance, you know, so that -- you know, those  
10      are -- that's an example of something that can  
11      happen.

12                So those are all -- you know, they're very  
13      robust programs, and I'm really -- I'm excited  
14      about them. I'm excited to share some of that  
15      information with you all, and, hopefully, make a  
16      recommendation and get some input as to what you  
17      all think.

18                TRUSTEE ROBINS: So I'm looking forward to  
19      seeing that information from you, Stephen. But the  
20      other thing, Mayor, that I think is that we have to  
21      have a conversation and revisit our short-term  
22      rental law.

23                TRUSTEE PHILLIPS: Well, that's what I'm --  
24      yeah.

25                TRUSTEE ROBINS: Okay. The -- you know, we

1 have that, you know, R-2 where one of those units  
2 can be occupied as a -- used as a short-term  
3 rental. I don't personally see why we should be  
4 offering that incentive to people. I -- you know,  
5 so, I mean, when we passed that law, you know, it  
6 went through. And I'm not sure if I -- I don't  
7 like the way we have the law written at this point,  
8 so I think we should have a discussion about it at  
9 least at a future meeting.

10 MAYOR STUESSI: I'm completely in alignment  
11 with discussing the existing law in the future. My  
12 personal perspective is we will know a lot more the  
13 moment we get the software implemented, which may  
14 potentially raise other issues that we're not aware  
15 of. And so I think it's important to continue  
16 discussing it, but I believe we should proceed with  
17 reviewing the software, getting it implemented, and  
18 then seeing what other potential problems there  
19 are, and then reviewing the law overall.

20 TRUSTEE ROBINS: I totally agree.

21 MAYOR STUESSI: The only thing that I think  
22 does probably make sense to take a look at is  
23 increasing the existing fines, which I think are  
24 not high enough to really be punitive to people  
25 that are abusing it, because there's people that,

1 you know, are doing things properly, and then  
2 there's a lot of people who aren't.

3 TRUSTEE DOUGHERTY-JOHNSON: Do we actually  
4 need to change the code to require people to say  
5 which apartment is going to be long-term or  
6 short-term?

7 TRUSTEE PHILLIPS: Yes.

8 TRUSTEE DOUGHERTY-JOHNSON: Okay. I thought  
9 that might -- could maybe just be a policy thing.

10 TRUSTEE PHILLIPS: Oh. No, especially --

11 MAYOR STUESSI: I'm not understanding your  
12 question. What, you're saying yes, Mary Bess?

13 TRUSTEE PHILLIPS: Right now, when they come  
14 in to do a rental permit, they are not designating  
15 which is a long-term and which is short-term  
16 apartments, they're just getting a rental permit  
17 for the build -- the two apartments that are being  
18 inspected.

19 MAYOR STUESSI: Right, but that's an issue  
20 with our existing form, not the law itself.

21 TRUSTEE DOUGHERTY-JOHNSON: That's my  
22 question, is --

23 TRUSTEE PHILLIPS: The law itself does not --  
24 the law does not say -- the code does not designate  
25 that you have to declare which is going to be a

1 short-term rental and which is a long-term rental.

2 It's --

3 MAYOR STUESSI: Well, correct me if I'm  
4 wrong. Doesn't the law state you have to live in  
5 one of the two units? So we could simply make that  
6 part of this new application that asks you --

7 TRUSTEE PHILLIPS: Correct.

8 MAYOR STUESSI: -- what's your address and  
9 which of the two units are you living in.

10 TRUSTEE PHILLIPS: Right, but that means you  
11 have to declare which -- right. That means you  
12 have to declare that you're living in one and the  
13 other one is being short-term rental.

14 TRUSTEE DOUGHERTY-JOHNSON: Right. All I was  
15 saying is that maybe that's something we need to  
16 change without changing the code.

17 MAYOR STUESSI: But I'm saying I don't that's  
18 a change in the law, that's simply an application  
19 matter.

20 TRUSTEE DOUGHERTY-JOHNSON: It's just how --

21 ATTORNEY PROKOP: It's just a change in  
22 procedure or policy.

23 TRUSTEE DOUGHERTY-JOHNSON: Yeah.

24 TRUSTEE PHILLIPS: It's a change? Okay.  
25 Then I've asked for that to happen before.



1 TRUSTEE DOUGHERTY-JOHNSON: Because that's  
2 maybe something we could think about doing.

3 ATTORNEY PROKOP: I mean, just, you know,  
4 working with the staff on this particular process,  
5 there's an enormous amount of time and resources  
6 that are devoted to tracking expiration dates, and  
7 renewal dates, and, you know, inspections that need  
8 to be done, and anything like this would help  
9 enormously. It would be a -- it would be a very  
10 valuable tool for the people that work on this.

11 TRUSTEE PHILLIPS: So the goal, the first  
12 phase of it is to recommend that we're dealing with  
13 the short -- those who are short-term renting and  
14 doing short-term rentals will have to register for  
15 this program, is that what I'm understanding?

16 MAYOR STUESSI: Everybody that currently has  
17 a rental permit would be required to move over to  
18 the online system.

19 TRUSTEE DOUGHERTY-JOHNSON: My only  
20 hesitation with that is the --

21 TRUSTEE PHILLIPS: Hesitation with that is  
22 the long-term, yeah.

23 TRUSTEE DOUGHERTY-JOHNSON: There are a lot  
24 of people who are like --

25 TRUSTEE PHILLIPS: The long-term.

1 TRUSTEE DOUGHERTY-JOHNSON: -- not really  
2 online friendly who might have issues with that,  
3 you know, but --

4 MAYOR STUESSI: We could easily give a time  
5 frame for conversion.

6 TRUSTEE DOUGHERTY-JOHNSON: Yeah, but those  
7 people -- I mean, I'm just saying those people are  
8 only like getting older. And I guess my thing is  
9 that at first it seems like --

10 MAYOR STUESSI: Do you think that's a very  
11 large number of people? I mean, when we're looking  
12 at how many --

13 TRUSTEE DOUGHERTY-JOHNSON: I don't think  
14 it's very large.

15 MAYOR STUESSI: How many permits are out  
16 there, I think the vast majority of them are  
17 short-term.

18 TRUSTEE DOUGHERTY-JOHNSON: Yes, but I  
19 guess -- I guess my understanding was that a lot of  
20 this at first would be about enforcing the  
21 short-term rental code. I think it's great the  
22 software can do all of that. I just think we have  
23 to keep in mind that like if we're talking about  
24 just getting a building permit, or getting a rental  
25 permit, and we're making it so people have to do an

1 online thing, that is -- there's still quite a few  
2 people that that is -- would be an issue for. Just  
3 something to think about that I think about a lot.

4 TREASURER GAFFGA: And like I said, the  
5 proposals are a little different. Each of these  
6 individual companies are a little different. I  
7 will send you all the literature that I have gotten  
8 so far. Take a look at it, let me know what you  
9 all think. You know, we can throw some ideas, and  
10 I can go back to these companies and see if we  
11 can -- you know, if they can be -- fit what we want  
12 it to do moving forward. But, ultimately, it will  
13 be up to you all as to what you want to do as  
14 policy-wise going forward. I think it --

15 TRUSTEE DOUGHERTY-JOHNSON: It's not to  
16 say --

17 TREASURER GAFFGA: I think it can be done in  
18 multiple steps.

19 TRUSTEE DOUGHERTY-JOHNSON: I think we should  
20 do it. I think that just maybe we also have to  
21 think that there might need to be some human people  
22 helping people.

23 MAYOR STUESSI: Oh, sure.

24 TRUSTEE DOUGHERTY-JOHNSON: Like sometimes.

25 MAYOR STUESSI: And I guess the good news

1 will be timing-wise, by the time this rolled out,  
2 we will have fully adopted the electrical billing.  
3 And so, theoretically, there's going to be a  
4 decent --

5 TRUSTEE DOUGHERTY-JOHNSON: Right.

6 MAYOR STUESSI: -- amount of staff time to  
7 help with it.

8 TREASURER GAFFGA: Well, this will also take  
9 roughly three to four months --

10 MAYOR STUESSI: Right. I mean, this will be  
11 eventually, yeah, right.

12 TREASURER GAFFGA: -- to get it implemented  
13 as well, but yeah. So that's what I hope to pass  
14 on, then. And that's all I have for my report,  
15 unless you -- with one additional item. We did  
16 get, finally got our reimbursement for the CDBG,  
17 the sidewalks that go all around the firehouse. I  
18 received that check this week. It didn't make it  
19 onto my work session. But it had gotten lost in  
20 the mail the first time back in February and we  
21 didn't receive it, so it was sent directly to me  
22 this time and we got it. So it's a little over  
23 \$101,000.

24 TRUSTEE PHILLIPS: That was a nice project to  
25 work on.

1           TREASURER GAFFGA: Yes.

2           TRUSTEE PHILLIPS: Yes, that was.

3           TREASURER GAFFGA: Yeah. And we're currently  
4 working on several others at the same time, so  
5 we'll see.

6           MAYOR STUESSI: And we need the money, since  
7 we're out of money for this past fiscal year.

8           TREASURER GAFFGA: Yes. And that's all I  
9 have, if you have any other questions on my report.

10          MAYOR STUESSI: Anybody else have any other  
11 questions for the Treasurer?

12          TRUSTEE ROBINS: No.

13          MAYOR STUESSI: Deputy Clerk. Thank you.  
14 And thank you for all your work on the budget. I  
15 know you put in a lot of extra time on that.

16          TREASURER GAFFGA: Not a problem.

17          DEPUTY CLERK ODDON: Good evening, everyone.  
18 Good evening, Mayor and Board. Okay. So the  
19 report I have is, first off, we have two new  
20 applications for the liquor licenses. One is from  
21 Zach Baba for 314 LLC, located at 314 Main Road.  
22 We received that in the office on May 12th. It was  
23 noticed in the paper on May 16th. And as well as  
24 one from Zeytin 443 Greenport LLC, and that's  
25 located at 441 Main Street, and it was noticed the

1 same time, May 12th, we received it, it was noticed  
2 on May 16th.

3 MAYOR STUESSI: If I could jump in for just a  
4 moment. Just for the clarity for the public and  
5 anybody that's watching, one thing we're going to  
6 be doing differently going forward in regards to  
7 liquor license applications, is historically  
8 they've been shared, but we haven't taken public  
9 comment and the Board hasn't spoken on them. What  
10 we are going to be doing, and starting with next  
11 week, is these two applications will be coming  
12 forward, and we will have both the owner and their  
13 attorney here to present what it is they intend to  
14 do with the spaces. They'll review their hours of  
15 operation, issues with music, whether it's indoors  
16 or outdoors. And we will take comments from the  
17 public, and then the Board will have a discussion  
18 on it.

19 And we will then be sending communication to  
20 the State Liquor Authority in Albany with the  
21 Board's comments and the community's comments with  
22 an overall recommendation as to whether the Village  
23 believes that they should have the licenses as  
24 requested, or if we wish to have them with any  
25 potential modifications.

1           An example of a modification might be that  
2           somebody suggests that they're, you know, close to  
3           a residential neighborhood and they want to be open  
4           until one a.m., you know, Monday through Thursday  
5           nights, and we will suggest that they need to close  
6           by 10 p.m., and maybe give them a bit of an  
7           extension on weekend nights.

8           So we would invite the public to attend next  
9           week for our very first SLA hearing. Pardon me for  
10          interrupting. Thank you.

11          DEPUTY CLERK ODDON: No. Thank you for  
12          giving that additional information.

13          We received four new Public Assembly Permits,  
14          one from Saint Agnes Church. Also, Standard Hose  
15          Company for the Greenport Fire Department. They  
16          have an event for the -- August 19th. The event  
17          for the church is Saturday, June 10th.

18          We also received a joint applicant, Southold  
19          Town Police Department and the Paul Drum Life  
20          Experience Project. We received that on May 16th,  
21          and that event date is August 2nd.

22          We also received an application from AGENC on  
23          May 8th for an event date of July 21st through  
24          23rd. They have flexibility. They're flexible  
25          based on the availability. It will be one of those

1 dates between the 21st and 23rd.

2 All of these were -- notifications were  
3 emailed and distributed to the Board for their  
4 review.

5 TRUSTEE PHILLIPS: If I remember correctly,  
6 the AGENC one, in reviewing it, has there been  
7 any -- were you able to communicate with them to  
8 find out further information about their event?  
9 Because we really don't -- as Administrator Pallas  
10 pointed out, we really don't do commercial  
11 enterprise projects within Mitchell Park. Are they  
12 giving away stuff, or what are they doing?

13 DEPUTY CLERK ODDON: I would have to speak to  
14 them another time. But from what I understood, and  
15 the documentation that was distributed, they are  
16 doing it like a give-away, there's no monetary  
17 exchange.

18 MAYOR STUESSI: Yeah, I could send the  
19 followup, if you mind reaching back to them and  
20 getting more specifics on -- because it was an  
21 outside marketing agency. If you can get specifics  
22 on who the client is and what they intend to do  
23 over the course of that.

24 TRUSTEE PHILLIPS: So I would say that that  
25 particular mass assembly permit application would



1 be put off until the June -- until the June  
2 meeting -- I mean, until the -- yeah, to the June  
3 meeting, and not a resolution on this particular  
4 agenda.

5 DEPUTY CLERK ODDON: So you want to know who  
6 the client is? And what was the other question?

7 MAYOR STUESSI: What are their plans for that  
8 weekend?

9 TRUSTEE DOUGHERTY-JOHNSON: Yeah, it might be  
10 good to know like what are the products, like what  
11 might they be giving away, that type of thing.

12 MAYOR STUESSI: What do they intend to do?  
13 How are they activating? Is there any music, is  
14 there any performance?

15 DEPUTY CLERK ODDON: Okay, I'll reach out  
16 to them.

17 MAYOR STUESSI: Great. Thank you.

18 ADMINISTRATOR PALLAS: If I may, I apologize.  
19 I don't -- and I'll defer to the Village Attorney  
20 on this. I don't know. I don't know if selling  
21 anything is the issue. I think the issue is it  
22 appears to be a commercial purpose, regardless of  
23 whether they sell or not. So I'm not sure if  
24 that's permitted in a public space.

25 ATTORNEY PROKOP: Well, there's two issues.

1 It's actually -- I think it's actually two issues.  
2 One is whether the -- whether the primary entity is  
3 commercial or not. If it is commercial, it's  
4 not -- would not be permitted.

5 And then the second issue is if there -- if  
6 it's not primarily a commercial use, if there's a  
7 sale, and the sale is not to benefit the public, a  
8 charitable organization, then we deny on that  
9 basis. So it could be considered the same thing.  
10 I consider it to be slightly different. But,  
11 basically, if it's a commercial operation or  
12 commercial benefit, we would not allow it in the  
13 park.

14 TRUSTEE PHILLIPS: Can I make a --

15 TRUSTEE ROBINS: From what I read, it sounded  
16 to me like they were using Mitchell Park as a  
17 marketing event for their company.

18 MAYOR STUESSI: But that's what's unclear,  
19 because we don't who the client is. And I've,  
20 frankly, worked with some charitable organizations  
21 in the past who hire a marketing company to help  
22 work on an event for them. So we need to find  
23 that out --

24 TRUSTEE ROBINS: More details.

25 MAYOR STUESSI: -- so we could very quickly

1 determine.

2 TRUSTEE PHILLIPS: Can I make a suggestion,  
3 that perhaps Deputy Clerk Oddon and the Village  
4 Attorney contact the applicant together on a  
5 conference call, so that you could get a clear  
6 direction at the same time, and not -- and not have  
7 back and forth? Because that could get confusing  
8 and then things change.

9 ATTORNEY PROKOP: Okay.

10 TRUSTEE PHILLIPS: Okay? I think that would  
11 work better for both of you. You have another one.  
12 How about Floyd Memorial, Brady Rymer?

13 DEPUTY CLERK ODDON: Yes, we do have that  
14 one. I don't have that.

15 TRUSTEE PHILLIPS: That's an add-on.

16 DEPUTY CLERK ODDON: That would be an add-on.

17 TRUSTEE PHILLIPS: That's for August 1st.

18 MAYOR STUESSI: I recall from a prior  
19 meeting, I believe it was early in the year, before  
20 the new Board was formed, that there was an  
21 approval for a basketball tournament in July that  
22 Candace put forward. I think it's the Third Street  
23 tournament --

24 TRUSTEE PHILLIPS: Right.

25 MAYOR STUESSI: -- on July 22nd and 23rd.

1 TRUSTEE PHILLIPS: Right.

2 MAYOR STUESSI: And my recollection, Mary  
3 Bess, was that you had made a recommendation to  
4 potentially close the street in front of the  
5 basketball tournament because of some overflow  
6 issues in years past.

7 TRUSTEE PHILLIPS: Correct.

8 MAYOR STUESSI: I do not believe the Board  
9 ever looked at doing that.

10 TRUSTEE PHILLIPS: I'm not sure there was a  
11 followup to the applicant about that question, or  
12 we never -- it wasn't part of our resolution to go  
13 ahead and close that section of the street.

14 MAYOR STUESSI: Right. But you had made a  
15 request to have followup with the applicant --

16 TRUSTEE PHILLIPS: Right.

17 MAYOR STUESSI: -- and I don't know that that  
18 was ever done.

19 TRUSTEE PHILLIPS: I think --

20 MAYOR STUESSI: So I think we need to do  
21 that.

22 TRUSTEE PHILLIPS: Okay. That probably fell  
23 through the -- okay.

24 MAYOR STUESSI: So, Jeanmarie, can you please  
25 reach out to the applicant and let them know that

1           there is some interest from the Village in  
2           potentially closing the street directly in front of  
3           the basketball courts for the period of the  
4           tournament?

5           DEPUTY CLERK ODDON:   Yes.

6           MAYOR STUESSI:   And see if, in fact, they  
7           believe it makes sense as well, in which case we  
8           can amend the application and vote on it.

9           TRUSTEE PHILLIPS:   In May.

10          MAYOR STUESSI:   In May.

11          TRUSTEE PHILLIPS:   Okay.

12          DEPUTY CLERK ODDON:   Okay.  We did receive  
13          the application, as Chief Wayde had mentioned, from  
14          the Fire Department for Vernetta Taylor being a  
15          member.

16                 The other thing we have is the IMA between  
17          Greenport and Southold Town for the marine pump  
18          station for the 2023 season, and I referred it to  
19          Village Attorney for further review, and to let me  
20          know what other actions we have to take on, if any.

21                 We have the Dances in the Park resolutions,  
22          and the bands and the sound services for the --  
23          that will be created for the May 2023 regular board  
24          meeting.

25                 We have some new hirings.  We have from

1 Margo's area Abigail Elizabeth Kunz for a part-time  
2 seasonal lifeguard at Fifth Street Beach, as well  
3 as she's rehiring Christina LaPera as a part-time  
4 seasonal lifeguard, and Anabelle Odell will be also  
5 rehired as a part-time seasonal lifeguard. We have  
6 one new hiring of Luke Weir as a part-time seasonal  
7 lifeguard at the Fifth Street Beach, as well as the  
8 others. And she's also hiring Christina Linda  
9 Marie North as a part-time seasonal camp counselor  
10 employee.

11 The other one is, is that she is putting a  
12 resolution forward for Joanne Jackson for a salary  
13 increase. And then we have for the Wastewater  
14 Treatment Plant Paul E. Parks, III, hiring him as a  
15 full-time wastewater treatment plant helper.

16 And then we move into the public hearings.  
17 We have two wetland permit applications. One was  
18 submitted by Costello Marine Contracting on behalf  
19 of Research Charters, Inc., in care of Walter  
20 Gezari, and that property is at 204 Carpenter  
21 Street here in Greenport.

22 The second one for the wetlands is submitted  
23 by Kate Rummel, Agent on behalf of 67 Sound  
24 Cheshire LP property that's located at 520 Madison  
25 Avenue in Greenport.

1           And the only announcement I have right now is  
2           that Village Hall will be closed on May 29th for  
3           the observance of Memorial Day.

4           TRUSTEE PHILLIPS: The IMA, Joe, can we get  
5           that on the resolution for next week?

6           ATTORNEY PROKOP: Yes, I was going to include  
7           it in my report.

8           TRUSTEE PHILLIPS: Oh, are you?

9           ATTORNEY PROKOP: My recommendation is that  
10          we put it on for approval, yes.

11          TRUSTEE PHILLIPS: Jeanmarie, I would like  
12          to -- whoops. Okay.

13          DEPUTY CLERK ODDON: I'm sorry.

14          TRUSTEE PHILLIPS: That's okay. I would like  
15          to say thank you for working the extra hours that  
16          have been going on, and dealing with a lot of  
17          paperwork and catchup. I would like to say that --  
18          I would like to say thank you, because it's been  
19          a lot.

20          DEPUTY CLERK ODDON: Thank you. And, also, I  
21          would like to say thank you, because you have been  
22          very instrumental in helping me understand the  
23          front end process of the Clerk's Office, and your  
24          historical knowledge and institutional knowledge is  
25          quite helpful.

1           And I also would like to add a thank you to  
2           all the Mayor and the Board and the staff at  
3           Village Hall, and even the outside crews.  
4           Everybody has been pulling together, picking up  
5           phones, taking care of customers, even if they're  
6           just walking in for the moment. So they've all  
7           been really doing a fantastic job.

8           MAYOR STUESSI: Great. Thank you.

9           DEPUTY CLERK ODDON: You're welcome.

10          MAYOR STUESSI: Any other questions from the  
11          Board for --

12          TRUSTEE BRENNAN: I have a comment on the  
13          liquor license application. I don't know if it's a  
14          question or comment. I don't know if this is the  
15          time to discuss this, but I'm curious to know how  
16          does our review or this public review overlap the  
17          work of the Planning Board? Because we're talking  
18          about things like hours of operation and music, and  
19          some of that would fall under Planning Board  
20          review. I'm just wondering how we coordinate that.

21          MAYOR STUESSI: So theirs is specifically  
22          related to the space. And I think we can formalize  
23          this process a bit more. But, ultimately, our  
24          purview is to make a recommendation to the State  
25          Liquor Authority of New York on the actual



1 application itself as to whether we believe it  
2 should proceed, and if there's anything that should  
3 potentially change not related to the physical  
4 space itself.

5 TRUSTEE BRENNAN: Okay.

6 MAYOR STUESSI: Particularly hours of  
7 operation --

8 TRUSTEE BRENNAN: Yeah.

9 MAYOR STUESSI: -- or if there's an issue  
10 with the applicant and potential community issues.

11 TRUSTEE BRENNAN: All right. But hours of  
12 operation fall under site plan review for Planning  
13 Board, also. So would they have to follow our  
14 recommendations? I'm just -- I'm not clear.

15 MAYOR STUESSI: That's a good question.

16 TRUSTEE BRENNAN: So I think we need to work  
17 that out.

18 MAYOR STUESSI: Yeah.

19 TRUSTEE BRENNAN: Then the other thing is are  
20 there any implications for the moratorium if we're  
21 making comments or recommendations on liquor  
22 licenses?

23 TRUSTEE PHILLIPS: Well, I think the biggest  
24 question at the moment, if we're going to -- is  
25 normally what we've done in the past is to check to

1 make sure, number one, that the person -- the  
2 company applying for the liquor law -- the  
3 application is actually in business, number one,  
4 and number two, if it has violations, that we  
5 report the -- Joe, we report the violations to the  
6 State Liquor Authority, if I remember correctly.

7 ATTORNEY PROKOP: Right. So the -- with  
8 regard to the -- yes, we report violations. And,  
9 also, we have received applications, notice of  
10 applications in the past for a use that was not  
11 even permitted in the space. So we would -- if the  
12 space -- if the use that's contemplated in the  
13 application is not permitted, or requires Planning  
14 Board approval that it's not been applied for yet,  
15 or there are violations, it's -- those are things  
16 that we should report as part of our municipal  
17 comment.

18 MAYOR STUESSI: How would -- I'm confused,  
19 though. How would you know if the person had  
20 violations if they hadn't previously held a liquor  
21 license?

22 TRUSTEE PHILLIPS: Talking about building.

23 ATTORNEY PROKOP: Oh, they might -- they --  
24 often these things come in for people that do have  
25 prior SLA approval, but they're seeking a change in

1 ownership or a change in the use. We -- you know,  
2 we have -- I don't want to mention specific  
3 examples, but as recently as within the last year,  
4 there has -- there has been a major application  
5 that we got notice of that -- actually, that the  
6 proposed use had not been approved and required  
7 approval, but there had been issues in the past.

8 TRUSTEE PHILLIPS: We don't always just get  
9 new applications, we get renewal applications  
10 as well.

11 MAYOR STUESSI: Okay.

12 ATTORNEY PROKOP: Yeah.

13 TRUSTEE PHILLIPS: And that's what I'm  
14 talking about, is when the renewals come in.

15 MAYOR STUESSI: You're talking about Building  
16 Department violations or issues with their  
17 Certificate of Occupancy?

18 TRUSTEE PHILLIPS: Yeah. Yeah, that's part  
19 of it. But going to Patrick's comment, I don't  
20 think the hours, if it's already an existing -- you  
21 know, if it's a renewal --

22 MAYOR STUESSI: Well, this is a brand new  
23 business.

24 TRUSTEE PHILLIPS: This is a brand new one.

25 MAYOR STUESSI: This one specifically.

1 TRUSTEE PHILLIPS: Right. But if we need  
2 to -- we need discuss further how we're going to  
3 have a set policy, what we're going to discuss on  
4 it. I think that's where Patrick's coming from.  
5 Am I on the mark on that one?

6 TRUSTEE BRENNAN: Yeah. I just don't want  
7 this Board to do anything that would --

8 MAYOR STUESSI: Yeah, we don't want to  
9 overlap on something, right.

10 TRUSTEE PHILLIPS: Right.

11 TRUSTEE BRENNAN: -- that would compromise  
12 the Planning Board, vice versa, because the liquor  
13 license covers a lot of the same issues the  
14 Planning Board might be looking at.

15 MAYOR STUESSI: Uh-huh. Any other questions  
16 for the Deputy Clerk from the Board?

17 TRUSTEE ROBINS: No. Thank you, Jeanmarie.

18 TRUSTEE BRENNAN: Thank you.

19 DEPUTY CLERK ODDON: Thank you.

20 MAYOR STUESSI: Attorney Prokop.

21 ATTORNEY PROKOP: Thank you. Good evening,  
22 Mayor and Members of the Board. So for my report  
23 tonight, the first item that I wanted to cover was  
24 the two Local Laws that we passed. I worked with  
25 the Deputy Clerk on recording those Local Laws with

1 the New York State Department of State. The Local  
2 Laws -- so, first off, the law was actually the  
3 moratorium Local Law that was confirmed as having  
4 been received, approved, and formally filed with  
5 the -- accepted for filing by the New York State  
6 Department of State, as was the Local Law that we  
7 adopted authorizing the piercing of the 2% limit.

8 And with regard to the moratorium adoption,  
9 there is a last ministerial step that I need to  
10 take that I want -- I made the Board aware of, and  
11 I wanted to just briefly ask if you have any  
12 comments, where we are required to -- because of  
13 the type of referral that we made to Suffolk County  
14 and the response that the County made, which  
15 included three conditions, and the override by the  
16 Board of one of those conditions, we're required to  
17 file a Report of Action with the Suffolk County  
18 Planning Commission. I have a draft of that, and,  
19 basically, we are supposed to just report the  
20 action that we took, and also the reason for that  
21 action.

22 So what I -- what I propose to do is to  
23 notify Suffolk County Planning that we accept --  
24 basically accepted two of their conditions. One  
25 was that the term of the moratorium is not -- no

1 longer aligned with the work on the LWRP. And  
2 secondly, that we stated that -- we stated  
3 statistics and grounds for the moratorium -- excuse  
4 me, for the amendments in the code that we were  
5 studying. Those two things were taken care of.

6 The one condition that we did have an  
7 override on was that the County recommended a  
8 two-month moratorium, and the moratorium was passed  
9 for six months. The reasons for that were stated  
10 in the adopting resolution. And I basically  
11 propose that we just copy those reso -- copy those  
12 reasons into the Report of Action that's made to  
13 the County, the reasons being that it would not  
14 have been logistically possible. Even if we had  
15 total consensus on the Local Laws within a few  
16 weeks -- excuse me, the changes in the code within  
17 a few weeks of the commencement of the moratorium,  
18 it would not have been logistically possible to  
19 conclude the adoption of those changes within the  
20 two months that was proposed by the County, and it  
21 was, therefore, necessary to adopt the moratorium  
22 with the six-month period.

23 And does anybody have any comments, or think  
24 that there's anything additional that I should put  
25 into -- I should add to this report?

1           MAYOR STUESSI: I had sent a note back that I  
2 believe it was incorrectly noted that we would  
3 update in July. I committed updating the Board in  
4 June, on the June --

5           ATTORNEY PROKOP: Yes, sir, I saw that.

6           MAYOR STUESSI: On the June meeting?

7           ATTORNEY PROKOP: I made that change, thank you.

8           MAYOR STUESSI: Okay.

9           ATTORNEY PROKOP: So then I will -- it's a  
10 ministerial act. I don't need the approval of the  
11 Board on the -- it's required and I don't need the  
12 approval of the Board to do it, but I will -- I  
13 just wanted to make you aware that this was  
14 happening and seek your comments. So I will --  
15 I'll file it as proposed with the one change  
16 requested by the Mayor, if that's okay with the  
17 Board.

18          MAYOR STUESSI: Thank you.

19          ATTORNEY PROKOP: The next thing that I  
20 wanted to discuss is we have gone through a period  
21 now of several weeks where we were -- I have been  
22 working with Management, and to some extent the  
23 Board, on making updates to our bidding -- our bid  
24 package, and also the -- what we're trying to  
25 resolve as a contract form for the Village. And,

1 basically, the form contract would be, you know,  
2 95% the contract for generally all the contracting  
3 that we do, and with minor changes that are  
4 required from time to time to address specific  
5 types of contracts or requirements. And we -- the  
6 two that we have that I'd like -- I'd ask the Board  
7 to review, one is the bid package that was done for  
8 the demo bid, bids that we just put out and  
9 received responses on. And I worked with  
10 Management on that bid package, and the proposal  
11 for the contract form is included in it.

12 If you have any comments, I would appreciate  
13 it, that I receive them for questions, and then I  
14 was hoping that we could get some kind of consensus  
15 on that bid package, so that we know it's okay to  
16 use to move ahead.

17 I would like to mention that the contract  
18 that's in that package contains updated language  
19 regarding an indemnification and hold harmless  
20 provision. It also includes updated language  
21 regarding insurance requirements. I have asked --  
22 I contacted McMann Price, Gene at that office,  
23 who's been a real pleasure to work with. I've  
24 asked them to provide language that they recommend  
25 as a -- as our insurance broker, and their comments



1 that they may receive from NYMIR as far as those  
2 two provisions, the hold harmless and also the  
3 insurance requirements, and he promised them to me  
4 immediately. So we're just -- I'm waiting for that  
5 to happen. I should have it within a day or so to  
6 add to the contract of the bid package that I'm  
7 asking you to review.

8 The -- separate from the bid package, I  
9 included the proposed contract for the roofing work  
10 that's been done, and I am hopeful that I would --  
11 could please get comments from the Board separate  
12 from the hold harmless and the insurance  
13 requirements that are being updated with McMann  
14 Price, and so we could use -- at least have a  
15 consensus that that that could be our contract form  
16 moving ahead.

17 Does anybody have any questions on those two  
18 things?

19 MAYOR STUESSI: No. I thought Trustee  
20 Brennan's comment in regards to managing leading  
21 the way for us through the payment process is  
22 appropriate and makes sense. I'll review --

23 ATTORNEY PROKOP: Okay.

24 MAYOR STUESSI: -- these over the next couple  
25 of days and issue any other comments, and would

1           urge everybody else to do so as well.

2                     I appreciate the effort that's gone into  
3           this, and, you know, we've had a very good  
4           discussion about the need for contracts in certain  
5           cases over a certain threshold. Trustee Brennan,  
6           appreciate all your help on that as well, the  
7           background. And, again, would ask the Board to  
8           take a look at it, offer any other comments, and  
9           we'll get it buttoned up.

10                    ATTORNEY PROKOP: And then one of -- one last  
11           piece of this is that what I'm going to ask that we  
12           do each month, or when -- as necessary, is that we  
13           put contracts on the agenda to be approved. So the  
14           actual contract that's negotiated with a vendor and  
15           is approved before we execute it on behalf of the  
16           Village. So I think moving forward, there'll be  
17           one or two of those a month, or maybe, you know,  
18           none, none for a month or two, and then a few on  
19           the agenda, so we can actually get a Board approval  
20           of these contracts that we've been -- that the  
21           Village has negotiated.

22                    TRUSTEE PHILLIPS: Okay, a clarification. If  
23           you're talking about contracts, we normally in the  
24           past have always seen the contracts before we voted  
25           on them, and they've always been included in the

1 agenda package. Is there something different that  
2 you're talking about?

3 ATTORNEY PROKOP: No, that's what I meant to  
4 say, just to confirm, just to we make sure that we  
5 do that as a procedure on every contract, not that  
6 any are missed, but that we actually do that.

7 TRUSTEE PHILLIPS: Okay.

8 ATTORNEY PROKOP: That you do see them in  
9 advance and that they are approved.

10 TRUSTEE PHILLIPS: Okay. So we should see  
11 them probably as soon as -- so that we have an  
12 opportunity to -- normally, we've seen them when it  
13 gets time to get down to doing the resolution. Are  
14 you -- are you going to make sure that we see them  
15 at work sessions before, so we --

16 ATTORNEY PROKOP: Yes.

17 TRUSTEE PHILLIPS: Oh, okay. That's what --

18 ATTORNEY PROKOP: Yes.

19 TRUSTEE PHILLIPS: That's what I'm getting to.

20 ATTORNEY PROKOP: No, we'll fit that in, that  
21 process, yes.

22 TRUSTEE PHILLIPS: Okay.

23 ATTORNEY PROKOP: And to -- just one specific  
24 example that we're working -- case that we're  
25 working on that I need to make you aware of. So

1 we -- as of -- you approved two actions to -- for  
2 me to go to court on behalf of the Village and make  
3 an application for a court order to do demolition  
4 and clearing on two properties. We -- as of today,  
5 we got the final information we needed for the --  
6 from an engineer.

7 We will be -- I have title work that was done  
8 by a title company to handle that piece of the  
9 application, and that will now be taken care of  
10 within the next few days, now that we have this --  
11 all of the information that was necessary.

12 The one thing that we have to do, however, is  
13 that we put the process out to bid, and we have a  
14 low bid that was received, and we were looking to  
15 have that approved at the work -- at the meeting on  
16 the agenda. And once we approve that, then we'll  
17 go to contract and the work will be done.

18 MAYOR STUESSI: And just as a point of  
19 clarification, it's the demolition and clearing of  
20 the two burnt-out houses, and then the clearing and  
21 removal of trash from the third one, correct?

22 ATTORNEY PROKOP: Yes, yes.

23 MAYOR STUESSI: Okay. And the only thing I  
24 would ask is, Treasurer Gaffga, if you can follow  
25 up with Code Enforcement, Alex, and make certain

1 that we have all of the accrued costs for the  
2 fencing that we've put in front of these houses,  
3 and that this is all applied to the tax bill as  
4 well, in addition to any potential demolition  
5 costs.

6 TREASURER GAFFGA: Okay.

7 MAYOR STUESSI: And, additionally, our labor  
8 from the Village, which was utilized to board up  
9 some of these places, too.

10 TREASURER GAFFGA: Okay.

11 MAYOR STUESSI: Including the house on  
12 Wiggins.

13 TREASURER GAFFGA: Okay. Those resolutions  
14 for -- to put them on the tax bills will be on this  
15 month or --

16 TRUSTEE PHILLIPS: Well, my question is this.  
17 In the past, when we did something years ago, the  
18 tax bills had already been sent out.

19 TREASURER GAFFGA: Correct.

20 TRUSTEE PHILLIPS: And we passed a  
21 resolution, and then those tax bills were adjusted  
22 to represent that.

23 TREASURER GAFFGA: That is correct.

24 TRUSTEE PHILLIPS: That's what I just --  
25 okay. I just want to make that clear to everybody,

1 that it will go onto the current one that just got  
2 mailed out.

3 MAYOR STUESSI: Yeah.

4 TRUSTEE PHILLIPS: Okay, all right. Because  
5 some people were under the impression it would go  
6 on the next year's tax bill. It's not, it's going  
7 to go on the one that just went out.

8 TREASURER GAFFGA: Correct.

9 TRUSTEE PHILLIPS: They will get an adjusted  
10 bill.

11 ATTORNEY PROKOP: We set this up -- the  
12 timing was set up so that it could go on this  
13 year's tax bill.

14 TRUSTEE PHILLIPS: Oh, okay, all right. I  
15 just want --

16 ATTORNEY PROKOP: That's why we're doing it.

17 TRUSTEE PHILLIPS: Because we had the issue  
18 over on Kaplan Avenue, if I remember correctly, a  
19 couple of years ago.

20 TREASURER GAFFGA: Yes.

21 ATTORNEY PROKOP: Yes.

22 TRUSTEE PHILLIPS: Okay.

23 ATTORNEY PROKOP: Then one last thing I want  
24 to bring to the Board's attention is that I'm  
25 working with the Treasurer's Office on a few

1 collection matters, that one of which is a little  
2 larger than the others that I will be -- I would  
3 like to commence a collection action on. There has  
4 been no response to notifications that were sent,  
5 and I -- normally, it will be -- it will be  
6 technically a litigation, it will be a court  
7 action. Normally, this would be approved by the  
8 Board. And I don't know if you -- what the Board's  
9 pleasure is to this. There probable -- there may  
10 be a few others to follow, but there's one that  
11 we'd like -- I've been working on with Treasurer  
12 Gaffga and we would like to do now.

13 So if the Board -- I'm not sure the Board  
14 would like to approve that action or approve it as  
15 part of a group, or how the Board feels about that.

16 TRUSTEE PHILLIPS: Is that an executive  
17 discussion?

18 ATTORNEY PROKOP: Well, I think it's a -- the  
19 specific case is in executive session, yes.

20 TREASURER GAFFGA: Could it be -- sorry to  
21 inject, but could it be made where it's a blanket  
22 authorization to anybody that is past a certain  
23 point of arrears, that if it reaches a certain  
24 threshold, Attorney Prokop would have authorization  
25 to go after these arrears?

1           ATTORNEY PROKOP: Well, I think that might be  
2 a -- that might be a strategy that we would talk  
3 about in executive session, yes, at least, and then  
4 take the vote in public.

5           But since there is one particular case that  
6 comes up that we would like to do now, I think that  
7 that should probably be discussed in -- the  
8 particulars of that case should be discussed in  
9 executive session.

10           I do have one item. It would -- one  
11 additional item, which will be very brief, that I  
12 just need a decision on -- excuse me -- I need to  
13 discuss with you in executive session. And if it's  
14 okay with the Board, I would like that at the end  
15 of the meeting, please, if possible. My part of  
16 that will be brief.

17           And I don't have anything else. I was going  
18 to -- there's a couple of things that I wanted to  
19 discuss that I've been working with Trustees, but I  
20 believe that they're going to be part of Trustees'  
21 work session reports, so I am not going to cover  
22 them.

23           And thank you for your time, unless there's  
24 any -- I can answer any questions.

25           TRUSTEE BRENNAN: I have a question, and it



1 relates to the Deputy Clerk's report on the  
2 upcoming wetlands applications. So I see that one  
3 of the applications coming before us is an LLC, and  
4 we don't know who the members are, the actual  
5 individuals. So it presents a challenge for the  
6 Board Members to determine if they have any  
7 conflicts of interest. So can we get more  
8 information on those applications before we review  
9 them?

10 ATTORNEY PROKOP: Yes. You can ask the  
11 applicant.

12 TRUSTEE BRENNAN: At the meeting?

13 ATTORNEY PROKOP: Or before the meeting. You  
14 can ask that a communication be sent to the  
15 applicant requesting who the members of the  
16 LLC are.

17 TRUSTEE BRENNAN: So I would like to do that.  
18 So, Joe, do you have additional instructions for  
19 the Deputy Clerk on what to request specifically?

20 ATTORNEY PROKOP: I'll give her the specific  
21 language of the request, and -- but that would be  
22 who the members and managers are of the LLC. And  
23 there is a form that should be filled out with the  
24 application. We have it on our building  
25 applications, but it's a conflict of interest form

1 that should be included, but we'll make sure that  
2 it's completed.

3 TRUSTEE BRENNAN: Yeah. So that's what I'm  
4 noticing, is to make a wetlands application, that's  
5 absent from that form.

6 ATTORNEY PROKOP: Okay. We'll make sure it's  
7 included.

8 MAYOR STUESSI: It would seem to me that we  
9 should include -- if it's an LLC, they should be  
10 required as part of the application to list all  
11 members of the LLC.

12 TRUSTEE BRENNAN: Right. So the Planning  
13 Board just went through this process where they  
14 updated the Planning Board application to address  
15 this and make sure that --

16 MAYOR STUESSI: Ah.

17 TRUSTEE BRENNAN: And since we review  
18 wetlands applications, we should do that, too.

19 MAYOR STUESSI: Yeah. No, we should change  
20 the form review with respect to that.

21 ATTORNEY PROKOP: Okay.

22 TRUSTEE BRENNAN: Okay. Thank you.

23 ATTORNEY PROKOP: We will. Thank you.

24 MAYOR STUESSI: The only other legal issue I  
25 would add at the moment is, for the Board's

1 knowledge, Rob Connolly, representation for the  
2 Planning and ZBA, resigned from his role with the  
3 Village, because he's taken a full-time job with  
4 the -- with the Town of East Hampton, so we're  
5 going to need to replace that role. Joe, we may  
6 need to lean on you for some temporary assistance.  
7 He's agreed to an orderly transition.

8 But as part of that, when we've looked for  
9 legal help in the past, have we ever, if anybody  
10 can speak to it, done some sort of simple request  
11 for proposals in the newspaper to help spread the  
12 word, and with a limited time period for responses?  
13 Or how have we done that, Paul or anybody who's  
14 been on the Board?

15 ATTORNEY PROKOP: So the last -- the last  
16 time we -- actually, to get -- Mr. Connolly was by  
17 recommendation, I made that recommendation for him.  
18 I've been -- I would like to ask him if he has a  
19 recommendation.

20 MAYOR STUESSI: He does. He did, he did  
21 share somebody.

22 ATTORNEY PROKOP: Oh, then I --

23 MAYOR STUESSI: But if we're looking for  
24 other candidates as well, have we ever reached out  
25 to a larger pool in the past?

1           ATTORNEY PROKOP: I don't, I don't recall  
2 that having been done.

3           ADMINISTRATOR PALLAS: I don't either. Yeah,  
4 I --

5           TRUSTEE PHILLIPS: It's usually been on  
6 recommendation. But you could perhaps ask -- you  
7 know, if I remember correctly, it was a  
8 recommendation from Village Attorney Prokop, but I  
9 think some of the -- one Trustee also recommended  
10 Rob to the Board at this point. So maybe if any of  
11 us have some thoughts that might be able -- you  
12 know, you might be able to reach out to someone  
13 who is --

14           MAYOR STUESSI: Okay, yeah. No, I would ask  
15 the Board, if anybody has any suggestions of  
16 potential candidates, to please share them.  
17 Likewise, Joe and Paul, and then we'll take a look  
18 at potentially placing a quick ad in the paper for  
19 next week as well with a date certain.

20           I want to be careful that we manage this in a  
21 disciplined process, so that we can get through  
22 some applicants relatively quickly. It's also  
23 important to me that in reviewing potential  
24 applicants, that they also have a bit of time with  
25 the Chair of the ZBA and the Chair of the Planning

1 Board, so that we get a good level of comfort with  
2 whoever we bring on is going to work well with the  
3 teams.

4 TRUSTEE BRENNAN: That's a great idea. Is my  
5 understanding correct that Legal Counsel is exempt  
6 from Village procurement policy?

7 ATTORNEY PROKOP: It's a professional  
8 services contract --

9 TRUSTEE PHILLIPS: It's professional  
10 services.

11 ATTORNEY PROKOP: -- so it does not have to  
12 be bid.

13 TRUSTEE BRENNAN: Right, okay.

14 MAYOR STUESSI: Okay. Any other questions  
15 for Attorney Prokop?

16 (No Response)

17 MAYOR STUESSI: Okay. Real quickly, a brief  
18 report from myself, one thing which is a legal  
19 matter I will share with the community and the  
20 Board as an update.

21 Approximately a week-and-a-half ago, I think  
22 it was, a legal letter was sent to the owners of  
23 123 Sterling requesting they immediately list for  
24 sale all of the affordable workforce housing lower  
25 priced units. That property has been under current

1 ownership since December of 2021. They have been  
2 marketing all of the market rate units for a  
3 year-and-a-half now without bringing to market  
4 these units that were supposed to be for community  
5 members. So we sent them a letter telling them  
6 that they needed to do that. We were expecting a  
7 response tomorrow relative to timing on this. I'll  
8 update the Board at the next meeting where we are  
9 on that.

10 In addition to that, I had a wonderful  
11 meeting with the team over at the Shelter Island  
12 Ferry for the North Ferry the other day. We had  
13 some discussions relative to what's happening with  
14 the process. Paul is working through with the  
15 queuing lines, some additional things that are  
16 going to be needed as part of that, together with  
17 managing, you know, how queuing will be done during  
18 construction, additional staffing to manage queuing  
19 during the summer months as things are getting  
20 busier and busier, because we are seeing some  
21 longer lines. A lot of the trades are utilizing it  
22 as they see further traffic on the South Fork.

23 As everybody is probably aware, they did put  
24 in for an increase in rates, which was approved by  
25 Suffolk County Legislature last week, so it's in

1 process to happen. The team over there is very  
2 agreeable to continuing to work with us on areas  
3 that we need help with.

4 One thing I'll be bringing forward in  
5 subsequent meetings relative to parking is looking  
6 at some of the issues with parking as it relates to  
7 employees who are working on Shelter Island or  
8 elsewhere and leaving their cars in our community  
9 for extended periods of time and how we can  
10 potentially manage that.

11 The other thing I wanted to bring up is, as  
12 I've said in a couple of past meetings, one of the  
13 real goals of coming into office is to have a very  
14 robust Capital Plan over the next several years and  
15 ultimately decades. We've talked about it a little  
16 bit as a group. Now that our Treasurer is a little  
17 bit freed up with his budget that we passed, we  
18 will be diving into this.

19 This is, as I mentioned at a prior meeting,  
20 really taking a look at every single physical space  
21 that we have within the Village and ownership,  
22 every building that we have, things that need  
23 improvement, whether it's the Mitchell Park  
24 bulkhead wall, etcetera. We'll be categorizing  
25 them all and really evaluating them as a Board and

1 prioritizing what we need to work on.

2 That is an area that, as we discussed in the  
3 last budget meeting, that this new individual, who  
4 we'd be looking to hire, and we're finalizing  
5 determinations on title and rule, and we'll share  
6 with the Board, would really work with us on, so we  
7 could, you know, bring the funding in that's needed  
8 for some of these really critical improvements that  
9 need to be made to our some of our physical  
10 structures.

11 With that, I will turn it over to Lily.  
12 We'll start with you for your report.

13 TRUSTEE DOUGHERTY-JOHNSON: Sure.

14 MAYOR STUESSI: Thank you.

15 TRUSTEE DOUGHERTY-JOHNSON: Let me get to it.  
16 We have a lineup for dances in the park, which it's  
17 a lot to wrangle musicians.

18 MAYOR STUESSI: Thank you for stepping into  
19 that role.

20 TRUSTEE DOUGHERTY-JOHNSON: But I'm excited  
21 about it.

22 MAYOR STUESSI: Good.

23 TRUSTEE DOUGHERTY-JOHNSON: It's a lot of  
24 some old favorites and some new, hopefully,  
25 favorites. A lot of community input, so thank you,



1 everybody, on the ad hoc Dances in the Park  
2 Committee, including everyone at Village Hall, and  
3 Mary Bess, who's fielded a lot of questions.

4 (Laughter)

5 TRUSTEE PHILLIPS: Oh, thank you. As I never  
6 get to attend because I'm working, but that's okay.

7 TRUSTEE DOUGHERTY-JOHNSON: So one thing is  
8 that sponsorships are still available. So if  
9 anyone knows businesses that want to sponsor, they  
10 are welcome to. And I just wanted to note for the  
11 public that all the funding for Dances in the Park  
12 comes just from the community sponsorship.

13 So there is -- we do have to discuss the fee  
14 for the sound. Jamie Schott has requested an  
15 increase, because I think he's been at the same,  
16 same fee for a while. And he does bring a second  
17 person, as well as all the equipment, and he does  
18 get insurance. I don't know if we want to dive  
19 into this discussion right now, but --

20 TRUSTEE PHILLIPS: You want to discuss it now?

21 MAYOR STUESSI: Sure.

22 TRUSTEE PHILLIPS: Go ahead.

23 TRUSTEE DOUGHERTY-JOHNSON: Okay. So,  
24 basically, like I know the Mayor had asked. Like  
25 at Green Hill, for example, he gets \$50 an hour,

1 but that's just him as one person with all the  
2 equipment already there. So for Dances in the  
3 Park, it's like a seven to eight-hour shift. He's  
4 bringing a second person, and all the equipment,  
5 and he has insurance. So we've been paying him  
6 \$400 per show, which basically equates to the \$50.

7 MAYOR STUESSI: For eight hours?

8 TRUSTEE DOUGHERTY-JOHNSON: Yes, for two  
9 people, bringing all the equipment.

10 MAYOR STUESSI: My God.

11 TRUSTEE DOUGHERTY-JOHNSON: So, I mean, and  
12 he wants to keep doing it, it's not -- and he's  
13 made that very clear. He just also -- you know, he  
14 only --

15 MAYOR STUESSI: And the eight hours  
16 include -- eight hours -- I'm trying to remember.  
17 What -- how much performance time is there versus  
18 setup and tear-down time?

19 TRUSTEE DOUGHERTY-JOHNSON: So he comes  
20 around three and he leaves around 11, and the  
21 performance is only from 7:30 to like 9:30, but it  
22 goes --

23 MAYOR STUESSI: All right.

24 TRUSTEE DOUGHERTY-JOHNSON: It goes --

25 MAYOR STUESSI: So it's two hours. That was

1 my question.

2 TRUSTEE DOUGHERTY-JOHNSON: Yes.

3 MAYOR STUESSI: There's two hours of  
4 performance time.

5 TRUSTEE DOUGHERTY-JOHNSON: Yes.

6 MAYOR STUESSI: And effectively six hours of  
7 setup and tear-down?

8 TRUSTEE DOUGHERTY-JOHNSON: Yes.

9 MAYOR STUESSI: Wow.

10 TRUSTEE DOUGHERTY-JOHNSON: That's also  
11 because -- and I think we're going to do this again  
12 this year, is like we had -- we had like a little  
13 opening act of musicians, like school, high school.

14 TRUSTEE PHILLIPS: The kids.

15 MAYOR STUESSI: I just see -- it just struck  
16 me as more setup and tear-down time than I would  
17 have thought for --

18 TRUSTEE DOUGHERTY-JOHNSON: Yeah. I mean,  
19 that's a lot. He has to build the whole -- I mean,  
20 there's nothing there.

21 MAYOR STUESSI: Right.

22 TRUSTEE DOUGHERTY-JOHNSON: So it's like not  
23 like going to --

24 TRUSTEE PHILLIPS: He has to go from the  
25 beginning.

1 TRUSTEE DOUGHERTY-JOHNSON: Like he also does  
2 Westhampton Beach, he told me, and that's an  
3 hour-and-a-half show and he gets paid \$600. I'm  
4 not exactly sure what the tear-down is, but I'm  
5 sure it's less, because, again, he's not  
6 bringing -- they have all the equipment there.

7 MAYOR STUESSI: Uh-huh.

8 TRUSTEE PHILLIPS: Lily, did he ask you -- I  
9 mean, did he give a suggested increase?

10 TRUSTEE DOUGHERTY-JOHNSON: His suggest -- I  
11 mean, what he -- 600 is the -- what he would really  
12 like, but he would do 500 this year, just because  
13 it's like -- it's pretty late in the season. And  
14 when I first was talking to him, I didn't have any  
15 sponsorships, but now we do, so I don't think it  
16 monetarily would be a problem

17 MAYOR STUESSI: And he's providing all the  
18 equipment, correct?

19 TRUSTEE DOUGHERTY-JOHNSON: He's providing  
20 all the equipment, and he's --

21 MAYOR STUESSI: We're not --

22 TRUSTEE DOUGHERTY-JOHNSON: The Village  
23 requires him to get insurance.

24 MAYOR STUESSI: We're not paying rental fee.

25 TRUSTEE DOUGHERTY-JOHNSON: No, exactly.

1           MAYOR STUESSI: Effectively, the rental is  
2 free and we're just paying for the labor?

3           TRUSTEE DOUGHERTY-JOHNSON: Yes, yeah. So my  
4 recommendation is to do the 500, if that is okay  
5 with the Board, and also think about next year  
6 maybe bumping it up again.

7           MAYOR STUESSI: How are we doing on  
8 fundraising?

9           TRUSTEE DOUGHERTY-JOHNSON: Fundraising, we  
10 have one, two, three, four, five -- no, seven,  
11 seven confirmations. A few more. Like we can't  
12 request from the Friends of Mitchell Park until we  
13 do the resolution, but I think they will also.  
14 They've traditionally always given us money. So  
15 that's not confirmed, but I think that is very  
16 likely. We have an another, another couple very  
17 likely, but there is not --

18           MAYOR STUESSI: I was -- I was in the Friends  
19 of Mitchell Park's last meeting and they did say  
20 that they would --

21           TRUSTEE DOUGHERTY-JOHNSON: Yeah. So I  
22 don't -- I think we will be fine. Like I've done  
23 the math and I think that that will be fine, even  
24 with -- without the unsure sponsorships. And I'm  
25 also -- I mean, I'm -- the BID have the application

1 and had their meeting yesterday. I haven't heard  
2 back, but --

3 TRUSTEE ROBINS: They were discussing it at  
4 the meeting.

5 TRUSTEE DOUGHERTY-JOHNSON: I think there's  
6 been a lot of interest, so I don't think that would  
7 be an issue.

8 MAYOR STUESSI: And how many --

9 TRUSTEE ROBINS: Lily, I think Mr. Reichert  
10 from the IGA told them --

11 TRUSTEE DOUGHERTY-JOHNSON: Yes, he  
12 already -- I don't -- we actually got the check  
13 already, so yeah.

14 TRUSTEE ROBINS: Yeah. He gave like \$7,000,  
15 or something like that.

16 TRUSTEE DOUGHERTY-JOHNSON: It was actually  
17 over 15.

18 TRUSTEE ROBINS: Yeah. He's been really  
19 generous.

20 TRUSTEE DOUGHERTY-JOHNSON: So --

21 TRUSTEE ROBINS: And he's a major benefactor.

22 TRUSTEE DOUGHERTY-JOHNSON: Yeah. So I don't  
23 think --

24 MAYOR STUESSI: So where would you say we are  
25 relative to how much money is in the bank in

1 donations relative to what we need in total?

2 TRUSTEE DOUGHERTY-JOHNSON: I think we could  
3 cover it now.

4 MAYOR STUESSI: Really?

5 TRUSTEE DOUGHERTY-JOHNSON: Yes.

6 MAYOR STUESSI: Even with the increase?

7 TRUSTEE DOUGHERTY-JOHNSON: With the  
8 increases, yes.

9 MAYOR STUESSI: And how many performances are  
10 there?

11 TRUSTEE DOUGHERTY-JOHNSON: There are nine.  
12 That's another -- I think for next year, we should  
13 also think about paying the musicians more, but  
14 that's -- we can -- I think we don't need to for  
15 this year, they all agreed. I mean, the thing is  
16 this is a great event. Like Jamie and the  
17 musicians want to do it. You know, they -- I mean,  
18 they want to be fairly paid, but they also want to  
19 do it, so it's a balancing act between those. But  
20 I think for this year, if we could increase the  
21 sound fee, that would be a good start.

22 TRUSTEE PHILLIPS: I don't have a problem  
23 with it, if we can do it.

24 MAYOR STUESSI: Patrick or Julia, do you have  
25 any other questions?

1 TRUSTEE ROBINS: No.

2 TRUSTEE BRENNAN: No.

3 TRUSTEE ROBINS: Thank you.

4 TRUSTEE DOUGHERTY-JOHNSON: Do we have to  
5 vote on that, or is that just a --

6 TRUSTEE PHILLIPS: So it has to go onto the  
7 contract.

8 TRUSTEE DOUGHERTY-JOHNSON: Right, okay.

9 TRUSTEE PHILLIPS: The contract, so I guess  
10 you have general -- the general consensus is --

11 TRUSTEE DOUGHERTY-JOHNSON: Okay.

12 TRUSTEE PHILLIPS: -- to go up to the 500, is  
13 that what we're all saying?

14 MAYOR STUESSI: Is the 500 fair, or is he  
15 asking for 600?

16 TRUSTEE DOUGHERTY-JOHNSON: He's asking for  
17 six. I think he'd be okay with five for this year,  
18 and then --

19 MAYOR STUESSI: But I guess I would say what  
20 is the right thing to do?

21 TRUSTEE PHILLIPS: Well, that's what I'm  
22 asking, too.

23 MAYOR STUESSI: Because if he really feels  
24 that the 600 is appropriate, we're looking at an  
25 additional \$900. And if we're all ready for the



1 course of the season, and if we're already fully  
2 funded, and we're going to get more funding, it  
3 seems to me it's a pretty small --

4 TRUSTEE DOUGHERTY-JOHNSON: I mean, I think  
5 we could do, I think with the budget, probably --

6 MAYOR STUESSI: It's a pretty small number  
7 relative to the amount of work, if there's really  
8 two people spending eight hours.

9 TRUSTEE DOUGHERTY-JOHNSON: I think we could  
10 probably do -- I mean, assuming we get the other  
11 sponsorships, I think we could --

12 MAYOR STUESSI: What does everybody else  
13 think?

14 TRUSTEE DOUGHERTY-JOHNSON: We could do the  
15 600, so that that -- I think that would be fine, I  
16 think that would be nice.

17 TRUSTEE BRENNAN: I agree with your thinking  
18 on this.

19 TRUSTEE ROBINS: Yeah, I agree, I think we  
20 could go to 600.

21 TRUSTEE PHILLIPS: I mean, it's a big -- it's  
22 a big event. It's an annual event that has grown,  
23 it's expected. I think we all hear, it's time --  
24 you know, when it gets near time for Dances in the  
25 Park, we want the acoustics and the -- everybody to

1 enjoy the bands, and Jamie does do a good job.

2 MAYOR STUESSI: Yeah.

3 TRUSTEE PHILLIPS: And it saves -- you know,  
4 it's not our staff having to do anything other than  
5 deal with the electrical hookups. I'm comfortable  
6 with the increase, if Lily thinks that there's  
7 enough within the donations to take care of it.

8 TRUSTEE DOUGHERTY-JOHNSON: I think so. I  
9 mean, that's only -- that's \$900 more.

10 MAYOR STUESSI: Okay.

11 TRUSTEE DOUGHERTY-JOHNSON: So I think as  
12 long as we get like Friends of Mitchell Park, which  
13 I think -- I'm sure we will, I think that's fine.  
14 And I think Jamie does a great job. One of the  
15 bands is the brass band, and they asked if we had  
16 the capacity for 16 channels, which I guess is  
17 a lot.

18 MAYOR STUESSI: Right.

19 TRUSTEE DOUGHERTY-JOHNSON: I'm not an audio  
20 person. And he right away was like, "Oh, yeah, I  
21 always do 32." So like he does a really good job,  
22 and he is very -- he's made everything very easy.  
23 So I think doing the 600 would be great, and then  
24 we don't have to think about it for next year.

25 MAYOR STUESSI: Okay. That would be my

1 recommendation.

2 TRUSTEE DOUGHERTY-JOHNSON: Okay.

3 MAYOR STUESSI: In full disclosure, he sanded  
4 a floor for me in my house five years ago. It's a  
5 small town, though we don't socialize with each  
6 other.

7 (Laughter)

8 MAYOR STUESSI: But I'm a believer in making  
9 sure people are compensated appropriately for what  
10 they do, and it sounds like it's a lot of work,  
11 even for the \$600. It makes sense, so why don't  
12 you go ahead --

13 TRUSTEE DOUGHERTY-JOHNSON: Sounds good.

14 MAYOR STUESSI: -- and make that adjustment  
15 in the contract.

16 TRUSTEE DOUGHERTY-JOHNSON: He also sanded my  
17 floor, but that was like 10 years ago.

18 MAYOR STUESSI: Okay.

19 TRUSTEE DOUGHERTY-JOHNSON: That's all for  
20 Dances in the Park, except I think Joe is going to  
21 work on the contract.

22 ATTORNEY PROKOP: I was going to ask you  
23 that. Yeah, I think we have to get a little more  
24 detail in the --

25 TRUSTEE DOUGHERTY-JOHNSON: Yeah.

1 ATTORNEY PROKOP: -- the form.

2 TRUSTEE DOUGHERTY-JOHNSON: Yeah.

3 ATTORNEY PROKOP: I mean, that's -- you know,  
4 without making it scary to people, I think we --

5 TRUSTEE DOUGHERTY-JOHNSON: I know the bands  
6 actually asked to have something about the sound,  
7 like just to say that the sound was taken care  
8 of --

9 ATTORNEY PROKOP: Okay.

10 TRUSTEE DOUGHERTY-JOHNSON: -- in the  
11 contract. So that was the only request there. And  
12 then I don't know if we need to say something about  
13 a rain date.

14 ATTORNEY PROKOP: We had a policy, there was  
15 an informal policy that the office took care of. I  
16 don't even know what -- it was like a case-by-case  
17 basis. I don't know what it was.

18 TRUSTEE PHILLIPS: Yeah, it was a  
19 case-by-case bases, if I remember correctly.

20 ATTORNEY PROKOP: Yeah.

21 TRUSTEE PHILLIPS: Because one we did --

22 TRUSTEE DOUGHERTY-JOHNSON: Right.

23 TRUSTEE PHILLIPS: We did have a makeup one  
24 for one band that was after, after the -- I can't  
25 remember what band it was, but it was -- we did

1 have a makeup.

2 ATTORNEY PROKOP: I think the policy was that  
3 it wasn't going to rain on Mondays, basically.

4 TRUSTEE DOUGHERTY-JOHNSON: Right.

5 (Laughter)

6 TRUSTEE DOUGHERTY-JOHNSON: I'm not sure that  
7 we'd have to put it in the contract, because I  
8 don't think we can like definitely reschedule, so I  
9 think it's fine to leave that out, but -- and I  
10 don't know if, Patrick, you had any -- I know you  
11 were working on the contracts, and it's a different  
12 kind of contract. But any input, I would like you  
13 and Joe to work together on that.

14 TRUSTEE BRENNAN: Yeah. So I just saw  
15 that -- I looked at that today and, you know, it's  
16 very -- it's a very simple contract right now, so  
17 it can definitely use a little bit more. I  
18 understand Joe's comment about not making it too  
19 scary or threatening, but I think we need some  
20 basic indemnification clause in there.

21 ATTORNEY PROKOP: Okay. I mean, it's --  
22 years ago, it started out as a contract, and then  
23 every year a little bit more came out of it, you  
24 know, at the request of the performers, and so then  
25 we got to where we are now. But we'll go -- I can

1 take a look at it again.

2 TRUSTEE PHILLIPS: So we'll be able to see  
3 that document before we vote on it next week?

4 ATTORNEY PROKOP: Yes.

5 TRUSTEE PHILLIPS: Well, I think we voted on  
6 some of the bands, did we not already? No?

7 MAYOR STUESSI: No, not this year.

8 TRUSTEE PHILLIPS: Okay, all right.

9 ATTORNEY PROKOP: I would like you to see it  
10 and vote on it, yes.

11 TRUSTEE PHILLIPS: Okay, all right.

12 TRUSTEE DOUGHERTY-JOHNSON: I mean, I would  
13 also say, I thinks the bands and I -- the  
14 contracts should go out soon --

15 TRUSTEE PHILLIPS: Right.

16 TRUSTEE DOUGHERTY-JOHNSON: -- just because  
17 it's all -- the first date is July 3rd, so. I  
18 think that's all about Dances in the Park for now,  
19 unless anybody has anything else.

20 TRUSTEE PHILLIPS: Don't we have some  
21 licensing agreements or something, Jeanmarie, that  
22 have to get mailed out for the music or something?

23 DEPUTY CLERK ODDON: ASCAP is being paid this  
24 abstract, the one that's the broadcast music  
25 institute that gets -- their bill comes out some

1 time in September.

2 TRUSTEE PHILLIPS: Okay.

3 DEPUTY CLERK ODDON: But we have -- we are  
4 obligated to pay those bills for the royalties to  
5 the music. Even though it's the musicians, the  
6 musicians are singing other musicians' songs, so  
7 they --

8 TRUSTEE DOUGHERTY-JOHNSON: Is that  
9 something --

10 DEPUTY CLERK ODDON: They make sure that they  
11 collect all the royalties properly.

12 TRUSTEE DOUGHERTY-JOHNSON: Should that be  
13 factored into the project? Because I --

14 DEPUTY CLERK ODDON: It usually is. I should  
15 say previously it -- the Clerk took care of  
16 factoring that in.

17 TRUSTEE DOUGHERTY-JOHNSON: Maybe if you give  
18 me those amounts, then I can -- because I wasn't  
19 aware of those --

20 DEPUTY CLERK ODDON: The --

21 TRUSTEE DOUGHERTY-JOHNSON: -- so I wasn't  
22 factoring them in.

23 DEPUTY CLERK ODDON: ASCAP right now is \$120.

24 TRUSTEE DOUGHERTY-JOHNSON: Okay.

25 DEPUTY CLERK ODDON: And I can get you --

1 well, I won't know BMI, but I could tell you what  
2 the past one was. I can look up to give an  
3 estimate.

4 TRUSTEE DOUGHERTY-JOHNSON: Well, that --  
5 yeah, just to know. Sounds good. All right. And  
6 that's it on Dances in the Park, then.

7 I just wanted to update everyone about the  
8 Earth Day cleanup. It was great. We probably had  
9 30 people. I didn't really count. Probably as  
10 many bags of garbage, maybe more. We had  
11 volunteers from Rotary. I'd like to make this an  
12 annual event, and also expand it to some of the  
13 other kind of wild Village spaces. I'd even like  
14 to maybe go in the Fall, when there are less ticks,  
15 but we'll see. And I just wanted to thank the  
16 Mayor for coming, and for the -- and the Road Crew  
17 for all their help.

18 I wanted to mention that the Southold Young  
19 Democrats are planning a beach cleanup at Fifth  
20 Street this Saturday from 9 to 11. Hopefully, it  
21 doesn't rain too much on them. I don't know if  
22 they have a plan for a rain date.

23 And then the only other update I have, which  
24 is not much, because we only had one meeting, was  
25 the Waterfront Communication and Community



1 Engagement Planning Committee, I think is our name  
2 now. Yeah, I think we're changing our weekly  
3 meetings to 11 a.m. at the Schoolhouse, that was  
4 the one change. And that's really -- that's really  
5 all I have, because we're sort of -- we've set a  
6 couple of tentative dates. I think June 6th is the  
7 first one for like a community event, but I don't  
8 have a lot of details yet. I think that's it.

9 MAYOR STUESSI: All right.

10 TRUSTEE DOUGHERTY-JOHNSON: Thank you.

11 MAYOR STUESSI: Thank you. Trustee Phillips?

12 TRUSTEE PHILLIPS: As you described before  
13 with the North Ferry, I sat down, along with  
14 Village Administration -- Administrator, I spelled  
15 that wrong, Pallas and yourself to go over the  
16 North Ferry project to -- just to review, going  
17 from the beginning and catching up on some deadline  
18 dates, and discussing, you know, future, future  
19 plans as to how to deal with the staging. And I  
20 appreciate Paul's time on that. And I do know that  
21 he has a bid package that's all ready. We're just  
22 waiting for New York State DOT to approve some  
23 minor points, still, Paul or --

24 ADMINISTRATOR PALLAS: Yes, indeed.

25 TRUSTEE PHILLIPS: Railing was one that you

1 mentioned today.

2 ADMINISTRATOR PALLAS: Railing, yes.

3 (Laughter)

4 TRUSTEE PHILLIPS: Hopefully, they'll make a  
5 decision on this, and then I believe we'll be able  
6 to pursue with a legal notice and get the bid  
7 package out, because it is complete. The bid --  
8 the bid package was created by the State and the  
9 consultant, correct?

10 ADMINISTRATOR PALLAS: Well, the consultant  
11 prepared it, but there's a format that they're  
12 required to follow.

13 TRUSTEE PHILLIPS: Right.

14 ADMINISTRATOR PALLAS: But it was prepared by  
15 the consultant, yes.

16 TRUSTEE PHILLIPS: Okay. So that was one of  
17 my goals, just to get caught up with that one.

18 I also -- we had -- I attended the meeting of  
19 our Waterfront Planning Advisory Committee, where  
20 the Mayor updated us, and Trustee Brennan updated  
21 us of some changes within the makeup of the  
22 Waterfront Advisory Planning Committee.

23 Our Code Committee met on May 10th, and we  
24 had a meeting yesterday, where our newest member,  
25 Patricia Hammes, who's the Planning Board Chair,

1 was brought up to speed as to what we had  
2 accomplished before the change. And we had a  
3 meeting yesterday that was extremely productive,  
4 Attorney Prokop was there. We kind of -- we came  
5 to some major decisions on some of the waterfront,  
6 keeping what's waterfront zoning. And we discussed  
7 some things within the Commercial Retail dealing  
8 with restaurants and bars, and kind of coming to a  
9 clear definition. One of them was the word  
10 "nightclub" was not exactly a favorite word among  
11 us all, but that is something that we'll get --  
12 discuss further down the road.

13 I appreciate the Village Attorney attending,  
14 because it's kind of speeding along the process.  
15 He has the information so that we can develop the  
16 recommendations much sooner.

17 MAYOR STUESSI: Great.

18 TRUSTEE PHILLIPS: The goal that I explained  
19 at the committee is I really am hoping to get this  
20 to the full committee either June or July for their  
21 comments and the outreach. And, hopefully, the  
22 code changes get presented to the full Board here  
23 in August. That's been my goal from the beginning.

24 MAYOR STUESSI: Fantastic.

25 TRUSTEE PHILLIPS: So that's what we're

1 working forward.

2 I also would like to start going back to  
3 revisit a resolution that we passed back in April  
4 of 2022, when our Historic Commission had done  
5 its -- they had a project that they worked on with  
6 some recommendations of updating the current  
7 Historic District and some landmarks, and one of  
8 the discussions was to start with a small project  
9 with the Historic Commission working towards it,  
10 and that was in creating the Green Hill Cemetery to  
11 be a -- designated as a historic landmark. I would  
12 like to get back to working on that with the  
13 Chairman, Jane Williams, and the historic group in  
14 starting that process. So that's one of the things  
15 that I would like to do. I am hoping that, Mayor,  
16 you'll let me start that project.

17 MAYOR STUESSI: I think that would be  
18 wonderful.

19 TRUSTEE PHILLIPS: Okay.

20 MAYOR STUESSI: It's an amazing piece of  
21 history that our Village has there. And having  
22 recently walked it again, after not having done so  
23 in a couple of years, there's a number of grave  
24 sites which have been damaged over time. And I  
25 think this would be something that would be good,

1       because it might allow potentially some additional  
2       funding sources to help with some restoration  
3       efforts in certain areas over there, which would be  
4       wonderful.

5               TRUSTEE PHILLIPS: Right. I would like to,  
6       you know, include the Stirling Historical Society  
7       and the Maritime Museum. I'm sure they have some  
8       history about some of the residents of the  
9       Green Hill Cemetery.

10              I am also hoping to reach out to -- as a  
11       member of the Southold Presbyterian Church, we have  
12       a program of preservation of historic cemeteries.  
13       So I would -- I'm going to reach out to some of the  
14       members of that committee and see what funding was  
15       available that they obtained and what direction  
16       they went. So I've been outreaching, because  
17       it's -- as I said, it's a lot of history in that,  
18       in that cemetery that's Village history.

19              MAYOR STUESSI: Great.

20              TRUSTEE PHILLIPS: Okay?

21              MAYOR STUESSI: With that, since you're on  
22       the subject of history, if you don't mind me  
23       interjecting for a moment, I had a separate  
24       conversation with Carlos DeHesus (phonetic) --  
25       DeJesus, pardon me, from the Historical Society,

1 together with Jane Ratsey Williams with HPC, asking  
2 them to come present to our Board at some point  
3 here in the near future -- pardon me, represent  
4 making the historic buildings on Front Street part  
5 of the Historic District, which was brought in  
6 front of the Board seven years ago and voted down.  
7 But I'd like to revisit that, so that will be  
8 coming up soon.

9 TRUSTEE PHILLIPS: Okay.

10 MAYOR STUESSI: Pardon me.

11 TRUSTEE PHILLIPS: That's okay. That --  
12 well, that's the reason why the Green Hill Cemetery  
13 was a compromise --

14 MAYOR STUESSI: Yeah.

15 TRUSTEE PHILLIPS: -- to get that started,  
16 because the previous Chairman of the Board had done  
17 such an extensive and actually very wonderful work  
18 of the historic -- of the history in the Village,  
19 and that's been very important to me, so.

20 MAYOR STUESSI: Yeah. No, and I know that  
21 the school was there last week for a field trip.

22 TRUSTEE PHILLIPS: Yes. Well, I also would  
23 like to incorporate the Red Schoolhouse in getting  
24 back to creating that as being the interpretative  
25 center that it was originally planned -- was

1 originally -- originally built for. And that's --  
2 I'm hoping to incorporate that in part of this.

3 MAYOR STUESSI: Okay.

4 TRUSTEE PHILLIPS: Okay? The other thing is  
5 I would like to request that we have a lot of -- as  
6 we pointed out with the -- with the online utility  
7 billing, we have a lot of residents who are not  
8 here all the time, they're traveling, they're at  
9 work, but they still want to take an active  
10 interest in Village activities.

11 I know Trustee Robins and the previous  
12 administration, we tried to discuss having some  
13 mechanism or some type of application, either a  
14 Zoom or on our IQM2 Granicus plan to actually be --  
15 actually have the community communicate with us via  
16 messaging on Zoom, which would require a laptop  
17 here and someone actually interacting. But I think  
18 that a lot of the towns that have still been doing  
19 it, because they've been going under the emergency --  
20 emergency legislation from the Governor's Office,  
21 but that also dealt for having their membership  
22 being able to Zoom in. I'm not talking for that.  
23 I'm talking about us all us being here, but having  
24 the public able to communicate with us. So that's  
25 just --

1           MAYOR STUESSI: Yeah. I actually had a  
2 conversation with Paul in regards to our contract  
3 with Altice, and we're putting together a list of  
4 equipment related to audiovisual. And one of the  
5 things that I suggested we add on to that would be  
6 a portable mounted flat screen television that  
7 could be in here for such a purpose, as well as one  
8 in Village Hall, because right now, if we have to  
9 do a Zoom, we all crowd around a --

10           TRUSTEE PHILLIPS: Right.

11           MAYOR STUESSI: -- laptop, which is a bit too  
12 cozy for me with Stephen and Paul.

13                           (Laughter)

14           MAYOR STUESSI: But, you know, that would be  
15 something that would be enormously helpful, and  
16 would make it even easier, and we could have Deputy  
17 Clerk, you know, help manage it.

18           Joe, I'd be curious, my reading of the law,  
19 that there's not issue with allowing community  
20 input, which would be my goal. I'd be interested  
21 to hear the rest of the Board's perspective. But  
22 I'd like to think that if there's somebody watching  
23 right now who wanted to issue a comment during the  
24 public session, and they happened to be traveling,  
25 that they're able to do, or somebody, frankly, who



1           might be homebound and doesn't have the ability to  
2           come down here easily. I think that would be a  
3           wonderful thing. There's no issues with doing  
4           that, correct?

5           ATTORNEY PROKOP: No, there's no issues.  
6           It's up to the policy of the Board. With my  
7           experiences, what some villages do is they actually  
8           have the comment read with the person's name. So  
9           at the end of a Board discussion, the Mayor will  
10          ask, "Are there any comments," and then the -- you  
11          know the person tending to the laptop could say,  
12          "Yes, we have a comment from Kevin Stuessi who  
13          says, you know, "This is a great idea," whatever it  
14          is, you know.

15          MAYOR STUESSI: Oh, I'm actually suggesting  
16          that they would be on the screen --

17          TRUSTEE PHILLIPS: They be able to talk,  
18          screen to talk.

19          MAYOR STUESSI: -- and be able to ask their  
20          question.

21          ATTORNEY PROKOP: You could also do it on the  
22          screen.

23          MAYOR STUESSI: Depending on what you were  
24          saying.

25          TRUSTEE PHILLIPS: Right. That's what I'm

1 talking about, yeah.

2 MAYOR STUESSI: Yeah.

3 ATTORNEY PROKOP: So some -- it might be a  
4 little bit easier to do audio without video, but  
5 I've also seen video and audio, yes.

6 TRUSTEE ROBINS: Isn't that the way Southold  
7 Town Board --

8 TRUSTEE PHILLIPS: They do that, yeah, yes.

9 MAYOR STUESSI: Yes.

10 TRUSTEE ROBINS: They have that direct  
11 communication with the --

12 ATTORNEY PROKOP: But there's no -- there's  
13 no legal -- I'm sorry.

14 MAYOR STUESSI: The one thing I would want to  
15 do, and Mary Bess and I spoke about this, would be  
16 to disable comments, and so that way you don't end  
17 up with a whole bunch of written comments from  
18 people that we're not addressing. And if somebody  
19 does want to speak, they simply push the button to  
20 raise their hand.

21 TRUSTEE PHILLIPS: With their hand, yeah.

22 MAYOR STUESSI: Yeah.

23 TRUSTEE PHILLIPS: I do get that.

24 MAYOR STUESSI: I want to get Paul and  
25 Jeanmarie looking at technologically how we handle

1 this.

2 ATTORNEY PROKOP: So there's no legal  
3 prohibition, there's no legal issue with doing  
4 that.

5 MAYOR STUESSI: Okay.

6 ATTORNEY PROKOP: That would be great.

7 MAYOR STUESSI: Secondary to that, I would  
8 ask the question, my recollection also is because  
9 of the emergency order that was signed in by the  
10 last Governor, that Board Members can participate  
11 remotely, but don't have the ability to vote? Is  
12 that still in place, if there's ever a situation  
13 where we have a meeting that one of us --

14 ATTORNEY PROKOP: So if they have an  
15 individual emergency for some reason and they can't  
16 come to the meeting, they can participate if the  
17 Clerk identifies in a public notice where their  
18 location is.

19 MAYOR STUESSI: Uh-huh.

20 ATTORNEY PROKOP: Then they -- then they can  
21 participate and vote.

22 MAYOR STUESSI: They need public notice, so  
23 it has to be in the newspaper?

24 ATTORNEY PROKOP: It depends on the timing.  
25 It doesn't necessarily have to be in the newspaper.

1 It could be just provided -- put on the website --

2 MAYOR STUESSI: Uh-huh.

3 ATTORNEY PROKOP: -- and provided to the --  
4 provided to the newspaper, but not published,  
5 but -- so under those circumstances they can  
6 participate and vote if their location is known,  
7 because the public has to be able to go to that  
8 location, if they want to do that.

9 And I have people -- this happened, this has  
10 already happened, and people say that my location  
11 is going to be on, you know, Wharf Street in London  
12 and you're welcome to come, you know, during the  
13 meeting, and -- but other than that, they can  
14 participate in the meeting otherwise, but they just  
15 couldn't vote, you know, unless they go through  
16 that notice process.

17 MAYOR STUESSI: But it's only in the event of  
18 an emergency?

19 ATTORNEY PROKOP: There has to be a personal  
20 emergency, you know, some type of a personal  
21 emergency.

22 MAYOR STUESSI: So as an example, were my  
23 daughter's college graduation tonight as opposed to  
24 a week ago Thursday, that wouldn't have been  
25 considered an emergency, so I couldn't have

1 participated --

2 ATTORNEY PROKOP: Well, there's crite --

3 MAYOR STUESSI: -- remotely.

4 ATTORNEY PROKOP: I'm sorry, excuse me, I  
5 didn't -- there has to be criteria for that. I'm  
6 not -- if it's something planned like that, it  
7 might not be suitable.

8 But the other, the other thing is if there's  
9 a state of emergency declared in the municipality  
10 by the Mayor, so say there's a storm event the  
11 night of a meeting and it's very important that we  
12 conduct the meeting, I believe that the Mayor can  
13 declare a local state of emergency, and then the --  
14 then the meeting can take place virtually.

15 MAYOR STUESSI: Okay. But if you could  
16 review the law, I would just be curious what the  
17 specifics of it are, because I know we're all very  
18 much committed to being here all the time. But if  
19 there ever were an instance where one of us wasn't,  
20 but was able to participate remotely, I'd like to  
21 think that that person could potentially  
22 participate remotely, even if they couldn't vote.

23 ATTORNEY PROKOP: There is a process and I'd  
24 be -- I'll inform you as to what it is. And if it  
25 comes up, I will work with the Deputy Clerk as far

1 as, you know, providing for that.

2 MAYOR STUESSI: Okay.

3 ATTORNEY PROKOP: So I -- then I was going to  
4 comment on a legal case that just occurred, but I  
5 probably -- I'm not going to do that now.

6 MAYOR STUESSI: Does anyone else on the Board  
7 have any questions or comments relative to Zoom  
8 participation by the public?

9 TRUSTEE ROBINS: No, I'm okay.

10 MAYOR STUESSI: And I'm using Zoom like I  
11 would use Kleenex, whatever that method of it  
12 would be.

13 TRUSTEE ROBINS: I've been advocating it for  
14 a long time, so I'm in total agreement that we  
15 should try and find any means possible to get the  
16 public to engage, it's very important.

17 TRUSTEE DOUGHERTY-JOHNSON: I think it would  
18 be great. I mean, we -- they did it during COVID,  
19 the height of COVID, so it's definitely possible,  
20 and it seemed to work okay then.

21 TRUSTEE BRENNAN: I think it's a good idea,  
22 too, it's a great enhancement.

23 MAYOR STUESSI: Yeah, I think so, too, right.

24 ATTORNEY PROKOP: So one other thing I'd  
25 mention is Jay, who's our -- the person with the

1 camera that has been working for us for many years,  
2 the -- he's actually worked with me. I've been  
3 working with him now for a couple of months to come  
4 up with a list of costs that would be what it costs  
5 to do this every month, and also if we incorporate  
6 a production at the Schoolhouse, what would be  
7 involved in those costs. So he's given me the last  
8 two months and tonight, estimates of that. I'll  
9 turn it over to Paul Pallas so he can work with you  
10 on who he -- and we can up --

11 MAYOR STUESSI: And this would be part of the  
12 submittal for the Altice contract --

13 ATTORNEY PROKOP: Yes.

14 MAYOR STUESSI: -- to look for them to fund  
15 the enhancements at the Schoolhouse, which I think  
16 would be a big benefit to have a secondary  
17 location.

18 ATTORNEY PROKOP: Thank you, Mayor.

19 MAYOR STUESSI: Did you have anything else,  
20 Mary Bess?

21 TRUSTEE PHILLIPS: No, that's it, I'm done.  
22 Thank you

23 MAYOR STUESSI: One thing, before we go to  
24 Patrick, that I neglected to mention earlier for  
25 the public. I had requested of Supervisor Russell

1 to do a joint Board meeting between the Town of  
2 Southold and the Village of Greenport. That has  
3 been scheduled for the Tuesday after Memorial Day  
4 weekend. I believe that's the 30th --

5 TRUSTEE PHILLIPS: May 30th.

6 MAYOR STUESSI: -- if somebody could check it.

7 TRUSTEE PHILLIPS: Yeah, it is May 30th.

8 MAYOR STUESSI: At 10 a.m. in the morning.

9 Jeanmarie, you're copied on that email. If we can  
10 please make sure that it's up on the Village  
11 calendar website. We'll be working on an agenda,  
12 which we will share with everybody shortly.

13 Trustee Brennan?

14 TRUSTEE BRENNAN: Sure, thank you. So I'm  
15 trying to keep this report brief, because a lot of  
16 people will have already touched on these topics.  
17 But we did hold a Waterfront Advisory and Planning  
18 Committee meeting, and we briefly talked about the  
19 organizational structure and the moratorium  
20 calendar, as well as the new subcommittee  
21 arrangements.

22 And you'll hear more from Trustee  
23 Dougherty-Johnson, because her committee is the  
24 Communication Committee. So I don't want to get  
25 too much into this. You'll be hearing more about



1 the work of the Waterfront Planning Committee.

2 I am going to continue to work with  
3 Attorney Prokop and the other Village staff, the  
4 Clerk, and the Treasurer, and the Administrator to  
5 try to help out with bidding and contracts. And  
6 I'd like to thank the Attorney for being receptive  
7 to my comments, and I could see that a lot of work  
8 has been done to try to incorporate and kind of  
9 update our contracts.

10 And I have a lot to learn, so I am reading  
11 the contracts that -- like the recent contracts  
12 that went out for the demolition of the homes, and  
13 as well as the sewer plant and other things. So as  
14 I see those, I'm learning a little bit more about  
15 how the Village procures, and does bidding, and  
16 does contracting, and I'd like to continue to, you  
17 know, participate with that. And so more to come  
18 on that. And, again, thank you all for being  
19 receptive and agreeable to making those changes.

20 I do want to mention another project, which  
21 the Mayor touched on this earlier, which was to do  
22 a facility condition assessment. And this is sort  
23 of a large undertaking, and I think it will  
24 probably really, really come into its own after the  
25 moratorium, because we have a lot of work to focus

1 on with the moratorium. But we do need to make an  
2 inventory of the Village facilities, as you  
3 mentioned earlier, about their use, their location,  
4 their size. We need to make some judgments on  
5 their effective lifespan, their condition, code  
6 compliance, especially things with like  
7 accessibility. And we'll have to make an  
8 assessment on each of our buildings, functional  
9 obsolescence and physical obsolescence, and then  
10 prepare cost estimates for how do we maintain those  
11 facilities, or how do we replace those facilities.  
12 And all of this work would go towards this idea of  
13 developing our long-range capital plan. And it can  
14 also be used for implementing a preventive maintenance  
15 calendar.

16 So I know that some of these things already  
17 exist. I believe that there's been studies done  
18 and the Village has already done work. I'm aware  
19 that the -- I think the firehouse has a long-range  
20 capital plan. I believe maybe Holzmacher worked on  
21 that, right?

22 TRUSTEE PHILLIPS: Yes, it is. Yes, yes,  
23 that was -- yes, that's --

24 TRUSTEE BRENNAN: So that's great. And I  
25 think to the extent that we have other plans like

1 that for other Village facilities, we should dust  
2 those off, and look at them, and maybe update them.

3 I understand, from having met with  
4 Administrator Pallas at the Sewer Department, that  
5 they have their own preventive maintenance calendar  
6 over there.

7 TRUSTEE PHILLIPS: Yes, they do.

8 TRUSTEE BRENNAN: And, obviously, that's  
9 vital, right, for keeping that infrastructure  
10 working. I'd like to see a preventive maintenance  
11 calendar for all of our facilities. Again, I don't  
12 know what we have at this -- at this point, and I'd  
13 like to work on that going forward, again,  
14 probably, probably after the work with the WAPC.

15 MAYOR STUESSI: Yes. Well, I -- you know,  
16 we're going to be working on some things within  
17 Village Hall, setting up some templates, and would  
18 love to have your help and assistance on that,  
19 together with the rest of the Board. And as we get  
20 through this moratorium, we'll be able to pull  
21 people in more. But I think you speak to a number  
22 of things that need to be accomplished as part of  
23 that, you know, the categorization, and then  
24 ultimately the prioritization of what needs to be  
25 done immediately, versus something --

1 TRUSTEE BRENNAN: Right.

2 MAYOR STUESSI: -- like at 5 years, 10 years,  
3 or 20 years life.

4 TRUSTEE BRENNAN: Right, correct. Okay. So  
5 that's -- I think that's all I have to report on.  
6 Thank you.

7 MAYOR STUESSI: Okay. Trustee Robins?

8 TRUSTEE ROBINS: Okay.

9 MAYOR STUESSI: Thank you.

10 TRUSTEE ROBINS: Thank you, Patrick. Yeah,  
11 so I gave some information on what I've been  
12 working on in my subcommittee, the Waterfront  
13 Advisory Panel, and that is infrastructure, traffic  
14 and parking, and some of the things that my group  
15 has been discussing I wanted to share.

16 So we've discussed how to implement a paid  
17 parking program for all municipal parking lots and  
18 prime parking spaces in the commercial district.  
19 The group thinks that the most -- most municipal  
20 lots should be subject to paid parking, including  
21 the lot next to the IGA, with exemptions provided  
22 for residents and time limits.

23 They also feel that there should be a  
24 dedicated parking traffic enforcement employee.  
25 This could be either a seasonal or a full-time

1 employee. If it's a full-time employee, what are  
2 the additional duties for this employee? Village  
3 Code Enforcement can't write tickets for U-turns,  
4 but that's one of our big problems downtown right  
5 now, are moving violations, and that would have to  
6 be done with Southold P.D. It's possible that when  
7 we have our joint meeting with Southold, we can  
8 discuss some of the traffic issues that we're  
9 having.

10 Another suggestion was are we able to use  
11 cameras to identify offenders, and, again, a  
12 question for Southold P.D., if we're allowed to use  
13 that kind of technology. They feel that we could  
14 get increased revenue in the -- for metered  
15 parking, and fines, and that would potentially pay  
16 for an additional Code Enforcement Officer.

17 We discussed evaluating the current fine fee  
18 structure for parking violations, and consider an  
19 increase in fines and penalties for repeat  
20 offenders.

21 I did ask the group to check on the  
22 ParkMobile website, which is a paid parking system  
23 that requires minimal infrastructure in terms of --  
24 it's really more a signage, and it's being used  
25 right now over at Sag Harbor. I've spoken with a

1 couple of people on the Board at Sag Harbor about  
2 it and they love the technology.

3 So we actually did have a presentation at the  
4 Schoolhouse with a representative from ParkMobile,  
5 and we discussed what would be involved in getting  
6 a ParkMobile system here. If we were to do that,  
7 there would be a resolution and a change in our  
8 current code, which eliminated metered parking  
9 on -- in the Village, but we would have to  
10 reinstate that. I think Joe Prokop told me that  
11 would be -- a requirement would be to change that  
12 resolution. So we can have that conversation, if  
13 it's possible. A resolution I don't think would be  
14 ready for this month, but I think that it's  
15 something that is important for us.

16 MAYOR STUESSI: Can I make a suggestion?

17 TRUSTEE ROBINS: Yes.

18 MAYOR STUESSI: You know, knowing that this  
19 is all going to come in front of the Waterfront  
20 Advisory Committee, and then be in front of the  
21 public in some large scale meetings, I'd like to  
22 talk about it more there.

23 TRUSTEE ROBINS: Okay.

24 MAYOR STUESSI: But maybe what makes sense is  
25 for Attorney Prokop to draft a potential resolution

1 for the Board to review, such that we would have  
2 the legal ability to do something --

3 TRUSTEE ROBINS: Right.

4 MAYOR STUESSI: -- even if it's potentially  
5 just a small test case at such time as there might  
6 be a decision by the Board to do so.

7 TRUSTEE ROBINS: Yeah, and that's my ask,  
8 also. And I would also ask Treasurer Gaffga if he  
9 could possibly provide us with the names of two --  
10 at least one or two other companies that do this,  
11 you know, so that if we wanted to proceed with it,  
12 we would have to put out an RFP. I don't think we  
13 could just go to like one company and say we want  
14 ParkMobile, if I'm correct.

15 TREASURER GAFFGA: It would depend on the cost.

16 TRUSTEE ROBINS: Okay.

17 TREASURER GAFFGA: It would depend on the  
18 total, you know, implementation cost.

19 TRUSTEE ROBINS: Okay. So, anyhow, but I  
20 just -- you know, I just shared that, because  
21 it's -- it will be part of our greater report  
22 that's moving forward with --

23 MAYOR STUESSI: Yep.

24 TRUSTEE ROBINS: You know, I think it's  
25 important, and I think that it's something that's

1 going to require action sooner rather than later.

2 MAYOR STUESSI: Yeah. That's why I'm  
3 suggesting, to your point, let's go ahead and vote,  
4 potentially vote on something, review something and  
5 vote on it, so that we're ready at such time --

6 TRUSTEE ROBINS: Right.

7 MAYOR STUESSI: -- because we might want to  
8 test it.

9 TRUSTEE ROBINS: Yep, that's in my report as  
10 a request.

11 MAYOR STUESSI: Right.

12 TRUSTEE ROBINS: Other than that, I'll just  
13 briefly report that, you know, there was a Carousel  
14 meeting on the 4th. It was well attended by all  
15 members of the committee, and Mayor joined us as  
16 well, and he was welcomed by the committee. You  
17 know, we were obviously still updating on the  
18 situation with the remediation work, which is  
19 now -- as I was seeing this evening, I was over  
20 there, they look like they're wrapping up.

21 MAYOR STUESSI: They completed the work  
22 today?

23 TRUSTEE ROBINS: Yeah, yeah, it was great to  
24 see. So everybody on the committee is very excited  
25 about that.



1           And I -- you know, there was a BID meeting.  
2           The last one was on the 19th, and we did -- they  
3           did have another one yesterday. But the most --  
4           the biggest thing I'll report on the BID is that  
5           they did a wonderful 5K race a couple of weeks ago,  
6           they raised some significant money. It was related  
7           to the Cherry Blossom Festival. It was a great  
8           turnout in spite of the fact that rain was  
9           threatening. The Mayor was there. It was really a  
10          very nice event that was spearheaded by Nicki  
11          Gohorel. She really put it together, and there was  
12          a significant amount of money for the BID, and I  
13          think a lot of people had a really nice time. So,  
14          you know, that's my report.

15                 MAYOR STUESSI: Great. And the only other  
16          thing I would add is I participated in the last two  
17          BID meetings as well, and Nicki did a wonderful  
18          job, which -- with that, which was great to see, is  
19          I'd encouraged the BID to bring on an attorney to  
20          review their bylaws, because there's a number of  
21          things in the bylaws that don't necessarily match  
22          where things are today, including some parameters  
23          around members, as well as dates for meetings and  
24          things.

25                 And one of the other things I'd encourage the

1 BID to do is to really do some outreach towards  
2 members of the community who live within the  
3 Downtown District, because currently our BID  
4 membership is really made up of people who have  
5 businesses within the Business District, and were  
6 not looking to the people who actually live within  
7 the Business District as well, which is supposed to  
8 be a big part of the BID membership.

9 With that, I will open up the meeting for any  
10 public comments, if anybody has anything that they  
11 would like to say or ask. Please. State your name  
12 and address.

13 LAWRENZO HEIT: Lorenzo Heit, 235 Linnet  
14 Street in Greenport. Just there were a couple of  
15 interesting things related to the emergence of  
16 Greenport going into the modern age of billing.  
17 That was very exciting. I've been anxious for that  
18 to come about for a long time. That being said,  
19 having worked on some software and trying to roll  
20 it out, it's always amazing to me how people who  
21 then use the software do things you'd never imagine  
22 they would do.

23 So I know that you're looking at the -- a  
24 specific company or a couple of them, you're going  
25 to make a decision. But I would strongly recommend

1       that before you get involved with the process, you  
2       maybe hold an informational meeting with some  
3       software that they've done for other communities,  
4       or something, because you guys are looking at it  
5       from your perspective in the -- as a -- as a  
6       budgetary thing. You want to be able to collect  
7       money efficiently, that's all great, but how is the  
8       experience for the people who are using it, the  
9       community? And I think getting some input from  
10      them would really make it accept -- more acceptable  
11      to people. And you might be really surprised by  
12      some of the things that they bring to the table.

13                So that was -- and the one other thing that I  
14      just thought I would mention, as someone who still  
15      has -- goes into the City quite regularly, is if  
16      you take the train into the City, right, you can  
17      park legally on the south side of the tracks for  
18      three days, 72 hours is the max. But if you park  
19      on the north side, right, there's no statement of  
20      how long you can park for. So, at the moment,  
21      if -- in the plans to take over most of that  
22      parking lot for lanes for the ferry, is there going  
23      to be any alternatives for someone who wants to go  
24      into the City for a week, or go take a trip and  
25      leave their car and take a trip that way? So

1 just to --

2 MAYOR STUESSI: The answer to your question  
3 is we're going to be studying parking across the  
4 Commercial District.

5 LAWRENZO HEIT: Right.

6 MAYOR STUESSI: That's part of the charge of  
7 Julia's group.

8 LAWRENZO HEIT: Okay.

9 MAYOR STUESSI: And that's something we will  
10 be taking a look at. So thank you.

11 LAWRENZO HEIT: Okay. Because right now, I  
12 mean, that would be something we would be losing,  
13 because that spot is going to be taken up with  
14 lanes. So it is a variable thing, that somehow  
15 make it so that if you go away for a week or  
16 something and you want to take the train to the  
17 airport, or something like that, that you have that  
18 opportunity to do so, and park your car without  
19 having to, you know, make complicated arrangements  
20 of drop your luggage off, drive back, you know, all  
21 that. So those are my comments. Thank you.

22 MAYOR STUESSI: Thank you for your time.

23 RANDY WADE: Randy Wade, Sixth Street. You  
24 guys are doing an amazing job. You're getting so  
25 much done, and it's lovely to hear all the ideas

1 and effort that's being put into it.

2 A couple of little questions. The mapping --  
3 the rental software, will there be a mapping  
4 function so people could go online and see like a  
5 dot on the map for houses that have rental permits?

6 TREASURER GAFFGA: That will be a function  
7 for admin, for within Village Hall for employees.

8 RANDY WADE: And -- okay. Because it might  
9 be interesting to have that up on the website also,  
10 just you can consider that. I know you're a ways  
11 away from thinking about it at this point.

12 Some time back, it wasn't that long ago --  
13 speaking of the SLA, great policy changes here.  
14 Some time back, Planning no longer reviewed when  
15 there was a change of business or a change of  
16 ownership, it was only if there was a building  
17 permit. And I think you should consider putting  
18 back at least if there's an SLA permit, because  
19 when you have a new business, you have to go and  
20 apply in your own name for the SLA permit. And I  
21 think, in listening to this conversation, that that  
22 way, if they come to the Town Board, you would be  
23 able to say, "Planning is waiting for you, they'd  
24 love to talk to you about this." You understand  
25 what I'm saying?

1           MAYOR STUESSI: I'm not sure I'm -- maybe I  
2 misheard you. And where are --

3           RANDY WADE: If somebody changes businesses,  
4 like if the two SLAs that are going to have a  
5 public hearing next week --

6           MAYOR STUESSI: Right.

7           RANDY WADE: -- if they have not asked for a  
8 building permit, it's not going go to Planning.  
9 And it may have to go to the Board -- no, I don't  
10 know if --

11          MAYOR STUESSI: Well, they would only go to  
12 Planning if they had --

13          RANDY WADE: I don't know how it relates to  
14 the moratorium.

15          MAYOR STUESSI: They would only go to  
16 Planning if there's a Planning action. The reason  
17 they're coming in front of us is because of the  
18 specific SLA license, which we've now chosen to  
19 bring them in front of the Board. Historically, we  
20 haven't brought them in front of this Board.

21          RANDY WADE: I know, that's really great.  
22 All I'm saying is it used to be that every change  
23 of ownership, change of business name, it would be  
24 another look, Planning would have another look at  
25 the business. So since that was removed not that

1 many years ago from Planning Board's function, if  
2 it changes name, even if it doesn't require a  
3 building permit, if it -- if it's going for an SLA  
4 permit, you could throw that in. It may have to be  
5 a code change back to -- you know, and ensure that  
6 the Planning Board does take a look at it and can  
7 discuss hours of operation and stuff.

8 TRUSTEE PHILLIPS: Randy, I'm going to have  
9 to make this comment. I don't ever remember -- if  
10 there was a change of name, usually it was  
11 attached, because they were changing something  
12 within the business, which kicked in a building  
13 permit or a site plan review. I don't remember  
14 anything where if they were changing a name and it  
15 was staying the exact same site plan, that it came  
16 before Planning Board.

17 RANDY WADE: Change of ownership, uh-huh, it  
18 used to.

19 TRUSTEE PHILLIPS: I don't ever remember  
20 that, I'm sorry.

21 JOHN SALADINO: Only as a conditional use.

22 RANDY WADE: Oh, it -- thank you for  
23 clarifying. So it would be for just a conditional  
24 use? Okay.

25 MAYOR STUESSI: So a change of ownership

1 requires the new owner to apply for a new liquor  
2 license.

3 RANDY WADE: Right.

4 MAYOR STUESSI: And so that's the trigger,  
5 which hits us where we are today with our hearing  
6 next week that we're doing.

7 RANDY WADE: Right. But wouldn't it be  
8 appropriate to think about having it also trigger  
9 having the Planning Board look at it? Because they  
10 would --

11 MAYOR STUESSI: It may not be needed. I  
12 think to the point that Patrick made earlier, we're  
13 going to look at where there's overlap or where  
14 there's not, because my goal would not be to burden  
15 an applicant with more work if we're able to  
16 potentially accomplish it in this meeting.

17 RANDY WADE: Okay. Just keep in mind that  
18 the Planning Board has already evaluated the  
19 business and come up with certain requirements and  
20 stipulations. So they would be the ones to know  
21 whether that business has been following those  
22 stipulations, and that's what -- so I think it  
23 would be useful to have. That's why you might  
24 think about having the Planning Board be involved,  
25 even. I don't think it would be that burdensome.



1 I'm sure they would try to help the applicant, you  
2 know, get his business going. But, otherwise, it's  
3 hard to like close the loop. I don't know. If  
4 there are problems, how would you do it? I mean,  
5 you had suggested --

6 MAYOR STUESSI: I've spent my life in the  
7 restaurant business. I promise you I'm going to  
8 protect this Village, and we will work together  
9 with the Boards to make sure we're accomplishing  
10 what we need to, but we'll take a look at it.

11 RANDY WADE: Yeah, no. I mean, if it was a  
12 permit, which you had suggested before that other  
13 places have, that would also do it, too. Then that  
14 wouldn't -- yeah.

15 The -- it's great you're going to do credit  
16 cards. I always like pay four months in advance so  
17 I don't have to keep coming to the Village. And I  
18 know that it's between 2 and 4% is standard. I'm  
19 just going to put it out there. If it's something  
20 you could negotiate, 2% would sound better than  
21 3 1/2%, and would encourage more people to do that.

22 The wetlands permits, I'm just curious what  
23 the process is. There's a committee, the -- some  
24 Waterfront Advisory Committee.

25 MAYOR STUESSI: Paul, would you like to speak

1 to it, since you're on the committee?

2 ADMINISTRATOR PALLAS: Yes. The Conservation  
3 Advisory Council? Council. Once the Board  
4 schedules a hearing, that group meets, discusses  
5 the application onsite with the applicant, and as a  
6 result of that, makes recommendations to the  
7 Village Board.

8 RANDY WADE: Thank you. That's really great  
9 to understand that process. I'd also encourage  
10 you. I like your idea about posting for the  
11 Attorney to advise Planning and Zoning, just to  
12 see, because there probably are people that you're  
13 not aware of. We found a lot of good applicants on  
14 Indeed, by the way, which is very easy to use, and  
15 for this kind of thing, it might be helpful.

16 Oh, Dances in the Park, I was wondering if --  
17 there are so many more people coming. If a couple  
18 of people are already -- maybe you're doing this,  
19 positioned with a box for donations, that, you  
20 know, especially for Friend for Mitchell Park, it  
21 seems like a lot of money might come in that way,  
22 and then that could like --

23 TRUSTEE DOUGHERTY-JOHNSON: I think that's  
24 always been done --

25 TRUSTEE PHILLIPS: It's been done.

1 TRUSTEE DOUGHERTY-JOHNSON: -- and it will  
2 continue, continue to be done.

3 RANDY WADE: They're discreet, they're more  
4 discreet. I haven't seen them, but I don't --

5 MAYOR STUESSI: You want to volunteer?

6 (Laughter)

7 RANDY WADE: Sure.

8 MAYOR STUESSI: I know, I know you'll be out  
9 there.

10 RANDY WADE: I'll take a --

11 MAYOR STUESSI: We'll sign you up.

12 RANDY WADE: I'll take a shift.

13 (Laughter)

14 RANDY WADE: I've had a FOIL in for awhile,  
15 Jeanmarie, and I know you're so busy. Do you  
16 remember?

17 DEPUTY CLERK ODDON: Yes. I'm going through  
18 the FOILs. As everyone knows, I'm basically  
19 picking up quite a bit of work.

20 RANDY WADE: I know.

21 DEPUTY CLERK ODDON: Attorney Prokop has  
22 offered to assist me in getting the things out  
23 properly and in a more timely fashion in the  
24 future, once --

25 MAYOR STUESSI: Is it for an urgent matter?

1           RANDY WADE: Well, apparently, because you  
2           guys have been meeting on it, I would have loved to  
3           have known. We -- several of us were -- Rabbi Gadi  
4           was one, one has moved out of state. We worked on  
5           the plan for the ferry terminal, and have since  
6           been cut out of the conversations, and haven't --  
7           haven't seen the construction drawings that would  
8           show whether like large trucks could actually make  
9           that convoluted route onsite.

10           MAYOR STUESSI: There's a big set of plans on  
11           the Village website.

12           TRUSTEE PHILLIPS: Paul.

13           RANDY WADE: There was a sketch on the  
14           Village website. Were the plans actually -- the  
15           construction plans put up?

16           ADMINISTRATOR PALLAS: The construction  
17           plans, they're extraordinarily detailed. The site  
18           plan has been on the website for some time.

19           RANDY WADE: It was a schematic, I know, I've  
20           seen that.

21           ADMINISTRATOR PALLAS: It's a site plan,  
22           but yes.

23           RANDY WADE: Yeah. So I'd like to see the  
24           construction plans. I'd like to see what the turns  
25           are for large vehicles, how they would be addressed

1 getting into the site, because having worked in  
2 that field, it doesn't seem feasible.

3 Also, I read the minutes, and when I was  
4 there, a previous FOIL, and Stella from the ferry  
5 company made the recommendation that the queue  
6 lines be 11 feet wide, which took out 5 feet of  
7 potential landscaping and walkway, even though on  
8 the ferry itself each of the lanes are 9 feet. So  
9 there are details.

10 I was excited about the project, because I  
11 thought it was going to be a great pedestrian  
12 improvement, and, you know, connect the two museums  
13 and connect it with the downtown. And I'd love to  
14 see something online.

15 MAYOR STUESSI: So we'll endeavor quickly to  
16 set up a time with you to review those as part of  
17 the FOIL process. What I will say is I was with  
18 Stella and Bridg from the North Ferry Company the  
19 day before yesterday --

20 RANDY WADE: Uh-huh.

21 MAYOR STUESSI: -- and they both expressed to  
22 me wholeheartedly that they very excited about  
23 seeing this proceed, and wish to get it going as  
24 quickly as possible.

25 RANDY WADE: Yeah. No, I mean, it's -- we're

1 giving --

2 MAYOR STUESSI: While there may have been  
3 suggestions throughout the process, as with many  
4 things when you're dealing with government, you  
5 know, everybody has different opinions, but we have  
6 something that everybody believes is going to work.

7 RANDY WADE: Well, no, the --

8 MAYOR STUESSI: But we can review it.

9 RANDY WADE: Yeah. And if you could be  
10 there, I would love that.

11 MAYOR STUESSI: I'd be happy to.

12 RANDY WADE: Oh, that would be really great,  
13 thanks.

14 And which is the hotel that paid 75,000 for  
15 sewer hookup?

16 TRUSTEE DOUGHERTY-JOHNSON: I think it was  
17 Sunset.

18 TRUSTEE PHILLIPS: The former Sunset.

19 TRUSTEE DOUGHERTY-JOHNSON: Now it's called  
20 Moraine.

21 TRUSTEE PHILLIPS: It's now called Moraine.

22 TRUSTEE DOUGHERTY-JOHNSON: On the North Road.

23 RANDY WADE: And is there anything you could  
24 say about the Greenporter and hookup fees?

25 MAYOR STUESSI: The Greenporter?

1 TRUSTEE DOUGHERTY-JOHNSON: The Greenporter?

2 TRUSTEE PHILLIPS: The Greenporter is  
3 already --

4 TRUSTEE ROBINS: They're hooked up, the  
5 Greenporter.

6 TRUSTEE DOUGHERTY-JOHNSON: You mean Silver  
7 Sands?

8 TRUSTEE PHILLIPS: You mean Silver Sands, or  
9 you mean --

10 RANDY WADE: I mean Silver Sands. I don't  
11 mean Greenporter, I mean that other one going west.  
12 Sorry.

13 MAYOR STUESSI: Paul, can you answer that?

14 ADMINISTRATOR PALLAS: There were no -- there  
15 were no new connections, it's always been connected  
16 to the system.

17 RANDY WADE: No. We know that they used to  
18 have the honey truck go to pick it up, the  
19 cottages. They couldn't afford to hook up the  
20 cottages before.

21 ADMINISTRATOR PALLAS: They were.

22 RANDY WADE: Yeah, I know, when you saw it,  
23 they were hooked up.

24 ADMINISTRATOR PALLAS: No, they've been  
25 hooked up. They were hooked up when the original

1 project was implemented.

2 RANDY WADE: It was approved, but they never  
3 were hooked up. Did they -- did they pay back  
4 then, because they ran out of money.

5 ADMINISTRATOR PALLAS: I have no idea. I  
6 have to go -- that's a very long time ago as far as  
7 hookup fees. I have no idea what the structure  
8 was. But there is -- clearly, everything that is  
9 connected now was connected for a very long time.

10 RANDY WADE: That's not what I heard. Okay.  
11 It would be great to know what they paid back then,  
12 then. And great.

13 Thank you for getting Front Street on the  
14 historic map. And, yeah, thanks for everything  
15 you're doing.

16 MAYOR STUESSI: Thank you. Anybody else from  
17 the public like to speak?

18 MARY YOURCH: Yeah. How fast that was?

19 MAYOR STUESSI: I was going to warn Randy to  
20 get out of your way, because you're going to knock  
21 people down.

22 (Laughter)

23 MARY YOURCH: Mary Yourch, 15 Stirling Cove,  
24 Greenport. I basically just have a question of the  
25 Treasurer. You have this new program going in for



1 using the internet to pay our bills. I've been  
2 paying my bills through the bank for years. Is  
3 that still okay?

4 TREASURER GAFFGA: Yeah, it doesn't -- you  
5 don't have to change the way you're doing it.

6 MARY YOURCH: Okay.

7 TREASURER GAFFGA: We're not going to stop  
8 accepting checks, or bank checks, or cash payments.  
9 We're just adding another thing that people can use  
10 to make -- if it will make their life easier, that  
11 they can use it.

12 MARY YOURCH: Okay. So I can keep doing what  
13 I'm doing?

14 TREASURER GAFFGA: That's correct.

15 MARY YOURCH: Thank you.

16 MAYOR STUESSI: Thank you. Anybody else have  
17 anything they'd like to ask or say? Please.

18 JOHN WINKLER: John Winkler, 175 Fifth  
19 Street. There was a mention of cleanup on Fifth  
20 Street, Sixth Street Park. Is that this Saturday  
21 or --

22 TRUSTEE DOUGHERTY-JOHNSON: It's this  
23 Saturday from 9 to 11.

24 JOHN WINKLER: Is that a beautification, or  
25 just pick up glass and --

1 TRUSTEE DOUGHERTY-JOHNSON: I think it's just  
2 pick up stuff.

3 JOHN WINKLER: Okay, because there's -- I  
4 understand there's a few members of the community  
5 have been working down there as far as landscaping  
6 and things, so if they could assist, it would be  
7 great.

8 Second thing is Sixth Street, the bulkhead.  
9 Two years it's been that way, the hole. Either the  
10 bulkhead's got to be removed and filled in with  
11 sand, or the bulkhead's got to be repaired. It's a  
12 dangerous situation and it looks terrible. So if  
13 somebody could suggest something to do with that  
14 particular --

15 MAYOR STUESSI: Where are you talking about  
16 on Sixth Street?

17 JOHN WINKLER: The end of Sixth Street --

18 MAYOR STUESSI: Yeah.

19 JOHN WINKLER: -- there's a bulkhead.

20 MAYOR STUESSI: Right.

21 JOHN WINKLER: A wooden bulkhead that's been  
22 washed out for two years, okay, and hasn't been  
23 repaired. And it has been suggested that they  
24 could just fill it in and get rid of the bulkhead.  
25 I don't know if that would work, but something's

1 got to be done down there. It's a dangerous  
2 situation. It's a hole people can fall into, and  
3 there's a lot of metal from the bulkhead, you know,  
4 holding up the structure.

5 MAYOR STUESSI: Yeah, I know what you're  
6 talking about.

7 JOHN WINKLER: So it needs -- it needs just  
8 to be cleaned up.

9 MAYOR STUESSI: We all have that on our list  
10 and evaluate it. We're also taking a look at the  
11 old red building at the bottom of Fifth Street --

12 JOHN WINKLER: Yeah.

13 MAYOR STUESSI: -- because there are issues  
14 with that.

15 JOHN WINKLER: Yeah.

16 MAYOR STUESSI: And whether --

17 JOHN WINKLER: I've painted that a few times,  
18 so it's --

19 MAYOR STUESSI: Yeah.

20 JOHN WINKLER: But, again, that's -- that  
21 washout has been there. It's two years since the  
22 storm that washed that out, and it's just silly  
23 that it hasn't about taken care of by now. So  
24 that's it. Thank you.

25 MAYOR STUESSI: Thank you. Anybody else?

1 (No Response)

2 MAYOR STUESSI: Okay. With that, you wanted  
3 to go into executive session, correct?

4 ATTORNEY PROKOP: Yes, please. A motion to  
5 go into exec -- I request a motion to go into  
6 executive session to discuss litigation strategy,  
7 please.

8 MAYOR STUESSI: Okay. I'll make a motion to  
9 go into executive session to discuss litigation  
10 strategy. May I have a second, please?

11 TRUSTEE PHILLIPS: I'll second that.

12 MAYOR STUESSI: All in favor?

13 TRUSTEE ROBINS: Aye.

14 TRUSTEE BRENNAN: Aye.

15 TRUSTEE PHILLIPS: Aye.

16 TRUSTEE DOUGHERTY-JOHNSON: Aye.

17 MAYOR STUESSI: Aye.

18 Any opposed?

19 (No Response)

20 MAYOR STUESSI: The motion carries. Public  
21 meeting will be closed and we'll be going into  
22 executive session. Thank you, everybody, for  
23 attending.

24 (The Meeting was Adjourned at 8:35 p.m.)

25



1 (Statement of Administrator Pallas)

2 All,

3 This project originally started out years ago as a  
4 replacement for a retaining wall directly adjacent  
5 to the main building of the Wastewater plant. This  
6 retaining wall is a fairly large structure  
7 approximately 15 feet high and running the length  
8 of the administration building and the aerated  
9 sludge holding tanks, a distance of approximately  
10 100 feet.

11 Added to this phase of the project was the removal  
12 of the legacy drying beds that were used in the  
13 past to dry out sludge prior to disposal. The  
14 removal of these structures had been required by  
15 the Suffolk County Department of Health And had  
16 been noted by them for several years during routine  
17 inspections. The area encompassed by these  
18 structures was well over 2000 square feet. Of  
19 course once the structures were removed the site  
20 needed to be regraded and seeded.

21 The next major component of this project was the  
22 installation of a drainage system for the site. The  
23 system, known as a wick, is a 12 foot diameter dry  
24 well that is over a 40 feet deep. This depth was  
25 required to get beyond a very thick clay layer  
which prevented the site from draining properly. It  
was believed that much of the site water that  
resulted from heavy rains would make its way into  
the wastewater stream creating operational issues.  
This concern was one of several that we believe was  
causing a water infiltration problem on the system  
that the New York State Department of Environmental  
conservation required us to find a solution and  
ultimate repair.

Other smaller components of this project included  
construction of an access road around the existing  
BNR basin. These tanks serve as the first component  
of the wastewater processing system. Before this

1 project there was no way to bring in heavy  
2 equipment without running the risk of bogging down  
3 and the excessively wet soil. Equipment is  
4 periodically needed for maintenance and repair work  
5 in the BNR basin.

6 The original contract for this work was  
7 approximately \$550,000.00. As noted in prior emails  
8 there were 6 change orders on this project  
9 including the following elements:

10 Replacement of concrete panels that were not  
11 originally included in the project  
12 Additional stabilization of the access roadway at  
13 our request due to anticipated heavier equipment  
14 than originally designed for  
15 Changes associated with the retaining wall that  
16 resulted from an unanticipated condition, namely, a  
17 lack of material underneath the existing retaining  
18 wall  
19 Regrading of the area around the wick to improve  
20 drainage of the area due to slower than anticipated  
21 drainage speed

22 With the exception of the last item noted above,  
23 all work has been completed. The total of the above  
24 change orders it's approximately \$49,000.00.

25 Please contact me with any questions.

Paul