VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK

VILLAGE OF GREENPORT
BOARD OF TRUSTEES
WORK SESSION

Third Street Firehouse
Greenport, New York

October 15, 2012
6:00 P.M.

BEFORE:

DAVID NYCE - MAYOR
GEORGE HUBBARD JR. - TRUSTEE
DAVID MURRAY - TRUSTEE
MARY BESS PHILLIPS - TRUSTEE
CHRIS KEMPNER - TRUSTEE (EXCUSED)
SYLVIA LAZZARI PIRILLO - CLERK
JOSEPH PROKOP - VILLAGE ATTORNEY
CHARLENE KAGEL - VILLAGE TREASURER
DAVID ABATELLI - VILLAGE ADMINISTRATOR
JACK NAYLOR - DIRECTOR OF UTILITIES
MAYOR NYCE: Being six o'clock, I
will call this work session of the Board
of Trustees to order. Please stand for
the Pledge of Allegiance.

I don't see the Chief of Department
here tonight.

TRUSTEE HUBBARD: He is away. The
Assistant Chief should be here.

MAYOR NYCE: We can do this one or
two ways. I didn't see much of way in his
report. If no one has any questions, we -

TRUSTEE MURRAY: I have a question
dealing with the alarms.

TRUSTEE PHILLIPS: And I have a
question dealing with the abstract.

TRUSTEE MURRAY: Do you know what's
going on with the alarms?

TRUSTEE HUBBARD: There has been a
malfunction in the system. They are
trying to work on it. It has been going
off on the first activation, and then on
back-up tones, the siren goes on again at
night. It's not supposed to but they are
working on it. As of right now, it's a
malfunction and we know it is happening.

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1  MAYOR NYCE:  If you could e-mail us
2  after the wardens meeting that would be
3  great.

4  TRUSTEE HUBBARD:  Yes.  There is
5  something that is happening between the
6  dispatch center and here.  They dispatch
7  and it's not going to the alarm.  So when
8  it's not working, they use back-up tones
9  for the general alarm.  Just so you know
10  you have some kind of alarm.  There is
11  something in the software that is not
12  functioning the way it should be.

13  MAYOR NYCE:  And your question about
14  the abstract, I may be able to answer it.
15  I don't know.

16  TRUSTEE MURRAY:  Well, there is a
17  couple of things.  In the past, there has
18  been some confusion in the findings, and I
19  have diligently worked around it.  The
20  auditors were here and the CRT, said that
21  someone had to review their abstract
22  before, and we had always pushed that it
23  would be done before the work session.  So
24  the Trustees had an opportunity -- not
everyone else. The past couple of months
there has been some scheduling problems.
We have discussed it before and hopefully
I will get it to by Thursday but not
going the stuff from the fire department
until Tuesday and the staff spending over
an hour and a half doing that other than
other things that need to be done for the
work session, I couldn't get to it. As
you are aware, I have some issues family
wise with my mother, which has caused
timing. I take responsibility very heavy
and I am upset that we seem not to be able
to get a system down, which I would hope
that the Treasurer and the Village Clerk
would back me up on in trying to get the
information to the Board in a timely
manner. I will not be able to get this
to you by Friday. I am hoping that we
could work out where either they are put
onto the KVS system and get that
started --

MAYOR NYCE: The KVS system is not
going to change. The problem is as we discussed it at Audit Committee, the fire department is always going to be at least a day behind our set schedule, which is fine. We discussed it at last month's work session, were in fact, at least a day behind. Their abstract is not ready for the work session, so be it. They have an additional layer of checking any how. It first gets checked by the Finance Committee, then by the Board of Wardens, then by our Treasurer's Department, and then it goes by for the warrant and gets checked as well. So they have at least one additional layer of checking. What was said last month, is that their item come in as a separate abstract and submitted to the Trustees preliminary to the meeting. Their finance committee doesn't meet till tomorrow.

TRUSTEE HUBBARD: No, the second Tuesday.

TREASURER KAGEL: So all we are going to do, we are going to have a separate section for the fire department. Their
preliminary will be separate from the rest of the preliminary and it will be checked

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by the finance committee in the fire department, the Board of Wardens of the fire department, our Treasurer's Department, and it will be submitted to this Board for final approval at the regular meeting.

TRUSTEE PHILLIPS: So you are now bypassing what we already put in place?

MAYOR NYCE: No. The Trustees can check it. The Trustees will still check the warrant prior to the final meeting, and before approval. But because of the timing, we are not going to be able to have the fire department fit into our schedule as it sits right now, and therefore, because they have an additional layer of checking anyhow, if you need me to confirm with the Comptroller's Office, I will do that as well, but their corrective action plan is a suggestion that we follow suggestion, and what we have is a set of checks and
balances to make sure that they are
following our purchase policy the way it
is written. What is not happening is,

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it is not all being done in the same
place at the same time. All because
timing doesn't allow it to be.

TRUSTEE PHILLIPS: I'm sorry, and I
understand where you are coming from and I
understand where the fire department is
coming from but logistically and from an
operational point of view, and this is
where I am coming from, I do not
understand why their billing can not be
put onto the abstract at the beginning
of the month, and when the department
meets and does their checks and balances,
it is far easier and time wise more
efficient to say that one is not approved
and pull it off, then come off with a
stack of 30 bills to get done. I am
sorry, logistically, that is where I am
having issues. I do not understand how
all the other departments are posting
stuff to the system throughout the whole
month.
MAYOR NYCE: Quite honestly, because all the other departments are full-time, paid. The fire department is part-time and volunteer. So they are doing it when they can. They are using the exact process. After the finance committee approves the expenditures, they are made into a voucher and those vouchers are approved by the Board of Wardens. And yes, they can be in the system once we have the KVS system as it is now. They are not outside of our procurement policy.

All of their --

TRUSTEE PHILLIPS: You are not hearing what I am saying.

MAYOR NYCE: I am hearing you.

TRUSTEE PHILLIPS: I understand they're following procedure and whatever needs to be done. I am asking that from an operational point of view, they do have a secretary, do they not, that could be posting this throughout the month?

MAYOR NYCE: They do have a secretary but they don't have the KVS
TRUSTEE PHILLIPS: Do they not have a secretary that can bring them over, maybe once at the end of the week for staff to post them? You know, there comes a point that you can only do but so much. And this is something that is very simple. It's just -- I think they also need to understand that this Village needs to also continue to be moving forward on everything, and they are all part of this Village.

MAYOR NYCE: Understood. And when I hear a complaint from the Treasurer's Department and the Village Clerk's Department, then I agree with you. I have not heard that complaint. So I will take it up with the Treasurer's Department tomorrow morning.

Anything else for the fire department?

(No Response.)

MAYOR NYCE: We will move onto the Treasurer's Report, Charlene Kagel.

TREASURER KAGEL: I am sorry. I
have not really been in the loop with the
fire department abstract this month. If
Robert were here he would probably be able
to elaborate on it. However, we did try

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and make some type of accommodation and I
think that having separate abstract would
probably be the easiest solution. We
haven't gotten to that point yet. It has
been difficult for Trustee Phillips when
she comes over to -- carve out time during
her day to audit them.

MAYOR NYCE: All I am saying is that
she doesn't have to carve out time during
her day to worry about the fire
department. That creates an undue stress
on the scheduling. I had a conversation
with Deputy Treasurer Brandt and discussed
strategies and have one, that we suggest
that everyone move in that direction,
because it seems to keep everybody happy.
The fire department seems to follow their
process, and we are able to follow ours.

TREASURER KAGEL: So we have no
budget modifications as of today. Then
again, the fire department bills are not
in yet. Debt service payments, bidding
closes on that tomorrow, and we are going
to be -- that was old money renewal for
the upgrade. We have collection reports,

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which are attached. An update on the
annual audit. We will have draft
financial's at the end of this week, and
after review of those, and given the go
ahead. We should have financial
statements next week.

MAYOR NYCE: Excellent. We should
also work with BFT and schedule their
presentation.

TREASURER KAGEL: Yes. That was my
next question. Did you want me to work
with Bill Fry and have him for the
November or --

MAYOR NYCE: He usually comes for the
Christmas meeting. If he wants to come
for the Thanksgiving meeting that is fine.
Our regular meeting is the Monday before
Thanksgiving.

TREASURER KAGEL: So that might be a
little bump.
MAYOR NYCE: At his convenience. I would just prefer to do it at our regular meeting.

TREASURER KAGEL: When I have them, I will distribute them to the Board, and the Clerk, so they have them as well.

MAYOR NYCE: The work session is the 19th and the regular meeting is the 26th.

TREASURER KAGEL: The EFC update, they are currently waiting for some of the change orders to be processed. Draw Down #10, I believe to be our final draw down. That seems to be our final expenses coming in, in addition to some of the older expenses from a 2008/9 that we had not submitted yet.

TRUSTEE PHILLIPS: Charlene, can I ask you about Change Orders? I know in the past we have presented change orders and gotten approvals from EFC. Do we have any outstanding approvals? I was reviewing stuff last week and doing checks and balances from EFC and Change Orders,
and I didn't see a couple of them. So are
we all current with them?

TREASURER KAGEL: I don't believe we
are. We have received approval for the
19,600 from Dvirka and Bartelluci. There
is an additional 10,000 from Dvirka and

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Bartelluci that has not been processed
through engineering and EFC. I had sent
it up, and it was not approved. The
finance side had asked me about it. It
was approved by the Board, but somewhere
up in EFC, it has not gotten approved
yet.

TRUSTEE PHILLIPS: Can you explain to
me the difference between the engineering
finance, is that something where Jack has
to deal with the engineering department
for approval before it goes on?

TREASURER KAGEL: Well, Gary Tursick
is the engineer. So I guess what happens,
if a paper report gets sent up to
engineering, it doesn't always make it to
finance. And they said that finance
doesn't always make it to engineering.
Like, if there is a change order, it would
be prepared before it gets to the Board.

Jack -- from what he explained it to me,

he discusses it with Gary and then goes to
the engineering portion. And basically I
see it when its approved and signed and
ready to go to the -- for the work to be

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performed. By the time I get it, the work
is already authorized. I do send it up to
finance so they have it, and they know its
drawn down. So since the money is all
drawn, we should be ready to start the
final project. We had a demo today, in
which Steven, one of our clerks in the
office, showed us a product called Invoice
Cloud, which is an online payment
processing for utility bills. And they
are actually powered with partner
management and KVS. We demo'd the project
today. If you want, you can go to the
website and see how it works. Folks don't
even have to register. You can go on and
make a single payment. It has up to 18
months of billing history. It fully
integrates with KVS. So we were actually
quite excited about it, because it looks like people will be paying -- they can use EFT, and electronic funds transfer check. They can put in the account numbers and routing numbers from the check or they can put their credit card. From what I have been told there is just a set-up fee. They make money from the processing fee of the payment. So that merchant fee that gets charged to the folks that are making that payment, it comes out of that transaction and that is how they get paid. We are going to get a proposal from them and bring it to the Board for approval, and if we decided to go with this, I know the Board has wanted to do this. They also have an online payment for property taxes. So folks can go on and pay their property taxes online. So it was very user friendly. I think this will help out a lot more folks that are not here in the winter. So I think that is all I have.

MAYOR NYCE: Anything for Treasurer Kagel?
(No Response.)

MAYOR NYCE: Thank you very much.

Our next report will be from Village Clerk Sylvia Pirillo.

CLERK PIRILLO: Good evening.

Additions first.

MAYOR NYCE: You have an addendum?

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CLERK PIRILLO: Three. Actually one I have already left space for the tree committee. They will be formally asking us in writing to award a bid to Chris Moore for a total of $4,000.00. We had a bid opening on September 20th.

TRUSTEE HUBBARD: There was 18 trees and 19 stumps on the list.

CLERK PIRILLO: Yes. The resolution will be a little wordily because we had put it into line items. I wanted to let the Board know that we are -- Kathy and I will be joining a conference call, which we have annually. It will be this week, the 17th from 10:00 to 11:30. And this is at the point where we renew our vendor paperwork with them. So that is
important.

MAYOR NYCE: So once this is done, will you submit a report and make sure that the Treasurer and Billing office knows what is going on. The last time Billing didn't know what was going on. So if you can make sure that everyone knows what is going on. It's a great program. It's actually very actively used in the Village.

CLERK PIRILLO: I will do that and provide the paperwork. This conference call is basically an overall generality. Letting us know the general and how much funding it is for, but it gives us a better idea of what is happening.

MAYOR NYCE: It's good to make sure that we are all on the same page.

CLERK PIRILLO: We have made a list in the Clerks Office of various agencies and local organizations that are willing to help our residents. We received from Penflex a few days ago, their annual standard services fee schedule which was incorrect. So I asked for an update and...
received that today. It is very little change from last year. It changed literally $100.00. Okay. So the total would be $5,200.00 as a standard. So I will expect to be including that onto my work session.

MAYOR NYCE: Okay.

CLERK PIRILLO: Informationally, for

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our upcoming FOIL presentation by Mr. Freeman, the -- I wanted to advise that the Town of Southold has graciously offered to split the costs of the taping of that session with us. I thought that was very nice.

MAYOR NYCE: Did they give an indication -- I was going to talk to you all about this. The EIS Meeting for Plum Island is the same night. It's from 5:30 to 7:30 here. And at Greenport High School from 6:00 to 8:00 is the EIS meeting. I know both supervisors and myself would like to be in both places at once. We are not going to be able to. Sylvia, if you can find out if any of the
counsel are going to attend this meeting, if so, who. So we can make sure that we have places set for them. I will be here for the start of the attendance and then I will go the next meeting. What goes on in Plum Island is extremely important, especially us as well. I want to at least have a presence at both. So I am going to ask you to take over the meeting on

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Thursday and then I will be able to report back at what happened at the EIS meeting. So we are going to try and attend those open meetings.

CLERK PIRILLO: I will, thank you. We have an entirely new Planning Board, as you all well know. And they will be all be joining us at the upcoming meeting. We are organizing carpools. I know Trustee Murray will be joining us. I wanted to expand upon what I wrote about the IQM2 program. There was the first of many conference training calls the other day, during which time I want to set up a schedule. The schedule begins from the 31st, there is an hour and a half. It is
called a discovery session. And the implementation of software will be taken into steps. Step one involves six to seven training sessions at 90 minutes each. And Step 2, will be regarding agenda and web portal live. Step 3 is a parallel meeting and Step 4 is Press Releases and Step 5 are live meetings. We also arranged a class for other submitters. Submitter and approval training. For example, if the Trustees or other managers wish to submit a report. Right now it is tentatively scheduled for the 10th of December, from 9:00 to 10:30, and I will be putting an e-mail to that effect. They were quite concerned about moving quickly. I am less concerned about that. I would rather move correctly. So that being said, I would like to say that -- I am confident that the January meeting will be going live. Okay. They say December. Again, it's a very rigorous training. I have committed to this training but of course there is other work
in the office that needs to take precedence.

MAYOR NYCE: And obviously we are going to have to train more than just you on this program. But we can't take all the staff at the same time. Are they -- will they -- if we want other members to be familiar with the program, obviously we do not want to take all of you at the same time. Will they repeat these --

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CLERK PIRILLO: There will be online repeat training that can be redone at your own discretion and time. That is what I am hoping for. I am not sure. I will find that out tomorrow.

MAYOR NYCE: Great.

CLERK PIRILLO: That's it. Is there any questions?

TRUSTEE PHILLIPS: Sylvia, on the bond resolution, has the time period passed on that resolution?

CLERK PIRILLO: I think it has.

ATTORNEY PROKOP: It's either 10 or 20 days.

CLERK PIRILLO: It's 20 days.
TRUSTEE PHILLIPS: So it's moving forward?

CLERK PIRILLO: Yes.

MAYOR NYCE: I think that is on Jack's report.

CLERK PIRILLO: The next would be to award the contract.

TRUSTEE PHILLIPS: And the Bob Freeman presentation, Bob is setting up the present?

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CLERK PIRILLO: It's his presentation.

TRUSTEE PHILLIPS: It's his format. So that is all I want to know.

CLERK PIRILLO: It's a good question. It's his format. He will be a very busy gentleman because various groups will be taking advantage of him on that day. So I believe he is also giving two other presentations on the same day. So he has allotted two hours for each.

MAYOR NYCE: Anything else for Sylvia?

(No Response.)
MAYOR NYCE: Thank you, Sylvia. The
next report will be from the Director of
Utilities, Jack Naylor. Good evening,
Jack.

MR. NAYLOR: Good evening all. I
will touch on a few items that I feel need
clarifications. If there are any
questions, please speak out. We have one
budget mod. It is for next month. It is
probably going to be for the mooring usage
for the treatment plant. The screen has

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washed down to keep clean and it's using a
lot of water. So we had a substantial -

TRUSTEE PHILLIPS: Jack, you
accounting for that in the beginning of
this year, right?

MR. NAYLOR: No, we asked the
engineer. There was a last minute switch
right before it. The original equipment
that was specified, had had a problem at
the plant. Right before that, we switched
it out. We then asked what would be the
impact. We were told nothing of the
significance. So that has not proved to
be the case. So we will have to address
-- what I am going to do down the road. I had actually suggested a plant water system to be installed. The engineer was not in favor of that because of previous problems in the winter time. Given the expense, I think it is worth looking at. It requires the same filter system. The town is looking at the system and --

MAYOR NYCE: In the meantime, please make a note of this budget mod and project out to the end of the year.

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MR. NAYLOR: Already done.

MAYOR NYCE: So just make sure that Charlene gets that. I want to make sure that we are budgeted properly.

MR. NAYLOR: We have already had that discussion. We have already budgeted for next year. What we have done, I think you are aware of, each time the budgets are done, we looked at last years and for the last four and half years -- right now, we are looking at eight years worth of spending from the past.

TRUSTEE PHILLIPS: Jack, can I ask
TRUSTEE PHILLIPS: Have you and the engineer on record or Cameron started looking at other functions that may need to be popping up with oversight?

MR. NAYLOR: That has been an ongoing discussion. Joe and I have had this discussion, and is probably something that we should have in Executive Session.

MAYOR NYCE: We will skip ahead, under the sewer system, Part B, I made a note, it says very frustrating, please setup a meeting with the engineer and yourself and myself and the Village Attorney. It has been a while There has been a bunch of stuff that we a few out and --

TRUSTEE PHILLIPS: Yes. I mean --

MAYOR NYCE: If you would set up a meeting with the principal, with you, myself and the Village Attorney and there are several things that we need to get cleared up.

MR. NAYLOR: Excellent idea. No sure
if you heard, Jim Fogarty lost his mom
this morning.

MAYOR NYCE: I'm sorry. I will give
him a call tomorrow. Under the light
plant, I have asked the Village Attorney
to follow up and put some pressure on
them. We have not heard back from them in
a while. Jim is familiar with where it
is, and I have asked him to follow-up with
them.

MR. NAYLOR: Great. Plans and
Specifications, I have a huge pages of

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over 175 specifications and plans. I can
give that to anyone whoever wants. Joe
and I exchanged e-mails today with regards
to the contractual provisions. If
everything is okay with Joe, we will have
that advertised at Monday's paper.

MAYOR NYCE: Fantastic. Also, I
e-mailed to you last week about a pole
that was at --

MR. NAYLOR: It was fixed this
morning.

MAYOR NYCE: If you could get on it
sooner next time that would be great.

MR. NAYLOR: With regards to -- here are some extra copies for everyone to see.

This draft is for -- the gas lines are the current limits. The little asterisks after turning the plant on, we went up at about 80%, and since March we have been in full compliance. You have the bump in July.

MAYOR NYCE: That's great.

MR. NAYLOR: There was questions before about what EFC needs, he has all the paperwork as far as the scope of the project. What he does not have is the Board's resolution of approval. On the change orders you signed them.

MAYOR NYCE: The D&D?

MR. NAYLOR: The D&D we approved by resolution. I just need a copy of the resolution and that will be over. The items that you referenced, I saw in an e-mail today, I didn't get a chance to read the attachments. There was a comment of an October 5th deadline and we requested new forms. New forms were
distributed on October 9th. So I don't
think they will be bugging us --

TRUSTEE PHILLIPS: What you are going
to see in that attachment is what was sent
to me originally and that is the completed
form along with the approval for Philip
Ross.

MR. NAYLOR: That's great news. If
those two attachments are okay, then there
is two things that we can cross off the
list.

MAYOR NYCE: Item#5.

MR. NAYLOR: Yes. You had asked me

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what it would cost, again, in the recent
months, because when the engineers
contract was extended, it was extended at
a much lower rate. With all that being
done, I have a lot more time to address
this. If we wanted to address this months
ago, I would have had to say that we are
going to have to go outside. This is what
it is going to cost, if we did. I would
say starting in November. So I don't
anticipate us spending that money.
TRUSTEE PHILLIPS: This is for the pumps?

MAYOR NYCE: Yes.

MR. NAYLOR: Basically everything that was outlined in our grant to pay for this stuff, was all in there.

MAYOR NYCE: I appreciate that these things are starting to move along. In that same spirit, I am writing down November start. I am going to hold you to the November start and I am going to keep pushing.

MR. NAYLOR: Great. With most of these, we did save a lot of money by having people to do it.

MAYOR NYCE: You mentioned twice under the meter department, vacant staff position, I put in that margin with an exclamation point that says fill now.

MR. NAYLOR: Yes. Thomas, what I would like to do, if nobody objects, is complete the interviews in the next two days and have a recommendation to the Board.

MAYOR NYCE: Absolutely. That will
be fantastic. In the meantime, you should talk to Dan and Steve Gaffga and have the two of them work together on that offset in the meantime. To help expedite -- it's just in the meantime.

MR. NAYLOR: What we are doing, we are checking the reports that you guys get. When it's up types up and nice and neat --

MAYOR NYCE: As long as it is being checked because that was the deal with Dan taking on supervision of that department. So if that is being done and all we are talking about is the log books, for the type written report, then I understand and let's just fill that position ASAP.

TRUSTEE PHILLIPS: While we are on water and meter, and I am trying to play catch-up, I know there was a conversation about Noah's.

MAYOR NYCE: Yes. That ends up on Dave Abatelli's report. Apparently, the need a sprinkler system.

MR. NAYLOR: Yes.
MAYOR NYCE: Now, I did mention to somebody that adds a little wrinkle to it, there are two sets of -- technically, it's two separate spaces. It's one tenant. I don't know if that changes the code, and I have not had a chance to speak to the Village Administrator about it. If it doesn't and they need to sprinkle that space, there is a six inch main down behind IGA, and there is a four inch that comes behind the Stargate building. They could tie into the four inch or what I think the Board should discuss, and I am just going to as a recommendation, do we want to extend the six inch line, so that October 15, 2012 we have a hydrant for the two houses that are there and a hydrant behind, and have sprinkler capability for all of those buildings on Front Street that are currently not covered. That six inch main we need enough flow to do that. Whereas, the four inch coming down the other way, wouldn't necessarily. We can connect the two but that is an expense that the Village and the Water Department have to
take on. It's an expenditure, but if you could get us a cost estimate on that?

    MR. NAYLOR: Yes. This is actually discussed, with a four inch as it exist, with the distances involved, it's doubtful that they could get enough flow for both spaces. Again, you know, looking for a procedure to see how we did in the past, I didn't find it. What I did, I prepared an analyses and I would submit that to the Water Department so that they could perform a hydrant test, to determine if we have enough water or don't have enough water. Assuming that we don't, it's up to the property owner to pay for the cost,

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with what the code required. I suggested to Noah that he go back with his sprinkler person and tell him what the flow would be and run a test, and if a tenant -- if it turns out that the flow needed is less than what we can provide, he can either do that, in which I could make a recommendation to do what we just said. If the flow, is bigger than what we can
provide and he would have to go to the six inch, then under the code, he would have to go to the six inch. As you said, I think other people would benefit.

MAYOR NYCE: I think it's probably not a bad idea to look at that capital improvement to extend that six inch up Adams Street. They are going to need that six inch main. So if you could just get together and get a estimate of what it is going to cost. Maybe we can offset some costs.

MR. NAYLOR: And this is for Sylvia, if you could put on the agenda a resolution for the job position, as it was done the last time that would be great. I don't remember the wording.

MAYOR NYCE: I see that we award the bid for the street sweeper. That is fantastic. Absolutely fantastic. Also, we are looking for part-time meter readings. As you all know, we are trying to get Dan trained to take over the water department, and get that knowledge from Pete. In the meantime, he is heading
up the meter department. An enormous
amount of his time is being spent just on
checking meters and not allowing him to do
other things that he needs to do and
stuff. What he has determined that a
part-time person is more than enough time
to help to check reads and help free-up
time, do the water stuff.

MR. NAYLOR: Yes. That would work
out if that could get done and will help
out. We did have a former meter reader
apply.

MAYOR NYCE: Okay.

MR. NAYLOR: Any other questions on
something I might have left off?

MAYOR NYCE: No. Thank you very

much, Jack.

Our next report will be from Village
Administrator Dave Abatelli. Good
evening, Dave.

MR. ABATELLI: Good evening. I do
have a few things. I guess right off, I
made mention of our wetlands permits
system.
MAYOR NYCE: For the Board, I was approached by Jesse Gaffga, they have an open wetlands permit to work on bulkhead through that whole yard there. In interest of doing this right away, our wetland permit fees are set based on cost of the project, and he has laid out all of the things that they are willing to do correctly with that permit and the fees are astronomical. In talking with Dave, we have a short term on ways they can proceed. They can amend their current application. Right now, where the fuel deck is, that bulkhead runs underneath the building. They are going to demolish that building and put back a smaller one. So what it is going to be, that is going to be a separate building permit, and the fees for that are no problem at all. But we are going to mention that building in their wetland permit application. So they can continue on the permit that they have existing to replace that bulkhead. We want people to be able to replace the infrastructure that is there and keep
improving it. We don't want to kill them with permit fees for doing that. If its just replacement in kind, maybe we should set our fee schedules different. That is something for the Code Committee to discuss.

MR. ABATELLI: What might be in the same spirit, is looking at other communities, especially Southold, which is right next to us. And their are other big agencies. That is probably what we should do. Our fees are to reflect our effort and wetlands permits, are probably the least amount of work from the Building Department's standpoint because of the DEC does all those plans and stuff.

MAYOR NYCE: And that is what we can discuss at Code Committee. We want to encourage people to improve the infrastructure that they have.

MR. ABATELLI: So that's that. It's pretty straightforward all the way through. I do have one thing that is not on here for Mitchel Park. That has to do
with what we have been talking about the
East Pier Electric, and we met last week
with the engineer. We have been trying to
get a meeting for a while. Long and short
about that, we feel that we would like to
go out to bid soon.

MAYOR NYCE: I think that is a really
good idea. And if it takes you between
now and next meeting, find an
authorization and get it quickly together.

MR. ABATELLI: I think we could in a
couple of weeks, because otherwise, we
will get caught up in the holidays.

MAYOR NYCE: Absolutely. Let's move
that along. This summer, I found that
there was a lot of big boats there, and if
we have had the additional for the boats,
it could have been a lt better. So I

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MR. ABATELLI: We will work on that
and get that done in the next couple of
weeks.

MAYOR NYCE: Can you also contact Sag
Harbor Ferry and find out how they did
with the revenue side of it. I know they
are not going to give us an exact number,
but just to have an idea of what was the
revenue side.

MR. ABATELLI: Okay.

MAYOR NYCE: Another thing that I
would ask, that I would encourage that you
sit down with the Director of Utilities
and schedule out both the ice rink set-up,
I know you met with Mike Ryan already, if
you will schedule out time lines. And
also, we need to get ready for the
holidays. I had a meeting with the BID
president and they are anxious about
getting everything down in the Village
before the tree lighting. It was
wonderful. So I would like to do the same
and Jack and you van get together, and
maybe even his department supervisors and

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set up timelines, so that we hit those
marks. That all the Christmas stuff is
out before Thanksgiving. So all that
stuff. So year by year it all becomes the
same thing.

MR. ABATELLI: Yes. I think we
trying to do that. I don't remember if
it's the Wednesday before Thanksgiving or
the Friday after --

    MAYOR NYCE: It's the Friday after.

    MR. ABATELLI: Okay. I have some
raises that I put in for a couple of
people. For Kathy --

    MAYOR NYCE: Yes. She is doing
really wonderful things with these
programs. It's wonderful. Absolutely
wonderful. In the same thing, I e-mailed
to the Trustees, Dave Bergson is looking
to do much like he did in the beginning of
the summer, through the autumn and winter.
He would like to do the same thing and
start in November. Once I get an e-mail,
I would like to make a motion for the next
week's meeting for him to use the
schoolhouse --

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TRUSTEE PHILLIPS: That's probably a
good idea since he is already advertising.

    MAYOR NYCE: It's a really cool
program. He is really excited about it.

So I think he can continue the program
through the colder months.

MR. ABATELLI: I have a little thing with the carousel, but they are going to try and have a meeting inviting this Board and the Friends of Mitchell Park, I will be out at the schoolhouse just to go over their plans. So that is something for the future.

MAYOR NYCE: Dave, the paving, you said the middle of this week?

MR. ABATELLI: Yes. We are going to be starting Wednesday. So I put up No Parking signs. He is doing the grinding and the paving.

MAYOR NYCE: Cool.

MR. ABATELLI: The LWRP is doing okay. We will have a meeting probably with this Board sometime in early November. So I will let you know about that. Or you guys come up with some date.

At least two weeks or more.

MAYOR NYCE: We will set something up. Absolutely.

MR. ABATELLI: I think that is most
of what I have.

MAYOR NYCE: Is there any questions for Dave?

TRUSTEE HUBBARD: Yes. The building by Wakefield should be almost done. I closed the gates yesterday. We really need to get the glass out of there. Just an update, I spoke with Gene Harris, and he went through the tax map. It is still listed as them as the owner of maintaining it. I understand that they are not doing by the Railroad Bridge, because it was just recently done.

MAYOR NYCE: Right.

TRUSTEE HUBBARD: So it's like a lot of mix mealng with everybody. That is why we wanted to get a start of this early.

MR. ABATELLI: I have actually spoken to two people at BID, and they said that it would actually be bad not doing it.

MAYOR NYCE: Dave, you do have the information. Why don't you give them a call and also inquire into it.

TRUSTEE PHILLIPS: Being that this is
coming in 2013, I think it's important to
let the business community know, as well
as the residences, that this is coming in
2013. To give them an idea of what the
plans are.

MAYOR NYCE: I think once we know, we
will let them know. Anything else for
Dave?

(No Response.)

MAYOR NYCE: Thank you, Dave.

MR. ABATELLI: Thank you.

MAYOR NYCE: The next report will be
from Village Attorney Prokop. Hi, good
evening.

ATTORNEY PROKOP: Good evening
everyone. Just to touch the high points,
in the closeout of the Wastewater
Treatment Plant Project, we have been
trying to have almost weekly meetings to
touch on the different issues that we have
to deal with and reviewing paperwork that
needs to be done. I worked on the Bid
Sweeper Package award, and there was some
information that I received from some of
the bidders. That I will pass along. I reviewed the package and provided comments to Jack. There has been a number of contracts that I have done for the Village. The most recent one was this morning, the contract for the paving. That we will be doing. Worked on Blue Canoe and also Noah's Restaurant. With regard to violations, we have one significant fine that was paid. We had another case that we will be having a trial that will be coming up soon. We have the Bow Hunting coming up, and working on procedures that we need to have in place.

MAYOR NYCE: Cool.

ATTORNEY PROKOP: Is there anything that anyone has a question about?

(No Response.)

MAYOR NYCE: Thank you, Joe.

ATTORNEY PROKOP: Thank you.

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MAYOR NYCE: The next one will be reports of committees. There are none. The Audit Committee and Code Committee did not meet. I was not able to attend the
BID Committee. They actually did not have a quorum either this month. I did meet with the president just to touch base with them. So We will move onto Trustee Reports, Trustee Hubbard?

TRUSTEE HUBBARD: Most of what I had on my report was brought up. We talked about the tree committee. We had an adventurous summer. Everything is hydrated.

TRUSTEE PHILLIPS: He just needs to shut the lights up.

TRUSTEE HUBBARD: Everything else pretty much has been dealt with.

MAYOR NYCE: Trustee Murray?

TRUSTEE MURRAY: A lot of my stuff has been covered under Dave Abatelli. I was going to elaborate a little more on the East Pier, but I don't think that we should do that until we get a little more numbers.

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MAYOR NYCE: I agree. I have spoken with a lot of the captains and several have said to me, that if they had the
ability that they would be here. So I appreciate you doing thing on your own. I think this is a very valuable thing.

Thank you.

Trustee Phillips?

TRUSTEE PHILLIPS: Most of what I would have gone through, the Code and Audit Committee did not meet. The Carousel was covered under Dave Abatelli's report. Other than it's moving alone. I would encourage all to attend when that meeting is set up. Last month, I was unable to attend the work session but did have meeting and a two hour conversation with the new chairman of the National Fisheries. We had a great conversation. Hopefully there are some things that can come down to help out with the Village. It was a wonderful meeting. Thank you for excusing me for two hours. Other than that, I am sure you are all aware that I have had some family issues this month.

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My mother is moving well into recovery, and the Cross Sound Ferry and I have a lovely relationship. So that is okay.
Other than that, that's it.

MAYOR NYCE: Okay. I have a request here, I attended a meeting that the East End Seaport Museum held as a wrap up to the Maritime Festival. Trying to elicit comments from merchants. I think the outcome of that meeting is that people feel that the changed formats modeled off of Memorial Day was successful. There was a lot more from the merchants. One thing that did come out of that is that the fire department needs to be more involved in that process. The Rescue Squad needs to be permanently located next to the police department. The last thing was, if this model does work moving forward, this does become a win, win situation. If the Museum makes the money that they need to make. The merchants are happy because they are making money. The last thing, there would be no expense to the taxpayers. So they are anxious to see what happens. So there is no budget other than we host the festival and parking is a
pain in the neck. But other than that, I think it's an asset, merchants are happy. People are making money and nothing is additional for taxpayers. So it was a very good meeting. I think it was a wonderful event. They took a really big chance and eliminated half of the vendors and it worked out.

TRUSTEE PHILLIPS: One thing that we need to think about is that some people addressed the Brewery was in Mitchel Park.

MAYOR NYCE: That was discussed in the meeting as well. The have also agreed to have a group discussion of who the merchants are. Some are more than involved.

TRUSTEE PHILLIPS: That was what I heard from a lot of people. It's a work in progress.

MAYOR NYCE: The last thing that I have, a letter was sent to me by Bob Jester. A few years ago, George, they had identified the small park with the railroad property is. Just to the south and east of the old rail terminal. The
members of the Greenport fire department
would like to do a memorial for Larry
Tuthil there, who was instrument in the
fire department and also our community.
So they're interested in doing some
upgrading in the benches and tables. I
said that we would like a propellor
installed and he said that he would try
and find one. They are looking not only
for approval, but also some help with it.
I will see to it, and make sure it gets to
everyone. I think it's a great idea. I
think it's a beautiful park and could use a
little TLC. That was all that I had. As
there is nothing else, I would offer a
motion to adjourn.

TRUSTEE HUBBARD:  Second.

MAYOR NYCE:  All in favor?

TRUSTEE HUBBARD:  Aye.

TRUSTEE PHILLIPS:  Aye.

TRUSTEE MURRAY:  Aye.

MAYOR NYCE:  Aye.

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(WHEREUPON, the meeting concluded.)
CERTIFICATION

STATE OF NEW YORK       )
                     ) SS:
COUNTY OF SUFFOLK    )

I, Jessica DiLallo, a Court Reporter and Notary Public for and within the State of New York, do hereby certify:

THAT, the above and foregoing contains a true and correct transcription of the proceedings, all of which occurred in open court or in chambers, and were reported by me.

I further certify that I am not related to any of the parties to this action by blood or by marriage and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day, November 1, 2012.

(Jessica DiLallo)