Audit Committee Meeting Minutes  
February 11, 2019 4:00 p.m.  
236 Third Street, Greenport, NY 11944  
Village Hall Conference Room

Attendance: Mayor George W. Hubbard Jr., Trustee Mary Bess Phillips, Trustee Douglas Roberts, Administrator Paul Pallas, Clerk Sylvia Pirillo, Treasurer Robert Brandt.

Call to Order:  
Meeting called to order at 4:02 pm.

Motion made by Mayor Hubbard and seconded by Trustee Phillips to accept the minutes of the last meeting. Motion carried.

Old Business:  
Escrow Report  
- As attached.  
- Village Administrator Pallas suggested that he may have to modify escrow amount based on permit fee.  
- According to Treasurer Brandt, no interest is paid on escrow monies.  
- Clerk Pirillo was tasked with checking on the stenoography fees resolution.  
- Check on whether the four-part receipts are ordered/received.

Marina Year-End Review  
- See attached.

New Business:  
Red Tag Procedures  
- Can be hand-delivered to someone 18 years or older, or else have to be sent via certified mail.  
- Procedure to mirror tariff.

Recommendations to Village Board - None

Close Meeting:  
Motion made by Mayor Hubbard and seconded by Trustee Roberts at 4:46 p.m. to adjourn. All in favor. The next meeting will be held on April 8, 2019 at 4:00 p.m. at Village Hall.