STATE OF NEW YORK
VILLAGE OF GREENPORT

BOARD OF TRUSTEES
WORK SESSION MEETING

May 20, 2013
6:00 P.M.

BEFORE:

DAVID NYCE - MAYOR
GEORGE HUBBARD, JR. - TRUSTEE
JULIA ROBBINS - TRUSTEE
DAVID MURRAY - TRUSTEE
MARY BESS PHILLIPS - TRUSTEE

SYLVIA PIRILLO - VILLAGE CLERK
JOSEPH PROKOP - VILLAGE ATTORNEY
DAVID ABATELLI - VILLAGE ADMINISTRATOR
MAYOR NYCE: A couple of corrections to the agenda. At the last meeting, there was some confusion of the Public Hearing regarding Chapter 132 on Sterling Street.

It was on our agenda that we would be discussing it. In fact, we will not be discussing it. The hearing was held open. Those meetings are generally held open to the next meeting, which is next Tuesday night, same time, 6:00 p.m. What I am going to do because of that confusion, if there is anyone here that cannot be here next week and wishes to do so, we can take comment for the record. That is the only thing that we would be taking comment on.

Then the Public Hearing will be open next
Tuesday. Before we do that, I would like to start with the report for the fire department. Chief Manwaring is here with us. And George just told me I am very sorry. Condolences.

CHIEF MANWARING: You have my reports and some of the budget mods that I came up with and the new one that Charlene told me that I have to do.

MAYOR NYCE: The new one is in relation to --

TREASURER KAGEL: We had to change the budget mod 769. We are just going to edit it before it gets changed to a resolution. There is one bill that came in for the end of May. So we're going to take the difference -- we have extra money budgeted for LOSAP. So we're going to take $5700.00 out of that.

MAYOR NYCE: Okay. Is there any questions for the Chief?
MAYOR NYCE: So at this point, that wishes to or cannot be here next Tuesday and that wishes to make comment, they will be taking down regarding Chapter 132.

Excuse me. I have to officially open the Public Hearing. So I will re-open the Public Hearing on Chapter 132, Parking on Sterling Street. This Public Hearing was properly noticed. It was continued from last month. I will ask if there is anyone that wishes to speak on it, you may do so at this time?

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TRUSTEE HUBBARD: Aye.

TRUSTEE ROBBINS: Aye.

TRUSTEE MURRAY: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR NYCE: Aye.

Any opposed or abstentions?

(No Response.)

MAYOR NYCE: That motion carries. The hearing is adjourned.

Our next order of business in our reports is from our Village Treasurer, Charlene Kagel. Good evening, Charlene.

TREASURER KAGEL: Good evening.

Mr. Mayor, Members of the Board. Budget Mod's it's that time of the year. As I pointed out, Budget Mod #769 is going to be amended. It will be from PERMA.

MAYOR NYCE: Yes.

TREASURER KAGEL: We're going to take $5,715.00 from the LOSAP Admin.

MAYOR NYCE: I have a question for
you. On Budget Mod #771 --

TREASURER KAGEL: That's funny that you say that. That is another thing.

MAYOR NYCE: My question is, and it has come up a couple of other different times, where you have a budget mod and both the numbers are in the positive and not in the negative. In this case, both numbers were in the positive. I am going to ask that if that is both revenues?

TREASURER KAGEL: If you go in the back -- when you see budget mod on the very top, if it says B2 Amend, that means that we're increasing the budget. Increase in revenue and increase in expense. If you see B1-Transfer, we're moving from one expense to another.

MAYOR NYCE: Thank you. It had come up, and I didn't have the answer the last time.

TREASURER KAGEL: So you are either moving from one line to another or you are
increasing or decreasing the revenue in
that budgeted line item.

In addition to that, there is a budget
mod for #761. We were awarded our
2013-2014 CHIPS amount. And the CHIP year
overlaps by two months. So what happens,
April 1st, we were awarded another
$52,000.00. So what we're doing is, we
wanted to spend that on the project, the
Village Administrator paving project. So
what we're going to do is, budget mod #761
is going to accomplish two things. No. 1,
we budgeted $41,000 for 2012-2013, we
actually -- do you see it in there?

MAYOR NYCE: No. We don't have it.

TRUSTEE MURRAY: #771?

TREASURER KAGEL: Actually, #771 --
there were two of them. We were going to
be doing in two separate resolutions. Now
we're going to be doing it in one. #771, is
for $16,000.00 which reflected the amount
that we received in excess of our budget this year. So of course, we have to spend what we receive from CHIPS expense. In addition to that $16,000.00, we now have $27,000.00 that we want to spend. CHIPS said that you can spend it any time you want. You can spend it this second, if you would like. So we're going to increase the $27,000.00. So the twenty-seven plus the sixteen, is the forty-three. And then what we're going to do in the 2013-2014 budget, we are going to bring it down to the remaining twenty-five and change that is left in that allotment. And the Village Administrator can spend that on another project. The balance will reduce the budget for next year. I know it is a little confusing but this is the easiest way to do it. So that is that one. So that is it on the budget mod updates. I have one more. This is just -- we did some
analysis in the office to see how we stand
as salaries. If you look at overtime
budgets and stuff like that. We had the
storm and what not. This is basically a
housekeeping entry for the general fund, to
-- this is projections to the year end to
see what we need to have paid for salaries
for the year end. We're moving money into

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the General Fund. In the Recreation Fund,
we had somewhat budget -- budgeted some
credit card fees for the marina. A little
higher than what we needed. So there is
some available money there. So this is
basically funding some year end salaries.
So I think that we will be okay.

MAYOR NYCE: Okay. So we will stay
within budget?

TREASURER KAGEL: Yes. We also have
-- let's see BAN's. We are calling for
bids for our BAN's for the current projects
that we have. The Green Energy project, lighting, roof bids and things like that.

I had a conversation with Bob and Noah and they suggested that we try and group as many projects together and make it as large short term BAN possible. That way it can be more attractive and get more bidders.

It's going to be about $700,000.00 total for everything. As I said, most of this is going to be funded in Grant revenue. So what is what is going on in the debt world.

We have tax bills that are being printed this week. They will probably be emailed our next week. EFC, we received our draw down #11. It's our final draw down on short term lending, $179,000.00 and change. So at this point in time, we have long term -- I think we are going to need to close so we can go into the long term.

I asked Maryanne to send me her final analysis. So I am expecting her to do that
in the next week or so. The only thing that I want to do in order to move forward with the closing, is get the final sign off that the project is completed. Final retainage's need to be paid. Then we will be on the road. So we are at final draw down.

TRUSTEE PHILLIPS: Charlene, I have a question. I got an e-mail from Bill Armstrong that one of their subs have not gotten paid. Is that taken care of?

TREASURER KAGEL: I am not sure. I am sure the Director of Utilities can speak to that. I know I was instructed by the EFC not to release the last of the retainage until then. So I have not been requested -- we are still holding it.

TRUSTEE PHILLIPS: Okay.

TREASURER KAGEL: I think that is about where we are. We are working on year
end. The auditors will be here July 1st.

TRUSTEE PHILLIPS: Are we scheduled then for our normal --

TREASURER KAGEL: They pushed us off till October again. So they promised us that we are going to have our financial statements by Christmas. I guess they just have so many audits to do before August 31st. He had called me up earlier in the year and asked me and I said as long as it is not going to interfere with our financial statements and he said no. That it would be accomplished and finished within 60 days. So that gives us the same time as last year.

MAYOR NYCE: That's disappointing.

TREASURER KAGEL: And that's about it.

Any questions?

(No Response.)

MAYOR NYCE: Thanks, Charlene.

Our next report will be from the Village Clerk, Sylvia Pirillo.
CLERK PIRILLO: Good evening. During our annual meeting, it was found that we will be receiving back some monies. It may not be in the same amounts as previous years. I would also like to mention, at our Dance in the Park meeting, we touched upon contributions and that our local IGA has provided a $1,000.00 donation.

MAYOR NYCE: It's huge. I had sent a thank you letter. It's really spectacular.

CLERK PIRILLO: The pump-out boat agreement was returned signed from the Town of Southold. The Audit and Code Committee agendas are currently up on the website. Today was the first day that they were placed there. They will continue to be placed there. As you can see from this month, the IQM2 software is up and running. I already have a draft created for tomorrow morning for you Mr. Mayor. We are very happy with the progress with that system. We are currently the only
Village that uses that system to create agendas.

MAYOR NYCE: I like that they are closer in format. They have been easier to read.

TRUSTEE MURRAY: Is the fire department on it?

CLERK PIRILLO: Not yet. We input for them. We didn't want to burden them extra work. They are volunteers. So we kind of took it upon our self to do it. With the Board's permission, I would like to circulates resolutions that if we could vote on them tonight. There are two resolutions. The Department Supervisor and Labor Counsel has suggested that we do them.

MAYOR NYCE: If anyone has specific questions, we have to deal with it in Executive Session. We can deal with it
in Executive Session now? Is everyone all right?

TRUSTEE HUBBARD: Yes.

MAYOR NYCE: So I will read the following two resolutions off. I will offer a motion that the Board of Trustees of the Village of Greenport authorizes the appointment of Steven Kasarda Esq., as a hearing officer with respect to a Section 75 Hearing involving a Village employee.

So moved.

TRUSTEE HUBBARD: Second.

MAYOR NYCE: All those in favor?

TRUSTEE HUBBARD: Aye.

TRUSTEE ROBBINS: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE MURRAY: Aye.

MAYOR NYCE: Aye.

Any opposed or abstentions?

(No Response.)
MAYOR NYCE: That motion carries.

I will offer a motion that the Board of Trustee of the Village of Greenport hereby authorizes the suspension and including without pay for up to 30 days of this employee following the service of disciplinary charges against him and pending the hearing officer's determination of those charges.

So moved.

TRUSTEE HUBBARD: Second.

MAYOR NYCE: All those in favor?

TRUSTEE HUBBARD: Aye.

TRUSTEE ROBBINS: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE MURRAY: Aye.

MAYOR NYCE: Aye.

Any opposed or abstentions?

(No Response.)

MAYOR NYCE: That motion carries.
CLERK PIRILLO: We have had quite a few bid opens. I know that some Trustees will touch on them. We have an RFP for cleaning services that needs revamping. Part of the strategy there, I would like to contact a bidder who did not bid on it and find out why. So we can adjust maybe our wordings accordingly. Either the scope of work or work required to get us more bids.

MAYOR NYCE: Okay.

CLERK PIRILLO: We did have one local.

MAYOR NYCE: Is it just for Village Hall?

CLERK PIRILLO: Not necessarily. I am hoping that we can get a piece meal quote.

Any questions?

MAYOR NYCE: Anything else for Sylvia?

(No Response.)
CLERK PIRILLO: Thank you.

MAYOR NYCE: Our next report will be from the Utilities Department, Jack Naylor.

MR. NAYLOR: Good evening. As per standard and past procedures, I will go through the items that I think need highlighting and updating. As you finish each department, if any one has any questions, please feel free.

On the budget mod's, we only had one. In recent years, as we get towards the end of the year, we try and look at each budget mod. Each year, we seem to have less and less. In the capital projects, we're anticipating in completing everything by next month. Engine repairs, the monies will not be spent until June. You already received the detailed report on the FEMA efforts. I summarized what happened here for the electrical department. I had a recommendations as
to where additional monies, if needed for
the projects that were needed. We have
$47,000.00 left in repairs. And that is
already counting the $16,000 that we are
rolling over.

MAYOR NYCE: So that would cover the
low bid?

TRUSTEE PHILLIPS: Jack, this is in
response to the request from the Board that
you find extra money --

MR. NAYLOR: Yes. On wastewater, I
think the second year that I was here, we
went through the yearly bids. Everything
looks the same. We normally don't get
involved in wrapping everything up, unless
we are asked.

MAYOR NYCE: On Item No. 2, Phase 7, I
did receive the e-mail proposal and I
forwarded it over to the Trustees. I don't
know that I would be able to have it by
next week.

TRUSTEE PHILLIPS: I just received it.
MAYOR NYCE: I would like the time to digest it.

MR. NAYLOR: He will be in town. If there is any questions, he will be here.

TRUSTEE PHILLIPS: No. 3. I will ask Joe what is the procedure for this?

MAYOR NYCE: Do we have any idea where this contract is?

MR. PROKOP: It's sitting with the county. They told us that it is being reviewed. I think it's in legal being reviewed. There is no additional status other than that. It has been there for at least four months.

TRUSTEE PHILLIPS: I believe we have an expiration date on this.

MAYOR NYCE: Can you please give someone a call on this?

MR. PROKOP: Sure. Yes.

MAYOR NYCE: Let's get this moving along.
TRUSTEE HUBBARD: I was going to bring this up, the County is waiting for us to have their permission to use our portion of Clarks Beach. They want it signed for so that they can store their material for their projects. They want it done right away. And we are waiting months and months for stuff. So if they want this, we need what we need.

MAYOR NYCE: I'm sorry, Jack. I know you went pass this. Under Capital Improvements, we are anticipating that the project being finished by the end of this month. There is a few punch list items --

MR. NAYLOR: By finished, I mean running. We have issues like, they delivered the door and it's the wrong size framing. I am not concerned about that. It will get done. Minor, like
name plates and things like that. As long
as it's running by May 31st. That is the
deadline. I spoke to Joe about this. I
told them if we don't get this done by
May 31st and we can't run them, we're going
to be very, very upset. So the last
program that we had. I don't know if any
one has seen but the last spot looks
great.

MAYOR NYCE: I just wanted to
determine out of this punch list items
if there was still stuff that they needed
to come out and do. That there is
still some minor stuff that they need to
do.

TRUSTEE PHILLIPS: It says in your
report that there were some issues, 5 and
6?

MR. NAYLOR: Yes. We ran 5 and 6
successfully. Next month, we had -- 6 we
had a problem with. There was some mix
matching wire and it was giving us a false strip. So that is what they are supposed to be doing this week, finding out what is giving us that.

TRUSTEE ROBBINS: What is your anticipated date again?

MR. NAYLOR: The last week of May.

MR. PROKOP: If you can talk to me about that?

MR. NAYLOR: Yes. I just had that in my head of what I was going to do today and I forgot that I was going to see you tonight.

MAYOR NYCE: So on the power plant, at this point, we have identified line items. I would like you to confirm with the Board of Trustees Work Session May 20, 2013

Treasurer, because we need to confirm that the money is there. We need to do a budget mod and confirm everything before we accept the bids and proceed, if we are
going to accept the bids.

MR. NAYLOR: Yes. I need a name and a number. Moving onto Capital Wastewater Plant, we have the few minor under $30,000.00 work to complete. It is not unfinished work. It's work that has failed and under warranty.

MAYOR NYCE: We did get the valve.

MR. NAYLOR: Usually, if I don't get him during the day, I call Phil on my way home.

MAYOR NYCE: Right.

MR. NAYLOR: We have been wrestling with, we originally pursued this project, before my time, as an experimental project. The pilot plant. It proved to be very successful, however, we have been having some issues with some of the equipment items. So we have been wrestling with some equipment failures and things like that. The gear boxes are
designed to be slashed lubricators. The RPM’s that we run them at are supposed to be slashed and they are not. So they decided to go with submerged lubricators. We had oil leaking out all over the place. So they came out. While they were there, I had asked them about some operation problems with the clarifiers. Myself and the engineer of record spent a good hour of trying to come up with stuff, and we couldn't. They had to leave. It appeared to me that something was installed incorrectly. That was from standing from the outside of the tank. In any case, it's a contractors error. Westtec said that they would be able to fix that. That is what they told us. It's the sentuel and stone. It's still under contractor warranty.

MAYOR NYCE: I understand. I assume that you have documented all of this and you have copies of all of this and please provide copies to the Clerk’s Office and
the Village Attorney. I don't want to have a series of problems.

MR. NAYLOR: I have documented all of these issues.

MAYOR NYCE: Right.

MR. NAYLOR: Anything else on sewage?

TRUSTEE PHILLIPS: On this e-mail that you gave us this project status report, proposals regarding Clark's Beach --

MR. NAYLOR: Yes.

MAYOR NYCE: It should be the as-built drawings.

TRUSTEE PHILLIPS: Okay. That is not quite how I am reading it, but okay.

MAYOR NYCE: As far as under the Roads and Highways, Dave and you met with the contractor from the County. As George pointed out, they are looking for an answer from us tonight and we are waiting four years for a contract grant that they
awarded us. The other thing that I would say, they are saying the driveway apron by Route 48, site clean-up, grade the road. Will they fill up some potholes? Will they add to that? It is removal of concrete debris and any debris that is not natural there --

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MR. NAYLOR: Are you talking about stuff that they might leave or laying around?

MAYOR NYCE: Stuff that they might leave laying around the road.

MR. NAYLOR: I am happy to just walk it. I will see what I can do.

On the Green Energy grants, Dave and I spoke. They looked in detail at the report. They had some concerns as to whether or not the proposed practice could be installed. It was a bio-tech basin that required six feet that was dug into the ground. We don't have that. So they
recommended some things. They are not
going to do anything until everything
gets worked out with the engineer.

MAYOR NYCE: Is that both sites?

MR. NAYLOR: No. Just Clark's Beach.

MAYOR NYCE: Sterling Creek?

MR. NAYLOR: Sterling Creek. Yes. We

have already addressed Route 48

improvements.

MAYOR NYCE: I know that you have been

in contact with the Town Engineer's

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Department, the Southold Town Engineers

Department has heavily questioned the

State. The way that they are monitoring it

and that Sterling Creek and the MS-4 and I

just want you to please keep us updated on

how that is moving along.

MR. NAYLOR: I note that the MS-4

conference center, I have proposed to

talk to Mr. Mayor about having one of these
in Greenport in the Fall. The idea being that we have tried to get monies in the budget and it has been tight. We had $5,000.00 this year. The way that I hope to do it was have a $35,000.00 income and some expense items if we can do that. We have a staffing recommendation for the Highway Department. We have shifted some schedules and some duties.

TRUSTEE PHILLIPS: Jack, I remember seeing something somewhere about this motion. Sylvia, is this worded correctly?

CLERK PIRILLO: That is the correct wording.

TRUSTEE PHILLIPS: I just wanted us to check.

MAYOR NYCE: Jack just handed us this addendum.

MR. NAYLOR: There are several other municipalities that have a call center and
a lot of people report problems with garage, pick-up, pot holes. It would work the way that it works now. Somebody would answer the phone and pass it on. You know, but you would be able to do it through your iPhone, Android, computers off hours. I initially started looking into this, in emergency after hour calls. It's not directly provided by the vendor. The 9-1-1 operator in other municipalities, when they get the call, they put the stuff into the system. I did some investigation. This was something that other NYAAP members were interested in. They talked about doing it all, together. So that the individual hit would not be so large. If there interested in having something like this, then I will continue. If there is not, I will drop in.

MAYOR NYCE: I think we absolutely
need to have a more thorough monitoring way for people to let us know that there is a power outage other than an leaving a message on an answering machine at the light plant. As we had discussed several times, there's got to be a better way of getting from the problem -- for example, the power going out, using this problem to be able to get in contact with the person who is ultimately going to come out and assess the problem. So whatever you have to do.

MR. NAYLOR: I was surprised that they have a 911 operator answering the calls. The part that I like is that it allows the Board to track at any time along the way. How we get it in there, we have tried dozens of answering services. They don't want to get involved, because it's too different. We will continue it. The last item, County Contract. I know we use a very small amount, but I figured it was a way that we could save a few dollars.
MAYOR NYCE: If we can save us some money, we can save a couple of bucks.

MR. NAYLOR: Any questions?

TRUSTEE HUBBARD: I had a question. Down on Fifth Street, we got a bunch of donated plants to spruce up the place after damage from Sandy. They were told not to do planting because it's going to be torn up when they do the work down there. I didn't believe that was correct because the work that we are going to be doing is for the roadway. I just wanted to clarify that.

MR. NAYLOR: Our private site is in the engineers report. It's 15 to 25 feet on the grass side of the fence. It's going to be collection basin.

TRUSTEE HUBBARD: Okay.

MR. NAYLOR: I won't say that it would take up the 25 feet, but the construction activity in the area, you know, machines,
material and the construction in the area, I wouldn't want people to plant something within that 25 feet of the trench and be uprooted.

TRUSTEE HUBBARD: Okay. When do you plan on having construction starting and ending?

MR. NAYLOR: We have a detailed project worksheet that details everything. I can e-mail it to you. It's all predicated on start date, which can change. So assuming that they work out some things, I would anticipate at least three months for design and five months for construction once they get started.

MAYOR NYCE: So the seasonal plantings can be done.

TRUSTEE HUBBARD: They don't want to put stuff in that has been donated and be torn up. You are talking after the summer
season. So to say don't touch the park for
the whole summer --

MR. NAYLOR: No, I didn't say don't
touch the whole entire park.

TRUSTEE HUBBARD: The whole parking
area is within 25 feet of that, the edge of
the road. To say not to do anything right
now and it looks terrible the way that it
is right now, I would not see that.

MR. NAYLOR: John had told me, I think
it was Friday when I was in North Carolina,

he basically had requested a meeting and I
will get that set up.

TRUSTEE HUBBARD: Well, we are
having a dedication down there Thursday
morning.

TRUSTEE PHILLIPS: I just want to
get some clarification on something. You
said a change in design, and we have to go
out to bid, isn't that part of it?

MR. NAYLOR: As we are planning the
project, I am envisioning that most work
will be done in-house.

TRUSTEE PHILLIPS: So we don't have to
go out to bid.

MAYOR NYCE: We just have to sign off
on the change for the grant.

TRUSTEE HUBBARD: All and all, it's
going to be stuff that is going to be done
after the summer season. You can put the
fence back in and take it back out before
you do the work.

MR. NAYLOR: Certainly.

TRUSTEE HUBBARD: It's also stuff that
can be moved and taken out before it
starts because basically everything down
there is dead. They are trying to spruce
it up for the summer season. If this is
going to be used for the fall, then we
have --

MAYOR NYCE: There is no reason to
hold them up.

CLERK PIRILLO: They are moving towards a very, very pretty park. After not being able to get in touch with Jack, we spoke with them, and gave them the go ahead. Saying that the project stating right now is not going to be started this season.

TRUSTEE HUBBARD: I just wanted to clarify it. If we are going to utilize the park for the summer and this is going to be for the fall so --

MR. NAYLOR: If anyone wants to see, sketches, drawings. I spoke to John on Wednesday and Friday and said if he had any questions or anything that I would be back on Monday.

MAYOR NYCE: Thank you, Jack.

TRUSTEE MURRAY: Thanks, Jack.

MAYOR NYCE: Our next report will be from Village Administrator Dave
MR. ABATELLI: Good evening.

MAYOR NYCE: This first section, is supposed to go to the Code Committee. The fee schedule for wetlands and things.

MR. ABATELLI: Okay. So we will move past that.

MAYOR NYCE: Exactly.

MR. ABATELLI: Most of the motions are for hiring summer people. Trustee Phillips, I am sure you will touch upon the Rec Center.

TRUSTEE PHILLIPS: How about we do that together, okay? The kids at the Rec Program had them do individual work for Memorial Day that is going to be displayed in the schoolhouse. They have created ways of mounting it without putting any holes in the walls in the schoolhouse. That was a big discussion. Suffolk Times will be coming down tomorrow afternoon and they will be doing a story on it. This started with talking with Dave, that some of the
children there are children who are

immigrants that have come in. And that
many of them don't even understand what
Memorial Day is. So this is like a history
project. The kids are very excited about
it.

MAYOR NYCE: Nice.

MR. ABATELLI: And we did take care of
the trees over there. We have a meeting in
June. Housing Authority.

TRUSTEE PHILLIPS: The other day I
sent out an article from the Wall Street
Journal and I was just wondering if you
thought you may want to put some numbers
together of where we sit, part of this
community on how we have Section VIII
housing with generations of families
staying on Section VIII other than coming
off of it. I was just curious if we have
any numbers -- I don't need names but how
many people have been on it for --

MR. ABATELLI: I have asked the Administrator to put together a breakdown on things. Families and to give a breakdown. So she will have that next month.

TRUSTEE PHILLIPS: Okay.

MAYOR NYCE: The Carousel people that are coming here in September 2014 but we are checking if that is the same time for the Maritime Festival that year.

MR. ABATELLI: I think we have it figured out that they are going to be coming down the Wednesday before Maritime.

MAYOR NYCE: I just want to make sure that the people have a place to stay and so forth.

MR. ABATELLI: I think they are basically staying the city. They will come out in the morning.
16 MAYOR NYCE: I just wasn't sure if
17 they were staying in Greenport.
18
19 MR. ABATELLI: I just heard that HBO
20 might be filming in this area, by the
21 carousel.
22
21 MAYOR NYCE: Did they apply for a
22 permit?
23
23 MR. ABATELLI: They were told to go to
24 the Clerk's Office. That is just
25 preliminary. The LWRP, we are pretty close
26 to that. We had some comments from
27 local people. We are trying to put that
28 in there. We don't have to go through all
29 of that again.
30
31 MAYOR NYCE: We are waiting for the
32 draft from David Smith. Where the Board
33 would review it and start adopting some of
34 the process.
35
36 MR. ABATELLI: It looks like we are
37 about to start on the electrical upgrade
over there. We are looking out and I really hate to say, we do have a change order we are considering. It's more of a design issue.

MAYOR NYCE: We already have a change order before we even started.

TRUSTEE MURRAY: The reason we are bringing it up so early, because I thought it would be better to bring it up early than later. You made this lovely map to explain to everybody. If you see the marina office on the main dock. In the plans they have a plan for a panel that is ten feet high. Now everyone walking through here would have the view blocked.

The transformers are here. So the plan calls for the wiring here and go this way and back to the panel. We found a great way to place the panel and that would be this way. Kind of hide it. To do that, we actually lose distance from the
transformers to the dock but increase the secondary wires. It's an increase in $12,000.00 but it makes it looking like a much nicer project. It would actually come out on this wall. They would use the same siding material.

MR. ABATELLI: And it wouldn't stick out. It is certainly the better location. The original design, they were struggling to find the cheapest way to do it. It's a good idea. It's a similar thing to what is on the west dock. It's very similar.

MAYOR NYCE: Right. It's a big panel. You can't put it back further because of the bluff.

TRUSTEE MURRAY: We looked at putting it back there but we couldn't. I think that this location is a much better location. And I think for the $12,000.00. The lower bidder was at
two-eighty-eight. So we are still thinking that we would still -- still be under the three-fifty with that change.

They also want to start next week.

MR. ABATELLI: They are starting on the dock.

MAYOR NYCE: So they are going to need to do a change order.

MR. ABATELLI: They submitted a proposal.

MAYOR NYCE: Just make sure that it goes to the attorney.

TRUSTEE MURRAY: That's fine. They really didn't draw it out. We asked them to put a proposal for us, so that we could have it for this meeting. Schematics, they are not going to have a drawing for it. They didn't have it in the original proposal. It's going to look like a panel box on the west side here.

MR. ABATELLI: Once it is decided that we consider doing, we will get more details.
MAYOR NYCE: Submit a change order and get it through legal and we will get it on the agenda. Economic development, I know you and Joe have conferred and advised that we re-bid?

MR. ABATELLI: Yes. Basically what happens, the work plans says all the steps that they have to go through.

MAYOR NYCE: Okay.

MR. ABATELLI: Probably next month I will have that. For the road and sidewalk repairs, I have that there.

MAYOR NYCE: Excellent. You have a whole list of places.

MR. ABATELLI: It really gets into our available funds.

TRUSTEE HUBBARD: Yes. I will explain that. We took a ride, Dave and myself. I drove this time. If you look at these, besides the small stuff, we took a couple of the problem areas, where there is no
parking signs and people park anyway.

There is no curbs there. So we are proposing a whole thing to stop people from parking. So that people don't drive over the curb. There is a section on Main Street that has to be paved. The curb is only about an inch and half high. So to replace some of those sections. It's a start. We can't afford to do all of it once.

TRUSTEE PHILLIPS: Is this going to help some of our trucks getting down there?

TRUSTEE HUBBARD: It's a start. If you put a curb there, they won't be able to park there. South Street is included on there. Some sidewalks, some blacktop and some grass. That is one section. Eighth Street will be the same thing.

So Dave has a map of all of it. This is
more of a bigger chunk. He does have the
funding stuff there. Using the rest of
the CHIPS money. So hopefully we should
be able to do all of it using the monies
that we have all in the same year.

MAYOR NYCE: Right. Question with
the CHIPS money, we agreed last year to
use part of this years funding to get
First Street done. So we are going to
do with this?

MR. ABATELLI: The award is here as
of April 1st. This fifteen, is what I know
we will have at least fifteen.

MAYOR NYCE: It is going to spent. I
raise the question because of Moore's Lane
is an absolute mess. I know it's going to
take more of the $15,000.00, but we need
to address. Also, if the State is not
going to do Main Street, which they should,
we need to do that as well. I agree with
you. I am just trying to get in my head if
we are going to have any money left. So there will likely be no paving projects in the fall.

MR. ABATELLI: There is some road repair.

MAYOR NYCE: I just wanted to have an idea on which ones we were taking on. I think that the County and State should help with Moore's Lane because it's a truck route. It gets beaten up and we are left to maintain it. So maybe we will come up with some other ways to come up --

MR. ABATELLI: Yes.

TRUSTEE HUBBARD: The CHIPS money, if you go up first street, you don't have enough money to do Moore's Lane. So to try and get some assistance.

MAYOR NYCE: Absolutely. Anything else for Dave?

TRUSTEE PHILLIPS: I just have one
question for you, Dave. I see on the
Building Department report Item No. 4 is
still on.

MR. ABATELLI: I think it's taken care
of.

MR. NAYLOR: We received it. We gave
it back the same day. We asked the
engineer two things that were missing.

MAYOR NYCE: So it hasn't been
installed?

MR. NAYLOR: No.

TRUSTEE MURRAY: I have another thing
for Dave since he is sitting at the table,
and that is the railroad dock. I had a few
meetings with some boat owners as far as
the fireboat. And one of the questions
that was brought up and maybe I will ask
Joe, if this boat has a problem with
getting stock down there, and something
happens to the hull, and they can't get the
boat out of there, who is going to pay for
it? Didn't we have an issue with a boat
down there once and it got stuck?

MR. PROKOP: I am not familiar with
the prior case. I think that the fireboat
would be responsible for removing itself.

TRUSTEE MURRAY: Do they have
insurance to cover that because they don't
have much money?

MR. PROKOP: I will look into it.

TRUSTEE MURRAY: I am just bringing up
some points that people have brought up to
me. I noticed from being at the dock much,
that dredging needs to occur down there.
And that the ferry boats who is responsible
for it, have we ever had discussion with
them about them picking up that cost?
Because they are churning up that sand. We
are losing dock space there.

MAYOR NYCE: Lets draft up a letter.

MR. ABATELLI: I don't think that we
have formerly brought that up.

TRUSTEE MURRAY: And where are we
standing with the fireboat? Do they have
to move?

    MAYOR NYCE: We have an authorization from the County that we can proceed with whatever arrangements that we have to make. They have no problem with it.

    TRUSTEE MURRAY: That is what I thought. They are good with it now. And then their insurance should cost --

    MR. PROKOP: I will check into what insurance they have and the prior case, as to why the Village ended up spending the money.

    MAYOR NYCE: They should be required to carry insurance. We can not expose the Village for financial responsibility. They have a floating museum. They need to make sure it's covered. That part is not our concern. They have requested space and we made the space available to them. So we will see what it goes. We need to
make sure that we protect the Village asset.

TRUSTEE MURRAY: So if it becomes a sinking can?

MAYOR NYCE: It's their sinking can.

TRUSTEE ROBBINS: I have a question. I also spoke with some people about the boat. The question is how would we know what the proper insurance is for the removal of a ship that big? I understand that we are talking about the G-Marist and that was a much smaller vessel. Maybe we should the fireboat should provide us with an estimate of what the removal of something in that position might entail.

MAYOR NYCE: I think that should be our due diligence. That we know the size of the vessel and what the costs would be and that we stipulate in the agreement of what that should be.
Anything else for Dave?

(No Response.)

MAYOR NYCE: Thanks, Dave. The next report will be from the Village Attorney. I have a few contracts that I have been handing for the Village. I just wanted to mention that the Town of Smithtown has cooperated with us for the whole scenario and that they gave us a lot of support. I covered the legal work on the EFC grants. We completed the bidding of the roof bids and analyzing two of the bids that came in. And we will make a recommendation for the Board. There has been a few more FOIL requests that I have been taken care of. This is for the carousel, it's my understanding that there is a change --

TRUSTEE PHILLIPS: There was?

MR. PROKOP: I will discuss it with
Dave Abatelli. This will probably come up at next month's meeting.

MAYOR NYCE: Okay.

MR. PROKOP: There are two collections cases, I would like the authorization of the Board to commence those actions. I think that was it.

MAYOR NYCE: Two agenda items? One for each one?

MR. PROKOP: Yes. If you can.

MAYOR NYCE: Anything for Joe?

TRUSTEE HUBBARD: BMI? Where does that come from and who? If we don't pay them the money, who comes down and enforce that?

MAYOR NYCE: It takes a while but they eventually come down and do.

TRUSTEE HUBBARD: Who does that? I never heard of such a thing.

TRUSTEE PHILLIPS: I actually had the same question.
MAYOR NYCE: It's loyalties. Because the Dancing in the Park has become as big as it is, technically when you pay a copy of a music, you are supposed to pay into it.

TRUSTEE PHILLIPS: Is that us or the performers do?

MAYOR NYCE: No. It's the venue. The venue pays in. Of course a portion of jukebox sales. It all funnels in. That is how musicians get their money. They own the publishing --

TRUSTEE HUBBARD: I had a hard time. I never heard of such a thing.

MAYOR NYCE: At a certain level of activity, it reach's their level. Joe also pointed out that they are working with the Town of Southampton for the past five years in trying to get the agreement worked out. I think it's eventuality.
MR. PROKOP: I think the Federal Court would probably go forward with the more expensive.

TRUSTEE HUBBARD: I know it's not a lot of money but I just wanted to find out about it.

MAYOR NYCE: Anything else for Joe?

(No Response.)

MAYOR NYCE: Thank you, Joe.

The next report will be from Committees. We had at Audit Committee, they have asked that we RFP for two different sets of services. One would be IT maintenance and security for the computer systems. And that includes Village Hall and the satellite areas. And also building security. It's two separate items. Building security and reference management. We have certain paper records, and we all know we have been faced with floods from time to time. So to keep things as much as we can so that they don't get damaged. But we should probably do
something more. We also, because we have the police department at one time, we have to keep the records. It's just something that was proposed that we look into. So the Audit Committee recommended those two things. The Code Committee had nothing. The BID, they are actively working to market the Village as the entire Village, rather than marketing individual events. So they are looking to put up banners on telephone polls. Much of what we wanted to do for Memorial Day last year but it was too expensive. So it's at Center Street at Main and goes around. What they propose are 2x4 foot banners. They are heavy duty. They are on spring-loaded mounts that the light guys have already seen. So the wind is not going to be a problem.

TRUSTEE HUBBARD: I have seen then.

MAYOR NYCE: They wanted something
that was heavy duty.

TRUSTEE PHILLIPS: My question is, is there some consideration for the whole district?

MAYOR NYCE: They talked about it. I am not sure if they are going to be able to do all of the banners that they wanted to do. Yes, they have talked about it. The idea is that there are members of the BID district that are outside of the Town. There was talk about something to tie that in. As of now, for this season, and they are looking for an authorization from us to use the polls. And they will go ahead and order.

TRUSTEE PHILLIPS: Are they going to mount them?

MAYOR NYCE: We are going to mount them for them.

TRUSTEE PHILLIPS: That was my
question. They understand, our crews are
putting them up but there comes a point
that includes maintenance --

MAYOR NYCE: I told them that if there
is an additional cost to maintain them,
that it's from them, other than now and
again having to fix something, that we will
address it again.

TRUSTEE PHILLIPS: That was my

question.

MAYOR NYCE: They had discussed that
they expect these to be up -- if they look
good, what they might do is change that up
a couple of every few years. It's
advertising the District itself. That is
the push this year. It goes into the
economic grant that we got. I got them
more involved in that process as opposed to
the last time. If they budget money
annually for the BID for marketing. I
don't know if there is anything else
pressing from the BID. I know they will have a meeting this Thursday. They also are making sure that they will not interfere with lighting or the Christmas decorations. They can also be hung on the opposite side of the Christmas decorations. Jim assured me that there is plenty of room.

TRUSTEE HUBBARD: Okay.

MAYOR NYCE: These will be pinned top to bottom. So they should not have the same difficulties as we have had with the flags. With that, we will get to reports from May and Trustees. Trustee Hubbard?

TRUSTEE HUBBARD: Just a couple of reminders. The Senior Tree planting is this Thursday at 10:55 at the high school. The Arbor Day Celebration is down at Fifth Street Park at 10 o'clock this coming Thursday. It's about a half an hour. So
if anyone can make that.

MAYOR NYCE: Absolutely. We ordinarily have proclamations for the honorees.

TRUSTEE HUBBARD: I am going to bring some tables and chairs. The firehouse had bought some new tables and chairs. So I am working with Dave Abatelli and the Chief to surplus the ones that we have here and to find a place. We will drop them off at the Village and the fire department. You know, take some of these and use them. Some of the older wooden tables. We will find a place to put them.

MAYOR NYCE: Great.

TRUSTEE HUBBARD: On the field, they fixed the front door. My wife and I painted the front door. I just got some spackling to do on the inside. You know, the little league will be able to start putting their stuff in there. So it seems
to be pretty safe up there now.

MAYOR NYCE: We need to talk about that other field on the far end. It's getting bad. We need to get some monies there. I would like to do it early June before the summer gets started.

TRUSTEE HUBBARD: Okay. I haven't been over there. Sidewalks and curbs, we talked about that. The other thing, the bid for cutting of the trees. I will try and talk to them about the celebration on Thursday and pick which one we will go with. So I am hoping to have that placed on the agenda. I haven't had a chance to talk to John about that. That's it.

MAYOR NYCE: Cool. Thank you.

Trustee Robbins?

TRUSTEE ROBBINS: I attended my first Audit Committee meeting today. And the business was about looking into IT security and building security strategy. I have been assigned the new duty of looking at
the abstracts and making sure everything is
doing good in the Village. I had a tour of
some of the infractures in the Village in
the last week or two, Jack Naylor gave me a
tour of the Wastewater Treatment Plant and
Dave Abatelli gave me a tour of the
Campground and the Electric Plant. I will
get a tour of the marina maybe later this
week or next week. So I am familiarizing
myself with all the systems that are out
there.

MAYOR NYCE: Thank you very much.

Trustee Murray?

TRUSTEE MURRAY: Sylvia and I had a
meeting with Diane who is running Dances in
the Park. She has her schedule complete.
Starting July 1st, there is going to be
nine events and through August. She is
going to have the names for us next month.
Every week is scheduled up. She has the
budget tapped out pretty well. I think we
are going to at some point, request a
motion to a separate line item for them?

CLERK PIRILLO: Yes. We are going to
discuss with the Treasurer to help us keep

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those funds separate. We may not need a
separate line item.

TRUSTEE MURRAY: Now Diane is very
good about keeping receipts and the monies
to us and with that, we found close to
$3,000.00 that were not in a line item for
her. That is why we want to work this out.

But that will go over really well. She is
really great with that. The Light Plant,
we got four potential roof bids and we are
in the process of reviewing credentials.
The lowest bid right now is about
$50,000.00 less than the bid last time. So
if everything works out, hopefully Tuesday
we can bid on it.

MAYOR NYCE: Great.

TRUSTEE MURRAY: So that is my report.
MAYOR NYCE: Cool. Thank you very much. Do we want to have an agenda item for next month?

CLERK PIRILLO: We can do it next month.

MAYOR NYCE: Fantastic. Trustee Phillips?

TRUSTEE PHILLIPS: Carousel was pretty much covered with Dave Abatelli's report. I am really excited about this coming to Greenport. We are having a little discussion about the grounding boards. We are not sure what Joe is talking about with reference to the Friends of Mitchell Park. But I would like the three of us to sit down and clarify some points. That is the first thing. The Improvement Committee has been working with the after school project for Memorial Day. I am sure all that I have -- I was hoping that we can take a
walk around the Village and get all the no
parking signs and fire zones marked off
before the season starts. I was hoping
that we can put some markings across the
sidewalks. I had a man in a BMW coming
down the roadway and pulled into a house
and he almost ran me over. The fact that
he had his foot to the peddle. So I been
watching through the window. So there is a
lot of walking activity there. I would
like to see that slowing down.

MR. PROKOP: I will talk to Dave.

TRUSTEE PHILLIPS: I can foresee

something bad happening in the future.

Other than that, that is all I have.

MAYOR NYCE: Cool. Most of which I
had to discuss has been discussed. My
report is extremely brief. Makes Dave very
happy. That's it. We do have an item to
discuss in Executive Session, possible
disciplinary action for an employee. So I
will offer a motion at 7:48 to adjourn and enter Executive Session to discuss possible disciplinary action.

TRUSTEE HUBBARD: Second.

MAYOR NYCE: All those in favor?

TRUSTEE HUBBARD: Aye.

TRUSTEE ROBBINS: Aye.

TRUSTEE MURRAY: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR NYCE: Aye.

(Whereupon, the work session meeting concluded at 7:48 p.m.)
I, Jessica DiLallo, a Notary Public for and within the State of New York, do hereby certify:

THAT, the witness(es) whose testimony is herein before set forth, was duly sworn by me, and

THAT the within transcript is a true record of the testimony given by said witness(es).

I further certify that I am not related either by blood or marriage to any of the parties to this action; and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day, June 8, 2013.

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(Jessica DiLallo)