VILLAGE OF GREENPORT
PLANNING BOARD

VILLAGE OF GREENPORT
VILLAGE BOARD OF TRUSTEES WORK SESSION
MAY 21, 2012

Third Street Firehouse
236 Third Street
Greenport, New York

May 21, 2012
6:00 p.m.

Before:

MAYOR NYCE,

THE CHAIR
APPEARANCES:

VILLAGE OF GREENPORT:

MAYOR DAVID NYCE - TRUSTEE
GEORGE HUBBARD, JR. - TRUSTEE
CHRISTINA KEMPNER - TRUSTEE
MARY BESS PHILLIPS - TRUSTEE
DAVID MURRAY - TRUSTEE

DAVID ABATELLI,
Village of Greenport Administrator

SYLVIA PIRILLO,
Village of Greenport Clerk
MAYOR NYCE: I'll call the Village Board of Trustees Work Session to order. Please rise for the Pledge of Allegiance.

(All rose for the Pledge of Allegiance.)

MAYOR NYCE: You may be seated. I see that the chief's are not going to make the work session this evening. Their report includes some budget modifications and it will be
added to the clerk's report. There is
a request for a mass public assembly
for the Standard Hose Chicken Barbecue.
The chief also asked that
we pass on that they have, in
discussions last year in the budgeting
process it was recommend that the fire
department begin a long-term budgeting
process. This is in conjunction with,
years ago, changing over how the
East/West Fire District budget -- I'm
sorry, contract was worked that there
be a long-term plan for purchases of

equipment. And, that we're rolling the
fund balance into an account to
purchase that equipment, that they do
long term budgeting. They wanted to
pass on that they have started that
process and want to try and incorporate
that into next year's fiscal budget.
So that will be fiscal year 2012/13 for the Village budget. That was all they had to report. Are there any questions or comments from the Board?

TRUSTEE HUBBARD: No, but I can address that a little bit more.
They had a consultant come out and edit the whole department. Found out by the Board of Wardens, the Grounds Committee walked through in here, out back, all over the place.

They have a second consultant coming out this week to do the same thing. Two different prices, two different options. We're looking at possibly handicap bathrooms, long term needs, goals, what could be done,

and maybe doing something with the kitchen to make it a little more modern
and stuff like that.

I don't know the name of the two firms, but we're going to get a second price on that and another list of ideas and possibilities and stuff. And then they'll come back with a price range of what needs to be done, what should be done really soon, what could be longer term.

But it's just like a bunch of guys on the Board of Wardens that have different ideas, these guys definitely deal with renovation and modifying firehouses. So the engineers are going to come in and just look at everything and say what's possible with what we've got.

TRUSTEE PHILLIPS: Does the plan also include the station on Fifth Street?

TRUSTEE HUBBARD: Yes, it will include the Fifth Street Fire
Station. One other thing is, we had gone out to bid for the project in the back here, the drainage and that stuff. That was completed by Dirt Works. The Village and the abstract, it seems to be working out well with the rain that we had. They cleaned the gutter out at the back of the building, so that's been cleaned out. And it seems like everything is working. So it's all completed and finished just for information so everybody knows.

MAYOR NYCE: Fantastic.

That concluded, the next would be the Project Progress Presentation, most of which is covered in the Director of Utilities Report. We are anticipating wrapping up that project this month and submitting all of our paperwork to the EFC to wrap up the project.
There was progress meeting at the beginning of this month that I attended. At that time there didn't seem to be any issues that would cause that to not happen. I know that they've been diligently doing the grounds work up there and I believe the replacement pumps are in and they're supposed to be delivered and will be put in place this week. That's the last task that needs to be done.

So as far as I understand, we should be able to wrap that up in a timely fashion. There were some additional bits and paperwork the EFC identified that we needed. The Director of Utilities and engineers, both, the resident project representative and the engineer of record are working on getting those pieces of paper.
together so we can submit it to the EFC in a timely fashion.

TRUSTEE PHILLIPS: I know there were some e-mails that went back and forth. I haven't seen anything else. There was stuff with the NBE WBE (phonetic) that we did have and then we straightened out. I haven't seen anything other, although I did see there was mentioned some other documents. I am assuming that that was an incident?

MAYOR NYCE: That was not it. There was some bits of information that the EFC identified that they were not going to require, but the EPA might require. And that in order for us to be prepared we ought to have those bits of paperwork.

But basically monthly
reports from Cameron as to what had been done with subcontractors etcetera, etcetera, I believe that stuff is being put together and we have most of the stuff that we need. But again, if we find stuff, it should be taken care of. I'll ask that Jack report on any of the rest of that stuff under his report because most of that covers in there as well.

TRUSTEE PHILLIPS: I do have one question. Down at the bottom in the document it has all of the contract amounts and retainage. Down at the bottom we have a highlighted section on page 1. It says the following are phase one of the cost that are being researched and dealing with -- it's highlighted down at the bottom. It's been quite a while and I
wondered what the update is.

MAYOR NYCE: I will have to find out. I believe we settled with the EFC a long time ago and the wording is just in there. So, yes, I will investigate that.

Again, there was a conference call several months ago with the EFC that I sat in on and listened to and they had identified nothing, other than the date and space requirements and things of that nature, that we would need in addition to wrap things up. They had no further requests. There weren't any outstanding items from us.

TRUSTEE PHILLIPS: Okay.

It's just been a while and there's not really been an explanation as to
whether the work has been completed.

MAYOR NYCE: Okay. If there's nothing else on that, our next report will be from the treasure, Charlene Kagel.

Good evening, Charlene.

MS. KAGEL: Good evening, Mr. Mayor, members of the Board. In my treasure's report I have lots of budget mods.

MAYOR NYCE: That time of year.

MS. KAGEL: Yes, it's that time of year. One month left in the fiscal year. They're packets so everyone takes a packet and move it around. We were asking for -- the Treasurer's Office was asking for an allocation from the contingent lines for salaries.

If any of the Board members will remember, one of our
staff, old times staff a full time
staff was a member of the agreement was
out on an extended sick leave on the
early part of this year. And that
person processed into our payroll and
we had to have the deputy treasure who
is an hourly part-time employee fill
that void. So basically he was working
nearly full-time for that month and a
half she was out.

And because our budget
agreement provides for unlimited sick
time, she was paid her full salary. So
because it was unforeseen, we ran out
of money for a shortfall. So we were
requesting a budget mod on contingency.

MAYOR NYCE: And,

obviously the question answers itself.

Contingency, therefore is unforeseen.

At this point we're pretty close to the
end of the year so it's not like we
would need that for anything else.

MS. KAGEL: No. Actually we did make an allocation and part of

the budget mod that I've distributed is allocated back to contingency, the unused portion that we did not use for parking enforcement, and we only used a little over ten.

So I'm moving that back into contingency. And, like I said, I was really requesting the contingency cover the shortfall due to the medical leave.

MAYOR NYCE: That sounds reasonable.

MS. KAGEL: In addition, there are several different departmental budget mods there as well.

This is usually housekeeping at end of
the year, moving things around.

MAYOR NYCE: I didn't see anything to raise any eyebrows. Were there any that surprised you that we should identify to look out for next year, anything we may have missed?

MS. KAGEL: I don't think so. I think what happens a lot and most of what happened was, for example, there was a few salary changes in the electric fund and it was the type of employee. The director of Utilities hired his administrative assistant full-time -- his engineering aid, I'm sorry, that was actually replacing someone who's in the outside labor. So we were re-classing from outside to administrative and moving monies around. A lot of the stuff is
significantly -- nothing that seems to be out there. Everything seems to be pretty rational and explainable. When we look at it, we say, "Why is that?" And we say, Oh, yeah that is because we hired this person and they turned out to be supervisory label or admin label rather than outside labor and reclassification and move thing around for that.

MAYOR NYCE: Yes, and again, at first glance I didn't see anything either.

TRUSTEE KEMPNER: Why is that this was not part of your report?

MS. KAGEL: It came in from the department after the reports were submitted. And a lot of times, especially this time of the year, the
deputy and myself have been working with the department heads to identify everything. This is typical for May.

In addition, we have, as you see from my work session report, debt payments that were made for May 15, 2002; combo principal interest. In addition to that, we have had our conference call, a rating conference call, regarding refinancing and we were hopeful that we might receive some type of an uptake in our rating.

However, from what I'm told, we are reaffirming our rating. So we are still an A1. And no one believes it, it's very good news. They did site in the report that they the report -- the report hadn't been finalized yet, there were some errors in there. But when the final report is issued,
we'll be sending it out to the Board
either tomorrow or Wednesday.

TRUSTEE KEMPNER: What did
we submit to them? Do we submit
something on Greenport.

MS. KAGEL: We were
required to get a reading for our
refunding.

TRUSTEE KEMPNER: I
understand, but normally you submit a
report on Greenport's status for the
Village; support, written documents --

MS. KAGEL: -- a
statement.

TRUSTEE KEMPNER: You sent
that to us or when --

MS. KAGEL: The POS.

TRUSTEE PHILLIPS: A
couple weeks ago.

MS. KAGEL: We sent out an
official statement.
MAYOR NYCE: We submitted a finance document that was sent around initially.

TRUSTEE KEMPNER: Was it by e-mail?

MS. KAGEL: PDF, yes.

TRUSTEE KEMPNER: Okay.

Anything like that, if you can hard copy for sure.

MAYOR NYCE: Okay. We had a lengthy hour and a half conference call as well. And I read the preliminary report the treasure is referring to and we did very well. I mean in a time where people are being downgraded all over the place, we didn't get an upgrade. I think we deserved one. And I've already had a preliminary conversation with Treasurer Kagel.

Once we get the report
finalized, I will send an e-mail around
to the trustees. I think we should
respond. I think that their rational

for not giving us an upgrade is --- it
basically paints us into a corner. And
I would like to identify that now. You
know, thank them for had the work. And
identify it now and set us up to begin
to question that rational a little bit
as we go forward.

TRUSTEE KEMPNER: That's
why it would be more beneficial if I
had seen it before it went in. That
way I can look at it and see how our
report going in looks, to make it more
compelling that we should get an
upgrade. It's kind of hard do it after
the fact. If I did get something like
that, I don't know if I would have
opened it and it wasn't --
MS. KAGEL: It was prepared by --

TRUSTEE KEMPNER: It could be written in a compelling way to say that we --

MAYOR NYCE: It was written in an compelling way. All of

that stuff is --

MS. KAGEL: And I prepared the direction for them and I prepared -- gave them the reports that I had prepared for the funding and how we were going to plan it, and how we created the debt reserve. And those were all items that they give us a good score. But what's holding the Village back is its limited tax basis. We haven't had a decrease in recess, which is what I argued with them, which some --
MAYOR NYCE: -- a limited
tax base.

TRUSTEE KEMPNER: I
wouldn't have been looking for your
report unless -- so there's just a
general issue with the PDF since
there's just a scan number, it's hard
to identify when it comes in
electronically. So if it's something
significant, it's better if it's a hard
copy.

MS. KAGEL: Okay. We'll

print it out.

MAYOR NYCE: Other than
that, Charlene, the other thing that I
wanted to discuss was, we have
discussed at Audit Committee and the
Board has discussed briefly in the
past, as we are all well aware, when we
brought you on board last year, you
made it very clear that by 2014 you
were going to be retiring from wherever
and whoever you were working for and
you were going to, at that point, begin
planning for the future and who and how
we were going to fill and bring on the
Treasurer's Department.

And there's been some
confusion of late and there was an
e-mail sent around recently. I would
like to clarify that what is happening
in the Treasurer's Office now is not a
change in salary, but a change in the
workload and who's handling that
workload in an interest to handle that
sort of planning for the future.

And if the Board has any
question as to how or why that is going
on, that does not have to do with the
individual moving up, which we have to
do in executive session. It just has
to do with staffing and we can discuss
that in open session.

I'm very comfortable with
the work that is getting done and the
fact that it's getting done in a timely
manner, and the fact that we are, at
this point, paying and having the
person most qualified to do the work,
do the work. And I'm happy with your
availability and that you are doing the
major portion of this stuff and the
stuff that needs oversight for the
budget, etcetera, etcetera, the
day-to-day is going on.

I would also like to say
that the clerk's office has been
working on putting together a potential
hiring to fill the position. And the
clerk's office and treasurer's office
are look to combine forces for some
tasks that need to be done within the
treasurers office like billing and
things like that.

There is the possibility
of, still within the same salary cap
that we have already in the treasurer's
office, to bring in someone to do
monthly things like bank rec's and
payables, runs, that take a good deal
of attention and can't be called away
from and I feel that Charlene and
Robert, they can bring in somebody a
couple of days a month to do those things.

Just sitting at a computer
to do those things, you can do them in
a couple of hours whereas if you're
doing them in the position of deputy
treasurer, you tend to do get
interrupted quite a bit, so it takes a
lot more time. And, again, within the
basic course of work, they should be
able to satisfy that with bringing someone in on a very limited basis and a potential hire that could work interdepartmentally.

TRUSTEE KEMPNER: So while doing the re-org, I mentioned this before, but it seems like personnel might make more sense more under the direction of financial office, the treasurer's office.

MS. KAGEL: Well, one of the problems is -- I mean, I can kind of clear this with the auditors. My experience in the past was that personnel and payroll should not be in the same --

MAYOR NYCE: In the same department.

MS. KAGEL: Because one is
the intake of employees and the other
pays employees. It's almost like
having an employee that is paying cash
and then preparing bank recs.

TRUSTEE KEMPNER: I don't
understand that. So for personnel
effort, that becomes a

conflict?

MS. KAGEL: No. Personnel
meaning intakes and hiring of employees.

TRUSTEE KEMPNER: There's
so much time with civil service and
oversight of, you know, personnel
matters, which is, if we're talking
about staffing and the clerk's office
and combining functions, it seems like
that's a huge amount of time. I don't
know whether that's winding down
because there are issues that you're
working through.
MAYOR NYCE: And I'm making sure at this point, what has happened is most of that focus has come through the clerk's office. That's been a main tie to our counsel. I am stressing with counsel that we need a manager to deal with their human resource issues. And it gets beyond that, ultimately I've been stepping in. And the clerk has very graciously basically been shielding me from it for a while. And I want to eliminate that because it does put an inordinate amount of pressure on the clerk's office to handle those issues.

I think each manager should handle their personnel issues. If they're beyond what they can handle, then for now -- I would love to have a
human resources person at the Village. I think with the number of issues that we have, we could certainly use someone to handle that function.

TRUSTEE KEMPNER: That's why I was saying it makes sense out of the financial office because it's more of an audit function and the issues that come up with personnel, civil service, you know.

MS. KAGEL: Well, if we require -- yeah, I don't know if we could do that with the current staffing, but we have to --

TRUSTEE KEMPNER: Just because we were talking about the staffing rearrangement. It seems more of an audit function.

MS. KAGEL: But if we have one person that floats between the two
departments who --

     TRUSTEE KEMPNER: I didn't

     know what the --

     MAYOR NYCE: Just so you

     know, all this is is really a

     restructuring of the number of hours

     that the deputy is putting in as

     opposed to the treasurer is putting in.

     That's really all it is and giving the

     deputy more -- they're not -- I don't

     think they're capable of handling

     additional work with this additional

     function -- with this restructure. And

     I understand what you're saying.

     TRUSTEE KEMPNER: I

     thought you were look to do some other

     staffing.

     MAYOR NYCE: With the

     budget that we have right now, all

     we're going doing is shifting around
within that budget. And I know where
you're going with this. I absolutely
agree with you. At the point where we
have the funding to do so, it would be
very nice to hire within, whichever
department it is. I would like very
much to be able to hire somebody that
could handle personnel issues for us
and not have it have to be one manager
all the time because it takes an
inordinate amount of time.

MS. KAGEL: And we can
handle on the backside, for example,
unemployment. There's a hearing coming
up that we'll be handling. So any
dealings with the IRS and things like
that. So we handle all of that and we
handle the employee benefits; we
administer those.

So we take care of the
health insurance, dental. We make
changes for employees if they want to
add coverage or delete coverage. So
that portion of personnel, we deal with

that. What happens at this point is
we're not working with the civil
service. Were running through the
statements, which really the manager
should be doing the statements.

MAYOR NYCE: That's what
I'm staying. Each manager does for
their department.

MS. KAGEL: Which I've
been doing in the past. But more of an
administrative kind of recordkeeping
and stuff that is within the clerk's
office, but for us we're getting a --

TRUSTEE KEMPNER: That's
what I'm saying. It makes almost more
sense in the financial office because
that's really what you're training is
in. More of the technical recordkeeping
and fitting into a box of --

MS. KAGEL: Right.

TRUSTEE PHILLIPS: Most of what you're describing is already in your office. I think it's been going through the clerk's office, personal records and grievances and the civil service stuff.

TRUSTEE KEMPNER: You're almost more of removed from all the employees and the clerk is more involved. I think it just...

MAYOR NYCE: With the exception -- and Charlene may have given in away. You mentioned this, I believe, last month when we discussed this. The one difficulty is that when you have it in the financial end of it, there also comes with it the writing of
checks.

MS. KAGEL: If there was another person who was floating.

That's what I'm saying, if we have a person that is going to be, you know, a floating person, I think that that -- at some point in time it has to like calm down and there's really not that much on going every day.

TRUSTEE KEMPNER: It seems like there's a lot, so is that really under anyone's title? So maybe if it was more of an identified function, maybe it would be more a technical function.

MS. KAGEL: I think it would probably be a good idea to -- because it really is bizarre because do you put human resources function in accounting or is there a place and they
handle the back end of stuff that
you're handling. They'll be the person
maybe you should have had. So it's
kind of --

TRUSTEE KEMPNER: Right, there's restructuring. So that might
be something to identify as a portion
of --

MS. KAGEL: And then when
you wind up spitting the function like
that, things get lost. Because it is
between two offices. So this way
custody of personal records -- I mean,
how many times did I have to ask Sylvia
for access of a personnel record?

TRUSTEE KEMPNER: Even the
location and --

MS. KAGEL: You're right.
So they're more protected up there.
TRUSTEE PHILLIPS: At least they're under lock and key.

MAYOR NYCE: Anything else?

MS. KAGEL: I have one more addition. Our Arcavia software. We have a municipal agreement that requires the Board to approve and place on the agenda, which allows us to -- Attorney Prokop reviewed this and made some edits.

MR. PROKOP: It says, with cooperation from the town attorney.

MAYOR NYCE: It basically allows us to get information that we need from the Town Tax Assessor's Office for Arcavia software and as KBS as a party to it, is going to be looking for authorization for me to sign this so they can move ahead with --
MS. KAGEL: By operation of law they are required to give us our assessment data in paper form, but not in electronic for because it involves the third party.

MAYOR NYCE: Do you mean because the tax bills have to go out very shortly, do we need this?

MS. KAGEL: Yes.

MAYOR NYCE: Do we need to take action on this tonight?

MS. KAGEL: Can we take action tonight?

MR. PROKOP: And ratify at the --

MS. KAGEL: And ratify it at the meeting.

MAYOR NYCE: Okay. If no one has any objection, I will offer a motion authorizing the execution of the agreement to Arcavia data and information for Village of Greenport tax bill preparation. The agreement
made the 21st day of May 2012 between

the Town of Southold and the Village of
Greenport. So moved.

TRUSTEE PHILLIPS: Second.

TRUSTEE HUBBARD: Quick question on page two. Terms of this agreement shall be from May 22, 2012 through May 31, 2012. So it's only good for eight days?

MR. PROKOP: Yes. And then it renews.

TRUSTEE HUBBARD: Okay.

MAYOR NYCE: It's for our fiscal year. So in the next fiscal year, we'll end up doing a new agreement around the time June, July whatever. That will give us the records for next year and it will expire 2013.
TRUSTEE PHILLIPS: I believe this is the last pay in the wheel as far as which program will be (in audible).

MAYOR NYCE: If there's no further discussion, I will call a vote.

All in favor?

(Chorus of "ayes.")

MAYOR NYCE: Any opposed or abstentions?

(No response.)

MAYOR NYCE: I'll ask the clerk to put it on the agenda for a ratification at next month's meeting. If there's nothing else from the treasurer?

MS. KAGEL: No.

MAYOR NYCE: Thank you very much. Our next report will be from the Village Clerk's Office.

MS. PIRILLO: Good
evening, ladies and gentlemen.

MAYOR NYCE: Good evening.

MS. PIRILLO: Again, in reference to the fire department, if I may digress, we also have two applications, one of Thomas Kosas (phonetic) to Relief Hose Company and one of William Thumb (phonetic) to Relief Hose Company, just to announce that as well.

MAYOR NYCE: And then we are also going to do the mass public assembly for standard hose as well?

MS. PIRILLO: Yes.

MAYOR NYCE: So those three will be in addition to the four resolutions you're asking for on your report?

MS. PIRILLO: Correct.

I'd like to revisit a topic that we
discussed in brief last month, which is red tag procedures and collection procedures. The clerk and treasurer's offices have been working very closely together.

We have some gentlemen in the treasure's office who, at my suggestion, have looked into expanding the use of our existing software. The old software was never really used to its potential. Now we're finding that it has many more capabilities than expected. And with that comes the ability to generate reports and generate spreadsheets. And that helps very much in our red tag and collections procedures.

TRUSTEE KEMPNER: How did you figure that out?

MAYOR NYCE: Not to name
names, but --

MS. PIRILLO: I suggested that maybe we should check our existing software because it seems impossible that there's only one strict module. We've had it for a long time, but never really used to it's potential.

MAYOR NYCE: The work orders -- it's certainly -- it's very cool.

MS. PIRILLO: Together with another young man, they also created a spreadsheet for our collections person to follow.

TRUSTEE KEMPNER: Great.

MS. PIRILLO: Instead of handwriting everything. And that spreadsheet is now electronically input so that the three of them, and whoever
else needs to be involved in the
process, is in the process 100 percent
of the time. We were having some
glitches where managers such as Jack
and myself were being called after
hours. And I may have known what the
situation was, but Jack didn't know.
That's unfair and it's unproductive.
So that was one of the glitches. And
we're finding that the antiquated
software that we have is really -- it
really has expanded capabilities.

MAYOR NYCE: The same
process still happens, but now
everybody is aware of it as it's going
on. It's not just handing a piece of
paper from one person to the next.
It's live, sort of, realtime and
everybody has access to it, which is
fantastic. That's good work.

TRUSTEE PHILLIPS: I have
to ask you a question. Since we
discovered this with KBS and apparently
a communication breakdown and updates

coming in and it's always one person,
and didn't get done what was supposed
to be done, what's the story with this
one? Have we updated this power
manager, is that what's its under?

MS. PIRILLO: Yes. They
send updates at least annually. It's
sent to my attention and they have been
for a long time.

TRUSTEE PHILLIPS: Okay,
so there is now --

MS. PIRILLO: There always
has been with the power manager.

TRUSTEE PHILLIPS: Because
it was disturbing.

MAYOR NYCE: Right, it's
going to --

MS. PIRILLO: I asked from
inception that that be the case. The
same is true of the ongoing FOIL procedure and plan. We have sat as managers and we have a process to better disseminate the information and to get it back to the manager that needs to handle it. And with the help of Attorney Prokop, who was instrumental in the process as well, that is becoming a much more streamline process.

Now that we have a big weekend coming up, we have also opened -- the Mayor, of course, has always had a very clear communication with Chief Flately, but we've also opened larger lines of communication. We want to make sure that the police department is well aware of all the events that we have going on and so that there is not
anything that is missing there as well.

MAYOR NYCE: There have been simple little glitches, not necessarily on our end, but it's fantastic that you took this initiative.

MS. PIRILLO: Thank you.

MAYOR NYCE: When they did the Run for the Waiters, it turned out that we submitted the mass public assembly, we knew there was going to be a road closure, so did Southold Town Police. Somehow it got missed and I was calling five minutes before the race started. It was challenging and interesting getting the road closed. So we're being a little bit more proactive with the information that we're following up on. And in their defense, the police department is a little understaffed at this point.
They haven't replaced -- when the chief stepped up, they have not replaced his position officially at this point. So they're doing a fantastic job, but there are fewer people.

So in the interim, Sylvia and the clerk's office have stepped up to assist a little bit by getting more information to them more often; kudos.

MS. PIRILLO: Thank you.

We've done the same also with problems such as the vandalism issue that we had. The vandalism issue was very disturbing to all of us. We have manager meetings in which we have to listen to the Village Administer tell us that it was costly to replace signs, it takes manpower, it takes labor, what is not replaceable perhaps, and it's
very problematic. So we have separate
discussion about that as well. And we
find there has been a dramatic downturn
in that. And so thank you for that,
everybody who was involved with that.

We have, also through the
clerk's office, with the help of my
liaison and, again, the Village
Attorney, formulated -- were in the
process of formulating other procedures
for the distribution of minutes and
agendas Village wide. Meaning agendas
for all committees, agendas for all
meetings. So we are in the process of
undertaking that fully, and it's coming
slowly. I think you've been seeing
that you have minutes for all the
various meetings that have been
happening as well as the agendas. And

we're striving for all of those to come
through the clerk's office.

TRUSTEE PHILLIPS: I have to add a comment. I have to ask a question. It seemed to be this month and I've been noticing it for the last couple of months that deadline dates for reports from some of the managers seem to go by the wayside.

I don't know about the other Board members. I know that I get a little frustrated when I don't get something until the Friday before a work session because I can't ask questions beforehand. Is there something that this Board needs to do to help you bring it to their attention that deadlines are deadlines?

MS. PIRILLO: I think we just did. We have a calendar. We have a separate calendar that goes out to management. That calendar has the work session report due date on it. Jean Marie and I remind the managers.
It's understood that sometimes we're all more bogged down than others, but I think the point is that these reports are for the Board and the public and they need to be handed in in a timely manner.

TRUSTEE KEMPNER: Are they coming to you electronically?

MS. PIRILLO: Mostly yes.

TRUSTEE KEMPNER: Then maybe they should -- because I know I stopped in Thursday morning and there wasn't anything. And then again on Friday morning, so --

MAYOR NYCE: They get submitted to Sylvia so that she could forward them all --

TRUSTEE KEMPNER: Can we get the hard copy that way we know
what's coming in when?

MS. PIRILLO: If you prefer that --

TRUSTEE MURRAY: That commuter program the, IQM2?

MS. PIRILLO: Yes.

TRUSTEE MURRAY: Would that help this procedure?

MS. PIRILLO: Yes, it would because it would also help you to comment actually -- I don't want to say online -- comment electronically so you could have your own notes and if you wanted to, others would be able to see your notes as well.

TRUSTEE MURRAY: That's part of the program. Mary Bess knows a lot more about it. I haven't seen a report in a while.

MAYOR NYCE: As we
discussed in Audit Committee, we're

doing an overall assessment of all the

IT stuff prior to purchasing anything

major at this point. I realize it's

not an extremely expensive piece of

software.

MS. PIRILLO: It's $2,000

I believe per year.

MAYOR NYCE: And the idea

was to make sure that municiy doesn't

do the same thing or power manager

doesn't do the same thing. We just

found out that we had this program that

we weren't using and taking full

advantage of. We're making sure we're

maximizing what we have first prior to

purchasing anything else.

I think Trustee Phillips

and Deputy Treasurer Robert Grant have
been doing an assessment of what we have and what's needed. I believe the IXMs are still on that. That maybe down the road, it's just a question of whether or not -- we have to identify whether or not we have anything that already covers that function for a software that we already have can be expanded to cover that. And if not, we should purchase the software.

TRUSTEE PHILLIPS: I think that there's a recommendation too that -- especially the one that just came in for us to upgrading to 2010 Microsoft Office, which even in discussion, we might not need to do, it may be another glitch with the web company. So that's the part of the other issue is to maximize the most on money and to provide programs.
The financial programs, the property tax will actually eliminate the manpower of handling the tax bills when they come in because they'll be handled, posted and done. There won't be the four steps or five steps. So that may change some of the functions.

So I think that you're right, it's some of the process. But it still doesn't get away from the fact that the managers needs to follow deadlines. And I think out of respect to us, the trustees, and the Mayor, I think that getting us the information is the most important thing no matter what format it comes in.

MS. PIRILLO: The next topic is always fascinating, it's
insurance. What I’m handing out is
called a loss control survey and these
are completed each year by Limer
(phonic for us. The process is that
a physical inventory if you will of the
Village and what could be remediated,
is completed by Limer every year. The
representative meets with me and we
discuss, Village wide, various issues.
And then meets with Administrator Abatelli
who then takes the person on a tour of
our various property locations, parks,
beaches.

I’m pleased to state that
this year for the paperwork you have
dated May 1st, which is very recent,
this year we have performed the best
that we have in the last six years.
And that is a testament to our last
year working on everything that needed
to be improved, everything that needed
to be brought up to a certain level of
safety, and everything that needed to
be done to protect the Village.

The May 1st recommendations, as they call them, are being worked on by management staff. Frankly I can report better after this comes to me.

MAYOR NYCE: Still, part of the recommendations last year was that there be a safety committee which they should be quarterly. What we do is take one of our management meetings every quarter, and that becomes the safety meeting.

Primarily what we do is make sure this list has been taken care of and that anything else that has been identified is also taken care of. We, at the beginning and end of each season inspect all of our forests to make sure that they're safe and then, in the interim, we have staff that's at the
parks every day and then clean up
anything that's been identified to be
broken or reported by broken by
someone, fixed; I won't say

immediately, but as soon as possible.
But Sylvia's right the one's we've
gotten in the past have been much
lengthier and it's good thing.

TRUSTEE KEMPNER: Are
these quantifiable to money because
there's a solicitation out for grant
money now if you've saved money over
time. So I'm just wondering if there's
anything that we spent money on since
January 2010, even hiring Steven I was
thinking because it helped us make
money back with collections.
I couldn't really think of
anything that the Village spent money
on, but if we expend money on this, we
could go after reimbursement if it
showed us a repetitive tax savings.

MS. PIRILLO: Sure, I
could find out.

MAYOR NYCE: Then if we go
back and Sylvia can look at what we
spent over the last couple of years.
If it's the same things recurring...

TRUSTEE KEMPNER: If there
were claims or anything like that or
recurring legal. And then also even in
the other functions in the software, if
that can be connected to our enforcement
getting all that collection. So
anything like that that we've spent
money on.

MAYOR NYCE: Excellent.

MS. PIRILLO: Yes, thank
you. That is excellent. We will be
inviting our agent to one of our
meetings so we can report that they do
exist, and that will help us as well.

MAYOR NYCE: And annually

there's a meeting. A representative
from NIPA (phonetic) comes with our
agent to go over any further
recommendations and basically it's a
checking.

TRUSTEE KEMPNER: This
even for the bonding is a good point to
raise.

TRUSTEE PHILLIPS: Are

these safety committees taping these
meetings?

MAYOR NYCE: Yes. They're
generally very brief discussions
because, with the exception of the next
one where we will be going through this
list at length, it usually is just
checking in and are there any other
issues. In general there have not
been.

I think last year there
were two orders in a row where we
actually put everything to bed. I
would anticipate the same thing this
year. We go through this, I think, in
June, set up for a safety meeting. We
go through the list, identify who needs
to do what, and check in at the next
meeting.

MS. PIRILLO: I also
annually review the coverages that are
proposed to us. Our renewal
application is due in June. I found
that there has been a glitch with the

Greenhouse Cemetery coverage. That has
been fixed. So we are in good shape.
TRUSTEE HUBBARD: I just wanted to say on this, I noticed that the fire department report is not included in this.

MS. PIRILLO: No, that's separate.

TRUSTEE HUBBARD: I think the Board should be informed of issues that are going on here. I mean we were written up about the smoke detectors and stuff like that. In the firehouse, it's never had it, but it's on the report. But the Board should get a copy of the fire department's report, so when we ask for a request for something, you know where it's coming from and that we were written up and we're trying to correct it.

Most of the issues were minor; extension cord going to an ambulance that wasn't taped down, a lot of little things, but everyone should
see that report.

MS. PIRILLO: That tends
to go directly, but, yes, I will get a
copy.

MAYOR NYCE: If you could
send a note to the fire department
secretary asking that we could get a
copy of that report.

MS. PIRILLO: I will.

Just to end, if I may, with touching on
staffing. As we all know, the clerk
and treasurer's office do have a lot of
overlap. We are now working, for
example, we're talking about combining
functions. I don't know if it's a
combination necessarily or if it's just
that we're looking at how best to
disseminate them. One of them is the
monthly vouchers.

MAYOR NYCE: I think it's
both a combination. You do that already. The collections should be coming to the treasurer's office. They don't have enough staff to do it, so

it's worked that someone in the clerk's office does the actual legal collections. It would be a similar sort of thing where we cross function.

TRUSTEE KEMPNER: So are we going to re-hire the position that's resigning?

MAYOR NYCE: What the clerk and deputy clerk are doing now is identifying what functions and then what title they think they want to fill. And they're going to make that recommendation to us, which we can review.

TRUSTEE KEMPNER: So we're going to remove what functions and not re-hire that position or...
18     MS. PIRILLO: I've
19     spoken --
20     TRUSTEE KEMPNER: Just
21     because the summer is coming and it's a
22     busy time.
23     MAYOR NYCE: We're willing
24     to re-hire.
25     TRUSTEE KEMPNER: When you

1     54
2     were hiring a staff person for Tall
3     Ships, that seems like that should go
4     through season.
5     MAYOR NYCE: She didn't
6     want the job.
7     TRUSTEE KEMPNER: I
8     understand, but maybe there's a way to
9     get the temporary -- if we're not going
10     to make a decision until the next
11     meeting, to get someone in the office
12     because it's summertime and there's
just people that walk in and, you know,
I live here and --

MAYOR NYCE: I don't have
an issue with hiring somebody
temporarily just to get functions done.
But for a long term hire, we wanted to
make sure they go through the process
and that management all talk to each
other. Because if there are functions
that are falling through or not enough
for a full-time staffer in one department
to handle and you combination it with
something else and some other functions,
you get the most efficient use of
personnel at this point. And a lot of
the functions could be interdepartmental
without any problems at all. I mean,
basic clerk typist, and this function
would work in the treasurer's office as
well as the clerk's office.
TRUSTEE KEMPNER: What about specialties or other expertise, like even BID documents or anything.

MS. PIRILLO: I would think so. I've analyzed it over the last couple of weeks and I think that it's more really a recordkeeping, administrative type of function. I have spoken with labor counsel and with civil service extensively. I finished my last conversation today and the title of clerk typist is one that is open and has an open and ready list, and also has typical work activities that describe what we need, not just in a clerk's office, but in the Village, Village wide.

MAYOR NYCE: When does that list close, because that's been an
issue in the past where we call for a
list and within a couple of weeks,
you're closing off that list and
starting another one.

MS. PIRILLO: It's my understanding that if I call for it soon we should be in good shape. By the end of the month we'll be in good shape.

TRUSTEE KEMPNER: Is this the release date on the bottom 12/8/11? I thought generally three years.

MS. PIRILLO: They're three years.

MAYOR NYCE: A couple of times we happened to be a month before it's due and --

TRUSTEE KEMPNER: It's usually the way it happens.

MAYOR NYCE: Right.

MS. PIRILLO: We're trying, of course, not to do that
because we would like to be better
staffed.

TRUSTEE KEMPNER: I was just thinking if there is any particular expertise and you get a separate title, you have a little more flexibility with hiring and firing and seniority or if somebody is performing well.

MS. PIRILLO: There are other titles that are much for specific; such as, records officer and more involved in recordkeeping and that would be one approach. The downside there is what we talked about. Village-wide, it would be more appropriate to have someone who incidentally is very important to all the managers, that the person be cross-trained in any variety of areas. So that is one thing is that is definitely agreed upon. So,
that being the case, someone with a
more expanded skill set is a better
candidate for what we're looking for.

MAYOR NYCE: Right.

Anything else for Sylvia?

TRUSTEE PHILLIPS: I do
have one question and I guess I'll give
it to you, Sylvia, and Director of
Utilities, Mr. Abatelli. I really
would like to know what's going on with
the Town Revitalization Grant we
applied for. We had a resolution in
March. Documents were to be prepared
so we could get started and was hoping
that there would have an answer, or
from the Village Attorney, of where the
contract is.

MAYOR NYCE: The contract
is still with the County as I understand
it. We have not received it back as of yet. I understand from Rita Jack's report, the Director Utilities reports that the documentation necessary for the bids for the lights is done and ready to go, but we'll have --

TRUSTEE KEMPNER: If we did it, that's another candidate for

that grant. So if we bid it and it comes in over the County grant and we get that, we can submit for the Department of State to do like maybe an alternate like all the lights.

MR. NAYLOR: The biggest difficulty with the lights is the prices change. And if you bid it and you get a price that's good for 90 days and you go to the Town and try to order them on the 91st day, the bid is shot.

TRUSTEE KEMPNER: Well,
once we get the contract, we can go forward with it. But even that's going to take six months and if you have to bid out, we would just call them and say, "We had bid it out. We're going to get it back."

MAYOR NYCE: There was a conversation that Mr. Abatelli had with the County, I want to say three weeks ago. They have received it. They were hopefully get it signed and back out as soon as possible. As soon as possible

with the County could be six months.

So I would encourage that we call again and if we get the sense that it is going to come in, then we should send the bid documents out. But the director of utilities' point is, it is true that if we bid it out, we get a
price, and that price sunsets before we ever even get to contract and we end up having to bid it all again.

I think we have everything prepared. Let's get an assessment as to where the County is with the signing of that contract and sending it back to us and we can proceed.

TRUSTEE KEMPNER: Because if we bid it with an alternative for additional lights, even if we had modular lights going up to X amount of lights, then we can find the funding for the additional lighting.

TRUSTEE PHILLIPS: So instead of asking during the week, I'm just going to keep asking because I'm a little disappointed with things.

TRUSTEE KEMPNER: I think we could probably go ahead and award
it. Just because the County with that particular grant, like with the coverage we started after it was completed. It tends to be more flexible than every other grant just because they do pay on that, the paperwork takes such a long time.

MAYOR NYCE: Right.

Jack's point is as a responder on the bid and not on the price. If we bid, then we would have to go and bid again. So let's get an assessment of where County is in the process and if they're close, then make -- they've already been authorized to BID. Let's pull the trigger on it and get the bids back in.

And we can, when we have the conversation with the County, perhaps the idea is to let them know that we are going out to bid. We do really need it back quickly.

Anything else for the
clerk?

(No response.)

MS. PIRILLO: Thank you.

MAYOR NYCE: The next report will be from Director of Utilities, Jack Naylor.

Good evening, Jack.

MR. NAYLOR: Good evening.

TRUSTEE KEMPNER: Do you have copies of the e-mails?

MR. NAYLOR: I did bring the latest copies of all the budget mods. We had some last week from the ones that were distributed. I have copies of every other document that you have.

TRUSTEE KEMPNER: The e-mails that you sent today, I haven't had a chance --

MR. NAYLOR: Today?

TRUSTEE PHILLIPS: The
once you answered to me.

MR. NAYLOR: Oh, yes.

Those I don't have copies of the

e-mails, but I have all the documents
here.

TRUSTEE KEMPNER: So you're saying these are the attachments?

MR. NAYLOR: These are all of the budged mods. I have copies of everything that I sent out in here, and I can give it to you. I don't have copies for everybody, but...

MS. KAGEL: These were the ones that we entered into the system today?

MR. NAYLOR: Yes.

MS. KAGEL: So those were already given to the Board. It's just that these are Jack's spreadsheets and what we prepared to the Board was
official budget mod in KBS.

MAYOR NYCE: So these were covered in Charlene's...

MR. NAYLOR: Yes, this is for the first page. There were three in the highway department, three in the electrical department, five in the water department, and seven in the shipping department. Most of the new ones were salary related and hospitalization and it's changing every day. Every time we go in, we look at it, we write the budget mods and we check and then all the numbers change again. So we did manage to get the last one done at 20 to 6 today. If there's no question on those, I'll move on.

MAYOR NYCE: Okay.

MR. NAYLOR: On the
lighting project, I pretty much described the anticipated change orders that have been suggested or requested from the contractor. I'm waiting for proposals to come in.

MAYOR NYCE: Okay.

They're moving along on that project pretty nicely.

MR. NAYLOR: Yes.

Everything looks good.

MAYOR NYCE: Can I recommend that you put back on the front burner the bid specs for the roof, now that we have the --

MR. NAYLOR: Yes. I set that aside to get the light one done. The light one is done and we've been pretty much tied up with Tall Ships related stuff. The Tall Ships are winding down and it can come to the top
of the list.

MAYOR NYCE: It would be very nice to get that finished. We want to get it done before hurricane season.

MR. NAYLOR: I don't want to do it in July and August, but obviously I'll have it ready.

TRUSTEE PHILLIPS: Jack, what when is the anticipated completion date for the light project?

MR. NAYLOR: At this point is May 31st not including any of these change orders.

TRUSTEE PHILLIPS: The light plan as well as the waste water treatment plant?

MAYOR NYCE: They're both at the same time.
MR. NAYLOR: Having both on the same day has made life pretty hectic in the last month and a half.

MAYOR NYCE: I've been up there. They have the new switch gear in. They have a transformer in place.

They've moved right along on that project. This other stuff is the modification stuff that they had to do to our existing switch gear and re-calibration and wrapping up very soon.

MR. NAYLOR: As before with the Tropical Storm Irene, that was one of the things that was in flux and when the report was prepared, I had one set of numbers. I met with them on Tuesday and got revised numbers we got an additional $7,000.

Rather than covering the individual sections, it seems the Highway Department got a little over
30K. Electric Department got about 32K and the Sewer Department got about 11K. The last 37K is for light department for operating our generators was denied because it was implied that we were double dipping. So they didn't pass twice for that.

I covered the response to your question, roof stuff. Since everybody didn't see the response under Tariffs, they basically asked a bunch of safety related questions on the structural, procedural related questions and for the most part the answers were, you have to go through the same long process as you do with the rate change since after May 31st we did start that process. So we're seeing (inaudible). We'll have a meeting I think you said you'll be there that day?

MAYOR NYCE: I
unfortunately am not going to be able to. I had Nero (phonetic) cancel my reservations for the night. I am not going to be able to go. That was tomorrow, Wednesday. I looked at my calendar and thought what the hell was I thinking.

MR. NAYLOR: I'd like to just say that they are specifically sending people who don't normally attend that to the meeting so they can meet with us on the very subject.

MAYOR NYCE: Please pass along my apologies. I had a very nice conversation with a guy with our rate case representative, and I was looking forward to meeting him. The main reason he felt to meet him and to discuss with him what we've done and
what we're looking to do over the next several years at the light plant. Unfortunately I'm not going to be able to. I will, sometime in the next few weeks, I might take a trip to White Plains to sit with them. And

Bill Frytag (phonetic), who has gone on several occasions, met me there as well as our auditor. I'll do it that way unless we wants to come out here. Sometimes during the summer they do enjoy coming out here.

TRUSTEE PHILLIPS: So what again from the e-mail is response from you, Jack? Was it that staff brought to you some safety issues that you're not quite sure how to deal with them with the customers?

MR. NAYLOR: When we first
inquired to them about how we respond.

As you know, we have various things we're not allowed to do, like shut people off during the winter, what we're allowed to do, what we're allowed to do under our tariffs, there's some areas that are questionable. And a couple of instance of things that we sort of failed and asked what can we do and they told us no. My answer was come on, you know, what if something bad happens. We should be able to act on this. We got some direction that yes we can. What we have to do in order to be able to do that, is one of the topics we'll discussed tomorrow.

MAYOR NYCE: By the way congratulations on the award from the FEMA Grant. It's a good deal of money
to get back. I know the government has been very generous with the moneys they paid out for Irene, but I know it was a lot of work.

MR. NAYLOR: It was a ton of work unfortunately. It is take away a lot of time from other things. But we did win one argument which was that they wouldn't reimburse us for my time spent on doing all the paperwork and that was the argument that we won.

On the waist water treatment plant, the first item is a little interesting. Something I know about an hour and a half at this point. As you may remember there was talk about the batching of the financing and that we're separate, not a part of it.

EFC is overwhelmed with doing the batching. The people who are
not part of the batch are being told,
leave us alone for a while. We've
giving you an extension on your
temporary financing. We can't deal
with it at this point in time. So
they're giving us free, no cost to us,
no problems to us, extension.
I haven't seen the letter.
I just got a phone call this afternoon.
It's strictly optional on our part.
But it means that our closing day,
which we must close by, we can
certainly close earlier, is going from
August 27th to February 1st.

MAYOR NYCE: I would like
to close out early rather than late.

MR. NAYLOR: For us, as
soon as possible. As far as the
contractor is concerned, it's still May
31st.
MAYOR NYCE: Mostly because I just like to see it done and make sure that we get the amount of money that we're going to get forgiven in the books as quickly as possible.

TRUSTEE KEMPNER: Wasn't that part of the upgrading the electric plant upgrades and --

MAYOR NYCE: All of that was included.

TRUSTEE KEMPNER: It seems like there should have been --

MR. MAYOR: There should have and we had a long conversation with Noah from the NYSEFC, going over exactly what we were going to go over in the conference call and what they had prepared and everything else. He said at that point, quite candidly, he said, "No one is getting upgrades at this point." Before the conversation he said, "I give a 20 percent chance of
getting an upgrade. When we finished
the conversation, he said he give us

about 30 percent. He said most people
in this economy are getting downgraded.
So being reaffirmed at our rating is a
plus.

TRUSTEE KEMPNER: Because
we don't have the transfer tax --

MAYOR NYCE: It has to do
with our lack of revenue sources and
our filing tax base. They're two
things we're not going to be able to
change. We should have a couple of
copies because I have an idea of how
we're going to approach that. They're
not going to move on this. If we start
creating an argument for ourselves, I
think we can get him to move over time,
but that's something you and I can
discuss.
TRUSTEE PHILLIPS: And I think it's great to start the process, but I think we also started with the positive that we haven't gotten downgraded compared to other municipalities that are having that problem. We a small municipality. We didn't get downgraded.

MAYOR NYCE: And when you read the report, they praised a lot of the stuff we've done from day one.

TRUSTEE KEMPNER: I think you should push the upgrade.

MAYOR NYCE: That's the intent, to push.

TRUSTEE KEMPNER: It will make big difference with the amount of debt that we have.

MAYOR NYCE: Absolutely.
This all came up because of the refinancing portion. It's a long battle and this is step one and, yes, that is the idea, to push into the future to get it. They've identified what the issues are, why we're not doing it.

We had a long discussion with Charlene after I read the preliminary report and we discussed how we want to proceed. When we get the official, we're going to send a reply and I will explain exactly what I just said, thank you but I think we've done far better. We have done things in advance of an economic downturn in preparation for that other municipalities didn't. We are far and away in better shape than we could be and in better shape than a lot of other
places are and, yes, she said we
deserve an upgrade. We've been
reaffirmed so that's how that goes.
Sorry, Jack.

MR. NAYLOR: To give a
little explanation on the most recent
tariffs, CDM is the consultant that was
hired by EFC to serve as an aide to the
Village. I mean, we've given our
responses to the engineer of record.
Their response was to make sure that
all of the guidelines are met. CDM
served as an aide to EFC to help them
and advise them.

They tend to be a little

bit, throughout the contract,
overreliance on what the consultant
said rather than the independent
record. The additional five items that
came up is throughout all of the projects throughout the country, ones that are much more further along than we are, after things were said and done, things popped up. And when we were audited, we said for example, Rodney Hunt. They looked at a letter and they checked it and they said, "Oh, this isn't quite right here. We need something better."

That got on like a flag list. So what the EFC did is they went through the entire list through the country and they looked at all the manufactures who had been flagged and they looked on our list and they said, "You better check this one, you better check that one." So that's why that came about. At this point in time I haven't heard that we have any problems.
MAYOR NYCE: Good.

MR. NAYLOR: On the change orders, again, I'm sorry if I wasn't clear on that, but these are all potential change orders. I had a meeting with scheduled with Phillip Ross two Saturdays ago and he changed it to last Monday and it was changed to this Monday. It still hasn't happened. So we're supposed to get those things together. And the last time it was simply, how many bottles of soda, that's what you have to pay for. Until we know what left and we get all the wait tickets, we won't know what that one is.

On the SSCS, I'm pleased to report that the second round of lenders went out. These are the people who got a 42 percent compliance rate the first time. Joe helped me with the letter that went out with stronger wording asking people to comply. And
the last of those went out today.

The next item is, again,
continuing with regards to our SSCS program. Luckily we pursued that first phase, the smoke testing, just has it was nearing completion the CBC advised us that we're going to be under a mandate and we're very pleased to see that we had a jump on it.

The next item would be GIS mapping. If we hired someone to do this, we would expect three to four times these numbers. But as soon as we turn over the budget next year, this was not planned for in the budget, but I'll be looking to come to the Board and see that these things get done.
The last one will be part of the MS4 program, which I'll be coming back with
details next month.

TRUSTEE KEMPNER: So the smoke testing, what are the requirements that you're asking people to do to document? They have to bring a technical person in?

MR. NAYLOR: It depends on what the thing is. If they want to walk away from it, if they have a licensed plumber come in and he sends us a certification with his plumbing license saying, "I did it", we don't check. If they want to fix it themselves, we'll send our own person out to check.

TRUSTEE KEMPNER: So this is based on --

MAYOR NYCE: If smoke was seen coming out of a place where it should not have come out of, they wrote
a letter saying, we have an issues,
here's what the issue is. The
homeowner or property owner has two
choices. They could hire somebody to
fix it, that person could submit the
letter saying they're on the property
if they're licensed. Or they could fix
it themselves, come in and arrange for
inspection. We would go out and inspect
to and make sure that it's been fixed.

TRUSTEE KEMPNER: Well,
because someone was raising it, that
they had water off. So now can we just
inspect or they have to bring somebody
in even though the water is back on?

MR. NAYLOR: In the case
where there's smoke inside of a house,
that's a scary thing because smoke is
an indicator. It's not dangerous in
and of itself. But if smoke is getting
in, sewer gas is getting in.

That can happen one of two
ways. When you use your sink, there's
a trap and there's water in there and
that blocks the smoke. In that
particular case, the dry trap would
result in smoke getting in. When
people are home, we verified it in one
case. If you turn the water off, that
water will sit in the trap and
eventually over time, it will
evaporate. Now for someone to come to
me and say everything is okay because I
had my water off, I mean, there's no
definitive way. If there was water in
the trap at the time, I don't know that
smoke wouldn't have come out because I
can't test it. The only way for me to
retest them is if they filled up all
their stuff with water and I got people from the state to come down again, which isn't going to happen.

So what we've been recommending is do you, as a homeowner, want to take a chance that that is a problem in this particular case. Once I explained that they're like, "Yeah, you're right. I should probably get something done." The other thing is in the case, I remember one case where there was a for sale sign. Anybody doing their due diligence...

TRUSTEE KEMPNER: That was this one because the question was is there a black mark on the house?

MAYOR NYCE: No, it's just --

TRUSTEE KEMPNER: It must have been in the course of conversation
that I though if there was something on

file with the Village and I was curious

how we were handling that.

MR. NAYLOR: So I would

have to defer. Joe and I have not had

that conversation like what happens if

somebody had smoke in the house and

they choose to say, "Well, I know what

the problem is. I'm not going to worry

about it now." That's an answer I

don't want to give. So, again, on the

GIS mapping, that's something I'd like

to -- I want to finish these proposals

and get the Board back on next month.

Consulting contracts, the

only ones that hasn't been an extension

is the Barolucci (phonetic). They

believe that they're going to be under

$5,000. And, you know, why come up

with a number, we'll just tell you what

it is at end. Because as you know,

everything depends on the contractor.

So they had indicated, they gave me a
thing said less than $5,000. I can

either bring that to the Board next
month or we could wait until we get the
actual number. I'm comfortable waiting
for the actual number, but I'll leave
that to you.

We covered the tropical
storm stuff already. On planning
grants, this is something that we were
pursuing. As I mentioned, the mandate
for the sewer system evaluation survey.
This is the planning. Usually there's
a lot of money to do construction. But
in order to do construction, you have
to identify the problem. We have
100-year old sewer system. We don't
know where the problem is. This will
give us money to pay for things that
were on the previous page.

TRUSTEE KEMPNER: What
about the extension to take on more customers?

MR. NAYLOR: That's something that could be considered.

MAYOR NYCE: Extension of the system?

TRUSTEE KEMPNER: Yes. Will also generate more revenue. So let's try to tie that into fixing and generating the whole --

MAYOR NYCE: When we did the CBEG application, a component of it was we needed to fix up the internal as it is now, to be able to fix the systems.

MR. NAYLOR: I attended this function. There was a speaker, the Mayor of Patchogue also spoke. This year they're focusing on grants because everybody who had anything
ready to go or close to ready to go and
our money came along and everybody
pushed it out. And they recognized --
you know, originally six months ago
they told us no money from any grant,
it isn't happening.
So we have been telling
them we can't fix anything until we pay
for the planning. They got a lot of
feedback in that manner, and they
decided to go ahead with those grants.
There will be a motion on, not next
week's agenda, asking that I attend
that function, and anyone else from the
Board who might like to attend.
There were requests on the
reclassification. There was three
forms that I brought they're e-mails.
The first one is the State form. I
think Paul sat down with Eddie Dunbar
(phonetic) and they came up with 60.

The cut off number is 56. That pushed us up from a 2A to a 3A plant, which means we need more highly trained people, we have additional compliance. It basically in sort means it will cost us quite a bit more money to operate at a 3A than a 2A.

TRUSTEE KEMPNER: I'm a little confused. There's a score for a 2A to what number?

MR. NAYLOR: 56. If you're a 56 or bigger you're a 3A. If you're 56 or lower you're a 2A.

TRUSTEE KEMPNER: But we intended to be a 3A?

MAYOR NYCE: No. They identified things that are still existing that are not operating, like
drying beds, which we don't --

MR. NAYLOR: They scored us a 60. And interestingly enough when I did this three years ago, they asked me to prepare one, I came up with a 60. They sent it back and said, "No, it's a 53". The e-mail that I have forwarded to you as part of that e-mail, was an attachment said exactly that. I scored it. I come up with between a 48 and 53.

MAYOR NYCE: A lot of these discussions because it's on the site, etcetera, etcetera, they had us scoring differently. And I agree when I saw your e-mail, I agree with your assessment. I think you're correct and that should not be an issue.

MR. NAYLOR: I don't see anything that requires --

TRUSTEE KEMPNER: I was
curious how much the sidewalk is.

TRUSTEE PHILLIPS: That was $4,000.

TRUSTEE KEMPNER: Because that would be good for the Department of State grant. Because now we don't have to bid it out. Pay for the equipment that we're going to use doing the sidewalks rather than bidding out.

MAYOR NYCE: I also want to take a moment. We had a staff meeting today at noon to go over stuff for this coming weekend. I do want to publically say to Jack and all the managers and to their staff, thank you for all the work that's been going on for the last several weeks. It has been noticed. They've done a good job getting stuff ready for Memorial Day. I think it's something we should do every spring and fall. But we got a lot of work done. We got lucky with an early season, but they've done a lot of
work and I appreciate it and as do the residents and business owners. I've heard several people compliment on the work that's being done.

MR. NAYLOR: I'm going to piggyback on Sylvia's request for additional staff. I would like to say that on the roads and highways that our DEC application was granted. We were the only applicant and we were still denied.

TRUSTEE KEMPNER: Did they tell you why?

MR. NAYLOR: No. I mean, when we went, we were literally taking down county executives through the Ridge brush fires to get signatures.

MAYOR NYCE: I had a long conversation with --
TRUSTEE KEMPNER: And they're just not giving them out.

MAYOR NYCE: They're just not. That seems to be the case.

MR. NAYLOR: I'm quite happy to report that due to the actions of an unnamed donator of time and material, the firehouse roof is now dry.

MAYOR NYCE: Fantastic.

MR. NAYLOR: As long as nobody discovers all the buckets in the closet, we're all right.

MAYOR NYCE: It's diverted.

TRUSTEE PHILLIPS: In April you and the Village administrator Abatelli attended an erosion and sediment training course.

MR. ABATELLI: Isn't that coming up?

TRUSTEE PHILLIPS: Is that
coming up?

MR. NAYLOR: May 31st.

TRUSTEE PHILLIPS: You're going through, correct?

MR. NAYLOR: Yes.

TRUSTEE PHILLIPS: Okay.

Given some of the water works, I was curious to make sure you were going.

MR. NAYLOR: Yes. You voted on that last month and we will be attending. By all means, if anybody needs to reach me, I know it's going to be a tough week with Tall Ships coming, but I will be away for the three days. The next day or half I may be a little bit unavailable. I lost a family member, front page Newsday today. Tomorrow morning, I might be going up. I don't know what the arrangements are.
So I won't be here, but the cell phone will be on. Hopefully the hotel we'll staying at will have e-mail. By all means, if there's anything related to Tall Ships or the treatment plant. I know it's a tough time to be out of town, but I can't miss this function. It's the most critical function likely for the year. And I believe that's either 30th or the 31st next week.

MAYOR NYCE: Sorry for your loss.

MR. NAYLOR: Everybody went to a party Sunday and as soon as everybody walked in, the phone rang and everybody left.

MAYOR NYCE: Sorry.

Thank you.

MR. NAYLOR: I don't need these (indicating). So if anyone has a
particular interest.

MAYOR NYCE: Terrific.

Our next report will be from Village Administrator David Abatelli. I think we unfortunately we're not going to be able to do the fence prior to Memorial Day, which means we're not going to get it for the tree planting on Thursday either. It's unfortunate, but still very pleased that they're going to take it on. Did we decide on whether it's the split rail or the three board?

MR. ABATELLI: We were leaning towards the three. I know that the scouts would prefer the other fence. They'll do them both. And, again, we spoke to them again last week. They just know it goes together a lot easier. It probably would be a
better job, but it depends like if we want to put any extra effort in. I mean, they're going to give us so much time and we might end up doing the rest of it.

MAYOR NYCE: Does anybody have an objection to the split rail? I mean, they're throwing us the labor. If they prefer, it's actually cheaper for materials as well.

TRUSTEE KEMPNER: We can put bushes.

MAYOR NYCE: There are bushes.

MR. ABATELLI: The other advantage from that is the posts are far easier to repair. That said, they break easier because people sit on them all the time, but you can repair them more easily.

MAYOR NYCE: The summer program is great. I read the report. I really like the stuff that she's
starting to throw into this with the training for the kids for water safety.

MR. ABATELLI: It is.

MAYOR NYCE: It's all great stuff.

MR. ABATELLI: It is amazing how many of our kids don't know how to swim, especially that they've never had a swimming lesson or they think they know how to swim.

MAYOR NYCE: It's amazing how many adults don't know how to swim. It really is. But we really need to congratulate her, she's doing a wonderful job with that program and I'm very, very happy with the energy and the thought that's going into what she's doing over there. It's really terrific.

And also not to single
people out, but Jeff has done, with
that crew down there, and all the stuff
that's going on for this coming week,
and he's got a lot of on his plate and

he's doing a bang-up job.

TRUSTEE KEMPNER: And then
the revenue being up is always a good
thing.

MAYOR NYCE: Always, exactly.

TRUSTEE KEMPNER: We
should note that our carousel is up.

MAYOR NYCE: It was an
hour and a half conversation. I don't
think I missed anything.

TRUSTEE PHILLIPS: They
heard about the rate increase.

MR. ABATELLI: I think
people heard that there might be one in
the future, so there was a rush there
to ride.

TRUSTEE PHILLIPS: That Carousel Committee was quite adamant.

MAYOR NYCE: Did we schedule the LWRP Meeting? I think we set something for June?

MR. ABATELLI: I think we said later in June, but not a date.

MAYOR NYCE: I did not get a chance to read the drafts of the harbor management plan and I likely wouldn't get a chance to read it until later next week.

MR. ABATELLI: And the change to the LWRP, all I have at this point are inserts and putting it together, it's nothing that that's complicated. He wanted to know if we should just print a whole bunch of new books or just give us the insert to
change. It might work better if people
just give me back their books and --

MAYOR NYCE: Insert the
change. As long as they've
incorporated the comments, I think if
we approve those, then we can go the
next step, which is to have them printed
up and then we'll circulate them and do
a full public meeting on them.

MR. ABATELLI: Okay.

TRUSTEE KEMPNER: This
one. With the chopped up bedrooms
(indicating).

MAYOR NYCE: Yes.

TRUSTEE KEMPNER: For
that, can't we short of shut it down or
vacate it, especially with somebody
going for a sale, make it a little more
painful.
MAYOR NYCE: Well, you wouldn't want to spoil a sale if the person who is buying is planning to do the right thing.

TRUSTEE KEMPNER: So we're thinking their planing to? I know, I bought one of those houses.

MR. ABATELLI: It is what's great and what stands out. Things are being sold and people are refinancing or are getting liquor licenses and getting a C/O, whereas you get a lot more cooperation when they're coming to you to get something and you say have you to do X, Y, and Z to get it.

MAYOR NYCE: Right. Do we have a proposed date for the paving of North and First Street? I know we have

numbers and I know we were able to get a good bid prize piggybacking on what
the Town had done.

MR. ABATELLI: Yes. I'll try to make it short. I guess the Town bid, it probably rebid. It had to be restructured. There was wording that was screwed up. So what Corrazini had was they also had the County. They sent me the County bid, I looked at the job with them under the County bid and it came out higher than what we were led to believe from the Town bid. And it turns out that the County bid is higher.

MAYOR NYCE: So we're going to wait for the Town bid.

MR. ABATELLI: We'll get a from the Town bid.

MAYOR NYCE: We'll need an ETA on that.

TRUSTEE HUBBARD: I spoke with Superintendent Harris yesterday.

And they said they don't know exactly
when it's coming back. I talk to
someone at least twice a week to try
and get updates on it and see where
they stand. We hoped to have it back
shortly because he has stuff he wants
to do.

MAYOR NYCE: We're going
to try and get it done in that lull in
general between Memorial Day and when
school let's out.

TRUSTEE HUBBARD: Right,
and they did speak to Richard Corrazini.
He said the earliest he could schedule
it was June 13th. So when we get the
Town bid price back, and get a schedule
date somewhere there, hopefully before
the summertime.

MAYOR NYCE: Right. It
would be nice to get it done between
Memorial Day and when school let's out,
certainly before the Forth of July and June 13th. Just as long as we're ahead of it.

MR. ABATELLI: I think we should anticipate too possibly Pete can help us with this also. What I met with Bruce Corrazini, there's really two options of whether you're truly level, which is adding more asphalt and filling in the potholes first or grinding it down. The grinding is more expensive, but it really would be a better job.

So when we have the prices, we should be kind of be ready to know which way we want to go with those two options.

MAYOR NYCE: If we can afford it, I would recommend we grind it and asphalt. That street gets a lot
of traffic. That was redone --

TRUSTEE MURRAY: Six,

seven years ago?

MAYOR NYCE: They ground

and paved --

TRUSTEE MURRAY: I don't

think they did grind it.

TRUSTEE PHILLIPS: They

didn't grind it, they just filled it.

MAYOR NYCE: Oh, they just

filled it? It was done in early 2007,

fall of 2007. You get a better job,

and if we can afford it, that would be

a better way to go in my opinion.

TRUSTEE KEMPNER: We don't

have a grinder? We don't have the

equipment?

MAYOR NYCE: It's a very

-- they bring in a big machine that
scours the road first.

TRUSTEE KEMPNER: We do it in house at Riverhead that's why I was wondering why it wasn't part of the bid. I was just thinking to do it in house.

MAYOR NYCE: Anything else specific for Dave? I know you're going to be very, very busy this weekend.

TRUSTEE PHILLIPS: Actually, I have a question on the Housing Authority bids. Down under section five here it says, motion to approve

the administrative plans and revisions by attorney Dina Smith. Is that something we need to see as to what changes are in place?

MR. ABATELLI: Yes, you will. That's actually in my report under the housing authority. Where it
says a revised administrative attempt
to be developed by the Housing
Authority Board which will be available
for public review and comment.
Basically Nina is the Housing
Authority's consulting attorney, and
she works with most of the other
housing agencies and stuff.
So we were just revising.
I think we're supposed to do that every
a five years or so. So there have been
recommendations made and that whole
thing has to be published in the paper
and it's available for like two months
for everybody and certainly you guys,
to look at it. They're mostly
procedural requirements, you know, who
gets on, who gets off, background
checks, all that kind of stuff.
TRUSTEE PHILLIPS: So the cost is the $3,500 for the legal fees is that coming out of that county check; it doesn't come out of our --

MR. ABATELLI: Right, that's all covered. I believe it's an admin expense of the Housing Authority.

TRUSTEE PHILLIPS: It doesn't come from our assets?

MR. ABATELLI: No.

TRUSTEE PHILLIPS: Okay.

MR. ABATELLI: Also on the Osprey application, that's on for next month. They're pondering changing things with that and I was hoping to have known that by today. So it's either --

MAYOR NYCE: Next month or week?

MR. ABATELLI: Next week. It's on the agenda for next week. So I think we should --
MAYOR NYCE: I though you said next month, that would be fine,
but--

MR. ABATELLI: Yes, it's on for next week, so I think we should -- I mean on Friday they still wanted to go forward with it.

MAYOR NYCE: If they're likely to change it --

MR. ABATELLI: That's what I told them. If you're changing it, it's really too late, we have to postpone it.

TRUSTEE PHILLIPS: Is the CAC report done on that?

MR. ABATELLI: No, I haven't even done that because I have knew that it wasn't going to be done. They knew it was changing. Well, two weeks ago they said they might change it. A week ago they said, we might not
MAYOR NYCE: Here's the deal with all of these things that come through any of those departments. We have deadlines. And all you need to do is tell the applicant, they with jump around all they want you have a deadline, that's when it has to be in by. And if it's not, then they missed it.

We need the CAC report in enough time for the Board to go over it before we have a public hearing which means we need it by Wednesday.

TRUSTEE PHILLIPS: Well, the issue is we set a deadline date of May 16th so that we had time to review it.

MAYOR NYCE: That's what I'm saying. So if the applicant is saying, "I may change it", they're
welcome to change it, but we need to have reports complete. If they want to change it, they can come to the public hearing and say we changed it and then we can postpone what we're doing. But to hold up the information does not make sense. So please be clear to them that they've missed the deadline. The CAC should do its assessment based on the plans that are submitted so we have time to review those before next Tuesday.

Anything else for Dave?

(No response.)

MAYOR NYCE: Thank you, Mr. Abatelli. Our next report --

TRUSTEE PHILLIPS: Excuse me, you're campground manager, do you have to have something for us to review?

MR. ABATELLI: You mean
the contract?

TRUSTEE PHILLIPS: I have them.

MAYOR NYCE: I thought we did that last month.

MR. ABATELLI: Well, it had to be redrawn. It's the same contract. We approved the idea of adding on. The physical contract wasn't signed.

MAYOR NYCE: So we need an agenda item next week to authorize the execution of the contract for the campground.

MS. PIRILLO: I think that we've done that already. I think that we just need to update the contract so that it can be properly distributed and payment can be made accordingly.
MAYOR NYCE: If we have altered the contract and not authorized execution of that new contract, we need to do that. If we authorized it -- if we're going to pay her more money, but we did not say we're going to execute a new contract, we need to execute a new contract. So, that's fine. Easy enough, just add it to the agenda item for next Tuesday and we can take care of it.

TRUSTEE KEMPNER: These revenues, we're doubling the number of kids that we're dealing with? Is that right.

MR. ABATELLI: The difference has to do with campground which goes into the next year and one --

MAYOR NYCE: They cross years.

TRUSTEE KEMPNER: So it's
month to month.

MR. ABATELLI: It's showing for month, but this is going into the 2011/2012 budget.

MAYOR NYCE: The money from the passed year.

MR. ABATELLI: And this money is coming in for the summer campground. Does that make sense?

MAYOR NYCE: Pre-purchasing stuff.

TRUSTEE KEMPNER: So just last year at the end of April we didn't have as many --

MAYOR NYCE: Not as many, no. It's the weather and Tall Ships.

MR. ABATELLI: One of the things with the campground and that was one of the things you pointed out the with the campground was interesting, a number of people, they like are not
doing the same program anymore. I
won't get into the details of individuals,
but it's just --

TRUSTEE KEMPNER: It swings
widely this time of year.

MR. ABATELLI: You have to
look at the year.

MAYOR NYCE: Thank you,
Dave. The next report will be from our
Village Attorney, Joseph Prokop. Good
evening.

MR. PROKOP: Good evening.

So just mentioning a couple of things
that I wanted to bring out that's on my
report. One is to bring you up-to-date
with 620 Second Street. I guess most
people know the building has been
demolished. The Village put a lot of
pressure on the Housing Alliance to
take care of the building and finally
it was taken down. We're at the point
where we were getting final bids from
the Village to take it down and they
took it down.

Since we last met as a
Board we had a joint hearing of the
Planning Board and the Zoning Board of
Appeals. Since then both those boards
have had separate meetings and discuss
the application. And I would say that
the value of the joint meeting was
indicated at their separate meetings.
I might recommend one more
joint meeting, maybe next month or the
following month just to sort of bring
it together. Because there's concepts
that the Planning Board is going over
that will end up affecting the Zoning
Board of Appeals and vice versa. I
think it's important that the two
boards coordinate that rather than
19 reading each other’s minutes.
20 With the two boats, the Peconic Star 2 and Peconic Star Express, all the paperwork was taken care of and everything is fine with that, rent was paid, etcetera.
25 MAYOR NYCE: Up-to-date.

1 MR. PROKOP: Yes.
2 MAYOR NYCE: Happily so.
3 MR. PROKOP: With regard to the Tall Ship Challenge I have been responding to a number of requests by the Village to review paperwork and help out and I've taken care of that.
9 MAYOR NYCE: We are current at with everything at this point?
10 MR. PROKOP: Yes.
12 MAYOR NYCE: So we're all good to go.
TRUSTEE PHILLIPS: The bands are all in?

MAYOR NYCE: They're all taken care of. They're all been sent out to the bands along with W9s for them to fill out. So we can cut checks for them, the same with the sound man PA system, executed that contract today.

TRUSTEE PHILLIPS: Because the abstract came out as a draft.

MAYOR NYCE: I understand.

TRUSTEE PHILLIPS: There were several issues that need to be resolved.

MAYOR NYCE: There may be this month -- because of this event, there may be some manual checks written that I will authorize because of where this fell when people got the information in etcetera, etcetera.
Basically, I think, three quarters got the information and a few that did not. They will prior to the end of this week. We'll make sure that everything is copacetic.

TRUSTEE PHILLIPS: And as to the abstract, the Village didn't get the final number until Wednesday because it was waiting to see when the contracts came in to avoid manual.

MAYOR NYCE: Cool. If we could at JT Productions, which is the sound. And I'm going to send out an e-mail to all of the bands that have not gotten the information back to us letting them know that we need the information ASAP.

MR. PROKOP: All the band contracts went out last week. All the
bands have the contracts. The trick to that is -- and I actually spent a day doing this, the trick with the contracts was to coordinate the dates and the times on every contract, so they didn't all show up on Saturday to play. And we were able to do that.

The schedule came out very organized. It's been a very organized process and we got the contracts taken care of. I thought I heard from Robert that most of all of the W9s came back.

MAYOR NYCE: There's a few outstanding.

MR. PROKOP: And the contracts are coming back. I'm getting a couple of questions but they're coming back.

TRUSTEE KEMPNER: Do you have the attachment to this (indicating)? There was a list that
was attached on your original e-mail.

MR. PROKOP: I have the permit attached.

TRUSTEE KEMPNER: It says see attached list.

MR. PROKOP: I'll see.

TRUSTEE KEMPNER: That's why was asking. And then what is that (indicating)?

MR. PROKOP: We have in the Washington Avenue Tower we have a cell tower at Washington Avenue that we rent out. We lease to Verizon Wireless. Verizon Wireless notified us that they want to make a minor equipment change in the tower. It's both the equipment that's in the box in the ground and also some of the equipment on the tower.

I don't think it's something that's going to change the revenue and I also don't think -- it's
probably not something that's going to probably

come to the Board. I think it probably
can be taken care of with the building
inspectors.

MAYOR NYCE: And it's

within the existing contract.

TRUSTEE KEMPNER: Okay. I

wanted to make sure it wasn't a new
tower.

MR. PROKOP: No, it's not

a new tower. And David Abatelli and

myself have been working on this to try
to figure out if it's at all possible
to try and analyze what's happening. I

want to say one thing, which was I went
back through the lease and calculated
the rent that should have been paid to
date. And Charlene went back and

reviewed, and we're actually on line
exactly with the rent that has been paid. And that's over a number of adjustments that have taken place. So that was a good thing.

I wanted to mention one thing at next week's meeting. What I'd like the Board to do is to please retain an attorney named Mark Comberson (phonetic) to work with me. He's a specialist in condemnation law. There's only one or two things that have to be done with the regarding the property to finish it up in the courts. But I would recommend, I think it's much more efficient if Mr. Comberson does it rather than it comes out of my office.

MAYOR NYCE: Didn't we retain somebody?

MR. PROKOP: We did. It
just hasn't been finished.

MAYOR NYCE: We're not redoing the work that was done by this other gentlemen?

MR. PROKOP: No, we're not doing --

TRUSTEE KEMPNER: He won't proceed?

MR. PROKOP: My recommendation is to retain Mr. Comberson. His requested rate is

$185 an hour. It's a reduced rate. He came, I met with him personally and he seems to be --

MAYOR NYCE: And it's about 15 minutes worth of work?

MR. PROKOP: Not a lot of work.

MAYOR NYCE: I'd like to
see that buttoned up, but I do not want
to keep paying different attorneys to
do the same work over and over again.
So obviously I'd like this person to
finished this up.

TRUSTEE PHILLIPS: I'm not
sure the previous one we hired did
anything.

MR. PROKOP: Let me just
say, if there's any work that's done,
it won't be redundant.

TRUSTEE KEMPNER: Okay,
but he had records.

MR. PROKOP: He had some
records.

TRUSTEE KEMPNER: He's
going to have to review those records
if he's going to pass the work.

MR. PROKOP: He's already
reviewed them. I already met with him.
There's only one or two specific things that need to be done.

MAYOR NYCE: Cool.

Anything else for the Village attorney?

(No response.)

MAYOR NYCE: Thank you, Joe. The next report will be from Code Committee. Code Committee had no recommendations to the Village Board. At this time and I don't believe that the audit committee had -- I don't believe they had any recommendations to the Village Board either. (Perusing) No. Okay. So then the reports from the committees are done.

The next reports from Mayor and Trustees. We'll start are Trustee George Hubbard.

TRUSTEE HUBBARD: Okay.

The senior tree planting is tomorrow
11:30 at the school. If anybody is interested in coming, it's going to be between the baseball field and the power plant, going down than row of trees there. The Tree Committee is going with the forth graders, handing out saplings and stuff. At 10:00 we're doing an Arbor Day kind of thing with the kids and then we'll be outside at 11:30 for the tree planting.

Also on Thursday, just an update, it's Greenport Tree Day. At 10:00 on Thursday, the new tree is in. The old tree is down. So the fence isn't going to be up, but that will be soon.

MAYOR NYCE: The new tree is beautiful.

TRUSTEE HUBBARD: It's tiny compared to what was there, but give it time.

TRUSTEE MURRAY: What were
they doing with the stump?

TRUSTEE HUBBARD: It's going to be sculptured into something.

MAYOR NYCE: I put out a thing on Facebook and I had talked to some different artists in the area. When we took the tree down, we took it down in -- there was one limb that was fairly straight and fairly healthy. We took it down in big chunks. I have somebody from Mattituck who is going to plank it out. I talked to almost dozen and a half different artist in the area who are each going to take a portion of the tree and do a project with it over the course of the next year. They're going to document the process, bring it back a year or so from now. We're going to have a showing of the work, auction the
work off. The proceeds will go to the Tree Committee.

The idea is, the tree has been there for a long time, it's a beautiful old tree, show the tree some respect and do something with it other than just firewood.

And the stump, because it was a big stump and we didn't want to grind it, I suggested -- I'm going to carve a bench out of the remaining stump. So it will stay there basically until it rots. So it will be a place for people to sit.

TRUSTEE PHILLIPS: Instead of on the fence.

MAYOR NYCE: Instead of on the fence, exactly, exactly. And then I got a really nice response from
people who are with the project. And I
want to thank the Tree Committee for
allowing that to go on as well, because
it's not just a taking down of the
tree. The guys from barber free were
very funny when I was telling them what
I was trying to do. They looked at me
he was like, what? He was laughing.
Like no one ever lets us drop big
chunks of tree on their lawn. They
want smaller pieces dropped. They had

a blast.

TRUSTEE HUBBARD: Okay,
also on Monday, Memorial Day the
Greenport Parade is going to be at 8:00
in the morning, the Boy Scouts and Girl
Scouts from behind the arcade down to
the dock. Is the power on at the dock
for our PA to work?

MR. ABATELLI: Yes.
TRUSTEE ABATELLI:  

MR. ABATELLI: Because it's going to the ships. It's not actually going to -- we were checking it for the ships. 

MAYOR NYCE: It's all set up. 

TRUSTEE HUBBARD: I was told by one of the captains of the fishing boat down there there's a couple cleats that are missing that might be needed. 

MR. ABATELLI: I think they're working on that. They were hammering nails. 

TRUSTEE HUBBARD: Okay.

He said they might need the cleat over at the end. 

MR. ABATELLI: I don't want to guarantee the cleats. I know
we know about it, but they have to physically do that.

MAYOR NYCE: Can I make a suggestion? Just Rosemarie is going to tie up at that end. And I mentioned to him, incase he was expecting to use them to tie the ships up. So he's fully aware and I talked to him today and he's confident he can tie the ship up. I don't know if it's on the cleats.

TRUSTEE HUBBARD: Just don't tie it to the pylon because one of them is hanging in there. If he's ties to that, he's going to pull that right off. So I'd rather see before the problem get repaired, to have some cleats put in to pass the thing as new and make sure we have something to tie it to.
MAYOR NYCE: Absolutely, absolutely.

TRUSTEE HUBBARD: Everything else I have we pretty much brought it up. The drainage is done out back so now we're working on remodelling and going forward with the bids and the downstairs. We wanted to make sure water doesn't get in before we do anything. The bids prices are in, so that should be starting up within the next couple of weeks.

MAYOR NYCE: Cool, thank you. Trustee Kempner.

TRUSTEE KEMPNER: I had one item, I guess Jack left, about that information for the Suffolk County study, if we were going to participate in that or it was too super busy.

MAYOR NYCE: When is it due.

TRUSTEE KEMPNER: Like March.

MAYOR NYCE: Oh.

TRUSTEE KEMPNER: Yeah, so
that's why they were just trying to reach out.

MAYOR NYCE: Oh, I saw that e-mail, yes, yes.

TRUSTEE KEMPNER: So I keep getting reminder e-mails, thanks for your help. I was going to ask Jack.

MAYOR NYCE: I will send an e-mail. I will ask him.

TRUSTEE KEMPNER: Maybe Tom?

MAYOR NYCE: Potentially. Shoot an e-mail to me tomorrow and I'll have Tom get in touch.

TRUSTEE KEMPNER: Okay.

And then Trustee Phillips and I met with the one of the principals from the Economic Development RFP, and that went well. We met with Perry. We met the
at the Loft and Perry sat in. And he
actually, I know you're really busy and
Peter is busy, but he wanted to do a
survey of the businesses. So he
drafted the letter. So I don't know if
you want to reach out to him about

trying to get that into the hands of
the coordinator or get it out to the
businesses.

MAYOR NYCE: The BID
meeting is Thursday. I can submit it
to them, yes. I'd like to coordinate
that through this weekend.

TRUSTEE KEMPNER: Survey
for the business's to see how they're
doing for the tall ships.

MAYOR NYCE: Yes.

TRUSTEE KEMPNER: And one
of the issues that we talking about is
adding capacity. So if they're at
capacity, they can’t go any further
with service or is there uptakes or are
they seeing more revenue. And trying
to make it nondescript, but maybe if we
can get it to Peter or someone to get
feedback on the survey. It will
information or business personal
information so it's better people
respond like. Maybe there's a read in
that the -- I have guess maybe you can
do that. I don't know how fast we can
turn it around and get it out.
MAYOR NYCE: If it's in
electronic form each one of the
businesses has their site on that site.
TRUSTEE KEMPNER: Oh,
okay. I have to say, more than the
that the BID, because the businesses
outside the BID possibly, like if
you're an artist and you have a studio
and you're not a BID member, so if
there's any way to really tap into
everyone who has a business that might
be effected by the survey a business
that is not retail related that you get
sort of...

MAYOR NYCE: That's going
to be difficult to get to.

TRUSTEE KEMPNER: Maybe we
can publicize or something. I though
maybe we can get a reso on to accept
the RFP from that one bidder for the
economic development subject to finding
funding. And then that way we could

also do a reso to apply for funding.
But in the meantime, I think the firms
will sort of work with us over the
summer, maybe pro bono, to get some of
the info that is more important during
the summer. So they can ask how it was
reviewed. There was only one response.
And I know we don't have the funding
and I made that clear. But maybe if we
had it official contingent upon
funding, they'd know that we are trying
to put money together.

TRUSTEE PHILLIPS: He has
done work for the Village. So I think
his curiosity is there. In talked to
the gentlemen. He was very open that
he has seen changes and he's much an
avid collector, so I think Trustee
Kempner is right.

MAYOR NYCE: I'll have the
to write up a reso to that fact.

TRUSTEE KEMPNER: And then
tomorrow is the first meeting for the
Economic Development Counsel. The
Economic Development Counsel has funding up online, the application, and it's through July 16th. So if we can get a reso to apply for funding for the economic development consultant, I would go to the Department of State's funding, which they have waterfront revitalization and try to go with 50 percent. And then once we get that 50 percent, we can talk to the firm about collecting some other funds to pay for the balance. And then if there's any other projects that we have that are capital projects that are ready to go, we should keep those in mind because they're looking for projects that have leverage money or ready to go. If we're going to do a project right now, like the electric plant would have been a good project, but we don't want to hold it up.
TRUSTEE MURRAY: How about the roof?

TRUSTEE KEMPNER: It's usually like something that's going to have a widespread economic impact. So the electric plant, you know, maybe we could have tied some kind of rate increase. They like infrastructure. Like the bulkhead would be good, but I don't know what we have to tie.

MAYOR NYCE: All the pump stations and all those pipes need work.

TRUSTEE KEMPNER: There's so many sewer applications. I guess we can do it for CBG; we do have that. There's no harm in resubmitting that. And after we see how the Tall Ships goes, maybe there's something we can tie into -- I don't know what we need for infrastructure for doing that kind
of event, depending on how it ends up.

We still have one more meeting and there's still some time. And it's all online and that's pretty much it.

MAYOR NYCE: Cool.

Trustee Murray.

TRUSTEE MURRAY: I've been spending a little time with tall ships.

MAYOR NYCE: It's been enjoyable, right?

TRUSTEE MURRAY: It has. Really the only thing other than that, because I know your report is going to be long on that is June 15, 16, and 17 is the fishing tournament for the Legion Hall. We have a Facebook page, web page, we have it on the Village's website and BID website and posters.

TRUSTEE PHILLIPS: I need
TRUSTEE MURRAY: I know, you're going to start selling tickets next week. I will need to do a mass public assembly for utilizing the arena that Friday evening, just for people to register.

MAYOR NYCE: Is it a Village event?

TRUSTEE MURRAY: It's really for the Lesion.

MAYOR NYCE: It's not Village sponsored, it's Lesion sponsored?

TRUSTEE MURRAY: All the money is going to them.

MAYOR NYCE: So do a mass public assembly.

TRUSTEE MURRAY: And they're going to have a dinner Saturday
night at the boat yard, a big fish fry.

TRUSTEE KEMPNER: When is it?

TRUSTEE MURRAY: That's going to be Saturday the 16th.

MAYOR NYCE: Give me the information and we'll do an announcement at the meeting Tuesday and we'll do the reso for the mass public assembly.

TRUSTEE MURRAY: Okay. That's really about it.

MAYOR NYCE: Thank you very much. Cool. Trustee Phillips?

TRUSTEE PHILLIPS: The

Audit Committee and the Code Committee are kind of silent. I know we have some medical issues in our family as well that have taken precedence.

I did discover something
though that I would like there to be a
clear definition to us to maybe between
the Building Department and the
Utilities Department. As you know the
hospital reconstruction and our road
rental situation down there is somewhat
dramatic at the moment.

And I'm not sure if
there's a procedure or between those
two departments to make sure when the
plans come in that they be viewed for
everything. I know the Planning Board
reviews it and the Building Department
reviews things, but I think since we're
starting to get in and we're starting
to deal with this.

So there needs to be a
clear communication because when he we
had (inaudible). At this point I would
some thought put into it because I
think it's really needed.
The other thing is the
municipal agreement with the program --
and did you get an e-mail for that
where they've come up with some
terminology and some...
MAYOR NYCE: Oh, for the
engineering stuff?
TRUSTEE PHILLIPS: Yes.
MAYOR NYCE: I have not
seen it, no.
TRUSTEE PHILLIPS: I don't
think we need a resolution on that, but
I will catch up with you this week. So
maybe before we can have a couple
minutes.
Other than that I did, as
I said, met with Trustee Kempner. I
suggested that we get involved with some
local business areas, which she did.
We had a very informal discussion on a
lot of topics. That's pretty much it.
MAYOR NYCE: Cool.

I will try and keep my report brief. I've been working on a small event for this coming weekend. I also do -- I have spoken to a person. I will talk to her one more time, but I will have an appointment to fill one of the vacancies on the Planning Board. And I'm still looking for others. If anyone has any suggestions, please let me know.

The update on the event for this weekend is that we're pretty well set to go. All the advertising have been in place. I was actually watching News 12 this morning, and on the tickers at the bottom they're announcing, they have our ads running. And then just the reporters themselves,
when they were banter back and forth
during discussion, were talking about
it along with the other events that are
happening Memorial Day weekend.

All of our press stuff is

happening this week. All the last
minute newspaper community sections and
all of that. We're hopeful that we're
going to get the cover of Part Two in
Newsday this week, the Explore Long
Island section. I did a 45 minute
interview with Newsday last week.

We have had first
volunteer meeting on Sunday. We have a
large number of volunteers for the size
of our community. We had probably 25
people attend on Sunday afternoon.
Christine Thorp, who is helping me
manage this event, has a list of almost
40 volunteers, not including the ROTC
and the Honor Roll kids and their
chaperons.

We will have our final
volunteer meeting at 6:00 at the
schoolhouse. We'll give everyone their
assignments, their t-shirts, their ID
gadges, a program event guide. If you
all haven't seen them, there are event
guides in the Village Hall. They're

beautifully done. Brian Barker
(phonetic) has done a really nice job
with the ads, the posters, and all of
the printed material that has come out
on this event. He has done a really
nice job. It's got a four fold that
comes out to a map of the event, a
schedule on the back, a letter and
then --

TRUSTEE KEMPNER: Has long
has that been there?

MAYOR NYCE: It came in just over the weekend. I think Friday afternoon. So it just got there. They look beautiful. Stop buy and take one.

What we're doing with our volunteers is the exchange of tickets for wristbands, they'll be doing that. And they'll be people we're calling event ambassadors, either at the information booth or walking through the event itself.

NJROTC will likely do crowd control, dealing with the ticket holders, lines, and making sure people have what they need and that they're in the right place, etcetera, etcetera.

All of the ticket sales will be done by Village employees. We have three secure locations so that they are indoors. We worked with the
treasurer's office to make sure that
there are adequate cash pickups and
drops to the bank in a timely manner.
There will be security with them as
they do all of that.

We've been over this a
bunch of different times. I'm sure,
because any of event, there's something
we forgot. It seems to be a very
well-planned event. Now it's just
hoping that thousands and thousands of
people show up and that we get the
weather. It looks like the weather
might cooperate.

TRUSTEE KEMPNER: Is this
up on the website, the events? Because
I know some people were asking and I
know that I had gotten a bid calendar

of events.
MAYOR NYCE: The event guide is on.

TRUSTEE MURRAY: That's the Seaport.

MAYOR NYCE: That's the Seaport Museum, the BID has the event guide as it's being handed out. They have that on their site.

TRUSTEE KEMPNER: Somebody was asking because where all of the -- I get the e-mails, but I don't know where on the --

MAYOR NYCE:

Greenportvillage.com.

TRUSTEE KEMPNER: Okay.

MAYOR NYCE: The site has all the information including ticket information and ticket sales. All of that stuff is on that site.

TRUSTEE KEMPNER: It's a brochure?

MAYOR NYCE: It's a handout going out in Suffolk times next
Thursday, four fold, pocket sized, and it opens out. And that will be going out next Thursday and we will have available at Murph's establishment and all of our info booths, etcetera.

TRUSTEE KEMPNER: Do you -- I mean do you have to bring them to Tanger or the aquarium.

MAYOR NYCE: Posters would be better. These are great, but --

TRUSTEE KEMPNER: We don't have a lot of them.

MAYOR NYCE: Well, we have enough of them, but it's more they'll be useful for when you were here. The advertising that we've done will take care of it and posters and stuff at Tanger would be fantastic.

TRUSTEE KEMPNER: I just haven't seen all that stuff.
MAYOR NYCE: This morning it ramped up tremendously. They've been ramping it up as they went. They started at the beginning of last week and it was running. I didn't see it as often, but today it was definitely a heavy rotation. They're planning to broadcast from here over the weekend. They might do the weather from here. I'm assuming Doug is going to come out. They're responsible for the event, they're planning to work the event as is Newsday.

So I think we're ready to go. Everyone on the Steering Committee feels like we hit everything. We have one more meeting Wednesday to go over last minute details, and we'll be ready to go. There's no concern, we'll meet
10:00 a.m. Saturday morning. Obviously if you can make it, please. We're going to give an opening ceremony and the captain's reception Saturday night. There's going to be stuff going on all weekend long. I think that's about it. As such, I will offer a motion to adjourn.

TRUSTEE HUBBARD: Second.

MAYOR NYCE: All those in favor?

(Chorus of "ayes.")

(At this time the proceedings were concluded at 8:10 p.m.)
CERTIFICATION

I, REBECCA WOOD, a Notary Public

in and for the State of New York, do hereby
certify:

THAT the witness whose testimony
is hereinbefore set forth, was duly sworn by me; and

THAT the within transcript is a true record of the testimony given by said witness.

I further certify that I am not related, either by blood or marriage, to any of the parties in this action; and

THAT I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day of , 2012.