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2 VILLAGE OF GREENPORT  
3 PLANNING BOARD

3 -----X

4 VILLAGE OF GREENPORT

5 VILLAGE BOARD OF TRUSTEES WORK SESSION

6 MAY 21, 2012

7 -----X

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10 Third Street Firehouse  
11 236 Third Street  
12 Greenport, New York

13 May 21, 2012  
14 6:00 p.m.

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B e f o r e:

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MAYOR NYCE,

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THE CHAIR

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2 A P P E A R A N C E S :

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4 VILLAGE OF GREENPORT:

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MAYOR DAVID NYCE - TRUSTEE

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GEORGE HUBBARD, JR. - TRUSTEE

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CHRISTINA KEMPNER - TRUSTEE

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MARY BESS PHILLIPS - TRUSTEE

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DAVID MURRAY - TRUSTEE

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12 DAVID ABATELLI,  
Village of Greenport Administrator

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14 SYLVIA PIRILLO,  
Village of Greenport Clerk

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Rebecca Wood,  
Reporter

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MAYOR NYCE: I'll call the

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Village Board of Trustees Work Session

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to order. Please rise for the Pledge

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of Allegiance.

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(All rose for the Pledge

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of Allegiance.)

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MAYOR NYCE: You may be

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seated. I see that the chief's are not

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going to make the work session this

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evening. Their report includes some

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budget modifications and it will be

13 added to the clerk's report. There is  
14 a request for a mass public assembly  
15 for the Standard Hose Chicken Barbecue.

16 The chief also asked that  
17 we pass on that they have, in  
18 discussions last year in the budgeting  
19 process it was recommend that the fire  
20 department begin a long-term budgeting  
21 process. This is in conjunction with,  
22 years ago, changing over how the  
23 East/West Fire District budget -- I'm  
24 sorry, contract was worked that there  
25 be a long-term plan for purchases of

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2 equipment. And, that we're rolling the  
3 fund balance into an account to  
4 purchase that equipment, that they do  
5 long term budgeting. They wanted to  
6 pass on that they have started that  
7 process and want to try and incorporate

8 that into next year's fiscal budget.

9 So that will be fiscal year 2012/13 for  
10 the Village budget. That was all they  
11 had to report. Are there any questions  
12 or comments from the Board?

13 TRUSTEE HUBBARD: No, but  
14 I can address that a little bit more.  
15 They had a consultant come out and edit  
16 the whole department. Found out by the  
17 Board of Wardens, the Grounds Committee  
18 walked through in here, out back, all  
19 over the place.

20 They have a second  
21 consultant coming out this week to do  
22 the same thing. Two different prices,  
23 two different options. We're looking  
24 at possibly handicap bathrooms, long  
25 term needs, goals, what could be done,

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2 and maybe doing something with the  
3 kitchen to make it a little more modern

4 and stuff like that.

5 I don't know the name of  
6 the two firms, but we're going to get a  
7 second price on that and another list  
8 of ideas and possibilities and stuff.  
9 And then they'll come back with a price  
10 range of what needs to be done, what  
11 should be done really soon, what could  
12 be longer term.

13 But it's just like a bunch  
14 of guys on the Board of Wardens that  
15 have different ideas, these guys  
16 definitely deal with renovation and  
17 modifying firehouses. So the engineers  
18 are going to come in and just look at  
19 everything and say what's possible with  
20 what we've got.

21 TRUSTEE PHILLIPS: Does  
22 the plan also include the station on  
23 Fifth Street?

24 TRUSTEE HUBBARD: Yes, it  
25 will include the Fifth Street Fire

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2 Station. One other thing is, we had  
3 gone out to bid for the project in the  
4 back here, the drainage and that stuff.  
5 That was completed by Dirt Works. The  
6 Village and the abstract, it seems to  
7 be working out well with the rain that  
8 we had. They cleaned the gutter out at  
9 the back of the building, so that's  
10 been cleaned out. And it seems like  
11 everything is working. So it's all  
12 completed and finished just for  
13 information so everybody knows.

14 MAYOR NYCE: Fantastic.  
15 That concluded, the next would be the  
16 Project Progress Presentation, most of  
17 which is covered in the Director of  
18 Utilities Report. We are anticipating  
19 wrapping up that project this month and  
20 submitting all of our paperwork to the  
21 EFC to wrap up the project.





18 together so we can submit it to the EFC  
19 in a timely fashion.

20 TRUSTEE PHILLIPS: I know  
21 there were some e-mails that went back  
22 and forth. I haven't seen anything  
23 else. There was stuff with the NBE WBE  
24 (phonetic) that we did have and then we  
25 straightened out. I haven't seen

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2 anything other, although I did see  
3 there was mentioned some other documents.  
4 I am assuming that that was an incident?

5 MAYOR NYCE: That was not  
6 it. There was some bits of information  
7 that the EFC identified that they were  
8 not going to require, but the EPA might  
9 require. And that in order for us to  
10 be prepared we ought to have those bits  
11 of paperwork.

12 But basically monthly

13 reports from Cameron as to what had  
14 been done with subcontractors etcetera,  
15 etcetera, I believe that stuff is being  
16 put together and we have most of the  
17 stuff that we need. But again, if we  
18 find stuff, it should be taken care of.  
19 I'll ask that Jack report on any of the  
20 rest of that stuff under his report  
21 because most of that covers in there as  
22 well.

23 TRUSTEE PHILLIPS: I do  
24 have one question. Down at the bottom  
25 in the document it has all of the

1 9  
2 contract amounts and retainage. Down  
3 at the bottom we have a highlighted  
4 section on page 1. It says the  
5 following are phase one of the cost  
6 that are being researched and dealing  
7 with -- it's highlighted down at the  
8 bottom. It's been quite a while and I

9 wondered what the update is.

10 MAYOR NYCE: I will have  
11 to find out. I believe we settled with  
12 the EFC a long time ago and the wording  
13 is just in there. So, yes, I will  
14 investigate that.

15 Again, there was a  
16 conference call several months ago with  
17 the EFC that I sat in on and listened  
18 to and they had identified nothing,  
19 other than the date and space requirements  
20 and things of that nature, that we  
21 would need in addition to wrap things  
22 up. They had no further requests.  
23 There weren't any outstanding items  
24 from us.

25 TRUSTEE PHILLIPS: Okay.

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2 It's just been a while and there's not  
3 really been an explanation as to

4 whether the work has been completed.

5 MAYOR NYCE: Okay. If  
6 there's nothing else on that, our next  
7 report will be from the treasure,  
8 Charlene Kagel.

9 Good evening, Charlene.

10 MS. KAGEL: Good evening,  
11 Mr. Mayor, members of the Board. In my  
12 treasure's report I have lots of budget  
13 mods.

14 MAYOR NYCE: That time of  
15 year.

16 MS. KAGEL: Yes, it's that  
17 time of year. One month left in the  
18 fiscal year. They're packets so  
19 everyone takes a packet and move it  
20 around. We were asking for -- the  
21 Treasurer's Office was asking for an  
22 allocation from the contingent lines  
23 for salaries.

24 If any of the Board  
25 members will remember, one of our

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2 staff, old times staff a full time  
3 staff was a member of the agreement was  
4 out on an extended sick leave on the  
5 early part of this year. And that  
6 person processed into our payroll and  
7 we had to have the deputy treasure who  
8 is an hourly part-time employee fill  
9 that void. So basically he was working  
10 nearly full-time for that month and a  
11 half she was out.

12 And because our budget  
13 agreement provides for unlimited sick  
14 time, she was paid her full salary. So  
15 because it was unforeseen, we ran out  
16 of money for a shortfall. So we were  
17 requesting a budget mod on contingency.

18 MAYOR NYCE: And,  
19 obviously the question answers itself.  
20 Contingency, therefore is unforeseen.  
21 At this point we're pretty close to the  
22 end of the year so it's not like we

23 would need that for anything else.

24 MS. KAGEL: No. Actually  
25 we did make an allocation and part of

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2 the budget mod that I've distributed is  
3 allocated back to contingency, the  
4 unused portion that we did not use for  
5 parking enforcement, and we only used a  
6 little over ten.

7 So I'm moving that back  
8 into contingency. And, like I said, I  
9 was really requesting the contingency  
10 cover the shortfall due to the medical  
11 leave.

12 MAYOR NYCE: That sounds  
13 reasonable.

14 MS. KAGEL: In addition,  
15 there are several different  
16 departmental budget mods there as well.  
17 This is usually housekeeping at end of

18 the year, moving things around.

19 MAYOR NYCE: I didn't see  
20 anything to raise any eyebrows. Were  
21 there any that surprised you that we  
22 should identify to look out for next  
23 year, anything we may have missed?

24 MS. KAGEL: I don't think  
25 so. I think what happens a lot and

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2 most of what happened was, for example,  
3 there was a few salary changes in the  
4 electric fund and it was the type of  
5 employee.

6 The director of Utilities  
7 hired his administrative assistant  
8 full-time -- his engineering aid, I'm  
9 sorry, that was actually replacing  
10 someone who's in the outside labor. So  
11 we were re-classing from outside to  
12 administrative and moving monies around.

13 A lot of the stuff is

14 significantly -- nothing that seems to  
15 be out there. Everything seems to be  
16 pretty rational and explainable. When  
17 we look at it, we say, "Why is that?"  
18 And we say, Oh, yeah that is because we  
19 hired this person and they turned out  
20 to be supervisory label or admin label  
21 rather than outside labor and  
22 reclassification and move thing around  
23 for that.

24 MAYOR NYCE: Yes, and  
25 again, at first glance I didn't see

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2 anything either.

3 TRUSTEE KEMPNER: Why is  
4 that this was not part of your report?

5 MS. KAGEL: It came in  
6 from the department after the reports  
7 were submitted. And a lot of times,  
8 especially this time of the year, the



9 deputy and myself have been working  
10 with the department heads to identify  
11 everything. This is typical for May.

12 In addition, we have, as  
13 you see from my work session report,  
14 debt payments that were made for May  
15 15, 2002; combo principal interest. In  
16 addition to that, we have had our  
17 conference call, a rating conference  
18 call, regarding refinancing and we were  
19 hopeful that we might receive some type  
20 of an uptake in our rating.

21 However, from what I'm  
22 told, we are reaffirming our rating.  
23 So we are still an A1. And no one  
24 believes it, it's very good news. They  
25 did site in the report that they the

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2 report -- the report hadn't been finalized  
3 yet, there were some errors in there.  
4 But when the final report is issued,

5 we'll be sending it out to the Board  
6 either tomorrow or Wednesday.

7 TRUSTEE KEMPNER: What did  
8 we submit to them? Do we submit  
9 something on Greenport.

10 MS. KAGEL: We were  
11 required to get a reading for our  
12 refunding.

13 TRUSTEE KEMPNER: I  
14 understand, but normally you submit a  
15 report on Greenport's status for the  
16 Village; support, written documents --

17 MS. KAGEL: -- a  
18 statement.

19 TRUSTEE KEMPNER: You sent  
20 that to us or when --

21 MS. KAGEL: The POS.

22 TRUSTEE PHILLIPS: A  
23 couple weeks ago.

24 MS. KAGEL: We sent out an  
25 official statement.

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MAYOR NYCE: We submitted

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a finance document that was sent around

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initially.

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TRUSTEE KEMPNER: Was it

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by e-mail?

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MS. KAGEL: PDF, yes.

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TRUSTEE KEMPNER: Okay.

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Anything like that, if you can hard

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copy for sure.

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MAYOR NYCE: Okay. We had

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a lengthy hour and a half conference

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call as well. And I read the

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preliminary report the treasure is

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referring to and we did very well. I

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mean in a time where people are being

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downgraded all over the place, we

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didn't get an upgrade. I think we

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deserved one. And I've already had a

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preliminary conversation with Treasurer

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Kagel.

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Once we get the report

23 finalized, I will send an e-mail around  
24 to the trustees. I think we should  
25 respond. I think that their rational

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2 for not giving us an upgrade is --- it  
3 basically paints us into a corner. And  
4 I would like to identify that now. You  
5 know, thank them for had the work. And  
6 identify it now and set us up to begin  
7 to question that rational a little bit  
8 as we go forward.

9 TRUSTEE KEMPNER: That's  
10 why it would be more beneficial if I  
11 had seen it before it went in. That  
12 way I can look at it and see how our  
13 report going in looks, to make it more  
14 compelling that we should get an  
15 upgrade. It's kind of hard do it after  
16 the fact. If I did get something like  
17 that, I don't know if I would have  
18 opened it and it wasn't --

19 MS. KAGEL: It was

20 prepared by --

21 TRUSTEE KEMPNER: It could

22 be written in a compelling way to say

23 that we --

24 MAYOR NYCE: It was

25 written in an compelling way. All of

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2 that stuff is --

3 MS. KAGEL: And I prepared

4 the direction for them and I prepared

5 -- gave them the reports that I had

6 prepared for the funding and how we

7 were going to plan it, and how we

8 created the debt reserve. And those

9 were all items that they give us a good

10 score. But what's holding the Village

11 back is its limited tax basis. We

12 haven't had a decrease in recess, which

13 is what I argued with them, which some --



10 made it very clear that by 2014 you  
11 were going to be retiring from wherever  
12 and whoever you were working for and  
13 you were going to, at that point, begin  
14 planning for the future and who and how  
15 we were going to fill and bring on the  
16 Treasurer's Department.

17 And there's been some  
18 confusion of late and there was an  
19 e-mail sent around recently. I would  
20 like to clarify that what is happening  
21 in the Treasurer's Office now is not a  
22 change in salary, but a change in the  
23 workload and who's handling that  
24 workload in an interest to handle that  
25 sort of planning for the future.

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2 And if the Board has any  
3 question as to how or why that is going  
4 on, that does not have to do with the

5 individual moving up, which we have to  
6 do in executive session. It just has  
7 to do with staffing and we can discuss  
8 that in open session.

9 I'm very comfortable with  
10 the work that is getting done and the  
11 fact that it's getting done in a timely  
12 manner, and the fact that we are, at  
13 this point, paying and having the  
14 person most qualified to do the work,  
15 do the work. And I'm happy with your  
16 availability and that you are doing the  
17 major portion of this stuff and the  
18 stuff that needs oversight for the  
19 budget, etcetera, etcetera, the  
20 day-to-day is going on.

21 I would also like to say  
22 that the clerk's office has been  
23 working on putting together a potential  
24 hiring to fill the position. And the  
25 clerk's office and treasurer's office



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2 are look to combine forces for some  
3 tasks that need to be done within the  
4 treasurers office like billing and  
5 things like that.

6                   There is the possibility  
7 of, still within the same salary cap  
8 that we have already in the treasurer's  
9 office, to bring in someone to do  
10 monthly things like bank rec's and  
11 payables, runs, that take a good deal  
12 of attention and can't be called away  
13 from and I feel that Charlene and  
14 Robert, they can bring in somebody a  
15 couple of days a month to do those things.

16                   Just sitting at a computer  
17 to do those things, you can do them in  
18 a couple of hours whereas if you're  
19 doing them in the position of deputy  
20 treasurer, you tend to do get  
21 interrupted quite a bit, so it takes a  
22 lot more time. And, again, within the  
23 basic course of work, they should be

24 able to satisfy that with bringing  
25 someone in a on a very limited basis

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2 and a potential hire that could work  
3 interdepartmentally.

4 TRUSTEE KEMPNER: So while  
5 doing the re-org, I mentioned this  
6 before, but it seems like personnel  
7 might make more sense more under the  
8 direction of financial office, the  
9 treasurer's office.

10 MS. KAGEL: Well, one of  
11 the problems is -- I mean, I can kind  
12 of clear this with the auditors. My  
13 experience in the past was that  
14 personnel and payroll should not be in  
15 the same --

16 MAYOR NYCE: In the same  
17 department.

18 MS. KAGEL: Because one is

19 the intake of employees and the other  
20 pays employees. It's almost like  
21 having an employee that is paying cash  
22 and then preparing bank recs.

23 TRUSTEE KEMPNER: I don't  
24 understand that. So for personnel  
25 enforcement matters, that becomes a

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2 conflict?

3 MS. KAGEL: No. Personnel  
4 meaning intakes and hiring of employees.

5 TRUSTEE KEMPNER: There's  
6 so much time with civil service and  
7 oversight of, you know, personnel  
8 matters, which is, if we're talking  
9 about staffing and the clerk's office  
10 and combining functions, it seems like  
11 that's a huge amount of time. I don't  
12 know whether that's winding down  
13 because there are issues that you're  
14 working through.



10 human resources person at the Village.  
11 I think with the number of issues that  
12 we have, we could certainly use someone  
13 to handle that function.

14 TRUSTEE KEMPNER: That's  
15 why I was saying it makes sense out of  
16 the financial office because it's more  
17 of an audit function and the issues  
18 that come up with personnel, civil  
19 service, you know.

20 MS. KAGEL: Well, if we  
21 require -- yeah, I don't know if we  
22 could do that with the current  
23 staffing, but we have to --

24 TRUSTEE KEMPNER: Just  
25 because we were talking about the

1 25  
2 staffing rearrangement. It seems more  
3 of an audit function.

4 MS. KAGEL: But if we have  
5 one person that floats between the two

6 departments who --

7 TRUSTEE KEMPNER: I didn't  
8 know what the --

9 MAYOR NYCE: Just so you  
10 know, all this is is really a  
11 restructuring of the number of hours  
12 that the deputy is putting in as  
13 opposed to the treasurer is putting in.  
14 That's really all it is and giving the  
15 deputy more -- they're not -- I don't  
16 think they're capable of handling  
17 additional work with this additional  
18 function -- with this restructure. And  
19 I understand what you're saying.

20 TRUSTEE KEMPNER: I  
21 thought you were look to do some other  
22 staffing.

23 MAYOR NYCE: With the  
24 budget that we have right now, all  
25 we're going doing is shifting around

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2       within that budget. And I know where  
3       you're going with this. I absolutely  
4       agree with you. At the point where we  
5       have the funding to do so, it would be  
6       very nice to hire within, whichever  
7       department it is. I would like very  
8       much to be able to hire somebody that  
9       could handle personnel issues for us  
10      and not have it have to be one manager  
11      all the time because it takes an  
12      inordinate amount of time.

13                       MS. KAGEL: And we can  
14      handle on the backside, for example,  
15      unemployment. There's a hearing coming  
16      up that we'll be handling. So any  
17      dealings with the IRS and things like  
18      that. So we handle all of that and we  
19      handle the employee benefits; we  
20      administer those.

21                       So we take care of the  
22      health insurance, dental. We make  
23      changes for employees if they want to

24 add coverage or delete coverage. So  
25 that portion of personnel, we deal with

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2 that. What happens at this point is  
3 we're not working with the civil  
4 service. Were running through the  
5 statements, which really the manager  
6 should be doing the statements.

7 MAYOR NYCE: That's what  
8 I'm staying. Each manager does for  
9 their department.

10 MS. KAGEL: Which I've  
11 been doing in the past. But more of an  
12 administrative kind of recordkeeping  
13 and stuff that is within the clerk's  
14 office, but for us we're getting a --

15 TRUSTEE KEMPNER: That's  
16 what I'm saying. It makes almost more  
17 sense in the financial office because  
18 that's really what you're training is  
19 in. More of the technical recordkeeping



20 and fitting into a box of --

21 MS. KAGEL: Right.

22 TRUSTEE PHILLIPS: Most of  
23 what you're describing is already in  
24 your office. I think it's been going  
25 through the clerk's office, personal

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2 records and grievances and the civil  
3 service stuff.

4 TRUSTEE KEMPNER: You're  
5 almost more of removed from all the  
6 employees and the clerk is more  
7 involved. I think it just...

8 MAYOR NYCE: With the  
9 exception -- and Charlene may have  
10 given in away. You mentioned this, I  
11 believe, last month when we discussed  
12 this. The one difficulty is that when  
13 you have it in the financial end of it,  
14 there also comes with it the writing of

15 checks.

16 MS. KAGEL: If there was  
17 another person who was floating.

18 That's what I'm saying, if we have a  
19 person that is going to be, you know, a  
20 floating person, I think that that --  
21 at some point in time it has to like  
22 calm down and there's really not that  
23 much on going every day.

24 TRUSTEE KEMPNER: It seems  
25 like there's a lot, so is that really

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2 under anyone's title? So maybe if it  
3 was more of an identified function,  
4 maybe it would be more a technical  
5 function.

6 MS. KAGEL: I think it  
7 would probably be a good idea to --  
8 because it really is bizarre because do  
9 you put human resources function in  
10 accounting or is there a place and they

11 handle the back end of stuff that  
12 you're handling. They'll be the person  
13 maybe you should have had. So it's  
14 kind of --

15 TRUSTEE KEMPNER: Right,  
16 there's restructuring. So that might  
17 be something to identify as a portion  
18 of --

19 MS. KAGEL: And then when  
20 you wind up spitting the function like  
21 that, things get lost. Because it is  
22 between two offices. So this way  
23 custody of personal records -- I mean,  
24 how many times did I have to ask Sylvia  
25 for access of a personnel record?

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2 TRUSTEE KEMPNER: Even the  
3 location and --

4 MS. KAGEL: You're right.  
5 So they're more protected up there.

6 TRUSTEE PHILLIPS: At  
7 least they're under lock and key.

8 MAYOR NYCE: Anything else?

9 MS. KAGEL: I have one  
10 more addition. Our Arcavia software.  
11 We have a municipal agreement that  
12 requires the Board to approve and place  
13 on the agenda, which allows us to --  
14 Attorney Prokop reviewed this and made  
15 some edits.

16 MR. PROKOP: It says, with  
17 cooperation from the town attorney.

18 MAYOR NYCE: It basically  
19 allows us to get information that we  
20 need from the Town Tax Assessor's  
21 Office for Arcavia software and as KBS  
22 as a party to it, is going to be  
23 looking for authorization for me to  
24 sign this so they can move ahead  
25 with --

2 MS. KAGEL: By operation  
3 of law they are required to give us our  
4 assessment data in paper form, but not  
5 in electronic for because it involves  
6 the third party.

7 MAYOR NYCE: Do you mean  
8 because the tax bills have to go out  
9 very shortly, do we need this?

10 MS. KAGEL: Yes.

11 MAYOR NYCE: Do we need to  
12 take action on this tonight?

13 MS. KAGEL: Can we take  
14 action tonight?

15 MR. PROKOP: And ratify at  
16 the --

17 MS. KAGEL: And ratify it  
18 at the meeting.

19 MAYOR NYCE: Okay. If no  
20 one has any an objection, I will offer  
21 a motion authorizing the execution of  
22 the agreement to Arcavia data and  
23 information for Village of Greenport  
24 tax bill preparation. The agreement

25 made the 21st day of May 2012 between

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2 the Town of Southold and the Village of  
3 Greenport. So moved.

4 TRUSTEE PHILLIPS: Second.

5 TRUSTEE HUBBARD: Quick  
6 question on page two. Terms of this  
7 agreement shall be from May 22, 2012  
8 through May 31, 2012. So it's only  
9 good for eight days?

10 MR. PROKOP: Yes. And  
11 then it renews.

12 TRUSTEE HUBBARD: Okay.

13 MAYOR NYCE: It's for our  
14 fiscal year. So in the next fiscal  
15 year, we'll end up doing a new  
16 agreement around the time June, July  
17 whatever. That will give us the  
18 records for next year and it will  
19 expire 2013.

20 TRUSTEE PHILLIPS: I  
21 believe this is the last pay in the  
22 wheel as far as which program will be  
23 (in audible).

24 MAYOR NYCE: If there's no  
25 further discussion, I will call a vote.

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2 All in favor?

3 (Chorus of "ayes.")

4 MAYOR NYCE: Any opposed  
5 or abstentions?

6 (No response.)

7 MAYOR NYCE: I'll ask the  
8 clerk to put it on the agenda for a  
9 ratification at next month's meeting.  
10 If there's nothing else from the treasurer?

11 MS. KAGEL: No.

12 MAYOR NYCE: Thank you  
13 very much. Our next report will be  
14 from the Village Clerk's Office.

15 MS. PIRILLO: Good

16 evening, ladies and gentlemen.

17 MAYOR NYCE: Good evening.

18 MS. PIRILLO: Again, in  
19 reference to the fire department, if I  
20 may digress, we also have two applications,  
21 one of Thomas Kosas (phonetic) to  
22 Relief Hose Company and one of William  
23 Thumb (phonetic) to Relief Hose  
24 Company, just to announce that as well.

25 MAYOR NYCE: And then we

1 34

2 are also going to do the mass public  
3 assembly for standard hose as well?

4 MS. PIRILLO: Yes.

5 MAYOR NYCE: So those  
6 three will be in addition to the four  
7 resolutions you're asking for on your  
8 report?

9 MS. PIRILLO: Correct.

10 I'd like to revisit a topic that we



11 discussed in brief last month, which is  
12 red tag procedures and collection  
13 procedures. The clerk and treasurer's  
14 offices have been working very closely  
15 together.

16 We have some gentlemen in  
17 the treasure's office who, at my  
18 suggestion, have looked into expanding  
19 the use of our existing software. The  
20 old software was never really used to  
21 its potential. Now we're finding that  
22 it has many more capabilities than  
23 expected. And with that comes the  
24 ability to generate reports and  
25 generate spreadsheets. And that helps

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2 very much in our red tag and  
3 collections procedures.

4 TRUSTEE KEMPNER: How did  
5 you figure that out?

6 MAYOR NYCE: Not to name

7 names, but --

8 MS. PIRILLO: I suggested  
9 that maybe we should check our existing  
10 software because it seems impossible  
11 that there's only one strict module.  
12 We've had it for a long time, but never  
13 really used to it's potential.

14 MAYOR NYCE: The work  
15 orders -- it's certainly -- it's very  
16 cool.

17 MS. PIRILLO: Together  
18 with another young man, they also  
19 created a spreadsheet for our  
20 collections person to follow.

21 TRUSTEE KEMPNER: Great.

22 MS. PIRILLO: Instead of  
23 handwriting everything. And that  
24 spreadsheet is now electronically input  
25 so that the three of them, and whoever

2 else needs to be involved in the  
3 process, is in the process 100 percent  
4 of the time. We were having some  
5 glitches where managers such as Jack  
6 and myself were being called after  
7 hours. And I may have known what the  
8 situation was, but Jack didn't know.  
9 That's unfair and it's unproductive.  
10 So that was one of the glitches. And  
11 we're finding that the antiquated  
12 software that we have is really -- it  
13 really has expanded capabilities.

14                   MAYOR NYCE: The same  
15 process still happens, but now  
16 everybody is aware of it as it's going  
17 on. It's not just handing a piece of  
18 paper from one person to the next.  
19 It's live, sort of, realtime and  
20 everybody has access to it, which is  
21 fantastic. That's good work.

22                   TRUSTEE PHILLIPS: I have  
23 to ask you a question. Since we  
24 discovered this with KBS and apparently

25 a communication breakdown and updates

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2 coming in and it's always one person,  
3 and didn't get done what was supposed  
4 to be done, what's the story with this  
5 one? Have we updated this power  
6 manager, is that what's its under?

7 MS. PIRILLO: Yes. They  
8 send updates at least annually. It's  
9 sent to my attention and they have been  
10 for a long time.

11 TRUSTEE PHILLIPS: Okay,  
12 so there is now --

13 MS. PIRILLO: There always  
14 has been with the power manager.

15 TRUSTEE PHILLIPS: Because  
16 it was disturbing.

17 MAYOR NYCE: Right, it's  
18 going to --

19 MS. PIRILLO: I asked from  
20 inception that that be the case. The

21 same is true of the ongoing FOIL  
22 procedure and plan. We have sat as  
23 managers and we have a process to  
24 better disseminate the information and  
25 to get it back to the manager that

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2 needs to handle it. And with the help  
3 of Attorney Prokop, who was  
4 instrumental in the process as well,  
5 that is becoming a much more streamline  
6 process.

7 Now that we have a big  
8 weekend coming up, we have also opened  
9 -- the Mayor, of course, has always had  
10 a very clear communication with Chief  
11 Flatley, but we've also opened larger  
12 lines of communication. We want to  
13 make sure that the police department is  
14 well aware of all the events that we  
15 have going on and so that there is not

16 anything that is missing there as well.

17 MAYOR NYCE: There have  
18 been simple little glitches, not  
19 necessarily on our end, but it's  
20 fantastic that you took this initiative.

21 MS. PIRILLO: Thank you.

22 MAYOR NYCE: When they did  
23 the Run for the Waiters, it turned out  
24 that we submitted the mass public  
25 assembly, we knew there was going to be

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2 a road closure, so did Southold Town  
3 Police. Somehow it got missed and I  
4 was calling five minutes before the  
5 race started. It was challenging and  
6 interesting getting the road closed.

7 So we're being a little  
8 bit more proactive with the information  
9 that we're following up on. And in  
10 their defense, the police department is  
11 a little understaffed at this point.

12 They haven't replaced -- when the chief  
13 stepped up, they have not replaced his  
14 position officially at this point. So  
15 they're doing a fantastic job, but  
16 there are fewer people.

17 So in the interim, Sylvia  
18 and the clerk's office have stepped up  
19 to assist a little bit by getting more  
20 information to them more often; kudos.

21 MS. PIRILLO: Thank you.  
22 We've done the same also with problems  
23 such as the vandalism issue that we  
24 had. The vandalism issue was very  
25 disturbing to all of us. We have

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2 manager meetings in which we have to  
3 listen to the Village Administer tell  
4 us that it was costly to replace signs,  
5 it takes manpower, it takes labor, what  
6 is not replaceable perhaps, and it's

7 very problematic. So we have separate  
8 discussion about that as well. And we  
9 find there has been a dramatic downturn  
10 in that. And so thank you for that,  
11 everybody who was involved with that.

12 We have, also through the  
13 clerk's office, with the help of my  
14 liaison and, again, the Village  
15 Attorney, formulated -- were in the  
16 process of formulating other procedures  
17 for the distribution of minutes and  
18 agendas Village wide. Meaning agendas  
19 for all committees, agendas for all  
20 meetings. So we are in the process of  
21 undertaking that fully, and it's coming  
22 slowly. I think you've been seeing  
23 that you have minutes for all the  
24 various meetings that have been  
25 happening as well as the agendas. And

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2 we're striving for all of those to come



3 through the clerk's office.

4 TRUSTEE PHILLIPS: I have  
5 to add a comment. I have to ask a  
6 question. It seemed to be this month  
7 and I've been noticing it for the last  
8 couple of months that deadline dates  
9 for reports from some of the managers  
10 seem to go by the wayside.

11 I don't know about the  
12 other Board members. I know that I get  
13 a little frustrated when I don't get  
14 something until the Friday before a  
15 work session because I can't ask  
16 questions beforehand. Is there  
17 something that this Board needs to do  
18 to help you bring it to their attention  
19 that deadlines are deadlines?

20 MS. PIRILLO: I think we  
21 just did. We have a calendar. We have  
22 a separate calendar that goes out to  
23 management. That calendar has the work  
24 session report due date on it. Jean  
25 Marie and I remind the managers.

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It's understood that

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sometimes we're all more bogged down

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than others, but I think the point is

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that these reports are for the Board

6

and the public and they need to be

7

handed in in a timely manner.

8

TRUSTEE KEMPNER: Are they

9

coming to you electronically?

10

MS. PIRILLO: Mostly yes.

11

TRUSTEE KEMPNER: Then

12

maybe they should -- because I know I

13

stopped in Thursday morning and there

14

wasn't anything. And then again on

15

Friday morning, so --

16

MAYOR NYCE: They get

17

submitted to Sylvia so that she could

18

forward them all --

19

TRUSTEE KEMPNER: Can we

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get the hard copy that way we know

21 what's coming in when?

22 MS. PIRILLO: If you

23 prefer that --

24 TRUSTEE MURRAY: That

25 commuter program the, IQM2?

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2 MS. PIRILLO: Yes.

3 TRUSTEE MURRAY: Would

4 that help this procedure?

5 MS. PIRILLO: Yes, it

6 would because it would also help you to

7 comment actually -- I don't want to say

8 online -- comment electronically so you

9 could have your own notes and if you

10 wanted to, others would be able to see

11 your notes as well.

12 TRUSTEE MURRAY: That's

13 part of the program. Mary Bess knows a

14 lot more about it. I haven't seen a

15 report in a while.

16 MAYOR NYCE: As we

17 discussed in Audit Committee, we're  
18 doing an overall assessment of all the  
19 IT stuff prior to purchasing anything  
20 major at this point. I realize it's  
21 not an extremely expensive piece of  
22 software.

23 MS. PIRILLO: It's \$2,000  
24 I believe per year.

25 MAYOR NYCE: And the idea

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2 was to make sure that municipality doesn't  
3 do the same thing or power manager  
4 doesn't do the same thing. We just  
5 found out that we had this program that  
6 we weren't using and taking full  
7 advantage of. We're making sure we're  
8 maximizing what we have first prior to  
9 purchasing anything else.

10 I think Trustee Phillips  
11 and Deputy Treasurer Robert Grant have

12       been doing an assessment of what we  
13       have and what's needed. I believe the  
14       IXMs are still on that. That maybe  
15       down the road, it's just a question of  
16       whether or not -- we have to identify  
17       whether or not we have anything that  
18       already covers that function for a  
19       software that we already have can be  
20       expanded to cover that. And if not, we  
21       should purchase the software.

22                               TRUSTEE PHILLIPS: I think  
23       that there's a recommendation too that  
24       -- especially the one that just came in  
25       for us to upgrading to 2010 Microsoft

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2       Office, which even in discussion, we  
3       might not need to do, it may be another  
4       glitch with the web company. So that's  
5       the part of the other issue is to  
6       maximize the most on money and to  
7       provide programs.

8                           The financial programs,  
9           the property tax will actually  
10          eliminate the manpower of handling the  
11          tax bills when they come in because  
12          they'll be handled, posted and done.  
13          There won't be the four steps or five  
14          steps. So that may change some of the  
15          functions.

16                           So I think that you're  
17          right, it's some of the process. But  
18          it still doesn't get away from the fact  
19          that the managers needs to follow  
20          deadlines. And I think out of respect  
21          to us, the trustees, and the Mayor, I  
22          think that getting us the information  
23          is the most important thing no matter  
24          what format it comes in.

25                           MS. PIRILLO: The next

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2           topic is always fascinating, it's

3 insurance. What I'm handing out is  
4 called a loss control survey and these  
5 are completed each year by Limer  
6 (phonetic) for us. The process is that  
7 a physical inventory if you will of the  
8 Village and what could be remediated,  
9 is completed by Limer every year. The  
10 representative meets with me and we  
11 discuss, Village wide, various issues.  
12 And then meets with Administer Abatelli  
13 who then takes the person on a tour of  
14 our various property locations, parks,  
15 beaches.

16 I'm pleased to state that  
17 this year for the paperwork you have  
18 dated May 1st, which is very recent,  
19 this year we have performed the best  
20 that we have in the last six years.  
21 And that is a testament to our last  
22 year working on everything that needed  
23 to be improved, everything that needed  
24 to be brought up to a certain level of  
25 safety, and everything that needed to

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2 be done to protect the Village.

3

4 The May 1st recommendations,  
5 as they call them, are being worked on  
6 by management staff. Frankly I can  
7 report better after this comes to me.

8

9 MAYOR NYCE: Still, part  
10 of the recommendations last year was  
11 that there be a safety committee which  
12 they should be quarterly. What we do  
13 is take one of our management meetings  
14 every quarter, and that becomes the  
15 safety meeting.

16

17 Primarily what we do is  
18 make sure this list has been taken care  
19 of and that anything else that has been  
20 identified is also taken care of. We,  
21 at the beginning and end of each season  
inspect all of our forests to make sure  
that they're safe and then, in the  
interim, we have staff that's at the



22 parks every day and then clean up  
23 anything that's been identified to be  
24 broken or reported by broken by  
25 someone, fixed; I won't say

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2 immediately, but as soon as possible.  
3 But Sylvia's right the one's we've  
4 gotten in the past have been much  
5 lengthier and it's good thing.

6 TRUSTEE KEMPNER: Are  
7 these quantifiable to money because  
8 there's a solicitation out for grant  
9 money now if you've saved money over  
10 time. So I'm just wondering if there's  
11 anything that we spent money on since  
12 January 2010, even hiring Steven I was  
13 thinking because it helped us make  
14 money back with collections.

15 I couldn't really think of  
16 anything that the Village spent money

17 on, but if we expend money on this, we  
18 could go after reimbursement if it  
19 showed us a repetitive tax savings.

20 MS. PIRILLO: Sure, I  
21 could find out.

22 MAYOR NYCE: Then if we go  
23 back and Sylvia can look at what we  
24 spent over the last couple of years.  
25 If it's the same things recurring...

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2 TRUSTEE KEMPNER: If there  
3 were claims or anything like that or  
4 recurring legal. And then also even in  
5 the other functions in the software, if  
6 that can be connected to our enforcement  
7 getting all that collection. So  
8 anything like that that we've spent  
9 money on.

10 MAYOR NYCE: Excellent.

11 MS. PIRILLO: Yes, thank  
12 you. That is excellent. We will be

13 inviting our agent to one of our  
14 meetings so we can report that they do  
15 exist, and that will help us as well.

16 MAYOR NYCE: And annually  
17 there's a meeting. A representative  
18 from NIPA (phonetic) comes with our  
19 agent to go over any further  
20 recommendations and basically it's a  
21 checking.

22 TRUSTEE KEMPNER: This  
23 even for the bonding is a good point to  
24 raise.

25 TRUSTEE PHILLIPS: Are

1 50

2 these safety committees taping these  
3 meetings?

4 MAYOR NYCE: Yes. They're  
5 generally very brief discussions  
6 because, with the exception of the next  
7 one where we will be going through this

8 list at length, it usually is just  
9 checking in and are there any other  
10 issues. In general there have not  
11 been.

12 I think last year there  
13 were two orders in a row where we  
14 actually put everything to bed. I  
15 would anticipate the same thing this  
16 year. We go through this, I think, in  
17 June, set up for a safety meeting. We  
18 go through the list, identify who needs  
19 to do what, and check in at the next  
20 meeting.

21 MS. PIRILLO: I also  
22 annually review the coverages that are  
23 proposed to us. Our renewal  
24 application is due in June. I found  
25 that there has been a glitch with the

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2 Greenhouse Cemetery coverage. That has  
3 been fixed. So we are in good shape.

4 TRUSTEE HUBBARD: I just  
5 wanted to say on this, I noticed that  
6 the fire department report is not  
7 included in this.

8 MS. PIRILLO: No, that's  
9 separate.

10 TRUSTEE HUBBARD: I think  
11 the Board should be informed of issues  
12 that are going on here. I mean we were  
13 written up about the smoke detectors  
14 and stuff like that. In the firehouse,  
15 it's never had it, but it's on the  
16 report. But the Board should get a  
17 copy of the fire department's report,  
18 so when we ask for a request for  
19 something, you know where it's coming  
20 from and that we were written up and  
21 we're trying to correct it.

22 Most of the issues were  
23 minor; extension cord going to an  
24 ambulance that wasn't taped down, a lot  
25 of little things, but everyone should

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2 see that report.

3

4 MS. PIRILLO: That tends  
5 to go directly, but, yes, I will get a  
6 copy.

6

7 MAYOR NYCE: If you could  
8 send a note to the fire department  
9 secretary asking that we could get a  
10 copy of that report.

10

11 MS. PIRILLO: I will.  
12 Just to end, if I may, with touching on  
13 staffing. As we all know, the clerk  
14 and treasurer's office do have a lot of  
15 overlap. We are now working, for  
16 example, we're talking about combining  
17 functions. I don't know if it's a  
18 combination necessarily or if it's just  
19 that we're looking at how best to  
20 disseminate them. One of them is the  
21 monthly vouchers.

21

MAYOR NYCE: I think it's

22 both a combination. You do that  
23 already. The collections should be  
24 coming to the treasurer's office. They  
25 don't have enough staff to do it, so

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2 it's worked that someone in the clerk's  
3 office does the actual legal  
4 collections. It would be a similar  
5 sort of thing where we cross function.

6 TRUSTEE KEMPNER: So are  
7 we going to re-hire the position that's  
8 resigning?

9 MAYOR NYCE: What the  
10 clerk and deputy clerk are doing now is  
11 identifying what functions and then  
12 what title they think they want to  
13 fill. And they're going to make that  
14 recommendation to us, which we can review.

15 TRUSTEE KEMPNER: So we're  
16 going to remove what functions and not  
17 re-hire that position or...

18 MS. PIRILLO: I've

19 spoken --

20 TRUSTEE KEMPNER: Just

21 because the summer is coming and it's a

22 busy time.

23 MAYOR NYCE: We're willing

24 to re-hire.

25 TRUSTEE KEMPNER: When you

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2 were hiring a staff person for Tall

3 Ships, that seems like that should go

4 through season.

5 MAYOR NYCE: She didn't

6 want the job.

7 TRUSTEE KEMPNER: I

8 understand, but maybe there's a way to

9 get the temporary -- if we're not going

10 to make a decision until the next

11 meeting, to get someone in the office

12 because it's summertime and there's



13 just people that walk in and, you know,  
14 I live here and --

15 MAYOR NYCE: I don't have  
16 an issue with hiring somebody  
17 temporarily just to get functions done.  
18 But for a long term hire, we wanted to  
19 make sure they go through the process  
20 and that management all talk to each  
21 other. Because if there are functions  
22 that are falling through or not enough  
23 for a full-time staffer in one department  
24 to handle and you combination it with  
25 something else and some other functions,

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2 you get the most efficient use of  
3 personnel at this point. And a lot of  
4 the functions could be interdepartmental  
5 without any problems at all. I mean,  
6 basic clerk typist, and this function  
7 would work in the treasurer's office as  
8 well as the clerk's office.

9 TRUSTEE KEMPNER: What  
10 about specialties or other expertise,  
11 like even BID documents or anything.

12 MS. PIRILLO: I would think  
13 so. I've analyzed it over the last  
14 couple of weeks and I think that it's  
15 more really a recordkeeping,  
16 administrative type of function. I  
17 have spoken with labor counsel and with  
18 civil service extensively. I finished  
19 my last conversation today and the  
20 title of clerk typist is one that is  
21 open and has an open and ready list,  
22 and also has typical work activities  
23 that describe what we need, not just in  
24 a clerk's office, but in the Village,  
25 Village wide.

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2 MAYOR NYCE: When does  
3 that list close, because that's been an

4 issue in the past where we call for a  
5 list and within a couple of weeks,  
6 they're closing off that list and  
7 starting another one.

8 MS. PIRILLO: It's my  
9 understanding that if I call for it  
10 soon we should be in good shape. By  
11 the end of the month we'll be in good  
12 shape.

13 TRUSTEE KEMPNER: Is this  
14 the release date on the bottom 12/8/11?  
15 I thought generally three years.

16 MS. PIRILLO: They're  
17 three years.

18 MAYOR NYCE: A couple of  
19 times we happened to be a month before  
20 it's due and --

21 TRUSTEE KEMPNER: It's  
22 usually the way it happens.

23 MAYOR NYCE: Right.

24 MS. PIRILLO: We're  
25 trying, of course, not to do that

1

2 because we would like to be better  
3 staffed.

4

TRUSTEE KEMPNER: I was  
5 just thinking if there is any  
6 particular expertise and you get a  
7 separate title, you have a little more  
8 flexibility with hiring and firing and  
9 seniority or if somebody is performing  
10 well.

11

MS. PIRILLO: There are  
12 other titles that are much for  
13 specific; such as, records officer and  
14 more involved in recordkeeping and that  
15 would be one approach. The downside  
16 there is what we talked about.  
17 Village-wide, it would be more appropriate  
18 to have someone who incidentally is  
19 very important to all the managers,  
20 that the person be cross-trained in any  
21 variety of areas. So that is one thing  
22 is that is definitely agreed upon. So,

23 that being the case, someone with a  
24 more expanded skill set is a better  
25 candidate for what we're looking for.

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MAYOR NYCE: Right.

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Anything else for Sylvia?

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TRUSTEE PHILLIPS: I do

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have one question and I guess I'll give

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it to you, Sylvia, and Director of

7

Utilities, Mr. Abatelli. I really

8

would like to know what's going on with

9

the Town Revitalization Grant we

10

applied for. We had a resolution in

11

March. Documents were to be prepared

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so we could get started and was hoping

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that there would have an answer, or

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from the Village Attorney, of where the

15

contract is.

16

MAYOR NYCE: The contract

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is still with the County as I understand

18 it. We have not received it back as of  
19 yet. I understand from Rita Jack's  
20 report, the Director Utilities reports  
21 that the documentation necessary for  
22 the bids for the lights is done and  
23 ready to go, but we'll have --

24 TRUSTEE KEMPNER: If we  
25 did it, that's another candidate for

1 59

2 that grant. So if we bid it and it  
3 comes in over the County grant and we  
4 get that, we can submit for the  
5 Department of State to do like maybe an  
6 alternate like all the lights.

7 MR. NAYLOR: The biggest  
8 difficulty with the lights is the  
9 prices change. And if you bid it and  
10 you get a price that's good for 90 days  
11 and you go to the Town and try to order  
12 them on the 91st day, the bid is shot.

13 TRUSTEE KEMPNER: Well,

14 once we get the contract, we can go  
15 forward with it. But even that's going  
16 to take six months and if you have to  
17 bid out, we would just call them and  
18 say, "We had bid it out. We're going  
19 to get it back."

20 MAYOR NYCE: There was a  
21 conversation that Mr. Abatelli had with  
22 the County, I want to say three weeks  
23 ago. They have received it. They were  
24 hopefully get it signed and back out as  
25 soon as possible. As soon as possible

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2 with the County could be six months.

3 So I would encourage that  
4 we call again and if we get the sense  
5 that it is going to come in, then we  
6 should send the bid documents out. But  
7 the director of utilities' point is, it  
8 is true that if we bid it out, we get a

9 price, and that price sunsets before we  
10 ever even get to contract and we end up  
11 having to bid it all again.

12 I think we have everything  
13 prepared. Let's get an assessment as  
14 to where the County is with the signing  
15 of that contract and sending it back to  
16 us and we can proceed.

17 TRUSTEE KEMPNER: Because  
18 if we bid it with an alternative for  
19 additional lights, even if we had  
20 modular lights going up to X amount of  
21 lights, then we can find the funding  
22 for the additional lighting.

23 TRUSTEE PHILLIPS: So  
24 instead of asking during the week, I'm  
25 just going to keep asking because I'm a

1 61  
2 little disappointed with things.

3 TRUSTEE KEMPNER: I think  
4 we could probably go ahead and award



5       it. Just because the County with that  
6       particular grant, like with the coverage  
7       we started after it was completed. It  
8       tends to be more flexible than every  
9       other grant just because they do pay on  
10      that, the paperwork takes such a long time.

11                               MAYOR NYCE: Right.

12      Jack's point is as a responder on the  
13      bid and not on the price. If we bid,  
14      then we would have to go and bid again.  
15      So let's get an assessment of where  
16      County is in the process and if they're  
17      close, then make -- they've already  
18      been authorized to BID. Let's pull the  
19      trigger on it and get the bids back in.

20                               And we can, when we have  
21      the conversation with the County,  
22      perhaps the idea is to let them know  
23      that we are going out to bid. We do  
24      really need it back quickly.

25                               Anything else for the

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2 clerk?

3 (No response.)

4 MS. PIRILLO: Thank you.

5 MAYOR NYCE: The next

6 report will be from Director of

7 Utilities, Jack Naylor.

8 Good evening, Jack.

9 MR. NAYLOR: Good evening.

10 TRUSTEE KEMPNER: Do you

11 have copies of the e-mails?

12 MR. NAYLOR: I did bring

13 the latest copies of all the budget

14 mods. We had some last week from the

15 ones that were distributed. I have

16 copies of every other document that you

17 have.

18 TRUSTEE KEMPNER: The

19 e-mails that you sent today, I haven't

20 had a chance --

21 MR. NAYLOR: Today?

22 TRUSTEE PHILLIPS: The

23 once you answered to me.

24 MR. NAYLOR: Oh, yes.

25 Those I don't have copies of the

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2 e-mails, but I have all the documents

3 here.

4

TRUSTEE KEMPNER: So

5 you're saying these are the attachments?

6

MR. NAYLOR: These are all

7 of the budget mods. I have copies of

8 everything that I sent out in here, and

9 I can give it to you. I don't have

10 copies for everybody, but...

11

MS. KAGEL: These were the

12 ones that we entered into the system

13 today?

14

MR. NAYLOR: Yes.

15

MS. KAGEL: So those were

16 already given to the Board. It's just

17 that these are Jack's spreadsheets and

18 what we prepared to the Board was

19 official budget mod in KBS.

20 MAYOR NYCE: So these were  
21 covered in Charlene's...

22 MR. NAYLOR: Yes, this is  
23 for the first page. There were three  
24 in the highway department, three in the  
25 electrical department, five in the

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2 water department, and seven in the  
3 shipping department. Most of the new  
4 ones were salary related and  
5 hospitalization and it's changing every  
6 day. Every time we go in, we look at  
7 it, we write the budget mods and we  
8 check and then all the numbers change  
9 again. So we did manage to get the  
10 last one done at 20 to 6 today. If  
11 there's no question on those, I'll move on.

12 MAYOR NYCE: Okay.

13 MR. NAYLOR: On the

14 lighting project, I pretty much  
15 described the anticipated change orders  
16 that have been suggested or requested  
17 from the contractor. I'm waiting for  
18 proposals to come in.

19 MAYOR NYCE: Okay.

20 They're moving along on that project  
21 pretty nicely.

22 MR. NAYLOR: Yes.

23 Everything looks good.

24 MAYOR NYCE: Can I  
25 recommend that you put back on the

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2 front burner the bid specks for the  
3 roof, now that we have the --

4 MR. NAYLOR: Yes. I set

5 that aside to get the light one done.

6 The light one is done and we've been

7 pretty much tied up with Tall Ships

8 related stuff. The Tall Ships are

9 winding down and it can come to the top

10 of the list.

11 MAYOR NYCE: It would be  
12 very nice to get that finished. We  
13 want to get it done before hurricane  
14 season.

15 MR. NAYLOR: I don't want  
16 to do it in July and August, but  
17 obviously I'll have it ready.

18 TRUSTEE PHILLIPS: Jack,  
19 what when is the anticipated completion  
20 date for the light project?

21 MR. NAYLOR: At this point  
22 is May 31st not including any of these  
23 change orders.

24 TRUSTEE PHILLIPS: The  
25 light plan as well as the waste water

1 66

2 treatment plant?

3 MAYOR NYCE: They're both  
4 at the same time.

5 MR. NAYLOR: Having both  
6 on the same day has made life pretty  
7 hectic in the last month and a half.

8 MAYOR NYCE: I've been up  
9 there. They have the new switch gear  
10 in. They have a transformer in place.  
11 They've moved right along on that  
12 project. This other stuff is the  
13 modification stuff that they had to do  
14 to our existing switch gear and  
15 re-calibration and wrapping up very soon.

16 MR. NAYLOR: As before  
17 with the Tropical Storm Irene, that was  
18 one of the things that was in flux and  
19 when the report was prepared, I had one  
20 set of numbers. I met with them on  
21 Tuesday and got revised numbers we got  
22 an additional \$7,000.

23 Rather than covering the  
24 individual sections, it seems the  
25 Highway Department got a little over

1  
2 30K. Electric Department got about 32K  
3 and the Sewer Department got about 11K.  
4 The last 37K is for light department  
5 for operating our generators was denied  
6 because it was implied that we were  
7 double dipping. So they didn't pass  
8 twice for that.

9 I covered the response to  
10 your question, roof stuff. Since  
11 everybody didn't see the response under  
12 Tariffs, they basically asked a bunch  
13 of safety related questions on the  
14 structural, procedural related  
15 questions and for the most part the  
16 answers were, you have to go through  
17 the same long process as you do with  
18 the rate change since after May 31st we  
19 did start that process. So we're  
20 seeing (inaudible). We'll have a  
21 meeting I think you said you'll be  
22 there that day?

23 MAYOR NYCE: I



24 unfortunately am not going to be able  
25 to. I had Nero (phonetic) cancel my

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2 reservations for the night. I am not  
3 going to be able to go. That was  
4 tomorrow, Wednesday. I looked at my  
5 calendar and thought what the hell was  
6 I thinking.

7 MR. NAYLOR: I'd like to  
8 just say that they are specifically  
9 sending people who don't normally  
10 attend that to the meeting so they can  
11 meet with us on the very subject.

12 MAYOR NYCE: Please pass  
13 along my apologies. I had a very nice  
14 conversation with a guy with our rate  
15 case representative, and I was looking  
16 forward to meeting him. The main  
17 reason he felt to meet him and to  
18 discuss with him what we've done and

19 what we're looking to do over the next  
20 several years at the light plant.  
21 Unfortunately I'm not going to be able  
22 to.

23 I will, sometime in the  
24 next few weeks, I might take a trip to  
25 White Plains to sit with them. And

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2 Bill Frytag (phonetic), who has gone on  
3 several occasions, met me there as well  
4 as our auditor. I'll do it that way  
5 unless we want to come out here.  
6 Sometimes during the summer they do  
7 enjoy coming out here.

8 TRUSTEE PHILLIPS: So what  
9 again from the e-mail is response from  
10 you, Jack? Was it that staff brought  
11 to you some safety issues that you're  
12 not quite sure how to deal with them  
13 with the customers?

14 MR. NAYLOR: When we first

15 inquired to them about how we respond.  
16 As you know, we have various things  
17 we're not allowed to do, like shut  
18 people off during the winter, what  
19 we're allowed to do, what we're allowed  
20 to do under our tariffs, there's some  
21 areas that are questionable. And a  
22 couple of instance of things that we  
23 sort of failed and asked what can we do  
24 and they told us no. My answer was  
25 come on, you know, what if something

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2 bad happens. We should be able to act  
3 on this. We got some direction that  
4 yes we can. What we have to do in  
5 order to be able to do that, is one of  
6 the topics we'll discussed tomorrow.

7 MAYOR NYCE: By the way  
8 congratulations on the award from the  
9 FEMA Grant. It's a good deal of money

10 to get back. I know the government has  
11 been very generous with the moneys they  
12 paid out for Irene, but I know it was a  
13 lot of work.

14 MR. NAYLOR: It was a ton  
15 of work unfortunately. It is take away  
16 a lot of time from other things. But  
17 we did win one argument which was that  
18 they wouldn't reimburse us for my time  
19 spent on doing all the paperwork and  
20 that was the argument that we won.

21 On the waist water  
22 treatment plant, the first item is a  
23 little interesting. Something I know  
24 about an hour and a half at this point.  
25 As you may remember there was talk

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2 about the batching of the financing and  
3 that we're separate, not a part of it.

4 EFC is overwhelmed with  
5 doing the batching. The people who are

6 not part of the batch are being told,  
7 leave us alone for a while. We've  
8 giving you an extension on your  
9 temporary financing. We can't deal  
10 with it at this point in time. So  
11 they're giving us free, no cost to us,  
12 no problems to us, extension.

13 I haven't seen the letter.  
14 I just got a phone call this afternoon.  
15 It's strictly optional on our part.  
16 But it means that our closing day,  
17 which we must close by, we can  
18 certainly close earlier, is going from  
19 August 27th to February 1st.

20 MAYOR NYCE: I would like  
21 to close out early rather than late.

22 MR. NAYLOR: For us, as  
23 soon as possible. As far as the  
24 contractor is concerned, it's still May  
25 31st.

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MAYOR NYCE: Mostly

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because I just like to see it done and

4

make sure that we get the amount of

5

money that we're going to get forgiven

6

in the books as quickly as possible.

7

TRUSTEE KEMPNER: Wasn't

8

that part of the upgrading the electric

9

plant upgrades and --

10

MAYOR NYCE: All of that

11

was included.

12

TRUSTEE KEMPNER: It seems

13

like there should have been --

14

MR. MAYOR: There should

15

have and we had a long conversation

16

with Noah from the NYSEFC, going over

17

exactly what we were going to go over

18

in the conference call and what they

19

had prepared and everything else. He

20

said at that point, quite candidly, he

21

said, "No one is getting upgrades at

22

this point." Before the conversation

23

he said, "I give a 20 percent chance of

24 getting an upgrade. When we finished  
25 the conversation, he said he give us

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2 about 30 percent. He said most people  
3 in this economy are getting downgraded.  
4 So being reaffirmed at our rating is a  
5 plus.

6 TRUSTEE KEMPNER: Because  
7 we don't have the transfer tax --

8 MAYOR NYCE: It has to do  
9 with our lack of revenue sources and  
10 our filing tax base. They're two  
11 things we're not going to be able to  
12 change. We should have a couple of  
13 copies because I have an idea of how  
14 we're going to approach that. They're  
15 not going to move on this. If we start  
16 creating an argument for ourselves, I  
17 think we can get him to move over time,  
18 but that's something you and I can  
19 discuss.

20 TRUSTEE PHILLIPS: And I  
21 think it's great to start the process,  
22 but I think we also started with the  
23 positive that we haven't gotten  
24 downgraded compared to other  
25 municipalities that are having that

1 74

2 problem. We a small municipality. We  
3 didn't get downgraded.

4 MAYOR NYCE: And when you  
5 read the report, they praised a lot of  
6 the stuff we've done from day one.

7 TRUSTEE KEMPNER: I think  
8 you should push the upgrade.

9 MAYOR NYCE: That's the  
10 intent, to push.

11 TRUSTEE KEMPNER: It will  
12 make big difference with the amount of  
13 debt that we have.

14 MAYOR NYCE: Absolutely.



15 This all came up because of the  
16 refinancing portion. It's a long  
17 battle and this is step one and, yes,  
18 that is the idea, to push into the  
19 future to get it. They've identified  
20 what the issues are, why we're not  
21 doing it.

22 We had a long discussion  
23 with Charlene after I read the  
24 preliminary report and we discussed how  
25 we want to proceed. When we get the

1  
2 official, we're going to send a reply  
3 and I will explain exactly what I just  
4 said, thank you but I think we've done  
5 far better. We have done things in  
6 advance of an economic downturn in  
7 preparation for that other  
8 municipalities didn't. We are far and  
9 away in better shape than we could be  
10 and in better shape than a lot of other

11 places are and, yes, she said we  
12 deserve an upgrade. We've been  
13 reaffirmed so that's how that goes.  
14 Sorry, Jack.

15 MR. NAYLOR: To give a  
16 little explanation on the most recent  
17 tariffs, CDM is the consultant that was  
18 hired by EFC to serve as an aide to the  
19 Village. I mean, we've given our  
20 responses to the engineer of record.  
21 Their response was to make sure that  
22 all of the guidelines are met. CDM  
23 served as an aide to EFC to help them  
24 and advise them.

25 They tend to be a little

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2 bit, throughout the contract,  
3 overreliance on what the consultant  
4 said rather than the independent  
5 record. The additional five items that

6        came up is throughout all of the  
7        projects throughout the country, ones  
8        that are much more further along than  
9        we are, after things were said and  
10       done, things popped up. And when we  
11       were audited, we said for example,  
12       Rodney Hunt. They looked at a letter  
13       and they checked it and they said, "Oh,  
14       this isn't quite right here. We need  
15       something better."

16                                That got on like a flag  
17       list. So what the EFC did is they went  
18       through the entire list through the  
19       country and they looked at all the  
20       manufactures who had been flagged and  
21       they looked on our list and they said,  
22       "You better check this one, you better  
23       check that one." So that's why that  
24       came about. At this point in time I  
25       haven't heard that we have any problems.

2                                   MAYOR NYCE: Good.

3                                   MR. NAYLOR: On the change  
4 orders, again, I'm sorry if I wasn't  
5 clear on that, but these are all  
6 potential change orders. I had a  
7 meeting with scheduled with Phillip  
8 Ross two Saturdays ago and he changed  
9 it to last Monday and it was changed to  
10 this Monday. It still hasn't happened.  
11 So we're supposed to get those things  
12 together. And the last time it was  
13 simply, how many bottles of soda,  
14 that's what you have to pay for. Until  
15 we know what left and we get all the  
16 wait tickets, we won't know what that  
17 one is.

18                                   On the SSCS, I'm pleased  
19 to report that the second round of  
20 lenders went out. These are the people  
21 who got a 42 percent compliance rate  
22 the first time. Joe helped me with the  
23 letter that went out with stronger  
24 wording asking people to comply. And

25 the last of those went out today.

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The next item is, again,

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continuing with regards to our SSCS

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program. Luckily we pursued that first

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phase, the smoke testing, just has it

6

was nearing completion the CBC advised

7

us that we're going to be under a

8

mandate and we're very pleased to see

9

that we had a jump on it.

10

The next item would be GIS

11

mapping. If we hired someone to do

12

this, we would expect three to four

13

times these numbers. But as soon as we

14

turn over the budget next year, this

15

was not planned for in the budget, but

16

I'll be looking to come to the Board

17

and see that these things get done.

18

The last one will be part of the MS4

19

program, which I'll be coming back with

20 details next month.

21 TRUSTEE KEMPNER: So the  
22 smoke testing, what are the  
23 requirements that you're asking people  
24 to do to document? They have to bring  
25 a technical person in?

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2 MR. NAYLOR: It depends on  
3 what the thing is. If they want to  
4 walk away from it, if they have a  
5 licensed plumber come in and he sends  
6 us a certification with his plumbing  
7 license saying, "I did it", we don't  
8 check. If they want to fix it  
9 themselves, we'll send our own person  
10 out to check.

11 TRUSTEE KEMPNER: So this  
12 is based on --

13 MAYOR NYCE: If smoke was  
14 seen coming out of a place where it  
15 should not have come out of, they wrote

16 a letter saying, we have an issues,  
17 here's what the issue is. The  
18 homeowner or property owner has two  
19 choices. They could hire somebody to  
20 fix it, that person could submit the  
21 letter saying they're on the property  
22 if they're licensed. Or they could fix  
23 it themselves, come in and arrange for  
24 inspection. We would go out and inspect  
25 to and make sure that it's been fixed.

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2 TRUSTEE KEMPNER: Well,  
3 because someone was raising it, that  
4 they had water off. So now can we just  
5 inspect or they have to bring somebody  
6 in even though the water is back on?

7 MR. NAYLOR: In the case  
8 where there's smoke inside of a house,  
9 that's a scary thing because smoke is  
10 an indicator. It's not dangerous in

11 and of itself. But if smoke is getting  
12 in, sewer gas is getting in.

13 That can happen one of two  
14 ways. When you use your sink, there's  
15 a trap and there's water in there and  
16 that blocks the smoke. In that  
17 particular case, the dry trap would  
18 result in smoke getting in. When  
19 people are home, we verified it in one  
20 case. If you turn the water off, that  
21 water will sit in the trap and  
22 eventually over time, it will  
23 evaporate. Now for someone to come to  
24 me and say everything is okay because I  
25 had my water off, I mean, there's no

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2 definitive way. If there was water in  
3 the trap at the time, I don't know that  
4 smoke wouldn't have come out because I  
5 can't test it. The only way for me to  
6 retest them is if they filled up all



7 their stuff with water and I got people  
8 from the state to come down again,  
9 which isn't going to happen.

10 So what we've been  
11 recommending is do you, as a homeowner,  
12 want to take a chance that that is a  
13 problem in this particular case. Once  
14 I explained that they're like, "Yeah,  
15 you're right. I should probably get  
16 something done." The other thing is in  
17 the case, I remember one case where  
18 there was a for sale sign. Anybody  
19 doing their due diligence...

20 TRUSTEE KEMPNER: That was  
21 this one because the question was is  
22 there a black mark on the house?

23 MAYOR NYCE: No, it's just --

24 TRUSTEE KEMPNER: It must  
25 have been in the course of conversation

2       that I though if there was something on  
3       file with the Village and I was curious  
4       how we were handling that.

5                       MR. NAYLOR:  So I would  
6       have to defer.  Joe and I have not had  
7       that conversation like what happens if  
8       somebody had smoke in the house and  
9       they choose to say, "Well, I know what  
10      the problem is.  I'm not going to worry  
11      about it now."  That's an answer I  
12      don't want to give.  So, again, on the  
13      GIS mapping, that's something I'd like  
14      to -- I want to finish these proposals  
15      and get the Board back on next month.

16                      Consulting contracts, the  
17      only ones that hasn't been an extension  
18      is the Barolucci (phonetic).  They  
19      believe that they're going to be under  
20      \$5,000.  And, you know, why come up  
21      with a number, we'll just tell you what  
22      it is at end.  Because as you know,  
23      everything depends on the contractor.  
24      So they had indicated, they gave me a

25 thing said less than \$5,000. I can

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2 either bring that to the Board next  
3 month or we could wait until we get the  
4 actual number. I'm comfortable waiting  
5 for the actual number, but I'll leave  
6 that to you.

7 We covered the tropical  
8 storm stuff already. On planning  
9 grants, this is something that we were  
10 pursuing. As I mentioned, the mandate  
11 for the sewer system evaluation survey.  
12 This is the planning. Usually there's  
13 a lot of money to do construction. But  
14 in order to do construction, you have  
15 to identify the problem. We have  
16 100-year old sewer system. We don't  
17 know where the problem is. This will  
18 give us money to pay for things that  
19 were on the previous page.

20 TRUSTEE KEMPNER: What

21 about the extension to take on more  
22 customers?

23 MR. NAYLOR: That's  
24 something that could be considered.

25 MAYOR NYCE: Extension of

1 84

2 the system?

3 TRUSTEE KEMPNER: Yes.

4 Will also generate more revenue. So  
5 let's try to tie that into fixing and  
6 generating the whole --

7 MAYOR NYCE: When we did  
8 the CBEG application, a component of it  
9 was we needed to fix up the internal as  
10 it is now, to be able to fix the systems.

11 MR. NAYLOR: I attended  
12 this function. There was a speaker,  
13 the Mayor of Patchogue also spoke.  
14 This year they're focusing on grants  
15 because everybody who had anything

16 ready to go or close to ready to go and  
17 our money came along and everybody  
18 pushed it out. And they recognized --  
19 you know, originally six months ago  
20 they told us no money from any grant,  
21 it isn't happening.

22 So we have been telling  
23 them we can't fix anything until we pay  
24 for the planning. They got a lot of  
25 feedback in that manner, and they

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2 decided to go ahead with those grants.  
3 There will be a motion on, not next  
4 week's agenda, asking that I attend  
5 that function, and anyone else from the  
6 Board who might like to attend.

7 There were requests on the  
8 reclassification. There was three  
9 forms that I brought they're e-mails.  
10 The first one is the State form. I  
11 think Paul sat down with Eddie Dunbar

12 (phonetic) and they came up with 60.  
13 The cut off number is 56. That pushed  
14 us up from a 2A to a 3A plant, which  
15 means we need more highly trained  
16 people, we have additional compliance.  
17 It basically in sort means it will cost  
18 us quite a bit more money to operate at  
19 a 3A than a 2A.

20 TRUSTEE KEMPNER: I'm a  
21 little confused. There's a score for a  
22 2A to what number?

23 MR. NAYLOR: 56. If  
24 you're a 56 or bigger you're a 3A. If  
25 you're 56 or lower you're a 2A.

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2 TRUSTEE KEMPNER: But we  
3 intended to be a 3A?

4 MAYOR NYCE: No. They  
5 identified things that are still  
6 existing that are not operating, like

7 drying beds, which we don't --

8 MR. NAYLOR: They scored  
9 us a 60. And interestingly enough when  
10 I did this three years ago, they asked  
11 me to prepare one, I came up with a 60.  
12 They sent it back and said, "No, it's a  
13 53". The e-mail that I have forwarded  
14 to you as part of that e-mail, was an  
15 attachment said exactly that. I scored  
16 it. I come up with between a 48 and 53.

17 MAYOR NYCE: A lot of  
18 these discussions because it's on the  
19 site, etcetera, etcetera, they had us  
20 scoring differently. And I agree when  
21 I saw your e-mail, I agree with your  
22 assessment. I think you're correct and  
23 that should not be an issue.

24 MR. NAYLOR: I don't see  
25 anything that requires --

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TRUSTEE KEMPNER: I was

3           curious how much the sidewalk is.

4                           TRUSTEE PHILLIPS: That  
5           was \$4,000.

6                           TRUSTEE KEMPNER: Because  
7           that would be good for the Department  
8           of State grant. Because now we don't  
9           have to bid it out. Pay for the  
10          equipment that we're going to use doing  
11          the sidewalks rather than bidding out.

12                          MAYOR NYCE: I also want  
13          to take a moment. We had a staff  
14          meeting today at noon to go over stuff  
15          for this coming weekend. I do want to  
16          publically say to Jack and all the  
17          managers and to their staff, thank you  
18          for all the work that's been going on  
19          for the last several weeks. It has  
20          been noticed. They've done a good job  
21          getting stuff ready for Memorial Day.  
22          I think it's something we should do  
23          every spring and fall. But we got a  
24          lot of work done. We got lucky with an  
25          early season, but they've done a lot of



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2 work and I appreciate it and as do the  
3 residents and business owners. I've  
4 heard several people compliment on the  
5 work that's being done.

6

MR. NAYLOR: I'm going to  
7 piggyback on Sylvia's request for  
8 additional staff. I would like to say  
9 that on the roads and highways that our  
10 DEC application was granted. We were  
11 the only applicant and we were still  
12 denied.

13

TRUSTEE KEMPNER: Did they  
14 tell you why?

15

MR. NAYLOR: No. I mean,  
16 when we went, we were literally taking  
17 down county executives through the  
18 Ridge brush fires to get signatures.

19

MAYOR NYCE: I had a long  
20 conversation with --

21 TRUSTEE KEMPNER: And  
22 they're just not giving them out.

23 MAYOR NYCE: They're just  
24 not. That seems to be the case.

25 MR. NAYLOR: I'm quite

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2 happy to report that due to the actions  
3 of an unnamed donator of time and  
4 material, the firehouse roof is now dry.

5 MAYOR NYCE: Fantastic.

6 MR. NAYLOR: As long as  
7 nobody discovers all the buckets in the  
8 closet, we're all right.

9 MAYOR NYCE: It's diverted.

10 TRUSTEE PHILLIPS: In  
11 April you and the Village administrator  
12 Abatelli attended an erosion and  
13 sediment training course.

14 MR. ABATELLI: Isn't that  
15 coming up?

16 TRUSTEE PHILLIPS: Is that

17 coming up?

18 MR. NAYLOR: May 31st.

19 TRUSTEE PHILLIPS: You're  
20 going though, correct?

21 MR. NAYLOR: Yes.

22 TRUSTEE PHILLIPS: Okay.

23 Given some of the water works, I was  
24 curious to make sure you were going.

25 MR. NAYLOR: Yes. You

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2 voted on that last month and we will be  
3 attending. By all means, if anybody  
4 needs to reach me, I know it's going to  
5 be a tough week with Tall Ships coming,  
6 but I will be away for the three days.  
7 The next day or half I may be a little  
8 bit unavailable. I lost a family  
9 member, front page Newsday today.  
10 Tomorrow morning, I might be going up.  
11 I don't know what the arrangements are.

12 So I won't be here, but the cell phone  
13 will be on. Hopefully the hotel we'll  
14 staying at will have e-mail. By all  
15 means, if there's anything related to  
16 Tall Ships or the treatment plant. I  
17 know it's a tough time to be out of  
18 town, but I can't miss this function.  
19 It's the most critical function likely  
20 for the year. And I believe that's  
21 either 30th or the 31st next week.

22 MAYOR NYCE: Sorry for  
23 your loss.

24 MR. NAYLOR: Everybody  
25 went to a party Sunday and as soon as

1 91

2 everybody walked in, the phone rang and  
3 everybody left.

4 MAYOR NYCE: Sorry.

5 Thank you.

6 MR. NAYLOR: I don't need  
7 these (indicating). So if anyone has a

8 particular interest.

9 MAYOR NYCE: Terrific.

10 Our next report will be from Village  
11 Administrator David Abatelli. I think  
12 we unfortunately we're not going to be  
13 able to do the fence prior to Memorial  
14 Day, which means we're not going to get  
15 it for the tree planting on Thursday  
16 either. It's unfortunate, but still  
17 very pleased that they're going to take  
18 it on. Did we decide on whether it's  
19 the split rail or the three board?

20 MR. ABATELLI: We were  
21 leaning towards the three. I know that  
22 the scouts would prefer the other  
23 fence. They'll do them both. And,  
24 again, we spoke to them again last  
25 week. They just know it goes together

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2 a lot easier. It probably would be a

3 better job, but it depends like if we  
4 want to put any extra effort in. I  
5 mean, they're going to give us so much  
6 time and we might end up doing the rest  
7 of it.

8 MAYOR NYCE: Does anybody  
9 have an objection to the split rail? I  
10 mean, they're throwing us the labor.  
11 If they prefer, it's actually cheaper  
12 for materials as well.

13 TRUSTEE KEMPNER: We can  
14 put bushes.

15 MAYOR NYCE: There are  
16 bushes.

17 MR. ABATELLI: The other  
18 advantage from that is the posts are  
19 far easier to repair. That said, they  
20 break easier because people sit on them  
21 all the time, but you can repair them  
22 more easily.

23 MAYOR NYCE: The summer  
24 program is great. I read the report.  
25 I really like the stuff that she's

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2 starting to throw into this with the  
3 training for the kids for water safety.

4 MR. ABATELLI: It is.

5 MAYOR NYCE: It's all  
6 great stuff.

7 MR. ABATELLI: It is  
8 amazing how many of our kids don't know  
9 how to swim, especially that they've  
10 never had a swimming lesson or they  
11 think they know how to swim.

12 MAYOR NYCE: It's amazing  
13 how many adults don't know how to swim.  
14 It really is. But we really need to  
15 congratulate her, she's doing a  
16 wonderful job with that program and I'm  
17 very, very happy with the energy and  
18 the thought that's going into what  
19 she's doing over there. It's really  
20 terrific.

21 And also not to single

22 people out, but Jeff has done, with  
23 that crew down there, and all the stuff  
24 that's going on for this coming week,  
25 and he's got a lot of on his plate and

1 94

2 he's doing a bang-up job.

3 TRUSTEE KEMPNER: And then  
4 the revenue being up is always a good  
5 thing.

6 MAYOR NYCE: Always, exactly.

7 TRUSTEE KEMPNER: We  
8 should note that our carousel is up.

9 MAYOR NYCE: It was an  
10 hour and a half conversation. I don't  
11 think I missed anything.

12 TRUSTEE PHILLIPS: They  
13 heard about the rate increase.

14 MR. ABATELLI: I think  
15 people heard that there might be one in  
16 the future, so there was a rush there



17 to ride.

18 TRUSTEE PHILLIPS: That  
19 Carousel Committee was quite adamant.

20 MAYOR NYCE: Did we  
21 schedule the LWRP Meeting? I think we  
22 set something for June?

23 MR. ABATELLI: I think we  
24 said later in June, but not a date.

25 MAYOR NYCE: I did not get

1 95

2 a chance to read the drafts of the  
3 harbor management plan and I likely  
4 wouldn't get a chance to read it until  
5 later next week.

6 MR. ABATELLI: And the  
7 change to the LWRP, all I have at this  
8 point are inserts and putting it  
9 together, it's nothing that that's  
10 complicated. He wanted to know if we  
11 should just print a whole bunch of new  
12 books or just give us the insert to

13 change. It might work better if people  
14 just give me back their books and --

15 MAYOR NYCE: Insert the  
16 change. As long as they've  
17 incorporated the comments, I think if  
18 we approve those, then we can go the  
19 next step, which is to have them printed  
20 up and then we'll circulate them and do  
21 a full public meeting on them.

22 MR. ABATELLI: Okay.

23 TRUSTEE KEMPNER: This  
24 one. With the chopped up bedrooms  
25 (indicating).

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2 MAYOR NYCE: Yes.

3 TRUSTEE KEMPNER: For  
4 that, can't we short of shut it down or  
5 vacate it, especially with somebody  
6 going for a sale, make it a little more  
7 painful.

8                           MAYOR NYCE: Well, you  
9                           wouldn't want to spoil a sale if the  
10                           person who is buying is planning to do  
11                           the right thing.

12                           TRUSTEE KEMPNER: So we're  
13                           thinking their planing to? I know, I  
14                           bought one of those houses.

15                           MR. ABATELLI: It is  
16                           what's great and what stands out.  
17                           Things are being sold and people are  
18                           refinancing or are getting liquor  
19                           licenses and getting a C/O, whereas you  
20                           get a lot more cooperation when they're  
21                           coming to you to get something and you  
22                           say have you to do X, Y, and Z to get it.

23                           MAYOR NYCE: Right. Do we  
24                           have a proposed date for the paving of  
25                           North and First Street? I know we have

1  
2                           numbers and I know we were able to get  
3                           a good bid prize piggybacking on what

4 the Town had done.

5 MR. ABATELLI: Yes. I'll  
6 try to make it short. I guess the Town  
7 bid, it probably rebid. It had to be  
8 restructured. There was wording that  
9 was screwed up. So what Corrazini had  
10 was they also had the County. They  
11 sent me the County bid, I looked at job  
12 with them under the County bid and it  
13 came out higher than what we were led  
14 to believe from the Town bid. And it  
15 turns out that the County bid is  
16 higher.

17 MAYOR NYCE: So we're  
18 going to wait for the Town bid.

19 MR. ABATELLI: We'll get a  
20 from the Town bid.

21 MAYOR NYCE: We'll need an  
22 ETA on that.

23 TRUSTEE HUBBARD: I spoke  
24 with Superintendent Harris yesterday.  
25 And they said they don't know exactly

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2 when it's coming back. I talk to  
3 someone at least twice a week to try  
4 and get updates on it and see where  
5 they stand. We hoped to have it back  
6 shortly because he has stuff he wants  
7 to do.

8

MAYOR NYCE: We're going  
9 to try and get it done in that lull in  
10 general between Memorial Day and when  
11 school let's out.

12

TRUSTEE HUBBARD: Right,  
13 and they did speak to Richard Corrazini.  
14 He said the earliest he could schedule  
15 it was June 13th. So when we get the  
16 Town bid price back, and get a schedule  
17 date somewhere there, hopefully before  
18 the summertime.

19

MAYOR NYCE: Right. It  
20 would be nice to get it done between  
21 Memorial Day and when school let's out,

22 certainly before the Forth of July and  
23 June 13th. Just as long as we're ahead  
24 of it.

25 MR. ABATELLI: I think we

1 99

2 should anticipate too possibly Pete can  
3 help us with this also. What I met  
4 with Bruce Corrazini, there's really  
5 two options of whether you're truly  
6 level, which is adding more asphalt and  
7 filling in the potholes first or  
8 grinding it down. The grinding is more  
9 expensive, but it really would be a  
10 better job.

11 So when we have the  
12 prices, we should be kind of be ready  
13 to know which way we want to go with  
14 those two options.

15 MAYOR NYCE: If we can  
16 afford it, I would recommend we grind  
17 it and asphalt. That street gets a lot

18 of traffic. That was redone --

19 TRUSTEE MURRAY: Six,  
20 seven years ago?

21 MAYOR NYCE: They ground  
22 and paved --

23 TRUSTEE MURRAY: I don't  
24 think they did grind it.

25 TRUSTEE PHILLIPS: They

1 100

2 didn't grind it, they just filled it.

3 MAYOR NYCE: Oh, they just  
4 filled it? It was done in early 2007,  
5 fall of 2007. You get a better job,  
6 and if we can afford it, that would be  
7 a better way to go in my opinion.

8 TRUSTEE KEMPNER: We don't  
9 have a grinder? We don't have the  
10 equipment?

11 MAYOR NYCE: It's a very  
12 -- they bring in a big machine that

13 scours the road first.

14 TRUSTEE KEMPNER: We do it  
15 in house at Riverhead that's why I was  
16 wondering why it wasn't part of the  
17 bid. I was just thinking to do it in  
18 house.

19 MAYOR NYCE: Anything else  
20 specific for Dave? I know you're going  
21 to be very, very busy this weekend.

22 TRUSTEE PHILLIPS: Actually,  
23 I have a question on the Housing  
24 Authority bids. Down under section  
25 five here it says, motion to approve

1 101

2 the administrative plans and revisions  
3 by attorney Dina Smith. Is that  
4 something we need to see as to what  
5 changes are in place?

6 MR. ABATELLI: Yes, you  
7 will. That's actually in my report  
8 under the housing authority. Where it



9 says a revised administrative attempt  
10 to be developed by the Housing  
11 Authority Board which will be available  
12 for public review and comment.

13 Basically Nina is the Housing  
14 Authority's consulting attorney, and  
15 she works with most of the other  
16 housing agencies and stuff.

17 So we were just revising.  
18 I think we're supposed to do that every  
19 a five years or so. So there have been  
20 recommendations made and that whole  
21 thing has to be published in the paper  
22 and it's available for like two months  
23 for everybody and certainly you guys,  
24 to look at it. They're mostly  
25 procedural requirements, you know, who

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2 gets on, who gets off, background  
3 checks, all that kind of stuff.

4 TRUSTEE PHILLIPS: So the  
5 cost is the \$3,500 for the legal fees  
6 is that coming out of that county  
7 check; it doesn't come out of our --

8 MR. ABATELLI: Right,  
9 that's all covered. I believe it's an  
10 admin expense of the Housing Authority.

11 TRUSTEE PHILLIPS: It  
12 doesn't come from our assets?

13 MR. ABATELLI: No.

14 TRUSTEE PHILLIPS: Okay.

15 MR. ABATELLI: Also on the  
16 Osprey application, that's on for next  
17 month. They're pondering changing  
18 things with that and I was hoping to  
19 have known that by today. So it's  
20 either --

21 MAYOR NYCE: Next month or  
22 week?

23 MR. ABATELLI: Next week.  
24 It's on the agenda for next week. So I  
25 think we should --

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MAYOR NYCE: I though you

3

said next month, that would be fine,

4

but --

5

MR. ABATELLI: Yes, it's

6

on for next week, so I think we should

7

-- I mean on Friday they still wanted

8

to go forward with it.

9

MAYOR NYCE: If they're

10

likely to change it --

11

MR. ABATELLI: That's what

12

I told them. If you're changing it,

13

it's really too late, we have to

14

postpone it.

15

TRUSTEE PHILLIPS: Is the

16

CAC report done on that?

17

MR. ABATELLI: No, I

18

haven't even done that because I have

19

knew that it wasn't going to be done.

20

They knew it was changing. Well, two

21

weeks ago they said they might change

22

it. A week ago they said, we might not

23 change it. And now --

24 MAYOR NYCE: Here's the  
25 deal with all of these things that come

1 104

2 through any of those departments. We  
3 have deadlines. And all you need to do  
4 is tell the applicant, they with jump  
5 around all they want you have a deadline,  
6 that's when it has to be in by. And if  
7 it's not, then they missed it.

8 We need the CAC report in  
9 enough time for the Board to go over it  
10 before we have a public hearing which  
11 means we need it by Wednesday.

12 TRUSTEE PHILLIPS: Well,  
13 the issue is we set a deadline date of  
14 May 16th so that we had time to review it.

15 MAYOR NYCE: That's what  
16 I'm saying. So if the applicant is  
17 saying, "I may change it", they're

18 welcome to change it, but we need to  
19 have reports complete. If they want to  
20 change it, they can come to the public  
21 hearing and say we changed it and then  
22 we can postpone what we're doing.

23 But to hold up the  
24 information does not make sense. So  
25 please be clear to them that they've

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2 missed the deadline. The CAC should do  
3 its assessment based on the plans that  
4 are submitted so we have time to review  
5 those before next Tuesday.

6 Anything else for Dave?

7 (No response.)

8 MAYOR NYCE: Thank you,  
9 Mr. Abatelli. Our next report --

10 TRUSTEE PHILLIPS: Excuse  
11 me, you're campground manager, do you  
12 have to have something for us to review?

13 MR. ABATELLI: You mean

14 the contract?

15 TRUSTEE PHILLIPS: I have  
16 them.

17 MAYOR NYCE: I thought we  
18 did that last month.

19 MR. ABATELLI: Well, it  
20 had to be redrawn. It's the same  
21 contract. We approved the idea of  
22 adding on. The physical contract  
23 wasn't signed.

24 MAYOR NYCE: So we need an  
25 agenda item next week to authorize the

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2 execution of the contract for the  
3 campground.

4 MS. PIRILLO: I think that  
5 we've done that already. I think that  
6 we just need to update the contract so  
7 that it can be properly distributed and  
8 payment can be made accordingly.



5 month to month.

6 MR. ABATELLI: It's  
7 showing for month, but this is going  
8 into the 2011/2012 budget.

9 MAYOR NYCE: The money  
10 from the passed year.

11 MR. ABATELLI: And this  
12 money is coming in for the summer  
13 campground. Does that make sense?

14 MAYOR NYCE: Pre-purchasing  
15 stuff.

16 TRUSTEE KEMPNER: So just  
17 last year at the end of April we didn't  
18 have as many --

19 MAYOR NYCE: Not as many,  
20 no. It's the weather and Tall Ships.

21 MR. ABATELLI: One of the  
22 things with the campground and that was  
23 one of the things you pointed out the  
24 with the campground was interesting, a  
25 number of people, they like are not



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2 doing the same program anymore. I  
3 won't get into the details of individuals,  
4 but it's just --

5 TRUSTEE KEMPNER: It swings  
6 widely this time of year.

7 MR. ABATELLI: You have to  
8 look at the year.

9 MAYOR NYCE: Thank you,  
10 Dave. The next report will be from our  
11 Village Attorney, Joseph Prokop. Good  
12 evening.

13 MR. PROKOP: Good evening.  
14 So just mentioning a couple of things  
15 that I wanted to bring out that's on my  
16 report. One is to bring you up-to-date  
17 with 620 Second Street. I guess most  
18 people know the building has been  
19 demolished. The Village put a lot of  
20 pressure on the Housing Alliance to  
21 take care of the building and finally  
22 it was taken down. We're at the point

23 where we were getting final bids from  
24 the Village to take it down and they  
25 took it down.

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2                                 Since we last met as a  
3 Board we had a joint hearing of the  
4 Planning Board and the Zoning Board of  
5 Appeals. Since then both those boards  
6 have had separate meetings and discuss  
7 the application. And I would say that  
8 the value of the joint meeting was  
9 indicated at their separate meetings.

10                                 I might recommend one more  
11 joint meeting, maybe next month or the  
12 following month just to sort of bring  
13 it together. Because there's concepts  
14 that the Planning Board is going over  
15 that will end up affecting the Zoning  
16 Board of Appeals and vice versa. I  
17 think it's important that the two  
18 boards coordinate that rather than

19 reading each other's minutes.

20 With the two boats, the  
21 Peconic Star 2 and Peconic Star  
22 Express, all the paperwork was taken  
23 care of and everything is fine with  
24 that, rent was paid, etcetera.

25 MAYOR NYCE: Up-to-date.

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2 MR. PROKOP: Yes.

3 MAYOR NYCE: Happily so.

4 MR. PROKOP: With regard  
5 to the Tall Ship Challenge I have been  
6 responding to a number of requests by  
7 the Village to review paperwork and  
8 help out and I've taken care of that.

9 MAYOR NYCE: We are  
10 current at with everything at this point?

11 MR. PROKOP: Yes.

12 MAYOR NYCE: So we're all  
13 good to go.

14 TRUSTEE PHILLIPS: The  
15 bands are all in?

16 MAYOR NYCE: They're all  
17 taken care of. They're all been sent  
18 out to the bands along with W9s for  
19 them to fill out. So we can cut checks  
20 for them, the same with the sound man  
21 PA system, executed that contract today.

22 TRUSTEE PHILLIPS: Because  
23 the abstract came out as a draft.

24 MAYOR NYCE: I understand.

25 TRUSTEE PHILLIPS: There

1 111

2 were several issues that need to be  
3 resolved.

4 MAYOR NYCE: There may be  
5 this month -- because of this event,  
6 there may be some manual checks written  
7 that I will authorize because of where  
8 this fell when people got the  
9 information in etcetera, etcetera.

10 Basically, I think, three quarters got  
11 the information and a few that did not.  
12 They will prior to the end of this  
13 week. We'll make sure that everything  
14 is copacetic.

15 TRUSTEE PHILLIPS: And as  
16 to the abstract, the Village didn't get  
17 the final number until Wednesday  
18 because it was waiting to see when the  
19 contracts came in to avoid manual.

20 MAYOR NYCE: Cool. If we  
21 could at JT Productions, which is the  
22 sound. And I'm going to send out an  
23 e-mail to all of the bands that have  
24 not gotten the information back to us  
25 letting them know that we need the

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2 information ASAP.

3 MR. PROKOP: All the band  
4 contracts went out last week. All the

5 bands have the contracts. The trick to  
6 that is -- and I actually spent a day  
7 doing this, the trick with the  
8 contracts was to coordinate the dates  
9 and the times on every contract, so  
10 they didn't all show up on Saturday to  
11 play. And we were able to do that.

12 The schedule came out very  
13 organized. It's been a very organized  
14 process and we got the contracts taken  
15 care of. I thought I heard from Robert  
16 that most of all of the W9s came back.

17 MAYOR NYCE: There's a few  
18 outstanding.

19 MR. PROKOP: And the  
20 contracts are coming back. I'm getting  
21 a couple of questions but they're  
22 coming back.

23 TRUSTEE KEMPNER: Do you  
24 have the attachment to this  
25 (indicating)? There was a list that

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2 was attached on your original e-mail.

3

4 MR. PROKOP: I have the  
permit attached.

5

6 TRUSTEE KEMPNER: It says  
see attached list.

7

MR. PROKOP: I'll see.

8

9 TRUSTEE KEMPNER: That's  
why was asking. And then what is that  
10 (indicating)?

11

12 MR. PROKOP: We have in  
the Washington Avenue Tower we have a  
13 cell tower at Washington Avenue that we  
14 rent out. We lease to Verizon Wireless.  
15 Verizon Wireless notified us that they  
16 want to make a minor equipment change  
17 in the tower. It's both the equipment  
18 that's in the box in the ground and  
19 also some of the equipment on the  
20 tower.

21

22 I don't think it's  
something that's going to change the  
23 revenue and I also don't think -- it's

24 probably not something that's going to  
25 come to the Board. I think it probably

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2 can be taken care of with the building  
3 inspector.

4 MAYOR NYCE: And it's  
5 within the existing contract.

6 TRUSTEE KEMPNER: Okay. I  
7 wanted to make sure it wasn't a new  
8 tower.

9 MR. PROKOP: No, it's not  
10 a new tower. And David Abatelli and  
11 myself have been working on this to try  
12 to figure out if it's at all possible  
13 to try and analyze what's happening. I  
14 want to say one thing, which was I went  
15 back through the lease and calculated  
16 the rent that should have been paid to  
17 date. And Charlene went back and  
18 reviewed, and we're actually on line



19 exactly with the rent that has been  
20 paid. And that's over a number of  
21 adjustments that have taken place. So  
22 that was a good thing.

23 I wanted to mention one  
24 thing at next week's meeting. What I'd  
25 like the Board to do is to please

1 115

2 retain an attorney names Mark Comberson  
3 (phonetic) to work with me. He's a  
4 specialist in condemnation law.

5 There's only one or two things that  
6 have to be done with the regarding the  
7 property to finish it up in the courts.

8 But I would recommend, I think it's  
9 much more efficient if Mr. Comberson  
10 does it rather than it comes out of my  
11 office.

12 MAYOR NYCE: Didn't we  
13 retain somebody?

14 MR. PROKOP: We did. It

15 just hasn't been finished.

16 MAYOR NYCE: We're not  
17 redoing the work that was done by this  
18 other gentlemen?

19 MR. PROKOP: No, we're not  
20 doing --

21 TRUSTEE KEMPNER: He won't  
22 proceed?

23 MR. PROKOP: My  
24 recommendation is to retain  
25 Mr. Comberson. His requested rate is

1 116

2 \$185 an hour. It's a reduced rate. He  
3 came, I met with him personally and he  
4 seems to be --

5 MAYOR NYCE: And it's  
6 about 15 minutes worth of work?

7 MR. PROKOP: Not a lot of  
8 work.

9 MAYOR NYCE: I'd like to

10 see that buttoned up, but I do not want  
11 to keep paying different attorneys to  
12 do the same work over and over again.  
13 So obviously I'd like this person to  
14 finished this up.

15 TRUSTEE PHILLIPS: I'm not  
16 sure the previous one we hired did  
17 anything.

18 MR. PROKOP: Let me just  
19 say, if there's any work that's done,  
20 it won't be redundant.

21 TRUSTEE KEMPNER: Okay,  
22 but he had records.

23 MR. PROKOP: He had some  
24 records.

25 TRUSTEE KEMPNER: He's

1 117

2 going to have to review those records  
3 if he's going to pass the work.

4 MR. PROKOP: He's already  
5 reviewed them. I already met with him.

6 There's only one or two specific things  
7 that need to be done.

8 MAYOR NYCE: Cool.

9 Anything else for the Village attorney?

10 (No response.)

11 MAYOR NYCE: Thank you,  
12 Joe. The next report will be from Code  
13 Committee. Code Committee had no  
14 recommendations to the Village Board.  
15 At this time and I don't believe that  
16 the audit committee had -- I don't  
17 believe they had any recommendations to  
18 the Village Board either. (Perusing)  
19 No. Okay. So then the reports from  
20 the committees are done.

21 The next reports from  
22 Mayor and Trustees. We'll start are  
23 Trustee George Hubbard.

24 TRUSTEE HUBBARD: Okay.

25 The senior tree planting is tomorrow

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2 11:30 at the school. If anybody is  
3 interested in coming, it's going to be  
4 between the baseball field and the  
5 power plant, going down than row of  
6 trees there. The Tree Committee is  
7 going with the forth graders, handing  
8 out saplings and stuff. At 10:00 we're  
9 doing an Arbor Day kind of thing with  
10 the kids and then we'll be outside at  
11 11:30 for the tree planting.

12 Also on Thursday, just an  
13 update, it's Greenport Tree Day. At  
14 10:00 on Thursday, the new tree is in.  
15 The old tree is down. So the fence  
16 isn't going to be up, but that will be  
17 soon.

18 MAYOR NYCE: The new tree  
19 is beautiful.

20 TRUSTEE HUBBARD: It's  
21 tiny compared to what was there, but  
22 give it time.

23 TRUSTEE MURRAY: What were

24 they doing with the stump?

25 TRUSTEE HUBBARD: It's

1 119

2 going to be sculptured into something.

3 MAYOR NYCE: I put out a

4 thing on Facebook and I had talked to

5 some different artists in the area.

6 When we took the tree down, we took it

7 down in -- there was one limb that was

8 fairly straight and fairly healthy. We

9 took it down in big chunks.

10 I have somebody from

11 Mattituck who is going to plank it out.

12 I talked to almost dozen and a half

13 different artist in the area who are

14 each going to take a portion of the

15 tree and do a project with it over the

16 course of the next year. They're going

17 to document the process, bring it back

18 a year or so from now. We're going to

19 have a showing of the work, auction the

20 work off. The proceeds will go to the  
21 Tree Committee.

22 The idea is, the tree has  
23 been there for a long time, it's a  
24 beautiful old tree, show the tree some  
25 respect and do something with it other

1 120

2 than just firewood.

3 And the stump, because it  
4 was a big stump and we didn't want to  
5 grind it, I suggested -- I'm going to  
6 carve a bench out of the remaining  
7 stump. So it will stay there basically  
8 until it rots. So it will be a place  
9 for people to sit.

10 TRUSTEE PHILLIPS: Instead  
11 of on the fence.

12 MAYOR NYCE: Instead of on  
13 the fence, exactly, exactly. And then  
14 I got a really nice response from

15 people who are with the project. And I  
16 want to thank the Tree Committee for  
17 allowing that to go on as well, because  
18 it's not just a taking down of the  
19 tree. The guys from barber free were  
20 very funny when I was telling them what  
21 I was trying to do. They looked at me  
22 he was like, what? He was laughing.  
23 Like no one ever lets us drop big  
24 chunks of tree on their lawn. They  
25 want smaller pieces dropped. They had

1 121

2 a blast.

3 TRUSTEE HUBBARD: Okay,  
4 also on Monday, Memorial Day the  
5 Greenport Parade is going to be at 8:00  
6 in the morning, the Boy Scouts and Girl  
7 Scouts from behind the arcade down to  
8 the dock. Is the power on at the dock  
9 for our PA to work?

10 MR. ABATELLI: Yes.



11 TRUSTEE ABATELLI:

12 MR. ABATELLI: Because  
13 it's going to the ships. It's not  
14 actually going to -- we were checking  
15 it for the ships.

16 MAYOR NYCE: It's all set up.

17 TRUSTEE HUBBARD: I was  
18 told by one of the captains of the  
19 fishing boat down there there's a  
20 couple cleats that are missing that  
21 might be needed.

22 MR. ABATELLI: I think  
23 they're working on that. They were  
24 hammering nails.

25 TRUSTEE HUBBARD: Okay.

1 122

2 He said they might need the cleat over  
3 at the end.

4 MR. ABATELLI: I don't  
5 want to guarantee the cleats. I know

6 we know about it, but they have to  
7 physically do that.

8

9 MAYOR NYCE: Can I make a  
10 suggestion? Just Rosemarie is going to  
11 tie up at that end. And I mentioned to  
12 him, incase he was expecting to use  
13 them to tie the ships up. So he's  
14 fully aware and I talked to him today  
15 and he's confident he can tie the ship  
16 up. I don't know if it's on the cleats.

17 TRUSTEE HUBBARD: Just  
18 don't tie it to the pylon because one  
19 of them is hanging in there. If he's  
20 ties to that, he's going to pull that  
21 right off. So I'd rather see before  
22 the problem get repaired, to have some  
23 cleats put in to pass the thing as new  
24 and make sure we have something to tie  
25 it to.

2                   MAYOR NYCE: Absolutely,  
3 absolutely.

4                   TRUSTEE HUBBARD: Everything  
5 else I have we pretty much brought it  
6 up. The drainage is done out back so  
7 now we're working on remodelling and  
8 going forward with the bids and the  
9 downstairs. We wanted to make sure  
10 water doesn't get in before we do  
11 anything. The bids prices are in, so  
12 that should be starting up within the  
13 next couple of weeks.

14                  MAYOR NYCE: Cool, thank  
15 you. Trustee Kempner.

16                  TRUSTEE KEMPNER: I had  
17 one item, I guess Jack left, about that  
18 information for the Suffolk County  
19 study, if we were going to participate  
20 in that or it was too super busy.

21                  MAYOR NYCE: When is it due.

22                  TRUSTEE KEMPNER: Like March.

23                  MAYOR NYCE: Oh.

24                  TRUSTEE KEMPNER: Yeah, so

25 that's why they were just trying to

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2 reach out.

3

MAYOR NYCE: Oh, I saw

4

that e-mail, yes, yes.

5

TRUSTEE KEMPNER: So I

6

keep getting reminder e-mails, thanks

7

for your help. I was going to ask Jack.

8

9

MAYOR NYCE: I will send

10

an e-mail. I will ask him.

11

TRUSTEE KEMPNER: Maybe Tom?

12

MAYOR NYCE: Potentially.

13

Shoot an e-mail to me tomorrow and I'll

14

have Tom get in touch.

15

TRUSTEE KEMPNER: Okay.

16

And then Trustee Phillips and I met

17

with the one of the principals from the

18

Economic Development RFP, and that went

19

well. We met with Perry. We met the

20 at the Loft and Perry sat in. And he  
21 actually, I know you're really busy and  
22 Peter is busy, but he wanted to do a  
23 survey of the businesses. So he  
24 drafted the letter. So I don't know if  
25 you want to reach out to him about

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2 trying to get that into the hands of  
3 the coordinator or get it out to the  
4 businesses.

5 MAYOR NYCE: The BID  
6 meeting is Thursday. I can submit it  
7 to them, yes. I'd like to coordinate  
8 that through this weekend.

9 TRUSTEE KEMPNER: Survey  
10 for the business's to see how they're  
11 doing for the tall ships.

12 MAYOR NYCE: Yes.

13 TRUSTEE KEMPNER: And one  
14 of the issues that we talking about is  
15 adding capacity. So if they're at

16 capacity, they can't go any further  
17 with service or is there uptakes or are  
18 they seeing more revenue. And trying  
19 to make it nondescript, but maybe if we  
20 can get it to Peter or someone to get  
21 feedback on the survey. It will  
22 information or business personal  
23 information so it's better people  
24 respond like. Maybe there's a read in  
25 that the -- I have guess maybe you can

1

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2 do that. I don't know how fast we can  
3 turn it around and get it out.

4 MAYOR NYCE: If it's in  
5 electronic form each one of the  
6 businesses has their site on that site.

7 TRUSTEE KEMPNER: Oh,  
8 okay. I have to say, more than the  
9 that the BID, because the businesses  
10 outside the BID possibly, like if

11 you're an artist and you have a studio  
12 and you're not a BID member, so if  
13 there's any way to really tap into  
14 everyone who has a business that might  
15 be effected by the survey a business  
16 that is not retail related that you get  
17 sort of...

18 MAYOR NYCE: That's going  
19 to be difficult to get to.

20 TRUSTEE KEMPNER: Maybe we  
21 can publicize or something. I though  
22 maybe we can get a reso on to accept  
23 the RFP from that one bidder for the  
24 economic development subject to finding  
25 funding. And then that way we could

1 127

2 also do a reso to apply for funding.  
3 But in the meantime, I think the firms  
4 will sort of work with us over the  
5 summer, maybe pro bono, to get some of  
6 the info that is more important during

7 the summer. So they can ask how it was  
8 reviewed. There was only one response.  
9 And I know we don't have the funding  
10 and I made that clear. But maybe if we  
11 had it official contingent upon  
12 funding, they'd know that we are trying  
13 to put money together.

14 TRUSTEE PHILLIPS: He has  
15 done work for the Village. So I think  
16 his curiosity is there. In talked to  
17 the gentlemen. He was very open that  
18 he has seen changes and he's much an  
19 avid collector, so I think Trustee  
20 Kempner is right.

21 MAYOR NYCE: I'll have the  
22 to write up a reso to that fact.

23 TRUSTEE KEMPNER: And then  
24 tomorrow is the first meeting for the  
25 Economic Development Counsel. The



2 Economic Development Counsel has  
3 funding up online, the application, and  
4 it's through July 16th.

5 So if we can get a reso to  
6 apply for funding for the economic  
7 development consultant, I would go to  
8 the Department of State's funding,  
9 which they have waterfront  
10 revitalization and try to go with 50  
11 percent. And then once we get that 50  
12 percent, we can talk to the firm about  
13 collecting some other funds to pay for  
14 the balance.

15 And then if there's any  
16 other projects that we have that are  
17 capital projects that are ready to go,  
18 we should keep those in mind because  
19 they're looking for projects that have  
20 leverage money or ready to go. If  
21 we're going to do a project right now,  
22 like the electric plant would have been  
23 a good project, but we don't want to  
24 hold it up.

25

TRUSTEE MURRAY: How about

1

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2 the roof?

3

TRUSTEE KEMPNER: It's

4 usually like something that's going to

5 have a widespread economic impact. So

6 the electric plant, you know, maybe we

7 could have tied some kind of rate

8 increase. They like infrastructure.

9 Like the bulkhead would be good, but I

10 don't know what we have to tie.

11

MAYOR NYCE: All the pump

12 stations and all those pipes need work.

13

TRUSTEE KEMPNER: There's

14 so many sewer applications. I guess we

15 can do it for CBG; we do have that.

16 There's no harm in resubmitting that.

17 And after we see how the Tall Ships

18 goes, maybe there's something we can

19 tie into -- I don't know what we need

20 for infrastructure for doing that kind

21 of event, depending on how it ends up.  
22 We still have one more meeting and  
23 there's still some time. And it's all  
24 online and that's pretty much it.

25 MAYOR NYCE: Cool.

1 130

2 Trustee Murray.

3 TRUSTEE MURRAY: I've been  
4 spending a little time with tall ships.

5 MAYOR NYCE: It's been  
6 enjoyable, right?

7 TRUSTEE MURRAY: It has.  
8 Really the only thing other than that,  
9 because I know your report is going to  
10 be long on that is June 15, 16, and 17  
11 is the fishing tournament for the  
12 Legion Hall. We have a Facebook page,  
13 web page, we have it on the Village's  
14 website and BID website and posters.

15 TRUSTEE PHILLIPS: I need

16 one.

17 TRUSTEE MURRAY: I know,  
18 you're going to start selling tickets  
19 next week. I will need to do a mass  
20 public assembly for utilizing the arena  
21 that Friday evening, just for people to  
22 register.

23 MAYOR NYCE: Is it a  
24 Village event?

25 TRUSTEE MURRAY: It's

1 131

2 really for the Lesion.

3 MAYOR NYCE: It's not  
4 Village sponsored, it's Lesion  
5 sponsored?

6 TRUSTEE MURRAY: All the  
7 money is going to them.

8 MAYOR NYCE: So do a mass  
9 public assembly.

10 TRUSTEE MURRAY: And  
11 they're going to have a dinner Saturday

12 night at the boat yard, a big fish fry.

13 TRUSTEE KEMPNER: When is it?

14 TRUSTEE MURRAY: That's

15 going to be Saturday the 16th.

16 MAYOR NYCE: Give me the

17 information and we'll do an

18 announcement at the meeting Tuesday and

19 we'll do the reso for the mass public

20 assembly.

21 TRUSTEE MURRAY: Okay.

22 That's really about it.

23 MAYOR NYCE: Thank you

24 very much. Cool. Trustee Phillips?

25 TRUSTEE PHILLIPS: The

1

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2 Audit Committee and the Code Committee

3 are kind of silent. I know we have

4 some medical issues in our family as

5 well that have taken precedence.

6 I did discover something

7        though that I would like there to be a  
8        clear definition to us to maybe between  
9        the Building Department and the  
10       Utilities Department. As you know the  
11       hospital reconstruction and our road  
12       rental situation down there is somewhat  
13       dramatic at the moment.

14                                And I'm not sure if  
15        there's a procedure or between those  
16        two departments to make sure when the  
17        plans come in that they be viewed for  
18        everything. I know the Planning Board  
19        reviews it and the Building Department  
20        reviews things, but I think since we're  
21        starting to get in and we're starting  
22        to deal with this.

23                                So there needs to be a  
24        clear communication because when he we  
25        had (inaudible). At this point I would

3       some thought put into it because I  
4       think it's really needed.

5                     The other thing is the  
6       municipal agreement with the program --  
7       and did you get an e-mail for that  
8       where they've come up with some  
9       terminology and some...

10                    MAYOR NYCE: Oh, for the  
11       engineering stuff?

12                    TRUSTEE PHILLIPS: Yes.

13                    MAYOR NYCE: I have not  
14       seen it, no.

15                    TRUSTEE PHILLIPS: I don't  
16       think we need a resolution on that, but  
17       I will catch up with you this week. So  
18       maybe before we can have a couple  
19       minutes.

20                    Other than that I did, as  
21       I said, met with Trustee Kempner. I  
22       suggested that we get involved with some  
23       local business areas, which she did.  
24       We had a very informal discussion on a  
25       lot of topics. That's pretty much it.

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2

MAYOR NYCE: Cool.

3

I will try and keep my

4

report brief. I've been working on

5

small event for this coming weekend. I

6

also do -- I have spoken to a person.

7

I will talk to her one more time, but I

8

will have an appointment to fill one of

9

the vacancies on the Planning Board.

10

And I'm still looking for others. If

11

anyone has any suggestions, please let

12

me know.

13

The update on the event

14

for this weekend is that we're pretty

15

well set to go. All the advertising

16

have been in place. I was actually

17

watching News 12 this morning, and on

18

the tickers at the bottom they're

19

announcing, they have our ads running.

20

And then just the reporters themselves,



21 when they were banter back and forth  
22 during discussion, were talking about  
23 it along with the other events that are  
24 happening Memorial Day weekend.

25 All of our press stuff is

1 135

2 happening this week. All the last  
3 minute newspaper community sections and  
4 all of that. We're hopeful that we're  
5 going to get the cover of Part Two in  
6 Newsday this week, the Explore Long  
7 Island section. I did a 45 minute  
8 interview with Newsday last week.

9 We have had first  
10 volunteer meeting on Sunday. We have a  
11 large number of volunteers for the size  
12 of our community. We had probably 25  
13 people attend on Sunday afternoon.  
14 Christine Thorp, who is helping me  
15 manage this event, has a list of almost  
16 40 volunteers, not including the ROTC

17 and the Honor Roll kids and their  
18 chaperons.

19 We will have our final  
20 volunteer meeting at 6:00 at the  
21 schoolhouse. We'll give everyone their  
22 assignments, their t-shirts, their ID  
23 badges, a program event guide. If you  
24 all haven't seen them, there are event  
25 guides in the Village Hall. They're

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2 beautifully done. Brian Barker  
3 (phonetic) has done a really nice job  
4 with the ads, the posters, and all of  
5 the printed material that has come out  
6 on this event. He has done a really  
7 nice job. It's got a four fold that  
8 comes out to a map of the event, a  
9 schedule on the back, a letter and  
10 then --

11 TRUSTEE KEMPNER: Has long

12 has that been there?

13 MAYOR NYCE: It came in  
14 just over the weekend. I think Friday  
15 afternoon. So it just got there. They  
16 look beautiful. Stop buy and take one.  
17 What we're doing with our volunteers is  
18 the exchange of tickets for wristbands,  
19 they'll be doing that. And they'll be  
20 people we're calling event ambassadors,  
21 either at the information booth or  
22 walking through the event itself.

23 NJROTC will likely do  
24 crowd control, dealing with the ticket  
25 holders, lines, and making sure people

1 137

2 have what they need and that they're in  
3 the right place, etcetera, etcetera.

4 All of the ticket sales  
5 will be done by Village employees. We  
6 have three secure locations so that  
7 they are indoors. We worked with the

8 treasurer's office to make sure that  
9 there are adequate cash pickups and  
10 drops to the bank in a timely manner.  
11 There will be security with them as  
12 they do all of that.

13 We've been over this a  
14 bunch of different times. I'm sure,  
15 because any of event, there's something  
16 we forgot. It seems to be a very  
17 well-planned event. Now it's just  
18 hoping that thousands and thousands of  
19 people show up and that we get the  
20 weather. It looks like the weather  
21 might cooperate.

22 TRUSTEE KEMPNER: Is this  
23 up on the website, the events? Because  
24 I know some people were asking and I  
25 know that I had gotten a bid calendar

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2 of events.

3                   MAYOR NYCE: The event  
4                   guide is on.

5                   TRUSTEE MURRAY: That's  
6                   the Seaport.

7                   MAYOR NYCE: That's the  
8                   Seaport Museum, the BID has the event  
9                   guide as it's being handed out. They  
10                  have that on their site.

11                  TRUSTEE KEMPNER: Somebody  
12                  was asking because where all of the --  
13                  I get the e-mails, but I don't know  
14                  where on the --

15                  MAYOR NYCE:  
16                  Greenportvillage.com.

17                  TRUSTEE KEMPNER: Okay.

18                  MAYOR NYCE: The site has  
19                  all the information including ticket  
20                  information and ticket sales. All of  
21                  that stuff is on that site.

22                  TRUSTEE KEMPNER: It's a  
23                  brochure?

24                  MAYOR NYCE: It's a  
25                  handout going out in Suffolk times next

1  
2 Thursday, four fold, pocket sized, and  
3 it opens out. And that will be going  
4 out next Thursday and we will have  
5 available at Murph's establishment and  
6 all of our info booths, etcetera.

7 TRUSTEE KEMPNER: Do you  
8 -- I mean do you have to bring them to  
9 Tanger or the aquarium.

10 MAYOR NYCE: Posters would  
11 be better. These are great, but --

12 TRUSTEE KEMPNER: We don't  
13 have a lot of them.

14 MAYOR NYCE: Well, we have  
15 enough of them, but it's more they'll  
16 be useful for when you were here. The  
17 advertising that we've done will take  
18 care of it and posters and stuff at  
19 Tanger would be fantastic.

20 TRUSTEE KEMPNER: I just  
21 haven't seen all that stuff.



17 10:00 a.m. Saturday morning. Obviously  
18 if you can make it, please. We're  
19 going to give an opening ceremony and  
20 the captain's reception Saturday night.  
21 There's going to be stuff going on all  
22 weekend long. I think that's about it.  
23 As such, I will offer a motion to  
24 adjourn.

25 TRUSTEE HUBBARD: Second.

1 141

2 MAYOR NYCE: All those in  
3 favor?

4 (Chorus of "ayes.")

5 (At this time the  
6 proceedings were concluded at 8:10 p.m.)

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C E R T I F I C A T I O N

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I, REBECCA WOOD, a Notary Public

5

in and for the State of New York, do hereby

6

certify:

7

THAT the witness whose testimony

