

1 VILLAGE OF GREENPORT.

2 COUNTY OF SUFFOLK : STATE OF NEW YORK

3 -----x

4 BOARD OF TRUSTEES

5 WORK SESSION

6 -----x

7 Via GoToMeeting

8

9

10 June 18, 2020

11 7:00 p.m.

12

13

14 Before:

15

16 GEORGE W. HUBBARD, JR. - Mayor

17 JACK MARTILOTTA - Deputy Mayor

18 PETER CLARKE - Trustee

19 MARY BESS PHILLIPS - Trustee

20 JULIA ROBINS - Trustee

21

22 SYLVIA PIRILLO - Clerk

23 JOSEPH PROKOP - Village Attorney

24 PAUL J. PALLAS - Village Administrator

25

1                   MAYOR HUBBARD: We'll call the  
2 meeting to order with the Pledge of Allegiance.

3                   (Pledge of Allegiance recited by  
4 all).

5                   MAYOR HUBBARD: Welcome all this  
6 evening. This is our June work session.

7                   We'll start off with the fire  
8 department, Chief Wayde Manwaring.

9                   CHIEF MANWARING: I'll start off  
10 with on June 9th, we had our selections. I could  
11 introduce myself as the engineer for the Greenport  
12 Fire Department, my first assistant, James Kalin,  
13 and (video meeting glitch) elected is Alain  
14 DeKerillis.

15                  MAYOR HUBBARD: Congratulations to  
16 all three of you.

17                  CHIEF MANWARING: (Video meeting  
18 audio glitch) application for the rest of the  
19 squad, and the --

20                  MAYOR HUBBARD: Okay. That will be  
21 on the agenda for next Thursday's meeting.

22                  CHIEF MANWARING: Great. Then I  
23 just have a couple requests for the Board. The  
24 village go up and fix the north side of that big  
25 spot light. It's been out for quite a while. It

1 looks like the village truck or something will  
2 have to go up there and take care of it for the  
3 weekend. There's a couple others that have to be  
4 taken care of, outside lights. It's pretty dark  
5 around here, so. Last year, we required -- before  
6 I became first assistant and the village went out  
7 and got quotes --

8 (Automated recording interruption).

9 MAYOR HUBBARD: That's part of the  
10 conference call. That's okay. Go ahead, Chief.

11 CHIEF MANWARING: We've got  
12 approval replace or repair the AC unit in this  
13 room. We just wanted to know what's going on with  
14 that and how far you got with that. Because right  
15 now, next month, if you do have the meeting, the  
16 AC does not work at all.

17 MAYOR HUBBARD: Okay. Paul?  
18 Administrator Paul Pallas, can you answer that,  
19 please?

20 ADMINISTRATOR PALLAS: Yeah, we  
21 haven't had everything -- we were just started to  
22 get specs and what not to get that accomplished  
23 when everything went awry. We just haven't had a  
24 chance to revisit that. We can certainly put in  
25 the temporary air conditioner that we did last

1 year. They are available until we can get that  
2 repaired or replaced. I will focus on that first  
3 thing next week.

4 CHIEF MANWARING: Just a reminder,  
5 the first use of the building coming up now is  
6 June 23rd, for the primary, next Tuesday.

7 ADMINISTRATOR PALLAS: Certainly,  
8 if I can't get the permanent repair done, I'll  
9 have the temporaries put in in time for that.

10 CHIEF MANWARING: Next, we just  
11 wanted to talk to you about the AED in here, the  
12 batteries are dead. I do believe we ordered one,  
13 (video meeting audio glitch) but and then, I guess  
14 connected. Can we put the rescue boat and leave  
15 it at a spot instead of putting it at the  
16 hospital? The hospital is becoming too much  
17 falling in, falling out, and it's becoming a  
18 little bit of a problem.

19 ADMINISTRATOR PALLAS: We can  
20 certainly make accommodations. Whatever is more  
21 convenient for your operation. If you want to  
22 give me a call tomorrow we can work something out.  
23 Certainly, sooner rather than later.

24 CHIEF MANWARING: Okay. The only  
25 other report, do we have to re-bid on that one?

1                   MAYOR HUBBARD: He's asking about  
2 the all-day three-four. We've been working on  
3 half-staff at Village Hall, and everything else,  
4 everyone was kind of in a holding pattern for the  
5 past three months. Things are opening back up  
6 now, so the village clerk will get an ad out and  
7 we will go and re-advertise that and get a couple  
8 companies you had told me about that would handle  
9 the bidding process. So we're going to reach out  
10 to them and take care of that in the next week or  
11 so. We should be back at full staff at the  
12 village hall on the 24th, when we enter Phase 3.  
13 We're able to bring our non-essential workers back  
14 in and we can go back to full staff, so we'll get  
15 operations back to normal starting next Wednesday.

16                   CHIEF MANWARING: The one-on-one  
17 meeting last night and where we had agreed (video  
18 meeting audio glitch) the town and to the  
19 entrances to get into them. If we have to get a  
20 stretcher in, it's almost impossible. And after  
21 looking at some of the plans that I received, I  
22 want you guys to start putting yourself in because  
23 it's going to make it really hard to get a  
24 structure or anything, boats and stuff. How do  
25 you expect to get stretchers and things like that?

1 (Video meeting audio glitch) festival out of your  
2 vehicles. This is going to be people stopping and  
3 you're going to have to try to move it to get  
4 here. (Video meeting audio glitch) any village.  
5 Just a thought.

6 MAYOR HUBBARD: Okay. Well, I can  
7 explain the road enclosures on Front Street from  
8 First Street to Main Street, there will be a  
9 cement barrier at the corner of Fifth Street in  
10 order to stop anybody from coming down the road  
11 that didn't see it, driving into people that might  
12 be out there. When the road is closed down,  
13 people are going to be using that -- on the north  
14 side of the street, they'll be using the parking  
15 area; on the south side of the street they'll be  
16 using five feet of the road which will still leave  
17 at least 20 feet down the center of the road that  
18 will be open at all times. So if anybody needs to  
19 get in there, if you need a truck to get in there  
20 to get garbage or whatever, that will be open.  
21 And this is a two-day experiment. We're trying it  
22 for this weekend at the request of the BID and the  
23 store owners down there to see if we can do  
24 something.

25 There will also be two additional

1 parklets similar to what's in front of Agave. One  
2 going in from the post office heading west up past  
3 the ice cream shop, and one down lower on Main  
4 Street on the west side of the road picking up  
5 from the alleyway going behind the old Bills  
6 building going down towards Claudio's. Those will  
7 be more of the eight-by-eight structures that are  
8 in place now in front of Agave.

9           The rest of the village, right now,  
10 is not getting anymore parklets. We're closing  
11 the road down for vehicle traffic, but we're not  
12 using up the whole road. The store owners have  
13 not been allowed to put stuff out to cover the  
14 whole street. They can't put, you know, dozens of  
15 tables out there. Each one has to follow the  
16 social distancing guidelines but in place by the  
17 Board of Health and the SLA, and there will be a  
18 travel lane down the center of the road at all  
19 times.

20           And emergency access, there will be  
21 removal of barricades. In front of Crazy Beans  
22 there, there will just be the regular -- the  
23 plastic safety barriers, the ones at the other  
24 end, if they need to be moved, you can easily just  
25 put a chain on them and just move them out of the

1 way. If you had a major fire down there, God  
2 forbid we don't, but those can be moved easily  
3 with the bumper of a truck and could be pushed out  
4 of the way and you could get any vehicle in there  
5 that you needed to. And it's a two-day experiment  
6 that was requested. We were going to do it next  
7 weekend, the BID asked us if we could step it up a  
8 littler earlier, so that's why we didn't have more  
9 time than just today to try to plan this.

10 That's the idea. And we in no way  
11 wanted to put anybody's property or life in  
12 jeopardy and slow down response time. That's not  
13 the intention of this. It's really just to let  
14 the stores move out a little bit, do some outside  
15 dining. And I don't know if you know, but Phase 3  
16 starts in Suffolk County on the 24th, and the  
17 inside dining will be allowed starting next  
18 Wednesday. Which means you don't need as much of  
19 this stuff outside, you only got half capacity  
20 inside, but still, you can use the inside of your  
21 restaurant. If you have room for 80 people, you  
22 could put 40 inside and a couple tables outside.  
23 That's the intention of the Village and the BID at  
24 this time, to give it a two-day trial, Saturday  
25 and Sunday.

1 CHIEF MANWARING: You said five  
2 feet from the south side of the curb, right?

3 MAYOR HUBBARD: Yes.

4 CHIEF MANWARING: Okay. Thank you.

5 MAYOR HUBBARD: So they'll have the  
6 sidewalk and, like, five feet of the road area.  
7 And then the center of the road area will be at  
8 least 20 feet. Paul can give me better on the  
9 dimensions because he was working on that this  
10 afternoon, but you're still going to have a  
11 20-foot alleyway to walk down the center for  
12 pedestrian traffic for people to walk, but there  
13 will be no hose ramps, no table, no nothing.  
14 You'll be able to drive a vehicle down the center  
15 of that road at all times.

16 CHIEF MANWARING: That was my  
17 board's confusion. As long as we keep that  
18 20-foot entryway, that should be okay.

19 MAYOR HUBBARD: Exactly.

20 CHIEF MANWARING: Thank you.

21 MAYOR HUBBARD: And they're setting  
22 it up tomorrow. I know Wayde had talked to Paul  
23 Pallas to set up two cement barriers at the end  
24 of -- at the beginning of Front Street at First,  
25 there will be enough room there to put a plastic

1 barrier in the center so you can drive right  
2 through there. We're just doing that for safety.  
3 So if someone sees the barrier there, if it's just  
4 the pile-on they could drive into someone who  
5 could be sitting there.

6 So it's really just for safety  
7 reasons, with conferring with the chief of police  
8 and all, to have something more substantial there,  
9 so if somebody doesn't brake in time, they're  
10 going to hit the cement instead of running into a  
11 pedestrian that could be in the road.

12 TRUSTEE PHILLIPS: Mayor, I think  
13 that maybe there was some correspondence that we  
14 didn't receive but apparently some of the BID  
15 members received from Rich explaining that each  
16 business must have a defined area set, planters or  
17 dividers, that create specific spaces. Are you  
18 aware of that?

19 MAYOR HUBBARD: I'm not part of the  
20 BID so I did not see what that is.

21 TRUSTEE PHILLIPS: It didn't come  
22 through on my e-mail, I just happened to find it  
23 on Ian's Facebook page. It's going through a  
24 whole description of things which maybe is what  
25 Wayde, Chief Wayde, is talking about. The stuff

1 being in front of the storefronts. Is that what  
2 you're talking about, Wayde?

3 CHIEF MANWARING: Yeah, the  
4 barriers and food and stuff won't be, you know, in  
5 where the walkways are going to be and stuff like  
6 that. It just looked like it's going to be a lot  
7 of clutter in the way.

8 TRUSTEE ROBINS: Trustee Phillips,  
9 question. I received that late e-mail, I don't  
10 know if you did as well. It had some very clear  
11 directives, and I thought they came from Paul and  
12 the Mayor about the procedures for setting up for  
13 this.

14 CHIEF MANWARING: The permits in  
15 the village Paul and they have rules that they  
16 have to follow to make this work. And it's  
17 actually to use barriers or both. We'll have to  
18 put a wall up in between each one. So I guess it  
19 would be -- and then the next shot next door there  
20 has to be a wall there. Then you have to be  
21 rescue squad or anybody to get in there in an  
22 emergency.

23 TRUSTEE PHILLIPS: Paul, are you  
24 aware of this?

25 ADMINISTRATOR PALLAS: I'm not

1     aware that that's specific. I think, if I may, is  
2     so that the area that they're using, whether it  
3     be, you know, the parking space or a good part of  
4     the sidewalk is clearly defined for a particular  
5     establishment. I can't imagine that they would  
6     block access into the building, that would kind of  
7     defeat the purpose. They still need to have --  
8     the sellers still need people to go in and out, a  
9     restaurant still needs to have service and have  
10    people go in and out. So I really don't think  
11    that they would be blocking specific access to a  
12    specific establishment.

13                    Certainly, you know, if that  
14    happens, we will be -- code enforcement will be  
15    there, we'll review their plans, first of all.  
16    And if it does show that there's a blocked access,  
17    we'll tell them to change it. If we do not see it  
18    prior and they blocked access, we will tell them  
19    to make sure that there is access. The discussion  
20    that I had with Mr. Vandenburg, which, for your  
21    information, is trying to get onto this and  
22    somehow having trouble. The conversation I had  
23    with him was to ensure that the road had clear  
24    access for pedestrians and emergency vehicles.  
25    Any other specifics about any specific stores, I

1 didn't have any specific discussions, but as I  
2 said, we'll do everything we can to ensure that  
3 access inside the building is afforded.

4 TRUSTEE PHILLIPS: So one of the  
5 key things here is because the Mayor described it  
6 very well, you know, how far they could go out  
7 into the street. They have -- their businesses  
8 may expand up to 12 feet from the physical edge of  
9 their building towards the center, the street  
10 center line, no more than 12 feet is a must.

11 So I'm assuming that the Mayor is  
12 talking about the 12 feet, that's the same  
13 language?

14 MAYOR HUBBARD: Yes. If you take  
15 the sidewalk, which is five to six feet, and then  
16 continue that out from the edge of the building,  
17 you may drop the 12 feet and that still leaves you  
18 enough. On one side of the street there's more  
19 room, on one side of the street there's less, but  
20 that still leaves a 20-foot access down the center  
21 of the road that will not be blocked.

22 TRUSTEE PHILLIPS: Okay. Like I  
23 said, I attended the board meetings last night and  
24 I brought the information to them because they  
25 weren't aware of it. And that's one of the things

1 that I hope in the future that the -- Chief  
2 Manwaring is kept into the loop, either by Paul or  
3 myself, as to what's going on because they do have  
4 protocol. Well, you know as well as I do, George,  
5 they have certain protocol they do on emergency  
6 runs. And I just -- I just want them to be able  
7 to stay in the loop, that's all. They were very  
8 pleasant in discussing things, and they're very  
9 supportive of the business district. But they're  
10 also looking out for the safety of everybody. So  
11 I just hope they're brought into the loop a little  
12 sooner than they have been. That's all.

13 MAYOR HUBBARD: Okay. Actually,  
14 the request came to me after 9:00 last night and  
15 the meeting was already over with. This was  
16 supposed to be done for next week so we had time  
17 to plan that out. And I had a request from the  
18 BID president last evening, asking if we can move  
19 it up a week and try to do it this weekend because  
20 some store owners needed some additional space.  
21 So that's why it was done and not discussed more  
22 than that because the awards meeting was already  
23 over and I found out -- the request came to me,  
24 you know, between 8:30 and 9:00 last night.

25 TRUSTEE PHILLIPS: All right. I

1 hope they appreciate me keeping them in the loop  
2 as soon as I know things, and I thought tat was  
3 part of my job.

4 MAYOR HUBBARD: Yes, it is. I  
5 couldn't have told any of you that because I  
6 didn't get -- the request didn't come to me until  
7 late last evening. We will keep them more in the  
8 loop on it.

9 TRUSTEE PHILLIPS: Okay.

10 MAYOR HUBBARD: Anything else from  
11 the chiefs?

12 CHIEF KALIN: Yes. One other minor  
13 thing. I was going through the list of  
14 resolutions for the agenda. The resolution of the  
15 affected volunteers Length of Service Award points  
16 per month, for the village to award an additional  
17 five points during the coronavirus pandemic to  
18 members who may not have been able to make their  
19 points, pertaining to not responding to alarms.  
20 It really should be stated: Instead of five  
21 points, up to five points. While we didn't ask  
22 for it to be presented, it's something that we  
23 would support and only need 60 percent majority on  
24 your board to vote it in, it wouldn't be decided  
25 until after January to see who meets points. It

1 should say up to five points rather than five  
2 points. They're going to get five points each  
3 month. They may or may not (video meeting audio  
4 glitch).

5 CLERK PIRILLO: Mr. Mayor, if I  
6 may, I had a conversation -- Clerk Pirillo  
7 speaking, I'm sorry.

8 MAYOR HUBBARD: Yes.

9 CLERK PIRILLO: I had a  
10 conversation with Penflex, and their understanding  
11 at the time was that the sponsor to the village  
12 was to use a number in the resolution. So the  
13 resolution can't say "up to five points," it needs  
14 to say a number. That was the understanding at  
15 the time. I can have that double-checked. That's  
16 why the resolution is written that way, Chief  
17 Kalin.

18 CHIEF KALIN: Yeah, I'm saying the  
19 regulations from Penflex dated May 29. We can  
20 look at that. No problem, thank you.

21 MAYOR HUBBARD: We will look at  
22 that. And the governor just signed that law  
23 today. We'll see what he actually signed. Until  
24 we have the paperwork of what he signed, things  
25 change daily or hourly, so we'll see what law he

1 signed today because I heard it on the radio, he  
2 signed it this afternoon. So we'll get a final  
3 version of that, of what he signed, how the State  
4 Law reads, and then we'll use that accordingly.

5 CHIEF KALIN: Again, it won't  
6 decided until January when we allocate points for  
7 the end of the year. This has to be done before  
8 April of next year, so so plenty of time for that.  
9 Okay. Thank you.

10 TREASURER BRANDT: I have  
11 something, Mr. Mayor.

12 MAYOR HUBBARD: Sure.

13 TREASURER BRANDT: Jimmy, we got  
14 the vouchers for this months' payment, the  
15 invoices rather. We received them Monday morning  
16 and your deadline is the Friday prior to the work  
17 session. So could we please get them in a timely  
18 manner? I don't want to start going down this  
19 road again.

20 CHIEF MANWARING: Next month is  
21 July, the deadline is July 10, and we don't even  
22 have our finances until after that month.

23 TREASURER BRANDT: You could  
24 certainly provide us with the invoices. We could  
25 certainly produce the vouchers, and we could

1 easily pull them if you guys decide not to pay it  
2 for whatever reason.

3 CHIEF MANWARING: Okay. We'll do  
4 that, Robert. Thank you.

5 TREASURER BRANDT: I appreciate it.  
6 Thank you, Mr. Mayor.

7 MAYOR HUBBARD: Okay. Anything  
8 else for the fire department?

9 (Negative response).

10 Okay. Thank you, Chiefs, and  
11 congratulations to all three of you. Good luck  
12 and stay safe.

13 TRUSTEE PHILLIPS: Have a good  
14 evening.

15 MAYOR HUBBARD: Okay. Next we'll  
16 move on to the Village Administrator Report,  
17 Mr. Pallas, your report?

18 ADMINISTRATOR PALLAS: Good  
19 evening, again, everyone. I don't have any  
20 discussion items or resolutions, just a few  
21 highlights from the department. Starting with the  
22 road department. As we all know, they have been  
23 looking to reduce staff, they have done, I think,  
24 a very good job maintaining everything and keeping  
25 up with all their regular work. I just wanted to

1 point that out. They did do a lot of the stints  
2 with putting up signs and barricades for the test  
3 run and helped with the parklets, as well. They  
4 did some repairs and additional fencing up at  
5 Clark Beach as well. I just wanted to point a  
6 couple of those things out.

7                   Similarly, with the Sewer  
8 Department, they've been able to keep up with all  
9 their work, all the functions were planned up to  
10 permit levels, so that's -- I do want to commend  
11 my staff. All staff, not just the office as well,  
12 for all of the work they've been doing, keeping  
13 up. And it continues to be quite a struggle and I  
14 just want to commend everyone, all staff, of the  
15 tremendous job that they've been doing.

16                   Moving on to Electric Department.  
17 There's two highlights I want to point out. There  
18 was a project they did at Brewer's Yacht Yard,  
19 there was a persistent low-voltage problem. That  
20 was fixed by the addition of a transformer on the  
21 site. (Video meeting audio glitch) and that was  
22 something they analyzed the best solution and did  
23 come up with a solution.

24                   There's one item on the report, the  
25 last item under the tasks, the collector rings on

1 Generator 6 are in need of repair. That is a  
2 month-long -- can be as long as a month, the unit  
3 would be out of service for one month. The work  
4 is done off site. We are going to do everything  
5 we can to get the DMNC test for that particular  
6 unit done prior to shipping it out. I've worked  
7 with this company that we're using before.  
8 They're a good company, they're very timely. It's  
9 not a complicated job, it just takes time. Just  
10 wanted to point that out. Once that process  
11 starts, I will send an e-mail out to the Board  
12 advising them that the unit is out of service.

13 One other Electric Department item  
14 I had mentioned last month about the load  
15 situation. It continues to be lower than normal.  
16 While at the same time it doesn't vary much during  
17 the day, it stays very flat from day to night,  
18 which does improve what is known as our load  
19 factor. So if there's any good news from all of  
20 this, that will actually provide us additional  
21 provide us additional hydropower energy next year.  
22 The way that that is allocated is based on your  
23 prior year-load factor. The higher your year-load  
24 factor the more energy you get. So that -- I just  
25 wanted to point that out.

1                   Moving on to Building Department,  
2 Code Enforcement, as you know, has been focused on  
3 the New York Pause and now New York Forward with a  
4 significant amount of work with signage, reviews  
5 of paperwork, now that we're doing them for New  
6 York Forward. So quite busy. At the same time,  
7 as things reopen, getting permits out and  
8 reviewing permit requests. That is, for all  
9 intents and purposes, up to date.

10                   Last item, Recreation Department,  
11 Marina. Again, we are working at reduced staffing  
12 and the rec center right now is not open. And we  
13 have been utilizing one particular staff person  
14 from there to help in the office which has been  
15 working out very, very well for us in terms of  
16 keeping things moving. I do commend, again, the  
17 staffer for pitching in as needed. As you know,  
18 restrooms are open, everything is working well.  
19 The east pier annual repairs tightening up, if you  
20 will, has been accomplished. I'm sure you've all  
21 seen our -- or have heard about the significant  
22 vessel that we have at our marina. It's a 235  
23 feet, if I recall correctly, and they're very  
24 happy to be here. They're going to be here  
25 through July. They have asked for some

1 accommodations for their electric and we are  
2 accommodating them, but they are actually helping  
3 to fund that accommodation. That was a nice  
4 little thing they provided for us.

5 And that pretty much is everything  
6 I had. Unless anyone has any questions for me.

7 TRUSTEE PHILLIPS: Hello, this is  
8 Trustee Phillips. The tables arrived for Mitchell  
9 Park this week?

10 ADMINISTRATOR PALLAS: The tables  
11 actually arrived around 3:30 this afternoon.  
12 Staff was alerted to that. We will be working on  
13 that first thing, not first thing, they're doing a  
14 few other things, we'll be working on them as much  
15 as we can. We'll get as many of them completed as  
16 we can. I will have a layout prepared first thing  
17 tomorrow and speak with the Mayor about the layout  
18 and with approval, we will start setting them out  
19 tomorrow, yes.

20 TRUSTEE ROBINS: I also have a  
21 question about the tables and also the trash  
22 collection. You mention in your report that you  
23 have been doing additional trash collection  
24 because of all the take-out food. I wanted to  
25 know, in terms of keeping the tables clean and the

1 area where people are obviously going to be dining  
2 in the park, is that something you're going to be  
3 using marina staff, or are you looking for a  
4 collaboration with the BID to manage those tables?

5 ADMINISTRATOR PALLAS: It's my  
6 understanding that the BID has stated that they  
7 will be policing that area. We will be putting  
8 out additional garbage cans on a temporary basis.  
9 We did order nicer garbage cans but they have not  
10 arrived. I don't think they're expected for two  
11 or three more weeks, if I remember correctly. And  
12 once they're in, they will go out. But for now,  
13 we will be using typical 55-gallon type garbage  
14 cans which will be one for every two tables,  
15 something like that. It's my understanding the  
16 BID members will step up and help with that.

17 MR. VANDENBURGH: Excuse me. It's  
18 Richard from the BID, Richard Vandenburg. If I  
19 could, I just wanted to supplement that response  
20 to say the BID has offered to help police the area  
21 in conjunction with the marina staff as well. As  
22 number of businesses have offered volunteer  
23 support to make sure that this area is kept clean.  
24 And we will do so as soon as those tables are in  
25 place.

1 TRUSTEE PHILLIPS: Mayor, it's  
2 Trustee Phillips again. I have a question. You  
3 had mentioned at one point that there were going  
4 to be a set of rules for that particular area  
5 dealing with the take-out with the alcohol  
6 attached to it. Is that something that you're  
7 going to put an executive order out for or if the  
8 tables go up is there going to be some type of  
9 signage to alert people that they have to stay in  
10 that area?

11 MAYOR HUBBARD: Right. The village  
12 attorney, Joe Prokop, could answer that. He's  
13 working on the language and everything else and  
14 getting signage there. We're kind of waiting  
15 until everything is done here as we're doing that.  
16 So there will be wording that says, you know, if  
17 you have to go to Taters (phonetic), you sit at a  
18 table here.

19 And hopefully, also, with the  
20 cleaning up, the people, when they finish eating,  
21 they take their garbage and put it in the garbage  
22 can. You know, it's not waiter service or  
23 waitress service or whatever, it's, you know, you  
24 sit down, you eat, you put your garbage in the  
25 garbage can and that will be taken care of. The

1 wording of the alcohol will come from the village  
2 attorney and we will work on that.

3 TRUSTEE PHILLIPS: Okay. Thank  
4 you.

5 MAYOR HUBBARD: Okay. Anything  
6 else for the Village Administrator?

7 (Negative response).

8 Okay. Thank you. Village  
9 Treasurer, Robert Brandt?

10 TREASURER BRANDT: Evening,  
11 everyone. I don't have much to report this month.  
12 There's no resolutions.

13 I just have a couple of things I'd  
14 like to add. As far as significant collections  
15 go, property tax, we're at about 38 percent, which  
16 is pretty much right on target at this time of  
17 year. We do have a significant payment coming up,  
18 July 1, the 25 percent TCC payment is due and it's  
19 already scheduled to be paid, and that's \$172,518.  
20 Again, that's a quarter of the payment. The  
21 balance will be due in October.

22 We also have scheduled the electric  
23 audit and the village-wide audit for fiscal 2020.  
24 Village-wide audit is scheduled for the week of  
25 September 7th. Electric audit is starting on

1 September 28th -- I'm sorry, July 28th through  
2 July 30th.

3 That's pretty much all I have this  
4 month. Any questions?

5 (Negative response).

6 MAYOR HUBBARD: All right. Thank  
7 you. Very good.

8 TREASURER BRANDT: Do you want me  
9 to stay on camera or would you like me to  
10 relinquish space.

11 MAYOR HUBBARD: No, you don't have  
12 to stay on camera. You can go off if you'd like  
13 to. Thank you, Robert.

14 TREASURER BRANDT: Thank you.

15 MAYOR HUBBARD: Okay. The Village  
16 Clerk report?

17 CLERK PIRILLO: Hi, good evening,  
18 everyone. I just received a text from the village  
19 administrator and I see that I have an e-mail from  
20 Rich Vandenburg that there seems to be a  
21 transposition error regarding how to reach the  
22 meeting. So there's a transposition error in the  
23 area code, okay? So I wanted to let everyone know  
24 that. I know Rich is on. So evidently, he  
25 realized it and was able to fix that. So

1       apologies for that.

2                   Going to my report. We do know  
3       that there are two additional resolutions, for the  
4       two fire department members. In my report under  
5       legal notices, I wanted to let the Board know we  
6       will be re-noticing the employment notices that  
7       were put in the paper for all three, meaning the  
8       TCO, seasonal code enforcement officer, and also  
9       the full-time account clerk, okay? So those are  
10      scheduled to be in next weeks' paper, okay?

11                   Also, on my report, I wanted to let  
12      you know that there were additional legal notices.  
13      Two of them that were not mentioned: One is  
14      coordinates and state of emergency which was  
15      extended through the 16th of July.

16                   The other was the extension of the  
17      executive order regarding the wearing of masks,  
18      and that, Attorney Prokop has been very diligent  
19      about extending that every five days.

20                   Going back to my report under  
21      Resolutions: Public Assembly Permit Applications.  
22      First thing I'd like to mention is that it's not  
23      noted as such, but the resolution regarding the  
24      carnival and the fireworks for the 4th of July for  
25      the fire department, that event has been cancelled

1 by the organizer. So again, cancelled by the  
2 organizer.

3 We have two Public Assembly Permit  
4 Applications that require some discussion of the  
5 Board, please. The first one is the assembly  
6 permit application by the Friends of Mitchell  
7 Park, Denise Gillies, regarding the annual Tai Chi  
8 classes that are held. There is a plan in place  
9 by the Friends of Mitchell Park instructor, with  
10 the Board's permission to begin the classes and  
11 continue the classes. Following the governor's  
12 guidelines, it would entail the wearing of masks,  
13 six-foot distancing, no introduction, making sure  
14 people are spaced out properly on the lawn, not  
15 moving from the spaces. Tai Chi is not very  
16 aggressive in a physical way, it's just a variety  
17 of slow movements. So they feel it can be easily  
18 accomplished. The instructor will be talking a  
19 lot less, quote/unquote, and just have people  
20 following her. And there's usually ending with a  
21 meditation on a wall that's going to be  
22 substituted with an individual standing  
23 meditation.

24 So the Friends of Mitchell Park was  
25 asking if the Board can approve on that basis or

1 would it rather not. That's Number 1.

2 MAYOR HUBBARD: Any discussion on  
3 that? We'll put it on the agenda.

4 TRUSTEE ROBINS: Put it on the  
5 agenda.

6 TRUSTEE CLARKE: On the agenda.

7 MAYOR HUBBARD: Okay. Put it on  
8 the agenda and any discussion can happen at the  
9 meeting next week. That's fine.

10 CLERK PIRILLO: Okay. Same is true  
11 of the Greenport Fire Department. There's an  
12 event, the barbeque for the standard hose company.  
13 It's an annual event for the third Saturday.  
14 Similar concept. That event was approved by the  
15 Board of Wardens. That company of the Fire  
16 Department has said that they will do whatever is  
17 workable at that time. If the event needs to be a  
18 takeout only or some kind of drive-through, they  
19 are open to that. Understanding that, obviously,  
20 it may not be as it was in years past. And again,  
21 for Board discussion.

22 MAYOR HUBBARD: Anybody have any  
23 comments on that?

24 TRUSTEE PHILLIPS: I was at the  
25 meeting when they were discussing this. They were

1 looking at whatever would be available as far as a  
2 process to be able to continue to at least be able  
3 to have the event. It may not be as many tickets  
4 sold as in the years past, but that they were  
5 working towards either doing a take-out situation  
6 or whatever Suffolk County Health Department would  
7 allow them to do, because I'm assuming they have  
8 to apply for that permit.

9 In the description, I didn't have a  
10 problem with it. I felt if they couldn't make it  
11 work, they wouldn't do it. So I -- as I said,  
12 they were trying to do anything to keep it going.  
13 So I don't have a problem with it.

14 MAYOR HUBBARD: Okay. All the  
15 other ones on the east end have been cancelled.  
16 This would be the only one on the east end. If  
17 they feel they can cook 1,000 chickens and stay  
18 safe with each other and the board feels  
19 comfortable that they're using village property,  
20 we'll put it on the agenda and discuss it next  
21 week. That's fine.

22 CLERK PIRILLO: Okay. Thank you.  
23 I'll get both of those on.

24 The last thing I have is that I  
25 wanted to let everyone know that we have arranged

1 with a donor to have a free movie night on Moore's  
2 Lane at the polo grounds. That will be on July 1.  
3 Tickets will open up on June 29th. I've created  
4 an event via Eventbrite. It will be free, but you  
5 need to have a ticket because we imagine that  
6 there are going to be quite a few people that  
7 would like to join. And it will be limited to the  
8 first 120 tickets, okay? So again, the  
9 availability to get an entrance ticket will begin  
10 on the 29th of June at 9:00 AM. I'm working  
11 together with Paul to accomplish the logistics.

12 And that's all I have, unless  
13 anyone has questions?

14 TRUSTEE PHILLIPS: It's Trustee  
15 Phillips again. There's a resolution for the  
16 HATCAST at Mitchell Park. Is that on hold or are  
17 you looking for an approval for?

18 CLERK PIRILLO: I'm sorry. Which  
19 one is that?

20 TRUSTEE PHILLIPS: The Hellenic  
21 American Taxpayers and Civic Association of  
22 Southold Township.

23 CLERK PIRILLO: Well, we have  
24 actually -- we have quite a few on hold. That's  
25 under the placeholder resolutions, that particular

1 one. So for example, there's also one for Classy  
2 cab on August 15. That was on hold because that's  
3 for the use of Fifth Street Park and we don't know  
4 what will happen. And the same is true for  
5 HATCAST.

6 TRUSTEE PHILLIPS: Okay.

7 CLERK PIRILLO: And those two are  
8 still on hold.

9 TRUSTEE PHILLIPS: Okay.

10 TRUSTEE ROBINS: Clerk Pirillo, the  
11 organizations are aware that they're on hold?

12 CLERK PIRILLO: Yes, they are.

13 TRUSTEE ROBINS: Thank you.

14 CLERK PIRILLO: You're welcome.

15 MAYOR HUBBARD: Anything else for  
16 the clerk?

17 (Negative response).

18 MAYOR HUBBARD: Okay. Thank you.

19 CLERK PIRILLO: Thank you.

20 MAYOR HUBBARD: Okay. Village  
21 attorney report, Attorney Prokop?

22 MR. PROKOP: Good evening, thank  
23 you.

24 I have a number of things to go  
25 through. And the first being: With regard to the

1 BID project -- or the BID village project, I  
2 should say. There's a number of steps that have  
3 been taken that you and the public should be aware  
4 of.

5 So first is that Mayor Hubbard  
6 extended the emergency declaration until July 16.  
7 So we're under an emergency order, still, through  
8 July 16. Now, that can be ended if the mayor  
9 feels that it's appropriate. Before then or it  
10 could be continued again. It should be  
11 coordinated with the governor's emergency  
12 declaration. So currently, there's a statewide  
13 emergency in effect. And if the state-wide  
14 emergency is ended prior to the middle of July,  
15 then of course, the Village would likely end their  
16 emergency order. But the significance of the  
17 emergency declaration is that it enables the mayor  
18 to issue executive orders and these are these  
19 five-day orders that we have been talking about.  
20 Since April, every five days I've compiled --  
21 prepared and then had signed and then filed  
22 executive orders for the village. It started off  
23 in terms of the face coverings that are required.  
24 And now we're getting into other executive orders  
25 regarding parking and now the food service.

1                   So in anticipation for this  
2 weekend, I prepared two executive orders:  
3 Executive Order 2020-3 and Executive Order 2020-4  
4 in draft form, and they were send to the  
5 commissioner for the State of New York. I expect  
6 the approval to come tomorrow morning, if not  
7 tonight, and then they'll be ready to be filed.

8                   So the food and beverage, 2020-3,  
9 which is the food and beverage executive order has  
10 to do with people moving their businesses out onto  
11 the sidewalks, and also food and beverage  
12 consumption in Mitchell Park. The rules of the  
13 policy -- excuse me. The rules for Mitchell Park  
14 will be developed if the Department of Health  
15 approves the executive order and it's then signed  
16 by Mayor Hubbard.

17                   Are there any questions about that?  
18 Because I know that that was a discussion point.

19                   (Negative response).

20                   Okay. So we have those two  
21 executive orders that we're waiting for.

22                   The mayor and Paul with myself have  
23 been having conference calls with the BID trying  
24 to plan this all out. In preparation for the  
25 conference calls, I've done a lot of work

1 reviewing the regulations, which are changing by  
2 the minute, from the state liquor authority, the  
3 Department of Transportation, and also the Health  
4 Department, as well as Forward New York, the  
5 governor's executive orders, and the Empire State  
6 Development Corporation. All of those agencies  
7 are trying to coordinate what they're doing and  
8 they largely have been able to do that, but it's  
9 ended up now being sort of an avalanche of  
10 paperwork that Paul and I and Sylvia have been  
11 dealing with.

12 So in order to accomplish what we  
13 want to do this weekend, as an example, we have to  
14 file paperwork with the Department of  
15 Transportation, we're also filing paperwork with  
16 the New York State Liquor Authority, the villages,  
17 as well as these executive orders that I've been  
18 talking about. So we have been working on those  
19 documents so we can get them in and they will be  
20 filed tomorrow, which is timely.

21 One of the other things that I did  
22 for the village is that I am working with  
23 management. I prepared an application which  
24 covered two aspects of this. One was the -- it's  
25 in part an application for people to use municipal

1 property for their business, whether it's retail  
2 or food and beverage. The other part of the  
3 application that can be used for is people that --  
4 is owners that want to move or expand their  
5 business onto their own property.

6 So those owners would normally have  
7 to go to a planning board for site plan approval.  
8 What we have done is we have changed that to  
9 merely a filing requirement where they have to  
10 fill out and file the application and provide some  
11 documentation. A simple diagram and a few other  
12 things and then, unless there's an issue, will be  
13 accepted by the village. Those have been coming  
14 in. We initially accepted letters for people that  
15 wanted to do that and then the application has  
16 been going out and we started now receiving back  
17 the applications.

18 Does anybody have any questions yet  
19 on any of these things I've mentioned?

20 (Negative response).

21 Okay. The next thing that I wanted  
22 to say to you -- make you aware of is that this  
23 afternoon I received an agreement from Shop  
24 Sharples that Sharples, I guess, wants to sign --  
25 wants the village to sign -- I think it's

1 basically a copy of the agreement that they must  
2 have with the BID because it refers to dates in  
3 May as the dates of the commencement of the  
4 service. But what it largely does is it states  
5 repetitively that the drawings and the work that  
6 they've done will remain the property of Shop  
7 Sharples and is their work product and will remain  
8 their property.

9 This would be typical in an  
10 engineering setting where an engineer does  
11 extensive documents. The documents that they've  
12 provided for the BID so far are, you know, pretty  
13 much out on the public domain now. I don't know  
14 that there are things that could be trademarked or  
15 protected, but I don't have a problem with, at  
16 least conceptually, the village approving and  
17 signing the agreement. I don't think that we're  
18 going to make a claim that we own these documents  
19 that have been circulated at this point.

20 The final thing that I wanted to  
21 mention to the Board to make sure that you're  
22 aware of this is that there continues to be an  
23 issue across the county about how the local courts  
24 are going to open. So the town and the village  
25 courts are kind of on hold at this point. The

1 other courts have been functioning to some extent  
2 where there's court conferences -- other courts,  
3 like the higher courts, the supreme court and the  
4 county criminal court in Riverhead have been  
5 functioning, to some extent. But the town and  
6 village courts have been held -- remain closed and  
7 not really functioning by order of the senior  
8 administrative judge. And that's going to  
9 continue, I think, into the next several weeks at  
10 least.

11 I believe that Southold is now  
12 giving out August court dates or telling us that  
13 any tickets that are issued have an August date.  
14 And the tickets that were supposed to be heard  
15 last week in June were administratively adjourned  
16 by the court out into August. So that's the next  
17 time that we'll be dealing with the various  
18 defendants that we have.

19 I think that that is what I needed  
20 to cover. Does anybody have any questions for me?

21 TRUSTEE PHILLIPS: Joe, I have one  
22 question, it's Trustee Phillips. Did you say that  
23 the village was applying for some type of  
24 paperwork to the State Liquor Authority??

25 MR. PROKOP: It's not a -- there's

1 a filing requirement which is providing notice to  
2 the SLA. It's not an application that has to be  
3 approved, it's a filing requirement.

4 TRUSTEE PHILLIPS: Okay. And what  
5 does this filing requirement read?

6 MR. PROKOP: That we're agreeing  
7 to -- that the village is agreeing to the  
8 consumption of alcohol on municipal property,  
9 basically. That's basically it.

10 TRUSTEE PHILLIPS: Okay. All  
11 right. Thank you.

12 MR. PROKOP: So the off-premises  
13 license holders will be extended to a property,  
14 and that's what we're indicating.

15 TRUSTEE PHILLIPS: All right.  
16 Thank you. That clears it up. I was a little  
17 confused on that.

18 MR. VANDENBURGH: Hi, Mr. Prokop,  
19 Richard Vandenberg. I have a question.

20 MR. PROKOP: Yes, sir?

21 MR. VANDENBURGH: My first question  
22 is that I understand exactly what you said that  
23 the filing requirement allows the SLA to have  
24 jurisdiction that the people are on an extended  
25 premises, but my other question is on the

1 applications you're receiving or that the village  
2 is receiving from these businesses operate in a  
3 manner than that's greater than their, kind of,  
4 original footprint for table service. When you  
5 receive those applications, are you responding to  
6 the applicants in situations where the village is  
7 not agreeing to provide consent to those standard  
8 areas?

9 MR. PROKOP: I'm not sure that  
10 there's been anybody in that situation yet. But  
11 we would notify the applicant, yes. We would  
12 notify the owner.

13 MR. VANDENBURGH: I can provide a  
14 specific example which would be the applicant  
15 being Court, you know, down by the ferry. You  
16 know, as president of the BID they reached out  
17 trying to get a clear understanding of where they  
18 stand relative to their application. So you are  
19 reaching out. I just want to be able to relay  
20 that to the business owner that if there's a  
21 problem with their application, or if there's a  
22 problem with any application, that the village  
23 will be responding as to what the efficiency is or  
24 what the objection would be the application to the  
25 date.

1 ADMINISTRATOR PALLAS: I can -- Mr.  
2 Prokop, I can respond to that, if it's all right.  
3 Mr. Vandenburg, yes. We -- any  
4 deficient applications we do as quickly as  
5 possible, we try to respond. To be clear, for  
6 this particular applicant, we have had multiple  
7 conversations about the application, minor things  
8 mostly. Some administrative matters, conceptually  
9 the layout they provided was acceptable. It was  
10 just a matter of certain documentation that needs  
11 to be cleared up. I did request one final  
12 document that they had submitted which did not  
13 come in in a readable format. It did arrive in my  
14 e-mail after I left the office. I will review  
15 that first thing in the morning and speak with the  
16 applicant directly.

17 MR. VANDENBURGH: Thank you very  
18 much.

19 MR. PROKOP: So I sent an e-mail  
20 earlier today, like in the early afternoon, I sent  
21 an e-mail to the people from court addressing the  
22 details of what they need to do. So they're in a  
23 unique situation. And the premises is not a  
24 unique situation, but the area that they wanted to  
25 go into, expand into, is unique in the village.

1 Because of that, they have an additional approval  
2 that they need.

3 We have been working with them for  
4 a week, I believe, and I've been answering  
5 questions during that time. And then today, as I  
6 said, midday, I personally responded and sent an  
7 e-mail. I believe you were on that e-mail, if I'm  
8 not mistaken, detailing what they needed to do.  
9 And then, you know, anything we can do to help --  
10 other than representing them, anything I need to  
11 do, I'd be happy to do for them.

12 MR. VANDENBURGH: Thank you very  
13 much. I will follow up with them directly. Thank  
14 you.

15 TRUSTEE CLARKE: Joe, what are they  
16 requesting that's unusual?

17 MR. PROKOP: They want to expand  
18 onto -- Paul, should we discuss this?

19 ADMINISTRATOR PALLAS: I'm a little  
20 uncomfortable, but let -- I'll try to keep it a  
21 little generic. They're looking to expand onto  
22 land that is not village land. So there's  
23 additional hurdles that need to be -- that they  
24 need to accomplish unrelated to us. And I think  
25 because of the way that the SLA rules are written,

1 it appears that we need to approve proof  
2 something. And the document that they kept  
3 referring to, they were unable to transmit it to  
4 me until very late. So it's really an issue of  
5 the property that they're looking to expand onto  
6 and our direct involvement in that which is we  
7 shouldn't have direct involvement, but we  
8 certainly have been working with them closely, as  
9 the village attorney pointed out, for practically  
10 a week now. I spoke to them at length last  
11 Saturday, and subsequently began to get  
12 information into us. And again, we continue to  
13 work with them and it's just a matter of  
14 finalizing some paperwork. I do believe it should  
15 be able to be accomplished tomorrow.

16 MR. VANDENBURGH: If there is  
17 anything we can do to assist in facilitating any  
18 of that, we stand ready to help in any way we can.

19 MR. PROKOP: Trustee Clarke, they  
20 need -- because the owner of that property is  
21 different from -- is not either the village or the  
22 DOT, there's a different agency that they need to  
23 deal with. And we don't, you know, we gave them  
24 the information that they needed and it's just a  
25 matter of them following through on the process.

1 TRUSTEE CLARKE: I'm listening to  
2 your report, you mentioned an application for  
3 expansion onto village property and an application  
4 for expansion on their own property. There was no  
5 third scenario of expanding onto other properties,  
6 so I was curious

7 MAYOR HUBBARD: Okay. Any other  
8 questions for the village attorney?

9 TRUSTEE PHILLIPS: Joe, Trustee  
10 Phillips again. You did mention -- or we've been  
11 listening to the planning board and the zoning  
12 board in reference to the application for the cast  
13 on the Main Street property that they're looking  
14 to get approval on. And you mentioned that  
15 there's going to be a coordinated review coming  
16 up. Has the coordinated review started and we're  
17 going to get paperwork soon? Or what is the  
18 process now that they looking for? I believe you  
19 answered me that they're looking for a long EAF?

20 MR. PROKOP: So the coordinated  
21 review process has not started. They voted to do  
22 a coordinated review. The village is working on  
23 the documents that will be circulated. Part of  
24 that will be a long -- a full EAF, which is what  
25 we call the long form. And pursuant to our

1 village regulations, once one of the boards has  
2 this, they -- in their hands, they have 45 days to  
3 respond, I believe, because they're supposed to  
4 cycle through at least one meeting cycle. So you  
5 will have it in time to dismiss by next month.

6 TRUSTEE PHILLIPS: Okay. All  
7 right. Thank you.

8 MAYOR HUBBARD: Anything else for  
9 the village attorney?

10 (Negative response).

11 Thank you, Joe.

12 Okay. We'll go on to trustee  
13 reports. We'll start with Trustee Clarke.

14 TRUSTEE PHILLIPS: You're on mute,  
15 Peter.

16 TRUSTEE CLARKE: I don't have any  
17 specific reports, but I have a couple of  
18 questions.

19 So for the street closure test,  
20 the -- unlike the parklet scenario, this block  
21 will use sidewalks and space in the street on both  
22 sides of the street leaving a 20-foot center lane  
23 for emergencies and for pedestrians?

24 TRUSTEE PHILLIPS: Correct.

25 TRUSTEE CLARKE: Okay. So both

1 sidewalks and space onto the street on both sides  
2 of the street will be used for expansion of  
3 individual retail businesses and food and beverage  
4 business?

5 MR. VANDENBURGH: And Mr. Mayor,  
6 I'm happy to offer additional information if that  
7 would be helpful.

8 MAYOR HUBBARD: Okay. At this  
9 point, actually, Rich, this is the trustee  
10 reports. The public normally addresses the Board  
11 at the end of the meeting. If there's something  
12 specific that a trustee wants to ask you a  
13 question, they can, but normally, the public  
14 addresses the Board after we get through our  
15 reports and our work session.

16 MR. VANDENBURGH: Understood.

17 TRUSTEE CLARKE: So I believe the  
18 Mayor has answered me on that, so that's clear.

19 I wanted to suggest that if we  
20 don't have yet back the information that we need  
21 in order to develop the rules for the park, and we  
22 need to create signage, perhaps to identify that,  
23 should we consider delaying this implementation  
24 until next week.

25 MAYOR HUBBARD: Okay. I'd have to

1 ask.

2 Joe, do we have paperwork that  
3 would be ready if we wanted to have people to sit  
4 there?

5 MR. PROKOP: We should have that  
6 from the Department of Health tomorrow.

7 MAYOR HUBBARD: We'll have an  
8 answer by tomorrow morning for that, Trustee  
9 Clarke. The idea is we're not going to be able to  
10 get all the tables up and set up and everything  
11 for tomorrow, I just, you know, the first two  
12 tables will be difficult to figure out how they go  
13 together. After that it may go quick. I don't  
14 know because I haven't seen them myself. So, you  
15 know, I'm not sure. So we're hoping to get a  
16 couple of tables set up just so they could be  
17 there. Similar to having the benches in the park  
18 now. So we have a couple of tables there now to  
19 take care of some overrun for the weekend, and  
20 then we will try in the beginning of the week to  
21 set the whole place up with signage and everything  
22 else.

23 TRUSTEE CLARKE: Okay. So then we  
24 don't have to scramble to try and create signage  
25 for Saturday morning?

1                   MAYOR HUBBARD: I don't believe so.  
2           We'll find out how Joe makes out with the  
3           Department of State tomorrow and then we'll take  
4           it from there. We're not going to set all 12  
5           tables up and have it just be a free-for-all, we  
6           want it to be organized. So it's really a matter  
7           of them setting up the parklets and other stuff  
8           that the village crew is doing and then in the  
9           morning, early, and see when they can get done  
10          with the tables. If they finish a couple, we'll  
11          put a couple out there, just additional places for  
12          people to sit, and then we'll put the guidelines  
13          in place for the beginning of the week. Does that  
14          sound okay, Paul?

15                   ADMINISTRATOR PALLAS: Yes. I  
16          think that's a fair -- absolute fair assessment.  
17          I think that makes sense.

18                   MAYOR HUBBARD: Thank you.

19                   MR. PROKOP: Trustee Clarke, I just  
20          wanted to mention that the guidelines that we'll  
21          be using are pretty much set already by the SLA  
22          and the Forward New York guidelines. We're just,  
23          you know, basically, off-premises consumption of  
24          beverage has to be with food and that's -- we're  
25          pretty much going to mirror what -- we're required

1 to mirror what's already included in state  
2 regulations.

3 TRUSTEE CLARKE: So we could  
4 actually get a jump start on what we want to say  
5 because it's a standard set of rules, nothing new  
6 or unique to Greenport?

7 MR. PROKOP: It's nothing unique to  
8 Greenport, yes, that's fair.

9 TRUSTEE CLARKE: The reason I bring  
10 it up is because it kind of ties back to our  
11 signage strategy. And now we have -- we did two  
12 phases of signage, an initial one and then a  
13 subsequent one which was installed a week ago or  
14 two weeks ago, Paul, our last installation?

15 ADMINISTRATOR PALLAS: Yes, that's  
16 right.

17 TRUSTEE CLARKE: Now we have a  
18 parklet and test, two more being proposed, this  
19 zone and the park being added, and a street  
20 closure. I recognize that a street closure is  
21 just a test for the weekend, but there's a lot of  
22 moving pieces that I think could use review and  
23 use our volunteers to continue the good work that  
24 they've done.

25 I'm not sure we're done with this

1 subject even though I know we'd like to be. I'm  
2 just going to suggest that we continue to  
3 coordinate with the BID and continue to reach out  
4 to our volunteers to ask for their help in  
5 coordinating the same logo, message, color, and  
6 consistency so we can explain to people what's  
7 required.

8 I think that there could be some  
9 unique signage needed for the parklets that's not  
10 deployed at all in the test. And now I'm hoping  
11 for us to get maybe get ahead of that and try and  
12 anticipate what we might need over the next two to  
13 four weeks, and work with our volunteers to  
14 develop the signage in consistency with the  
15 signage that's already been approved by the mayor  
16 and trustees and put in place.

17 ADMINISTRATOR PALLAS: Mr. Mayor,  
18 may I comment on that?

19 MAYOR HUBBARD: Sure.

20 ADMINISTRATOR PALLAS: The signage,  
21 Trustee Clarke, for the parklet area, particularly  
22 as it relates to the food and beverage areas, they  
23 are specifically through the access agreement  
24 responsible for the -- that area in terms of  
25 following of rules. The application and access

1 agreement were specifically designed with that in  
2 mind. Attorney Prokop was very careful on making  
3 sure that burden was on the individual that was  
4 utilizing village space.

5 So I just wanted to point that out.  
6 And certainly, if there was any signage, as Mayor  
7 Hubbard pointed out, that we need for the tables  
8 that we provide, we will certainly provide any  
9 appropriate signage.

10 I just wanted to point out the  
11 parklet areas, specifically where retailers and/or  
12 restaurants are the responsible party for ensuring  
13 that those rules are followed.

14 TRUSTEE CLARKE: I respect that,  
15 Paul, but in light of the fact that it is a hybrid  
16 well, using public land with private usage, I  
17 would recommend that those applications and  
18 agreement include specific requirements for  
19 signage that are up to our requirements and that  
20 utilize our logo and design so that we have a  
21 uniform approach to what is a collaborative  
22 system.

23 I think that deferring to  
24 individuals will not give us the desired result as  
25 this type of test continues to proliferate and

1 multiply. That's my opinion. Not having seen the  
2 application or the agreement, I don't know what's  
3 in there. But I would suggest that we continue to  
4 hold the torch and carry some leadership in the  
5 signage strategy throughout the business district  
6 throughout the village. That's my opinion.

7           The other board members can see  
8 what they think of that, Mr. Mayor, whatever you  
9 think of that, that's just an opinion of mine. I  
10 think we did work on the signage project and we  
11 should continue it.

12           The only other question that I had  
13 was in the use of the parklets, I wanted to have a  
14 conversation. I'm not exactly clear how the space  
15 that's being created has been allocated to  
16 individual businesses. Who is making that  
17 decision? And how we make sure that we have an  
18 equitable distribution of space among associated  
19 businesses. It's not clear to me in the drawings  
20 whether each business has their own frontage, or  
21 whether people are bargaining spaces or sharing  
22 spaces or offering spaces to each other or exactly  
23 what.

24           So I guess it's more of a question.  
25 And how are we determining which business receives

1 what space. With a test it was pretty easy, the  
2 two retailers got space in front of their retail  
3 establishment, the two restaurants divvied up the  
4 rest of it because there were two spots that were  
5 not occupied. In the other two proposal areas,  
6 all the establishments are occupied, and I'm  
7 wondering how we divide space to food and beverage  
8 and retail entities within those in spaces. It's  
9 not clear to me.

10 MAYOR HUBBARD: Okay. That's been  
11 done. When the BID is putting stuff together and  
12 sending that out, the BID has been taking care of  
13 that for their own membership for who needs what  
14 space or what's there. We have not, you know, we  
15 have not discussed that as a village. That's been  
16 up to the BID that's been taking care of that.

17 TRUSTEE CLARKE: So I should  
18 assume, then, if I may, Mr. Mayor, address the  
19 question to Mr. Vandenburg?

20 MAYOR HUBBARD: Go right ahead.

21 TRUSTEE CLARKE: So, Rich, this  
22 would then mean that the BID is making agreements  
23 with individual businesses prior to the  
24 application for the parklet and that you have, or  
25 someone on your behalf, has communicated the

1 businesses that are affected and they have made  
2 decisions on who gets what space?

3 MR. VANDENBURGH: Yes. So the  
4 process by which we have been looking at how to  
5 allocate the space amongst the business where the  
6 parklets are being installed has been a process of  
7 reaching out to those particular businesses in  
8 those areas where we would propose the parklet  
9 being installed. Some areas we learned and have  
10 received key fact that while they find the parklet  
11 interesting, they may not necessarily have, at the  
12 moment, the ability to staff that or have a desire  
13 to create an animated space as we play out the  
14 original prototype.

15 So what we are doing is as we now  
16 are moving into the east Front Street location and  
17 the South Main Street location, we had detailed  
18 conversations with each merchant in that area to  
19 provide a forecast of the area that they would  
20 have and be able to use. We have a few of three  
21 of those competitions up Main Street as well for  
22 the hopeful expectation of approval for those  
23 additional parklets running north, so that we plan  
24 to provide the trustees, the village, and the  
25 mayor with, you know, feedback as to where those

1 additional parklets, we understand, merchants  
2 would utilize would be located. I note that with  
3 a caveat or a footnote that in the Front Street  
4 section that we are closing this weekend as a  
5 test, you know, the rapid nature of which, I will  
6 say, I appreciate the Board's approval, is a  
7 little bit more of a fluid discussion we're having  
8 at the moment, but the idea is that the BID is  
9 looking to make sure that we can broker what space  
10 is used by what business or what merchant as an  
11 opportunity rather than an obligation. Also  
12 understanding that there may be, in a week or two,  
13 an opportunity that may open up for a business  
14 that was not otherwise prepared to utilize that  
15 space as a retail operation, less so on the food  
16 and beverage side, where we would then look to  
17 accommodate that retail operation to allow them to  
18 move into a greater space if they were not  
19 initially taking advantage of the parklet  
20 location.

21 But we are in regular contact with  
22 each merchant where these parklets are presently  
23 scheduled to go up tomorrow. So we have a clear  
24 understanding with everybody as to who is  
25 expecting what. And there's been tremendous

1 accommodations made by businesses to each other to  
2 accommodate the interests or the needs of other  
3 businesses. So there's, I would say, a tremendous  
4 accommodation or atmosphere of cooperation thus  
5 far from folks to make this work overall.

6 TRUSTEE CLARKE: So then I can  
7 assume that when we receive information, that  
8 information is already vetted and then that any  
9 business that's not included in the parklet has  
10 cooperatively given up their opportunity and given  
11 it to others? So when we receive the information,  
12 I should assume that all of that is then agreed  
13 upon and good to go.

14 MR. VANDENBURGH: To the absolute  
15 best of our ability, I can say yes to that  
16 question. And understanding that there is no --  
17 once this allocation in space has been rendered  
18 for those businesses, we don't view it as being  
19 a forever permanent location. We would adjust, as  
20 necessary, making sure that updated paperwork were  
21 to be updated with the village if there were to be  
22 any kind of adjustment of space. But I would say  
23 that 95 to 98 percent, you can rely upon the fact  
24 that when we are presenting where these next  
25 sections of parklets will go, with have had those

1 conversations with those merchants that are in the  
2 general proximity of that area. That would be  
3 true.

4 TRUSTEE CLARKE: Thank you. And  
5 then to take it a step further then, I would  
6 assume that the applications follow they are  
7 submitted to the village by individual businesses  
8 then follow the design that the BID is presenting.  
9 For example, Tikal and Agave would have filled out  
10 an application showing that in the test parklet  
11 they were splitting the section of the four store  
12 fronts that both shared tables, if that makes  
13 sense. In other words, the application follows  
14 the space that Rich had brokered with  
15 individual -- the BID is brokering a deal with  
16 businesses and then those businesses are required  
17 to submit their application to the village.

18 MR. VANDENBURGH: Yes. We are, you  
19 know, we're trying to facilitate the completion of  
20 these documents to get them to the village in a  
21 timely fashion. So we are trying to work with the  
22 businesses to the extent -- greatest extent  
23 possible to make sure that the information that's  
24 being passed on is accurate. We are attempting to  
25 take a level of ownership in terms of what that

1 understanding is with those individual businesses  
2 so that once they are ready to operate under the  
3 approval of the application submitted to the  
4 village, that they will continue to follow with  
5 the particular guidelines of the definition of  
6 where their space sits.

7           So I can say we are trying to  
8 facilitate every application. We're trying to  
9 have conversations with every merchant in that  
10 regard. Certainly, there's a possibility that a  
11 particular merchant in the area that we may  
12 propose a parklet may submit without involving the  
13 BID, but we are trying to navigate a collaborative  
14 effort amongst everybody to make sure that there's  
15 no confusion or misunderstanding as to what's  
16 happening between a business owner, the village,  
17 and the BID.

18           TRUSTEE CLARKE: That's exactly my  
19 point. I'm trying to make sure that there's a way  
20 that the village administration can have accurate  
21 information that matches what you're providing,  
22 and that what the applications provide. I  
23 understand it's all relatively fluid and new, so  
24 there might be a few hiccups, but it sounds like  
25 all the intentions and procedures are put in place

1 for the administrator to be able to validate that  
2 an application does match a design of a parklet  
3 and how it's been laid out.

4 MR. VANDENBURGH: I will say, last  
5 weekend was a good learning curve for us. We had  
6 some hiccups in the process of these submissions.  
7 I feel like we have learned a lot. But we have  
8 aligned with the village in terms of who should be  
9 getting that notice and how that process should  
10 work. So I feel much more confident going forward  
11 that we're going to have a much smoother process  
12 relaying that information.

13 As I said, the BID will continue to  
14 be engaged in making sure that any adjustments are  
15 updated to the village on a realtime basis.

16 TRUSTEE CLARKE: And just to close  
17 out the conversation because I was interested in  
18 the signage being more universal, could I request  
19 that the trustees see copies of these applications  
20 and agreements so we know what's included and what  
21 the scope is?

22 MAYOR HUBBARD: You want for every  
23 application? Is that what you're asking for,  
24 Trustee Clarke?

25 TRUSTEE CLARKE: A sample.

1                   MAYOR HUBBARD: A sample, yes.

2           Paul can put together a couple so you could see  
3           what people have.

4                   TRUSTEE CLARKE: Thank you.

5                   MAYOR HUBBARD: Okay.

6                   TRUSTEE CLARKE: That's all for me.  
7           Thank you very much.

8                   MAYOR HUBBARD: Okay. Thank you.

9           Okay, Trustee Martilotta?

10                   TRUSTEE MARTILOTTA: Mr. Mayor, I'm  
11           just going to be brief. I have nothing specific.  
12           Obviously been on the calls with everyone and with  
13           you on the BID helping us move forward, but just  
14           been pretty busy also, so I have nothing specific  
15           this month. I apologize for that.

16                   MAYOR HUBBARD: That's fine. We're  
17           all very busy with all kinds of stuff going on.  
18           So that's fine.

19                   MR. PROKOP: I'm sorry. I wanted  
20           to mention, I very much apologize, I mentioned  
21           before that there have been a number of conference  
22           calls and a lot of work done with the BID and I  
23           neglected to mention Deputy Mayor Martilotta. I'm  
24           very sorry. Deputy Mayor Martilotta has been  
25           fully involved in all those calls and that work

1 also.

2 TRUSTEE MARTILOTTA: Thanks.

3 MAYOR HUBBARD: Okay.

4 We'll go to Trustee Robins. I'm  
5 just watching the pictures and moving up the line.  
6 So Julia, you're up next on my screen, so it's all  
7 you.

8 TRUSTEE ROBINS: Okay. Well,  
9 obviously, it's primarily then the BID and the  
10 work on the parklets and road closures and  
11 everything. I've been participating in multiple  
12 meetings every week with them. And as I mentioned  
13 to you earlier today when we spoke, this is  
14 obviously a fast moving train and it's really hard  
15 to keep up with everything.

16 What I do think we need to do  
17 because things are being put into place sometimes  
18 on a daily basis, sometimes we need to have a  
19 coordinated view, at least on a weekly basis, to  
20 where we can get this to a point where we kind of  
21 have something set up in place that, you know, we  
22 could refer back to. So, you know, not  
23 necessarily saying it has to be done on a basis  
24 with a meeting, but as Peter said, we're moving  
25 forward and things are changing every week. We're

1 going to be adding parklets again next week, and  
2 then there's going to be a change in the state  
3 directives as we move into Phase 3.

4 So I'm not sure exactly how to go  
5 about doing it, and I know you have been working,  
6 you know, at least with the street scape and the  
7 meetings you've been working with, you know, the  
8 working group with Sharples and Trustee Martilotta  
9 and Attorney Prokop but, you know, I've had things  
10 that I've told the BID my opinions on certain  
11 things.

12 Going back to Trustee Clarke's  
13 comments. I'm still concerned about, you know,  
14 basically, every -- to me, at least, every  
15 application that's coming in for an individual  
16 business to set up shop on our village property is  
17 sort of like a de facto lease, if you will,  
18 they're going to be using our village property.  
19 And again, I was always concerned about who gets  
20 what in terms of what they're building frontage is  
21 compared to what they get on the street. I  
22 understand, you know, that Rich Vandenburg said  
23 that the BID is working with everybody to kind of  
24 work on individual agreements and everybody is  
25 going to support each other on this, but I still

1 think that at some point there may have to be a  
2 definition of how many tables or what kind of  
3 business setup each individual business is going  
4 to have on that space that they're using on that  
5 village space, be it in a parklet or on the Front  
6 Street closed area. So, you know, and maybe  
7 Attorney Prokop can speak a little bit more to  
8 that, but that was one of my main concerns.

9           And another -- well, another  
10 concern I had, which I still -- I don't think we  
11 should totally drop, is the fact that the idea of  
12 the table service and the use of the sidewalk  
13 space by individual restaurants running food and  
14 carrying trays and everything. I know  
15 constituents have reached out to me that they have  
16 some concerns over that. And I don't know if,  
17 again, that's something that's going to be in our  
18 purview of regulation. This is all space that  
19 belongs to the village. So the rules for this are  
20 basically on us.

21           So, you know, as I said, all in all  
22 I applaud everybody for the tremendous progree  
23 that has been made. Mr. Mayor, I'm really  
24 impressed with everything that you've done in  
25 working wit the BID and getting this to the point.

1 And I think for the most part there's a general  
2 support on the part of the community to see this  
3 work.

4 But as I said, I'm just -- I'm  
5 concerned that we -- to keep up with the rules and  
6 that we set the rules because, like I said, this  
7 is moving quickly and that we kind of do a  
8 re-evaluation on a weekly basis.

9 MAYOR HUBBARD: Okay. That's fine.  
10 We do have a call weekly with the committee that's  
11 working on this and we have ideas. The whole  
12 committee get's together, they pick a section  
13 we're going to try to do.

14 So we talk about that and, you  
15 know, Rich and I spoke before we actually had the  
16 phone call on Tuesday, well, I don't think this  
17 area will be good, let's try a different area.  
18 You know, Paul and myself are discussing things  
19 several times a week trying to work on this, but  
20 we're trying to pick the places that get the  
21 biggest bang for the buck. Places that really  
22 want to use it.

23 So we do evaluate it every week and  
24 we do discuss it weekly. We'll see how this  
25 weekend turns out with the new section we do and

1 then we'll go from there. But we are reviewing  
2 it. And Paul with Greg and Joe are working on  
3 getting all the documentation, the insurance  
4 certificates. I know Dave Cappell and Rich have  
5 been working with their people to get everybody's  
6 paperwork in and they've done a really good job,  
7 and we have insurance certificates and everything.  
8 So really, we're covered by all this stuff because  
9 everybody has done it in a really fast way, saying  
10 look, we need this stuff done by a certain time  
11 tomorrow, and they they've gotten the paperwork  
12 all in to us.

13 So everybody is working really good  
14 together as a team all the way around between the  
15 BID, village hall staff, management, everybody.  
16 Everything is working really hard on this and it's  
17 worked out really well so far. That's what we're  
18 doing with small pieces at a time, instead of  
19 doing it all at once because some places will not  
20 end up getting parklets. We're trying to do where  
21 it's really needed to keep costs down, keep safety  
22 up, but also keep as much parking available as we  
23 can, which is what we're trying to do. Spaces  
24 that don't need a parklet and we can keep that  
25 open for parking is beneficial to everybody.

1                   So that's been the goal that we've  
2           been doing and, you know, it's working out well,  
3           let's see how the new stuff gets set up this  
4           weekend and then we'll have a call at the  
5           beginning of the week and we'll reevaluate and see  
6           what is next.

7                   TRUSTEE ROBINS: Thank you, Mayor.  
8           And, again, I'm very impressed with the  
9           coordinated effort on everybody's part. I think  
10          this is what it's really all about, the businesses  
11          to all work together. So thank you.

12                   MAYOR HUBBARD: Okay. Thank you.

13                   Okay. Trustee Phillips?

14                   TRUSTEE PHILLIPS: Mayor, I'd like  
15          to say that I'm impressed, myself, with the amount  
16          of work that's been done in a very fast fashion.  
17          But I do want to take a step back, and we did the  
18          test run with the parklet this past weekend, and  
19          I'm sure that you all observed it as well as I  
20          did. And I did the biggest -- the biggest  
21          complaint that I really heard from some  
22          constituency was the visual appearance of the  
23          tables not really being six feet apart. And I can  
24          understand -- I mean, I understand they were  
25          measured out from table to chair. But when you

1 get customers sitting in a chair -- and Rich,  
2 maybe this is something you could address and  
3 answer to. When you have a customer sitting in a  
4 chair that is thin like Mr. Clarke is or my  
5 husband, the space from the chair doesn't extend  
6 that far out from the table. When you're talking  
7 about somebody like my son who is 6'1" and a big  
8 boy, sitting at the table, his chair is now  
9 pushing further towards the next table and it  
10 gives a visual perception that we're not honoring  
11 the six-foot requirement from the state. Is that  
12 something that, perhaps, there needs to be maybe  
13 one less table in the parklet to maybe make that a  
14 true six-foot situation?

15 MR. VANDENBURGH: I completely  
16 understand, Trustee Phillips. We are absolutely  
17 attuned to, you know, those concerns. And I  
18 think, you know, the BID -- from the BID's  
19 perspective, we always advocated that the only way  
20 to see how this works is to allow it to work and  
21 in doing so, we then have the opportunity to  
22 adjust as needed. Because of the rapid nature and  
23 the volume of information that we get and  
24 advisements we get and compliance issues that we  
25 have to deal with with the whole New York Forward,

1 you know, compilation of issues, we understand  
2 that we need to reach back out to those  
3 businesses. We have had those conversations and  
4 we will continue to have these conversations to  
5 guide those businesses to say, it's not just  
6 corner table and corner table six foot, it needs  
7 to be from patron to patron sitting at that table  
8 six foot.

9           So while, you know, we need to make  
10 sure that we're embracing what the best practice  
11 standard will be, I will say, on some level, you  
12 know there are going to be a variety of people of  
13 different sizes and shapes that may sit at these  
14 tables and certainly that's possible that we're  
15 going to vary what the distance between our  
16 members may be. But certainly, we are going to do  
17 what is necessary to guide our merchants and  
18 members to adhere to those New York Forward  
19 guidelines to be as safe and as compliant as  
20 possible. So never not for a moment have we ever  
21 taken the position that that is not something that  
22 we have to be vigilant about and constantly  
23 observant about. And I would only say that, you  
24 know, certainly, you hear reports, and you get  
25 words through the grapevine and, certainly, social

1 media posts and things of that nature. And those  
2 are, to the extent that we would place accuracy on  
3 whatever those reports may be. I think it's also  
4 important that this is physically, actually, and  
5 directly observe what happens because I do feel as  
6 though there is a strong effort to comply with  
7 what those requirements are and it will continue  
8 to be the BID's position to support and encourage  
9 and expect and ask those businesses to comply with  
10 what those requirements are.

11 So we're aligned with you on your  
12 concerns and we will do what we can to keep it  
13 safe and keep it (video meeting audio glitch).

14 TRUSTEE PHILLIPS: Okay. Well, I  
15 appreciate that because this household we have a  
16 nickname it's called, as Greenport turns. And  
17 sometimes the residents and the businesses at  
18 times, the grapevine gets to be rather extensive  
19 and the true facts need to be put out which is  
20 something that I do believe is coming straight  
21 from the village from the BID out to the  
22 community.

23 The community, in my mind, is very  
24 supportive of helping the business community out.  
25 They realize that the business community has

1 contributed over the years and (video meeting  
2 audio glitch) to any community effort. And that  
3 it is now, it's -- the business community is  
4 asking for help. I just wanted to bring to your  
5 attention the visual concept that has been brought  
6 with the distance of the six feet. That's all.

7 I appreciate everything that's been  
8 going on. There's been a lot of collaborative  
9 efforts and a lot of thinking and a lot of  
10 compromising, I'm sure. And I just appreciate it  
11 all. But the test runs are important to kind of  
12 review situations and bring some of the points  
13 to -- to -- to the forefront. That's all.

14 MR. VANDENBURGH: I appreciate  
15 that. And I will say that we'll continue to make  
16 sure that we adhere to those rules. I'm going to  
17 do everything within the BID's control, with the  
18 village's suppose and code enforcement. We're not  
19 interested in skating through any of this. We  
20 want everybody to be safe as well, so we  
21 appreciate that support as well.

22 TRUSTEE PHILLIPS: Mayor, (video  
23 meeting audio glitch) had sent off an e-mail that  
24 we have an opportunity with some current events  
25 that have started recently, not only nationally

1 but locally, to start to perhaps interact with the  
2 Southold Town Board and the Southold Town Police  
3 Department with their goal for accreditation. And  
4 also with the governor's new executive order of  
5 changing policies and policing and procedures that  
6 we should, as a village, be at the table along  
7 with those discussions.

8                   So I was asking if we could send  
9 off two letters to the town board. One requesting  
10 that they continue and fund the accreditation  
11 program, which would be a great help for their  
12 policies and procedures in dealing with the  
13 community and paperwork. And also to -- when they  
14 decide how they're going to be functioning towards  
15 these policy and procedure changes that the  
16 governor has requested, that we, being an urban  
17 area within in a rural town, have a little bit  
18 more say or at least be at the table. That's just  
19 two things I would request. I was pretty explicit  
20 in my e-mail. So I'm hoping that everyone would  
21 agree with that.

22                   That's pretty much all I'm asking  
23 for tonight.

24                   MAYOR HUBBARD: Okay. Thank you.  
25 Yes, the letters will go off and I will discuss

1 with the trustees once I a get permission from the  
2 town to appoint a liaison to go and work on that  
3 committee with them. I'll discuss that with the  
4 supervisor and the chief of police first.

5 TRUSTEE PHILLIPS: Okay. Thank  
6 you. I appreciate that.

7 MAYOR HUBBARD: Okay. My report is  
8 basically, we've been doing this daily for three  
9 and a half months. We've been doing this for  
10 three and a half months. I just had a request if  
11 I wanted ice cream. Sorry.

12 So you know, I appreciate  
13 everything everybody has been doing all the way  
14 around. I mean, it's a lot going on. I  
15 appreciate the input from everybody that we have  
16 been getting. Good, bad, indifferent, some people  
17 don't like the ideas, but I think all in all it's  
18 for the betterment and the survival of everybody  
19 in the village. So I do appreciate that from  
20 everybody.

21 That's really all I had for this  
22 evening. We will open this up if anybody from the  
23 public that's on here. We have 25 people. If  
24 anybody from the public would like to address the  
25 Board, we'll welcome that. We just need your name

1 and address as we do at a regular meeting when we  
2 have them at the firehouse, and everybody just try  
3 to keep comments brief just because 25 people and  
4 we've had a lot going on.

5 So anybody interested in addressing  
6 the board? Just state your name and address and  
7 we'll listen to you.

8 MR. VANDENBURGH: Mr. Mayor, may I?

9 MAYOR HUBBARD: Go ahead.

10 MR. VANDENBURGH: Richard  
11 Vandenburg, Greenport Harbor Brewing Company and  
12 president of the BID.

13 I just wanted to offer a couple of  
14 comments based upon some questions that I heard  
15 from some of the trustees, specifically, Number 1:  
16 I just want to outline very briefly what the road  
17 closure situation will be in between First and  
18 Main Street as the BID understands how that layout  
19 will work.

20 I wanted to start by saying I very  
21 much appreciate the trustees and you, Mr. Mayor,  
22 your willingness to facilitate this test weekend  
23 closure, as well as the cooperation of the village  
24 administrator and the village attorney in terms of  
25 doing what they can to allow us (video meeting

1 audio glitch) the process by which we are trying  
2 to do what we can to animate streets to allow more  
3 opportunities for our merchants, as well as, you  
4 know, trying to be sensitive to the social  
5 distancing and issues that are necessary to occur  
6 in the current state that we are in.

7           So first and foremost, thank you  
8 for your willingness and continued cooperation and  
9 engagement with the BID in terms of moving this  
10 initiative forward.

11           As to the road closure,  
12 specifically. We are continuing to work with Shop  
13 architects and I do want, also, to give a shout  
14 out to them as well who continue to offer their  
15 services pro bono in this effort, as well as some  
16 of the vendors and contractors that we've had that  
17 have offered materials, time, and services to  
18 creating these permits. It would not have been  
19 possible thus far without that.

20           I am excited to say that based on  
21 what we anticipate the balance of this project or  
22 initiative to be, I'm not sure, last months' work  
23 session, I believe it was, where I indicated that,  
24 you know, we estimated the budget to be close to  
25 \$90,000. At this point we are trending to be

1 almost half of what that initial budget  
2 expectation will be. So I'm excited to say that,  
3 you know, we're coming in well under what we  
4 thought the budget would be to create these  
5 opportunities for our merchants. And it's not  
6 often you hear that, you know, we're going to beat  
7 the budget by more than 40 percent in terms of  
8 coming in under. So excited by that. That would  
9 not be possible without the help and the  
10 assistance of our contractors volunteering their  
11 time and Riverhead Building Supply offering their  
12 materials for our construction, as well as other  
13 people lending their time and effort to the  
14 initiative.

15 As for the road closure, I believe  
16 Trustee Clarke had some questions about that. And  
17 as Shop Architects continue to refine the design,  
18 what we envision is, in essence, a setup that will  
19 allow merchants, retail merchants as well as food  
20 and beverage folks to work out from the edge of  
21 their front of their businesses up to 12 feet from  
22 the edge of their building towards the center of  
23 the street. This will provide -- should provide a  
24 (video meeting audio glitch) of 21 feet of clear  
25 space in the middle of the roadway that we

1 understood would be absolutely necessary and  
2 critical for emergency vehicle access as well as  
3 creating a pedestrian lane appropriately spacing  
4 out those lanes so that we had as much of the  
5 social distancing requirements, if not more so.

6           So we are working through that.  
7 This weekend will be a good test to see how that  
8 plays out.

9           We are in communication with almost  
10 every business in that lot in the past 24 hours,  
11 less than that, preparing for what we're hoping  
12 would be the case. And again, thank you for  
13 allowing that to happen this weekend.

14           So I'm very encouraged and very  
15 optimistic that this will be something that will  
16 work well and we'll get a sense of how it works  
17 with the idea that this is something we would  
18 continue, at the very least, if not weekend basis,  
19 on a permanent part-time situation until the fall,  
20 creating an open calm but safe area for people to  
21 walk around and afford our merchants in that area.  
22 The opportunity to supplement is going to be a  
23 very difficult year or season for them based on  
24 the limited capacities and occupancy rules that  
25 are going to be in place.

1                   So we're going to continue to work  
2                   very closely with those merchants in terms of  
3                   defining what those spaces are. We're going to  
4                   keep them from the edge of their building, as I  
5                   said, no more than eight or twelve feet out into  
6                   the roadway making sure that they create barriers  
7                   or spacial distancing that meets all of the  
8                   required guidelines.

9                   Beyond that, we'll continue to  
10                  share with you, official updates or design  
11                  material as it comes from Shop Architects.

12                  And if I could just also make a  
13                  comment about the signage. I believe it was also  
14                  Trustee Clarke that raised that. We believe it is  
15                  important to continue to embrace the common  
16                  signage path that we're on. We -- we feel like  
17                  there are opportunities to place some of that  
18                  signage in the roadway. It's not permanent, but  
19                  it's enough so that it will remain for the season.  
20                  As well as offering and exploring the opportunity  
21                  to further animate the areas specifically between  
22                  First and Main Streets. The local artists do  
23                  something to create a space that is more than just  
24                  a closed street but may be more of an inviting and  
25                  pleasant atmosphere, potentially adding lights

1 above the roadway, and other aspects that would  
2 animate that area without necessarily impeding any  
3 function aspect of that roadway.

4 We mentioned how we're handling the  
5 space allocation of the areas to businesses and I  
6 feel very confident that we're going to be able to  
7 navigate with a liaison between these distances  
8 keeping the village apprised of that.

9 I'd like also to address Trustee  
10 Robins' concern about the table service issues.  
11 You know, we're very much -- the BID is very much  
12 embracing the fact that we will look at how things  
13 operate, as I said before, I think it's important  
14 to make sure that there's an opportunity -- anyone  
15 that can take the opportunity to physically go and  
16 observe how things work for a period of hours  
17 during, you know, the weekend or whatever it may  
18 be. It's the best indicator to see how things  
19 happen because one person's interpretation in a  
20 social media post or an e-mail is -- can be  
21 completely different from somebody else's. And  
22 it's so important to actually physically be on the  
23 street seeing how things go because I think it's  
24 important to have a rational and logical  
25 observation as to really what the overall movement

1 is and how things work. I don't think there's  
2 anything better than seeing it for yourself rather  
3 than relying upon commentary that is not  
4 necessarily offered all the time in the most  
5 appropriate or accurate context.

6 And that being said, the BID stands  
7 behind, absolutely, if the consensus were that  
8 there are real issues that are happening, the BID  
9 would completely support the need to change or  
10 adjust anything that has to happen. That's the  
11 goal of the BID's initiative here, an effort to  
12 drive this overall project, it's really to give  
13 our members the best opportunity they can possibly  
14 have to salvage what business they hope to be able  
15 to get this summer.

16 So I think that needs to constantly  
17 be an underline or underscore of what we are  
18 trying to do. We're trying to salvage what's  
19 going to be a very difficult summer for a lot of  
20 people. We're not necessarily going to satisfy  
21 everybody 100 percent, but I keep finding myself  
22 saying it's really important to try to do  
23 something that helps rather than do nothing at  
24 all. So I hope that effort and that, you know,  
25 energy will continue to remind us as we move

1 forward in this process.

2                   Finally, I just want to say, again,  
3 I very much appreciate all of the willingness to  
4 support this effort. I know it requires a lot of  
5 us to think outside the box and have a level of  
6 faith that this will work. And I only want to be  
7 the cheerleader for a moment to say I encourage  
8 the entire Board to continue to embrace that level  
9 of faith. We've been given a fair opportunity to  
10 let this work. Because I feel as though, if we  
11 have the power of positivity, we can make anything  
12 work. So I hope we continue on the path together  
13 and salvage and make this the best summer  
14 possible.

15                   So thank you all very much.

16                   MAYOR HUBBARD: Okay, thank you,  
17 Rich.

18                   Does anybody else wish to address  
19 the board?

20                   MR. DINIZIO: Hello?

21                   MAYOR HUBBARD: Yes, go ahead.

22                   MR. DINIZIO: Yes, this is Jim  
23 Dinizio, counselor in Southold Town.

24                   And I just want to thank you for  
25 addressing the accreditation situation we have.

1 And I can't stress enough that, you know, we need  
2 to have this done. We have been trying to do it  
3 since 2016. And I think we would be serving not  
4 only just the people of Southold Town, the people  
5 of the village, but we would be doing a good  
6 service to our police departments who put their,  
7 you know, life on the line every day going out  
8 there and working in so many unsure conditions.

9 So I urge so you to please get  
10 involved. The most important thing that can be  
11 done now is that we can fund this. Because we've  
12 been going along since 2016 and saying we're going  
13 to do it. Now is the time. The situation in the  
14 past two or three weeks have just pointed it out.  
15 And naturally, the governor wanted us to look  
16 at -- to follow policies and procedures. This is  
17 the time. This is the time to get it done.

18 So thank you very much for  
19 addressing that. I look forward to working with  
20 all of you.

21 MAYOR HUBBARD: Yes, thank you,  
22 Jim. We'll get moving on that right now and  
23 assist any way we can.

24 MR. DINIZIO: Thank you.

25 MAYOR HUBBARD: Anybody else wish

1 to address the Board?

2 (Negative response).

3 Okay. I will offer a motion to  
4 adjourn the meeting at 8:46 PM. Is there a  
5 second?

6 TRUSTEE MARTILOTTA: Second.

7 MAYOR HUBBARD: Okay. All in  
8 favor?

9 (Chorus of ayes).

10 MAYOR HUBBARD: Opposed?

11 (Negative response).

12 Motion carried.

13 Everybody have a great evening.

14 Let's look forward to see what goes on downtown.

15 Hopefully everybody stays safe and sees some new

16 construction. And I look forward to driving

17 around and seeing it. So thank you to you all.

18 We'll have our call on Tuesday

19 morning. Talk to you all then.

20 (Time noted: 8:46 PM).

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