VILLAGE OF GREENPORT.
COUNTY OF SUFFOLK : STATE OF NEW YORK

BOARD OF TRUSTEES
WORK SESSION

Via GoToMeeting

June 18, 2020
7:00 p.m.

Before:

GEORGE W. HUBBARD, JR. - Mayor
JACK MARTILOTTA - Deputy Mayor
PETER CLARKE - Trustee
MARY BESS PHILLIPS - Trustee
JULIA ROBINS - Trustee

SYLVIA PIRILLO - Clerk
JOSEPH PROKOP - Village Attorney
PAUL J. PALLAS - Village Administrator
MAYOR HUBBARD: We'll call the meeting to order with the Pledge of Allegiance.

(Pledge of Allegiance recited by all).

MAYOR HUBBARD: Welcome all this evening. This is our June work session.

We'll start off with the fire department, Chief Wayde Manwaring.

CHIEF MANWARING: I'll start off with on June 9th, we had our selections. I could introduce myself as the engineer for the Greenport Fire Department, my first assistant, James Kalin, and (video meeting glitch) elected is Alain DeKerillis.

MAYOR HUBBARD: Congratulations to all three of you.

CHIEF MANWARING: (Video meeting audio glitch) application for the rest of the squad, and the --

MAYOR HUBBARD: Okay. That will be on the agenda for next Thursday's meeting.

CHIEF MANWARING: Great. Then I just have a couple requests for the Board. The village go up and fix the north side of that big spot light. It's been out for quite a while. It
looks like the village truck or something will have to go up there and take care of it for the weekend. There's a couple others that have to be taken care of, outside lights. It's pretty dark around here, so. Last year, we required -- before I became first assistant and the village went out and got quotes --

(Automated recording interruption).

MAYOR HUBBARD: That's part of the conference call. That's okay. Go ahead, Chief.

CHIEF MANWARING: We've got approval replace or repair the AC unit in this room. We just wanted to know what's going on with that and how far you got with that. Because right now, next month, if you do have the meeting, the AC does not work at all.

MAYOR HUBBARD: Okay. Paul?

Administrator Paul Pallas, can you answer that, please?

ADMINISTRATOR PALLAS: Yeah, we haven't had everything -- we were just started to get specs and what not to get that accomplished when everything went awry. We just haven't had a chance to revisit that. We can certainly put in the temporary air conditioner that we did last
year. They are available until we can get that repaired or replaced. I will focus on that first thing next week.

CHIEF MANWARING: Just a reminder, the first use of the building coming up now is June 23rd, for the primary, next Tuesday.

ADMINISTRATOR PALLAS: Certainly, if I can't get the permanent repair done, I'll have the temporaries put in in time for that.

CHIEF MANWARING: Next, we just wanted to talk to you about the AED in here, the batteries are dead. I do believe we ordered one, (video meeting audio glitch) but and then, I guess connected. Can we put the rescue boat and leave it at a spot instead of putting it at the hospital? The hospital is becoming too much falling in, falling out, and it's becoming a little bit of a problem.

ADMINISTRATOR PALLAS: We can certainly make accommodations. Whatever is more convenient for your operation. If you want to give me a call tomorrow we can work something out. Certainly, sooner rather than later.

CHIEF MANWARING: Okay. The only other report, do we have to re-bid on that one?
MAYOR HUBBARD: He's asking about the all-day three-four. We've been working on half-staff at Village Hall, and everything else, everyone was kind of in a holding pattern for the past three months. Things are opening back up now, so the village clerk will get an ad out and we will go and re-advertise that and get a couple companies you had told me about that would handle the bidding process. So we're going to reach out to them and take care of that in the next week or so. We should be back at full staff at the village gall on the 24th, when we enter Phase 3. We're able to bring our non-essential workers back in and we can go back to full staff, so we'll get operations back to normal starting next Wednesday.

CHIEF MANWARING: The one-on-one meeting last night and where we had agreed (video meeting audio glitch) the town and to the entrances to get into them. If we have to get a stretcher in, it's almost impossible. And after looking at some of the plans that I received, I want you guys to start putting yourself in because it's going to make it really hard to get a structure or anything, boats and stuff. How do you expect to get stretchers and things like that?
(Video meeting audio glitch) festival out of your vehicles. This is going to be people stopping and you're going to have to try to move it to get here. (Video meeting audio glitch) any village. Just a thought.

MAYOR HUBBARD: Okay. Well, I can explain the road enclosures on Front Street from First Street to Main Street, there will be a cement barrier at the corner of Fifth Street in order to stop anybody from coming down the road that didn't see it, driving into people that might be out there. When the road is closed down, people are going to be using that -- on the north side of the street, they'll be using the parking area; on the south side of the street they'll be using five feet of the road which will still leave at least 20 feet down the center of the road that will be open at all times. So if anybody needs to get in there, if you need a truck to get in there to get garbage or whatever, that will be open. And this is a two-day experiment. We're trying it for this weekend at the request of the BID and the store owners down there to see if we can do something.

There will also be two additional
parklets similar to what's in front of Agave. One going in from the post office heading west up past the ice cream shop, and one down lower on Main Street on the west side of the road picking up from the alleyway going behind the old Bills building going down towards Claudio's. Those will be more of the eight-by-eight structures that are in place now in front of Agave.

The rest of the village, right now, is not getting anymore parklets. We're closing the road down for vehicle traffic, but we're not using up the whole road. The store owners have not been allowed to put stuff out to cover the whole street. They can't put, you know, dozens of tables out there. Each one has the follow the social distancing guidelines but in place by the Board of Health and the SLA, and there will be a travel lane down the center of the road at all times.

And emergency access, there will be removal of barricades. In front of Crazy Beans there, there will just be the regular -- the plastic safety barriers, the ones at the other end, if they need to be moved, you can easily just put a chain on them and just move them out of the
way. If you had a major fire down there, God forbid we don't, but those can be moved easily with the bumper of a truck and could be pushed out of the way and you could get any vehicle in there that you needed to. And it's a two-day experiment that was requested. We were going to do it next weekend, the BID asked us if we could step it up a littler earlier, so that's why we didn't have more time than just today to try to plan this.

That's the idea. And we in no way wanted to put anybody's property or life in jeopardy and slow down response time. That's not the intention of this. It's really just to let the stores move out a little bit, do some outside dining. And I don't know if you know, but Phase 3 starts in Suffolk County on the 24th, and the inside dining will be allowed starting next Wednesday. Which means you don't need as much of this stuff outside, you only got half capacity inside, but still, you can use the inside of your restaurant. If you have room for 80 people, you could put 40 inside and a couple tables outside. That's the intention of the Village and the BID at this time, to give it a two-day trial, Saturday and Sunday.
CHIEF MANWARING: You said five feet from the south side of the curb, right?

MAYOR HUBBARD: Yes.

CHIEF MANWARING: Okay. Thank you.

MAYOR HUBBARD: So they'll have the sidewalk and, like, five feet of the road area. And then the center of the road area will be at least 20 feet. Paul can give me better on the dimensions because he was working on that this afternoon, but you're still going to have a 20-feet alleyway to walk down the center for pedestrian traffic for people to walk, but there will be no hose ramps, no table, no nothing. You'll be able to drive a vehicle down the center of that road at all times.

CHIEF MANWARING: That was my board's confusion. As long as we keep that 20-foot entryway, that should be okay.

MAYOR HUBBARD: Exactly.

CHIEF MANWARING: Thank you.

MAYOR HUBBARD: And they're setting it up tomorrow. I know Wayde had talked to Paul Pallas to set up two cement barriers at the end of -- at the beginning of Front Street at First, there will be enough room there to put a plastic
barrier in the center so you can drive right through there. We're just doing that for safety. So if someone sees the barrier there, if it's just the pile-on they could drive into someone who could be sitting there.

So it's really just for safety reasons, with conferring with the chief of police and all, to have something more substantial there, so if somebody doesn't brake in time, they're going to hit the cement instead of running into a pedestrian that could be in the road.

TRUSTEE PHILLIPS: Mayor, I think that maybe there was some correspondence that we didn't receive but apparently some of the BID members received from Rich explaining that each business must have a defined area set, planters or dividers, that create specific spaces. Are you aware of that?

MAYOR HUBBARD: I'm not part of the BID so I did not see what that is.

TRUSTEE PHILLIPS: It didn't come through on my e-mail, I just happened to find it on Ian's Facebook page. It's going through a whole description of things which maybe is what Wayde, Chief Wayde, is talking about. The stuff
being in front of the storefronts. Is that what you're talking about, Wayde?

CHIEF MANWARING: Yeah, the barriers and food and stuff won't be, you know, in where the walkways are going to be and stuff like that. It just looked like it's going to be a lot of clutter in the way.

TRUSTEE ROBINS: Trustee Phillips, question. I received that late e-mail, I don't know if you did as well. It had some very clear directives, and I thought they came from Paul and the Mayor about the procedures for setting up for this.

CHIEF MANWARING: The permits in the village Paul and they have rules that they have to follow to make this work. And it's actually to use barriers or both. We'll have to put a wall up in between each one. So I guess it would be -- and then the next shot next door there has to be a wall there. Then you have to be rescue squad or anybody to get in there in an emergency.

TRUSTEE PHILLIPS: Paul, are you aware of this?

ADMINISTRATOR PALLAS: I'm not
aware that that's specific. I think, if I may, is so that the area that they're using, whether it be, you know, the parking space or a good part of the sidewalk is clearly defined for a particular establishment. I can't imagine that they would block access into the building, that would kind of defeat the purpose. They still need to have -- the sellers still need people to go in and out, a restaurant still needs to have service and have people go in and out. So I really don't think that they would be blocking specific access to a specific establishment.

Certainly, you know, if that happens, we will be -- code enforcement will be there, we'll review their plans, first of all. And if it does show that there's a blocked access, we'll tell them to change it. If we do not see it prior and they blocked access, we will tell them to make sure that there is access. The discussion that I had with Mr. Vandenburg, which, for your information, is trying to get onto this and somehow having trouble. The conversation I had with him was to ensure that the road had clear access for pedestrians and emergency vehicles. Any other specifics about any specific stores, I
didn't have any specific discussions, but as I said, we'll do everything we can to ensure that access inside the building is afforded.

TRUSTEE PHILLIPS: So one of the key things here is because the Mayor described it very well, you know, how far they could go out into the street. They have -- their businesses may expand up to 12 feet from the physical edge of their building towards the center, the street center line, no more than 12 feet is a must.

So I'm assuming that the Mayor is talking about the 12 feet, that's the same language?

MAYOR HUBBARD: Yes. If you take the sidewalk, which is five to six feet, and then continue that out from the edge of the building, you may drop the 12 feet and that still leaves you enough. On one side of the street there's more room, on one side of the street there's less, but that still leaves a 20-foot access down the center of the road that will not be blocked.

TRUSTEE PHILLIPS: Okay. Like I said, I attended the board meetings last night and I brought the information to them because they weren't aware of it. And that's one of the things
that I hope in the future that the -- Chief Manwaring is kept into the loop, either by Paul or myself, as to what's going on because they do have protocol. Well, you know as well as I do, George, they have certain protocol they do on emergency runs. And I just -- I just want them to be able to stay in the loop, that's all. They were very pleasant in discussing things, and they're very supportive of the business district. But they're also looking out for the safety of everybody. So I just hope they're brought into the loop a little sooner than they have been. That's all.

MAYOR HUBBARD: Okay. Actually, the request came to me after 9:00 last night and the meeting was already over with. This was supposed to be done for next week so we had time to plan that out. And I had a request from the BID president last evening, asking if we can move it up a week and try to do it this weekend because some store owners needed some additional space. So that's why it was done and not discussed more than that because the awards meeting was already over and I found out -- the request came to me, you know, between 8:30 and 9:00 last night.

TRUSTEE PHILLIPS: All right. I
hope they appreciate me keeping them in the loop
as soon as I know things, and I thought that was
part of my job.

MAYOR HUBBARD: Yes, it is. I

couldn't have told any of you that because I
didn't get -- the request didn't come to me until
late last evening. We will keep them more in the
loop on it.

TRUSTEE PHILLIPS: Okay.

MAYOR HUBBARD: Anything else from

the chiefs?

CHIEF KALIN: Yes. One other minor

ingoing through the list of

resolutions for the agenda. The resolution of the

affected volunteers Length of Service Award points

per month, for the village to award an additional

five points during the coronavirus pandemic to

members who may not have been able to make their

points, pertaining to not responding to alarms.

It really should be stated: Instead of five

points, up to five points. While we didn't ask

for it to be presented, it's something that we

would support and only need 60 percent majority on

your board to vote it in, it wouldn't be decided

until after January to see who meets points. It
should say up to five points rather than five points. They're going to get five points each month. They may or may not (video meeting audio glitch).

CLERK PIRILLO: Mr. Mayor, if I may, I had a conversation -- Clerk Pirillo speaking, I'm sorry.

MAYOR HUBBARD: Yes.

CLERK PIRILLO: I had a conversation with Penflex, and their understanding at the time was that the sponsor to the village was to use a number in the resolution. So the resolution can't say "up to five points," it needs to say a number. That was the understanding at the time. I can have that double-checked. That's why the resolution is written that way, Chief Kalin.

CHIEF KALIN: Yeah, I'm saying the regulations from Penflex dated May 29. We can look at that. No problem, thank you.

MAYOR HUBBARD: We will look at that. And the governor just signed that law today. We'll see what he actually signed. Until we have the paperwork of what he signed, things change daily or hourly, so we'll see what law he
signed today because I heard it on the radio, he
signed it this afternoon. So we'll get a final
version of that, of what he signed, how the State
Law reads, and then we'll use that accordingly.

CHIEF KALIN: Again, it won't
decided until January when we allocate points for
the end of the year. This has to be done before
April of next year, so so plenty of time for that.
Okay. Thank you.

TREASURER BRANDT: I have
something, Mr. Mayor.

MAYOR HUBBARD: Sure.

TREASURER BRANDT: Jimmy, we got
the vouchers for this months' payment, the
invoices rather. We received them Monday morning
and your deadline is the Friday prior to the work
session. So could we please get them in a timely
manner? I don't want to start going down this
road again.

CHIEF MANWARING: Next month is
July, the deadline is July 10, and we don't even
have our finances until after that month.

TREASURER BRANDT: You could
certainly provide us with the invoices. We could
certainly produce the vouchers, and we could
easily pull them if you guys decide not to pay it
for whatever reason.

CHIEF MANWARING: Okay. We'll do
that, Robert. Thank you.

TREASURER BRANDT: I appreciate it.

Thank you, Mr. Mayor.

MAYOR HUBBARD: Okay. Anything
else for the fire department?

(Negative response).

Okay. Thank you, Chiefs, and
congratulations to all three of you. Good luck
and stay safe.

TRUSTEE PHILLIPS: Have a good
evening.

MAYOR HUBBARD: Okay. Next we'll
move on to the Village Administrator Report,
Mr. Pallas, your report?

ADMINISTRATOR PALLAS: Good
evening, again, everyone. I don't have any
discussion items or resolutions, just a few
highlights from the department. Starting with the
road department. As we all know, they have been
looking to reduce staff, they have done, I think,
a very good job maintaining everything and keeping
up with all their regular work. I just wanted to
point that out. They did do a lot of the stints
with putting up signs and barricades for the test
run and helped with the parklets, as well. They
did some repairs and additional fencing up at
Clark Beach as well. I just wanted to point a
couple of those things out.

Similarly, with the Sewer

Department, they've been able to keep up with all
their work, all the functions were planned up to
permit levels, so that's -- I do want to commend
my staff. All staff, not just the office as well,
for all of the work they've been doing, keeping
up. And it continues to be quite a struggle and I
just want to commend everyone, all staff, of the
tremendous job that they've been doing.

Moving on to Electric Department.

There's two highlights I want to point out. There
was a project they did at Brewer's Yacht Yard,
there was a persistent low-voltage problem. That
was fixed by the addition of a transformer on the
site. (Video meeting audio glitch) and that was
something they analyzed the best solution and did
come up with a solution.

There's one item on the report, the
last item under the tasks, the collector rings on
Generator 6 are in need of repair. That is a month-long -- can be as long as a month, the unit would be out of service for one month. The work is done off site. We are going to do everything we can to get the DMNC test for that particular unit done prior to shipping it out. I've worked with this company that we're using before. They're a good company, they're very timely. It's not a complicated job, it just takes time. Just wanted to point that out. Once that process starts, I will send an e-mail out to the Board advising them that the unit is out of service.

One other Electric Department item I had mentioned last month about the load situation. It continues to be lower than normal. While at the same time it doesn't vary much during the day, it stays very flat from day to night, which does improve what is known as our load factor. So if there's any good news from all of this, that will actually provide us additional provide us additional hydropower energy next year. The way that that is allocated is based on your prior year-load factor. The higher your year-load factor the more energy you get. So that -- I just wanted to point that out.
Moving on to Building Department, Code Enforcement, as you know, has been focused on the New York Pause and now New York Forward with a significant amount of work with signage, reviews of paperwork, now that we're doing them for New York Forward. So quite busy. At the same time, as things reopen, getting permits out and reviewing permit requests. That is, for all intents and purposes, up to date.

Last item, Recreation Department, Marina. Again, we are working at reduced staffing and the rec center right now is not open. And we have been utilizing one particular staff person from there to help in the office which has been working out very, very well for us in terms of keeping things moving. I do commend, again, the staffer for pitching in as needed. As you know, restrooms are open, everything is working well. The east pier annual repairs tightening up, if you will, has been accomplished. I'm sure you've all seen our -- or have heard about the significant vessel that we have at our marina. It's a 235 feet, if I recall correctly, and they're very happy to be here. They're going to be here through July. They have asked for some
accommodations for their electric and we are accommodating them, but they are actually helping to fund that accommodation. That was a nice little thing they provided for us.

And that pretty much is everything I had. Unless anyone has any questions for me.

TRUSTEE PHILLIPS: Hello, this is Trustee Phillips. The tables arrived for Mitchell Park this week?

ADMINISTRATOR PALLAS: The tables actually arrived around 3:30 this afternoon. Staff was alerted to that. We will be working on that first thing, not first thing, they're doing a few other things, we'll be working on them as much as we can. We'll get as many of them completed as we can. I will have a layout prepared first thing tomorrow and speak with the Mayor about the layout and with approval, we will start setting them out tomorrow, yes.

TRUSTEE ROBINS: I also have a question about the tables and also the trash collection. You mention in your report that you have been doing additional trash collection because of all the take-out food. I wanted to know, in terms of keeping the tables clean and the
area where people are obviously going to be dining in the park, is that something you're going to be using marina staff, or are you looking for a collaboration with the BID to manage those tables?

ADMINISTRATOR PALLAS: It's my understanding that the BID has stated that they will be policing that area. We will be putting out additional garbage cans on a temporary basis. We did order nicer garbage cans but they have not arrived. I don't think they're expected for two or three more weeks, if I remember correctly. And once they're in, they will go out. But for now, we will be using typical 55-gallon type garbage cans which will be one for every two tables, something like that. It's my understanding the BID members will step up and help with that.

MR. VANDENBURGH: Excuse me. It's Richard from the BID, Richard Vandenburgh. If I could, I just wanted to supplement that response to say the BID has offered to help police the area in conjunction with the marina staff as well. As number of businesses have offered volunteer support to make sure that this area is kept clean. And we will do so as soon as those tables are in place.
TRUSTEE PHILLIPS: Mayor, it's
Trustee Phillips again. I have a question. You had mentioned at one point that there were going to be a set of rules for that particular area dealing with the take-out with the alcohol attached to it. Is that something that you're going to put an executive order out for or if the tables go up is there going to be some type of signage to alert people that they have to stay in that area?

MAYOR HUBBARD: Right. The village attorney, Joe Prokop, could answer that. He's working on the language and everything else and getting signage there. We're kind of waiting until everything is done here as we're doing that. So there will be wording that says, you know, if you have to go to Taters (phonetic), you sit at a table here.

And hopefully, also, with the cleaning up, the people, when they finish eating, they take their garbage and put it in the garbage can. You know, it's not waiter service or waitress service or whatever, it's, you know, you sit down, you eat, you put your garbage in the garbage can and that will be taken care of. The
wording of the alcohol will come from the village attorney and we will work on that.

TRUSTEE PHILLIPS: Okay. Thank you.

MAYOR HUBBARD: Okay. Anything else for the Village Administrator?

(Negative response).

Okay. Thank you. Village Treasurer, Robert Brandt?

TREASURER BRANDT: Evening, everyone. I don't have much to report this month. There's no resolutions.

I just have a couple of things I'd like to add. As far as significant collections go, property tax, we're at about 38 percent, which is pretty much right on target at this time of year. We do have a significant payment coming up, July 1, the 25 percent TCC payment is due and it's already scheduled to be paid, and that's $172,518. Again, that's a quarter of the payment. The balance will be due in October.

We also have scheduled the electric audit and the village-wide audit for fiscal 2020. Village-wide audit is scheduled for the week of September 7th. Electric audit is starting on
September 28th -- I'm sorry, July 28th through
July 30th.

That's pretty much all I have this
month. Any questions?

(Negative response).

MAYOR HUBBARD: All right. Thank
you. Very good.

TREASURER BRANDT: Do you want me
to stay on camera or would you like me to
relinquish space.

MAYOR HUBBARD: No, you don't have
to stay on camera. You can go off if you'd like
to. Thank you, Robert.

TREASURER BRANDT: Thank you.

MAYOR HUBBARD: Okay. The Village
Clerk report?

CLERK PIRILLO: Hi, good evening,
everyone. I just received a text from the village
administrator and I see that I have an e-mail from
Rich Vandenburgh that there seems to be a
transposition error regarding how to reach the
meeting. So there's a transposition error in the
area code, okay? So I wanted to let everyone know
that. I know Rich is on. So evidently, he
realized it and was able to fix that. So
apologies for that.

Going to my report. We do know that there are two additional resolutions, for the two fire department members. In my report under legal notices, I wanted to let the Board know we will be re-noticing the employment notices that were put in the paper for all three, meaning the TCO, seasonal code enforcement officer, and also the full-time account clerk, okay? So those are scheduled to be in next week's paper, okay?

Also, on my report, I wanted to let you know that there were additional legal notices. Two of them that were not mentioned: One is coordinates and state of emergency which was extended through the 16th of July.

The other was the extension of the executive order regarding the wearing of masks, and that, Attorney Prokop has been very diligent about extending that every five days.

Going back to my report under Resolutions: Public Assembly Permit Applications. First thing I'd like to mention is that it's not noted as such, but the resolution regarding the carnival and the fireworks for the 4th of July for the fire department, that event has been cancelled
by the organizer. So again, cancelled by the
organizer.

We have two Public Assembly Permit
Applications that require some discussion of the
Board, please. The first one is the assembly
permit application by the Friends of Mitchell
Park, Denise Gillies, regarding the annual Tai Chi
classes that are held. There is a plan in place
by the Friends of Mitchell Park instructor, with
the Board's permission to begin the classes and
continue the classes. Following the governor's
guidelines, it would entail the wearing of masks,
six-foot distancing, no introduction, making sure
people are spaced out properly on the lawn, not
moving from the spaces. Tai Chi is not very
aggressive in a physical way, it's just a variety
of slow movements. So they feel it can be easily
accomplished. The instructor will be talking a
lot less, quote/unquote, and just have people
following her. And there's usually ending with a
meditation on a wall that's going to be
substituted with an individual standing
meditation.

So the Friends of Mitchell Park was
asking if the Board can approve on that basis or
would it rather not. That's Number 1.

MAYOR HUBBARD: Any discussion on that? We'll put it on the agenda.

TRUSTEE ROBINS: Put it on the agenda.

TRUSTEE CLARKE: On the agenda.

MAYOR HUBBARD: Okay. Put it on the agenda and any discussion can happen at the meeting next week. That's fine.

CLERK PIRILLO: Okay. Same is true of the Greenport Fire Department. There's an event, the barbeque for the standard hose company. It's an annual event for the third Saturday. Similar concept. That event was approved by the Board of Wardens. That company of the Fire Department has said that they will do whatever is workable at that time. If the event needs to be a takeout only or some kind of drive-through, they are open to that. Understanding that, obviously, it may not be as it was in years past. And again, for Board discussion.

MAYOR HUBBARD: Anybody have any comments on that?

TRUSTEE PHILLIPS: I was at the meeting when they were discussing this. They were
looking at whatever would be available as far as a process to be able to continue to at least be able to have the event. It may not be as many tickets sold as in the years past, but that they were working towards either doing a take-out situation or whatever Suffolk County Health Department would allow them to do, because I'm assuming they have to apply for that permit.

In the description, I didn't have a problem with it. I felt if they couldn't make it work, they wouldn't do it. So I -- as I said, they were trying to do anything to keep it going. So I don't have a problem with it.

Mayor Hubbard: Okay. All the other ones on the east end have been cancelled. This would be the only one on the east end. If they feel they can cook 1,000 chickens and stay safe with each other and the board feels comfortable that they're using village property, we'll put it on the agenda and discuss it next week. That's fine.

Clerk Piroillo: Okay. Thank you. I'll get both of those on.

The last thing I have is that I wanted to let everyone know that we have arranged
with a donor to have a free movie night on Moore's Lane at the polo grounds. That will be on July 1. Tickets will open up on June 29th. I've created an event via Eventbrite. It will be free, but you need to have a ticket because we imagine that there are going to be quite a few people that would like to join. And it will be limited to the first 120 tickets, okay? So again, the availability to get an entrance ticket will begin on the 29th of June at 9:00 AM. I'm working together with Paul to accomplish the logistics.

And that's all I have, unless anyone has questions?

TRUSTEE PHILLIPS: It's Trustee Phillips again. There's a resolution for the HATCAST at Mitchell Park. Is that on hold or are you looking for an approval for?

CLERK PIRILLO: I'm sorry. Which one is that?

TRUSTEE PHILLIPS: The Hellenic American Taxpayers and Civic Association of Southold Township.

CLERK PIRILLO: Well, we have actually -- we have quite a few on hold. That's under the placeholder resolutions, that particular
one. So for example, there's also one for Classy cab on August 15. That was on hold because that's for the use of Fifth Street Park and we don't know what will happen. And the same is true for HATCAST.

TRUSTEE PHILLIPS: Okay.

CLERK PIRILLO: And those two are still on hold.

TRUSTEE PHILLIPS: Okay.

TRUSTEE ROBINS: Clerk Pirillo, the organizations are aware that they're on hold?

CLERK PIRILLO: Yes, they are.

TRUSTEE ROBINS: Thank you.

CLERK PIRILLO: You're welcome.

MAYOR HUBBARD: Anything else for the clerk?

(Negative response).

MAYOR HUBBARD: Okay. Thank you.

CLERK PIRILLO: Thank you.

MAYOR HUBBARD: Okay. Village attorney report, Attorney Prokop?

MR. PROKOP: Good evening, thank you.

I have a number of things to go through. And the first being: With regard to the
BID project -- or the BID village project, I should say. There's a number of steps that have been taken that you and the public should be aware of.

So first is that Mayor Hubbard extended the emergency declaration until July 16. So we're under an emergency order, still, through July 16. Now, that can be ended if the mayor feels that it's appropriate. Before then or it could be continued again. It should be coordinated with the governor's emergency declaration. So currently, there's a statewide emergency in effect. And if the state-wide emergency is ended prior to the middle of July, then of course, the Village would likely end their emergency order. But the significance of the emergency declaration is that it enables the mayor to issue executive orders and these are these five-day orders that we have been talking about. Since April, every five days I've compiled -- prepared and then had signed and then filed executive orders for the village. It started off in terms of the face coverings that are required. And now we're getting into other executive orders regarding parking and now the food service.
So in anticipation for this weekend, I prepared two executive orders: Executive Order 2020-3 and Executive Order 2020-4 in draft form, and they were send to the commissioner for the State of New York. I expect the approval to come tomorrow morning, if not tonight, and then they'll be ready to be filed.

So the food and beverage, 2020-3, which is the food and beverage executive order has to do with people moving their businesses out onto the sidewalks, and also food and beverage consumption in Mitchell Park. The rules of the policy -- excuse me. The rules for Mitchell Park will be developed if the Department of Health approves the executive order and it's then signed by Mayor Hubbard.

Are there any questions about that?

Because I know that that was a discussion point.

(Negative response).

Okay. So we have those two executive orders that we're waiting for.

The mayor and Paul with myself have been having conference calls with the BID trying to plan this all out. In preparation for the conference calls, I've done a lot of work
reviewing the regulations, which are changing by
the minute, from the state liquor authority, the
Department of Transportation, and also the Health
Department, as well as Forward New York, the
governor's executive orders, and the Empire State
Development Corporation. All of those agencies
are trying to coordinate what they're doing and
they largely have been able to do that, but it's
ended up now being sort of an avalanche of
paperwork that Paul and I and Sylvia have been
dealing with.

So in order to accomplish what we
want to do this weekend, as an example, we have to
file paperwork with the Department of
Transportation, we're also filing paperwork with
the New York State Liquor Authority, the villages,
as well as these executive orders that I've been
talking about. So we have been working on those
documents so we can get them in and they will be
filed tomorrow, which is timely.

One of the other things that I did
for the village is that I am working with
management. I prepared an application which
covered two aspects of this. One was the -- it's
in part an application for people to use municipal
property for their business, whether it's retail or food and beverage. The other part of the application that can be used for is people that -- is owners that want to move or expand their business onto their own property.

So those owners would normally have to go to a planning board for site plan approval. What we have done is we have changed that to merely a filing requirement where they have to fill out and file the application and provide some documentation. A simple diagram and a few other things and then, unless there's an issue, will be accepted by the village. Those have been coming in. We initially accepted letters for people that wanted to do that and then the application has been going out and we started now receiving back the applications.

Does anybody have any questions yet on any of these things I've mentioned?

(Negative response).

Okay. The next thing that I wanted to say to you -- make you aware of is that this afternoon I received an agreement from Shop Sharples that Sharples, I guess, wants to sign -- wants the village to sign -- I think it's
basically a copy of the agreement that they must have with the BID because it refers to dates in May as the dates of the commencement of the service. But what it largely does is it states repetitively that the drawings and the work that they've done will remain the property of Shop Sharples and is their work product and will remain their property.

This would be typical in an engineering setting where an engineer does extensive documents. The documents that they've provided for the BID so far are, you know, pretty much out on the public domain now. I don't know that there are things that could be trademarked or protected, but I don't have a problem with, at least conceptually, the village approving and signing the agreement. I don't think that we're going to make a claim that we own these documents that have been circulated at this point.

The final thing that I wanted to mention to the Board to make sure that you're aware of this is that there continues to be an issue across the county about how the local courts are going to open. So the town and the village courts are kind of on hold at this point. The
other courts have been functioning to some extent
where there's court conferences -- other courts,
like the higher courts, the supreme court and the
county criminal court in Riverhead have been
functioning, to some extent. But the town and
village courts have been held -- remain closed and
not really functioning by order of the senior
administrative judge. And that's going to
continue, I think, into the next several weeks at
least.

I believe that Southold is now
giving out August court dates or telling us that
any tickets that are issued have an August date.
And the tickets that were supposed to be heard
last week in June were administratively adjourned
by the court out into August. So that's the next
time that we'll be dealing with the various
defendants that we have.

I think that that is what I needed
to cover. Does anybody have any questions for me?

TRUSTEE PHILLIPS: Joe, I have one
question, it's Trustee Phillips. Did you say that
the village was applying for some type of
paperwork to the State Liquor Authority??

MR. PROKOP: It's not a -- there's
a filing requirement which is providing notice to
the SLA. It's not an application that has to be
approved, it's a filing requirement.

TRUSTEE PHILLIPS: Okay. And what
does this filing requirement read?

MR. PROKOP: That we're agreeing
to -- that the village is agreeing to the
consumption of alcohol on municipal property,
basically. That's basically it.

TRUSTEE PHILLIPS: Okay. All
right. Thank you.

MR. PROKOP: So the off-premises
license holders will be extended to a property,
and that's what we're indicating.

TRUSTEE PHILLIPS: All right.

Thank you. That clears it up. I was a little
confused on that.

MR. VANDENBURGH: Hi, Mr. Prokop,
Richard Vandenburgh. I have a question.

MR. PROKOP: Yes, sir?

MR. VANDENBURGH: My first question
is that I understand exactly what you said that
the filing requirement allows the SLA to have
jurisdiction that the people are on an extended
premises, but my other question is on the
applications you're receiving or that the village is receiving from these businesses operate in a manner than that's greater than their, kind of, original footprint for table service. When you receive those applications, are you responding to the applicants in situations where the village is not agreeing to provide consent to those standard areas?

MR. PROKOP: I'm not sure that there's been anybody in that situation yet. But we would notify the applicant, yes. We would notify the owner.

MR. VANDENBURGH: I can provide a specific example which would be the applicant being Court, you know, down by the ferry. You know, as president of the BID they reached out trying to get a clear understanding of where they stand relative to their application. So you are reaching out. I just want to be able to relay that to the business owner that if there's a problem with their application, or if there's a problem with any application, that the village will be responding as to what the efficiency is or what the objection would be the application to the date.
ADMINISTRATOR PALLAS: I can -- Mr. Prokop, I can respond to that, if it's all right.

Mr. Vandenburgh, yes. We -- any deficient applications we do as quickly as possible, we try to respond. To be clear, for this particular applicant, we have had multiple conversations about the application, minor things mostly. Some administrative matters, conceptually the layout they provided was acceptable. It was just a matter of certain documentation that needs to be cleared up. I did request one final document that they had submitted which did not come in in a readable format. It did arrive in my e-mail after I left the office. I will review that first thing in the morning and speak with the applicant directly.

MR. VANDENBURGH: Thank you very much.

MR. PROKOP: So I sent an e-mail earlier today, like in the early afternoon, I sent an e-mail to the people from court addressing the details of what they need to do. So they're in a unique situation. And the premises is not a unique situation, but the area that they wanted to go into, expand into, is unique in the village.
Because of that, they have an additional approval that they need.

We have been working with them for a week, I believe, and I've been answering questions during that time. And then today, as I said, midday, I personally responded and sent an e-mail. I believe you were on that e-mail, if I'm not mistaken, detailing what they needed to do. And then, you know, anything we can do to help -- other than representing them, anything I need to do, I'd be happy to do for them.

MR. VANDENBURGH: Thank you very much. I will follow up with them directly. Thank you.

TRUSTEE CLARKE: Joe, what are they requesting that's unusual?

MR. PROKOP: They want to expand onto -- Paul, should we discuss this?

ADMINISTRATOR PALLAS: I'm a little uncomfortable, but let -- I'll try to keep it a little generic. They're looking to expand onto land that is not village land. So there's additional hurdles that need to be -- that they need to accomplish unrelated to us. And I think because of the way that the SLA rules are written,
it appears that we need to approve proof something. And the document that they kept referring to, they were unable to transmit it to me until very late. So it's really an issue of the property that they're looking to expand onto and our direct involvement in that which is we shouldn't have direct involvement, but we certainly have been working with them closely, as the village attorney pointed out, for practically a week now. I spoke to them at length last Saturday, and subsequently began to get information into us. And again, we continue to work with them and it's just a matter of finalizing some paperwork. I do believe it should be able to be accomplished tomorrow.

MR. VANDENBURGH: If there is anything we can do to assist in facilitating any of that, we stand ready to help in any way we can.

MR. PROKOP: Trustee Clarke, they need -- because the owner of that property is different from -- is not either the village or the DOT, there's a different agency that they need to deal with. And we don't, you know, we gave them the information that they needed and it's just a matter of them following through on the process.
TRUSTEE CLARKE: I'm listening to your report, you mentioned an application for expansion onto village property and an application for expansion on their own property. There was no third scenario of expanding onto other properties, so I was curious.

MAYOR HUBBARD: Okay. Any other questions for the village attorney?

TRUSTEE PHILLIPS: Joe, Trustee Phillips again. You did mention -- or we've been listening to the planning board and the zoning board in reference to the application for the cast on the Main Street property that they're looking to get approval on. And you mentioned that there's going to be a coordinated review coming up. Has the coordinated review started and we're going to get paperwork soon? Or what is the process now that they looking for? I believe you answered me that they're looking for a long EAF?

MR. PROKOP: So the coordinated review process has not started. They voted to do a coordinated review. The village is working on the documents that will be circulated. Part of that will be a long -- a full EAF, which is what we call the long form. And pursuant to our
village regulations, once one of the boards has this, they -- in their hands, they have 45 days to respond, I believe, because they're supposed to cycle through at least one meeting cycle. So you will have it in time to dismiss by next month.

TRUSTEE PHILLIPS: Okay. All right. Thank you.

MAYOR HUBBARD: Anything else for the village attorney?

(Negative response).

Thank you, Joe.

Okay. We'll go on to trustee reports. We'll start with Trustee Clarke.

TRUSTEE PHILLIPS: You're on mute, Peter.

TRUSTEE CLARKE: I don't have any specific reports, but I have a couple of questions.

So for the street closure test, the -- unlike the parklet scenario, this block will use sidewalks and space in the street on both sides of the street leaving a 20-foot center lane for emergencies and for pedestrians?

TRUSTEE PHILLIPS: Correct.

TRUSTEE CLARKE: Okay. So both
sidewalks and space onto the street on both sides
of the street will be used for expansion of
individual retail businesses and food and beverage
business?

MR. VANDENBURGH: And Mr. Mayor,
I'm happy to offer additional information if that
would be helpful.

MAYOR HUBBARD: Okay. At this
point, actually, Rich, this is the trustee
reports. The public normally addresses the Board
at the end of the meeting. If there's something
specific that a trustee wants to ask you a
question, they can, but normally, the public
addresses the Board after we get through our
reports and our work session.

MR. VANDENBURGH: Understood.

TRUSTEE CLARKE: So I believe the
Mayor has answered me on that, so that's clear.
I wanted to suggest that if we
don't have yet back the information that we need
in order to develop the rules for the park, and we
need to create signage, perhaps to identify that,
should we consider delaying this implementation
until next week.

MAYOR HUBBARD: Okay. I'd have to
Joe, do we have paperwork that would be ready if we wanted to have people to sit there?

MR. PROKOP: We should have that from the Department of Health tomorrow.

MAYOR HUBBARD: We'll have an answer by tomorrow morning for that, Trustee Clarke. The idea is we're not going to be able to get all the tables up and set up and everything for tomorrow, I just, you know, the first two tables will be difficult to figure out how they go together. After that it may go quick. I don't know because I haven't seen them myself. So, you know, I'm not sure. So we're hoping to get a couple of tables set up just so they could be there. Similar to having the benches in the park now. So we have a couple of tables there now to take care of some overrun for the weekend, and then we will try in the beginning of the week to set the whole place up with signage and everything else.

TRUSTEE CLARKE: Okay. So then we don't have to scramble to try and create signage for Saturday morning?
MAYOR HUBBARD: I don't believe so.

We'll find out how Joe makes out with the Department of State tomorrow and then we'll take it from there. We're not going to set all 12 tables up and have it just be a free-for-all, we want it to be organized. So it's really a matter of them setting up the parklets and other stuff that the village crew is doing and then in the morning, early, and see when they can get done with the tables. If they finish a couple, we'll put a couple out there, just additional places for people to sit, and then we'll put the guidelines in place for the beginning of the week. Does that sound okay, Paul?

ADMINISTRATOR PALLAS: Yes. I think that's a fair -- absolute fair assessment. I think that makes sense.

MAYOR HUBBARD: Thank you.

MR. PROKOP: Trustee Clarke, I just wanted to mention that the guidelines that we'll be using are pretty much set already by the SLA and the Forward New York guidelines. We're just, you know, basically, off-premises consumption of beverage has to be with food and that's -- we're pretty much going to mirror what -- we're required
to mirror what's already included in state regulations.

TRUSTEE CLARKE: So we could actually get a jump start on what we want to say because it's a standard set of rules, nothing new or unique to Greenport?

MR. PROKOP: It's nothing unique to Greenport, yes, that's fair.

TRUSTEE CLARKE: The reason I bring it up is because it kind of ties back to our signage strategy. And now we have -- we did two phases of signage, an initial one and then a subsequent one which was installed a week ago or two weeks ago, Paul, our last installation?

ADMINISTRATOR PALLAS: Yes, that's right.

TRUSTEE CLARKE: Now we have a parklet and test, two more being proposed, this zone and the park being added, and a street closure. I recognize that a street closure is just a test for the weekend, but there's a lot of moving pieces that I think could use review and use our volunteers to continue the good work that they've done.

I'm not sure we're done with this
subject even though I know we'd like to be. I'm just going to suggest that we continue to coordinate with the BID and continue to reach out to our volunteers to ask for their help in coordinating the same logo, message, color, and consistency so we can explain to people what's required.

I think that there could be some unique signage needed for the parklets that's not deployed at all in the test. And now I'm hoping for us to get maybe get ahead of that and try and anticipate what we might need over the next two to four weeks, and work with our volunteers to develop the signage in consistency with the signage that's already been approved by the mayor and trustees and put in place.

ADMINISTRATOR PALLAS: Mr. Mayor, may I comment on that?

MAYOR HUBBARD: Sure.

ADMINISTRATOR PALLAS: The signage, Trustee Clarke, for the parklet area, particularly as it relates to the food and beverage areas, they are specifically through the access agreement responsible for the -- that area in terms of following of rules. The application and access
agreement were specifically designed with that in mind. Attorney Prokop was very careful on making sure that burden was on the individual that was utilizing village space.

So I just wanted to point that out. And certainly, if there was any signage, as Mayor Hubbard pointed out, that we need for the tables that we provide, we will certainly provide any appropriate signage.

I just wanted to point out the parklet areas, specifically where retailers and/or restaurants are the responsible party for ensuring that those rules are followed.

TRUSTEE CLARKE: I respect that, Paul, but in light of the fact that it is a hybrid well, using public land with private usage, I would recommend that those applications and agreement include specific requirements for signage that are up to our requirements and that utilize our logo and design so that we have a uniform approach to what is a collaborative system.

I think that deferring to individuals will not give us the desired result as this type of test continues to proliferate and
multiply. That's my opinion. Not having seen the application or the agreement, I don't know what's in there. But I would suggest that we continue to hold the torch and carry some leadership in the signage strategy throughout the business district throughout the village. That's my opinion.

The other board members can see what they think of that, Mr. Mayor, whatever you think of that, that's just an opinion of mine. I think we did work on the signage project and we should continue it.

The only other question that I had was in the use of the parklets, I wanted to have a conversation. I'm not exactly clear how the space that's being created has been allocated to individual businesses. Who is making that decision? And how we make sure that we have an equitable distribution of space among associated businesses. It's not clear to me in the drawings whether each business has their own frontage, or whether people are bargaining spaces or sharing spaces or offering spaces to each other or exactly what.

So I guess it's more of a question. And how are we determining which business receives
what space. With a test it was pretty easy, the
two retailers got space in front of their retail
establishment, the two restaurants divvied up the
rest of it because there were two spots that were
not occupied. In the other two proposal areas,
all the establishments are occupied, and I'm
wondering how we divide space to food and beverage
and retail entities within those in spaces. It's
not clear to me.

MAYOR HUBBARD: Okay. That's been
done. When the BID is putting stuff together and
sending that out, the BID has been taking care of
that for their own membership for who needs what
space or what's there. We have not, you know, we
have not discussed that as a village. That's been
up to the BID that's been taking care of that.

TRUSTEE CLARKE: So I should
assume, then, if I may, Mr. Mayor, address the
question to Mr. Vandenburgh?

MAYOR HUBBARD: Go right ahead.

TRUSTEE CLARKE: So, Rich, this
would then mean that the BID is making agreements
with individual businesses prior to the
application for the parklet and that you have, or
someone on your behalf, has communicated the
businesses that are affected and they have made
decisions on who gets what space?

MR. VANDENBURGH: Yes. So the
process by which we have been looking at how to
allocate the space amongst the business where the
parklets are being installed has been a process of
reaching out to those particular businesses in
those areas where we would propose the parklet
being installed. Some areas we learned and have
received key fact that while they find the parklet
interesting, they may not necessarily have, at the
moment, the ability to staff that or have a desire
to create an animated space as we play out the
original prototype.

So what we are doing is as we now
are moving into the east Front Street location and
the South Main Street location, we had detailed
conversations with each merchant in that area to
provide a forecast of the area that they would
have and be able to use. We have a few of three
of those competitions up Main Street as well for
the hopeful expectation of approval for those
additional parklets running north, so that we plan
to provide the trustees, the village, and the
mayor with, you know, feedback as to where those
additional parklets, we understand, merchants would utilize would be located. I note that with a caveat or a footnote that in the Front Street section that we are closing this weekend as a test, you know, the rapid nature of which, I will say, I appreciate the Board's approval, is a little bit more of a fluid discussion we're having at the moment, but the idea is that the BID is looking to make sure that we can broker what space is used by what business or what merchant as an opportunity rather than an obligation. Also understanding that there may be, in a week or two, an opportunity that may open up for a business that was not otherwise prepared to utilize that space as a retail operation, less so on the food and beverage side, where we would then look to accommodate that retail operation to allow them to move into a greater space if they were not initially taking advantage of the parklet location. But we are in regular contact with each merchant where these parklets are presently scheduled to go up tomorrow. So we have a clear understanding with everybody as to who is expecting what. And there's been tremendous
accommodations made by businesses to each other to accommodate the interests or the needs of other businesses. So there's, I would say, a tremendous accommodation or atmosphere of cooperation thus far from folks to make this work overall.

TRUSTEE CLARKE: So then I can assume that when we receive information, that information is already vetted and then that any business that's not included in the parklet has cooperatively given up their opportunity and given it to others? So when we receive the information, I should assume that all of that is then agreed upon and good to go.

MR. VANDENBURGH: To the absolute best of our ability, I can say yes to that question. And understanding that there is no -- once this allocation in space has been rendered for those businesses, were don't view it as being a forever permanent location. We would adjust, as necessary, making sure that updated paperwork were to be updated with the village if there were to be any kind of adjustment of space. But I would say that 95 to 98 percent, you can rely upon the fact that when we are presenting where these next sections of parklets will go, with have had those
conversations with those merchants that are in the
general proximity of that area. That would be
true.

TRUSTEE CLARKE: Thank you. And
then to take it a step further then, I would
assume that the applications follow they are
submitted to the village by individual businesses
then follow the design that the BID is presenting.
For example, Tikal and Agave would have filled out
an application showing that in the test parklet
they were splitting the section of the four store
fronts that both shared tables, if that makes
sense. In other words, the application follows
the space that Rich had brokered with
individual -- the BID is brokering a deal with
businesses and then those businesses are required
to submit their application to the village.

MR. VANDENBURGH: Yes. We are, you
know, we're trying to facilitate the completion of
these documents to get them to the village in a
timely fashion. So we are trying to work with the
businesses to the extent -- greatest extent
possible to make sure that the information that's
being passed on is accurate. We are attempting to
take a level of ownership in terms of what that
understanding is with those individual businesses so that once they are ready to operate under the approval of the application submitted to the village, that they will continue to follow with the particular guidelines of the definition of where their space sits.

So I can say we are trying to facilitate every application. We're trying to have conversations with every merchant in that regard. Certainly, there's a possibility that a particular merchant in the area that we may propose a parklet may submit without involving the BID, but we are trying to navigate a collaborative effort amongst everybody to make sure that there's no confusion or misunderstanding as to what's happening between a business owner, the village, and the BID.

TRUSTEE CLARKE: That's exactly my point. I'm trying to make sure that there's a way that the village administration can have accurate information that matches what you're providing, and that what the applications provide. I understand it's all relatively fluid and new, so there might be a few hiccups, but it sounds like all the intentions and procedures are put in place
for the administrator to be able to validate that
an application does match a design of a parklet
and how it's been laid out.

MR. VANDENBURGH: I will say, last
weekend was a good learning curve for us. We had
some hiccups in the process of these submissions.
I feel like we have learned a lot. But we have
aligned with the village in terms of who should be
going that notice and how that process should
work. So I feel much more confident going forward
that we're going to have a much smoother process
relaying that information.

As I said, the BID will continue to
be engaged in making sure that any adjustments are
updated to the village on a realtime basis.

TRUSTEE CLARKE: And just to close
out the conversation because I was interested in
the signage being more universal, could I request
that the trustees see copies of these applications
and agreements so we know what's included and what
the scope is?

MAYOR HUBBARD: You want for every
application? Is that what you're asking for,
Trustee Clarke?

TRUSTEE CLARKE: A sample.
MAYOR HUBBARD: A sample, yes.
Paul can put together a couple so you could see what people have.

TRUSTEE CLARKE: Thank you.

MAYOR HUBBARD: Okay.

TRUSTEE CLARKE: That's all for me.

Thank you very much.

MAYOR HUBBARD: Okay. Thank you.

Okay, Trustee Martilotta?

TRUSTEE MARTILOTTA: Mr. Mayor, I'm just going to be brief. I have nothing specific. Obviously been on the calls with everyone and with you on the BID helping us move forward, but just been pretty busy also, so I have nothing specific this month. I apologize for that.

MAYOR HUBBARD: That's fine. We're all very busy with all kinds of stuff going on.

So that's fine.

MR. PROKOP: I'm sorry. I wanted to mention, I very much apologize, I mentioned before that there have been a number of conference calls and a lot of work done with the BID and I neglected to mention Deputy Mayor Martilotta. I'm very sorry. Deputy Mayor Martilotta has been fully involved in all those calls and that work
also.

TRUSTEE MARTILOTTA: Thanks.

MAYOR HUBBARD: Okay.

We'll go to Trustee Robins. I'm just watching the pictures and moving up the line.

So Julia, you're up next on my screen, so it's all you.

TRUSTEE ROBINS: Okay. Well,

obviously, it's primarily then the BID and the work on the parklets and road closures and everything. I've been participating in multiple meetings every week with them. And as I mentioned to you earlier today when we spoke, this is obviously a fast moving train and it's really hard to keep up with everything.

What I do think we need to do because things are being put into place sometimes on a daily basis, sometimes we need to gave a coordinated view, at least on a weekly basis, to where we can get this to a point where we kind of have something set up in place that, you know, we could refer back to. So, you know, not necessarily saying it has to be done on a basis with a meeting, but as Peter said, we're moving forward and things are changing every week. We're
going to be adding parklets again next week, and then there's going to be a change in the state directives as we move into Phase 3.

So I'm not sure exactly how to go about doing it, and I know you have been working, you know, at least with the street scape and the meetings you've been working with, you know, the working group with Sharples and Trustee Martilotta and Attorney Prokop but, you know, I've had things that I've told the BID my opinions on certain things.

Going back to Trustee Clarke's comments. I'm still concerned about, you know, basically, every -- to me, at least, every application that's coming in for an individual business to set up shop on our village property is sort of like a de facto lease, if you will, they're going to be using our village property. And again, I was always concerned about who gets what in terms of what they're building frontage is compared to what they get on the street. I understand, you know, that Rich Vandenburgh said that the BID is working with everybody to kind of work on individual agreements and everybody is going to support each other on this, but I still
think that at some point there may have to be a
definition of how many tables or what kind of
business setup each individual business is going
to have on that space that they're using on that
village space, be it in a parklet or on the Front
Street closed area. So, you know, and maybe
Attorney Prokop can speak a little bit more to
that, but that was one of my main concerns.

And another -- well, another
concern I had, which I still -- I don't think we
should totally drop, is the fact that the idea of
the table service and the use of the sidewalk
space by individual restaurants running food and
carrying trays and everything. I know
constituents have reached out to me that they have
some concerns over that. And I don't know if,
again, that's something that's going to be in our
purview of regulation. This is all space that
belongs to the village. So the rules for this are
basically on us.

So, you know, as I said, all in all
I applaud everybody for the tremendous progree
that has been made. Mr. Mayor, I'm really
impressed with everything that you've done in
working wit the BID and getting this to the point.
And I think for the most part there's a general support on the part of the community to see this work.

But as I said, I'm just -- I'm concerned that we -- to keep up with the rules and that we set the rules because, like I said, this is moving quickly and that we kind of do a re-evaluation on a weekly basis.

MAYOR HUBBARD: Okay. That's fine.

We do have a call weekly with the committee that's working on this and we have ideas. The whole committee get's together, they pick a section we're going to try to do.

So we talk about that and, you know, Rich and I spoke before we actually had the phone call on Tuesday, well, I don't think this area will be good, let's try a different area. You know, Paul and myself are discussing things several times a week trying to work on this, but we're trying to pick the places that get the biggest bang for the buck. Places that really want to use it.

So we do evaluate it every week and we do discuss it weekly. We'll see how this weekend turns out with the new section we do and
then we'll go from there. But we are reviewing it. And Paul with Greg and Joe are working on getting all the documentation, the insurance certificates. I know Dave Cappell and Rich have been working with their people to get everybody's paperwork in and they've done a really good job, and we have insurance certificates and everything. So really, we're covered by all this stuff because everybody has done it in a really fast way, saying look, we need this stuff done by a certain time tomorrow, and they they've gotten the paperwork all in to us.

So everybody is working really good together as a team all the way around between the BID, village hall staff, management, everybody. Everything is working really hard on this and it's worked out really well so far. That's what we're doing with small pieces at a time, instead of doing it all at once because some places will not end up getting parklets. We're trying to do where it's really needed to keep costs down, keep safety up, but also keep as much parking available as we can, which is what we're trying to do. Spaces that don't need a parklet and we can keep that open for parking is beneficial to everybody.
So that's been the goal that we've been doing and, you know, it's working out well, let's see how the new stuff gets set up this weekend and then we'll have a call at the beginning of the week and we'll reevaluate and see what is next.

TRUSTEE ROBINS: Thank you, Mayor. And, again, I'm very impressed with the coordinated effort on everybody's part. I think this is what it's really all about, the businesses to all work together. So thank you.

MAYOR HUBBARD: Okay. Thank you. Okay. Trustee Phillips?

TRUSTEE PHILLIPS: Mayor, I'd like to say that I'm impressed, myself, with the amount of work that's been done in a very fast fashion. But I do want to take a step back, and we did the test run with the parklet this past weekend, and I'm sure that you all observed it as well as I did. And I did the biggest -- the biggest complaint that I really heard from some constituency was the visual appearance of the tables not really being six feet apart. And I can understand -- I mean, I understand they were measured out from table to chair. But when you
get customers sitting in a chair -- and Rich, maybe this is something you could address and answer to. When you have a customer sitting in a chair that is thin like Mr. Clarke is or my husband, the space from the chair doesn't extend that far out from the table. When you're talking about somebody like my son who is 6'1" and a big boy, sitting at the table, his chair is now pushing further towards the next table and it gives a visual perception that we're not honoring the six-foot requirement from the state. Is that something that, perhaps, there needs to be maybe one less table in the parklet to maybe make that a true six-foot situation?

MR. VANDENBURGH: I completely understand, Trustee Phillips. We are absolutely attuned to, you know, those concerns. And I think, you know, the BID -- from the BID's perspective, we always advocated that the only way to see how this works is to allow it to work and in doing so, we then have the opportunity to adjust as needed. Because of the rapid nature and the volume of information that we get and advisements we get and compliance issues that we have to deal with with the whole New York Forward,
you know, compilation of issues, we understand
that we need to reach back out to those
businesses. We have had those conversations and
we will continue to have these conversations to
guide those businesses to say, it's not just
corner table and corner table six foot, it needs
to be from patron to patron sitting at that table
six foot.

So while, you know, we need to make
sure that we're embracing what the best practice
standard will be, I will say, on some level, you
know there are going to be a variety of people of
different sizes and shapes that may sit at these
tables and certainly that's possible that we're
going to vary what the distance between our
members may be. But certainly, we are going to do
what is necessary to guide our merchants and
members to adhere to those New York Forward
guidelines to be as safe and as compliant as
possible. So never not for a moment have we ever
taken the position that that is not something that
we have to be vigilant about and constantly
observant about. And I would only say that, you
know, certainly, you hear reports, and you get
words through the grapevine and, certainly, social
media posts and things of that nature. And those
are, to the extent that we would place accuracy on
whatever those reports may be. I think it's also
important that this is physically, actually, and
directly observe what happens because I do feel as
though there is a strong effort to comply with
what those requirements are and it will continue
to be the BID's position to support and encourage
and expect and ask those businesses to comply with
what those requirements are.

So we're aligned with you on your
concerns and we will do what we can to keep it
safe and keep it (video meeting audio glitch).

TRUSTEE PHILLIPS: Okay. Well, I
appreciate that because this household we have a
nickname it's called, as Greenport turns. And
sometimes the residents and the businesses at
times, the grapevine gets to be rather extensive
and the true facts need to be put out which is
something that I do believe is coming straight
from the village from the BID out to the
community.

The community, in my mind, is very
supportive of helping the business community out.
They realize that the business community has
contributed over the years and (video meeting audio glitch) to any community effort. And that it is now, it's -- the business community is asking for help. I just wanted to bring to your attention the visual concept that has been brought with the distance of the six feet. That's all.

I appreciate everything that's been going on. There's been a lot of collaborative efforts and a lot of thinking and a lot of compromising, I'm sure. And I just appreciate it all. But the test runs are important to kind of review situations and bring some of the points to -- to -- to the forefront. That's all.

MR. VANDENBURGH: I appreciate that. And I will say that we'll continue to make sure that we adhere to those rules. I'm going to do everything within the BID's control, with the village's suppose and code enforcement. We're not interested in skating through any of this. We want everybody to be safe as well, so we appreciate that support as well.

TRUSTEE PHILLIPS: Mayor, (video meeting audio glitch) had sent off an e-mail that we have an opportunity with some current events that have started recently, not only nationally
but locally, to start to perhaps interact with the
Southold Town Board and the Southold Town Police
Department with their goal for accreditation. And
also with the governor's new executive order of
changing policies and policing and procedures that
we should, as a village, be at the table along
with those discussions.

So I was asking if we could send
off two letters to the town board. One requesting
that they continue and fund the accreditation
program, which would be a great help for their
policies and procedures in dealing with the
community and paperwork. And also to -- when they
decide how they're going to be functioning towards
these policy and procedure changes that the
governor has requested, that we, being an urban
area within in a rural town, have a little bit
more say or at least be at the table. That's just
two things I would request. I was pretty explicit
in my e-mail. So I'm hoping that everyone would
agree with that.

That's pretty much all I'm asking
for tonight.

MAYOR HUBBARD: Okay. Thank you.

Yes, the letters will go off and I will discuss
with the trustees once I get permission from the
town to appoint a liaison to go and work on that
committee with them. I'll discuss that with the
supervisor and the chief of police first.

TRUSTEE PHILLIPS: Okay. Thank
you. I appreciate that.

MAYOR HUBBARD: Okay. My report is
basically, we've been doing this daily for three
and a half months. We've been doing this for
three and a half months. I just had a request if
I wanted ice cream. Sorry.

So you know, I appreciate
everything everybody has been doing all the way
around. I mean, it's a lot going on. I
appreciate the input from everybody that we have
been getting. Good, bad, indifferent, some people
don't like the ideas, but I think all in all it's
for the betterment and the survival of everybody
in the village. So I do appreciate that from
everybody.

That's really all I had for this
evening. We will open this up if anybody from the
public that's on here. We have 25 people. If
anybody from the public would like to address the
Board, we'll welcome that. We just need your name
and address as we do at a regular meeting when we
have them at the firehouse, and everybody just try
to keep comments brief just because 25 people and
we've had a lot going on.

So anybody interested in addressing
the board? Just state your name and address and
we'll listen to you.

MR. VANDENBURGH: Mr. Mayor, may I?
MAYOR HUBBARD: Go ahead.
MR. VANDENBURGH: Richard
Vandenburgh, Greenport Harbor Brewing Company and
president of the BID.

I just wanted to offer a couple of
comments based upon some questions that I heard
from some of the trustees, specifically, Number 1:
I just want to outline very briefly what the road
closure situation will be in between First and
Main Street as the BID understands how that layout
will work.

I wanted to start by saying I very
much appreciate the trustees and you, Mr. Mayor,
your willingness to facilitate this test weekend
closure, as will as the cooperation of the village
administrator and the village attorney in terms of
doing what they can to allow us (video meeting
audio glitch) the process by which we are trying
to do what we can to animate streets to allow more
opportunities for our merchants, as well as, you
know, trying to be sensitive to the social
distancing and issues that are necessary to occur
in the current state that we are in.

So first and foremost, thank you
for your willingness and continued cooperation and
engagement with the BID in terms of moving this
initiative forward.

As to the road closure,
specifically. We are continuing to work with Shop
architects and I do want, also, to give a shout
out to them as well who continue to offer their
services pro bono in this effort, as well as some
of the vendors and contractors that we're had that
have offered materials, time, and services to
creating these permits. It would not have been
possible thus far without that.

I am excited to say that based on
what we anticipate the balance of this project or
initiative to be, I'm not sure, last months' work
session, I believe it was, where I indicated that,
you know, we estimated the budget to be close to
$90,000. At this point we are trending to be
almost half of what that initial budget expectation will be. So I'm excited to say that, you know, we're coming in well under what we thought the budget would be to create these opportunities for our merchants. And it's not often you hear that, you know, we're going to beat the budget by more than 40 percent in terms of coming in under. So excited by that. That would not be possible without the help and the assistance of our contractors volunteering their time and Riverhead Building Supply offering their materials for our construction, as well as other people lending their time and effort to the initiative.

As for the road closure, I believe Trustee Clarke had some questions about that. And as Shop Architects continue to refine the design, what we envision is, in essence, a setup that will allow merchants, retail merchants as well as food and beverage folks to work out from the edge of their front of their businesses up to 12 feet from the edge of their building towards the center of the street. This will provide -- should provide a (video meeting audio glitch) of 21 feet of clear space in the middle of the roadway that we
understood would be absolutely necessary and critical for emergency vehicle access as well as creating a pedestrian lane appropriately spacing out those lanes so that we had as much of the social distancing requirements, if not more so. So we are working through that.

This weekend will be a good test to see how that plays out.

We are in communication with almost every business in that lot in the past 24 hours, less than that, preparing for what we're hoping would be the case. And again, thank you for allowing that to happen this weekend.

So I'm very encouraged and very optimistic that this will be something that will work well and we'll get a sense of how it works with the idea that this is something we would continue, at the very least, if not weekend basis, on a permanent part-time situation until the fall, creating an open calm but safe area for people to walk around and afford our merchants in that area.

The opportunity to supplement is going to be a very difficult year or season for them based on the limited capacities and occupancy rules that are going to be in place.
So we're going to continue to work very closely with those merchants in terms of defining what those spaces are. We're going to keep them from the edge of their building, as I said, no more than eight or twelve feet out into the roadway making sure that they create barriers or spacial distancing that meets all of the required guidelines.

Beyond that, we'll continue to share with you, official updates or design material as it comes from Shop Architects.

And if I could just also make a comment about the signage. I believe it was also Trustee Clarke that raised that. We believe it is important to continue to embrace the common signage path that we're on. We -- we feel like there are opportunities to place some of that signage in the roadway. It's not permanent, but it's enough so that it will remain for the season. As well as offering and exploring the opportunity to further animate the areas specifically between First and Main Streets. The local artists do something to create a space that is more than just a closed street but may be more of an inviting and pleasant atmosphere, potentially adding lights
above the roadway, and other aspects that would
animate that area without necessarily impeding any
function aspect of that roadway.

We mentioned how we're handling the
space allocation of the areas to businesses and I
feel very confident that we're going to be able to
navigate with a liaison between these distances
keeping the village apprised of that.

I'd like also to address Trustee
Robins' concern about the table service issues.
You know, we're very much -- the BID is very much
embracing the fact that we will look at how things
operate, as I said before, I think it's important
to make sure that there's an opportunity -- anyone
that can take the opportunity to physically go and
observe how things work for a period of hours
during, you know, the weekend or whatever it may
be. It's the best indicator to see how things
happen because one person's interpretation in a
social media post or an e-mail is -- can be
completely different from somebody else's. And
it's so important to actually physically be on the
street seeing how things go because I think it's
important to have a rational and logical
observation as to really what the overall movement
is and how things work. I don't think there's anything better than seeing it for yourself rather than relying upon commentary that is not necessarily offered all the time in the most appropriate or accurate context.

And that being said, the BID stands behind, absolutely, if the consensus were that there are real issues that are happening, the BID would completely support the need to change or adjust anything that has to happen. That's the goal of the BID's initiative here, an effort to drive this overall project, it's really to give our members the best opportunity they can possibly have to salvage what business they hope to be able to get this summer.

So I think that needs to constantly be an underline or underscore of what we are trying to do. We're trying to salvage what's going to be a very difficult summer for a lot of people. We're not necessarily going to satisfy everybody 100 percent, but I keep finding myself saying it's really important to try to do something that helps rather than do nothing at all. So I hope that effort and that, you know, energy will continue to remind us as we move
forward in this process.

Finally, I just want to say, again, I very much appreciate all of the willingness to support this effort. I know it requires a lot of us to think outside the box and have a level of faith that this will work. And I only want to be the cheerleader for a moment to say I encourage the entire Board to continue to embrace that level of faith. We've been given a fair opportunity to let this work. Because I feel as though, if we have the power of positivity, we can make anything work. So I hope we continue on the path together and salvage and make this the best summer possible.

So thank you all very much.

MAYOR HUBBARD: Okay, thank you, Rich.

Does anybody else wish to address the board?

MR. DINIZIO: Hello?

MAYOR HUBBARD: Yes, go ahead.

MR. DINIZIO: Yes, this is Jim Dinizio, counselor in Southold Town.

And I just want to thank you for addressing the accreditation situation we have.
And I can't stress enough that, you know, we need to have this done. We have been trying to do it since 2016. And I think we would be serving not only just the people of Southold Town, the people of the village, but we would be doing a good service to our police departments who put their, you know, life on the line every day going out there and working in so many unsure conditions.

So I urge so you to please get involved. The most important thing that can be done now is that we can fund this. Because we've been going along since 2016 and saying we're going to do it. Now is the time. The situation in the past two or three weeks have just pointed it out. And naturally, the governor wanted us to look at -- to follow policies and procedures. This is the time. This is the time to get it done.

So thank you very much for addressing that. I look forward to working with all of you.

MAYOR HUBBARD: Yes, thank you, Jim. We'll get moving on that right now and assist any way we can.

MR. DINIZIO: Thank you.

MAYOR HUBBARD: Anybody else wish
to address the Board?

(Negative response).

Okay. I will offer a motion to
adjourn the meeting at 8:46 PM. Is there a
second?

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: Okay. All in
favor?

(Chorus of ayes).

MAYOR HUBBARD: Opposed?

(Negative response).

Motion carried.

Everybody have a great evening.

Let's look forward to see what goes on downtown. Hopefully everybody stays safe and sees some new
collection. And I look forward to driving
around and seeing it. So thank you to you all.

We’ll have our call on Tuesday morning. Talk to you all then.

(Time noted: 8:46 PM).
CERTIFICATION

STATE OF NEW YORK )

) SS:

COUNTY OF SUFFOLK )

I, SARA GALANTE, a Notary Public in and for the State of New York, do hereby certify:

THAT the within transcript is a true record of the proceedings taken on June 18th, 2020.

I further certify that I am not related either by blood or marriage, to any of the parties in this action; and

THAT I am in no way interested in the outcome of this matter.

SARA GALANTE