STATE OF NEW YORK
VILLAGE OF GREENPORT
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BOARD OF TRUSTEES
WORK SESSION MEETING
------------------------------------------- X

July 15, 2013
6:00 P.M.

BEFORE:

DAVID NYCE - MAYOR (EXCUSED)

GEORGE HUBBARD, JR. - DEPUTY MAYOR

JULIA ROBBINS - TRUSTEE

DAVID MURRAY - TRUSTEE

MARY BESS PHILLIPS - TRUSTEE

SYLVIA PIRILLO - VILLAGE CLERK

JOSEPH PROKOP - VILLAGE ATTORNEY

DAVID ABATELLI - VILLAGE ADMINISTRATOR

CHARLENE KAGEL - VILLAGE TREASURER
DEPUTY MAYOR HUBBARD: I will call meeting to order at 6:01. Please stand for the Pledge of Allegiance.

(Whereupon, all rose for the Pledge of Allegiance.)

DEPUTY MAYOR HUBBARD: You may be seated. Is the Chief here? There is no one from the fire department here yet. So we will bypass that for now. Bob Braun is not here. So we will go to the Treasurer's Report.

TREASURER KAGEL: Good evening. I emailed to Sylvia today, our reports. Budget modifications, we don't have any.
request that a resolution be placed on the
agenda. I received an e-mail from Bolcini
and Turano about some regulations changes
that could impact our 531's. The Village,
since I have came here, we have done the
conversion. What happens, if we don't
convert to the new FDIC guidelines, it may
impact it. There has to be this
disclosure that would change the

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disclaimer. There is an adverse opinion
on that particular change. I was in
discussions with the Mayor before he left
to Mexico. I told him that it was not a
problem for the Treasurer Department. It
would require some work on our side. We
would have to show what the impact on the
Village's liability for all the retirees.
I actually have gotten some information
from Milliman, which is one of the leading
actuary firms. Because we're a small
employer, we're not required to do an
quarterly report. Basically, it's $2800.00 for a license. You can do the application on-line. It's a one time fee. So at this point in time, I am going to request that the Board put this on the agenda and authorize the Treasurer to proceed with preparing. We have been talking about this for a couple of years. This is a good thing to do. It would make it a lot easier. It's a higher level of reporting. I said this to the Board in my August work session report, and then if we need a budget mod, then we will request

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one then and proceed appropriately. We need to explore it. So I need a resolution from the Board to explore this.

DEPUTY MAYOR HUBBARD: Is that something that we work on after the audit?

TREASURER KAGEL: No, it's during the audit. So as the Auditors come in
September, our financial statements will become more balanced. They will look good. It is better. It's considered a higher level of report.

TRUSTEE ROBBINS: So you're asking for a resolution to explore --

TREASURER KAGEL: You can authorize me and then what we will do is do a physical impact for that. And so that is the resolution.

DEPUTY MAYOR HUBBARD: Okay.

TREASURER KAGEL: You know, we had it in the budget for a couple of years and then we stopped funding it. At this point in time, I discussed it with Bill Freitag and said, "What's involved in this?" And the good thing about it, it basically takes our modifier pooling accounting, only for the General Fund and the Capital Fund. It's not a lot of work.

DEPUTY MAYOR HUBBARD: Okay. That's
TREASURER KAGEL: So that is the news with that. As far as the electric audit is concerned, it wrapped up a couple of days. They took everything back. They're now getting everything closed out so that they can have a report closed out before the deadline. We're collecting -- we have utility bills. We collected $896,000.00 worth of tax revenue so far.

And final draw down #12, we have fully drawn down our short term funding but we need to release the retainage to Bill Cross, so we can start to begin closeout. Noah and I are worked on preparing the closeout documents and those are sent to FDIC, three days before they are due, which I believe is June 28th. So the closeout has begun. They need us to submit final invoices and for the retainage relief. So that has been processed. So now we're just waiting.
They will be asking for more information from us, I am sure. So we're looking at a October 1st closeout. And I think that is about it.

DEPUTY MAYOR HUBBARD: Any questions for the Treasurer?

(No Response.)

DEPUTY MAYOR HUBBARD: Thank you very much.

Good evening Sylvia.

CLERK PIRILLO: Good evening. A couple of additions as usual. Under Administrative Information, I am pleased to report that we received a check for $10,000.00 from Geico. This is for an incident that occurred last April, 2012 regarding a pole that was struck on Main Street, east of Moore's Lane. So we finally settled that. The Clerk's Office realized that it was the insurance company and we took the lead and received a check
last Friday. I am pleased to say that.

In terms of contacts, we're waiting the return of the contract from Mr. Olinkiewicz for the power plant, so that work can proceed. I expect to have it tomorrow or the following day. Attorney Prokop and I are working on language and I will ask that we have a resolution this month, regarding water meters to be installed for irrigation systems. Looks like he will report on that report. I would also like to ask for a resolution for Mayor Nyce to sign the agreement between the Village of Greenport and the Housing Authority. It's basically a housekeeping here. It was found that we should just renew the agreements.

TRUSTEE PHILLIPS: That agreement also deals with payment of -- when --

CLERK PIRILLO: I don't believe so.

No.
TRUSTEE PHILLIPS: Do we have an agreement?

CLERK PIRILLO: No. That person is paid as an employee of the Village.

TRUSTEE PHILLIPS: That is not what I believe the agreement was. It comes out of the administrative fees for two different salaries.

CLERK PIRILLO: Yes. But that is not part of this agreement. This is only the rental agreement.

TRUSTEE PHILLIPS: Do we have an agreement for the other type of situation?

CLERK PIRILLO: I believe that we do.

MR. ABATELLI: I am not sure if there is one that we consider as an agreement.

Basically there is 100% reimbursement from the Housing Authority to the Village for her full salary. I am not sure of the percentage but about 8 or 10%. So this is
just a direct reimbursement of costs.

TRUSTEE PHILLIPS: It's not a written contract. It's verbal and it needs to be updated.

CLERK PIRILLO: Not for that. This is just a rental agreement. The rental agreement is done annual unless otherwise stated. The last we did it was a while back. It was a decade ago. So the auditors prefer that we just sign another one.

TRUSTEE PHILLIPS: From my understanding, back when that employee was put onto the Village payroll, that she really wasn't -- that they were doing this pass through because the Housing Authority didn't really have this payroll source.

CLERK PIRILLO: That's correct. The Housing Authority did not have a payroll.

Her monies are taken --

TRUSTEE PHILLIPS: Her medical and
retirement are taken out of the payroll --

    MR. ABATELLI: There is 100%

reimbursement but she is an employee on

Civil Service. She is in the union. She

is all that stuff. This is really not a

lot different from many years ago, with my

salary and other salaries.

    TRUSTEE PHILLIPS: And currently it's

own managing Section VIII; correct?

    MR. ABATELLI: I am --

    TRUSTEE PHILLIPS: The HUD projects

that were built on the rental properties.

    MR. ABATELLI: They are rental

properties. Some of that money also goes

towards that.

    TRUSTEE PHILLIPS: I still think that

there should be an agreement some place.

    CLERK PIRILLO: I would also like to

request a resolution hiring Thomas

Cybulski as a utilities department

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consultant at a rate of $48.00 per hour.
And that would be effective the 23rd of July.

TRUSTEE PHILLIPS: Before you go, des that have a term ending on it?

CLERK PIRILLO: Yes. Three months.
The management team has been in talks with a plan going forward. Unfortunately Robert was out sick today and he is an important contributor to the process. So we will meet again tomorrow. But are having a succession plan put into place.

DEPUTY MAYOR HUBBARD: Tom's last day is tomorrow. We don't have anyone to take care some of the stuff at this time. He is only going to be working part time on an as needed basis, short term, until we can get other people. People that have licenses up to date. The people in place.

TRUSTEE PHILLIPS: I would really like
to see the resolution have a time frame on it.

CLERK PIRILLO: Agreed. And as soon as we can figure out when that second person will have that license, I hope that will be by the end of the week. I don't know that it will be by Monday. I know that we're in contact to figure out how long that will take.

DEPUTY MAYOR HUBBARD: We will do it on a three month bass and if we still need it. It's not a full-time. It's only as needed. It's something that will be this week. We can do it for three months.

TRUSTEE PHILLIPS: I think that the process needs to keep on moving forward.

CLERK PIRILLO: We had some no bids returns for the gas and diesel. Attorney Prokop is suggestion that we remove some of the restrictions on those bids, which we have in the previous years, which allow
local contractor to bid with less restrictions. Also, I would also like to suggest an Executive Session following

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Any questions?

DEPUTY MAYOR HUBBARD: Thank you, Sylvia.

CLERK PIRILLO: You're welcome.

DEPUTY MAYOR HUBBARD: Good evening.

MR. NAYLOR: Good evening everyone. I don't have that many updates. So it should go quickly. Light and Power, I have two. We uploaded the software to all the units. Upon arrival, they found one had failed. That is being sent out. I will draft something up tomorrow to say where we're at with that. The punch lists was received, and Sylvia has copies.

TRUSTEE PHILLIPS: Jack, I have one
question. I see that we did a DMNC test is April, has that been done again.

MR. NAYLOR: It was done in May --

TRUSTEE PHILLIPS: In 2012?

MR. NAYLOR: No. Not 2012. We did one in April. We filed for a out of period test for the next two tests while we're doing construction. And we did the

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make-up test in April.

TRUSTEE PHILLIPS: 2013?

MR. NAYLOR: In 2013.

TRUSTEE PHILLIPS: Then I have to ask you a really silly question. How come the production report doesn't show that?

MR. NAYLOR: I will have to look at that in the morning.

TRUSTEE PHILLIPS: It's a requirement.

So I am not sure why that is not shown.

MR. NAYLOR: I will ask that tomorrow.

TRUSTEE PHILLIPS: And we're current on all the tests now?
MR. NAYLOR: We did 4 and 5 in last month. We were supposed to do 6 today. We started them up today and then at 5 o'clock the compressor threw something. And so we were unable to do the test. We have to complete the test before September 30th. So Bob is coming back on Friday to do the test. So that is that. I did speak to Bob. He got hammered with traffic. He left Nassau at 3:30 today and when I spoke to him, he was at the two lane portion at Sound Avenue. So he should be walking in any minute now.

Charlene covered the -- all of the financial stuff that is being wrapped up. I covered the two items that remain to be taken care of. Again, they were not part of the contract, but the contract included how much sludge removal was included within the contract. There was more water.
sludge. So we still have some things. That is covered in Item No. 1 there. I made some recommendations to the Village with regards to our cross connection program. Green Infrastructure grants, you see the revised amendment to the report for that grant. The original copy, I reviewed it and I felt that it didn't quite satisfy everything that I need to see. So I sent it back. They sent a draft by e-mail. So as soon as that is done, that can move on. The MS-4 activity, a lot has been done by the Town to have these regulated. It doesn't look like that is going to change our status.

That is all I have.

Any questions?

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DEPUTY MAYOR HUBBARD: Thank you.

MR. NAYLOR: Thank you.

DEPUTY MAYOR HUBBARD: Good evening.

MR. ABATELLI: Good evening. We had a
code meeting today. Recreation programs are doing well. We have swimming lessons in action. Sylvia mentioned the Housing Authority. With the Carousel, it's really hot in there and we're exploring an exhaust fan. To make it not a long story, we're not purchasing anything, but we're exploring ways to make it better. Trying to find a fan that is more quiet. Looking for a variety of different things.

TRUSTEE PHILLIPS: Also, they are in the process of doing the boards. So there is much discussion as to how it's going to be. A lot of it dealing with the acoustics. So the kids can hear music. The group is really truing to plan ut the future and how to deal with things in an effective way. So they're thinking of different things and then presenting it to the Board. It's not a quick project.
DEPUTY MAYOR HUBBARD: Once you get the information, just keep us updated.

MR. ABATELLI: The marina. We always have a little bit of a security problem.

Over the weekend, we had a problem. So just a couple of quick plans mostly related to -- maybe putting a rope or sign along some of the piers. Restrict the use for now. Sylvia spoke to Chief Riley today. We have Dances in the Park. It was said that we had almost a 1,000 people there. Kind of a couple of stressful incidents. You know, we need to have some kind of control.

DEPUTY MAYOR HUBBARD: I heard about that this morning.

TRUSTEE MURRAY: I spoke to Jeff today regarding that. He had mentioned a long time ago we had talked about security for the park. We have no security surveillance in that park. We should get something --
TRUSTEE ROBBINS: Who is going to watch that?

TRUSTEE MURRAY: Well, it would deter people from doing stupid things.

MR. ABATELLI: The schoolhouse, I don't know the status of it, but there is a possibility of the North Fork Promotional Council staffing the schoolhouse. I don't really know where that is at, but it would happen very quickly. So I might try and get something on the agenda for next month, in case it comes around.

DEPUTY MAYOR HUBBARD: All right.

MR. ABATELLI: So I will try and put something together with people from the BID. The LWRP is in its final stages.

TRUSTEE PHILLIPS: I noticed that the bulkhead repair for the visitor dock was awarded, has --

MR. ABATELLI: I spoke to John today.
He was going to look at it again. They feel it makes more than just what it is proposing. That was his original estimate and not months ago. So when they're looking at it, they feel that it needs to be completely redone. We're not prepared for that. We don't have the money for that. So that is the situation. So we feel that he will accomplish what is necessary.

DEPUTY MAYOR HUBBARD: Even if he goes with the job that he already quoted on, when will he be able to get to that? That has been the problem all along?

MR. ABATELLI: He said he was going to get Dan and look at it.

DEPUTY MAYOR HUBBARD: If we have to go to a resolution to approve the next person, then we will do so.

MR. ABATELLI: The next person was
DEPUTY MAYOR HUBBARD: If we're going to spend $10,000.00 and not get our moneys worth.

MR. ABATELLI: This is basically saying all that we're going to allow you to do.

TRUSTEE PHILLIPS: I just think in fairness, we did things a little differently. In all fairness to the rest of it, this should be done.

DEPUTY MAYOR HUBBARD: The other thing, we're coming into hurricane season. If you can get something in for our next meeting that would be great. If there is going to be something different, then we will have to address that at the next meeting.

MR. ABATELLI: The Economic Development and Marine Bulkhead Study, we're meeting next Friday. And I will try to be there.
There is a lot of paper. The long and short of it, we're applying for the other study and basically standing around. There is like 70 pages and 15 or 20 that have the actual information. So we should make a resolution for the Mayor to sign them for next week.

DEPUTY MAYOR HUBBARD: Okay.

MR. ABATELLI: They want the documents back in 30 days.

DEPUTY MAYOR HUBBARD: Just make sure that everyone gets a copy. I have not seen them yet.

TRUSTEE ROBBINS: Dave, the railroad dock, what does that entail? Estimates?

Scope of work?

MR. ABATELLI: Scope of work. Some of it was pretty obvious. I am looking at it with the Electrical Department. Trying to see what is working. What is connected to
what. Trying to get a good idea of what is
going on. Trying to get a scope of work
that is around our budget. It could be
around $35,000.00. Some people say that
it could be ten times that.

DEPUTY MAYOR HUBBARD: We need to
start at least with that. It's a starting
point. So we can address that rather
quickly. In the long term, there is some
stuff.

MR. ABATELLI: Okay.

DEPUTY MAYOR HUBBARD: Get the
immediate stuff that is very obvious. Get
that taken care of right away.

MR. ABATELLI: Okay. The Road and
Sidewalks, we submitted the grant
applications to Suffolk County. I'm using
a cost estimate from the project plan. So
I am going to get some other prices. And
there is also some hiring's.

DEPUTY MAYOR HUBBARD: Yes. That is
not a problem.

TRUSTEE ROBBINS: There is a really bad trash can situation. I noticed them myself. I saw today that the lid had fallen off. I know there is a problem by Ralph's. Can we hire somebody?

MR. ABATELLI: I know by Ralph, he is supposed to take care of that.

TRUSTEE ROBBINS: It could be a dangerous situation.

DEPUTY MAYOR HUBBARD: Anything else for Dave?

(No Response.)

DEPUTY MAYOR HUBBARD: Thank you.

Joe's report?

MR. PROKOP: Good evening. There is just a few things that I would like to mention in my report and answer any questions that you have. As you heard before, I do have some language that I would recommend for irrigation systems and how they're metered. So I will be working on that. We had a bid proposal for the
Railroad Dock and the County. I received
comments back from the County. And I

TRUSTEE PHILLIPS: It is my
understanding that Sylvia, as part of the
process that was required and requested at

This wetlands permit for the Board, we
have updated information on that. I spoke
to several agencies about that today. One
of the things that I am working on with
Dave Abatelli and Eileen and the chair and
the people of the ZBA and the Planning
Board, is getting the agenda done prior
to the meeting. So it's not just
typing the agenda up and getting it up
on the website, there is a lot that goes
into it.
east a years ago, to get them into the Clerk's Office so that she could get them onto the site. Is this a new system?

MR. PROKOP: It's not necessarily a new system. It's an ongoing process that we have had had over the last 12 years. It sort of culminated with this. What I am trying to do is bringing the process forward about a week. There is a lot involved in doing that. I am the Village Attorney just trying to help out. You know, it also ties into the legal notice, and then it falls into the agenda. So that is the local Board agendas.

Similarly, I was getting discussions on the same applications from different departments. What we did, we had some discussions over the last couple of months. We have not had a meeting recently. We addressed the number of
applications in each of those departments. Each department is relying on the departments to move ahead. So we're trying to work on steps for the future to facilitate these applications as they come in. So that we don't have these long waiting periods. So just trying to identify it.

TRUSTEE PHILLIPS: Can we talk about the Mattasas application? Have these changed the plans?

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MR. PROKOP: What I reviewed so far, I reviewed what was available from my report. Basically the guts of the application. And also the material that came in today. I reviewed that. What happened, before this package came in today, I contacted the Town of Southold Building Department, one of the things that I noticed, the application has a Town
of Southold county tax map number and a
Village tax map number. The dock that is
planned, goes into the Town's
jurisdiction. So I called the Southold
Planning Department and asked them what
was the status of the application and they
had indicated that they had not received
an application regarding the dock. Now,
they checked in the computer for the
Building Department and the Trustees.
They did say there is not one with the
Trustees. I agreed with the Planning
Board that I would bring this forward to
the Board, and that this should be a joint
application. So we need to hear from the
Town of Southold before they do anything

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1 and from us. The Village had just
2 received a package today and a package
3 from the applicant. It had a Trustees
4 permit from the Town of Southold. The
5 Trustees permit is dated January 2013.
And the Trustees permit is for two things, for demolition and construction of a house. And it's also for demolition and reconstruction in-kind, for a dock. Because the dock extends two ways, into the Town's wetlands, and the other part of the dock attaches to the bay. So they need Trustee approval for that. The dock that is in the plans, however, is not an in-kind dock. It's significantly larger than the dock. The floating part if also longer. There is also a dolphin that is out into the creek. Different feature then the previous dock. The Trustees permit is dated in January. So we have to be very careful that the Trustees had the review, when we have a plan that is dated two months is issued. So these are all things that we have to talk to the Town about and get worked out.
TRUSTEE PHILLIPS: So there has to be someone to tell me the process. We rely on the staff to go through this. We don't deal with any of this until after the permit is established. Is there some sort of checklist?

MR. PROKOP: Well, we have a Building Department that is very good at reviewing plans. As I said, it looks like something that is in flux. I had a meeting with the utility Department. They brought on another case. We were just updating each other on statuses. That is all that I have.

TRUSTEE ROBBINS: I wanted to have a discussion in Executive Session to discuss the agreement about the Hold Harmless.

MR. PROKOP: Yes. That is a contract matter.

DEPUTY MAYOR HUBBARD: Okay. We can discuss that in Executive Session. Thank you, Joe.

Mr. Braun, you can come on up.
MR. BRAUN: Good evening.

DEPUTY MAYOR HUBBARD: How are you?

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1 MR. BRAUN: At the last meeting, the Mayor and the Board of Trustees, asked for more details. What I did was put together a list. The original document was a 25 page list and I brought it down to 6 pages.

DEPUTY MAYOR HUBBARD: Okay.

MR. BRAUN: So I am ready to pass out a draft list for everyone to take a look at. Basically what I was asked to do is take a look at the items that are outstanding and put them in a priority order. So I approved it groups. A lot of the safety items that had problems and someone really has to take a look in the short term future.

DEPUTY MAYOR HUBBARD: Okay.

MR. BRAUN: So what I also want to tell you, some items that are exclusive,
having options of 20,000 tank that you can
do in conjunction with a 30,000 tank. You
wouldn't pick them both. Just obviously
one. So what I would like to do is to
take some time and go down the list and at
that time, I can also make

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recommendations. We can do a thorough
inspection. Like I did last meeting, I
showed photos of items that I felt needed
some action rather quickly. Maybe you can
assign someone to me that can then report
back to the subcommittee. So what I did
in here, I brought them in a line item on
each one. It doesn't have to be exact.
We can move some things around to
accommodate the Village. These are my
eyes looking at it. So I think it's a
good time to get with someone from the
Village and go over the goals and
checklist. One of the items that is in
here is the tower. The tower is in bad
condition. It's starting to leak. So I
have that as a high priority item. So
there are some different options that you
can consider. Some budget driven and some
the needs of the Village. What I also did
was a lot of line items for the
distribution center, which I took out. If
I could be of any help, I would be happy
to do that, but I pretty much noticed that
the Village can do that on their own.

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DEPUTY MAYOR HUBBARD: Yes.

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MR. BRAUN: Some of the switches need
to be switched out. So we don't want to
overload the generator. So if you feel
that my suggestions would work better with
the Village, I can work with someone in
the Village.

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DEPUTY MAYOR HUBBARD: Yes. What I
will do is look this over and discuss it
with the Mayor. Have the Board look
over everything. It's hard to go over
six pages of all this stuff and discuss
it right now. So at least two of us will
get together and go over these items and
talk about what the Village's needs are.

MR. BRAUN: Okay. I am available. I
can also help identify things that need to
be accomplished so that it can be
formatted into your budget. Please call
me with any suggestions.

DEPUTY MAYOR HUBBARD: Yes. There is
a lot to review. So what we will do is
look this all over and then get back to
you --

MR. BRAUN: Yes. Please do. Call me

anytime. I would be more than happy to
help.

DEPUTY MAYOR HUBBARD: Okay. Is there
anything else for Mr. Braun?

(No Response.)
DEPUTY MAYOR HUBBARD: Thank you. We will get back to you. We will all sit down and go over this.

MR. BRAUN: Okay. I plan on being back on Friday, if anyone wants to see me.

DEPUTY MAYOR HUBBARD: Okay. I will plan on getting out there to see you. The Mayor will not be back, but I will try and get over to see you.

Okay. So now Mayor and Trustees.

TRUSTEE PHILLIPS: Did anyone have any questions on the fire department report?

TRUSTEE ROBBINS: I didn't have any comments. There was a letter that I saw about the award program from Penflex. There was a letter that came from David about the management of their funds for this --

DEPUTY MAYOR HUBBARD: Is that on the performance report?

TRUSTEE ROBBINS: Yes. My comments
about the letter. It had a date and it
had signatures on it. It had a quite a
bit of detail about the investment funds.
What surprised me was that there was no
letterhead. There was no -- I had no idea
who it was from basically. I thought it
was a poor format of a report.

DEPUTY MAYOR HUBBARD: They had it on
an e-mail. They had it on there.

TRUSTEE ROBBINS: I read it online and
I printed it.

DEPUTY MAYOR HUBBARD: It's not the
overall portfolio. They were just saying
that they took a hit on the one part of
the portfolio.

TRUSTEE ROBBINS: I don't have a
question about the contents, I just
thought that it was a poor format.

DEPUTY MAYOR HUBBARD: Okay. We will
contact them and have them take care of
that.

Anything else for the fire department?

(No Response.)
from Trustees. Trustee Robbins?

TRUSTEE ROBBINS: We talked about the

BID getting the banners out. They got

them out. The ones that they had ordered.

They look nice. They also discussed about

having someone at the schoolhouse, one or

few days a week. What I am not clear

about is if they were asking for the

Village for funds or if they were going to

fund it themselves. So that was the main

thing that they discussed at their

meeting. They're trying to coordinate

their activities a little better with the

Maritime Festival. That's it.

DEPUTY MAYOR HUBBARD: All right.

Trustee Murray?

TRUSTEE MURRAY: Dances in the Park

was a big hit. Tonight is going to start

in a few minutes. Some people thought
1500 last week. It was big. That is about the only thing.

DEPUTY MAYOR HUBBARD: Thank you.

Trustee Phillips?

TRUSTEE PHILLIPS: I was elected to do the Chair for the Code Committee. We also were discussing the controllers report that we did two years ago. We were reviewing some of the things that came out of that. And from that, I have some thoughts. The Code Committee met. Most of it was very informative discussion. There were no recommendations to the Board. One of the items that was discussed, and was tabled, was the wetland fee program. There was also discussion about the brush program. Other than that, is all future discussion. The carousel committee, Dave brought that up earlier. So that should be a very interesting meeting. It needs to be maintained. It
needs to be taken care of. It's an asset to the community. In going over the controllers report, our actual plan came up with the thought process that some of our contract vendors needs to go out for RFP every two years. So part of that would be our transcriptionist. So we need to go out for an RFP. Also our Harbor Manager, since we have started, we have not. So we need to go out for an RFP for that. We can -- we are very happy with what we have, but if we want to follow what we put into place, we need to follow what we put in place. We also need to put an RFP for IT services. So I think it is time to go out for RFP and see what is out there. To just take the initiative and look at the rest of the companies. We may stay, we may not. We just need to put it out there. I have been reviewing our
assets. And I know that Charlene needs to take that in-house to do. I have noticed that there are some things that have not been updated for quite some time. I believe the Maritime agreement. I didn't see anything for the museum. I didn't find an agreement with the Hampton Jitney for them using the parking lot. They have increased in size. Do we have an agreement? I think that is something that we need to look into. I know we have asked them to do the blacktop. So I think there are some things that we need to talk about.

DEPUTY MAYOR HUBBARD: We will check and see what is on file.

TRUSTEE PHILLIPS: That is all that I have.

DEPUTY MAYOR HUBBARD: I just have one thing. I just wanted to say thank you to...
Southold Town Highway Department. They went in and filled in the potholes. They brought in a couple of truck loads of fill. I just wanted to say thank you for doing that for us.

Motion to go into Executive Session.

TRUSTEE PHILLIPS: Second.

DEPUTY MAYOR HUBBARD: All in favor?

TRUSTEE MURRAY: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBBINS: Aye.

DEPUTY MAYOR HUBBARD: Aye.

We will go into Executive Session to discuss contact matters.

(Whereupon, the meeting was adjourned.)
CERTIFICATION

I, Jessica DiLallo, a Notary Public for and within the State of New York, do hereby certify:

THAT, the witness(es) whose testimony is herein before set forth, was duly sworn by me, and
THAT the within transcript is a true record of the testimony given by said witness(es).

I further certify that I am not related either by blood or marriage to any of the parties to this action; and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day, July 30, 2013.

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(Jessica DiLallo)

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