



236 THIRD STREET
GREENPORT NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

MAYOR
GEORGE W. HUBBARD, JR.
Ext. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR
MARY BESS PHILLIPS
DOUGLAS W. ROBERTS
JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
Ext. 219

CLERK
SYLVIA PIRILLO, RMC
Ext. 206

TREASURER
ROBERT BRANDT
Ext. 217

Audit Committee Meeting Minutes
April 11, 2017 at 4:00 pm
236 Third Street, Greenport, NY 11944
Village Hall Conference Room

Attendance: Mayor George W. Hubbard Jr., Trustee Mary Bess Phillips, Trustee Douglas W. Roberts, Deputy Clerk Jeanmarie Odon, Treasurer Robert Brandt, Deputy Treasurer Stephen Gaffga.

Call to Order:

Meeting called to order at 4:10 pm.

Motion made by Mayor Hubbard and seconded by Trustee Phillips to accept the minutes of the last meeting. Motion carried.

Old Business:

- **Sewer and Water Rate Study – review of impact analysis**
The Committee members continued the discussion regarding the sewer and water rate study with regards to the impact of rate increases for commercial and residential customers. Benefits of the increase include future capital improvements for the WWTP infrastructure.
- **Monthly abstract review procedure**
Treasurer Brandt and Trustee Phillips provided a refresher of the "checks and balances" procedures for the review of monthly abstracts.

Beginning April, 2017, Trustee Roberts will take over the monthly abstract review from Trustee Phillips.

Recommendations to Village Board:

None

Close Meeting:

Motion made by Mayor Hubbard and seconded by Trustee Phillips at 4:45 p.m. to adjourn. All in favor. The next meeting will be held on June 12, 2017 at 4:00 p.m. at Village Hall.