

Code Committee Meeting
July 13, 2015
236 Third Street, Greenport, NY 11944
Village Hall Conference Room

Attendance: Mayor George Hubbard, Jr., Trustee Mary Bess Phillips, Deputy Clerk Jeanmarie Oddon, Village Attorney Joe Prokop, Historic Preservation Commission Chairman Frank Uellendahl, Zoning Board Chairman Doug Moore, and Village Administrator Paul Pallas **Other attendees:** Zoning Board member David Corwin, William Swiskey and John Winkler.

Call to Order:

Meeting called to order at 4:15 p.m. by Mayor Hubbard, Jr.

Approval Minutes of last meeting:

Motion made by Mayor Hubbard, Jr. and seconded by Frank Uellendahl to approve the minutes of the last meeting with an amendment to Short Term Rentals Chapter 150, which should have been written as Chapter 103 (as held on June 8, 2015).

R2 Zoning:

To be discussed further at the August meeting, however a few key points were suggested as follows:

- The Village Attorney made suggestion to start analyzing the overall current stock of buildings within the R1 and R2 Districts.

- Trustee Phillips confirmed with the Village Attorney that currently the application for building permits within the Districts that are Landmarked as Historic are sent to the Historic Preservation Commission for review and approval.

- Doug Moore suggested a broader discussion of the occupancy types of current housing within the R1 and R2 districts.

Short Term Rentals:

Members reviewed the proposed Local Law amending Chapter 103 to adopt regulations regarding Short Term Rentals distributed prior to the meeting by the Village Attorney.

Various changes and additions to the current proposed Short Term Rental local laws are as follows, but not limited to this listing:

- Application process should include establishing an occupancy number
- Section 2.1 (Rental definitions) needs to be compared to Chapter 150
- Owner occupied rentals will need a more specific definition
- Correct corresponding Chapter numbers such are to be referenced, as Chapter 110 to Chapter 103
- Non owner occupied requirements for the approved number of rentals per calendar year
- Additional language concerning Chapter 103-23, Section F
- Removing the second sentence in Chapter 103-23, Section G
- Chapter 103-24 (Registration) a date change for a two (2) year approval based on the renewal date, and not the calendar year.
- Chapter 103-25 removing Section A, and Section F (Application Fee) possibly increasing from \$500 to \$1000

Trustee Phillips raised the subject of enforcement procedures to ensure compliance and handling processing violations.

Chapter 42 (Artist Lofts) will also possibly need further amending language to allow full time leases only of the existing properties within the Village.

Signage Code:

This will be discussed at the August meeting.

Recommendations to Village Board:

None

Close Meeting:

Motion made at 5:21 p.m. by Mayor Hubbard, Jr., and seconded by Trustee Phillips to close the meeting. The next meeting will be held on **Monday, August 10, 2015, at 4:00 pm** at Village Hall, 236 Third Street, Greenport, NY 11944.