VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK

BOARD OF TRUSTEES
REGULAR SESSION

Third Street Firehouse
Greenport, New York

January 28, 2016
7:00 p.m.

BEFORE:

GEORGE HUBBARD, JR. - MAYOR
JACK MARTILOTTA - DEPUTY MAYOR
MARY BESS PHILLIPS - TRUSTEE
DOUGLAS W. ROBERTS - TRUSTEE

JOSEPH PROKOP - VILLAGE ATTORNEY
SYLVIA PIRILLO - VILLAGE CLERK
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(Whereupon, the meeting was called to order at 7:00 p.m.)

MAYOR HUBBARD: I'll call the meeting to order.

Pledge to the flag.

(Whereupon, all stood for the Pledge of Allegiance.)

MAYOR HUBBARD: Please remain standing for a moment of silence for William Haring Hamilton, Lilian Marie Wallace, James Dinizio, Sr., and Margaret Bishop Brehmer.

(Whereupon, all remained standing for a moment of silence.)

MAYOR HUBBARD: Okay.

We have a couple of announcements.

The Village's offices will be closed on February 15, 2016 in observance of Presidents' Day.

The annual Tax Sale will be held on March 8, 2016 at 10:00 a.m. at Village Hall.

The liquor license applications, we have a renewal application for

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Triangle Yacht Club, Inc. at 300
Atlantic Avenue. That's posted.

Anybody who wants to make comments, you
can send them to the Liquor Authority.

The next order of business is a
presentation from Bill Freitag from
SaxBST, our auditors.

I hand it over to you, Bill.

MR. FREITAG: Okay.

My name is Bill Freitag. I'm a
partner with the accounting firm of
SaxBST, and I want to thank you for the
opportunity to present the audited
financial statements for year ending
May 31, 2015.

I don't know if you have one in
front of you, the audited financial
statement. If you don't, I'm going to
briefly go over the results of
operation of all your operating funds
for the year.

Can everyone hear me okay?

Okay.

The financial statement is a very
large document. It's about fifty pages long, so obviously we're not going to go through that in its entirety. I'm just going to give you some of the brief bullet points related to the financial statement.

We were here back in July to do the electric funds portion of the Village, and then in September we came down again to finish up the rest of the Village and perform what's called a single light. A single light is related to your federal program maintained by the Village.

During September and October, we worked with the Treasurer's Department to wrap up various items that were still outstanding when we left in September, but financial statements were issued to the Treasurer's Department in draft form on October 16, 2015 which is a very similar timeframe as the prior year's audit and certainly a lot quicker than it had been in.
previous years before 2014.

After review and approval by the Village and the Board, the financial statements were issued on December 1, 2015 and during December your financial statements were submitted to the federal government to meet your compliance requirements under the HUD Grant.

The New York Power Authority and the report for your electric utility was filed on time, that was by August 31, 2015. It has already been reviewed by the New York Power Authority, and one of the things that we are doing on our trip here this week is, we're working on the New York Power Authority report for the six-month period ending November 30, 2015. The Power Authority had asked while the capital improvement plan was going on, that you furnish them on a six-month basis with your financial reporting.

Okay.
With regards to the May 31, 2015 audit and the financial statements, we performed a financial audit of the Village and also a compliance audit related to the Village's internal controls and compliance with its federal program which is the Section 8 housing program issued by HUD.

We issued -- as a result of our audit, we were able to issue what is called an unqualified opinion, it's also known as a clean opinion and it's the highest level of assurance you can get on financial statements from an independent auditor.

Okay. So no changes from prior year, so that's a clean audit opinion unqualified.

The financial statements were prepared in accordance with general accepted accounting principals for governmental entities, it's also known as GAP.

As with most audits, we did make
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some adjustments to your accounting to records. The effect of our audit adjustments on the Village as a whole were quite insignificant. As a matter of fact, it was probably the least amount of adjustments we made in the last four or five years, and certainly in terms of dollar adjustments it was the least amount of dollar adjustments we made to your financial records. So basically what that's saying to you is since there wasn't a lot of significant dollar adjustments during the course of the year, you can rely upon the financial information that you're getting from the Treasurer's office on a month-to-month basis. Okay.

As a result of our audit on the financial statement and our audit of compliance with the Village's federal programs, we did not identify any significant deficiencies or material grievances in the Village's internal control over financial compliance.
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reporting. So basically what that is saying is, your internal control and your safeguards that underline your accounting records are operating properly and effective to safeguard the Village's assets.

As with most audits, however, we did make certain observations that if you considered to implement them, it could increase the Village's operations and procedures. We issued a letter along with our financial statements which was addressed to the Board. A couple of things we talked about, and we're not going to go over them in detail, but some things that we did talk about was what we would like you to consider in regards to some of the sewer connection fees that you received during last year and in the upcoming year to use those for infrastructure repairs and upgrades. We talked about an updated tracking system for the water fund inventory items. We talked

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about monitoring and doing an analysis
of various different fund balances. We
talked about monitoring the financial
health of the Housing Authority, and we
also talked a little bit about a
long-term approach to reviewing the
operations of the water fund and the
sewer fund from an operating and budget
standpoint.

Those were all issued to you, and
if you wanted to look at those further
and get further insight on that, you
can refer to the letter that was issued
at the end of the report.

In regards to the financial
statements, we will take the three
enterprise funds first, the electric,
the water and the sewer and just
briefly talk about those.

The electric fund had a very
strong year in 2015. It appears that
the rates that were put in place in
2007, so we're working on eight years
of new rates, have allowed the electric
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fund to stabilize from an operational perspective. It also allowed you to invest in your plant as part of the $5-and-a-half million capital plan to renovate your distribution system and the generating plant, and it also allowed you to have cash flow to pay down various debt.

The electric fund produced a net income of about $570,000 in 2015, and that was about $4 million of total revenue. That net income, when you divide that out by the value of the plant, comes out to about a nine percent rate of return, and that rate of return, which is used by the Power Authority to design rates in the future, they like you to be in a rate of return range of between eight and ten percent. You are currently at nine percent, so you are right in the middle of that range, so your rates are not only allowing you to operate profitably, but it's also allowing you
to invest back into the plant, and it's also allowing you to pay down debt service and still establish cash balances from various different reserves, so the electric fund is doing quite well.

Total cash balances at the end of May 31, 2015. The electric utility was about $3.8 million.

Of that $3.8 million, you have a $1 million depreciation reserve fund, which is used for future capital improvements. You had $1.2 million of unused bond proceeds which are going to be used to continue the capital improvement program that you have going, which you're about seventy-five percent through at this point in time.

You have about $400,000 in a reserve for a cost that's called transmission congestion charges to help with your winter and peeking bills, and that's paid in -- the Power Authority allows you to collect that money in
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advance of the payments so, therefore,
you're putting that away in a reserve.

You're sitting on about $700,000
of operating cash which represents
about three months of your normal
operations, which is exactly where the
Power Authority wants you to be.

So the rates that the Power
Authority designed way back in 2007
have allowed the electric utility to do
exactly what it was designed to do back
in 2007 as we sit here in 2015. So the
rates that are in place right now,
which is your base rates to your
customers are certainly holding true,
and my guess on a go-forward basis,
yeah, those rates probably will sustain
you for quite some more time.

Okay.

During 2015, electric fund also
invested about a quarter of a million
dollars in its plant. Most of those
improvements were made to the
substation and they're all part of the
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$5-and-a-half million capital improvement plan.

The electric fund also made a distribution to your general fund of $88,000, so basically there was, like, an upstream dividend to the general fund from the profits of the electric utility.

The debt of the electric fund is all in bonds. You're at about $3-and-a-half million in debt. This is about $200,000 less than the prior year, and that was because of your amortized pay-down schedule, and those -- that debt will probably go through, I think it's 2028.

Okay.

One of the things that we gave you, and obviously that was a very brief analysis, but back in September, I wrote as byproduct of our preparing the annual report to the Power Authority, I wrote a letter to you, the Board, about five-page letter that
began an in-depth analysis of
the financial condition of the electric
utility, so if you want to learn more
about that, refer to that letter. Also
in that letter, we gave you a five-year
statistical analysis of various
different operational and financial
indications in a graph format to track
your time over the last five years and
to see the strength of your electric
utility, so I think if you want to
learn more about the electric utility,
that would be a good document to refer
to.

Okay. That's the electric
utility.

The waterfront. The waterfront
generated a net income of about $6,000
on $450,000 in revenue. Very similar
to the prior year.

Operating cash stands at $660,000
at May 31, 2015, and if you did a
calculation of what that means in terms
of how much cash do you have on hand in
terms of months cash on hand, you're basically sitting on about seventeen months of operational cash; so, basically, what that means is if you went ahead and didn't collect another penny, you could go seventeen months based upon your normal trend of operations, but a lot of those dollars can be used for capital improvements and renovations.

The waterfront has no debt. It's your only fund that has no long-term debt. The fund balance at May 31, 2015 is $1-and-one-half million of which $740,000 of that is unrestricted and could be used for future budgets.

So the waterfront in general is doing pretty well.

Sewer fund. The sewer fund actually reported at $300,000 net operating loss in fiscal year 2015. One of the reasons why this is generating in that operating loss is the depreciation expense on the sewer
funds plant and infrastructure is about $330,000 a year, and while that is not a cash expense, it is a true economic expense because it is the devaluation of your -- of the plant, but if you were to strip that out of the loss, you actually have a net income on a cash basis of about $40,000, so cash-wise, the sewer fund is still doing quite well from a cash perspective. It's the depreciation expense or the devaluated, devaluing your system that is creating the loss.

During 2015, you also received the first installment of what I call a one-shot revenue for sewer connection charge. There was -- Peconic Landing, I think it was. Okay. You receive the next set of dollars in the next fiscal year, fiscal year 2016.

I think one of the things that you want to do in the sewer fund though, on a go-forward basis because it's not regulated and you are in charge of
designing rates and you're in charge of
the burden of the operations of the
sewer fund, I think you just want to
make sure that the sewer rates on a
go-forward basis are accomplishing all
the things that you want it to
accomplish, like meeting the day-to-day
cost to operate the utility, also to
put away reserves or make capital
improvements and pay down debt. Sewer
funds debt at the end of the year was
about $2.1 million, $350,000 in bonds
and a million seven in State loans that
were related to the sewer project that
was completed a few years ago.

Operating cash balances total
about $1.2 million. That includes the
sewer connection receipts that you got
right before the end of the fiscal
year. Your fund balance in the sewer
fund sits at about $8.2 million at May
31, 2015; however, 7 million of that
$8.2 million is actually, it's hung up
in the investment of the sewer plant,
in pipes and everything in the ground.
The sewer fund does have an
unrestricted fund balance of about
$1 million as of May 31st for future
budgets, and also has $185,000 in
reserves for capital improvements on a
go-forward basis.

So those are your three enterprise
funds.

The last fund that I'm going to
talk about here is the general fund,
which is the Village's operational
fund. During 2015, the general fund
made a significant change in its
financial reporting. Effective June 1,
2014, the Village had changed its
accounting policy related to the
activities that were previously
reported in the recreation fund.

Okay.

On June 1, 2014, the recreation
fund ceased operations as it was known
from an accounting position, and all
its assets, liabilities and its
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Operations were transferred to the general fund. The reason why this was done was the recreation fund was partially supported by user charges, the carousel, the ice rink; however, it required annual transfers from the general fund to not only help sustain its operations but to pay off the debt service of the bonds.

Due to significant support from the general fund, management, you determined that it would be more appropriate to present the operation in the rec fund in the general fund since these activities were significantly funded by the general fund. We agreed with this change, and I think it portrays a more realistic picture by combining the two funds on what is actually happening in between the general fund and the former recreation fund.

General funds operated at a surplus in 2015 of $42,000. You also
transferred for various different capital improvements that were done in the capital projects fund. The general fund transferred about $600,000 to the capital projects fund for certain paving projects and also infrastructure improvements at the marina and Village parks.

Okay.

In regards to how did the general fund do in accordance with the budget that you got adopted, on the revenue side, you had a $240,000 favorable variance so that basically your revenue was higher than what you originally budgeted. Also you had a favorable variance on your expense side by about $135,000, where your expenses actually came in lower than what you budgeted. That gave you a favorable overall variance of $376,000 which allowed you to transfer money to the capital projects fund without taking too much of a hit in terms of cash.
As of May 31, 2015, the general fund has a $3 million fund balance. $2 million is restricted or earmarked for capital improvements and future debt service payments. $1 million is unrestricted and can be used for future budgets, which you probably obviously did when you put your 2016 fiscal year budget together.

Over the past couple of years, the unrestricted fund balance of the general fund has grown, and it has grown to a position where it has placed the general fund in a pretty solid footing in regards to financial position. One of the suggestions that we have made to management in a recent letter to you was that you may want to consider enhancing some of your reserves in regards to that unrestricted fund balance, such as, and this is just things for you to consider, maybe even a tax stabilization fund or certainly an
infrastructure replacing the reserve.

The reason why you want to do that is because your fund balance, unrestricted fund balance is trending up, if the New York State Comptroller's office were to come in, they would probably say that, you know, what are you doing with this money and maybe, therefore, you setting up reserves would earmark the money, and you wouldn't have any adverse condition from the Comptroller's office, but the general fund is in very good shape, good health.

A few last items that we're required to talk to you about is because you hold both taxpayers' and ratepayers' money in trust, all your cash deposits at May 31, 2015 were fully collateralized by either FDIC insurance or government securities that were pledged by your bank, so basically what that's saying is, if the bank holding your cash were to ever, in a
situation like we had years ago in 2008 with some of the smaller banks, you would be fully collateralized for the security and the deposits would not be harmed.

Total debt of the Village is sitting at about $11.6 million and that's all across your funds. That is made up of $7 million in bonds, $1.7 million in State loans and about $2.2 million in a liability that not many people think that it's real liability, but it is, it's for post requirement health insurance premiums.

Several years ago, the Governmental Accounting Standards Board required local governments to recognize the liability for post retirement and insurance premiums and you have that actuarially determined every year. That is not only for current retired employees, but anybody who is currently working for you that will eventually earn that right so they make you put
this liability on the books, but that's not something that has to come out of cash every year. It's a kind of pay-as-you-go basis.

The last thing I want to bring up is for next year's financial statement, there is a new governmental accounting pronouncement for all local governments to adopt and the easiest way to describe this is, every local government that's in New York State, their employees are part the New York State Retirement System, okay. It's lucky that we all live in New York State because the New York State Retirement System, as we sit here today, is ninety-eight percent funded, so basically it's two percent not funded, which is pretty close to 100. A lot of places, like the State of Illinois, the State of Kentucky are about fifty percent funded.

So what did the gurus of the accounting world say? They said, well,
where is that money coming from if it's an unfunded status, and it would come from the local governments, so beginning next year, all local governments in New York State are going to be sent a letter from the New York State Retirement System saying that if the world were to end tomorrow, what would be the Village of Greenport's share of the un-funding of the State Retirement System, so everyone gets a little piece of this, so because if the end of funding was ever come to fruition where people would have to pay, what is each local government's share of that and, therefore, they need to record that as a liability on the books next year.

So given that New York State Retirement System is almost 100 percent funded, my guess for the Village of Greenport is that liability, that unfunded liability that is Greenport's share would be fairly insignificant in
relation to your financial position as a village, but I do want to let you know that every local government has to adopt that in 2016 for their share of the unfunded liability, and that will change every year because the New York State Retirement System is what's called a defined benefit pension plan, and it all depends on how the investments are doing that are going to be paying everybody's retirement. If we were to sit there today, where the stock market is today, the unfunded liability is probably a little bit higher than two percent at this point in time, but that will be determined every year by a firm, KPMG, which is one of the largest firms in the world, and they do that for the retirement system and the retirement system will be sending you a letter to say what is your portion of the unfunded liability, but it's not a bill. You don't have to pay it. It's just a dollar amount.
that's out there saying if the world ended today, what would we owe everybody?

Okay.

MAYOR HUBBARD: Okay.

Just a question on that. Are they going to include the LOSAT (phonetic) program in that or is it just the State retirement?

MR. FREITAG: That's just the State retirement.

MAYOR HUBBARD: Okay.

MR. FREITAG: That would also be for New York State Retirement System and also if any local government has a police retirement system.

MAYOR HUBBARD: Okay.

MR. FREITAG: That's going to be a change for next year, and to be honest with you, I think it's, you know, there's a lot of account pronouncements that when they come out, you say, why are they doings that, you know, why are they bothering; but this is one of the
things that it's a real liability because it would only be coming from you, from the local government; so just to let you know, give you a heads-up on that, got to make sure that next year, you say, oh, you didn't tell us this.

MAYOR HUBBARD: We'll understand it when we get it.

MR. FREITAG: So that really is the presentation of the May 2015 financial statements. If you ever have any questions whether it be here or anywhere down the road, always feel free to call us, we'd love to hear from you and any questions that you might have. We're there to help you.

Okay?

MAYOR HUBBARD: Okay.

Thank you very much.

MR. FREITAG: Thank you.

MAYOR HUBBARD: Next we have Wetlands Permit application for Townsend Manor Inn.

TRUSTEE PHILLIPS: Mayor, I don't
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remember getting a CAC report.

MAYOR HUBBARD: That's what I was just going to look and see what was here.

A CAC report, is that --

MS. PIRILLO: I thought it was e-mailed last week.

TRUSTEE PHILLIPS: I don't have it.

MAYOR HUBBARD: Okay.

We're going to open the public hearing.

I'm just looking through the folder. I remember seeing the CAC report --

TRUSTEE ROBERTS: -- last Thursday.

MAYOR HUBBARD: Last Thursday.

Okay.

We'll open the public hearing.

The contractor and the owner are both here.

MR. CROWLEY: Good evening. Ian Crowley and Scott, the owner, we could
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answer any questions you might have.

CAC was out there. There is a few things we did not put on the drawing that I was suspecting the CAC was going to make a recommendation on, and we were kind of hoping that we would, I guess, get the permit approved in theory with an amended site plan for whatever -- you know, we're kind of flexible on that. I don't know, like, non-turf buffers and such. I know you guys are going make mention of a pump-out, but I didn't put any of that on the site plan because I didn't know if it was going to be seven feet, eight feet, didn't want to put -- I mean, it's just a line on the drawing that we can change to whatever the CAC's liking is.

MAYOR HUBBARD: Okay.

Was there a copy of the CAC report in here? It's just, I want to read their comments at the bottom, that's why I -- just give me a second to look
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through --

TRUSTEE ROBERTS: Do you want me to read it?

MAYOR HUBBARD: Yes, if you want to read it. Just read the CAC comments that are on there.

TRUSTEE ROBERTS: The Conservation Advisory Council recommends the following requirements for approval:

Installation of a ten-foot no-turf buffer, installation of pump-out facility located at the former fuel dock, plans to be approved by the Village, accessible to general voting public, pumps to the village sewer system. Applicant should investigate currently available grants for pump-outs for New York State. Refundable deposit of $5,000 to ensure compliance of above. Permit should have a two-year expiration. Signed by all the members of the CAC.

MR. CROWLEY: That's fine. It's going to be ten feet behind the
bulkhead, which we spoke about, but the pump-out is something that you're going to have to, I don't know, you guys procedurally work it out.

MR. GONZALEZ: One question about the pump-out. I know that Sterling Harbor has a pump-out boat, not an actual pump-out facility; would that be a possibility, instead of actually doing a physical pump-out?

MAYOR HUBBARD: Per our code, it's supposed to be a permanent facility. We have discussions with them on what they're doing because they're trying to get their CO and they're saying they have a little dolly that goes around, and we're in negotiations, talking about that right now.

I know the condos and other places like that, we ask them to put in a permanent facility, so if you could lean towards that direction, that is where we're going. We haven't settled the other one, I mean, you brought them
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up, but they sent us pictures of that
and the dolly going down the dock, it's
not what our code requires.

MR. GONZALEZ: Okay.

MR. CROWLEY: What is the closest
sewer?

MR. GONZALEZ: Probably attached
to one of the hotels.

MR. CROWLEY: I guess that's --

MAYOR HUBBARD: Yes. You can
come, you know, with design plans of
where you're going to actually put it
and, you know, we can work with you on
that.

MR. CROWLEY: Now, is that
something you want noted on the site or
you would be able to approve it with
just a no-turf buffer, and then like --

MAYOR HUBBARD: Okay.

Normally, what we do is we have a
public hearing and we would actually
have -- we take public comment on it.
We won't vote on this until next month.

MR. CROWLEY: Okay.
The only reason I'm asking is because it is time sensitive. He starts taking permanent slips in early May. We got a fair amount of work to do there and then a fair amount of work once I'm done. We make tremendous mess, and he's going to have to clean it up, but if the Board is going to be able to vote on it next month, I don't see any problems.

MAYOR HUBBARD: Yes. Normally what we do is we have the public hearing one month, we talk about it, get the public's comment. That gives us time for us to review the plans, look everything over and we would put it on our agenda. We talk about it at our work session and then we vote on it at our next regular meeting.

MR. CROWLEY: Okay.

MAYOR HUBBARD: And that's when you would have the approval.

Anything that comes up between our discussions between now and then will
be relayed to you and we discuss all
that before we go back into comments on
it.

MR. CROWLEY: Okay. Very good.
Thank you.

MAYOR HUBBARD: Okay.
Is there anybody from the public
that wants to speak on this
application?

They could just have a seat. They
were just, you know, relaying what they
had.

MR. SALADINO: John Saladino,
Sixth Street.

Thank you, guys. That was easy.
We don't usually see that.

As an interest of full disclosure,
I'm a member of the CAC.
Ten feet for the buffers, Ian will
tell you, it's, you know, kind of like
what we always recommend.

The pump-out, as far as the
location of the pump-out, we just
thought that perhaps that would be,
since we wanted it available to the
public, we thought that would be the
easiest, if there is a spot in the
marina, then perhaps it's more
convenient for you, while still being
available to the public. The think the
Village Board would --

MAYOR HUBBARD: Yes.

MR. SALADINO: I can't speak for
everybody, even though there was, we
were unanimous in our recommendation,
but I'm just --

MAYOR HUBBARD: I mean, our
feeling is whatever works best for you,
that's going to be the easiest and it's
most accessible, easiest for you to
hook up and put it in and everything
else, as long as it's there, it's
required by code and we're just making
sure it's done.

Some places it wasn't done right
away and fifteen years later, we're
trying to chase them down, saying, you
were supposed to do this and you didn't
do it, so now we're going to make sure it's done up front.

MR. SALADINO: And the bond is kind of self-explanatory, George just kind of explained that sometimes the work doesn't get done; and, you know, the time limit, we just thought we would codify time limits to be the same as building permits.

The one question I would have, and I would ask Scott, is we were kind of like in a little bit of dispute about the amount of dredge spoils, you know, sixty-five yards, I don't think that anybody has a problem. We kind of computed 250 yards, if you went out the whole ten feet and you went down the whole four feet, and that's fine with us, but we would just like to know if there are excess spoils, where would they go if they don't go --

MR. GONZALEZ: If they have to be trucked off site, which I don't see that happening, but it may have to go a
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hazmat facility.

MR. SALADINO: We know that, we just wanted --

MR. GONZALEZ: Yeah. I don't --

MR. SALADINO: We would like --

MR. GONZALEZ: -- yeah, it's not --

MR. SALADINO: -- where it's going.

So other than that, you, you know, it seems kind of straight forward.

MR. GONZALEZ: Yeah, no, that ten-foot buffer is going to be inclusive of the walkway. Where that walkway is down by the ramp, so it's going to be to about a six-foot walkway, so --

MR. SALADINO: Actually, you had said a six-foot boardwalk.

MR. GONZALEZ: Yes.

MR. SALADINO: We were willing to give you four feet --

MR. GONZALEZ: That's what I'm saying, so that boardwalk is going to
be part of the --

MR. SALADINO: As long as there's a permeable surface under it --

MR. GONZALEZ: Yeah, I think --

MR. SALADINO: -- we have no problem with it.

MR. GONZALEZ: Yes.

MR. SALADINO: I'm negotiating with him, I'm sorry.

MAYOR HUBBARD: That's why it's a public hearing. We're just trying to get the comments out, so we know what we're getting.

MR. SALADINO: The only thing that I think we would request from the Board if they concur with our recommendations is that you include all the recommendations in the resolution, so if somebody down the road, they know exactly what.

MAYOR HUBBARD: Um-hum.

MR. SALADINO: Thank you.

MAYOR HUBBARD: Thank you.

Is there anybody else from the
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public that would like to address the
Board on the public hearing?

Okay.

Motion to close the public
hearing?

TRUSTEE ROBERTS: So moved.

MAYOR HUBBARD: Do I have a
second?

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All right.

All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

So we'll discuss it at our work
session. The Village Administrator
Paul Pallas will get in touch with you
to finalize the location of where it's
going to be for your pump-out facility
and --
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MR. CROWLEY: If we can work it out, I'll just take a note on the site plans and where he's happy with it and where it's going to work and where we think you're going to be happy with it.

MAYOR HUBBARD: That's fine.

MR. CROWLEY: And that will be noted on the site plan and be straightforward.

MAYOR HUBBARD: When he gets the plans and everything else, he'll review that with you, go over it, he'll mark up the site plan.

MR. CROWLEY: I'll have a new site plan within a week.

MAYOR HUBBARD: Okay. That's great.

MR. CROWLEY: Thank you. Thank you.

MAYOR HUBBARD: Thank you.

Next we have the public to address the Board in big red letters because it wasn't on the agenda. Just to let everybody know.
Just state your name and address for the record.

MS. SMITH: Liz Smith, 309 South Street.

I wanted to make a quick comment, I guess, on Resolution 36 which is related to the Bay-to-Sound Trail Project.

MAYOR HUBBARD: Yes.

MS. SMITH: I think most of you know that what I do in my day job is look at policies related to the environment and natural resources and costs and benefits and whatnot, so just a little bit of my personal thought based on my professional training.

Open-space trails are generally a win/win in communities. From a positive side, you've got the, sort of, economic impact of good property value bump-ups and money in communities. You also have a biodiversity bump-up usually, so there is the general plus on both fronts.
I know there is concern on the cost front. I don't expect that there would be an in-depth economic analysis done, that would be great if there was, but doing a little digging on my own, just to get a little perspective, generally $1,000 per mile annually, so if you think about two-and-a-half miles, we're talking a little over a dollar a person a year. That's at the high end. At the low end, I don't know how active folks are, but my understanding is that Southold does this with volunteers for trial maintenance. I know in other states that I lived, I've been a trail steward.

So volunteers go out, you have maybe five volunteers and folks volunteer to go out on a monthly basis, walk the trail and then if there is any major issue, so let's say a tree falls on the path, then that would be reported back to whoever is maintaining.
the group, so let's say I come back, whoever is the liaison is, say, okay, listen, this part of the trail, here is the photo, you've got a tree trunk down, this actually needs maintenance, but otherwise you have a regular string of volunteers that are going out for free that are keeping an eye on things and making sure that things are kept.

Just a little bug to put in your head as you're thinking about this. I'm excited about it, but if I can be of help, let me know. I'm happy to help.

Thanks.

MAYOR HUBBARD: Okay.

Thank you very much.

MS. HORTON: Hi, I'm Gail Horton.

I'm from 190 Sterling Street, Apartment 2.

Happy New Year, everybody.

I'm here about the resolution concerning the carousel. I am the chairperson of the Carousel Committee.
and I want to say I firmly support giving the stipend, it's a stipend, not payment, to the three artists chosen.

The three artists chosen are, you know, well educated in their field. They all have at least a master's in art. Two of them have taught in local schools for many years, not anymore. Two of them have taught in colleges. They're noted in journals. They're noted across, I would say at least the northeast.

We're placing a big responsibility on them because it's a contest and they'll be doing the judging, so when you deal with artists, I mean I'm one too, so I know, they don't like not to be chosen, so I feel that if we have highly qualified people who get a small stipend for the time and the responsibility of it, it's very worthwhile, so I hope you vote the right way because, you know, currently I'm the chair.
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MAYOR HUBBARD: Thank you very much.

Anybody else wish to address the Board?

MR. SALADINO: John Saladino, Sixth Street.

Is there going to be an executive session?

MAYOR HUBBARD: No.

MR. SALADINO: Are there walk-on resolutions?

MAYOR HUBBARD: Not that I know of.

TRUSTEE ROBERTS: Well, isn't there an amendment to the PSE&G that's not in here?

MAYOR HUBBARD: Okay. Yes.

The work that's being done, the site plan agreement, we're attaching a letter that they sent to us of what the scope of the work is going to be. That will be attached to that one. I was going to do that when we go to that motion, so that's not a walk-on, we're
just modifying one, we're just
attaching another page.

They gave us the job description
of what they're going to do, that will
be attached to the number, whatever the
number is.

MR. SALADINO: Okay.

The one resolution I have a
question about, actually I have two, is
Resolution 34.

I guess this is good, and I'm kind
of guessing I might support it if you
tell me how much it costs.

TRUSTEE PHILLIPS: That's the
question that I have too.

TRUSTEE ROBERTS: I was going to
share some info when we vote, but do
you want me to do it now?

MAYOR HUBBARD: If you want to do
it now that we have a question.

MR. SALADINO: Well, if before you
vote, you let me comment, if I think
it's too much, I'll sit down, but if
you don't want to do that, I would like
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to answer that.

MAYOR HUBBARD: Give him the
numbers now.

TRUSTEE ROBERTS: Okay.

These are conservative estimates.

We estimate, I worked with Daryl over
in the office, about $2,000 in start-up
costs in terms of hardware, webcam,
some sort of basic, Windows-based
computer to run the web cam and
Bluetooth microphone so that these
microphones all -- sorry, there would
be a Bluetooth connection on that thing
so that everything that is spoken into
the microphone gets put into the
webcast.

So about $2,000 start-up and then
roughly $1,200 a year, about $100 a
month in ongoing maintenance costs.
Half of that, however, goes to fund a
WiFi router in this room that's
available for Village meetings, so
consider that investment in providing
internet at all of these meetings, so
the other half of that is about fifty
bucks a month for the webcast software,
so 600 bucks a year ongoing for that
service.

Now, we may be able to negotiate
with the Fire Department, in the back
of this room is a WiFi router that's
the Fire Department's, we may be able
to negotiate with them to share that
somehow, as long as we don't, kind of,
tap their bandwidth too much, so we may
be able to save that cost.

MR. SALADINO: I know I should
have been writing this stuff down. Do
you have a total?

MAYOR HUBBARD: Three thousand
eight hundred dollars a year.

TRUSTEE ROBERTS: No, sorry, 600 a
year, 2,000 up front start-up.

MAYOR HUBBARD: Okay.

MR. SALADINO: Is there a
particular company that you -- the only
reason I'm asking is because I'm kind
of involved in a little bit of the
controversy that's going on being on
one of the boards that brought this up,
I happen to be in favor of it, but I
just read today an article in the
Shelter Island Reporter that they just
tried it. They used a company called
WebEx, maybe -- is that it -- and it's
kind of failed. Is that the company
we're using?

TRUSTEE ROBERTS: So my guess, I
don't know the particular scenario
because I do this a lot for my real
job, or other job -- these are all real
jobs, my apologies -- often it's
operator error in my experience.
Somebody who doesn't quite -- so we
have to do some training, which I would
volunteer to do for our, whomever is
going to be operating the --

MR. SALADINO: You need an actual
employee?

TRUSTEE ROBERTS: So one of our
volunteers on the committees, whomever
is chairing, I was going to offer it
to, plus our staff. You know, it's going to be an extra five to ten minutes for him to set up everything, you know, Daryl usually comes over and sets everything up, so he has to also set up the webcam because we can't leave it here all the time, so I was going to propose a service called GoToMeeting. I was going to run, if you want to get to the weeds, I was going to create a kind of, if this passes tonight, go to Paul and suggest these are the possible solutions, GoToMeeting is a little cheaper on a per-month and has the right number of users that I think we need, which is twenty-five.

MR. SALADINO: What would the public, aside from -- would the public be able to interact or is it just live streaming?

TRUSTEE ROBERTS: The technology is available for that budget number I put out, that would be a policy.
decision of the mayor or this Board, I'm not exactly sure whether the people viewing can interact. The mayor could leave it up to the chair of the meetings, that's not for me to decide.

MR. SALADINO: Okay.

That's fair.

TRUSTEE PHILLIPS: John, I'll let you finish because I have some questions for Doug, so I'll wait 'til you finish and then --

MR. SALADINO: The other thing, I had a whole thing about Resolution 28. All I'm going to say is, I'm not in favor of that. I think that would be kind of insulting every volunteer.

Thank you.

MAYOR HUBBARD: Thank you.

Anybody else want to address the Board?

MS. GORDON: Hi, my name is Linda Gordon. I'm at 218 Fifth Street.

My question for right now with the webcast is, what would the benefits be?
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I mean, it just seems like it was brought up last -- I was at the work session, and it just seemed at that moment that it was brought up then, and now it seems like it's maybe going forward, and I just wondered what really -- I mean, does something like that, maybe take a little bit more looking at to see the benefits to the public.

Personally, if we're spending money, I would like to rather have you to pay my utility bill online than view a webcast. I mean, that to me would benefit me and a lot of other people because we do a lot of that online, paying our bills, so I was just curious as to, you know, it just seems so quick in possibly moving this forward. I just wondered who really benefits by it because they can view it, the meetings on the channel, I know several people do that and they can't attend meetings, so I was just curious, you know, about
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that.

MAYOR HUBBARD:  I think the intention was to get more information out to the general public all over that can't come to this meeting.  Our regular meeting is televised, you see it on Channel 22, but the Zoning Board, Planning Board, HPC and our Work Session are not televised, so somebody who is handicapped at home or couldn't make it here, they want to see the goings on in the Village would be able to view it if they wanted to.

MS. GORDON:  So you're talking about all the meetings.

MAYOR HUBBARD:  Yes.  It would be all the boards --

MS. GORDON:  Oh, then that makes --

MAYOR HUBBARD:  And it's not the video conference where people from the Board are opting in, it's really just to show our stuff if somebody wants to watch what's going on in the Village,
they can do it from home if they can't
make it here.

MS. GORDON: All right.

MAYOR HUBBARD: That's why it was
starting with that and then work on a
policy and see if we're going to expand
it.

MS. GORDON: All right. Very
good.

Thank you.

MAYOR HUBBARD: You're welcome.

MS. ALLEN: Chatty Allen, Fifth
Avenue.

I'm just going to dovetail on what
she said. This does seem like it's
like boom, boom, boom, and now all of a
sudden it's going to cost this amount,
this amount.

And, Doug, is there anything where
you realize that at least twenty-five
people are going to watch this?

TRUSTEE ROBERTS: I'm sorry, the
question is?

MS. ALLEN: How do you know at
least twenty-five people are going to be watching these meetings?

TRUSTEE ROBERTS: I don't. The --

MS. ALLEN: No. You threw that number out, that's why I'm asking. You're saying at least twenty-five people in the Village --

TRUSTEE ROBERTS: I'm sorry. May I clarify?

The budget number I put out allows up to twenty-five, so if two people participate or ten people, but it is a maximum of twenty-five.

If we want to allow more than twenty-five, which I'm not recommending right now, that would cost more per month, ten bucks more a month.

MS. ALLEN: So you're saying twenty-five Village residents are allowed to watch these.

TRUSTEE ROBERTS: Twenty-five anybody.

MS. ALLEN: Okay.

But my thing is, now you're
putting a stipulation, what if a
twenty-sixth person wanted to view?
They're going to be like, oh, sorry,
you didn't make it to twenty-five, so
you can't view this.

To me, this doesn't seem like it's
going to benefit the entire village,
and like she said, paying bills online,
you don't want to put the money out for
that, but you want to put money out for
something that, to me, the money could
be spent elsewhere.

Yeah, there is times like tonight,
you know, it would have been neat to
just lay in my bed and, you know, watch
the meeting tonight, you know, it's
been a stressful day, but I made the
decision to come. I feel if people
want to make these meetings, they will
make them.

And now you're also talking not
only the cost, now every single board
has to have somebody physically be here
to set everything up.
TRUSTEE ROBERTS: That is the way it works currently.

MS. ALLEN: I have no idea how any of this works. I'm just saying that now, aside from you just being able to come in and plug your microphones in, now you physically have to have another person that you have to train, and if that person gets sick and there's no one here to set it up, okay, well, now this month we can't watch this meeting because no one's there.

TRUSTEE ROBERTS: Somebody has to set all of this up every time there is a meeting. The same person would -- it's like asking him to bring a pitcher of water in addition to setting up the tables.

MS. ALLEN: So I could just walk in and be able to hook this up?

TRUSTEE ROBERTS: Well, our staff member would who takes the Village equipment and plugs it in.

MS. ALLEN: All right. To me it...
seems more complicated and I definitely agree with her, it all of a sudden went, you know, in less than a month, boom, okay, we're going to vote on it today. I think a public hearing should have been done to get more input from more people in the village.

I thought this was just a discussion and that's what you were going to do is, you know, if it wasn't for the money aspect of it where money could go other places, and that's where I said at the work session, you are all for no, you know, additional spending, no needless spending, you don't want to pay money, to put money out for this, but if you're going to put it out so that maybe three or four people in the village are going to use it, to me that's a wasted expense, there's other places it can go.

TRUSTEE ROBERTS: With all due respect, that's a mischaracterization of my general position.

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MS. ALLEN: You guys are trying to push this through tonight, so any real data as to whether this is going to actually benefit the residents of the Village of Greenport -- and on a better note though, I want to commend the Village on the amazing job they did, especially downtown getting that snow out. I was down there the next morning and was floored that it was like, did it snow in the village? You guys and your crews did an amazing job.

MAYOR HUBBARD: Yes, they did.

MS. ALLEN: Thank you.

MAYOR HUBBARD: Thank you.

Anybody else want to address the Board?

MS. SMITH: Am I allowed to address it on this issue even though I addressed it on the other issue?

MAYOR HUBBARD: Yes.

MS. SMITH: Liz Smith, 309 South Street.

Just a counterpoint listening to
this conversation. As someone who travels a lot for work, I love this idea because the fact that I would be able to tap into meetings when I'm on the road and listen to some of what's happening at Planning Board meetings and meetings that I just can't, walking in the door from work, even when I am home, and run back out, would be awesome. Also for my friends who have small kids at home, wow, big bonus. Just in terms of thinking about the -- your point struck me as to who are the beneficiaries, so to offer that.

And my other point is that I use WebEx at work probably every day, and I would agree that it is probably user error, so if WebEx is on the table, I wouldn't throw the company off because I work for an international organization and we use WebEx and it's very successful.

That's all I got.

MAYOR HUBBARD: Thank you.
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We'll move to the regular agenda.

Resolution number 01-2016-1,
resolution adopting the January 2016
agenda as printed.

So moved.

TRUSTEE MARTILOTTA:  Second.

MAYOR HUBBARD:  All in favor?

TRUSTEE ROBERTS:  Aye.

TRUSTEE MARTILOTTA:  Aye.

TRUSTEE PHILLIPS:  Aye.

MAYOR HUBBARD:  Aye.

Opposed?

(No response.)

Motion carries.

TRUSTEE ROBERTS:  Resolution
01-2016-2,

resolution accepting the monthly
reports of the Greenport Fire
Department, Village Administrator,
Village Treasurer, Village Clerk,
Village Attorney, Mayor and Board of
Trustees.

So moved.

TRUSTEE MARTILOTTA:  Second.
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MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution number 01-2016-3, resolution ratifying the following, as approved at the work session meeting of the Village of Greenport Board of Trustees held January 21, 2016: Resolution accepting the bid of Stanley F. Screszec and Son, the sole bidder, per the bid opening on January 6, 2016 in the amount of $400 per day for a ten-yard dump truck and driver to assist the Village with the removal and disposal of snow as needed, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Stanley F. Screzec and Son.
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So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-4,

resolution approving the request of the Greenport Fire Department to host the annual Presidents’ Day Parade on February 13, 2016 beginning at 1:00 p.m. and approving the closing to vehicular traffic of Village streets for the duration of the parade, approving the use of the Third Street Firehouse for the celebration, and making Wiggins Street a two-way street on February 13, 2016.

So moved.
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TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution

01-2016-5,

resolution amending Resolution

12-2015-3 per the regular meeting of
the Village of Greenport Board of
Trustees held on December 28, 2015 to
note that the wage rate of James Kalin
is twelve dollars fifty cents per hour,
at a maximum of seventeen-and-a-half
hours per week.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.
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TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-6,

resolution approving, on behalf of the Village of Greenport Fire Department, the notice of intent to participate in the 2016 Assistance to Firefighters Grant Program regional grant application, to be filed by Orient Fire District on behalf of all participating fire districts, and authorizing Mayor Hubbard to sign the Memorandum of Understanding regarding the Assistance to Firefighters Grant Program regional grant application, for which the Greenport Fire Department will be responsible to fund an amount not to exceed $10,000.

So moved.

TRUSTEE PHILLIPS: Second.

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MAYOR HUBBARD: Any questions on this one? I know there was some talk about it before.

TRUSTEE PHILLIPS: No. You answered my questions.

MAYOR HUBBARD: Okay. That's fine.

All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-7,

resolution approving a request for proposals for an engineering study and development of design plans for the reconstruction of the retaining wall at the Village of Greenport wastewater treatment plant, and directing Clerk Pirillo to notice the request for
proposals accordingly.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution 01-2016-8,

resolution approving a request for proposals for an engineering study and development of design plans related for the reconstruction of Carper Street between Bay Avenue and Central Avenue and reconstruction of South Street between Fourth Avenue and Fifth Avenue, and directing Clerk Pirillo to notice the request for proposals accordingly.

So moved.

TRUSTEE MARTILOTTA: Second.
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MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-9,

resolution authorizing the solicitation of bids for the purchase and installation of a new cooling water system at the Village of Greenport power plant, and directing Clerk Pirillo to notice the bid accordingly.

So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?
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(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-10,

resolution authorizing the solicitation of bids for the purchase and installation of two automatic entry gates at the Village of Greenport power plant, and directing Clerk Pirillo to notice the bid accordingly.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution 01-2016-11,

resolution authorizing the solicitation of bids for a

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comprehensive fire and carbon monoxide alarm system for the Village of Greenport power plant, and directing Clerk Pirillo to notice the bid accordingly.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE ROBERTS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-12,

resolution authorizing the attendance of Village Administrator Pallas at the APPA Legislative Rally in Washington, D.C. from March 7, 2016 through March 9, 2016, with lodging, meals and conference costs not to exceed $1,400 plus all applicable
mileage costs; to be expensed from account E0781.100 Executive Department.

So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-13,

resolution authorizing the attendance of Peter Manwaring and Steven Rutkowski at water licensing contact training classes hosted by H2M Group in Melville, NY, and held on January 14, 2016; March 16, 2016; and April 7, 2016; at a cost of $190 per person, to be expensed from account F8310.419 Employee Training.

So moved.
TRUSTEE ROBERTS: Second.

TRUSTEE PHILLIPS: I have a question.

January 14th is already past.

MS. PIRILLO: They attended. I believe that they both attended. They had prior authorization from Mr. Pallas, so that would be a ratification instead of approval.

TRUSTEE PHILLIPS: Okay.

So this has to be amended for that?

MAYOR HUBBARD: We shouldn't have to.

TRUSTEE PHILLIPS: Okay.

You're telling me a ratification, you're just telling me.

MS. PIRILLO: I'm saying that the date would be ratified because it already happened. It's in the past.

TRUSTEE PHILLIPS: All right.

MAYOR HUBBARD: Any other discussions?

All in favor?
TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution 01-2016-14,

resolution ratifying the hiring of Edina Wiacek as a part-time, seasonal Recreation Department employee at a pay rate of thirteen dollars per hour, effective January 6, 2016.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.
TRUSTEE MARTILOTTA: Resolution 01-2016-15,
resolution ratifying the hiring of the following employees at the Village of Greenport Ice Rink and Carousel at a pay rate of nine dollars per hour, effective January 6, 2016: Reginald Miller, Andrew Aurichio, Elijah Smith and Mercedes Edwards.

So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-16,
resolution authorizing Treasurer Brandt to perform attached budget amendment number 2301 to fund the...
repair of the East Pier at the Mitchell Park Marina, and directing that budget amendment 2301 be included as part of the formal meeting minutes for the January 28, 2016 regular meeting of the Board of Trustees.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution 01-2016-17,

resolution authorizing Treasurer Brandt to perform attached budget amendment number 2302, Fire Department requested budget transfer, and directing that Budget Amendment number 2302 be included as part of the Board
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of Trustees meeting minutes for the
January 28, 2016 regular meeting of the
Board of Trustees.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution
01-2016-18,

resolution authorizing Treasurer
Brandt to create an escrow account to
receive Building Department fee and
application monies, with the same
escrow account to also be utilized for
the refund of Building Department fee
and application monies in accordance
with the Village of Greenport Code.

So moved.
TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-19,

resolution approving the payment of $335 to Broadcast Music, Inc. B.M.I. pursuant to the music license for local government entities between the Village of Greenport and B.M.I. for the 2016 Dances in the Park Season.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

MAYOR HUBBARD: Aye.
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Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution 01-2016-21,

resolution approving the license agreement for local government entities between the Village of Greenport and the American Society of Composers, Authors and Publishers, ASCAP, with a license fee of $336 for the 2016 Dances in the Park Season, and authorizing Mayor Hubbard to sign the license agreement between the Village of Greenport and ASCAP.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)
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Motion carried.

TRUSTEE MARTILOTTA: Resolution
01-2016-21,

resolution accepting the bid of
Johnson Tree Company, the lowest
bidder, per the bid opening on December
21, 2015 in the amount of $3,850 for
the removal of specified trees and tree
stumps, and the performance of tree
pruning on Village of Greenport streets
and authorizing Mayor Hubbard to sign
the contract between the Village of
Greenport and Johnson Tree Company.

So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution
01-2016-22,

resolution accepting the bid of Demarest Holding Corporation, doing business as Hands Fuel Company, the sole bidder, per the bid opening on December 23, 2015 in the amount of thirteen cents per gallon over the rack rate for the delivery of eighty-seven octane gasoline, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Demarest Holding Corporation.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution

01-2016-23,
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resolution accepting the bid of

Demarest Holding Corporation, doing
business as Hands Fuel Company, the
lowest bidder, per the bid opening on
December 23, 2015 in the amount of
thirteen cents per gallon over the rack
rate for the delivery of Number 2
heating oil, and authorizing Mayor
Hubbard to sign the contract between
the Village of Greenport and Demarest
Holding Corporation.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE MARTILOTTA: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution

01-2016-24,

resolution accepting the bid of
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Demarest Holding Corporation, doing business as Hands Fuel Company, the lowest bidder per the bid opening on December 23, 2015 in the amount of thirteen cents per gallon over the rack rate for the delivery of diesel fuel, and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and Demarest Holding Corporation.

So moved.

TRUSTEE PHILLIPS:  Second.

MAYOR HUBBARD:  All in favor?

TRUSTEE ROBERTS:  Aye.

TRUSTEE PHILLIPS:  Aye.

TRUSTEE MARTILOTTA:  Aye.

MAYOR HUBBARD:  Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS:  Resolution 01-2016-25,

Resolution scheduling a public hearing for February 25, 2016 at 7:00
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p.m., at the Third Street Fire Station,
Greenport, New York regarding the
proposed amendment of Chapter 132,
Vehicles and Traffic, Section 57,
schedule XIX, Handicapped Parking
Spaces of the Village of Greenport
Code, and directing Clerk Pirillo to
notice the public hearing accordingly.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE PHILLIPS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution

01-2016-26,

resolution approving the Public
Assembly Permit Application submitted
by Northeast Stage for the use of a
portion of Mitchell Park from 5:00 p.m.
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through 10:00 p.m. on August 5, 2016
through August 7, 2016 for the annual Shakespeare in the Park performances,
and with rehearsal to be held on August 2, 2016.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-27,

resolution accepting the resignation of Laurie Citera, effective December 28, 2015 as a part-time seasonal employee of the Mitchell Park Marina.

So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?
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TRUSTEE ROBERTS: Aye.
TRUSTEE MARTILOTTA: Aye.
TRUSTEE PHILLIPS: Aye.
MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution

01-2016-28,

resolution approving the payment
of $150 per person to the following
individuals, in accordance with the
recommendation of the Village of
Greenport Carousel Committee: John
Wissman, Nancy Wissman-Woodbig, and
Brenda Miller as one-time consultant
reviewers of the responses received by
the Village of Greenport to the
Rounding Boards RFP, with the $150 per
person to be reimbursed by the Friends
of Mitchell Park via the grant from the
Friends of Mitchell Park to the Village
of Greenport, and with the expenditure
to be expensed from account A7312.401

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Carousel Expense.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: Discussion?

TRUSTEE MARTILOTTA: No. I'm good.

TRUSTEE ROBERTS: I would like to say.

TRUSTEE MARTILOTTA: Okay.

TRUSTEE ROBERTS: I have a problem with this just because we've been through this Rounding Board process several times now. I think this is the third time.

I will say for my own part as the appointed liaison of the Carousel Committee, I came into it in the middle of the project, didn't really -- I didn't know what a Rounding Board was when I first showed up to the meetings. I've tried to sort of tread lightly, and I very much appreciate the passion and fervor of the volunteers of this committee and the time they put on this.
committee. I think they do a great job, I'm grateful for them.

I think that in the spirit of volunteerism and also being consistent, this Board denied a volunteer, an event planner fee earlier this year, who I was sort of making the argument that this is beyond a volunteer effort, it's really a kind of event coordinator effort and we should put a piece of the budget against paying that event coordinator. That resolution went down.

I just -- this is -- the Rounding Board project is sort of the baby of this committee, and I would like to see people step up and volunteer to do this. I think it's consistent with other decisions this Board has made.

I want to very much underscore that I respect and appreciate the time that the volunteers put into this.

You know, if the Friends of Mitchell Park want to give us $450 for
the carousel, we have really huge needs out there. Sometimes we don't have enough staff to give rings out, sometime, we all know we have problems getting the doors open in the summer, so unfortunately, this is very low on my list of priorities, not the Rounding Boards, but paying people to judge the art on Rounding Boards is low on my list of priorities for this carousel for the people of this Village, and so I'm going to ask, and I'm the guy who has to go to the carousel community and tell them if this doesn't pass you and why, and I'm willing to take that on, so I encourage you all to send a message to the community that this should be a volunteer effort.

Thank you.

TRUSTEE PHILLIPS: Doug, I'm going to take it from a different direction, as I was involved in the carousel from the beginning of the grant that was given by the Friends of Mitchell Park,
and as you're aware, there have been
many times when this project has gotten
stalled by personalities on the
committee, artists having their own
impressions, but this fee is not coming
out of the Village funding, this fee is
part of the administrative expenditure.
I would assume from the grant for the
Mitchell Park; is it not? It's coming
out of the admin fee portion of it,
that's part of the expenses of
administrating the grant is dealing
with asking expertise on making sure
that the Rounding Board is in
compliance with the carousel and not
off in a direction that turns into
Mickey Mouse.

MAYOR HUBBARD: Yes.

TRUSTEE PHILLIPS: I believe
that's my understanding of what
happened.

This is not coming out -- this is
not coming out of Village taxpayers'
dollars, this is coming out of the
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grant.

TRUSTEE ROBERTS: That's correct.

MAYOR HUBBARD: Yes.

TRUSTEE PHILLIPS: So that's slightly a different, different direction of looking at what the $150 per person is coming from.

I would like to see this move forward. This project is at the point where if it doesn't move forward, the Village is going to lose the grant completely from Friends of Mitchell Park.

As I said, I've been on the beginning end of it where it was very contentious and the committee didn't agree with each other, there was a lot of consensus building to reach out to expertise to deal with the Rounding Boards to move the project forward, so that's all I have to say.

TRUSTEE ROBERTS: I talked to another gallery owner today who offered to volunteer to do this. I think we
have a volunteer who is also an art
expert. I think we have volunteers who
are willing to do this, and so I don't
believe we are going to lose the grant
if we decide not to pay this $450 fee.
I think that the grant money can be
used potentially to pay the artists
more, to buy more art supplies to in
other ways support this project. I
don't believe that this -- and we have
already paid these people, I can't
remember the exact names, we have
already paid a group of people $150 to
evaluate art in a previous iteration.

I still can't -- I'm not sure I
got a straight answer as to why the
second round of this RFP, which was
going around in November was
terminated. We voted last month to not
award the RFP. I never really
understood why and I think that the
Board may have had a role in that. I
don't know --

MAYOR HUBBARD: Well, they changed
the format of what the RMP was for.

The RMP was changed to a different design. The concept was different, and it was a different project and we couldn't go forward with the RMP at that time, that's why it was changed. That's why it was redone and rebid.

TRUSTEE ROBERTS: The third time?

MAYOR HUBBARD: Yes.

TRUSTEE ROBERTS: This is number three.

MAYOR HUBBARD: Yes, it is.

TRUSTEE ROBERTS: Okay.

I think we -- I think they changed it between number one and number two, and then they went out with bid number two in the fall, and then bid number two, we were asked to rescind that, and people submitted art, and now we're doing it a third time.

MAYOR HUBBARD: Because they were going to do the overall project, then it came in with, I forget what it's called, the --
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MS. PIRILLO: -- digitization.

MAYOR HUBBARD: -- digitization of it, and they were doing something different than what the original RFP was for. That's why it was done again, and I think they just -- they want to make sure -- I mean the carousel is the centerpiece of the whole Mitchell Park, and they want to make sure when it's done that it comes in as what everybody is going to be happy with when the finished product is done. That's why they were asking to have professional people go and do it.

I know you said that somebody else has offered to do it, they weren't there before the committee recommended this, and I'm kind of in favor of going with the committee, and just to make sure that what's put up there is going to be appropriate for everybody to enjoy for many years to come, that's -- and it's not coming from the taxpayers' money, so.

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TRUSTEE MARTILOTTA: One thing, if I may.

MAYOR HUBBARD: Sure.

TRUSTEE MARTILOTTA: In the past, we have done this. We haven't paid people to do this. We've asked for volunteers to do things throughout. It kind of makes me uncomfortable that we're going to start or we're at least looking to in this position.

And I think Doug kind of hinted on it. I mean, the doors don't open, you know, and I think that the art is very important. I appreciate all the things that people are doing, all the work that they're putting in, but this really concerns me.

I think that the money can be spent in a different way in the carousel.

TRUSTEE PHILLIPS: So you're saying that the money from the Friends of Mitchell Park that's a grant for the Rounding Board, which this is, this is
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the part of the grant process --

TRUSTEE MARTILOTTA: Yeah.

TRUSTEE PHILLIPS: -- that you are saying that that money should be sent to something else or do away with the whole grant process?

TRUSTEE MARTILOTTA: No. Not at all.

TRUSTEE PHILLIPS: Okay.

TRUSTEE MARTILOTTA: What I'm saying is, I think there is other ways that we could be spending it, and I think Trustee Roberts hit upon it, that we don't have to take the $400 and not -- $450 and not spend it on anything, we can spend it on art supplies, we can pay the artists more. There are other things to do other than pay judges.

TRUSTEE PHILLIPS: So let's get past the volunteering, and let's look at this from the process of it being a grant to the Village of Greenport.

When we have grants, do we not
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hire consultants to help us with

grants? That's part of it, that's part
of the administration fees, that's part
of the expense of the grant; is that
not true? I'm sure, Trustee Roberts,
you do that, don't you? You have
become consultants for other grants
when other people have written grants,
you can become a consultant for them,
correct?

TRUSTEE ROBERTS: Are you talking
about --

TRUSTEE PHILLIPS: Anything. If
you're dealing with a grant, if you're
dealing with a grant --

TRUSTEE ROBERTS: Yes, but --

TRUSTEE PHILLIPS: -- and this is
a grant. This is a grant, this is not
taxpayers' dollars.

This is a grant and this group is
reaching out to have the consultants to
make sure that this project moves
forward in a correct way.

The $150 is technically a
consulting fee. They're being hired as professionals under a grant process.

TRUSTEE ROBERTS: And what was the process used to choose these three people?

TRUSTEE PHILLIPS: I'm assuming, Doug, that you were at the meetings when they were choosing it. I haven't been on -- you were assigned to the Carousel Committee.

What was the process at the meeting?

TRUSTEE ROBERTS: Gail Horton said, I would like these three people to get paid $150. That's the process.

TRUSTEE PHILLIPS: And did the committee vote on it?

TRUSTEE ROBERTS: They did not.

MAYOR HUBBARD: Did you have any input on it or whatever? Did they discuss it?

TRUSTEE ROBERTS: Let me correct that. They may have voted on it. The votes are sort of, you guys all in.
favor of this? Okay.

TRUSTEE PHILLIPS: If the committee voted on it, then that's pretty much their recommendation to us.

TRUSTEE ROBERTS: They could recommend to us that we spend the entire, you know, amount of money on all kinds of things. It's what the Friends of Mitchell Park has always said is that they are only going to fund things that the Village Board of Trustees approves, and so it's up to us to decide if we want to make this a volunteer effort the third time around, or do we want this to be something for which these experts are paid, and so I think that's the decision before us.

TRUSTEE PHILLIPS: Once again, I think you're not comparing -- you're comparing with volunteers dealing with a committee which, understandably, you were upset that that did not take place. These people are being hired as consultants to deal with a grant.
process through the Friends of Mitchell Park.

MAYOR HUBBARD: It's unfortunate that we're in the third round of this because this -- when we had this vote the first time, we talked about this and we approved it to do it then. There was a, I would say, the project changed from what was going to give us the best result on it. That's why it was changed from the one style of just freelance painting to doing it digitally because if something happens to it in the future, you can just reproduce what they have and put it back up, so that's why it was invalidated the first one, that's why we, you know, threw them all out and started over again.

TRUSTEE ROBERTS: That was between number one and number two. What was the -- why did we kill number two to now be on number three? That's the question that still no one is
MAYOR HUBBARD: Okay.

There was somebody that wasn't contacted or somehow there was somebody that wasn't contacted from round -- when we switched from one to the other, they weren't contacted and there was an issue with the way the process was being done, so this was to correct the process to make sure it was legitimate and fair to everybody that was supplying a bid to, or submitting a proposal, I guess.

TRUSTEE PHILLIPS: But, Doug, it was discussed at the committee, correct; it was always discussed -- I mean, that's part of what they're supposed to be doing is reviewing all of this and making a recommendation, so what happened at the meeting that they changed it? I'm assuming that you were there. They must have discussed wanting to move forward with round two.

TRUSTEE ROBERTS: They were told
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by the Village, they had to re-do --
they had to end round two and do round
three.

TRUSTEE PHILLIPS: Well --

TRUSTEE ROBERTS: The Friends of
Mitchell Park called me and said that
they heard that the Village -- what is
going on with this, the Village is
telling me we have to -- so I don't
know who the Village is, but I think
it's probably either Joe or Sylvia or
somebody, I don't know who did this or
why, but I think it's important that we
figure it out. I hope there was a good
-- assuming there was a good reason.

MAYOR HUBBARD: There was.

Because one person was excluded from
the bid process in the second round, so
it was done to make it fair to
everybody. The committee discussed
this and they were going to open it up
and redo, redo the bid on it.

MR. PROKOP: Since my name was
mentioned, I'll just -- I'd like to
comment that I don't do things like --
I am asked for opinions as to make
recommendations given, things that have
happened.

My recollection is that there was
a set of circumstances involved with
this bidding that you're talking about,
a request for proposals, and I was
consulted regarding that. It was my
recommendation based on the facts that
were presented to me that the bidding
had to be redone.

I'm sorry that that was the case,
but based on what was presented to me,
I didn't see that there was any choice
at the time.

TRUSTEE ROBERTS:  Thank you.

MR. PROKOP:  It's, you know, we're
trying -- it's a fairly informal
process that we're trying to involve a
number of people from the community
that are talented and would like to
contribute, and we're trying to keep it
fair to all within the guidelines,
within the guidelines of what we have to comply with, and that's what occurred between one of these rounds of bidding that you're talking about.

It wasn't that any of us did anything, it was just something that happened that we had to deal with and that was the recommendation that was made respectfully.

MAYOR HUBBARD: The recollection that I got was the committee said that there was a problem with the RFP process, that somebody was excluded and to be fair, they wanted to just redo it again, that's the explanation that I got when it came up.

MS. PIRILLO: If I may.

MAYOR HUBBARD: Yes.

MS. PIRILLO: It wasn't that the person -- my understanding is that it wasn't that the person excluded, the person had bid the first time and even though we noticed everything properly and everything was, the process, the
procedure was followed, the person wasn't aware of the second bidding, okay, so we took the recommendation of, okay, let's make it more inclusive, okay, so that this person is allowed another opportunity, and this way everything is on a level playing field. That's what happened, and that was the recommendation.

TRUSTEE ROBERTS: Oh, boy.

TRUSTEE PHILLIPS: And that was recommendation of the committee, or that was the -- okay. That's where the question is, the committee, the committee is the one that actually made the recommendation after consulting with the Village attorney that this needed to go in this direction?

MS. PIRILLO: Yes.

TRUSTEE ROBERTS: So somebody they wanted to give the work to did not bid because they missed it.

MS. PIRILLO: No. I'm sorry, that's absolutely not the case.
TRUSTEE ROBERTS: I misunderstood you then.

MS. PIRILLO: I think you did.

One person was --

MR. PROKOP: It had nothing --
excuse me, I need to interrupt, I'm sorry.

It doesn't have to do with one person. It had to do with, there was a problem in the notification of the bidding, and I'd like to point out that this is, we're talking about two months of a process that has now taken a couple of years, if I'm not mistaken, for some reason, we're focusing on -- the questions that are being asked are being asked regarding a few months of a process that has gone on now for a few years.

There was a notification problem with the bidding or request for proposals and in my opinion we reviewed the facts as they were presented to us, it required the re-notification of
another round of bidding.

It wasn't so that one person could be included, it had to do with the notification that was given.

MS. PIRILLO: Thank you.

TRUSTEE PHILLIPS: And I believe, if I remember correctly, that the committee at one point had a group of art studio owners meet and they decided or they had a discussion with the committee as to, or interviewed these people as to who was going to be the three that were going to be the three that were going to be dealing with the RFP review for the Rounding Boards. If I remember correctly, that was done with the first, the first RFP that went out, so there were other people that were involved in the community that could have volunteered at that point. They all discussed it and felt that these people were being treated as consultants, not volunteers,
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MAYOR HUBBARD: Let me just try to recap this so we have a clear picture of what we had.

The RFP went out. The group that we had hired, the three judges picked eight vendors and eight boards -- are we doing --

TRUSTEE PHILLIPS: I believe so.

MAYOR HUBBARD: All right.

They picked eight people to do the art.

TRUSTEE PHILLIPS: Correct.

MAYOR HUBBARD: Those were selected, that was done. The process was finished.

The committee recommended going from freelance painting to doing it digitally. They said, all right, we're going to change this, but you're changing the format of what you're doing, so you have to RFP. They RFP'd it, the person, one of the ones selected in the first round did not know to rebid for the second round, so
that person said, I was selected as a first selection the first round, I did not know about the second RFP, they missed out on it and they said, we thought to be fair, they should be allowed to bid on the RFP the third time because they were one of the people that was selected to do the work at first, then we changed the scope of the project per committee recommendation and that's why we were doing it a third time. If that makes sense.

TRUSTEE ROBERTS: I think that contradicts what Mr. Prokop just said. He said the second one was a technicality of the notice.

TRUSTEE PHILLIPS: That because it went from digital to --

MR. PROKOP: That's right.

TRUSTEE ROBERTS: Number one to two was digital, two to three was digital still, but rescinded it, then re-noticed.
MR. PROKOP: No. What happened was, as I understand, we gave notification of a rebidding to some people, but we did not give it to all people.

MS. PIRILLO: No.

TRUSTEE ROBERTS: Don't we post it on the website?

MS. PIRILLO: Yes. It was posted on the website, it was noticed in the paper, yes.

TRUSTEE ROBERTS: You snooze, you lose.

MS. PIRILLO: In order to be fair and inclusive in the new process because that artist had previously, as the mayor just said, been chosen the first time, you might feel differently if it were you. I don't know. I might feel differently if it were me, if you were chosen the first time and then you weren't chosen regardless of the fact that you didn't see any of the posted proper notices. I don't know how you
MR. PROKOP: Just for the public, I'd like to say, since it's already been said that I made a recommendation because somebody wanted, we wanted somebody to be included, I have no idea who the person is that we're, I don't even know who the person is that we're talking about when I made this recommendation. It was just presented to me as a problem with the notification, which I still, tonight, I still consider it to be a problem.

TRUSTEE ROBERTS: If I may, back to the resolution at hand. That was an interesting story. Back to the resolution at hand, a wise man said to me earlier today, if you want someone to judge the artwork on the carousel, go get a bunch of sixth-grade kids from the school, let them judge it because kids are what this carousel is about, so I'm opposed, and I will stop.
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talking.

Thank you.

MAYOR HUBBARD: Any other discussion?

(No response.)

Okay.

I'll ask the clerk to call a roll.

MS. PIRILLO: Trustee Roberts.

TRUSTEE ROBERTS: No.

MS. PIRILLO: Trustee Martilotta.

TRUSTEE MARTILOTTA: No.

MS. PIRILLO: Trustee Phillips.

TRUSTEE PHILLIPS: Yes.

MS. PIRILLO: Mayor Hubbard.

MAYOR HUBBARD: Yes.

MS. PIRILLO: Thank you.

MAYOR HUBBARD: Two to two.

Motion defeated.

Trustee Roberts.

TRUSTEE ROBERTS: Resolution 01-2016-29,

Resolution setting the 2016 Village of Greenport property tax lien sale for March 8, 2016 at 10:00 a.m.
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and directing Clerk Pirillo to notice the tax sale accordingly.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-30,

resolution adopting the attached SEQRA resolution regarding the site access agreement between the Village of Greenport and Long Island Electric Utility Servco LLC, PSE&G, adopting lead agency status, determining that the action is an Unlisted action for purposes of SEQRA, and will not have a significant negative impact on any aspect of the environment, and adopting
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a negative declaration for the purposes of SEQRA as stated in the attached resolution.

So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE ROBERTS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-31,

resolution approving the attached site access agreement between the Village of Greenport and Long Island Electric Utility Servco LLC and authorizing Mayor Hubbard to sign the site access agreement between the Village of Greenport and Long Island Electric Utility Servco LLC.

So moved.
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TRUSTEE ROBERTS: Second.

And do you want to discuss the --

MAYOR HUBBARD: Yes.

Discussion on this. We had gotten a proposal in writing from PSE&G and what the work actually entails, Village Clerk has a copy of that.

Basically it's one day, maybe two with three gentlemen down there. They project one truck with a drill rig on the back of it to do a four- to six-inch diameter hole going out fifty feet to be refilled with a slurry mix that's approved by the DEC to refill in the hole, regarding the property and that's it.

So I would like to amend the motion to include that into the site agreement to be initialed by PSE&G and myself, it's an additional page and that's -- it's basically, it's a day-and-a-half worth of work down there and that's it. We don't know exactly, we're leaving the timeframe in only

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because we don't know when in February
they'll be able to be here, but it's
less than two days' work and it's three
guys, so I'll amend the motion to
include the proposal that they supplied
to us as part of the contract
agreement.

TRUSTEE ROBERTS: Mr. Mayor,
didn't that also include --

TRUSTEE PHILLIPS: I'll second
that.

TRUSTEE ROBERTS: I'm sorry.

MAYOR HUBBARD: It's seconded.

Go ahead.

TRUSTEE ROBERTS: Didn't that
amendment also include Monday to
Friday, 9:00 to 5:00 or 8:00 to 5:00
restriction and a noise restriction?

MAYOR HUBBARD: Yes, it does. I
didn't say that, but yes, it includes
--

MS. PIRILLO: Normal daylight
hours of approximately 8:00 a.m. to
5:00 p.m. minimal sound of a small
motor running.

TRUSTEE ROBERTS: Thank you.

MAYOR HUBBARD: So full vote on the amendment.

All in favor?

TRUSTEE PHILLIPS: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

Full vote on the resolution as a whole.

All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE ROBERTS: Resolution 01-2016-32,
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resolution approving the expenditure of $7,832.40 total for materials for the construction by Greenport High School students of twenty flower boxes, to be placed throughout the village. This will expenses from Tall Ships 2015 Event Revenues.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE MARTILOTTA: Aye.

TRUSTEE ROBERTS: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-33,

resolution approving an extension of the comment period for the coordinated review process from thirty to forty-five days.

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So moved.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-34,

resolution authorizing the live, web-based broadcast of Village Board of Trustees meetings, Zoning Board meetings, Planning Board meetings and Historic Prevention Commission meetings, with the cost of the broadcasts to be expensed from account A8010.400, Zoning Contractural Expense; account A8020.400, Planning Contractual Expense; account A8510.200, Historic Preservation Commission; and account A1010.400, Board of Trustees.
Contractual Expense.

So moved.

TRUSTEE ROBERTS: Second.

TRUSTEE PHILLIPS: I have a couple of questions.

MAYOR HUBBARD: Go ahead.

TRUSTEE PHILLIPS: Okay. First of all, when this discussion started, it was more of, it was more of a basic discussion between some members that weren't going to be able to attend the Board meetings, so my question here now is, if we're getting into the live web-based broadcast of the Village, are we going to stop doing the verbatim minutes?

MAYOR HUBBARD: No, we would not.

TRUSTEE PHILLIPS: So that's still going to be an added cost, correct?

MAYOR HUBBARD: Yes, it would be because we still need to have the records and everything else, and this is just for public information.

TRUSTEE PHILLIPS: Okay. That's
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number one.

Number two, Sylvia, on the IQM2, and correct me if I'm -- I'm understanding, you're talking about a live stream which is a little different than being able to communicate back and forth.

Doug, that's what you're talking about is a live stream?

TRUSTEE ROBERTS: Yes.

So at the work session, I proposed this. We were discussing the potential for people to participate and we were discussing the noticing requirements in the place where committee members might be, and I proposed this as a way to accomplish the goal of the public and any missing committee members who are away to stay abreast of what's happening in the meetings without wading into potentially, you know, unchartered waters with members participating from afar.

TRUSTEE PHILLIPS: Okay. But...
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there would be no interaction from
those -- the original thought pattern I
thought was that members would be able
to listen and participate as to what
was going on at these meetings because
they were unable to attend.

TRUSTEE ROBERTS: Yes. I proposed
this as a way to accomplish part of the
goal that I hoped would be -- based on
listening to you all talk at the table,
it didn't seem folks wanted it
interactive.

TRUSTEE PHILLIPS: Okay. So now
we're getting into the live streaming,
and under the IQM2 and I do believe
that we have equipment that was offered
to us or what is, what is the -- you
know we have the IQM2 which has some
options that haven't been used because
it needs to be -- the project needs to
be moved along a little faster
but Sylvia, maybe you could give a
description of what you told me over
the phone today.

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MS. PIRILLO: There is an additional module to our current IQM2 system which would allow for unlimited live and on-demand streaming at a cost of $357 per month. There is an encoder involved. We only would need, probably, one because we don't hold our meetings on the same days and times. The encoder would be given to us free of charge by IQM2. If we needed a second encoder, it would cost $1,100 so unlimited streaming is 357 per month.

TRUSTEE ROBERTS: What is an encoder?

TRUSTEE MARTILOTTA: Yes, what's an encoder?

MS. PIRILLO: A device that you would need to plug into a computer to allow for the streaming through the IQM2 system.

TRUSTEE PHILLIPS: Which goes to the website, correct?

MS. PIRILLO: Correct.

TRUSTEE PHILLIPS: Goes to the
Town of Southold uses it, does it not?

MS. PIRILLO: I believe so.

There are several other municipalities also that use it. I just had a brief conversation today with the gentleman from IQM2, but they, as you know, have a lot of municipal clients and expertise, and there are various other communities using this system.

The cost would be higher on a monthly basis but because we are clients for some time, we negotiated a little bit of a reduced rate.

TRUSTEE MARTILOTTA: So it would be 300 -- essentially you're getting a licensing or user fee of $357 per month plus the encoder?

MS. PIRILLO: Yes.

TRUSTEE MARTILOTTA: Okay.

If I may, you said -- what was your number?
TRUSTEE ROBERTS: The platforms I looked at, Vivex, GoToMeetings were between fifty dollars and seventy dollars per month.

To run IQM2 as well, we do need a WiFi connection, so you have to factor in the, we estimate about fifty dollars a month for WiFi or we can negotiate with the chief for the WiFi in the back of the room.

TRUSTEE MARTILOTTA: As someone who is not an expert in any way, shape or form, is there a big difference between -- before joining this Board, I had never heard of IQM2 and still, I'm kind of excited about that, but -- to see it, but what would -- for the extra $300 a month that they would be asking, you know what I'm saying, what are they giving us? Trustee Roberts is saying we could get it for about fifty dollars to -- is it fifty?

TRUSTEE ROBERTS: Fifty dollars a month.
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MS. PIRILLO: Is there any limit to -- there's a limit to the number of people, correct?

TRUSTEE ROBERTS: Yes, the fifty dollars a month --

TRUSTEE MARTILOTTA: Okay.

TRUSTEE ROBERTS: The fifty dollars per month limits twenty-five participants online and then you can pay seventy per month or something, go up to 100 users.

MS. PIRILLO: So it's a hundred users at seventy dollars per month.

This is an unlimited amount of live and on-demand video streaming, just an option that I wanted to --

MAYOR HUBBARD: Is there an upfront cost with that?

MS. PIRILLO: No.

MAYOR HUBBARD: You said there was -- the upfront cost again, the camera and the other stuff, the $357, they install the cameras, they put everything in for that?
TRUSTEE ROBERTS: No, just the encoder.

MS. PIRILLO: Just the encoder --

MAYOR HUBBARD: So we still need to get --

TRUSTEE ROBERTS: We still have to buy a camera.

MS. PIRILLO: Still need a camera and a microphone system.

TRUSTEE PHILLIPS: I'll be real honest with you, Doug. I agree that we need to move forward into some sense of videoing or giving people -- have an option to look at what we're discussing when they're not here, okay.

I do a lot of -- I do a lot just like you do with Mid-Atlantic Council, National Fisheries, we do a lot of webcasting, and a lot of meetings are held via computer.

But this -- there's not enough information here. I would -- we seem to have -- you're talking one way, the Clerk's office has had information that
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apparently neither of the two sides discussed it.

I really would like to table this motion, and I'm going to make a recommendation that this motion get tabled so that at the next work session, we can really get the numbers together. We can get a policy thought together as to what we really want because I was under the impression that we were trying to make it so that the members of these Boards would be able to interact on applications because they weren't going to be actually at the meetings. So that kind of -- this has completely changed from what we talked about at work session.

I would like to make a motion to table Resolution 01-2016-34 'til we have further information and some numbers and costs and what we're going to do. Are we going to keep doing the verbatim minutes? Are we going to cut back on them because we're videoing.
everything? You know, we need to have a clear policy from the Board as to what we want to do before we start spending money to be honest with you, so I'm making a motion to table Resolution 01-2016-34.

MAYOR HUBBARD: Is there a second?

(No response.)

Okay. Motion to table is --

TRUSTEE MARTILOTTA: If I can just.

MAYOR HUBBARD: Sure.

TRUSTEE MARTILOTTA: My understanding of what this was, Trustee Phillips, that I think we were talking about we wanted to be able to participate, but we weren't sure how to go, so an incremental step would be to, you know, make these available so that people could watch them. In doing so increase transparency, at least that's what I thought, you know, that it was an incremental step.

TRUSTEE PHILLIPS: I have no
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problem with it, there is not enough information here. Obviously, we have already, we have two sections of Village government talking two different languages on what's available, and I think it behooves us to take a step back and just come back to the next work session with more information before authorizing something and spending money that we don't even have a budget here of, you know, we have numbers thrown out.

I just, to be honest with you, I think it behooves to be fair and put all the information out as to what we're going to do and not do it piecemeal.

TRUSTEE ROBERTS: Trustee Phillips, doesn't the Village administrator manage the entire Village? Isn't that true?

TRUSTEE PHILLIPS: The Village Clerk's office has been dealing with the website. She's responsible for the
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website and has, in the past, has done
the system. Okay.

TRUSTEE ROBERTS: Sure.

TRUSTEE PHILLIPS: There is, at
times, and I find it a little
frustrating when we don't take five
steps to go back and find out what's
been going on before instead of
charging forward.

I'll be honest with you, I think
in fairness to everybody, if we're
going to start videoing or start
live-casting for everybody that will be
recorded, I'm assuming it's going to be
recorded, we're paying fees for
recording, we're paying fees for
verbatim minutes. When do the fees
stop?

TRUSTEE ROBERTS: It's unlimited
recording and then there's just a
hosting --

TRUSTEE PHILLIPS: So then why do
we need the verbatim minutes if we're
recording it?
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TRUSTEE ROBERTS: We may not.
That could save us thousands of dollars
a month.

TRUSTEE PHILLIPS: We'll, that's a
Board policy because we have always
gone with the Board policy of verbatim
minutes.

TRUSTEE ROBERTS: Right.

This resolution is not getting
into that item.

I just want to point out that I
went to the Village administrator's
office, and I would think if the
Village administrator wanted -- which
is the direction from the mayor that
I'm to do, if the Village administrator
wanted to involve the Clerk's office,
he would have done that. He sent me to
Daryl who does our IT stuff, so there
was no intention to leave the Clerk's
office out. I want to make that clear.

So this resolution is to
authorize. Maybe we could make an
amendment to put a budget cap on this
so that the Board doesn't feel it's
voting tonight to authorize more than a
certain dollar amount, but all we're
doing is authorizing, we are not saying
we will and we must. We're saying
we're authorizing it, and to your
point, Trustee Phillips, maybe we get a
more detailed plan together at the next
work session and we don't actually
deploy this until we have had that
conversation.

MAYOR HUBBARD: The discussion we
had at the work session was to allow
video conferencing and everything else.
That's a discussion that had come up
from a member of the Zoning Board, and
at that point, that's when I said that
we should make a policy for video
conferencing, whatever we're going to
do and set a policy up. We haven't
done the policy yet.

This was, I thought this was going
to be fifty dollars a month, you could
set it up, you can just do it, we could

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start webcasting the meeting so everybody can see it.

An investment of this size, not that it's huge, but I mean an investment of this size, I'd like to know if we decide to do video conferencing, is all this equipment going to be usable to do that if we change our mind and we go to do it in the future. I don't know that at this point right now. I don't want to buy something we're going to try to use to set up just to webcast and six months from now, we set the policy up that we're going to do video conferencing with people signing in and being able to talk, possibly vote, whatever. Whatever we set up now, I want to make sure it's going to be good for the long haul if we're going to do that.

I really don't know which system is better to do that, so I think to get more information on it and figure out, to try to move the process forward.
without spending money until we have more information, I think would be the more prudent way to go with it.

MR. PROKOP: I'd like to just make two points if I could for the discussion.

The first is that, I think that some of the services that I heard and equipment that I heard were required, would be provided to the Village under franchise and other agreements that we have. I would like to have the opportunity to investigate that for the Village before any equipment expenditure is made.

The second thing is that I know there are people that in your private careers have experience with this kind of video conferencing or web-streaming; however, I have the experience with other villages that this is part of their government, and I'd like to bring to the attention of whatever committed the Board or group in the Village that...
is going to be investigating this experience that other villages have had and maybe put the Clerk and Daryl or whoever has been designated for this in touch with them so they could not have this a learning experience for the Village, but they could rely on the learning experience of other villages.

MAYOR HUBBARD: Okay.

Any other discussion?

So we can -- do we want to vote on this as it is or do we want to get more information on it?

TRUSTEE PHILLIPS: Well, I tried to table it and nobody wanted to second it, so.

MAYOR HUBBARD: So then we'll just vote on it then.

I'll ask the Clerk to call the roll.

MS. PIRILLO: Trustee Roberts.

TRUSTEE ROBERTS: Yes.

MS. PIRILLO: Trustee Martilotta.

TRUSTEE MARTILOTTA: Yes.
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MS. PIRILLO: Trustee Phillips.

TRUSTEE PHILLIPS: No.

MS. PIRILLO: Mayor Hubbard.

MAYOR HUBBARD: No, until we get some more information.

MR. PROKOP: Thank you.

MAYOR HUBBARD: Who was reading?

TRUSTEE PHILLIPS: Doug is next.

TRUSTEE ROBERTS: Resolution 01-2016-35,

resolution approving the development of a proposal for the creation of a paid municipal parking lot, with the intention of future partnering with the Hampton Jitney and Metropolitan Transit Authority for the paid municipal parking lot.

So moved.

TRUSTEE MARTILOTTA: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.
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Opposed?

(No response.)

Motion carried.

TRUSTEE MARTILOTTA: Resolution 01-2016-36,

resolution confirming the commitment of the Village of Greenport to the Bay-to-Sound Trail Project subject to review by the Village of Greenport Board of Trustees as the project is developed.

So moved.

TRUSTEE PHILLIPS: Second.

And I have a question.

Mayor Hubbard, in the past, part of the issue with the Bay-to-Sound Trail Project has been a communication breakdown between the Town of Southold and the Village of Greenport.

Are you planning on putting someone as a liaison in representing this from the staff or let Paul decide who is going to be the representative for that?
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MAYOR HUBBARD: I'll be communicating with them on this. Most of the stuff that the Town is planning on doing right now is in the town, not in the village.

TRUSTEE PHILLIPS: Correct.

MAYOR HUBBARD: But I will reach out to Supervisor Russell and become part of this committee with them, and insure our interest of what goes on so we know what's happening in the Village. That's where the breakdown was last time. They just said we're going to go do this section a mile inside the village and no one from the Village knew about it.

TRUSTEE PHILLIPS: No. They didn't tell anybody about it until we read it in the papers.

MAYOR HUBBARD: Right. I will ask to be involved in the meetings on that to be connected, and if it's more than I can take myself, I'll have one of the Trustees join in, so we could alternate.
meetings. I don't know how involved it's going to be, but to start off, I'm going to be communicating with Supervisor Russell on it.

TRUSTEE PHILLIPS: Okay.

As I said, I just remember there was a big communication breakdown.

MAYOR HUBBARD: Yes. And we don't want that to happen again. We just need to be informed on what's going on.

Any other discussion?

TRUSTEE ROBERTS: We lost out on a big opportunity to get funding for Silver Lake last time, so I know this next phase is going to be west of the Village, but really excited that it seems that there is support for this, so great thing for the Village, great thing for everyone who lives here.

MAYOR HUBBARD: It definitely is.

All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.
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MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

TRUSTEE PHILLIPS: Resolution 01-2016-37,

resolution approving all checks per the Voucher Summary Report dated January 22, 2016, in the total amount $437,714.25 consisting of all regular checks in the amount of $391,832.13 and all prepaid checks including wire transfers in the amount of $45,882.12.

So moved.

TRUSTEE ROBERTS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No response.)

Motion carried.

That's it.
I'll offer a motion to adjourn at 8:50.

TRUSTEE PHILLIPS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE ROBERTS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Opposed?

(No response.)

Motion carried.

Thank you all for coming.

(Time noted: 8:50 p.m.)
CERTIFICATE

STATE OF NEW YORK )
                     ) Ss:
COUNTY OF NEW YORK )

I, STEPHANIE O'KEEFFE, a Reporter and Notary Public within and for the State of New York, do hereby certify that the within is a true and accurate transcript of the proceedings taken on January 28, 2016.

I further certify that I am not related to any of the parties to this action by blood or marriage, and that I am in no way interested in the outcome of this matter. IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of January, 2015.

Stephanie O'Keeffe

STEPHANIE O'KEEFFE