VILLAGE OF GREENPORT
COUNTY OF SUFFOLK STATE OF NEW YORK

BOARD OF TRUSTEES
ORGANIZATIONAL MEETING

Third Street Firehouse
Greenport, New York

April 2, 2020
6:00 P.M.

BEFORE:
GEORGE HUBBARD, JR. - MAYOR
JACK MARTILOTTA - DEPUTY MAYOR
PETER CLARKE - TRUSTEE
MARY BESS PHILLIPS - TRUSTEE
JULIA ROBINS - TRUSTEE

JOSEPH PROKOP - VILLAGE ATTORNEY
SYLVIA PIRILLO - VILLAGE CLERK
PAUL PALLAS - VILLAGE ADMINISTRATOR
(The meeting was called to order at 6:01 p.m.)

CLERK PIRILLO: Good evening, everyone.

This is Village Clerk, Sylvia Pirillo, speaking.

It being 6:01 p.m. on April 2nd, 2020, we will
begin the April Annual Organizational Meeting for
2020, which will be held via audio conference,
with listening engagement only for the public.

We will begin this evening with a roll call
so that all are aware who is present. The roll
call will proceed in order of seating at the dais
as follows, with the Mayor being called last.

CLERK PIRILLO: Trustee Clarke. Trustee Clark.

TRUSTEE CLARKE: (No Response)

(Roll Call By Clerk Pirillo)

TRUSTEE ROBINS: Here.

TRUSTEE MARTILOTTA: Present.

TRUSTEE PHILLIPS: Here.

ATTORNEY PROKOP: Here.

TRUSTEE CLARKE: Here.

MAYOR HUBBARD: Here.

CLERK PIRILLO: Thank you. Also present
are Village Administrator Pallas, and
Transcriptionist, Lucia Braaten.

Kindly note that this meeting will be
transcribed, as always, with said transcription
to be posted to the official Village website on receipt.

I now cede the floor to Mayor George W. Hubbard, Jr., so that he may conduct his meeting. Mr. Mayor.

MAYOR HUBBARD: Okay. I call the meeting to order. Pledge of Allegiance. All join me, please.

(Pledge of Allegiance)

MAYOR HUBBARD: Thank you all for that. A moment of silence for everybody we've lost in the past year, and, also, everybody in our country that we've lost due to this virus that's going around.

(Moment of Silence)

MAYOR HUBBARD: Okay. Thank you. This is the spot where for the past five years we've had good, happy, fun things to say about everything we accomplished in the Village over the past year, and that seems totally inappropriate at this time.

I just want to thank everybody on our Village Staff, the Board of Trustees, for the work we've done over the past year. Right now, we're concentrating on a different issue, but I
just want to say I really appreciate everything
that everybody has done, all that we've
accomplished in the past year.

And, right now, I really want to just thank
Village Staff, that we're working half staff.
People have been furloughed, not coming in,
social distancing and all.

I want to thank the Board of Trustees, who
gets on the phone with me every morning at
10 o'clock. We update each other, we get
information out there. We're letting everybody
on the Board know, so they can relay that
information to the public, anybody that needs of
what were going on.

I want to thank our Fire Department and EMS
staff that are out there on the front lines.
They're getting rescue calls, they're going into
houses of people that are sick. They know that,
they are doing it, even though the risks that are
involved. They're taking precautions, but
they're taking care of our citizens, which is of
the utmost importance to me, and it just shows
the character of our Fire Department and EMS
people.

I want to thank the Hospital, everybody
that's transported, the work that the Hospital is
doing to stay safe, to protect their own
families, but also treating any of -- any and all
of our residents that come in that are sick, and
people that are -- not even that have the
Coronavirus, people that come in with normal
things. They are treating them with diligence,
care, and being very thoughtful of everything
that's going on, and risking their own health and
their families' health by doing what they have
to do.

I want to thank the residents of the
Village, of all of Southold Town, out of
Greenport, and everything else, for checking on
your neighbors, for helping each other, for
shopping for people, for getting food for people,
for picking up their medicines, for just checking
on them, for just being friendly and nice, and
staying away from everybody, so we don't continue
the spread, but just being good citizens and
trying to do the right thing.

It's a tough situation that we're in right
now. The only way we can actually stop this is
to let it run its course. But the less we do
with face-to-face meetings, doing the social
distancing, washing your hands, not breathing on
people, not coughing on people, everything we can
do to lessen the impact on our community is very
important to all of us.

We don't want to see anybody else get sick. We don't want people to die from this. We want
everybody to be safe. And we need everybody, and
I'm encouraging everybody around Greenport Village and Greenport proper to just do the right
thing and just try to stay away from each other,
and pray for each other.

Let's -- you know, let's work with each
other. Let's try to make sure that this doesn't
spread any farther. And we need to go through
the course of it. It's going to play out. No
matter how it goes, we can't stop it at this
point. It's global, it's all over, so we can
lessen the impact on our own community by doing
the right thing.

And if you notice, the numbers of -- that
are reported by the County, Southold Town and
Greenport had a big jump at the beginning, and
we've had very few new cases recently over the
past week, because people are doing the right
thing. And I commend all our residents, all the
citizens, everybody around here, the workers, too, that are out of work. It's tough, it's hard on everybody, but everybody is doing the right thing, and we need to continue that to make sure that we don't continue the spread, we can flatten the curve.

And all these new terms come out, you know, social distancing, flatten the curve, all these things, we didn't even know about this on March 8th when this started. It's been three-and-a-half weeks. We've come a long way, we have a ways to go, but we need to continue doing the right thing, staying away from each other, being safe, checking on our neighbors and the elderly, and to just prepare for this and hope that nobody else gets seriously ill, people can be treated.

One good note from the County call today that we are on daily, that 47 people were released from the hospital in Suffolk County today. Those are people that had this. They were treated, they've survived it, they are back out there. That's over 200 for the County now in the past week that have been released. And we just hope that there's more people do get
released out of the hospital that survive this
and then come back out, and we can try to get
life back to normal, whatever that will be, after
all this.

Just a couple of other points moving
forward. The month of April, all Village
meetings, meaning Planning Board, Zoning Board,
Historic Preservation, Tree Committee, Carousel
Committee, have all been cancelled for the month.
We're going to let this play out until the end of
April and see where we go for May.

Fire Department elections have been
cancelled. That's been rescheduled into June, is
the guidance from the State of when that can be.

We will have a Budget phone conference on
the Budget Hearing on April 9th at 6 o'clock.
The phone number will be posted. The budget is
posted online. If anybody has comments on that,
we can talk about that.

Our Village Work Session, we are not going
to have that. We are going to have the Village
Regular Meeting on the 23rd just to take care of
necessities, pay our bills, keep everything
going, and just to update everybody of what's
going on.
And I want everybody to stay safe, keep doing the right thing, and let's practice this. Let's keep each other safe and let's not spread this any farther. I hope everybody that is in the hospital now, that they all recuperate. There's positive signs that some are. Let's hope for the rest of them, they all recuperate from this, and we could all get back to life once this is all past us.

That's my comments that I have. It's a tough time for all of us with this, but we're going to get through this. Greenport is a very strong Village, it's been around for years. We all work together, we take care of each other. We will survive this and we're going to hope for the best.

All right. That's the end of my comments. We do have -- we have the agenda. We have items with all our normal transactions. This has been posted on the website, everybody has reviewed it.

Were there any questions from the Trustees on the agenda, because I want to make one motion to go through Items 1 through 40 -- 48, I believe it was. I got to look at the last page, I'm sorry. One through 48 will be one motion. Were
there any questions or comments from the Trustees before we offer that?

(No Response)

MAYOR HUBBARD: Okay. No questions on that. I will offer a motion to approve Items 1 through 48 on the agenda. I so move.

TRUSTEE MARTILOTTA: Second.

TRUSTEE ROBINS: Second.

TRUSTEE PHILLIPS: Second.

TRUSTEE CLARKE: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE CLARKE: Aye.

TRUSTEE ROBINS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No Response)

MAYOR HUBBARD: Motion carried.

I'll offer a motion to adjourn.

I appreciate anybody who's listening to this. It's a different way of doing meetings, but we're all adapting to the times. And, you know, everybody just stay safe.

Motion to adjourn. Is there a second?
TRUSTEE PHILLIPS: Second.

TRUSTEE ROBINS: Second.

MAYOR HUBBARD: All in favor?

TRUSTEE CLARKE: Aye.

TRUSTEE ROBINS: Aye.

TRUSTEE MARTILOTTA: Aye.

TRUSTEE PHILLIPS: Aye.

MAYOR HUBBARD: Aye.

Opposed?

(No Response)

MAYOR HUBBARD: Motion carried.

We are adjourned. And thank you all for phoning in. Good night.

TRUSTEE CLARKE: Thank you, and good night.

TRUSTEE PHILLIPS: Thank you all. Good night.

TRUSTEE ROBINS: Good night.

(The meeting was adjourned at 6:12 p.m.)
CERTIFICATION

STATE OF NEW YORK

) SS:

COUNTY OF SUFFOLK

I, LUCIA BRAATEN, a Court Reporter and Notary Public for and within the State of New York, do hereby certify:

THAT, the above and foregoing contains a true and correct transcription of the audiocast proceedings taken on April 2, 2020.

I further certify that I am not related to any of the parties to this action by blood or marriage, and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of April, 2020.

__________________________
Lucia Braaten

Lucia Braaten
Organizational Meeting 4/2/20

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Mayor and Board of Trustees
Annual Organizational Meeting
April 2, 2020 at 6:00 PM
GoToMeeting
Phone #: 1-872-240-3412
Access Code: 375-047-357

AGENDA

I. Call To Order
II. Pledge of Allegiance
III. Moment of Silence
IV. Mayor's Address to the Public
V. Resolutions

Resolutions approving appointment of officers and officials
Resolution authorizing officers and employees of the Village to attend conferences and seminars
Resolution to appoint all Committee Members
Resolution designating official Village banks, depositories, official newspapers and radio stations
Resolution determining cost of bonding Village officers to be a Village expense
Resolution authorizing and setting rate of mileage reimbursement for Village officers and employees
Resolution authorizing payment of certain claims prior to audit
Resolution adopting the Village Fiscal Policies
Resolution adopting Roberts Rules of Order as the official procedure of the Board
Resolution waiving the requirement of posting an undertaking for the Mayor and Trustees
Resolution setting the date of the 2021 Organizational Meeting as April 1, 2021
CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE FOR DEPARTED VILLAGE RESIDENTS

1. Motion to accept agenda as printed.

2. Motion to appoint Trustee Jack Martilotta as Deputy Mayor for a term of one (1) year.

3. Motion to appoint Sylvia Lazzari Pirillo as Village Clerk, for a term of one (1) year.

4. Motion to appoint Robert Brandt as Village Treasurer, for a term of one (1) year.

5. Motion to appoint Joseph W. Prokop, Esq., as Village Attorney, at the rate of $175.00 per hour, for a term of one (1) year.

6. Motion to appoint Stephen F. Kiely, Esq., as Village Prosecutor, for non-Building Code related matters, at the rate of $175.00 per hour, for a term of one (1) year.

7. Motion to appoint Robert Connelly, Esq. as Special Counsel to the Village of Greenport Planning Board and the Village of Greenport Zoning Board, at the rate of $175.00 per hour, for a term of one (1) year.

8. Motion to appoint Jeanmarie Oddon as Village Deputy Clerk, for a term of one (1) year.
9. Motion to appoint Stephen Gaffga as Village Deputy Treasurer, for a term of one (1) year.

10. Motion to appoint the following, for a term of one (1) year:
    - Records Access Officer: Sylvia Lazzari Pirillo, RMC
    - Records Access Appeal Officer: Joseph W. Prokop, Esq.
    - Village Registrar: Jeanmarie Oddon
    - Deputy Records Access Officer: Jeanmarie Oddon
    - Deputy Registrar: Sylvia Lazzari Pirillo, RMC
    - Sub-Registrar: Deborah McLoughlin

11. Motion to appoint the following officers, for a term of one (1) year.
    - Affirmative Action Officer and MBE/WBE Compliance Officer:
      Trustee Mary Bess Phillips
    - Emergency Management Officers:
      Mayor George Hubbard, Jr., and Deputy Mayor Jack Martilotta

12. Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with the regulations of the New York State Comptroller's Office.

13. Motion to authorize Trustee Julia Robins or Village Administrator Paul J. Pallas, to cast one (1) vote on each transaction brought before the New York Association of Public Power.

14. Motion to authorize Village Administrator Paul J. Pallas to cast one (1) vote on each transaction brought before the American Public Power Association.
15. Motion to re-appoint Sister Margaret Smyth as the Village Representative to the Latin-American community, for a term of one (1) year.

16. Motion to appoint Valerie Shelby as the Village Youth Education and Recreation Services Co-Ordinator, for a term of one (1) year.

17. Motion to appoint the following as Village Historians, for a term of one (1) year:

   Gary Charters
   Marilyn Corwin

18. Motion to appoint to the Business Improvement District as follows:

   Lara Pizzanelli, as Treasurer’s appointment to the Village of Greenport BID, Kim Loper, as Mayoral appointment, and Trustee Julia Robins as Board appointment; all for a term of one (1) year.

19. Motion to appoint Trustee Mary Bess Phillips and Trustee Peter Clarke to the Village of Greenport Audit Committee, for a term of one (1) year.

20. Motion to re-appoint John Saladino as Chairperson of the Village of Greenport Zoning Board of Appeals, for a term of one (1) year.

21. Motion to re-appoint Arthur Tasker to the Village of Greenport Zoning Board of Appeals, for a term to expire on April 3, 2025.
22. Motion to appoint Karen Doherty as Chairperson of the Village of Greenport Historic Preservation Commission, for a term of one (1) year.

23. Motion to re-appoint Roselle Borrelli as a Member of the Village of Greenport Historic Preservation Commission for a term to expire on April 3, 2025.

24. Motion to re-appoint Walter Foote as a Member of the Village of Greenport Planning Board, for a term to expire on April 3, 2025.

25. Motion to re-appoint Walter Foote as Chairperson of the Village of Greenport Planning Board, for a term of one (1) year.

26. Motion to re-appoint Tina Finne as Chairperson of the Village of Greenport Housing Authority, for a term of one (1) year.

27. Motion to re-appoint Valerie Shelby to the Village of Greenport Housing Authority, for a term to expire on April 3, 2025.

28. Motion to appoint the following to the Village of Greenport Conservation Advisory Council, for a term of one (1) year:
   
   Paul J. Pallas, Village Administrator
   David Corwin
   Paul Kreiling
   John Saladino
29. Motion to appoint Trustee Mary Bess Phillips or Village Administrator Paul J. Pallas as Representative Committee Persons to the Southold Town Transportation Commission, for a term of one (1) year.

30. Motion to appoint the following to the Village of Greenport Greenhill Cemetery Committee, for a term of one (1) year:
   - Mayor George Hubbard, Jr., as Village Representative
   - David Abatelli (Chairperson)
   - Robert Staples

31. Motion to appoint the following to the Village of Greenport Tree Committee, for a term of one (1) year:
   - George Hubbard, Jr., as Village Representative
   - Jane Ratsey Williams (Co-Chairperson)
   - Polly Dixon (Co-Chairperson)
   - John Quinlan
   - Jack Weiskott
   - Carol Edwards
   - Patricia Liantonio

32. Motion to appoint the following to the Village of Greenport Carousel Committee, for a term of one (1) year:
   - Trustee Julia Robins, as Village Representative
   - Marjory Stevens (Chairperson)
   - David Abatelli
   - Christine Kelly
   - Arlene Klein
   - Robert Wissman

33. Motion to appoint the following to the Village of Greenport Dances in the Park Committee, for a term of one (1) year:
   - Trustee Peter Clarke, as Village Representative
   - Village Clerk Sylvia Pirillo, as Village Representative
34. Motion to name the official depositories for the Village of Greenport as follows:

   Capital One Bank
   JP Morgan Chase Bank
   Bridgehampton National Bank
   M&T Bank
   People's United Bank

35. Motion to designate the following as the official radio stations for the Village of Greenport:

   WBAZ
   WLNG
   WPPB
   WPKN

36. Motion to designate the following official newspapers for legal notices:

   The Suffolk Times
   Newsday

37. Motion that the bonding of the Village of Greenport Officers be considered a Village expense.

38. Motion to reimburse the mileage expense based on the then current IRS rate (presently at 57.5 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Greenport.


40. Motion to authorize the payment of certain claims prior to audit.
41. Motion to ratify the continued adherence to the following fiscal policies:
   Village of Greenport Procurement Policy
   Village of Greenport Fund Balance Policy
   Village of Greenport Debt Reserve Policy
   Village of Greenport Investment Policy

42. Motion to ratify the continued adherence to any/all Village policies and procedures as adopted.

43. Motion to adopt Roberts Rules of Order and any/all pertinent rules as adopted by the Village of Greenport Board of Trustees as the official rules and procedures for Village Board of Trustees meetings.

44. Motion to waive the requirement of posting an undertaking by the Mayor or Trustees.

45. Motion to appoint Village Administrator Paul J. Pallas as Village Peconic Estuary Program representative for a term of one (1) year.

46. Motion to appoint Village Administrator Paul J. Pallas as Village Safety Officer for a term of one (1) year.
47. Motion to schedule the Village of Greenport Board of Trustees meetings as follows, to be held at Third Street Firehouse.

   Work Session: The third Thursday of each month, commencing at 7 p.m.

   Regular Session: The fourth Thursday of each month, commencing at 7 p.m.; with the following change:

   • Monday, November 23, 2020: Board Regular Meeting in observance of Thanksgiving Day.

   • Monday, December 28, 2020: Board Regular Meeting in observance of Christmas Eve.

48. Motion to set the date of the 2021 Organizational Meeting, to be held on Thursday, the 1st of April, 2021 at 6:00 p.m.

49. Motion to adjourn.