VILLAGE OF GREENPORT
COUNTY OF SUFFOLK: STATE OF NEW YORK
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HISTORICAL PRESERVATION COMMISSION
REGULAR SESSION
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Third Street Firehouse
Greenport, New York
October 17, 2019
5:00 p.m.

STEPHEN M. BULL - CHAIRMAN
ROSELLE BORRELLI - MEMBER
KAREN DOHERTY - MEMBER
DENNIS MC MAHON - MEMBER
LORI MEI - MEMBER

PAUL PALLAS - VILLAGE ADMINISTRATOR
KRISTINA LINGG - CLERK TO THE BOARD
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A public hearing on the application of Beachy Blonde LLC. The applicant seeks approval for the construction of a new one-family residential dwelling for the property located at 604 First Street. This application was approved by the Planning Board of the Village of Greenport on October 3, 2019.

Discussion and possible motion on the application of Angela and Mark Carlos. The applicant seeks approval of the replacement of the sign located at 213 E. Front Street.
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CHAIRMAN BULL: Welcome, everyone. Today is October the 17th, 2019. The time is 5 p.m. This is the monthly meeting of the Village of Greenport Historic Preservation Commission, and we're meeting here at the Third Street Fire Station in Greenport. On my right I have --

MEMBER BORRELLI: Roselle Borrelli.

CHAIRMAN BULL: And on my left.

MS. MEI: Lori Mei.

MS. DOHERTY: Karen Doherty.

CHAIRMAN BULL: And we have a quorum.

So the first item we have on the agenda is Item No. 1, 604 First Street. A public hearing on the application of Beachy Blonde LLC. The applicant seeks approval for the construction of a new one-family residential dwelling for the property located at 604 First Street. This application was approved by the Planning Board of the Village of Greenport on October 3rd, 2019. The SCTM number is 1001-2.-6-45.2.

The first step in a public hearing of this kind is to confirm that the Board has jurisdiction to hear the application, and this is done by confirming with Kristina, who is at the service of...
our Board, that notice was published and notices
were sent out, if need be. Kristina, has that
been done?

MS. LINGG: Yes.

CHAIRMAN BULL: So we have the notices,
they've been sent out, and it's been properly
noticed. So, as the Chairperson of the HPC, I am
opening the public hearing on the application of
6-0 First -- 604 First Street, the application of
Beachy Blond, LLC, for this property that is
located at 604 First Street for a major alteration
in the Historic District.

I see that a representative of the applicant
is here on the file, and I just would ask that if
you make a brief synopsis of this particular
application for the record.

MR. UELLENDAHL: Good afternoon. My name is
Frank Uellendahl. I'm the Architect, and I
represent the -- represent the owners.

Two months ago, at the HPC meeting on
August 22nd, I made a presentation of this
project, a new building, one single family
residence on an empty lot, and it was approved
unanimously by three Board Members. We had a
quorum, and it was Karen, Lori and the Chairman,
Steve. And I was issued, or the owners were
issued a Certificate of Appropriateness. And what
happened afterwards was something that I didn't
quite understand, but the Village Administration
decided that they had to rescind the application.
And here I am, because they called for the public
hearing.

So, as far as I'm concerned, you know, the
design and the materials and color scheme was all
approved. And I -- we had another public hearing
at the beginning of this month, on October 3rd,
for the -- in front of the Planning Board.

And there was some clarifications as far as
the height of the structure is concerned, which I
was able to answer, and they also wanted a greater
buffer between the driveways. This has nothing to
do with HPC, but -- so I changed the driveway
accordingly to their request. And they also
wanted to know a little bit about the planting.
So we have planting beds in front of the house and
on the sides. And that basically was the extent
of the Planning Board and they approved
everything.

So if there are any other questions, then
I'm here to answer them.
CHAIRMAN BULL: Thank you. Kristina, have we received anything from the public in terms of a letter where they're trying to weigh in on their thoughts about this?

MS. LINGG: No, we have not.

CHAIRMAN BULL: So we are, as members of the --

(Cell Phone Sounded)

CHAIRMAN BULL: We are, as members of the Historic Preservation Commission, tightening our lines, if you will, on this windy day, this metaphor, to make sure that the kind of situation that you had to undergo as the architect and applicant on this process will not be repeated. So we are now developing guidelines that will assist all applicants in the future, that when we have a project of -- that is -- falls under the category of a major alteration in an Historic District, we will now have a precedent for a public hearing to commence before we undertake to investigate this.

So I have heard no -- I have heard no changes to your application that was here before us. As I remember this application, it seemed to be quite appropriate, and the decisions that were
made in keeping with our code on this matter. Do you -- any of the other members have any feeling about that?

MEMBER MEI: Mr. Chairman, I just would want to make sure that we have no other procedural issues. So I think the public -- this is the public hearing for that application, and if there's no comments, I think you need to close the public hearing.

CHAIRMAN BULL: That is correct

MEMBER MEI: And move on to our meeting.

CHAIRMAN BULL: Okay. Thank you for that. Okay. So is there anyone in the house here who would care to speak on this matter?

(No Response)

CHAIRMAN BULL: I make a motion that we close the public hearing and then we proceed with our discussion.

MEMBER MEI: Second the motion.

CHAIRMAN BULL: All in favor?

MEMBER BORRELLI: Aye.

MEMBER MEI: Aye.

MEMBER DOHERTY: Aye.

CHAIRMAN BULL: So are there any further thoughts that you would like to have, or
discussion? Because you weren't here at that meeting.

MEMBER BORRELLI: Yeah. Was there anything that anybody -- any issues anybody brought up, or was it just approved? It was good. I mean --

MEMBER MEI: My recollection is it's good, it's in keeping with --

MEMBER BORRELLI: Yeah.

MEMBER MEI: -- the materials and the design, and it seemed as if it was something well within what we can approve.

MEMBER BORRELLI: It looks -- I mean, personally, I think it just looks beautiful with the tin roof and the little balcony on the side, very -- just keeping with, you know, 18 -- I don't know, country style, 1850s, maybe?

MR. UELLENDAL: Yeah.

MEMBER BORRELLI: Yeah.

MR. UELLENDAL: Possibly.

MEMBER BORRELLI: I think, yeah.

CHAIRMAN BULL: So at that meeting that we had early earlier, two months ago, we did vigorously investigate the different options that were presented to us, and the design decisions that were made and the choice of materials. It
was a worthy presentation.

MEMBER BORRELLI: Yeah. In particular, if I could just say that the windows, the two-over-two with the single pane down the middle, the single seam down the middle, very keeping with the rest of the neighborhood. It looks beautiful, very nice.

MR. UELLENDAHL: Thank you.

MEMBER BORRELLI: Yeah, it does.

CHAIRMAN BULL: So I make a motion that we re -- that the Historic Preservation Commission, again, will continue in its award of a Certificate of Appropriateness for this application.

MEMBER MEI: Second the motion.

CHAIRMAN BULL: All in favor?

MEMBER BORRELLI: Aye.

MEMBER MEI: Aye.

MEMBER DOHERTY: Aye.

CHAIRMAN BULL: Aye.

Thank you very much

MR. UELLENDAHL: Well, thank you very much.

MEMBER BORRELLI: Thank you.

MR. UELLENDAHL: Have a nice evening.

MEMBER BORRELLI: Bye.

CHAIRMAN BULL: Item No. 2, 213 E. Front
Street. Discussion and possible motion on the application of Angela and Mark Carlos. The applicant seeks approval for the replacement of the sign located at 213 E. Front Street. The SCTM number is 1001-5.-3-18.

Is the applicant in the house? Please, approach the podium and tell us your story.

MS. RIESENFIELD: Do you want to see this now?

CHAIRMAN BULL: Well, yes, that's part of the story.

MS. RIESENFIELD: Where do I set it?

CHAIRMAN BULL: Set it right here. Thank you.

MRS. RIESENFIELD: My name is Andrea Riesenfeld. My husband and I are opening a retail tea shop at that address, and we are seeking to replace the sign with something very similar. It's still three letters. It's large enough to be seen, hopefully, from Main Street. And instead of the old shelf that was used, that was retrieved by from previous tenant's barn, we'll be making a new sign. It will be very lightweight, and -- but will look just like that. That would be -- that was designed by the Ink Spot Printing Company.
CHAIRMAN BULL: Could you give us, please, your address for the record.

MRS. RIESENFELD: 213 East Front Street.

CHAIRMAN BULL: That's the address -- your address.

MRS. RIESENFELD: Oh, my street address?

CHAIRMAN BULL: Yes, please?

MRS. RIESENFELD: My residence?

CHAIRMAN BULL: Yes, please.

MRS. RIESENFELD: 800 Village Lane in Orient, 11957.

CHAIRMAN BULL: Thank you. So I have a question about the lettering. Is the lettering as I see it here on this sign?

MRS. RIESENFELD: That's correct. And the previous lettering is behind it or on the back.

CHAIRMAN BULL: Well, that's not really relevant. We're talking about this lettering.

MRS. RIESENFELD: Okay.

CHAIRMAN BULL: So, and the sign is going to be the same size as this particular piece that I'm holding here?

MRS. RIESENFELD: It should be identical, just a different material.

CHAIRMAN BULL: And it's going to -- I
believe it's hanging or was hanging on a chain?
Or how was it held?

MRS. RIESENFELD: It was hanging on a bracket.

CHAIRMAN BULL: Yeah.

MRS. RIESENFELD: And the -- we will be using the existing bracket.

CHAIRMAN BULL: So you'll reuse existing bracket. Can you tell me a little bit about the material, the new material and what that will be?

MRS. RIESENFELD: I believe it was in the application. I don't have it in my head right now, but I think it was stated by -- in the drawing that was submitted.

CHAIRMAN BULL: It says half-inch VERSATEX.

MR. RIESENFELD: So half-inch VERSATEX is a plastic material.

CHAIRMAN BULL: Yes.

MRS. RIESENFELD: Yes.

CHAIRMAN BULL: So this was -- this was something else. This was --

MRS. RIESENFELD: That's --

CHAIRMAN BULL: Formica on --

MRS. RIESENFELD: I think it looks like it's covered with some kind of vinyl.
CHAIRMAN BULL: Yeah.

MR. RIESENFELD: That was -- that essentially was someone's old shelf --

MRS. RIESENFELD: Yeah.

MR. RIESENFELD: -- that they put lettering on and drilled holes in.

CHAIRMAN BULL: Ah, very creative.

MRS. RIESENFELD: Yes.

(Laughter)

CHAIRMAN BULL: Okay. So the VERSATEX will be -- the material will be white?

MRS. RIESENFELD: It will be white.

CHAIRMAN BULL: And it will be a matte finish?

MR. RIESENFELD: Yes.

MRS. RIESENFELD: It will be a matte finish with a --

CHAIRMAN BULL: Okay.

MRS. RIESENFELD: With the black letters.

CHAIRMAN BULL: And can you tell us a little bit about how you'll be adding the lettering? Is that going to be raised or just --

MRS. RIESENFELD: It will be flat. It will just be flush with the sign, and I believe it's vinyl letters.
CHAIRMAN BULL: And it will be on both sides?
MRS. RIESEN Feld: Yes.
CHAIRMAN BULL: And to this scale?
MRS. RIESEN Feld: That is the -- that is the precise.
CHAIRMAN BULL: Terrific. Okay. Any questions? Concerns?
MEMBER DOHERTY: No.
CHAIRMAN BULL: Well, in accordance with our code in the Village of Greenport, it's important that the signs, since they are so important in the Business District, both inform the public, but, yet, are in keeping with the business of that district as well, and in keeping with the fellow shops and owners that also put out their signs. And I believe that this is in keeping with the historic nature of the Village, not only in its most recent years, but it goes back in time, when shops needed this kind of sign to sell their wares.

Therefore, I make a motion that we accept the application, unless there's any further discussion. I make a motion that we accept the application for a Certificate of Appropriateness
for the signage that's been presented.

MEMBER BORRELLI: I'll second.

CHAIRMAN BULL: All in favor?

MEMBER MEI: Aye.

MEMBER DOHERTY: Aye.

MEMBER BORRELLI: Aye.

CHAIRMAN BULL: Aye.

Okay. Thank you very much for your time.

MR. RIESENFELD: Thank you.

MRS. RIESENFELD: Thank you.

MEMBER BORRELLI: Are you just selling tea, or is it a tea shop? Or like where you're going to sit down and drink tea or you're just selling tea?

MRS. RIESENFELD: It's a retail tea shop.

MEMBER BORRELLI: Retail tea.

MRS. RIESENFELD: Yes, because we didn't have the facility to be a restaurant.

MEMBER BORRELLI: Okay.

MRS. RIESENFELD: But we'll be --

CHAIRMAN BULL: Okay. So this is -- this conversation is off the record, I guess.

MEMBER BORRELLI: Oh, yeah.

CHAIRMAN BULL: But that is a good question for later.
MEMBER BORRELLI: Okay.

MRS. RIESENFELD: Okay.

CHAIRMAN BULL: Thank you very much. And here, you can have the sign back and put this back on the shelf.

MRS. RIESENFELD: Thank you all.

MR. RIESENFELD: Thank you.

CHAIRMAN BULL: Item No. 3 is the discussion of the Board regarding the final draft of the public guide of appropriate policies for specific Historic Preservation Commission criteria on such commonly considered items as: Windows, doors, fences in the Historic District. The Board will make a last call to the invested parties in the work of the Historic Preservation Commission for their written additions or edits to their portions of the public guide.

So let's start the discussion.

MEMBER MEI: So the first thing I'd like to say is thank you for your comments, Chairman. And we received comments as well from Mr. Prokop, and we will be making those changes. They were good clarifications, but nothing terribly substantive that would cause, you know, major rewrites. Just some clarifications and request that we actually
come up with a literal Certificate of Appropriateness for us to take a look at that could be issued to people.

So the plan is to make the changes that we've received and to email them around again in a red line, just to make sure that everyone sees that we did make the changes. And then, hopefully, it can be on the agenda for next month for a -- for a vote.

CHAIRMAN BULL: Yes. And to ladder onto that, I think I've already shared with you, but I've asked Joe Prokop to get more involved in this process, so that he is able to provide a little bit of substantive matter on the rights of a homeowner with regards to the Certificate of Appropriateness, what -- and perhaps what are the consequences if such a certificate is not given and the person should continue to do the work.

So what -- so -- and then, also, I think we -- one thing that I'm not sure that I read in there that I'd also like to consider, since we have the CLG -- since we're now closer and closer contact, is just a -- just a reiteration, perhaps, of the advantages to the homeowner, or the tax advantages.
MEMBER MEI: There are none. There are none. We did --

CHAIRMAN BULL: No tax advantages?

MEMBER MEI: Correct, there -- that's -- we've checked this with Mr. Prokop, and what he had said to us is it's under -- it's the jurisdiction of the local -- like the Village would have to like vote to do something like at that, and there are none at the moment.

CHAIRMAN BULL: Oh, I was thinking more in line of the -- it turns out that I'm becoming more familiar with the fact that the Village of Greenport, in becoming a Historic District, has actually incorporated most of or all of the Department of Interior guidelines, if you will, or advantages to having -- to being in the Historic District.

So if there are advantages, as I understand sometimes are Federal advantages, taxation advantages, to putting money into the preservation of a building within the Historic District, that that -- that a homeowner or a business owner can get a tax advantage for that. I'd like to see if that's true or not, but --

MEMBER MEI: Okay.
MEMBER DOHERTY: I did do some research on that --

CHAIRMAN BULL: Yes.

MEMBER DOHERTY: -- and they kick it back to the local jurisdiction in terms of any tax or monetary advantages.

CHAIRMAN BULL: There's no Federal --

MEMBER DOHERTY: I think there may be something for a -- you know, a large nonprofit group, or something like that, but not an individual homeowner, no.

CHAIRMAN BULL: Okay, good. We want that in there that specifically stated that unless there's a change to the code itself, that such a tax advantage doesn't happen, because I was -- I misin -- you know, I don't want to misinform people to think that that is.

MEMBER DOHERTY: We can confirm that.

CHAIRMAN BULL: Okay.

MEMBER DOHERTY: But, unfortunately, there are none.

CHAIRMAN BULL: I see Paul there.

ADMINISTRATOR PALLAS: I would just confirm with Counsel that putting anything about that is
appropriate --

CHAIRMAN BULL: Of course.

ADMINISTRATOR PALLAS: -- one way or the other.

CHAIRMAN BULL: Yeah.

MR. PALLAS: I don't know that this Board or the Village would want to be in the position of providing any tax advice one way or the other.

CHAIRMAN BULL: I agree.

MEMBER MEI: Right. My feeling on that was that we wouldn't put it in, because there is none. And if there was a question that could be referred, you know, at Village Hall, to give that same kind of answer. But it seems confusing to put in something that isn't true.

CHAIRMAN BULL: Okay. So is there any way of addressing, even in the FAQ section, where people are saying there's a law about the tax advantages, and we would say check with your tax advisor, we have no -- we know nothing about that. Could we make that kind of a statement, do you think?

MEMBER DOHERTY: We would just have to be careful. There is some tax issue or advantage if it is landmark status, which a lot of people would
not want, because it would be so restrictive, then, in terms of any changes to the house, and I don't even think it's that much of a tax advantage.

MEMBER MEI: So I'll tell you what we'll do. We will speak to Mr. Prokop again just to clarify.

CHAIRMAN BULL: Good.

MEMBER MEI: But --

CHAIRMAN BULL: But then we would -- also could clarify that there are no structures within the Village of Greenport Historic District that have landmark status; is that true?

MR. PALLAS: I don't know that we would necessarily know that as a matter of fact.

MEMBER DOHERTY: Right.

CHAIRMAN BULL: Okay. Then that's something that we don't know.

MR. PALLAS: Correct. So, you know, to the extent, again, to the extent that there are tax implications for this, I would shy away from it, be guided by Counsel, of course. But I venture to guess he's going to say exactly what I said, not to do it. And I think any -- since you wouldn't know definitively if a particular structure is landmark status or not, I wouldn't -- I wouldn't...
1. opine on that at all.

   MEMBER DOHERTY: I think that there are only
2. three in the Town of Southold that are landmark
3. status.

   CHAIRMAN BULL: Okay.

   MEMBER DOHERTY: And I don't think any of
4. them are in Greenport. I mean, I can
5. double-check, but I think there are only three.

   CHAIRMAN BULL: Well, we do have an advisor
6. coming to town.

   MEMBER DOHERTY: Okay.

   CHAIRMAN BULL: And we will put that as part
7. of a mission to find out if there are any
8. structures in the Village of Greenport that have
9. that. Maybe --

   MEMBER BORRELLI: So can I just clarify, or
10. maybe you can clarify something. So if everybody
11. that's -- we're looking to get the Certificate of
12. Appropriateness for whatever they're doing on the
13. outside of the homes, right? That's what's --
14. what is in the draft of what we're doing, the
15. guide of appropriate, policies, right?

   MEMBER MEI: Right.

   MEMBER BORRELLI: So, if somebody appears
16. before us and they get their Certificate of
Appropriateness. So if somebody appears before us and they don't get their Certificate of Appropriateness, and there are no tax advantages for anything, what is the ability that we have of -- so they don't have their certificate, so they're outside the jurisdiction of -- I mean, they're outside the Certificate of Appropriateness of what -- so is --

MEMBER MEI: One of the things we did, we put in the brochure was what are the consequences.

MEMBER BORRELLI: The consequences, that's it.

MEMBER MEI: And I think -- and there -- I mean, the only consequences are a Stop Work Order maybe issued, delaying project completion, fines may be issued, work may be required to be undone. So it has nothing to do with taxes --

MEMBER BORRELLI: Right.

MEMBER MEI: -- it just has to do with the work itself.

MEMBER BORRELLI: Right. No, but I was just wondering like if someone is outside of the certificate, or they're never issued their Certificate of Appropriateness. So what for them?

What is the consequence as far as the Historic
Preservation Committee is concerned?

MR. PALLAS: I'm not quite sure of your question, but if I'm interpreting it correctly, if someone does work --

MEMBER BORRELLI: Like what kind of --

ADMINISTRATOR PALLAS: If they --

MEMBER BORRELLI: Like what kind of enforcing power would the Historic Preservation Committee have? None.

ADMINISTRATOR PALLAS: You don't have enforcement power.

MEMBER BORRELLI: Right.

ADMINISTRATOR PALLAS: That's relegated to the Village.

MEMBER BORRELLI: So whether or not someone is inside the appropriateness of the certificate or outside the appropriateness of the certificate, there is no enforcing power. So what is the point of a certificate, basically, is what I'm saying?

CHAIRMAN BULL: Well, I would like to comment, that I believe the certificate of appropriateness would be something that would be passed on to the new owner. And without it --

MR. PALLAS: I don't -- if I --

CHAIRMAN BULL: No?
ADMINISTRATOR PALLAS: I think the question -- so the code requires someone that's getting a building permit, if they're in the Historic District, to get approval from this body --

MEMBER BORRELLI: Right.

ADMINISTRATOR PALLAS: -- before a permit is issued. So if they were to do work, they would -- first of all, wouldn't have a permit, because we wouldn't issue it unless they have the certificate. So they would automatically be in violation at that point and enforcement actions would occur at that stage.

MEMBER BORRELLI: Okay.

MEMBER MEI: As a matter of fact --

ADMINISTRATOR PALLAS: And I think that was --

MEMBER BORRELLI: That's the answer.

MR. PALLAS: That was the response.

MEMBER MC MAHON: So a Stop Work Order, essentially.

MEMBER BORRELLI: Okay.

MEMBER MEI: As a matter of fact, I'm looking at the comments that Mr. Prokop made and he -- one of his comments did actually say you...
might mention that enforcement is through the Building Department, so --

MEMBER BORRELLI: Perfect, okay.
MEMBER DOHERTY: So we'll be adding that.
MEMBER BORRELLI: So, really, it's not us, it is on the Building Department.

MEMBER MC MAHON: Right.
MEMBER BORRELLI: Okay.
CHAIRMAN BULL: And there's enforcement.
MEMBER BORRELLI: Yes.
MEMBER MC MAHON: Yes. I mean, they --
ADMINISTRATOR PALLAS: Yeah.
MEMBER MC MAHON: They enforce it.
MR. PALLAS: And just to note that we have done that.
MEMBER BORRELLI: Okay.
ADMINISTRATOR PALLAS: So some of the --
yeah, we have done that.
MEMBER BORRELLI: Okay.
CHAIRMAN BULL: So, have Roselle or Dennis, have you read the draft?
MEMBER MC MAHON: No, I've just breezed through some of it.
MEMBER BORRELLI: I've read through pages.
CHAIRMAN BULL: Okay.
MEMBER BORRELLI: So I have quite a bit of the work left still to do.

MEMBER MC MAHON: Uh-huh.

CHAIRMAN BULL: Well, this is the final call.

MEMBER BORRELLI: Yes.

CHAIRMAN BULL: So -- because our team is working very hard on this.

MEMBER MC MAHON: Yeah, yes. And all the subheadings and everything, you really nailed all the points that need to be addressed.

MEMBER MEI: Thank you.

MEMBER MC MAHON: But I haven't gone through each and every one of them, but they've touched on everything that needs to be addressed, is what I'm getting at, by looking even through the first pamphlet that we had, which was very informative, and that's what we need. We need -- people need guidance, and that's where we're headed.

CHAIRMAN BULL: Good. So this is the last call. And what is the deadline for material in this last call? Do they have one week, or is it 24 hours?

MEMBER MEI: If -- I mean, if there are any written comments, by I'd say like October 28th,
that's drop-dead date.

MEMBER BORRELLI: Okay.

MEMBER MEI: And we'll consider everything after that --

MEMBER MC MAHON: Got it.

MEMBER MEI: -- that you concur with what it is.

MEMBER DOHERTY: And it has to be then, because we have to recirculate this again. So by extending the deadline, we're shortening the deadline for final review.

MEMBER MC MAHON: That's fine.

MEMBER DOHERTY: So, if you get it in earlier than that, you know, that would be good.

MEMBER MEI: And I would say, and I did, I think Mr. Pallas said, so everybody's looked at it. We're going to make the changes that we've received in a red line.

CHAIRMAN BULL: Then do we --

MEMBER MEI: Does it seem to you that we have to review it again?

MR. PALLAS: No. I mean, if you're sending out -- you're sending out this red line version?

MEMBER MEI: Once we make the changes that Joe has put in and that Steve put in, and if we
receive any others.

MR. PALLAS: I mean, you're send -- that's up to you, ultimately, how you guys want to process it. I mean, you know, I'll -- full disclosure, I have not reviewed in great detail, so I'd like the opportunity to do that and getting comments by that.

MEMBER MEI: Thank you.

ADMINISTRATOR PALLAS: I don't -- I didn't have any. So I think that anything received by then, if you were inclined to incorporate it, then you should at that stage. I'm guessing you should take a vote at your next meeting to approve it.

MEMBER MEI: Okay. That was ultimately the question.

ADMINISTRATOR PALLAS: Yes.

MEMBER MEI: So once we have the red line, the other version, we take a vote then.

MR. PALLAS: You should, you should approve your own document.

MEMBER MEI: Okay.

MR. PALLAS: And then that -- then you would send it to the Board for their acceptance.

MEMBER DOHERTY: Well, actually, we would -- we would direct -- I guess, Kristina, you would
give it to Sylvia to present.

    MEMBER MEI: We were -- we had talked a little bit about whether it would be at a Village Trustee's work session.

    MR. PALLAS: Yeah, it would be.

    MEMBER MEI: Whether --

    ADMINISTRATOR PALLAS: Yeah.

    MEMBER MEI: Yeah.

    ADMINISTRATOR PALLAS: I mean, you -- Sylvia writes the agenda, but there would have to be something to write the agenda from. So I wouldn't just -- I would send a cover note with this, this is what was voted on, we'd like to have this included for acceptance at the Village -- at the Village Board of Trustees meeting.

    CHAIRMAN BULL: So just to put some dates to these things, so are -- are the two of you prepared to give us a draft that we can give to the Trustees at the next work session, which is in three weeks, and then --

    MEMBER MEI: Well, I --

    CHAIRMAN BULL: -- they would vote on it?

    MR. PALLAS: It's in a -- sorry, Steve, it's in a month.

    CHAIRMAN BULL: Oh, in a month.
MR. PALLAS: So I would -- I mean, we have our work session tonight for October.

CHAIRMAN BULL: Yeah.

ADMINISTRATOR PALLAS: The November work session, I believe, is the 21st. Yeah, it is the -- when is the meeting?

MEMBER MEI: So, as I understood it, we would -- we would have to bring -- we will have another draft with the changes in it --

CHAIRMAN BULL: Yeah.

MEMBER MEI: -- for us to vote on at our next meeting?

CHAIRMAN BULL: Yes, we would.

MEMBER MEI: Right?

CHAIRMAN BULL: But then --

MEMBER MEI: And then --

CHAIRMAN BULL: If we voted on it favorably --

MEMBER MEI: Yeah, yeah.

CHAIRMAN BULL: -- let's say, is it too much to expect that we could pass it immediately on to the Trustees, and then they could vote on it themselves within one week?

ADMINISTRATOR PALLAS: Yes, because the agenda -- the agenda would already have been
written.

CHAIRMAN BULL: Okay.

MEMBER MEI: So --

ADMINISTRATOR PALLAS: Yeah, it would be in the December meeting, which would give it time to get out, and assuming -- and I'll clarify some of this, but we might get it out to the Trustees in advance for their review and discussion at their work session in December.

CHAIRMAN BULL: But we wouldn't receive their final blessings until December?

ADMINISTRATOR PALLAS: The December meeting would be the earliest.

CHAIRMAN BULL: Okay.

ADMINISTRATOR PALLAS: If they are inclined to approve it, then it would be at the December regular meeting to discuss it.

CHAIRMAN BULL: Otherwise, it goes back into the --

MR. PALLAS: Correct. That's why I was suggesting putting a letter together to the Village Board requesting it to be put on, an agenda item for approval or acceptance, I think would be the proper --

CHAIRMAN BULL: For the December meeting.
MR. PALLAS: December meeting.

CHAIRMAN BULL: And telling them --

MEMBER MEI: Do you by any chance know what's the date of that meeting?

ADMINISTRATOR PALLAS: I will in two seconds.

MEMBER MEI: Thank you.

MS. LINGG: The 19th, December 19th.

MEMBER MEI: Okay. So, all right.

CHAIRMAN BULL: Okay. Is there anymore discussion on this matter?

MEMBER DOHERTY: No. I just wanted to -- you know, one note. At the next meeting, we'll also bring like a one-page summary of work that will need to be done for the implementation of this, of these guidelines. They'll have to go up on the web, a brochure will have to be printed, and so on, and so on and so forth.

ADMINISTRATOR PALLAS: Sure.

MEMBER DOHERTY: The application will have to be redone.

ADMINISTRATOR PALLAS: Sure.

MEMBER DOHERTY: So just those items that will need to be worked on.

MR. PALLAS: I'm sorry. You're requesting us to prepare that?
MEMBER DOHERTY: No, I --
ADMINISTRATOR PALLAS: Oh, I'm sorry. Okay.
MEMBER MEI: No, we're just saying THAT --
ADMINISTRATOR PALLAS: Yeah, yeah.
MEMBER DOHERTY: And we'll bring that at the
next meeting as well.
ADMINISTRATOR PALLAS: Great. That would
actually be helpful for us.
MEMBER DOHERTY: Yeah.
ADMINISTRATOR PALLAS: Thank you.
CHAIRMAN BULL: So I think that -- does that
end the discussion? Is the discussion over?
MEMBER MEI: Yes.
CHAIRMAN BULL: Okay. I'm going to bring up
a new subject, which is not on the agenda, but is
sort of important to know about.
The -- we have gotten this grant, which
we've talked about before. And the -- at
tonight's work session, either Paul or Sylvia will
be telling the Trustees that at the next public
session they will be having a week from now, that
the person who is the onsite surveyor, doing that
part of the grant, is going to make a
presentation, a short presentation to the public
next week about what is the purpose of this grant,
you know, what does it kind of cover. You know, we know it's looking at the entire Village of Greenport. I'll make a few remarks about the introduction of that.

And then I think we also want Joe to make a few, perhaps make a few remarks about what this means for the Village in terms of enlarging the Historic District, if that should come to pass. This is nothing that's going to be decided at all by this investigation, this is not something we're doing, but I think there could be concern in the community that this is, you know, the natural consequence of such an action as a survey.

Now the survey, I want to reiterate that the survey is really for not only the Historic Commission to understand the borders of, and its practice, but also for the -- for the people of Greenport to also understand the nature of their Village and its review by SHPO. Any questions?

MEMBER MEI: No.

CHAIRMAN BULL: Okay. Let's move on to the next item.

Item No. 4, motion to accept the minutes of the September 19th, 2019 meeting. All in favor?

MEMBER BORRELLI: Aye.
MEMBER MEI: Aye.
MEMBER DOHERTY: Aye.
MEMBER MC MAHON: Aye.
CHAIRMAN BULL: Next one, Item No. 5, approve the minutes of the August 22nd, 2019 meeting. All in favor?
MEMBER BORRELLI: Aye.
MEMBER MEI: Aye.
MEMBER DOHERTY: Aye.
MEMBER MC MAHON: Aye.
CHAIRMAN BULL: Seems to be written in reverse, but anyway. Motion to schedule the next HPC meeting for 5 p.m. -- this is Item No. 6. Motion to schedule the next HPC meeting for 5 p.m. on November 21st, 2019 at the Third Street Fire Station. Is that acceptable to everyone?
MEMBER DOHERTY: Yes.
MEMBER MEI: Yes.
MEMBER BORRELLI: Yes.
CHAIRMAN BULL: Motion to accept. Item No. 7, motion to adjourn.
MEMBER BORRELLI: Perfect
CHAIRMAN BULL: Thank you all very much.
(Time Noted: 5:36 p.m.)
CERTIFICATION

STATE OF NEW YORK )
) SS:
COUNTY OF SUFFOLK )

I, LUCIA BRAATEN, a Court Reporter and Notary Public for and within the State of New York, do hereby certify:

THAT, the above and foregoing contains a true and correct transcription of the proceedings taken on October 17, 2019.

I further certify that I am not related to any of the parties to this action by blood or marriage, and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this 1st day of November, 2019.

___________________________
Lucia Braaten

Lucia Braaten
**Step 1:**

- **Stephen:**
  - 14
  - 17
  - 23
  - 24
  - 26
  - 28
- **THE:**
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  - 15
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  - 26
- **THAT:**
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  - 26

**Step 2:**

- **Stop:**
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- **Step:**
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- **Two:**
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  - 17
  - 18

**Step 3:**

- **let:**
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- **Uellendahl:**
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- **White:**
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  - 16

**Step 4:**

- **Sylvia:**
  - 10
  - 11
  - 12
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  - 14
  - 15
  - 16
- **Village:**
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  - 14
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- **Victoria:**
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  - 16

**Step 5:**

- **York:**
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  - 14
  - 15
  - 16
- **Windows:**
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  - 14
  - 15
  - 16
- **Write:**
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  - 14
  - 15
  - 16