

1 VILLAGE OF GREENPORT  
COUNTY OF SUFFOLK STATE OF NEW YORK  
2 -----X

3 VILLAGE OF GREENPORT  
BOARD OF TRUSTEES  
4 WORK SESSION  
5 -----X

6  
7 Third Street Firehouse  
Greenport, New York  
8

9 September 17, 2012  
6:00 P.M.  
10

11 B E F O R E :

- 12 DAVID NYCE - MAYOR
- 13 GEORGE HUBBARD JR. - TRUSTEE
- 14 DAVID MURRAY - TRUSTEE
- 15 CHRIS KEMPNER - TRUSTEE (EXCUSED)
- 16 MARY BESS PHILLIPS - TRUSTEE (EXCUSED)
- 17
- 18 SYLVIA LAZZARI PIRILLO - CLERK
- 19 JOSEPH PROKOP - VILLAGE ATTORNEY
- 20 CHARLENE KAGEL - VILLAGE TREASURER
- 21 DAVID ABATELLI - VILLAGE ADMINISTRATOR
- 22 JACK NAYLOR - DIRECTOR OF UTILITIES

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1                   MAYOR NYCE: We will call this  
2                   meeting to order. Please stand for the  
3                   Pledge of Allegiance.

4                   (WHEREUPON, all stood for the  
5                   Pledge of Allegiance.)

6                   MAYOR NYCE: Welcome to the  
7                   September Village of Greenport work  
8                   session. For our monthly reports, we  
9                   will start off with the fire department.  
10                  Chief Manwaring is with us this evening.

11                  How are you, Chief?

12                  CHIEF MANWARING: Good. All  
13                  right, you got our new members for the  
14                  month?

15                  MAYOR NYCE: Yes.

16                  CHIEF MANWARING: We just wanted  
17                  to make sure it had notification.

18                  MAYOR NYCE: Absolutely.

19                  CHIEF MANWARING: The only other  
20                  thing that I have here, and I am not  
21                  sure whether I should bring it up here  
22                  or not, is I am not happy that bills are  
23                  not going to get paid this month after  
24                  having that discussion with you. So

25 somebody decided that my bills were not

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1 going to get paid this month. I have  
2 some members -- actually the one's that  
3 are doing work around this firehouse,  
4 and taking money out of their pocket,  
5 now they have to wait two months to get  
6 paid. I'm not happy. I didn't want it  
7 to get it all the papers and all that  
8 crap --

9 MAYOR NYCE: Too late for that  
10 one. That's fine, I will discuss this  
11 with the Treasurer. We did set up a  
12 series of events and the timing is -- it  
13 has to go through the wardens and the  
14 financing committee --

15 CHIEF MANWARING: My wardens  
16 don't meet until this week, and with a  
17 death in the department, move it over  
18 till Thursday night.

19 MAYOR NYCE: I will discuss it  
20 with the treasurer tomorrow. I also  
21 know that they are trying to get the KVS  
22 Software here, and so you can do your  
23 own purchase orders here.

24 CHIEF MANWARING: We will

25 discuss that.

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1 MAYOR NYCE: Absolutely.

2 CHIEF MANWARING: Anything for  
3 me? If not, I am out of here.

4 MAYOR NYCE: Thanks Chief. Next  
5 report will be from the Treasurer,  
6 Charlene Kagel.

7 TREASURER KAGEL: What I would  
8 like to do is first is just discuss that  
9 the fire department will be paid. They  
10 will have to be paid in a separate  
11 abstract and have a manual check  
12 requested, which I am sure, Mr. Mayor,  
13 will approve. We moved the deadline for  
14 the abstract up. It was expressed to me  
15 by Trustee Phillips that the Board had  
16 wanted to have a copy of the abstract  
17 before the work session. I think that  
18 was a request that came from some of the  
19 Board members or all of the Board  
20 members, I am not sure. I just know  
21 that it's important for her to have the  
22 abstract and e-mailed to her the Friday  
23 before the work session. So she had

24 actually requested because of her  
25 schedule to move the deadline up. We

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1 have a couple of solutions. One is  
2 which to have the KVS software here  
3 installed. So that the secretary of the  
4 fire department can do that. If not,  
5 the other measure that we did have that  
6 did actually work for Chief White, to a  
7 more aggressive deadline moved up a  
8 couple of months ago, was that, if they  
9 would like, they could submit the  
10 invoice for payment to us prior to their  
11 finance meeting. We can print out a  
12 report for them and it can get rejected  
13 or not approved, and be deleted out of  
14 the batch. So I think that would be the  
15 easiest quick fix at this point. It  
16 seems to be timing from the Finance  
17 Committee and the Board meeting and the  
18 work session. So I think that would  
19 work. So I am not sure if that is a  
20 workable option.

21 MAYOR NYCE: I think that would  
22 be discussed at the Audit Committee.  
23 What might help if we do run a separate

24 report, like a separate abstract just  
25 for the fire department as a preliminary

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1 as well. It will be a very preliminary  
2 pending the Board of Wardens approval.  
3 It can be added to. Just so that this  
4 Board knows in advance. The reason for  
5 this Board doing it because the  
6 purchases get approved at our regular  
7 meeting, if the Board has not seen them  
8 until that evening, it's tough to catch  
9 anything -- you know, so I think it's  
10 something that we can work on. I will  
11 meet with the Chief and with George.

12 TRUSTEE HUBBARD: What is  
13 exactly Trustee Phillip's looking for?

14 TREASURER KAGEL: It's the week  
15 before the work session. So last  
16 Tuesday was the cut-off.

17 MAYOR NYCE: Which is before the  
18 Finance Committee.

19 TRUSTEE HUBBARD: Which it is  
20 the second Tuesday. They switched it  
21 from the second Thursday to the second  
22 Tuesday. Now, she switched the date

23 again -- so, okay. There is no way we  
24 can all representatives from five  
25 different companies to get together.

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1 That is why the second week, they moved  
2 it from Thursday to Tuesday. The cutoff  
3 now is Tuesday morning.

4 MAYOR NYCE: I think we should  
5 accept the fact that there is going to  
6 be a separate abstract for the fire  
7 department, and have them submit it --  
8 the abstract used to come with the work  
9 session years ago. And stepping it up  
10 has made it great, but if we treat the  
11 fire department more like that and say  
12 we get the abstract later on, I don't  
13 think it is an issue. We are just  
14 supposed to make sure they are  
15 purchasing properly. So I don't --

16 TREASURER KAGEL: Their  
17 purchases are approved by the Finance  
18 Committee.

19 MAYOR NYCE: Right.

20 TREASURER KAGEL: So I think  
21 that could work.

22 MAYOR NYCE: I think so.

23                   TREASURER KAGEL: Unless I hear  
24 otherwise, I will tell Robert, at the  
25 Treasurer's Office that is what we

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1                   should be looking for. I do have a  
2 budget modification which came in today.  
3 Actually, it is for the mooring expense.  
4 I had a conversation with the Village  
5 Administrator Dave Abatelli today, he is  
6 looking for money that we had rolled  
7 into the budget in 2011 fiscal; year  
8 end --

9                   TRUSTEE MURRAY: The twenty  
10 grand?

11                   TREASURER KAGEL: Yes, the  
12 twenty grand. What happened when the  
13 year closed, we ended up with twenty  
14 thousand in the account year end. So  
15 this is basically going to roll that  
16 money into this year.

17                   MAYOR NYCE: He did not spend  
18 the full amount, but he spent half of  
19 it.

20                   TREASURER KAGEL: So in the  
21 future, if we have a situation, we

22 should think about putting it in the  
23 Capital Reserve.

24 Moving on we have debt service,  
25 action and penalties. We have VST

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1 update. The NYPHA report was filed by  
2 October 31st. We have copies. Everyone  
3 should have received a copy. There was  
4 a punch list of items that were  
5 completed by the Treasurer's Office last  
6 week. I did receive an e-mail today  
7 that I forgot about putting on the punch  
8 list. I am expecting that will be  
9 closed up on Wednesday.

10 MAYOR NYCE: Great.

11 TREASURER KAGEL: The Waste  
12 Water Treatment Plant update, I have  
13 received final pay req's for Bill Cross  
14 and Bartillucci and all of which was  
15 prior to the change orders that were  
16 presented to the Board for next week's  
17 meeting. I had conversation with Mary  
18 Ellen from the EFC and asked her if we  
19 could get a year end preliminary closed  
20 report. She had suggested we do that in  
21 the form of just processing pay req's.

22 So what we are going to do is, after the  
23 Board approve's the change order's on  
24 Monday, I will cut check's for the  
25 remaining. I also did get a list for

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1 some of the things outstanding. So I  
2 will submit all the documentation. This  
3 should turn around very quickly.

4 MAYOR NYCE: And we will be  
5 holding all of these checks until all  
6 the documentation has been done, all the  
7 requirements have been met and  
8 everything has been completed. Just  
9 so it's clear that it's not that we are  
10 cutting checks and sending them out.

11 TREASURER KAGEL: We will make  
12 sure that these checks get processed and  
13 held in the safe until such time.

14 MAYOR NYCE: The Director of  
15 Utilities had been walking with the  
16 contractors to make sure everything is  
17 taken care of. We will ensure that we  
18 have all the proper documentation closed  
19 out and everything is completed to  
20 everyone's satisfaction. And the punch

21 list will be taken care of. At which  
22 point they will be paid for their job.  
23 I want to make sure that we don't pay  
24 before we need to. I would encourage  
25 that you and the Director of Utilities

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1 work together on when that time is. And  
2 also, we need to get engineer records.

3 TREASURER KAGEL: Okay.

4 MAYOR NYCE: I know you would  
5 like to discuss in Executive Session  
6 some staffing issues. I would like to  
7 bring up in sort of a general sense,  
8 several months back, as you remember,  
9 Charlene backed off a few hours. Deputy  
10 Treasurer Brandt stepped up for  
11 additional hours. And we were going to  
12 hire a part-time person to do bank  
13 req's.

14 TREASURER KAGEL: A clerical  
15 person.

16 MAYOR NYCE: There was an  
17 additional clerical person that they  
18 were talking about hiring. What  
19 Charlene came to me last week or the  
20 week before, and they determined that --

21 first of all, they have stepped up and  
22 have been handling the work load, and so  
23 she has asked if we made good on our  
24 end. If they are going to take on the  
25 additional responsibilities instead of

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1 hiring another part-time person and  
2 spread that money out. Again, this was  
3 all allocated salary money. It is not  
4 increasing the budget at all. It's all  
5 the same salaries money. I have  
6 discussed it and the Board should  
7 discuss it further in Executive Session,  
8 salaries and stuff because we don't do  
9 that in open session. But, you know,  
10 that we would consider that as an  
11 option.

12 Is there anything else for  
13 Charlene?

14 (No Response.)

15 TREASURER KAGEL: Thank you.

16 MAYOR NYCE: The next report  
17 will be from Village Clerk Pirillo.

18 CLERK PIRILLO: I wanted to  
19 thank the Members of the Board for

20 allowing me to go to seminar, which  
21 Attorney Prokop attended as well, which  
22 was very informative, and we really --  
23 it was very interactive. We were able  
24 to ask a lot of questions. And I think  
25 that is a good thing with time. In the

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1 same vane, the Suffolk County Village  
2 Association is holding a training class  
3 on October 17th, and it's their annual.  
4 It's their Planning and Zoning Officials  
5 course.

6 MAYOR NYCE: This is the one  
7 that I believe we are trying to take our  
8 Zoning and Planning and Historic  
9 Preservation to --

10 CLERK PIRILLO: Yes. I  
11 distributed to this information to the  
12 Chair's, and they are getting back to  
13 Dave Abatelli and myself.

14 MAYOR NYCE: These are very  
15 helpful, especially for the volunteer  
16 Board members.

17 CLERK PIRILLO: I thought it was  
18 important that they attend. I attend on  
19 an annual basis.

20                   MAYOR NYCE: There is a cost per  
21                   person?

22                   CLERK PIRILLO: There is,  
23                   \$45.00.

24                   MAYOR NYCE: Okay. Do the  
25                   different Boards have enough in their

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1                   line item to cover?

2                   MR. ABATELLI: It shouldn't be  
3                   an issue.

4                   MAYOR NYCE: I think it's great,  
5                   as long as we can afford it.

6                   CLERK PIRILLO: Staying with the  
7                   education theme, the Board was kind  
8                   enough again to approve my attendance at  
9                   a seminar regarding on how to prepare an  
10                  employee handbook. It was Part II of  
11                  IV. This is the handbook of the  
12                  handbook. The classes are free. They  
13                  are available online, and I have printed  
14                  out the presentation, and I intend to do  
15                  so with the next two sessions. I feel  
16                  it's a better use of time this way then  
17                  spending going to and from Bethpage.

18                  MAYOR NYCE: Is this the seminar

19 that Trustee Kempner brought up at last  
20 month's meeting?

21 CLERK PIRILLO: Correct.

22 MAYOR NYCE: And suggested that  
23 you attend?

24 CLERK PIRILLO: Correct. And  
25 it's quite helpful, especially in this

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1 format.

2 MAYOR NYCE: Cool.

3 CLERK PIRILLO: Our deer hunting  
4 applications will be available tomorrow  
5 morning. It has been noticed as such.  
6 We already have residents expressing  
7 interest. So Attorney Prokop and I have  
8 been working closely on procedural.

9 MAYOR NYCE: We should all be  
10 clear and made sure on where those areas  
11 are to be.

12 CLERK PIRILLO: I have been  
13 provided with some literature, and Dave  
14 and I met with him last week. That will  
15 be an ongoing effort. He is really a  
16 very valuable resource. So we  
17 appreciate his time and efforts.

18 MAYOR NYCE: Thank you. I had a

19 conversation with the supervisor last  
20 week, and with the deer becoming more  
21 and more, they are becoming a nuisance.

22 CLERK PIRILLO: Our resolution  
23 for the Power Squadron, the wording as I  
24 have it on my report may need to be  
25 tweaked a bit. This came to a save the

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1 date basically. The resolution is not  
2 approving the permit application but  
3 just the date. Details of their permit  
4 application will be discussed at a much  
5 later date.

6 MAYOR NYCE: Okay.

7 CLERK PIRILLO: Lastly --

8 MAYOR NYCE: Excuse me, the  
9 resolution ratifying my signature on the  
10 special event permit application for  
11 Maritime festival, I don't know that I  
12 am comfortable with the Board giving me  
13 authorization. I think the Board should  
14 be aware of what I am signing when I am  
15 signing it.

16 ATTORNEY PROKOP: I agree.

17 MAYOR NYCE: So I am going to

18 give you that resolution and you can  
19 strike that. I understand what you are  
20 getting at, but I don't want to  
21 circumvent the process.

22 CLERK PIRILLO: Okay.

23 MAYOR NYCE: They are a major  
24 sponsor and they needed an additional  
25 application and an additional biller

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1 signature.

2 CLERK PIRILLO: I also just  
3 wanted to announce that our presentation  
4 by Robert Freedman, will be held here on  
5 October 18th from 5:30 to 7:30.

6 MAYOR NYCE: In conjunction with  
7 the Town of Southold?

8 CLERK PIRILLO: Yes.

9 MAYOR NYCE: I that would be  
10 great. From 5:30 to 7:30?

11 CLERK PIRILLO: Yes.

12 MAYOR NYCE: Here?

13 CLERK PIRILLO: Here.

14 MAYOR NYCE: Is there anything  
15 else for Sylvia?

16 (No Response.)

17 MAYOR NYCE: Then I will offer

18 this RESOLUTION to be ratified on  
19 Monday. I will offer a RESOLUTION to  
20 authorize Mayor Nyce to sign the New  
21 York State Liquor License Authority  
22 Special Event Permit Application for  
23 Greenport Harbor Brewery for the use of  
24 Mitchell Park as a major sponsor vendor  
25 during the 2012 Maritime Festival. So

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1 moved.

2 TRUSTEE MURRAY: Second.

3 MAYOR NYCE: Any discussion on  
4 that motion?

5 (No Response.)

6 MAYOR NYCE: All those in favor?

7 TRUSTEE HUBBARD: Aye.

8 TRUSTEE MURRAY: Aye.

9 MAYOR NYCE: Aye.

10 Any abstentions?

11 (No Response.)

12 MAYOR NYCE: I will ask that the  
13 Clerk put it on the agenda to be  
14 ratified on Monday.

15 Our next report will be from  
16 the Director of Utilities Jack Naylor.

17 MR. NAYLOR: Good evening,  
18 everyone.

19 MAYOR NYCE: Good evening, Jack.

20 MR. NAYLOR: It has been a very  
21 busy month. I will leave what is in  
22 there as self explanatory. I will  
23 comment on anything that you need me to  
24 talk about further. FEMA monies, there  
25 was \$11,000 for the sewer and about

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1 \$30,000 for electric. And \$30,000 for  
2 the Highway Department.

3 MAYOR NYCE: Okay.

4 MR. NAYLOR: So since that money  
5 was reimbursed from last year, hopefully  
6 we can use the funds --

7 MAYOR NYCE: I would encourage  
8 you to talk to the Treasurer and  
9 determine how best those funds will be  
10 used. That is reimbursement from time  
11 spent and salaries paid.

12 MR. NAYLOR: Okay. The next  
13 item is rather long, so I will try and  
14 shorten it. There is a excitation in  
15 our trouble system for the analog.  
16 After the project was bid, the

17 contractor got quotes for what was  
18 specified and got an efficient quote.  
19 So whatever we requested and what was  
20 bought, they no longer make it any more.  
21 So the option is to switch to a digital  
22 base system. So the digital system is  
23 cheaper for the department, but we have  
24 some significant field work that has  
25 been done. Everybody say down and

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1 agreed that between the credits and the  
2 additional charges, it should work.  
3 However, they are going to have their  
4 people from out of town come and just st  
5 there until everything starts back up.  
6 You know, from all the different parts  
7 of the project, we will have to spend  
8 the money. But if everything goes  
9 right, we shouldn't have to spend that  
10 money. That will be used only for time  
11 and material if we have to use them for  
12 standby. So I asked them for a  
13 recommendation for the worse case,  
14 because I did not want to come back to  
15 the Board twice. They said worse case

16 based upon their experiences at other  
17 sites, they said they could be here up  
18 to similar time, and the recommendation  
19 from the engineer was that we set aside  
20 \$22,000 to cover that potential  
21 situation.

22 MAYOR NYCE: I have a very long  
23 conversation with Mr. Braun about this.  
24 He's very optimistic that it will end up  
25 being a wash and we won't have to end up

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1 touching the contingency money, but if  
2 we do, it would be a very minimal amount  
3 of the contingency money. After that  
4 conversation, I had a conversation with  
5 Jack about the same thing, and Jack as  
6 so, wants to act on the side of caution  
7 and make sure we have funding if  
8 something goes wrong. Mr. Braun was  
9 going to attempt to schedule this, such  
10 that, it isn't a lot of standing around  
11 time. I don't want to spend additional  
12 money for this. I don't necessarily see  
13 another option at this point to get to  
14 the equipment installed. We are going  
15 to have to spend the time. They have to

16 be here during the start up. If during  
17 the start up there was some kind of  
18 hick-up, they would have to stand  
19 around. They have to be paid. Sort of  
20 sticks in my pocket, when I stand  
21 around, I don't get paid. I understand  
22 that they are allocating a certain  
23 amount of resources to here. You know,  
24 when they did the bid, the analog  
25 equipment was available. It's no longer

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1 being made. So what we have to do is  
2 switch it to digital and a computer  
3 program has to be written, all of which  
4 can be done, but the start up, now all a  
5 sudden, has to do it different based  
6 upon the start-up. That ends of playing  
7 to engines running -- it affects all  
8 phases of what is going on. Again, I am  
9 really not interested in spending the  
10 additional money, and I made that really  
11 clear to Mr. Braun when I spoke to him.  
12 He really feels that it will end up  
13 being a wash. Again, I understand that  
14 Jack wants to air on the side of

15           caution, and we want to have the money  
16           available. I am dragging this out a  
17           little bit, so we can make this clear  
18           that we do not want to spend this money.

19                   MR. NAYLOR: No, we made it  
20           clear that the initial \$20,000 in  
21           credits were taken back. You know,  
22           originally we had this proposal for  
23           \$42,000. We argued about this and we  
24           chopped a lot of these things down. You  
25           know, it got down to the \$22,000 mark.

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1           This is a time and material. So it will  
2           be done on a time and material basis,  
3           and will be very closely monitored.

4                   MAYOR NYCE: I understand, best  
5           case scenario, we won't touch it at all.  
6           Worse case scenario, we spend more money  
7           that we wanted to spend, but at the end  
8           of the day we have a brand new piece of  
9           equipment, which will greatly improve  
10          our ability to do whatever electricity.

11                   TRUSTEE HUBBARD: It's a  
12          disappointment to the people that are  
13          the specialists in the field didn't see  
14          that analog was going out and digital

15           was coming in. To think that somebody  
16           would have known a little bit sooner,  
17           that they didn't just design this as  
18           being digital system going with the  
19           future technology instead of the old  
20           stuff.

21                        MAYOR NYCE: It's unfortunate.

22                        MR. NAYLOR: The second item  
23           under that, we got quotes from  
24           subcontractors. The contractor will  
25           come in and put in a block and remove

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1           one --

2                        MAYOR NYCE: That was my  
3           question. I did not want to pay for  
4           that twice. If we didn't specify  
5           initially, I didn't want to pay for it  
6           twice. If they are eating the cost of  
7           installing and removing the block when  
8           they are putting it in and this is the  
9           cost of installing it, the question is,  
10          this should be above and beyond what  
11          they quoted initially. They through  
12          something in. If they through something  
13          in and took it out and it's wrong --

14 MR. NAYLOR: They did that. Now  
15 they are taking it out. Under the  
16 Village Code, the way the document is  
17 written, we were going with what was  
18 there. You know, the reason they did  
19 this, LIPA did most of the work, and the  
20 transformer. So we don't have one. So  
21 they took it out. So we have two  
22 choices, we can put the old windows back  
23 in, but I thought it was better to do it  
24 this way.

25 MAYOR NYCE: Understood. They

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1 performed work on Villae property that  
2 wasn't authorized under the Village  
3 documents, if that was something that  
4 they were going to have to do anyhow, if  
5 they were going to leave the windows  
6 there and none of this happened, we  
7 would not have to spend the money that  
8 we have to put in the glass block. Do  
9 you see what I am saying?

10 MR. NAYLOR: Yes. I also  
11 requested a similar quote to have the  
12 door replaced.

13 MAYOR NYCE: I am going to

14 reiterate, this was something that they  
15 fowled up at the start and I don't want  
16 to pay for it twice. That's all.

17 MR. NAYLOR: Yes. Joe, I sent  
18 you the revised notice for the light  
19 grant.

20 ATTORNEY PROKOP: Yes, that is  
21 fine. With that condition?

22 MR. NAYLOR: Yes. So I will  
23 send that out. I sent the revised one  
24 back to you. Getting on to the next  
25 item, new items for preventative

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1 maintenance. We are trying to move from  
2 being reactive to proactive with the  
3 light department. We have completed the  
4 survey, it was 65% complete. It's now  
5 100% complete. Everything has been  
6 located, mapped and it has been  
7 itemized. We are now going to start  
8 scheduling. These are the ones that  
9 start to give us the most problems with  
10 the storms.

11 MAYOR NYCE: Okay.

12 MR. NAYLOR: Another item, we

13 have bare wires. When we touch them,  
14 they pop. Those have been mapped and  
15 located and going through inventory now.  
16 Going to separate them all. The  
17 inspection program, I have tried, as you  
18 remember last year, the intern who  
19 developed the computer programming, I  
20 tried to hire him, but he got a real job  
21 after his internship and wasn't  
22 interested. I am going to take a shot  
23 at it, but Freeport has agreed to do an  
24 inspection and train our guys on how  
25 they do and what they recognize. They

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1 are going to show our guys. I got a lot  
2 of hesitance when I brought it before  
3 the Board when it was a \$12,000 item.  
4 Now, it's a \$2,250. I think it's  
5 something that we can afford and put us  
6 back into the position by going out and  
7 determining where corrossions happen. So  
8 when it warms up, we will be able to get  
9 a lot of these before it happens.

10 MAYOR NYCE: Excellent.

11 MR. NAYLOR: Finally. We talked  
12 about water and sewer, and right now we

13 are assessing the needs. The fuel pumps  
14 arrived, fuel pump parts. George will  
15 be coming out this week. So if anything  
16 happens, we don't want to have the guys  
17 standing around. We will have a  
18 knowledgeable guy on staff. Verizon  
19 utility poles, they laid off another  
20 guy. I am on Contact #7. So I am  
21 trying to get an answer and I keep on  
22 getting pushed down. He is not here  
23 anymore. The next item, much to my  
24 frustration, I have two work session  
25 items that need to be -- approved.

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1 Originally, the Mayor and I were to  
2 travel up to this meeting but he has an  
3 obligation that he has to attend to. So  
4 there are two separate motions for the  
5 Mayor and myself to attend the NYAPP  
6 meeting for later this week.

7 MAYOR NYCE: The cost for mine  
8 should be reduced because I am only  
9 going to be staying one night.

10 MR. NAYLOR: In all likelihood,  
11 the way that this is set up. You got to

12 the meeting. You stay the night and you  
13 go home the next day. I will probably  
14 be doing the same but in case there are  
15 more important issues going on, I will  
16 leave the following night. In the past  
17 five years, I have not used that extra  
18 nights lodging.

19 MAYOR NYCE: When we finish the  
20 report, we will do all the motions.

21 MR. NAYLOR: Okay. Bid notice,  
22 you guys got. Charlene reported  
23 September 4th, we closed the project.  
24 We were officially 100% complete except  
25 for punch list items. I do want to

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1 correct one thing, in that the payment  
2 that we have now, we are still holding  
3 retainage.

4 MAYOR NYCE: I just want to make  
5 sure we are not paying all of our work  
6 in full until everything has been  
7 completed.

8 MR. NAYLOR: We have about  
9 \$22,000 on electrical and \$200,000 on  
10 contractor. At some point, maybe not  
11 every month. But as the punch list gets

12 smaller, the Board can use the retainer.

13 MAYOR NYCE: Right.

14 MR. NAYLOR: All the grants are  
15 pretty much closed out. So hopefully  
16 that will get one shortly. There are  
17 two change orders. Again, no emergency  
18 here. So they can get approved next  
19 month.

20 MAYOR NYCE: It was discussed  
21 last month. It has to do with the screw  
22 pump costs.

23 MR. NAYLOR: So one of the  
24 things that were on the punch list last  
25 week, we argued about it, and so they

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1 are working on it.

2 MAYOR NYCE: All the more reason  
3 not to approve it tonight.

4 MR. NAYLOR: The first paragraph  
5 there is self explanatory. The one  
6 thing that I did want to bring up is the  
7 San Simeon all the way up to the  
8 Greenport sign, they are looking for a  
9 place and see if we have anything  
10 available. If the money is right, maybe

11 the Board would be interested.

12 MAYOR NYCE: Tell them to make  
13 an offer.

14 MR. NAYLOR: Okay. I will give  
15 them a call. On personnel and stuff, we  
16 are up to six candidates that have  
17 responded.

18 MAYOR NYCE: Okay.

19 MR. NAYLOR: They have all been  
20 in the 90 category. You know, nothing  
21 really applicable so far, but we will  
22 see what comes in.

23 MAYOR NYCE: On the level of  
24 certification, the Board has said when  
25 you reach this level, we will give you a

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1 merit raise. On your e-mail, I would  
2 like to know what your proposal for that  
3 merit raise is.

4 MR. NAYLOR: It's attached to  
5 the report.

6 MAYOR NYCE: Fantastic.

7 MR. NAYLOR: I didn't know if  
8 you wanted to discuss it with me or  
9 amongst yourselves.

10 MAYOR NYCE: We are going to

11 have a very brief Executive Session and  
12 discuss a couple of personnel issues, as  
13 well as this. I will say in open  
14 session, we had talked about years past,  
15 we were sending people off to get these  
16 different licenses. Once they have this  
17 education, we want to make sure that we  
18 have them at a similar scale as to what  
19 they are already getting. What they  
20 could get elsewhere. So that they don't  
21 just get the education here and just  
22 jump ship. So we want to make sure that  
23 we are paying our wastewater treatment  
24 plant operators and personnel in line  
25 with what Suffolk County Health Services

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1 would pay. We are most likely not going  
2 to be able to compete with some of the  
3 higher competitors, but we should be  
4 able to compete with the public.

5 MR. NAYLOR: That is all in the  
6 requisition.

7 MAYOR NYCE: Excellent.  
8 Anything else for Jack?

9 TRUSTEE MURRAY: Jack, I had a

10 question on the sewer. Did they find  
11 that it is damage?

12 MAYOR NYCE: I actually had a  
13 conversation with them last week. I am  
14 waiting for a report from them and I am  
15 going to corollate that with Jack's  
16 report and we will come up with a  
17 solution. Right now, it's a bunch of  
18 what this person said and what another  
19 person said. I want to get information  
20 from them before we an go start digging  
21 again. Thank you vert much, Jack.

22 I offer a motion for the  
23 attendance of Mayor Nyce at the NYAPP  
24 September Business Meeting at a cost of  
25 \$149.00 for lodging and associated

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1 travel, toll and ferry costs estimated  
2 at \$110.00, estimated expense of \$259.00  
3 to be drawn from Line Item A.1210.400  
4 Mayor Contractual Expenses. So moved.

5 TRUSTEE HUBBARD: Second.

6 MAYOR NYCE: All those in favor?

7 TRUSTEE HUBBARD: Aye.

8 TRUSTEE MURRAY: Aye.

9 MAYOR NYCE: Aye.

10                   That motion carries.

11                   That will be brought for  
12                   ratification on Monday.

13                   I will offer a motion  
14                   authorizing the attendance of Director  
15                   of Utilities Naylor at the NYAPP  
16                   September Business Meeting at a cost of  
17                   \$298.00 for lodging with associated  
18                   travel, toll and ferry costs estimated  
19                   at \$110.00, mileage costs at \$176.00,  
20                   with \$584.00 estimated expense to be  
21                   drawn from Line Item E.0781.100  
22                   Executive Department. So moved.

23                   TRUSTEE HUBBARD: Second.

24                   MAYOR NYCE: All those in favor?

25                   TRUSTEE HUBBARD: Aye.

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1                   TRUSTEE MURRAY: Aye.

2                   MAYOR NYCE: Aye.

3                   That motion carries.

4                   MR. NAYLOR: Thank you.

5                   MAYOR NYCE: Our next report  
6                   will be from Village Administrator Dave  
7                   Abatelli.

8                   MR. ABATELLI: Good evening,

9 gentleman.

10 MAYOR NYCE: Before we start, I  
11 want to say thank you. Dave was very  
12 helpful in having to find candidates for  
13 the Planning Board. He worked very hard  
14 on that. It looks like we have five  
15 people that we are looking to appoint  
16 next Monday, and I want to say thank you  
17 very much. It was a lot of additional  
18 work. And I also want to thank the  
19 people that stepped up.

20 MR. ABATELLI: I don't really  
21 have much.

22 MAYOR NYCE: We have had great  
23 weather and great events. The number of  
24 large yachts at the marina makes an  
25 awful big difference to the revenues. I

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1 also want to send out my congratulations  
2 to Cathy Matthews. She did a great job  
3 with both the after school program and  
4 summer program as well. She is a real  
5 nice addition. We would like to  
6 encourage her with that.

7 MR. ABATELLI: I am sure she  
8 would appreciate that. There is also

9 something else that she is trying to put  
10 together, which is a parenting skills  
11 workshop. Something to work with -- not  
12 only the single moms, but just in  
13 general.

14 MAYOR NYCE: Does she deal with  
15 the school?

16 MR. ABATELLI: She has a great  
17 relationship with the library but she  
18 also deals with the school. They are  
19 looking at some grant monies to, but it  
20 shouldn't cost that much.

21 MAYOR NYCE: Great. I like what  
22 you have for the maintenance. I would  
23 also like to include all the restrooms,  
24 especially by the beach.

25 MR. ABATELLI: Those are

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1 included.

2 MAYOR NYCE: I think the time  
3 has come. We have talked about it for a  
4 couple of years. We were trying to  
5 rotate somebody from the Electrical  
6 Department. I think it was George that  
7 was going to go down there.

8 MR. ABATELLI: Just with the  
9 carousel, it's a particular problem with  
10 the summer, than now. But it's for all  
11 the facilities. We have tried to hire  
12 part-time people but it just doesn't  
13 work. As long as we can find the right  
14 person, then we should be good. Doesn't  
15 have to be very skillful, but some  
16 knowledge.

17 MAYOR NYCE: It has to be  
18 someone that is willing to pickup from  
19 the next person. It has to be somebody  
20 in learning a bunch of stuff and I think  
21 particularly, any personnel that is  
22 looking for a full-time position. I  
23 think it's a great idea.

24 MR. ABATELLI: Good.

25 MAYOR NYCE: Thursday at the

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1 schoolhouse on the 20th, is our final  
2 LWRP draft document, draft document  
3 harbor management letter.

4 MR. ABATELLI: It is our last  
5 meeting that we are openly looking for  
6 an input. There will be more meetings.

7 MAYOR NYCE: Right. Good.

8 Update on the pavement. I know that we  
9 are waiting on Corrazini to start,  
10 probably Friday?

11 MR. ABATELLI: I met with P.J.  
12 last week. I don't want to make this a  
13 long story.

14 MAYOR NYCE: Then by all means,  
15 don't.

16 MR. ABATELLI: Basically, we  
17 were thinking next week. It is still  
18 possible. Apparently, I was told on  
19 Thursday that the Town is also looking  
20 to do some work on this area, also  
21 through Corrazini with the grinder. So  
22 they are trying to work the timing  
23 together. It will get done. Our guys  
24 were trimming trees today. We have been  
25 telling them -- I think they want to be

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1 done too.

2 MAYOR NYCE: Great.

3 MR. ABATELLI: We will be ready,  
4 hopefully. I just wanted to go back to  
5 the park, I am planning to put in for  
6 next month some relatively modest raises

7 for some of my supervisory part-time  
8 people. Mostly it is cashiers that are  
9 part-time. That have worked at the  
10 marina and now want to work at the  
11 ice-cream or the carousel. That will be  
12 modest. Jeff's contract expires the end  
13 of October or November 1st. My  
14 understanding of the contract is that,  
15 if nothing happens with either side -- I  
16 don't recommend we do anything.

17 MAYOR NYCE: You should let them  
18 know that his contract is up, and that  
19 is he wants to propose any changes now  
20 would be the time. I have to say, that  
21 with all that has gone on this summer.  
22 Jeff and his staff have been absolutely  
23 fantastic. They have handled memorial  
24 day weekend with the great deal of  
25 composure. He had a good staff with him

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1 this year. The one thing that I would  
2 like to see stepped up is waking zone  
3 and if that means conversations with the  
4 Bay Constable then, we really need to  
5 enforce the no waking. Maybe it's time  
6 for us to renew the conversation with

7 the Southold Town and enter into an IMA  
8 and you know, and help fund an  
9 additional bay constable. When I talked  
10 to them a couple of years ago, the Chief  
11 and the past chief, who is now the  
12 captain, the supervisor and the bay  
13 constable all thought it was a doable.  
14 They know that we need coverage. That  
15 is the only thing that I notice. I have  
16 heard rave reviews about the people  
17 using the marina and staff and Jeff.  
18 You know, I know he is working hard.  
19 It's good.

20 MR. ABATELLI: Yes. The  
21 schoolhouse, that is going well.  
22 Something just for the Maritime weekend,  
23 the schoolhouse is going to be used for  
24 quite a bit of the Maritime and the  
25 prepping for it. I think on Saturday a

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1 two-hour lecture to the history. With  
2 the jail, on Saturday, I was actually  
3 their with some of the volunteers and  
4 cleaning up, we were talking about the  
5 jail for the festival. And what is

6 supposed to happen if this thing comes  
7 true, there is going to b a few people  
8 dressed in like prison uniforms, you  
9 know inmates of the Greenport Jail. To  
10 promote the idea that we are going to  
11 have it open and that people can use  
12 their own cameras. You know, charge  
13 them to have their picture taken. It's  
14 a good idea.

15 MAYOR NYCE: That's great.

16 MR. ABATELLI: Even on Saturday,  
17 quite a few people were coming in.

18 MAYOR NYCE: That's great.

19 Anything else for Dave?

20 (No Response.)

21 MAYOR NYCE: Thank you, Dave.

22 Our next report will be from Village  
23 Attorney, Joe Prokop.

24 ATTORNEY PROKOP: Okay. I just  
25 want to go over a couple of items and

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1 then I will answer any questions that  
2 you have. We have completed the  
3 extension, that the Village required  
4 counseling on. I have been assisting --  
5 providing support to the Village for

6 closeouts of the Wastewater treatment  
7 project. We have contractual  
8 obligations of the contractors. I  
9 assisted in conducting a training  
10 session with the new Planing Board  
11 members, and we actually spent to about  
12 an hour and a half or so in going over  
13 procedures and things that they need to  
14 know to get the ground running. It  
15 seems to be positive. They seemed  
16 interested and very concerned in wanting  
17 to do a good job, which is a good thing.  
18 Dave Abatelli brought me a couple of  
19 things to closeout the grant funding.  
20 We completed the street sweeper bid  
21 package and bid that out. We got the  
22 responses -- I am sorry, we are working  
23 to get responses in. There is a number  
24 of other things that I have been working  
25 on. Everything else seems pretty

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1 explanatory.

2 TRUSTEE MURRAY: What's with the  
3 parking?

4 ATTORNEY PROKOP: I am going to

5 make a suggestion that -- a lot of other  
6 municipalities have basically penalties  
7 for not addressing penalties. This is  
8 just a recommendation, but letting you  
9 know that a lot of other municipalities,  
10 they have a penalty system in place,  
11 where if you don't address the initial  
12 parking ticket you get penalty. The  
13 benefit of that if, there are one or two  
14 outside agencies that if you have a  
15 penalty system in place, they will get  
16 involved in the collection process. The  
17 court won't do it. I can do it but  
18 there is an expense involved. There are  
19 outside agencies that can get involved  
20 fairly efficiently.

21 MAYOR NYCE: I would say write a  
22 proposal and submit it to the committee  
23 for their review.

24 ATTORNEY PROKOP: Okay.

25 MAYOR NYCE: Anything else for

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1 Joe?

2 (No Response.)

3 MAYOR NYCE: The next report  
4 will be from committees. We did not

5 have a code committee. The Plant  
6 Committee met and they are recommending  
7 that the Board engage with another bond  
8 counsel firm, that would be Hawkins  
9 Dellafield. That we continue with what  
10 we have now and close out the project.  
11 They are recommending -- there is no  
12 change in cost. It is basically the  
13 same costs. We realize that they give  
14 better service. They are more geared to  
15 what we do. The other's they do much  
16 bigger projects. So with that, we will  
17 move onto Mayor and Village Board.  
18 Trustee Hubbard?

19 TRUSTEE HUBBARD: Just one  
20 project that I was working on, the  
21 little building next to the field is in  
22 poor shape and there is a broken window  
23 in there with a lot of jagged glass  
24 and stuff. It had a steel cage over the  
25 door, which is basically open now for

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1 anybody to get in there. I spoke to  
2 Dave Abatelli. We went and looked in  
3 there. There was a lot of bee's nest in

4           it and infected in it. I am going to  
5           have the Village take the window out,  
6           the air conditioner out and put some  
7           plywood up and have some volunteers  
8           paint it. Put a lock on it and keep it  
9           closed. So hopefully we will get that  
10          done before the winter time so that  
11          nobody is living there. So I don't want  
12          anybody getting hurt and having any kids  
13          hanging out in there. And John's been  
14          trying to keep the truck in a proper  
15          location.

16                   MAYOR NYCE: Cool.

17                   TRUSTEE HUBBARD: That's it.

18                   MAYOR NYCE: Thank you. Trustee  
19          Murray?

20                   TRUSTEE MURRAY: I am working on  
21          somethings with Jeff on the electrical  
22          on the east pier. After the Maritime,  
23          we will have a lot more time to iron  
24          this out. We did get some bids from our  
25          engineer, that looks like Chinese to us.

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1           So after Maritime, we will try an iron  
2           out what we can do, what we need to do  
3           and what we can possibly do with our

4 job, and try and minimize some of that  
5 costs. With the initial number, it's  
6 not cheap. I think it's going to be a  
7 very viable thing for us to further look  
8 into.

9 MAYOR NYCE: I have had some off  
10 the cuff conversations with the captains  
11 that are very interested in being here.  
12 It's not as crowded as Sag Harbor or  
13 expensive as Sag Harbor. Electric is  
14 the problem. So we are working out a  
15 way to get some upfront funding. I know  
16 that Jeff has discussed it with it. I  
17 know that some of the owners of the  
18 yachts are interested in working out  
19 some sort of deal. To sort of kick this  
20 grant in the butt a little bit. We are  
21 now in that catch 22. They want to stay  
22 here and we don't have what they need.  
23 So we need to get that as soon as  
24 possible.

25 TRUSTEE MURRAY: So Jeff has

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1 been very good with that. I think by  
2 next meeting we should have a really

3 good idea.

4 MAYOR NYCE: Cool. That's  
5 great.

6 TRUSTEE MURRAY: That's it.

7 MAYOR NYCE: I have a little  
8 idea that I have been kicking around for  
9 quite a while that I wanted to run to  
10 everyone. I realize that we have a  
11 small Board today. We will likely talk  
12 about it again. We have the Little  
13 Beach area over there, it's sitting.  
14 Not really doing anything for us right  
15 now. I think the majority of the  
16 community would like for it to stay in  
17 Village hands. We would like it to stay  
18 somewhat accessible and some what open.  
19 The bottom line, it has to make money  
20 for us somehow. I have talked to New  
21 York Power Authority, sort of brief  
22 discussions. Not formal discussions.  
23 Going over some ideas. Our electric  
24 auditors, different enterprises. I  
25 would like the Board to consider us

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1 going out to get RFP's to turn that 9  
2 acres into a green energy park. The

3 idea being if we can generate a reusable  
4 alternative energy, where we can in all  
5 intent purposes flat line our electrical  
6 rates, because that is the portion that  
7 we purchase on the open market. So I am  
8 not sure of mechanism, where we have a  
9 private enterprise or electric  
10 investment. I want us to generate  
11 electricity. I want us to make money  
12 with our electrical system. And I think  
13 we have an opportunity to assist us for  
14 a small utility. I have talked to some  
15 people who are potentially interested in  
16 studying this. How much additional  
17 generation do you need for diesel when  
18 the sun does drop off. We are a small  
19 enough entity that these can be done.  
20 Obviously the cost of infrastructure is  
21 not expensive. I think the long term  
22 benefit is to bring our electric rates  
23 to a more constant number. We are not  
24 at the mercy of the open market,  
25 necessarily. In order to do that, we

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1 would have to generate. Again, this is

2 all open for discussion. This is still  
3 the idea phase. The other aspect is  
4 literally a camp site at the park. We  
5 can put some cabins for rent. It's a  
6 great place for hiking, kayaking,  
7 biking. So we can try and get some  
8 revenue for the envirotourism that  
9 happens. Those are sort of the major  
10 components. So with a combination of  
11 solar units at that site, I would like  
12 for us to do this as a team with places  
13 like Stony Brook University. We can do  
14 some agricultural stuff there as well.  
15 That's the nut of the idea. So I would  
16 like at some point over the next couple  
17 of months with the Board's permission,  
18 to come up with some RFP to see who is  
19 out there and what would be interested  
20 and bring it to the table. The people  
21 that I have spoken to, they are  
22 intrigued by the idea. There are a ton  
23 of grants available for it. And I will  
24 leave it at that. It's -- I think it is  
25 something that is worth and there is

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1 enough facit's that are interested to

2 enough people and a lot of resources  
3 there. If we can generate what we now  
4 purchase on the open market  
5 consistently, we then use thee  
6 generators and make money. And that's  
7 another thing. There is a lot of work  
8 that can be done. So that is for your  
9 consideration. That is all that I had.  
10 So at 7:27, I will offer a motion to  
11 adjourn to Executive Session to discuss  
12 two personnel issues.

13 TRUSTEE HUBBARD: Second.

14 MAYOR NYCE: All in favor?

15 TRUSTEE HUBBARD: Aye.

16 TRUSTEE MURRAY: Aye.

17 MAYOR NYCE: Aye.

18

19 (WHEREUPON, the meeting concluded.)

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C E R T I F I C A T I O N

STATE OF NEW YORK        )  
  ) SS:  
COUNTY OF SUFFOLK        )

I, Jessica DiLallo, a Court Reporter and Notary Public for and within the State of New York, do hereby certify:

THAT, the above and foregoing contains a true and correct transcription of the proceedings, all of which occurred in open court or in chambers, and were reported by me.

I further certify that I am not related to any of the parties to this action by blood or by marriage and that I am in no way interested in the outcome of this matter.

IN WITNESS WHEREOF, I have hereunto set my hand this day, October 1, 2012.

(Jessica DiLallo)