



August 18, 2022 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** – CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- o **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

REMINDERS

- o The public hearing regarding the Wetlands Permit Application submitted by Cole Environmental Services on behalf of Paula Casey for the property located at 20 Beach Street (aka Sandy Beach Road) remains open.
- o The public hearing regarding a proposed local law amending Section 150-12(C) and amending Sections 150-12(A), 150-16(A)(1) and 150-16(G) to amend the parking regulations of the Greenport Village Code remains open.

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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EXT. 217

Submitted: August 15, 2022
Meeting: August 18, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department August 2022 Work Session

Attachments:

Fire Department August 2022 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST. CHIEF ALAIN DEKERILLIS
2ND ASST. CHIEF CRAIG JOHNSON
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER ALAIN DEKERILLIS
DEPARTMENT SECRETARY JAMES KALIN



(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gldfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY July 20, 2022

OPENING

Chief Wayde Manwaring opened the meeting at 7:30pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

2nd Ass't Chief Craig Johnson

Warden Bernard Purcell of Eagle Hose Co. #1

Warden Robert Corwin of Relief Hose Co. #2

Warden Robert Jester of Star Hose Co. #3

Warden Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and John Grilli of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: 1st Ass't Chief Alain de Kerillis, Warden Joseph Milovich of Eagle Hose Co. #1, Warden Antone Volinski, III of Relief Hose Co. #2, Warden Patrick Brennan of Star Hose Co. #3, Warden Scott Hollid of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD – None

READING OF THE PREVIOUS MINUTES

The reading of the previous minutes were not approved because the Warden's only received a copy that said draft on it. The minutes were supposed to be approved by 1st Ass't Chief Alain de Kerillis since Chief Manwaring did not attend last meeting. The treasurer report was also missing. Mary Bess Phillips also mentioned that none of the reports went to the Village Work Session. She said to have them sent over so they can be mentioned at tomorrow's work session.

FINANCE COMMITTEE

The finance committee report was read by Chief Manwaring. Motion made by Wayne Miller, seconded by Robert Corwin, to accept the report and approve the tires for 8-3-2, the proposal for the gate for light plant, and tablets. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- None.

TREASURER'S REPORT

The Treasurer's report for the period of June 16, 2022 through July 20, 2022 was read by Chief Wayne Manwaring. Motion made by C. Harris, seconded by W. Miller, to accept the treasurer's report as read. Motion carried. (report attached)

1. Clifford Harris reported that the bank didn't give approval for the account to be under another name so they closed the account and moved it over to a Dime account.

BILLS- 3 bills need to be submitted.

COMMUNICATIONS

1. Flyer for bullet proof vests for EMS because of all of the mass shootings.
2. Hampton Bays Parade July 27, 2022, 8-3-2 & 8-3-3 attending.
3. St James FD 100 year Anniversary Parade, August 27, 2022.

4. Special Olympics Plane Pull at Plainview, Sept 17, 2022.
5. Board of Elections using GFD Sta. #1 meeting room August 23, 2022.
6. Farmingville FD celebrating 90 years of service, holding a drill July 23,2022.
7. Suffolk County Fire & Rescue sent a memo about Monkey Pox and PPE if expected.
8. Medford FD Parade Aug 13,2022.
9. GFD sent letter saying they had to change CEO of controlled substance program.

Motion by Robert Corwin, seconded by Clifford Harris, to file and/or forward all communications, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Megan Barron to Standard Hose Co. #4.
Motion made by W. Miller, seconded by B. Purcell to accept application for membership, pending arson report. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. C. Harris reported that the RFP contract is still not signed. Sedlewsky had questions and Paul tried to contact him to answer the questions and can't get a hold of him.
2. Wayne Miller asked if the kitchen cabinets have arrived. They did and are in the back building.

Bylaws- No Report.

Finance- No Report.

Fire District- No Report.

Pre-Incident Planning- Robert Corwin mentioned that he has been going over the preplans and once the fall comes we will get the committee together.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral – No Report.

Communications-

1. Chief Manwaring reported that the tower had issues, the AC was fixed and it fixed the issue. Wayne Miller asked why there has been a high pitch noise. R. Corwin said that there is something that's giving off interference on that frequency. He called Dennis and they are trying to figure it out. It affects anyone that is using that frequency.
2. C. Harris said that he spoke to Paul about the generator at the tower and he had a plan but was told it wouldn't work so they are going out to bid for one. R. Corwin said that there are other agencies that should be putting money in as well. Mary Bess Phillips said that he is working on a negotiation.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items, mentioned the beeping sound on the truck and when you think you have fuel you are really running on fumes, fuel gauge needs to be fixed next time we get it serviced.

Relief Hose Co. #2- Mcleoud tool, 2 hydrant wrenches, Dewalt cordless drill, cordless vent fan, and set of 10 electric road flares.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Turn out gear, Class A uniforms and budget items.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- As per finance report.

Fire Police- Road cones & barricades, road flares, traffic stop sign paddles, and would like to dedicate a vehicle for the road cones etc.

Water Rescue-Budget items.

UNFINISHED BUSINESS –

1. John Grilli asked if anyone contacted Vicki for the drug, steroid, and alcohol testing to see if she is available 24/7 for that. Chief Manwaring said no one did, but asked him for her number and he will call.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. B. Purcell said that he has been playing around with the thermal imaging cameras and there is so much more that we can do with these. He said that there needs to be training on how to use them. C. Harris said that there is a software update coming out so they are waiting for that so they can do both at once.
2. B. Purcell also mentioned doing some training on the elevators since there is a lot of new members.
3. Motion made by Robert Jester, seconded by Wayne Miller, to have Mary Bess Phillips return to the Village Board and requests that they pursue a Port Security grant to fund the purchase of the fire boat to be used by the GFD.
4. Motion made by Robert Jester, seconded by Wayne Miller, to have Mary Bess Phillips request that the Village pursues a MOU (memorandum of understanding) with the Coast Guard. Motion Carried. This will begin the process of training that is needed before we apply for the grant.
5. Robert Jester also wanted to mention that the next boat meeting is 8/3/22. The committee feels that it is time to form a marine fire rescue squad arranged much like the current Rescue Squad.
6. R. Jester also reported that he has a video update on where they are with the boat plans that was shared with three companies plus Rescue and he plans to get the other two companies at next month's meeting.

7. R. Jester speaking on behalf of two members, wanted a reminder that at any rescue or fire call proper PPE is needed for each member working at an emergency. Also, that we have a zero tolerance at an emergency. Chief Manwaring said that it is a policy.
8. C. Harris asked if 15 is back. Chief Manwaring reported that it would be back tomorrow. C. Harris asked if it was serviced. Chief Manwaring said that it was not, the PO was only for an air leak. C. Harris said that we talked about the maintenance thing and we are in a new budget year and none were serviced yet so we need to start. If we have one out it should be serviced rather than having it go back out.
9. C. Harris said that Ellen's on Front has a cryogenic CO2 cylinder. He said that they can leak and we don't have any way to meter it and we should. Mary Bess Phillips suggested reporting it to code enforcement because it might not be to code. Cliff Harris said that there could be more in town and we need a way to detect it. He also said that he thinks they are supposed to have their own meter, but would like the GFD to have one because they can only trust their own equipment. He got prices on meters. There is a meter that detects the one gas for \$842.16 and a 6 gas meter for \$3,100. Motion made by John Grilli, seconded by Robert Corwin, to purchase the 6 gas meter and keep it on 8-3-15. Motion carried.
10. C. Harris would like to switch out the Dewalt sawzall and drill they have for Milwaukee products now that that is the majority of what they have.
11. Cliff Harris asked why there are no helmets or boots for the gear. 2nd Asst. Chief Johnson said that they are ordered but are having a supply chain issue.
12. Bernard Purcell said that on the calendar it says that there is training tomorrow. He wants to make sure that the calendar is accurate. 2nd Asst. Chief Johnson said that Chips calendar was correct, ours was wrong. Cliff Harris said maybe we can ask for a draft and review it before it goes out.
13. Wayne Miller said that Scott spoke with the company that is doing the carpet and they are coming in September.
14. Motion made by Cliff Harris, seconded by Wayne Miller, to allow Phenix Hook and Ladder Co. #1 the use of the Sta. #1 meeting room on Sunday, October 2nd for a 50 year celebration of a member. Motion Carried.
15. C. Harris got prices for the 6ft round tables. \$157 a table. He needs to know how many to purchase. He will order 10 of them using money from the Woods Trust.

16. C. Harris reported that his company got a letter from member Heather Trippani asking for a leave of absence. Motion made by R. Corwin, seconded by C. Harris, to approve the leave of absence. Motion Carried.
17. Chief Manwaring said that new hydrants were put in on the schools property and they got the wrong threads. One is by 6th Avenue right where they go in by the pole and another down further. Chief Manwaring will ask W. Jensen if he knows the right size.
18. Chief Manwaring also reported that the school has 2 old mini buses and asked the GFD if they want them for training, they need them gone ASAP. Motion made by Cliff Harris, seconded by Robert Corwin, to take the buses for training and put them where the van is. Motion Carried. A letter will be sent to the school.
19. Chief Manwaring said that the fit testing company went over their records and there are some members that need to be fit tested and EMS tested. He said there might be some that got it done at Plum Island and just didn't turn it in. He will set up an appointment for that.
20. Chief Manwaring said that he has 10 members that need turn out gear and 12 who need Class A uniforms. We will get POs for that. Ryan Creighton is getting the demo turnout gear from Globe.
21. John Grilli said that George Capon said that he handed in a receipt for fuel for the old 33 from Memorial Day. Chief Manwaring said that he hasn't seen it. J. Grilli said it was somewhere between \$60-\$80 and to ask 1st Asst Chief de Kerillis because he might have it.
22. C. Harris said that for the bunker gear, both are on state bid and we need to choose which to purchase. The Globe is \$3,350. Lion has two options \$3,135.40 or going a step down in outer shell for \$2,717.20. He is waiting on prices for helmets and boots. GFD is going to go with Lion at \$3,135.40.
23. Robert Corwin asked if the invite was sent back to back to Medford's FD since they were approved to go.
24. Robert Corwin mentioned that Suffolk County FRES is trying to set up mini task forces for major emergencies and disasters. There is a survey to fill out if there is any interest on being on any of the task forces.
25. Robert Corwin reported that his company wanted him to mention that Monday Holidays have been an issue the last couple of years. He said that they would like to go back to the old way of moving our meeting to the second Monday and the other company to the third Monday when they fall on a holiday.

26. Robert Corwin asked if we are any closer to providing a gym membership for the members. Wayne Miller said that he thought Norma Corwin was going to come up with rules/policy about it.
27. R. Corwin also mentioned that we didn't act as a board about the fire extinguisher class that was held here. Chief Manwaring said that he knew about it and he was a Cutchogue FD member and was using their equipment and just needed a place to hold it. Chief Manwaring told 1st Asst. Chief de Kerillis about it since he wasn't going to be at the meeting, but it must have been misunderstood.
28. Robert Jester requested an executive session.
29. Robert Corwin said that there used to be a list of who Class A,B,C fire fighters are and we don't have it any more. He said that we should have that again. Chief Manwaring said that it used to be hanging up, he didn't realize it was missing.
30. John Grilli said that there used to be a list of the Chiefs, Wardens, and Officers and how to get in touch with them if needed. We should do that again as well.
31. C. Harris said that a year ago we had a demo on software for finger reader for LOSAP, screens for runs as they come up, automatic texts and inventory. At the time we didn't do it because it was expensive. They said that we can spread it out over 2 years instead of paying at once. We would need a RFP because of the price. It is \$35,011.50. He said he can set up another demo at Cutchogue or Mattituck since they use it. Mary Bess Phillips asked if there is a reoccurring cost. Cliff Harris said that he has to find out about the reoccurring cost. He will bring more info next meeting.
32. Mary Bess Phillips asked if GFD has security cameras. Chief Manwaring said that we do, but we can't get on to do anything with them. Mary Bess Phillips mentioned that the Village has a new IT company. She said the Village is in the process of doing an upgrade to theirs and will ask about GFDs as well.
33. Mary Bess Phillips said that 1st Asst. Chief de Kerillis mentioned that new computers are needed for the office. Chief Manwaring said that his computer doesn't work. Mary Bess Phillips said that she will reach out to the IT company.

EXECUTIVE SESSION

Motion made by Cliff Harris, seconded by Wayne Miller, to adjourn to an executive session. Motion Carried. Adjourned to executive session at 8:17PM.

Upon returning from executive session, a motion made by R. Corwin, seconded by W. Miller, to resume regular meeting. Motion Carried. Regular meeting resumed at 8:37 pm.

34. Motion made by Robert Corwin, seconded by Wayne Miller, to give Recording Secretary- Rebecca McKnight a 5% raise with a retroactive back to January 2022. Motion Carried.

READING OF THE MINUTES

Motion by John Grilli, seconded by Cliff Harris, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by John Grilli, seconded by Cliff Harris, to adjourn. Motion carried. The meeting was adjourned at 8:38pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

August 2022 - Greenport F D

DUTY COMPANIES 8-3-1 & 8-3-4 IST. DUE ON SIGNAL 24s = 8-3-4
 OFFICE 631.477.1943 gfdfire@optonline.net
 FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <u>RELIEF HOSE mtg</u> <u>STANDARD HOSE mtg</u>	2 <u>EAGLE HOSE mtg</u>	3 Boat Committee Mtg. Sta. #1 7pm	4	5	6
7	8 <u>STAR HOSE mtg</u>	9 <u>RESCUE SQUAD mtg</u> 7PM <u>FINANCE COMM. mtg</u> 7:30PM	10 <u>PHENIX H&L mtg</u>	11	12	13 Medford FD parade Lv. Sta #1 4pm 8-3-2 Peconic Landing Fireworks Lv Sta 1 7:30pm 8-3-1, 8-3-3, 8-3-17
14 Bail Out Rope Training 9am Sta #1	15 <u>Dept. Physicals</u>	16	17 <u>WARDENS mtg 7pm</u> <u>Drawing for Necklace</u> <u>Dept. Physicals</u>	18	19	20 Standard Hose Bar-B-Q 4-7pm
21	22	23	24	25 Dept. Training - Saws 7pm Sta #1	26	27
28	29	30	31	Chief Wayde Manwaring 631.644.5430 1st. Ass't. Chief Alain DeKerillis 631.208.7506 2nd. Ass't. Chief Craig Johnson 631.466.5294		

Important Future Events on Reverse Side !!

Sunday, September 18
Company Officers Mtg. - Sta #1 - 9am

Physicals - Monday, September 19 & Wednesday, September 21
sign in sheet posted at Sta #1

Wednesday, September 21
Wardens Meeting, Sta #1 7pm

Saturday, September 24
Maritime Festival Parade

CHIEF WAYDE MANWARING
1ST ASST. CHIEF ALAIN DEKERILLIS
2ND ASST. CHIEF CRAIG JOHNSON
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER ALAIN DEKERILLIS
DEPARTMENT SECRETARY JAMES KALIN



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Greenport Fire Department Monthly Report July, 2022

Number of calls this month: 113

Number of calls to date: 553

Breakdown of calls by signal numbers:

9 (stand/by) 1
12 (brush fire) 1
13 (automatic alarm, smoke, etc.) 20
13-35 (working structure fire) 0
14 (vehicle fire) 0
16 (ambulance/rescue) 79
16-23 (MVA, water rescue, misc.) 6
16-59 (routine transport) 0
23 (CO alarm, medi-vac) 5
24/13-35 (mutual aid working structure fire) 0
24/16 (mutual aid ambulance/rescue) 0
24/16-23 (mutual aid MVA) 0
24/23 (mutual aid water rescue/misc.) 1
26 (boat fire) 0

Breakdown of calls by location:

Within the Incorporated Village of Greenport 52
Within the East/West Fire Protection District 60
Other (mutual aid) 1

Prepared by: James Kalin, Secretary 08/01/2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																								
2	Greenport Fire Department period ending July 31, 2022																							
3																								
4																								
5	Aguilera, Hermogenes	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
6	Arnold, Jordan		5	3.2	0	2	0.5	0	0	4	2	8	0	0	14		X	X	X	X				
7	Barszczewski, Joseph (W)		73	46	25	112	29	25	0	13	8	25	1	0	97		X	X	X	X				
8	Barszczewski, Joseph III		0	0	0	0	0	0	0	4	4	3	0	2	13		X	X	X	X				
9	Betz, James		18	11	25	6	1.5	0	0	6	9	4	3	0	47		X	X	X	X				
10	Birmingham, Kenneth		1	0.6	0	1	0.3	0	0	7	1	16	0	0	24		X	X	X	X				
11	Breese, Harry	D	0	0	0	0	0	0	0	3	5	3	0	0	11		X	X	X	X				
12	Brennan, Patrick	W	36	23	25	2	0.5	0	0	8	8	3	1	3	48		X	X	X	X				
13	Britt, Harley		17	11	25	5	1.3	0	0	15	6	25	1	6	78		X	X	X	X				
14	Buchanan, Shawn		0	0	0	0	0	0	0	0	0	0	0	0	0									
15	Bumble III, Charles	T	42	27	25	10	2.6	0	0	4	11	13	2	0	55		X	X	X	X				
16	Bumble, Samantha		0	0	0	1	0.3	0	0	7	6	0	0	5	18									
17	Butler, Michael		0	0	0	2	0.5	0	0	5	1	3	0	0	9		X	X	X	X				
18	Capon, George		48	31	25	11	2.8	0	0	5	1	4	1	0	36		X	X	X	X				
19	Carey, Patrick		72	46	25	139	35	25	0	8	14	3	1	0	76		X	X	X	X				
			9	5.7	0	26	6.6	0	0	5	8	3	0	0	16		X	X	X	X				

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/bv	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
4																								
20	Charters, Gary	2	1.3	0	0	0	0	0	0	3	1	3	0	0	7	X	X	X	X					
21	Clark III, Henry	0	0	0	0	0	0	0	0	0	0	0	0	0	0									
22	Clark, James S,T	28	18	25	5	1.3	0	0	0	8	7	3	0	10	53		X	X	X					
23	Clark, Jeffrey	63	40	25	8	2	0	0	0	8	13	3	1	0	50		X	X	X					
24	Corazzini, Jeffrey	2	1.3	0	0	0	0	0	0	6	1	0	1	0	8	X								
25	Corazzini, Warren	10	6.4	0	5	1.3	0	0	0	2	1	0	0	0	3									
26	Corwin, Everett	51	32	25	123	31	25	25	0	10	13	4	1	0	78	X	X	X	X					
27	Corwin, Norma (W)	42	27	25	131	33	25	25	1	17	15	5	2	2	92	X	X	X	X					X
28	Corwin, Robert E. C,D,ID,W	54	34	25	118	30	25	25	1	20	15	17	3	22	128	X	X	X	X					X
29	Corwin, Robert J.	46	29	25	85	22	25	25	2	15	15	25	2	0	109		X	X	X					X
30	Corwin, Scott	28	18	25	8	2	0	0	0	6	1	0	0	0	32	X								
31	Costas, Tom	21	13	25	11	2.8	0	0	0	11	4	3	0	0	43		X	X	X					
32	Creedon, Daniel S	76	48	25	221	56	25	25	0	10	6	3	1	5	75		X	X	X					
33	Creighton, Ryan	13	8.3	0	6	1.5	0	0	0	6	6	15	1	0	28	X	X	X	X					
34	De Kerillis, Alain CH,S,T	77	49	25	156	40	25	25	0	20	15	3	3	25	116		X	X	X					X
35	DelGaudio, Malysa	0	0	0	1	0.3	0	0	0	0	0	0	0	0	0									
36	Detrick, Gary	0	0	0	0	0	0	0	0	0	0	0	0	0	0									
37	Diaz, Juan	7	4.5	0	2	0.5	0	0	0	7	7	3	1	0	18		X	X	X					X

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																								
38	Diaz, Nicolas		0	0	0	0	0	0	0	0	0	5	0	16	0	0	0	21						
39	Edwards, Alson		31	20	9	2.3	0	1	4	3	25	1	0	59										
40	Ellis, Scott		0	0	0	0	0	0	1	1	0	0	0	2										
41	Ferguson, Peter		1	0.6	0	1	0.3	0	6	4	3	0	0	13	X	X	X	X						
42	Ficurilli, Michael		47	30	2	0.5	0	0	6	7	3	0	0	41		X	X	X						
43	Flora, Michael		0	0	0	0	0	0	0	0	0	0	0	0										
44	Fogarty, Jonathan		15	9.6	0	0	0	0	7	7	10	0	0	24										
45	Garcia-Dinizio, Gloria		0	0	0	0	0	0	0	0	0	0	0	0										
46	Grattan, Timothy		9	5.7	0	1	0.3	0	4	1	0	0	0	5										
47	Gray, Enya		1	0.6	0	3	0.8	0	1	4	4	1	0	10		X	X	X						
48	Gray, Sally Anne	L	13	8.3	0	27	6.9	0	1	5	6	1	5	25		X	X	X						
49	Grilli, Jennifer	L	1	0.6	0	1	0.3	0	6	6	3	0	5	20		X	X	X						
50	Grilli, John	W	2	1.3	0	1	0.3	0	12	7	3	0	8	30	X	X	X	X						
51	Hamilton Jr., Robert	D	67	43	25	25	6.4	0	12	9	4	0	3	53		X	X	X						
52	Hanold, Christopher	C,T	14	8.9	0	24	6.1	0	10	11	2	1	11.75	36.75										
53	Hanold, Christopher, Jr.		0	0	0	0	0	0	0	0	0	0	0	0										
54	Harris, Cliff	C,W	6	3.8	0	1	0.3	0	14	8	0	1	16	39	X									
55	Harris, Peter	L,T,D	63	40	25	22	5.6	0	10	14	3	2	13	67		X	X	X						X

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap							
4																								
56	Harvey, Russell	25	16 %	25	6	1.5 %	0	4	2	3	0	1	35	X	X	X								
57	Hollid, Scott	29	18 %	25	2	0.5 %	0	11	8	3	0	8	55	X	X	X								
58	Holmes, Joseph	14	8.9 %	0	2	0.5 %	0	2	1	0	0	0	4											
59	Hubbard Jr, George	16	10 %	25	5	1.3 %	0	8	11	3	0	0	47	X	X	X								
60	Hughes, Colleen	27	17 %	25	38	9.7 %	0	11	11	6	1	5	59	X	X	X								
61	Huzsek, Andrew H	70	45 %	25	13	3.3 %	0	9	12	3	1	0	50	X	X	X								
62	Hydell, Carol	6	3.8 %	0	3	0.8 %	0	14	15	4	1	12.25	47.25	X	X	X								
63	Hydell, Charles	18	11 %	25	6	1.5 %	0	7	15	4	1	0	53	X	X	X								
64	Hydell, Charles, Jr.	0	0 %	0	1	0.3 %	0	2	5	25	1	0	33											
65	Jensen, Warren	30	19 %	25	3	0.8 %	0	18	9	3	1	2	59	X	X	X								
66	Jester, Robert	1	0.6 %	0	3	0.8 %	0	20	10	3	0	8	41	X	X	X								
67	Jimenez, Susano	1	0.6 %	0	0	0 %	0	6	5	3	0	0	14	X	X	X								
68	Jobes, Craig	89	57 %	25	152	39 %	25	13	15	15	2	5	103	X	X	X								
69	Johnson, Craig	84	54 %	25	181	46 %	25	20	12	9	2	20.75	115.8	X	X	X								
70	Kalin, James	129	82 %	25	302	77 %	25	20	12	4	1	7.5	95.5	X	X	X								
71	King, Kendra	0	0 %	0	1	0.3 %	0	0	1	2	0	0	3											
72	Luke, Alexander	58	37 %	25	33	8.4 %	0	7	10	4	0	0	46	X	X	X								
73	Mantzopoulos, John	49	31 %	25	14	3.6 %	0	5	7	12	2	0	51	X	X	X								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																									
74	Manwaring, Julia		47	30%	25	72	18%	25	18%	25	0	13	11	3	1	0	78		X	X	X				
75	Manwaring, Wayne	CH	112	71%	25	153	39%	25	39%	25	0	20	15	12	1	25	123		X	X	X				
76	Marczewski, Macy		6	3.8%	0	2	0.5%	0	0.5%	0	0	8	10	3	0	0	21		X	X	X				
77	Martocchia, Jerome		23	15%	25	10	2.6%	0	2.6%	0	0	5	8	3	0	0	41	X	X	X	X				
78	Miller, Wayne	W	23	15%	25	1	0.3%	0	0.3%	0	0	17	7	3	0	8	60		X	X	X				
79	Milovich Jr., Joseph	W	55	35%	25	11	2.8%	0	2.8%	0	1	12	5	3	0	8	54		X	X	X				
80	Musto, Francis	S, Ch	62	39%	25	145	37%	25	37%	25	0	20	15	6	2	10	103	X	X	X	X				X
81	Mysliborski, Linda		0	0%	0	9	2.3%	0	2.3%	0	0	0	1	9	0	0	10		X	X	X				
82	Narkiewicz, Piotr		57	36%	25	167	43%	25	43%	25	0	7	9	3	1	5	75	X	X	X	X				
83	Nedoszytko, William	S	0	0%	0	0	0%	0	0%	0	0	7	1	0	0	5	13	X							
84	Nyce, David	C	85	54%	25	108	28%	25	28%	25	0	17	14	9	3	8	101	X	X	X	X				X
85	O'Brien, Michael		29	18%	25	4	1%	0	1%	0	0	7	7	6	0	0	45								
86	Pal-Singh, Vijay		0	0%	0	0	0%	0	0%	0	0	1	0	3	0	0	4		X	X	X				
87	Petrignano, Victor		6	3.8%	0	12	3.1%	0	3.1%	0	0	1	2	6	0	0	9								
88	Piel, Jeffrey		0	0%	0	0	0%	0	0%	0	0	5	0	0	0	0	5								
89	Pirillo, James A.		59	38%	25	6	1.5%	0	1.5%	0	0	13	12	3	2	0	55		X	X	X				X
90	Pope, George		36	23%	25	31	7.9%	0	7.9%	0	1	9	9	5	5	0	54		X	X	X				X
91	Purcell, Bernard	W	155	99%	25	285	73%	25	73%	25	1	20	15	9	5	6	106		X	X	X				X

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
92	Purcell, Ryan	L	31	20	%	25	38	9.7	%	0	1	10	12	5	0	3.75	56.75	X	X	X	X			
93	Quillin, Michael	D	26	17	%	25	0	0	%	0	0	8	14	3	3	56	X	X	X	X	X			
94	Raynor, Dale	L	39	25	%	25	28	7.1	%	0	0	9	11	1	2	3.75	51.75							
95	Reed, Michael		7	4.5	%	0	7	1.8	%	0	0	5	4	25	0	0	34	X						
96	Reed, Taylor	L	46	29	%	25	119	30	%	25	0	12	12	25	2	3.75	104.8	X	X	X	X			
97	Reiss, Helen	C	53	34	%	25	162	41	%	25	1	13	7	9	1	8	89	X	X	X	X			
98	Rempe Jr, Fred		25	16	%	25	77	20	%	25	0	0	9	3	0	0	62		X	X	X			
99	Richter, Michael	T,T	17	11	%	25	48	12	%	25	0	6	4	3	0	10	73	X	X	X	X			
100	Robins, William		55	35	%	25	8	2	%	0	0	7	9	4	2	0	47		X	X	X			
101	Rosa, Lisa		18	11	%	25	3	0.8	%	0	0	8	11	3	0	0	47	X	X	X	X			
102	Ruffner, William		0	0	%	0	0	0	%	0	0	4	1	3	0	0	8		X	X	X			
103	Rung, Rosalie	(L)	11	7	%	0	64	16	%	25	0	4	1	4	1	1.25	36.25							
104	Rutkowski, Stephen	L,D	84	54	%	25	198	51	%	25	1	20	13	8	2	8	102		X	X	X			
105	Skrezec, John		0	0	%	0	0	0	%	0	0	2	0	0	0	0	2							
106	Spanos, James		0	0	%	0	0	0	%	0	0	2	0	0	0	0	2							
107	Staples, Halsey		72	46	%	25	109	28	%	25	0	5	5	4	0	0	64	X	X	X	X			
108	Stoner, Gary		6	3.8	%	0	3	0.8	%	0	0	2	0	0	0	0	2							
109	Strickland, Samuel	L,D	82	52	%	25	127	32	%	25	3	20	15	18	3	8	117		X	X	X			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
		elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
4																										
110	Swetland, Jessica		1	0.6 %	0	7	1.8 %	0	0	0	0	0	0	4	1	0	5		X	X	X					
111	Tamin, John		45	29 %	25	85	22 %	25	0	8	13	3	0	0	0	0	74	X	X	X						
112	Tejada, Yira		5	3.2 %	0	7	1.8 %	0	0	5	5	3	0	0	0	1	14	X								
113	Thorp, Thomas	L	29	18 %	25	13	3.3 %	0	0	2	8	3	0	0	0	5	43	X	X	X						
114	Toussaint, Gabrielle		0	0 %	0	1	0.3 %	0	0	1	0	3	0	0	0	0	4		X	X	X					
115	Trapani, Heather		24	15 %	25	30	7.7 %	0	0	1	1	3	1	0	0	0	31		X	X	X				X	
116	Vandenburgh, Richard		0	0 %	0	1	0.3 %	0	0	0	0	25	0	0	0	0	25									
117	VanEtten, George	D	59	38 %	25	17	4.3 %	0	0	0	12	6	3	1	0	3	50		X	X	X				X	
118	Verity, Michael		0	0 %	0	0	0 %	0	0	0	0	1	0	0	0	0	1									
119	Verley, Joseph, Jr.		0	0 %	0	0	0 %	0	0	0	3	0	3	0	0	0	6		X	X	X					
120	Volinski, Antone, III	W	29	18 %	25	92	23 %	25	0	15	9	3	0	0	0	8	85	X	X	X	X					
121	Volinski, Darryl		8	5.1 %	0	41	10 %	25	0	2	6	3	0	0	0	0	36		X	X	X					
122	Walters, Joseph		0	0 %	0	0	0 %	0	0	4	2	3	0	0	0	0	9		X	X	X					
123	Zaymayar, Elias	L	68	43 %	25	17	4.3 %	0	3	13	14	20	3	0	0	5	83	X	X	X	X				X	
124	Zurek, Gregory		26	17 %	25	3	0.8 %	0	0	8	10	3	0	0	0	0	46		X	X	X					
125	Zurek Jr, Stanley		21	13 %	25	4	1 %	0	0	7	4	3	0	0	0	0	39		X	X	X					
126																										



236 THIRD STREET
GREENPORT NY 11944

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CLERK
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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 10, 2022
Meeting: August 18, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

August 18, 2022

Administrator's Office

Statistics

Work Orders:

Electric = 55 Written 55 Completed
Water = 05 Written, 05 Completed
Sewer = 30 Written, 30 Completed
Road = 77 Written, 77 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 7-07-2022. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 7-07-2022.

Discussion

- Microgrid Project Status
- Ferry Queue Project Status

Resolutions

- Relay testing at power plant

Trustee Reminders Awaiting information/comments

- Infrastructure project ideas for potential federal grant monies
- Peconic Estuary Protection Sign ideas

Road/Water Department

Statistics

Water Distribution:

11,356,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.49 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.65 mg/L

The form, DOH-360, was filed with the DOH on July 7, 2022, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Ongoing weekly street sweeping.
- ❖ Ongoing watering of planters.
- ❖ Removed trailer from Moores Woods.
- ❖ Trimmed limbs blocking signs throughout village.
- ❖ Transferred clay sand to building #10.
- ❖ Returned Vac truck to rental company.
- ❖ Repaired aprons on 6th street.
- ❖ Replaced stop signs throughout village.
- ❖ Painted no parking zones along Texaco Alley.
- ❖ Removed debris from road paving project on 4th street.
- ❖ Assisted fire department with moving grill to firehouse.
- ❖ Removed fallen tree on 5th street.
- ❖ Repaired and replaced fences at 5th park and turntable.
- ❖ Picked up G-32 from Talbot for inspection.
- ❖ Received new water fountains for 3rd street park and 6th street beach.
- ❖ Replaced sand and corrected erosion at 5th street beach.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of July = 9,710,000 Gallons

Average Daily Flow = .313 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 98% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = 9 MPN. Permit limit 200 MPN/100

Coliform Total General = 240 MPN. Permit limit 700 MPN/100

Total Nitrogen = 9.7 LBS/day

Sludge Removal:

- 42,000 Gallons of sludge hauled in July

Report

❖ Treatment Plant:

Painted clarifier stairway

Cleaned and greased UV System

De-rag #2 Nitrate recirculation pump

❖ Collection System:

Jet rodded 5th St. bathroom line- cleared blockage

Replaced three manhole covers on Main St.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = July 24 @ 145.643 Mwh
Minimum usage day = July 11 @ 102.278 Mwh
Peak demand for the month = 7.708 MW June 22 3:45 pm
Monthly total usage = 3,738.603 Mwh

Service calls/call outs = 9
Street light repairs = 30
Customers shut off for nonpayment = 17
Customers turned on for payment = 17
Customers turned on for the season = 0
New Services = 1

Tasks Accomplished:

- ❖ Responded to unscheduled outages for the month of July:
 - First one was a lighting arrestor that faulted to ground, near the on circuit 2; once cleared power was restored very quickly.
 - The second outage was due to an underground cable termination failure on a riser pole involved; power was restored quickly by switching load from circuit 7. Termination was repaired, and the circuits were returned back to normal operation before the end of the day.
- ❖ Contactor is moving along very well on the Micro Grid project they are about 80% complete.
- ❖ All 4 of the line trucks were electrically inspected and serviced.
- ❖ Assisted Wastewater with a few issues.
- ❖ At the Marina and campground, replaced breakers and outlets as needed.
- ❖ Serviced several streetlights throughout the Village.
- ❖ Annual cleaning and service for the plant cooling tower was facilitated for compliance with New York State regulations. This involves pumping out the holding basin, power washing, cleaning up the silt on the bottom, and then refilling the basin.
- ❖ Responded to flickering light calls, mostly due to poor neutral connections.

Attachments:

Greenport Meter 7-2022 (PDF)

Total Usage: 3,738,603.0000 KWH
 Peak Demand: 7,708.00 KW
 Occured On: Jul 22 2022 15:45
 Load Factor: 65.19%
 Date Start: Friday, July 1, 2022
 Date End: Sunday, July 31, 2022

Period Ending	KWH
7/1/2022	118,637.00
7/2/2022	124,843.00
7/3/2022	114,963.00
7/4/2022	108,411.00
7/5/2022	105,704.00
7/6/2022	115,221.00
7/7/2022	108,584.00
7/8/2022	111,772.00
7/9/2022	115,377.00
7/10/2022	103,181.00
7/11/2022	102,278.00
7/12/2022	112,325.00
7/13/2022	119,740.00
7/14/2022	122,914.00
7/15/2022	116,907.00
7/16/2022	113,583.00
7/17/2022	117,921.00
7/18/2022	113,159.00
7/19/2022	122,314.00
7/20/2022	133,180.00
7/21/2022	134,612.00
7/22/2022	141,504.00
7/23/2022	145,156.00
7/24/2022	145,643.00
7/25/2022	134,981.00
7/26/2022	111,034.00
7/27/2022	110,965.00
7/28/2022	129,303.00
7/29/2022	134,873.00
7/30/2022	130,330.00
7/31/2022	119,188.00



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From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

August 18, 2022

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Rental permit renewal review is being conducted. All property owners are being issued a letter of notification informing them that their permit is expired.
- ❖ August 20, 2022 4:00 pm 7:00 pm Fire Department Chicken Barbecue Fundraiser at Station 1

NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Code Enforcement Report is attached.

Building Permit Report is attached.

Attachments:

- July 2022 Building Report (PDF)
- July 2022 Building CO Report (PDF)
- July 2022 CODE (PDF)



Village of Greenport Building Department

July 2022

Monthly Report

Incorporated Village

REPORT COVERING
7/1/2022 through 8/1/2022

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Exterior Repair & Alterations	02924	7/19/2022	2.-3-5	768 Main Street Greenport NY 11944	Open
Roof Replacement	02925	7/19/2022	7.-3-4	218 Fifth Street Greenport NY 11944	Open
Window Replacement	02926	7/25/2022	3.-4-33	117 Sterling Street Greenport NY 11944	Open
Repair & Renovation	02927	7/17/2022	4.-3-5	520 First Street Greenport NY 11944	Open
Install Shower	02929	7/28/2022	4.-6-28.2	316 Second Street Greenport NY 11944	Open
Upgrade Public Utility Communication	02930	7/29/2022	2.-1-21.2	Webb Street Greenport Ny 11944	Open



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

July 2022,

Monthly Report REPORT COVERING 7/01/2022 through 8/1/2022

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
300 Main Street Greenport NY 11944	7/15/2022	Loud noise all night	No music was observed. Code Enforcement will continue to monitor.
211 Front Street Greenport NY 11944	7/18/2022	Storm Drains not working.	Code Enforcement will continue to monitor.

RENTAL PERMIT INFORMATION

INFORMATION

The following statistics represent the status of rental permits and rental permit violations from July 1, 2022-August 1,2022

New Applications/Renewal Applications Received: 21

Incomplete Applications (Missing fees, docs, etc.): **0**

Applications Pending Inspection:75

Applications Pending Re-Inspection 0

Completed/Permits Issued: 11

Applications Completed/Permits Issued: 238



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Prepared By: Paul Pallas, P.E. Village Administrator

From: Paul Pallas, P.E. Village Administrator

Department: Village Administrator

Recreation

Work Session Report Recreation Department

August 18, 2022

Mitchell Park Marina/Parks

- ❖ The Carousel remains open from 9:00 am - 8:00 pm daily for the summer season.
- ❖ The Department of Health Inspection for Fifth Street was held on July 6th. Minor violations were noted, all of which were immediately corrected. The reinspection was held on July 26th. We are in 100% compliance with the Department of Health Regulations.
- ❖ East Pier wave wall has been removed and healed away to the transfer station.
- ❖ Multiple marina rendezvous have been completed with great success
- ❖ The mister field is fully operational with new pump, underground lines, and new miser head sprayers.
- ❖ The Marina is consistently sold out on weekends with over night reservations and day visitors.
- ❖ Additional reinforced steel cleating is being added to the Railroad Dock slowly as the months go by.
- ❖ The pumpout program is running well with compliments from the boaters with regards to the reliability of the vessel and its operator.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Attendance:

Summer Day Camp= 80 Children Enrolled

Reports

- ❖ Post-operational inspection from the Department of Health was held on July 22nd. The inspector reviewed all mandate documentation, Camp Safety Plan, CPR/First Aid Certifications, Sex Offender Registry, AED machine, campers' health forms and required supplies. The Fire Alarm System and Fire Extinguishers were also inspected.
- ❖ Summer Day Camp applications continue to be processed for the 2022 season.
- ❖ All summer day camp protocols are in place and are being followed.
- ❖ The Annual Bike Rodeo was held on July 15th. A great BIG shout out to Chief Flatley and the Southold police for taking time out of their busy schedules to come teach a complete Bike Safety Program with the campers. The children had the opportunity to have their bicycles checked for any safety issues, including the brakes. The Officers did helmet checks and ran an obstacle course. Each child had an opportunity to participate.
- ❖ The special events at the library are held 3-4x weekly and are going extremely well. The children are enjoying magic shows, animal shows, concerts, puppet shows, arts and crafts, wildlife presentation, etc.
- ❖ The last day of Summer Camp is scheduled for August 19th.

Campground

Tasks Accomplished

- ❖ General grounds and maintenance continue daily.
- ❖ Bathrooms are cleaned and stocked daily.
- ❖ All payments were processed for July.
- ❖ Site map updated.
- ❖ All RV sites have been prepared for July arrivals.

Attachments:

RECREATION MONTHLY REVENUE REPORT JULY 2022 (PDF)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE
MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 11, 2022
Meeting: August 18, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT AUGUST 2022

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 5113 to fund the purchase of 28 water meter systems and meter accessories, and directing that Budget Amendment # 5113 be included as part of the formal meeting minutes of the August 25, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 5117 to fund the pump repair at the Manor Place Pump Station, and directing that Budget Amendment # 5117 be included as part of the formal meeting minutes of the August 25, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 5118 to fund the pump rental at the Central Pump Station, and directing that Budget Amendment # 5118 be included as part of the formal meeting minutes of the August 25, 2022 Regular Meeting of the Board of Trustees.

TO BE VOTED ON AT THE WORK SESSION MEETING:

RESOLUTION approving the issuance of a manual check made payable to McMann-Price Agency, Inc. in the amount of \$ 82,840.46, as payment for the attached annual invoices for the Village of Greenport Fire Department insurances, and authorizing Mayor Hubbard to sign the Manual Check Request.

RESOLUTION approving the issuance of a manual check made payable to Philadelphia Insurance Companies in the amount of \$ 300.00, as payment for the attached invoice covering insurance for the Greenport Fire Department Juniors and Ladies Auxiliary, and authorizing Mayor Hubbard to sign the Manual Check Request.

UTILITY BILLING

End of month statistics for July completed.

Sector 1 billed.

Sector two being read, to be completed by 8/11/22.

Red tags due for sector 4 due 8/24/22.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 4 interims were performed for July 2022.

There is 1 voucher holder still searching for housing.

One participant lost their housing due to the owner selling the house.

The unaudited FASS was submitted on 6/21/2022

SIGNIFICANT COLLECTIONS

Rents for July 2022 - \$ 86,146.27

Property Tax Collected through July 2022 - \$ 863,484.98

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

BANK ACCOUNT BALANCES JULY 2022 (PDF)
BILLING STATISTICS REPORT JULY 2022 (PDF)
PROPERTY TAX COLLECTED- THROUGH JULY 2022 (PDF)
CD FINANCIALS JULY 2022 (PDF)
HA FINANCIALS JULY 2022 (PDF)
BUDGET AMENDMENT # 5113 (PDF)
BUDGET AMENDMENT # 5117 (PDF)
BUDGET AMENDMENT # 5118 (PDF)
MANUAL CK REQUEST - MCMANN (PDF)
MANUAL CK REQUEST - PHILADELPHIA (PDF)
BUDGET AMENDMENT # 5113 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF JULY 2022**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	295,318.13	
A	Repair & Maintenance	A.0200.400	Checking	101,830.59	
A	Greenhill Cemetery	A.0201.100	Savings	33,645.03	
A	Money Market	A.0201.130	Money Market	2,602,183.66	
A	Fire Apparatus	A.0221.110	Savings	683,641.83	
A	Bulding Department Escrow	A.0235.101	Checking	50,947.59	
A	Parks and Recreation	A.0200.200	Checking	16,410.72	
A	American Recovery Plan	A.0200.415	Checking	228,819.82	
				TOTAL GENERAL FUND	\$ 4,012,797.37
CD	Small Cities Rehab.	CD.0200.000	Savings	454.22	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
				TOTAL COMMUNITY DEVELOPMENT	\$ 680.43
E	Light Fund	E.0121.100	Checking	239,341.29	
E	Light Depreciation Savings	E.0116.100	Savings	2,120,525.32	
E	TTC Collections	E.0121.120	Savings	346,378.87	
E	Renewable Energy Savings	E.0121.130	Savings	149,288.26	
E	Consumer Deposit Savings	E.0191.100	Savings	120,770.72	
E	Consumer Deposit Checking	E.0244.200	Checking	6,646.35	
				TOTAL LIGHT FUND	\$ 2,982,950.81
F	Water	F.0200.000	Checking	578,688.96	
F	Water Fund Capital	F.0200.400	Savings	8,394.05	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,463.64	
F	Water Fund Money Market	F.0201.130	Money Market	386,544.64	
					\$ 1,177,091.29
G	Sewer	G.0200.000	Checking	846,801.13	
G	NYS DEC Consent	G.0201.000	Savings	31,536.74	
G	Sewer Fund I	G.0201.100	Money Market	996,330.95	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,176.13	

G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 2,072,807.57
H	Capital	H.0200.000	Checking	312,785.75	
H	Capital Reserve	H.0200.400	Savings	49,661.05	
				TOTAL CAPITAL FUND	\$ 362,446.80
TA	Trust & Agency	TA.0200.000	Checking	41,505.33	
TA	Retirement Savings	TA.0201.000	Savings	49,013.57	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.69	
TA	T & A Special Escrow	TA.0201.002	Savings	6,609.40	
TA	Justice Court	TA.0201.004	Savings	4,797.50	
TA	Global Common	TA.0201.009	Savings	271,778.78	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	5,540.73	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0600.104	Checking	21,504.08	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	13,796.00	
TA	Carousel Committee	TA.0600.113	Checking	14,738.33	
TA	Accounts Payable	TA.0202.000	Checking	1,100,801.09	
				TOTAL TRUST & AGENCY FUND	\$ 1,534,801.50
	Wire Account			3,853.54	
	Utility Clearing			161,787.66	
					\$ 165,641.20
				TOTAL VILLAGE WIDE	\$ 12,309,216.97

EOM Billing Statistics Report

Rate Summary - All Routes

Service electric-small commercial Total

Grand Total

Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
419	0	1209875.2	149,317.85	0	150.00	-25,468.88	5,618.41	8,518.76		
4555	725	2953744.964	526,711.57	932	10,951.00	1,533.60	13,735.67	9,323.68	2,851.98	

VILLAGE OF GREENPORT

Payment 05/26/2022 To 07/31/2022 Report

Grand Totals		Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	79	36,274.65			36,274.65	
SEWER	MT	11	5,940.06			5,940.06	
VILLT		743	816,470.67			816,470.67	
WATER	MT	13	4,325.23			4,325.23	
Total PRINCIPAL			863,010.61			863,010.61	
PEN		12	474.37			474.37	
Total PENALTY			474.37			474.37	
Total			863,484.98			863,484.98	

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - July 2022

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 8327	UNIT 3 HOUSE	\$ 4,800.00	50.00
Rent	\$ 1,125.00	\$ 1,375.00	\$ 1,175.00		
Late Fees/Credits	\$ 50.00				
TOTAL REVENUE	\$ 1,175.00	\$ 1,375.00	\$ 1,175.00	\$ 3,675.00	\$ 4,850.00
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street			
<u>Utilities</u>		UNIT 2 -	UNIT 3 -		
Electric	\$ 70.83	UNIT 1 - 8124 8327	8328	HOUSE - 8590 RE/8361 SW	
Water/Sewer	\$ 90.63			\$ 14.25	
Propane/Heating Oil				\$ 117.09	
<u>Admin</u>					
Salaries & Benefits	\$ 777.42			\$ 2,332.26	\$ 3,109.68 3 payperiods
Payment Agreement to Village				\$ 1,000.00	
Total	\$ 938.88	\$ -	\$ -	\$ 3,463.60	\$ 3,463.60
<u>Maintenance Repairs/Other</u>	MAINTENANCE: 213 Center	MAINTENANCE: 278 2nd Street			
Southold Ace Hardware		Street			
American Bankers Ins Co of FL	\$ 688.00	UNIT 1	UNIT 2	UNIT 3	HOUSE
Mattituck Enviro Services					
Pine Oaks Landscaping					
Total Expenses	\$ 688.00	\$ -	\$ -	\$ 266.40	\$ 266.40
	\$ 1,626.88				
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET			
Interest Earned					
Total Revenue	\$ 1,175.00	\$ 3,675.00			
Total Expenses	\$ 1,626.88	\$ 3,730.00			
NET REVENUE	\$ (451.88)	\$ (55.00)			
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ (451.88)	\$ (55.00)			

VILLAGE OF GREENPORT
OFFICE OF THE TREASURER

MANUAL CHECK REQUEST

DATE 8/10/2022 INVOICE DATE 6/16/2022

VENDOR McMANN PRICE AGENCY

INVOICE AMOUNT \$82,840.46

GL CODE A.3410.430, A.3410.431

JUSTIFICATION FOR MANUAL CHECK PAYMENT NEEDED

BEFORE AUGUST 2022 CHECK RUN

DATE CHECK NEEDED 8/23/2022 (LATEST)

DEPARTMENT HEAD SIGNATURE [Signature]

_____ APPROVED

_____ DENIED

MAYOR SIGNATURE _____

VILLAGE OF GREENPORT

236 THIRD STREET
GREENPORT, NY 11944
PHONE # (631) 477-0248 FAX # (631) 477-1707
Federal ID: 11-6002115
Web Site: villageofgreenport.org

Check Number:
Fiscal Year/Period: 2023/8
Voucher Number: 38575
PO Number:
Pay Due: 08/26/2022
Check ID: AP1
Check Date:
Creation Date: 08/08/2022
Invoice Number: Multiple
Page : 1 of 1

Voucher

Vendor: 0000001179
MCMANN-PRICE AGENCY INC.
828 FRONT ST. PO BOX 2065
GREENPORT, NY 11944

CONTRACT # ANNUAL INSURANCE
PHONE # (000) 477-1680 FAX #

Description: FIRE DEPARTMENT INSURANCE RENEWALS
Invoice Numbers: 253179; 253180; 253181

Total \$82,840.46

Date	Qty.	Unit	Description	Unit Price	Amount
			FIRE DEPARTMENT INSURANCE RENEWALS		
			A.3410.431 (GENERAL FUND.FIRE.MULTI PERIL INSURANCE..)		50,300.00
			A.3410.430 (GENERAL FUND.FIRE.AUTO INSURANCE..)		32,540.46
			Total:		\$82,840.46

Ordered By: ROBERT Approved By:

Authorized Official _____ Date _____

Authorized Official _____ Date _____

Authorized Official _____ Date _____

Village Board Approval _____ Date _____

INVOICE

McMann Price Agency, Inc.

828 Front Street
 PO Box 2065
 Greenport, NY 11944-0876

Customer	Village of Greenport Fire Department
Acct #	1901
Date	06/16/2022
Customer Service	Donna Ackroyd
Page	1 of 1

Village of Greenport Fire Department
 PO Box 58
 Greenport, NY 11944-0058

Payment Information	
Invoice Summary	\$ 6,865.00
Payment Amount	
Payment for:	Invoice#253180
MEUM06473417	

Thank You

Please detach any return with payment



Customer: Village of Greenport Fire Department

Invoice	Effective	Transaction	Description	Amount
253180	06/01/2022	Renewal quote	Policy #MEUM06473417 06/01/2022-06/01/2023 Arch Insurance Company Umbrella - Renewal quote Terrorism - Renewal quote	6,750.00 115.00
Total				\$ 6,865.00

Thank You

McMann Price Agency, Inc. 828 Front Street PO Box 2065 Greenport, NY 11944-0876	(631)477-1680	Date
		06/16/2022

INVOICE

McMann Price Agency, Inc.

828 Front Street
 PO Box 2065
 Greenport, NY 11944-0876

Customer	Village of Greenport Fire Department
Acct #	1901
Date	06/16/2022
Customer Service	Donna Ackroyd
Page	1 of 1

Village of Greenport Fire Department
 PO Box 58
 Greenport, NY 11944-0058

Payment Information	
Invoice Summary	\$ 52,203.46
Payment Amount	
Payment for:	Invoice#253179
MEPK06726917	

Thank You

Please detach and return with payment.



Customer: Village of Greenport Fire Department

Invoice	Effective	Transaction	Description	Amount
253179	06/01/2022	Renew policy	Policy #MEPK06726917 06/01/2022-06/01/2023 Arch Insurance Company Package - Renew policy Terrorism - Renew policy Motor Vehicle Law Fee - Renew policy New York Fire Ins Fee - Renew policy	 51,008.00 1,143.00 30.00 22.46

Total
\$ 52,203.46

Thank You

McMann Price Agency, Inc. 828 Front Street PO Box 2065 Greenport, NY 11944-0876	(631)477-1680	Date
		06/16/2022

McMann Price Agency, Inc.

828 Front Street
 PO Box 2065
 Greenport, NY 11944-0876

INVOICE

Customer	Village of Greenport Fire Department
Acct #	1901
Date	06/16/2022
Customer Service	Donna Ackroyd
Page	1 of 1

Village of Greenport Fire Department
 PO Box 58
 Greenport, NY 11944-0058

Payment Information	
Invoice Summary	\$ 23,772.00
Payment Amount	
Payment for:	Invoice#253181
	MEIM06618917

Thank You



Customer: Village of Greenport Fire Department

Invoice	Effective	Transaction	Description	Amount
253181	06/01/2022	Renewal quote	Policy #MEIM06618917 06/01/2022-06/01/2023 Arch Insurance Company Inland Marine - Renewal quote Inland Marine - Renewal quote	23,192.00 580.00
				Total
				\$ 23,772.00

Thank You

McMann Price Agency, Inc. 828 Front Street PO Box 2065 Greenport, NY 11944-0876	(631)477-1680	Date
		06/16/2022

VILLAGE OF GREENPORT
OFFICE OF THE TREASURER

MANUAL CHECK REQUEST

DATE 8/10/2022 INVOICE DATE 6/29/2022

VENDOR PHILADELPHIA INSURANCE COMPANIES

INVOICE AMOUNT \$ 300.00

GL CODE A.3410.432

JUSTIFICATION FOR MANUAL CHECK PAYMENT NEEDED

BEFORE AUGUST 2022 CHECK RUN

DATE CHECK NEEDED 8/23/2022 (LATEST)

DEPARTMENT HEAD SIGNATURE [Signature]

APPROVED

DENIED

MAYOR SIGNATURE _____

VILLAGE OF GREENPORT

236 THIRD STREET
GREENPORT, NY 11944
PHONE # (631) 477-0248 FAX # (631) 477-1707
Federal ID: 11-6002115
Web Site: villageofgreenport.org

Check Number: 2023/8
Fiscal Year/Period: 2023/8
Voucher Number: 38573
PO Number:
Pay Due: 08/26/2022
Check ID: AP1
Check Date:
Creation Date: 08/08/2022
Invoice Number: 2004580299
Page : 1 of 1

Voucher

Vendor: 0000002815
PHILADELPHIA INSURANCE COMPANIES
P.O. BOX 70251
PHILADELPHIA, PA 19176-0251

CONTRACT # ACCT # 83316707
PHONE # (877) 438-7459 FAX #

Description: INSURANCE RENEWAL - PARTICIPANT ACCIDENT

Total \$300.00

Date	Qty.	Unit	Description	Unit Price	Amount
06/29/2022			INSURANCE RENEWAL - PARTICIPANT ACCIDENT A.3410.432 (GENERAL FUND.FIRE.PERMA INS - WORKERS COMP..)		300.00
			Total:		\$300.00

Ordered By: ROBERT Approved By:

Authorized Official

Date

Authorized Official

Date

Authorized Official

Date

Village Board Approval

Date



**PHILADELPHIA
INSURANCE COMPANIES**

A Member of the Tokio Marine Group

PHLY.com
 service@phly.com ☎ 877-438-7459
 Lines open Monday to Friday: 8:30am - 8:00pm EST

June Invoice

Greenport Fire Dept
 Account number 83316707

➤ Invoice number: 2004580299 Date: 06/29/2022

\$300.00
 ACH / Check Total

\$310.50
 Credit Card Total*

*Includes Convenience Fee

➤ Amount reflects both Past Due
 and Current Balance

Please pay \$300.00

➤ Visit **PHLY.com/myphly** to pay your invoice online by Electronic Funds Transfer (EFT).

✉ Or detach the coupon on the last page and return with check made payable to:
 Philadelphia Insurance Companies
 PO Box 70251
 Philadelphia, PA 19176-0251

☎ Or call 877-438-7459 to make a single credit card or EFT payment.

Managing your policy

For coverage questions, policy changes or claims please contact your agent at:
 MCMANN PRICE AGENCY, INC.
 (631) 477-1680

To pay your invoice online or update your details access your account at
PHLY.com/myphly

Balance breakdown

Amount	Due date	Past due	Total due
\$300.00	07/20/2022	Pay immediately	
\$0.00			
\$300.00			Total due

Your account summary

Current month breakdown

Product	Policy	Term / Bill plan	Premium charged (\$)	Premium applied (\$)	Current installment amount (\$)	Taxes / surcharge (\$)	Fees (\$)	Payment / credits	Current balance due (\$)
Participant Accident Coverage	PHPA107930	07/20/22 - 23 Fixed Annual	300.00	0.00	300.00 1 of 1	0.00	0.00	0.00	300.00
			300.00	0.00	300.00	0.00	0.00	0.00	300.00
Payments will be allocated towards these charges first									

Total Balance: 300.00

Billing terms

Policy The program

Term The policy length

Product Identifies PHLY niche product group

Bill plan Full or interval payment plan applied to this policy. For Surety bonds, only Fixed Annual bill plan will be available

Premium charged Policy premium at inception plus any additional premium or return premium endorsements

Premium applied Payments or adjustments made to date

Current installment amount Divided portion of premium invoiced this month based on the Bill Plan

Taxes/surcharges and fees State imposed taxes or surcharges based on specific coverage and/or premium

Payment / credits Payments or adjustments made for the current month

Current balance due Total amount currently due

Notice A \$5.00 monthly installment fee may be included. If payment is received after the invoice due date, a \$25.00 late fee will be incurred (some states may vary)

Invoice Number:	2004580299
Account Number:	83316707 <input type="checkbox"/>
Billing Date:	06/29/2022
Amount Due:	\$300.00

B

Remittance Amount: \$

 **PHILADELPHIA INSURANCE COMPANIES**

A Member of the Tokio Marine Group
PO Box 70251 Philadelphia PA 19176-0251

Greenport Fire Dept
236 3rd St
Greenport NY 11944-1646

PHILADELPHIA INSURANCE COMPANIES
PO BOX 70251
PHILADELPHIA PA 19176-0251



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
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**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: August 11, 2022
Meeting: August 18, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk August 2022 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on August 18, 2022
Report of Sylvia Lazzari Pirillo, Village Clerk

Legal Notices

An advertisement was placed in the August 11th edition of the paper for Lifeguards to finish out the season.

Resolutions for the Regular Meeting

RESOLUTION ratifying the following resolution approved at the Village of Greenport Board of Trustees Special Meeting on August 4, 2022: RESOLUTION hiring Tina Zilnicki as a full-time Secretary/Clerk to the Boards for the Village of Greenport, at a pay rate of \$ 19.00 per hour, effective August 8, 2022. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION approving the Public Assembly Permit Application submitted by Brian Toussaint on behalf of the Greenport Union Free School District for the use of specified Village streets from 4:30 p.m. - 6:30 p.m. on September 30, 2022 for the annual Greenport High School Homecoming Parade.

RESOLUTION authorizing the Village of Greenport to conduct a lottery for five (5) deer hunting permits, by bow and arrow only, as per New York State hunting regulations, in the western portion of Moore's Woods, beginning October 1, 2022.

RESOLUTION ratifying the hiring of Adrianna Nevaeh Hernandez as a part-time, seasonal employee at the Village of Greenport Carousel at an hourly rate of \$15.00 per hour, effective August 5, 2022.

Attachments: