VILLAGE OF GREENPORT

236 THIRD STREET, GREENPORT, NEW YORK, 11944

631-477-0248, https://villageofgreenport.org/ Historic Preservation Commission (HPC) Certificate of Appropriateness Application Checklist



Chapter 76 of the Village of Greenport Code outlines procedures to (1) identify, preserve and enhance the landmarks and historic districts which represent distinctive elements of Greenport's historic, maritime, architectural and cultural heritage, (2) foster civic pride in the accomplishments of the past, (3) protect and enhance Greenport's attractiveness to residents and visitors, thereby supporting and stimulating the economy of the Village, (4) provide for architectural review so as to prevent such design and appearances as are incompatible with the historic or architectural characteristics of a landmark or historic district and (5) ensure the harmonious, orderly and efficient growth and development of the Village, consistent with its historic integrity.

The purpose of this checklist is to provide an overview of the Historic Preservation Commission application process, and the materials required for each step. Applicants should also refer to the relevant code section for more information. This checklist will be used to determine completeness and applicants to the HPC are urged to use it as a guide to avoid delays in review.

Depending upon the scope of the project, the applicant may also be required to go before the Planning Board and/or the Zoning Board for separate reviews.

#	HPC Application Materials	Yes	N/A
1.	Confirm whether the property falls within the Greenport Historic District	A	
	by consulting Village staff and/or examining the Village website at	10	
1	http://villageofgreenport.org/files/Zoning-Map-06-29-09-D-size.pdf		
	If so, follow the steps outlined in this checklist for a Historic Preservation		
	Commission review for a Certificate of Appropriateness		
2.	Meet with Village staff to determine whether the proposed	X	
	renovation/construction requires a Building Permit	/ 4	
	http://villageofgreenport.org/files/building-information.pdf		

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#	HPC Application Materials	Yes	N/A
3.	If a Building Permit is required, submit the required paperwork to the Building Department, Village Hall as per the appropriate process http://villageofgreenport.org/building-department-forms/Village-of-Greenport-Building-Permit-Application.pdf	À	
4.	Complete and submit an Application Form for a Certificate of Appropriateness to the Historic Preservation Commission, Village Hall, preferably at the same time as the request for a Building Permit is submitted, if required. http://villageofgreenport.org/building-department-forms/HPC1-Historic-Preservation.pdf . Completed applications must be received at least two weeks before a scheduled HPC meeting for the application to be considered at that meeting	A	
5.	Complete and submit an Asbestos Certification Form- AC-1	X	
6.	Remit the Application Fee for a Certificate of Appropriateness Application Review	N N	
7.	Include a site plan prepared by a licensed architect, landscape architect, civil engineer or surveyor with the application	×	
8.	Include photos of adjacent properties with the application to illustrate that the proposed renovations/construction are compatible with the historic or architectural characteristics of the historic district	Ø	
9.	Provide detail on proposed materials including specifications, photos as part of the application and bring actual samples of materials to the meeting	À	
10.	Plan to attend or have a representative attend the Historic Preservation Commission meeting at which the application is considered to describe the project, provide samples of proposed materials and answer Board Members' questions. Attendance is highly recommended to facilitate the review process; the application may be deferred to a future meeting if the applicant is not available and no prior arrangements are made with Village Hall. Note: for applications involving major alterations, the HPC may hold a public hearing to provide an opportunity for the public to present their views on the application	D.	
11.	Follow up with Village Hall staff to ensure that the application is complete)DO	
12.	Obtain the Certificate of Appropriateness at Village Hall once the Historic Preservation Commission approves the application	X	

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HISTORIC PRESERVATION COMMISSION REVIEW

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PURSUANT TO THE PROVISIONS OF CHAPTER 48 HISTORIC PRESERVATION LAW OF THE VILLAGE OF GREENPORT

DATE OF APPLICATION: 1\3\C3				
LOCATION OF PROPERTY: 148 Bay Avenue				
SUFFOLK COUNTY TAX MAP NUMBER: 1001-5-2-15				
PROPERTY OWNER: Chris and Lauren Isaacs				
ADDRESS: NY, NY 10003 PHONE: 917-				
EMAIL ADDRESS:				
ARCHITECT/DESIGNER: NJ Mazzaterio, PF				
ADDRESS: PO BUX, GOT, MY 11944 PHONE: 516-				
EMAIL ADDRESS:				
Type of Proposed Work				
COMMERCIAL RESIDENTIAL				
Site Work				
FENCE AND GATES DRIVEWAY, WALK, PATIO, OTHER PAVEMENT MAJOR EXCAVATION OR REGRADING, OR BERM SWIMMING POOL, TENNIS COURT OTHER STRUCTURAL LANDSCAPE ELEMENT SIGNAGE AND AWNINGS - SUBMIT SCALE DRAWINGS TO INDICATING TO FOLLOWING: - SIZE OF EACH SIGN - COLOR - FONT - LOCATIONS OF ALL SIGNAGE AND AWNINGS ON BUILDING - PROPOSED MATERIALS MODERN FEATURES -SOLAR PANELS -SKYLIGHTS -OUTDOOR SHOWERS OTHER				
MAJOR EXCAVATION OR REGRADING, OR BERM SWIMMING POOL, TENNIS COURT OTHER STRUCTURAL LANDSCAPE ELEMENT SIGNAGE AND AWNINGS - SUBMIT SCALE DRAWINGS TO INDICATING TO FOLLOWING: - SIZE OF EACH SIGN - COLOR - FONT - LOCATIONS OF ALL SIGNAGE AND AWNINGS ON BUILDING - PROPOSED MATERIALS MODERN FEATURES -SOLAR PANELS -SKYLIGHTS -OUTDOOR SHOWERS				
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Buildings
NEW CONSTRUCTION ADDITION DEMOLITION REMOVAL ACCESSORY BUILDING
Building Alterations
EXTERIOR WALL MATERIAL ROOF MATERIAL AND COLOR CHIMNEY MATERIAL FOUNDATION MATERIAL DOORWAYS (INCLUDING STORM/SCREEN DOORS) WINDOWS (INCLUDING STORM/SCREEN SASH) AND SHUTTERS PORCHES AND STEPS TRIM AND DECORATIVE DETAIL GUTTERS AND LEADERS PAINT AND STAIN EXTERIOR LIGHTING OTHER
PROVIDE A GENERAL DESCRIPTION OF THE PROPOSED WORK (USE ADDITIONAL SHEETS IF NECESSARY, REFER TO THE ACCOMPANYING EXHIBITS).
(see attached sheets)
LIST ALL EXHIBITS SUBMITTED WITH THIS APPLICATION. ACTUAL SAMPLES OF MATERIALS AND/OR DESCRIPTIONS OF ACTUAL MATERIALS ARE REQUIRED. (REFER TO THE INSTRUCTIONS FOR THE REQUIRED SUBMISSIONS).
Technical Mito/Catalog from Huderson
OTHER APPROVALS REQUIRED: SIGNATURE OF OWNER OR AUTHORIZED AGENT: DATE:

Form HPC1

N. J. MAZZAFERRO, P.E.

PO Box 57, Greenport, N.Y. 11944

Phone - 516-457-5596

Consulting Engineer
Design, Construction, Inspection

December 30, 2022

Re: 148 Bay Avenue - Project Description for Historical Preservation Commission

1) Window Replacement

In October 2022, the Historical Preservation Commission issued a Certificate of Appropriateness (COA) for a project that included rehabilitation of existing windows and removal of certain windows and replacement using approved doors. The project has been advanced and the window rehabilitation has not been successful. Overall, the current condition of the windows prevents rehabilitation from being successful. The window sashes are inoperable, misaligned and do not open and close properly. The windows cannot be secured and locked. In addition, the windows and surrounding framing are not energy efficient creating sub-standard environmental conditions.

This revision to the proposed project consists of replacement of the existing windows throughout all three floors of the building per the approved alteration plans. The owners wish to upgrade the conditions of the structure while improving the historic appearance. All proposed work will be done within the existing window structure size. No changes to the window exterior size required. The replacement windows will meet the NYS Energy Code. (See attached Plans and Window Schedule)

The proposed window renovation will provide an improved structure in both appearance and environmental aspects. The structure currently has some new windows, old mismatched windows and triple track aluminum storm windows. The replacement windows will match the ones that have already been replaced and eliminate the need for the aluminum storm windows. The new uniform look will greatly improve the historical read of the structure.

2) Off Street Parking and Driveway

The proposed project consists of adding an off-street parking space accessed by a new driveway and curb cut on Bay Avenue. Although the existing property is narrow (32.71') the owners wish to add one off-street parking space to improve traffic conditions along Bay Avenue. The proposed parking spot will fit within the existing property lines and accommodate an average size car. The spot and driveway access will not impede the use of the sidewalk or curb area. All proposed work will be done in coordination with the Village and will meet the required Codes. The Village Fire Hydrant System will not be impacted as the existing hydrant is located at the east property line and clear of the proposed work.

Nicholas J. Mazzaferro, P.E.

N. J. MAZZAFERRO, P.E.

PO Box 57, Greenport, N.Y. 11944

Phone - 516-457-5596

Consulting Engineer

<u>Design, Construction, Inspection</u>

November 7, 2022

Village of Greenport-Building Department 236 Third Street Greenport NY 11944

Re: 148 Bay Ave

Greenport, N.Y. 11944

District-1000, Section-5, Block-2, Lot-16

Subject: Permit Applications

This is in reference to the property located at 148 Bay Ave in Greenport. We are the owners of the property and herby authorized Nicholas Mazzaferro of NJ Mazzaferro, PE to be our Agent.

We authorized him to represent us to the Building Department and any related Village Departments for obtaining the necessary permits for the proposed project.

Christopher and Lauren Isaacs

Nicholas J. Mazzaferro, P.E.

Meld Mazelan
(Agent)



Village of Greenport Building Department

236 Third Street, Greenport, New York, 11944 (631) 477-0248 Ext. 212 www.villageofgreenport.org

ASBESTOS CERTIFICATION FORM

Notice to Building Applicants:

AN ASBESTOS SURVEY IS REQUIRED FOR ALL RENOVATION, REMODELING, REPAIR AND DEMOLITION OF ALL INTERIOR AND EXTERIOR BUILDING MATERIALS.

AS PER NEW YORK STATE INDUSTRIAL CODE RULE 56, ASBESTOS MATERIAL MUST BE ABATED BY LICENSED CONTRACTORS UTILIZING CERTIFIED ASBESTOS HANDLERS, WITH THE EXCEPTION OF OWNER-OCCUPIED SINGLE-FAMILY HOMES, WHERE THE OWNER MAY REMOVE THE ASBESTOS AND RENOVATE THESE STRUCTURES THEMSELVES. IT IS NOT RECOMMENDED THAT THE OWNER PERFORM ABATEMENT, AS THE OWNER COULD POTENTIALLY EXPOSE THEMSELVES, THEIR FAMILY AND NEIGHBORS TO ASBESTOS FIBERS IF ADEQUATE ENGINEERING CONTROLS AND WORK METHODS ARE NOT UTILIZED DURING THE ABATEMENT.

FOR FURTHER INFORMATION AND UPDATES, PLEASE SEE THE NEW YORK STATE WEBSITE AT: www.labor.state.ny.us OR CONTACT THE ASBESTOS CONTROL BUREAU DISTRICT OFFICE, NYS DEPARTMENT OF LABOR, ASBESTOS CONTROL BUREAU, 75 VARICK STREET, 7th FLOOR, NEW YORK, NY 10013, TELEPHONE NUMBER 212-775-3538.

I hereby agree to abide by the conditions listed above. I understand that I am responsible to ensure these requirements are met, including all other applicable laws, rules and regulations pertaining to asbestos abatement.

Property Owner's Name: Chris & Lavren Saacs
Property Owner's Signature: (APM)
Date: 13/2023

Form AC1



CERTIFICATE OF APPROPRIATENESS (COA)

Historic Preservation Commission Village of Greenport 236 Third Street, Greenport, NY 11944 631-477-0248

villageofgreenport.org

HISTORIC PRESERVATION COMMISSION APPROVAL

The Historic Preservation Commission hereby issues a Certificate of Appropriateness (COA) for the proposed work as it is in keeping with Chapter 76-6 of the Village of Greenport Code and specifically the six factors delineated in Chapter 76-6 (B). The COA for the proposed work is issued in accordance with the attached plans and any approval conditions, if attached hereto.

148	Bay Ave	SCTM#	FOR THE PR	ROPERT	V LOCATED A	T:
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As presented

Subject to conditions below

Jeer to conditions below	
PROJECT SPECIFIC CONDITIONS:	
1. anstall a moust En .	
1. Enstall a new French door reuse existing window 2. Enclose existing Porch by adding an exterior wall and removing emisting. 3. Reconstruct the rear wall with new doors and	
3. Be construct size a significant an externor wall and temention anishing	er la
a cless the rear yard and error of the new doors and a new print of and	CO COS I
Signature of Chair ANN Date 10/25 1027	0
Date	THE CO
GENERAL CONDITIONS:	
1 The percen circums at 1	

- 1. The person signing this form is responsible for communicating the Terms and Conditions listed herein to all contractors for the project.
- 2. Design, materials, and construction methods shall be as shown on the COA, either in the conditions or on the attached plans.
- 3. The COA approval is limited to the scope of work documented in the accepted plans with
- 4. No visible or concealed structural elements or historic features may be modified or removed unless identified in the COA approval.

Note: If unforeseen issues arise during construction, or if a change to the project is being considered, work should be suspended, and an application for a review of the additional planned work must be submitted to the Historic

APPLICANT/AUTHORIZED AGENT SIGNATURE:

I agree that all work shall be in accordance with the plans, specifications and conditions which accompany this application, and I have read and understand the Historic Preservation COA General and Project Specific Conditions.

Signature / X	/ hyper
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	T48	140 Ddy Aveil	2	200	בוומב - אווומסא סכוובממוב וסו אויבו מרוסווא		acions	
Window Number	Size H X W - Inches	Type	Style	Material	Current Status	Replace	New Window	Style
1, 2, 9	61 X 32	Double Hung	1 over 1	Wood	Inoperable	>	Anderson 400 Series - True Divided	2 over 2
4	61 X 32	Double Hung	2 over 2	Wood	Inoperable	>	Anderson 400 Series - True Divided	2 over 2
3, 12	57 X 19	Double Hung	1 over 1	Wood	New	z	NA	
7,8	57 X 32	Double Hung	1 over 1	Wood	New '	z	NA	
5, 11	61 X 32	Double Hung	1 over 1	Wood	Inoperable	z	Remove Window and Close Wall	
9	57 X 32	Double Hung	2 over 2	Wood	Inoperable	>	Anderson 400 Series - True Divided	2 over 2
10	48 X 32	Slide	Open Sash	Vinyl	Not original	z	Remove and Replace - Anderson 400	2 over 2
10, 13, 14	48 X 32	Slide	Open Sash	Vinyl	Not original	z	Remove Window and Close Wall	
15, 16	57 X 32	Double Hung	2 over 2	Wood	Inoperable	>	Anderson 400 Series - True Divided	2 over 2
17, 18, 19, 20, 24, 25	57 X 32	Double Hung	1 over 1	Mood	Inoperable	>	Anderson 400 Series - True Divided	2 over 2
21, 22, 23	57 X 32	Double Hung	1 over 1	Mood	New	z	NA	
26, 27, 28	57 X 32	Double Hung	2 over 2	Wood	Inoperable	٨	Anderson 400 Series - True Divided	2 over 2
29, 30	57 X 32	Double Hung	1 over 1	Wood	Inoperable	>	Anderson 400 Series - True Divided	2 over 2
Specifications:							Window Location:	Key #:
derson Replacement - 4	Anderson Replacement - 400 Series Wood Windows - Full Divided	- Full Divided Lights					First Floor	1 to 14
w E Glass & Wood Cons	Low E Glass & Wood Construction with White Finish - Interior and	- Interior and Exterior	J.				Second Floor	15 to 25
Windows have mimin	All Windows have miminim 11-factor = 0.32 and solar heat gain =	r host gain - 0.32					Third Floor	26 +0 30

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400 SERIES

GRILLE OPTIONS

Grille patterns are available in widths and configurations to fit any architectural style or the taste of any customer. We can match virtually any existing grille pattern, and we'll even work with you and your customers to create custom patterns.



Permanent interior with spacer

FULL DIVIDED LIGHT

Permanently applied to the interior and exterior of the window, with a spacer between the glass.



exterior Permanent



exterior Removable





SIMULATED DIVIDED LIGHT

Permanent grilles on the exterior and interior, with no spacer between the glass. We also offer permanent exterior grilles with removable interior grilles.

CONVENIENT CLEANING OPTIONS

Removable interior grilles come off for easy cleaning. Finelight™ grilles-between-the-glass are installed between the glass panes, and feature a contoured profile in 1" (25) and 3/4" (19) widths.

EXTERIOR & INTERIOR OPTIONS

Our Perma-Shield® exterior cladding system, a time-tested Andersen innovation, offers low maintenance and durability while also providing an attractive appearance. The interiors of all 400 Series windows and patio doors are available in unfinished stain-grade pine or with a long-lasting, low-maintenance white finish. Select windows are also available with a dark bronze or black finish. 400 Series Woodwright® windows and Frenchwood® patio doors are also available with unfinished maple or oak interiors.

EXTERIOR COLORS"



White

Canvas



Sandlone



Terratone



Dark Bronze



Forest Green



Black

INTERIOR OPTIONS"























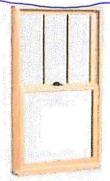


Design your window at andersenwindows.com/design-tool

REPLACEMENT SOLUTIONS

Homeowners and realtors agree that Andersen products increase the value of a home by at least 10%. So you're not just replacing their windows, you're upgrading their home.

INSERT WINDOWS



400 Series Woodwright® Double-Hung Insert Windows

The classic, traditional style of Woodwright full-frame windows in a time-saving insert.



400 Series Tilt-Wash Double-Hung Insert Windows

Our best-selling double-hung windows in an insert for easy replacement.

REPLACEMENT WINDOWS



400 Series Replacement Casement & Awning Windows

Available without an installation flange for easy window replacement from inside or outside. Feature predrilled, through-the-jamb installation holes for quick installation.

Our insert and replacement windows include flat self-hanging shims, backer rod, installation screws and complete instructions.



CUSTOM-SIZE FULL-FRAME WINDOWS

When the existing window frame is rotted or deteriorated, or you're modifying the size or shape of the existing window opening, our full-frame double-hung, casement, awning and specialty windows are available in custom sizes to fit your project.





CUSTOM-SIZE PATIO DOORS

Whether you need a hinged or gliding patio door for replacement, Andersen has a number of customsize options to fit your project.

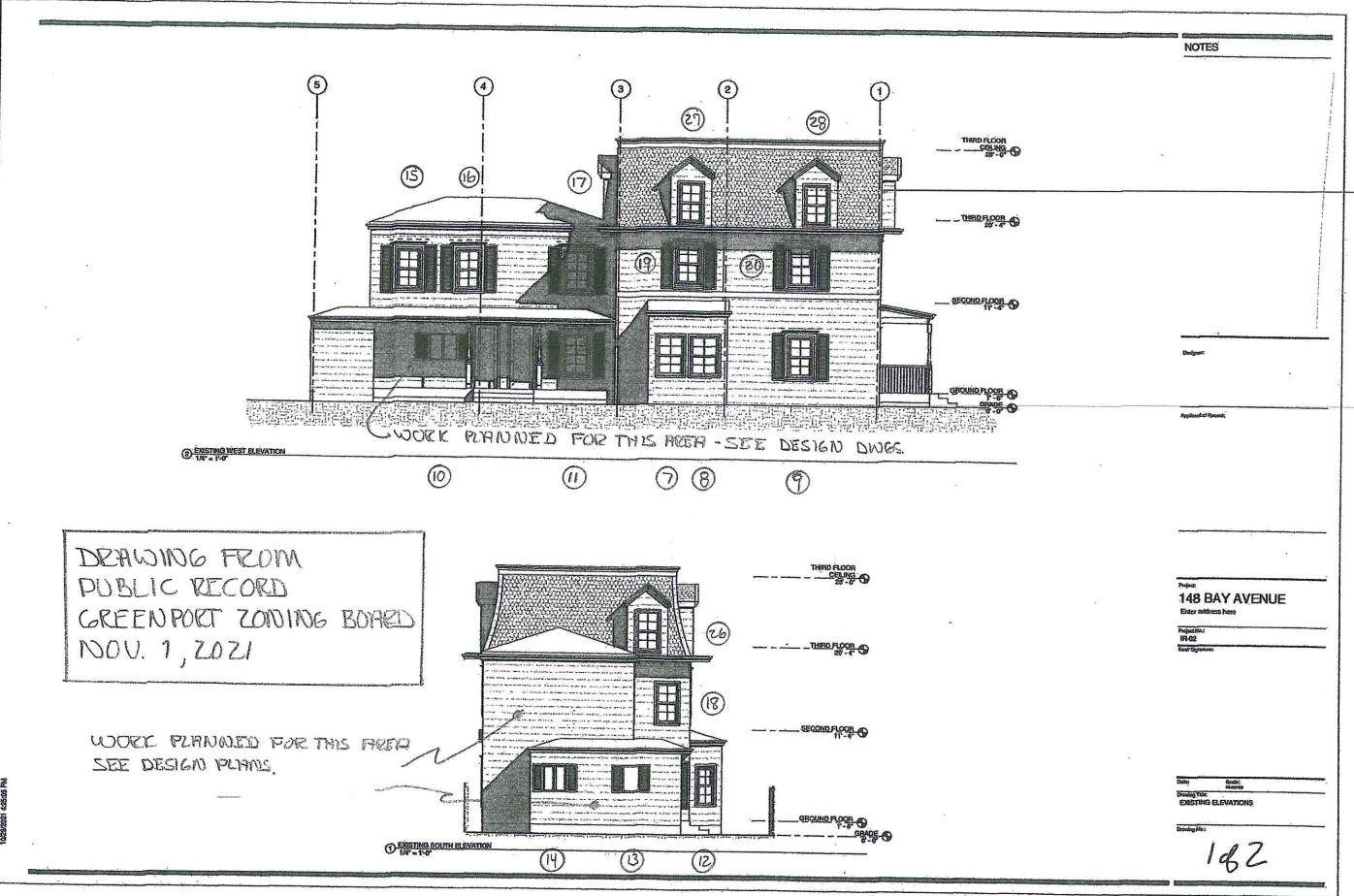


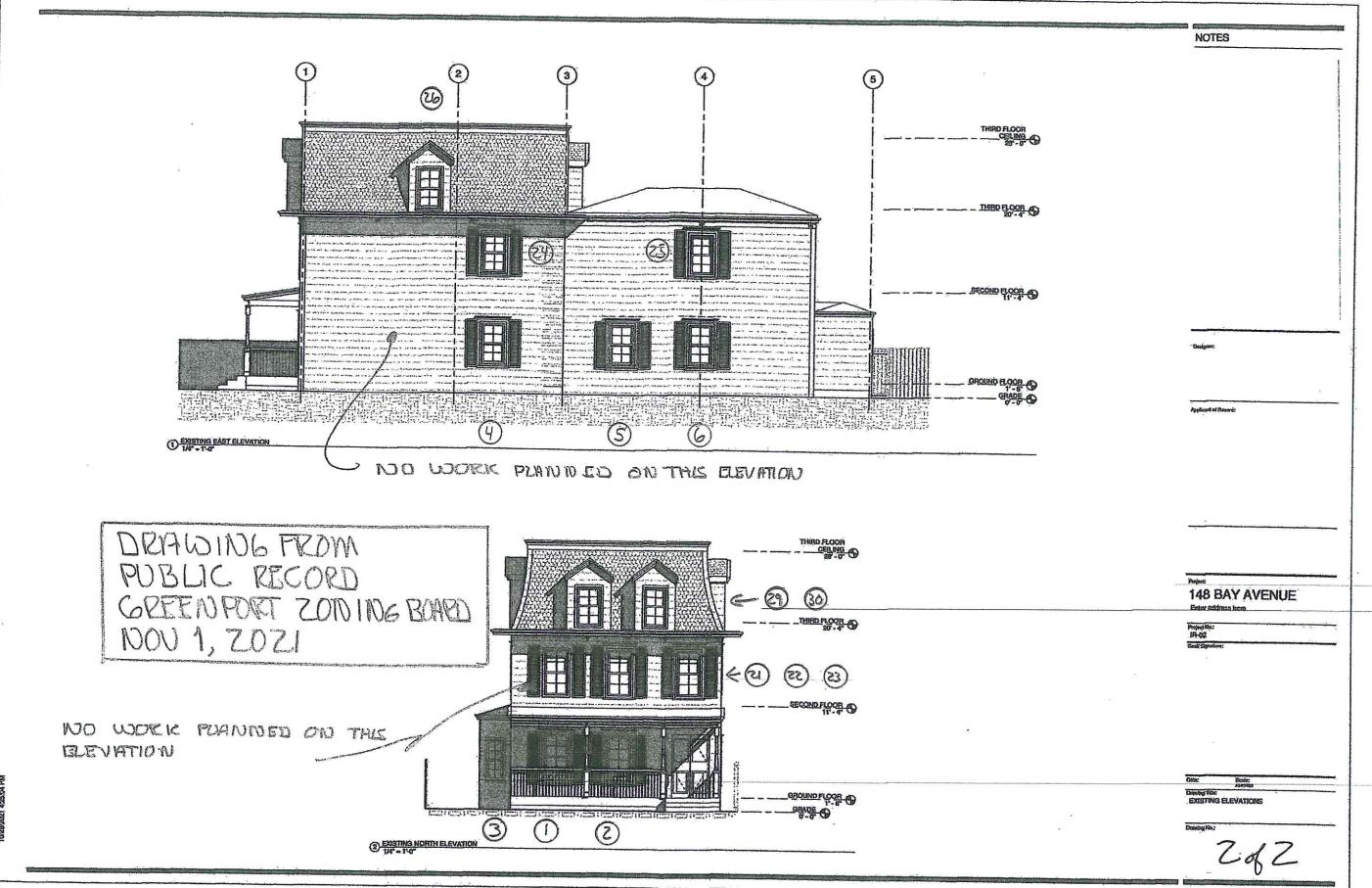
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^{*2020} Andersen brand surveys of U.S. realtors and homeowners.

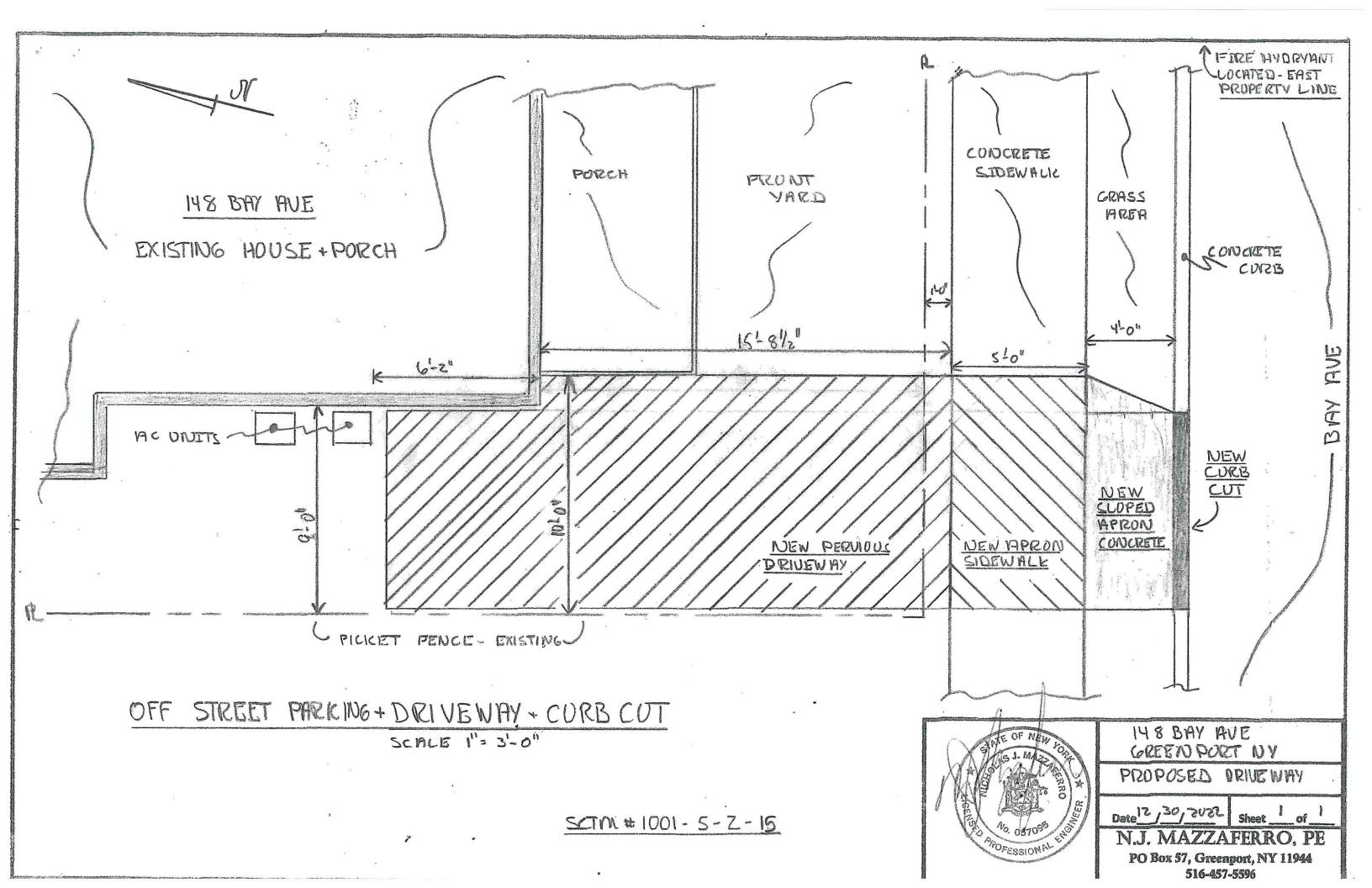


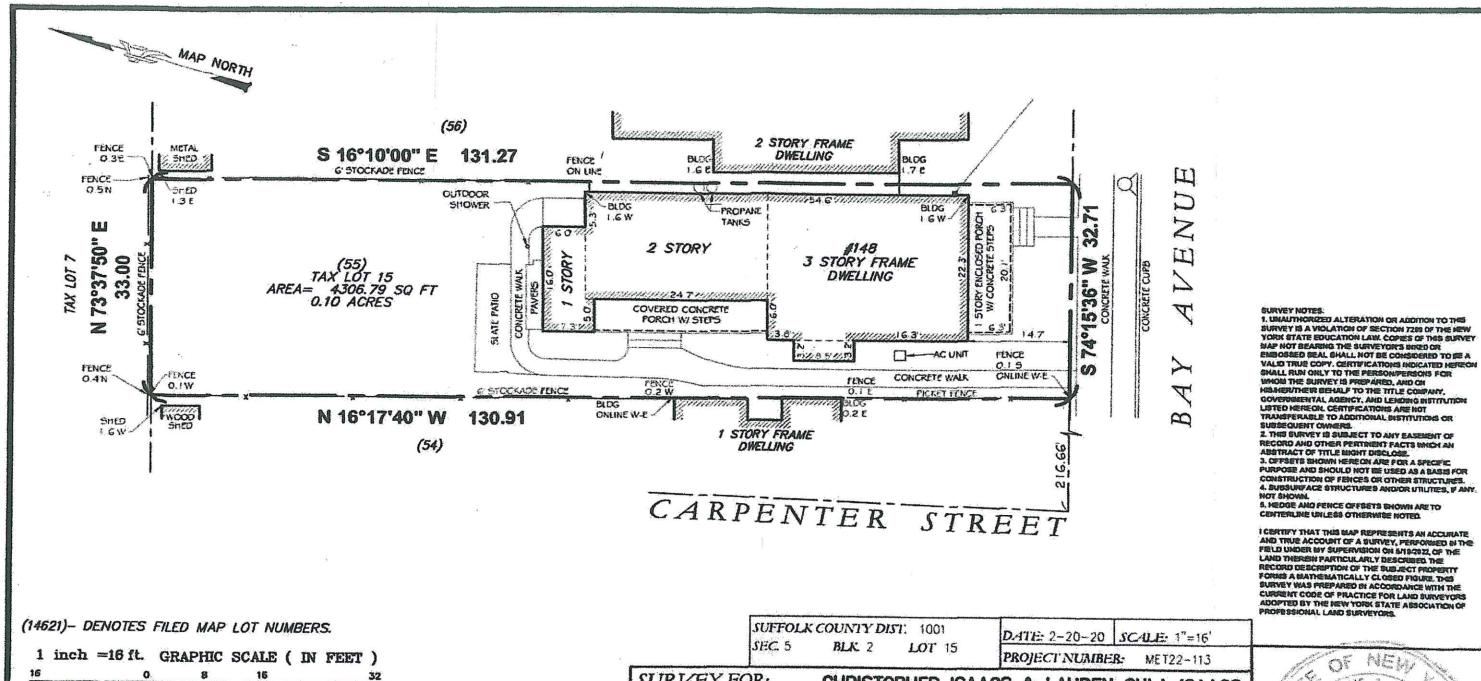






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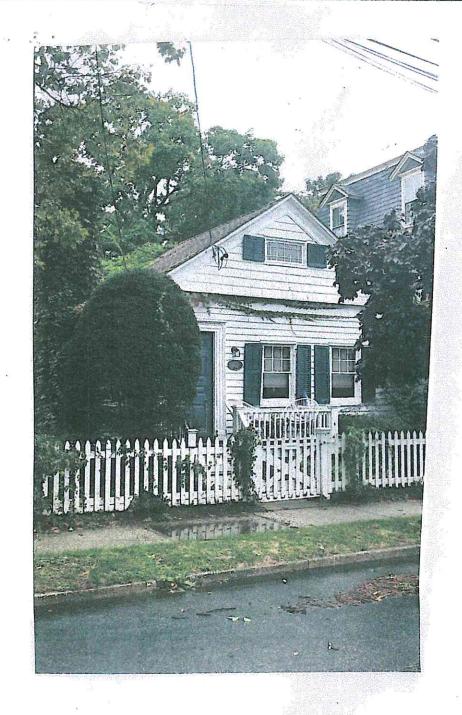
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BOUNDARY SURVEY

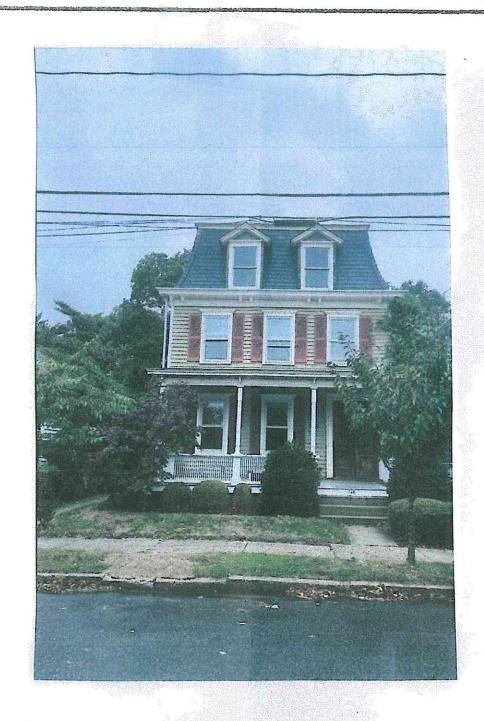
T. EASON LAND SURVEYOR

27 POPLAR STREET, PORT JEFFERSON STATION, NEW YORK 11776 Phone (631)474-2200 | Fax (631) 780-0491 email TEASONLS@OPTONLINE.NET

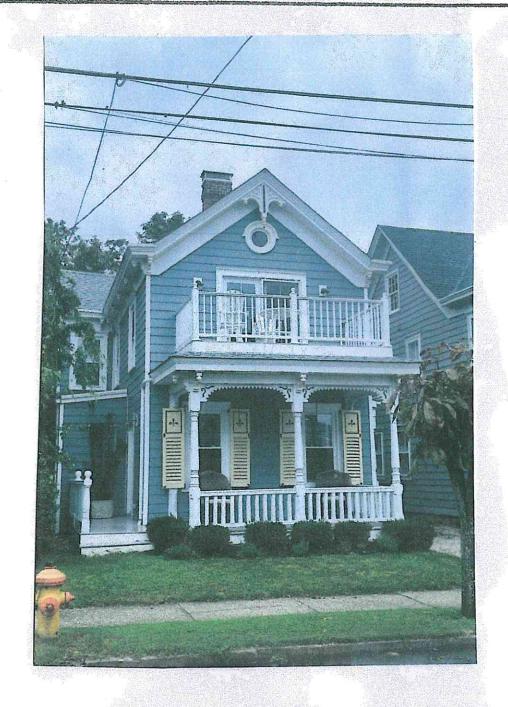
SURVEY FOR: CHRISTOPHER ISAACS & LAUREN GULA ISAACS MAP OF: BEEBE ESTATE LOCATION: VILLAGE OF GREENPORT, SUFFOLK COUNTY, NY CERTIFIED TO: CHRISTOPHER ISAACS & LAUREN GULA ISAACS FIDELITY NATIONAL TITLE INSURANCE COMPANY CITIBANK, N.A., ISAOA



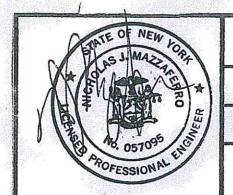
HOUSE TO WEST-BAY AVE



148 BAY AVE - FRONT



HOUSE TO EAST - BAY AVE



148 BAY AVE GREENPORT NY 11944

PHOTOS - HOUSE FRONTS

Date 10/3/2022 | Sheet | of |

N.J. MAZZAFERRO, PE PO Box 57, Greenport, NY 11944 516-457-5596