



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

VILLAGE CLERK
CANDACE HALL
EXT 214

October 17, 2024 at 6:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

AMENDED OCTOBER 17, 2024

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

Presentation(s)

1. Oysterponds Shellfish Company – Village Grant Opportunity
2. JHR Consulting Engineers, DPC (J.R. Holzmacher P.E., LLC) – Consulting Engineers presentation of the Village Sewer Study

MONTHLY REPORT

- o **FIRE DEPARTMENT – CHIEF ALAIN DEKERILLIS**
Including compilation of all monthly meeting minutes

MONTHLY REPORTS

- o **VILLAGE CLERK – CANDACE HALL**
- o **VILLAGE TREASURER – ADAM BRAUTIGAM**
Meter Department
Housing Authority & Community Development
- o **VILLAGE ADMINISTRATION**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE ATTORNEY – HARRIS BEACH PLLC**

MAYOR AND VILLAGE BOARD OF TRUSTEES

BOARD DISCUSSION

- Village Restriction on New and Expanded Sewer Connections
 - new connection requests
- Carousel Update
- 3rd Street Basketball Court – community concerns and possible re-paving of the court
- North Ferry BID – project update
- Memorial Benches – availability within the Village

EXECUTIVE SESSION

- Labor matters
- Disposition of Village Property

PUBLIC COMMENTS



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ADAM BRAUTTGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: October 9, 2024
Meeting: October 17, 2024 6:00 PM

Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Oddon, *Deputy Clerk*

From: Jeanmarie Oddon, *Deputy Clerk*

Department: Village Clerk Department

Greenport Fire Department October 2024 Work Session

Attachments:

Greenport Fire Dept. October Work Session 2024 (PDF)

CHIEF ALAIN de KERILLIS
1ST ASST CHIEF WAYNE MILLER
2ND ASST CHIEF DAVID NYCE
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER CLIFF HARRIS



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GREENPORT, NY 11944
Email: gfdsecretary@greenportvillage.org
www.greenportfd.org

**Meeting of the Board of Wardens
Wednesday September 18, 2024**

OPENING

Chief Alain de Kerillis opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Alain de Kerillis

1st Ass't Chief Wayne Miller

2nd Ass't Chief David Nyce

Wardens Bernard Purcell and Wayde Manwaring of Eagle Hose Co. #1

Wardens Norma Corwin and Antone Volinski III of Relief Hose Co. #2

Wardens Patrick Brennan and Robert Hamilton of Star Hose Co. #3

Wardens Scott Hollid and Jordan Arnold of Standard Hose Co. #4

Wardens Clifford Harris and Peter Harris of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

THOSE WISHING TO ADDRESS THE BOARD – None

READING OF THE PREVIOUS MINUTES

Motion made by W. Manwaring seconded by S. Hollid, to approve the minutes of the August 21, 2024 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by 2nd Asst Chief Nyce. Motion made by S. Hollid, seconded by B. Purcell, to accept the report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES-

The company officer's meeting minutes were read by 2nd Asst Chief Nyce. Motion made by S. Hollid, seconded by P. Brennan, to accept the report. Motion Carried.

TREASURER'S REPORT

The Treasurer's report for the period of August 22, 2024 through September 18, 2024 was read by Treasurer C. Harris. Motion made by S. Hollid, seconded by R. Hamilton, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS-

1. Inkspot \$225 for 500 truck reports. Motion made by P. Harris, seconded by R. Hamilton, to pay the bill. N. Corwin asked who fills them out. W. Miller said the Chief Driver does. N. Corwin asked if they should fill it out right when something happens even if its 3AM. 2nd Asst. Chief Nyce said it doesn't have to be done at the exact time, it is not an accident/incident report it is just to keep record.

COMMUNICATIONS

1. \$100 donation from Helen and Joe Corso from Sandy Beach Association.
2. \$200 donation in honor of Halsey Staples from Cindy Hoover.
3. Casino night at N. Patchogue FD October 19, 2024.
4. Excelsior Hook and Ladder selling raffle tickets.
5. \$50 donation from Maxine Phillips.
6. EMS Vital Signs from 10/16-10/20.
7. Flyer from McGuires hearing group for discounts for hearing aids.
8. Flyer from Riverhead Post Office, they're hiring.

Motion by W. Manwaring, seconded by R. Hamilton, to file and/or forward all communications and deposit the donations into the proper account, Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

1. Washington's birthday committee to meet 9/25 1900 hrs at station 1.

Buildings and Grounds

1. C. Harris reported that the counter tops are done. 1st Asst. Chief Miller reported that Star Hose couldn't find silverware. C. Harris said that he was told that it was put back, but he couldn't find it and was going to bring some from home.
2. R. Hamilton said the deep fryer needs to be reinstalled. C. Harris said he just hasn't gotten to it yet, but anyone can bring it in and do it.
3. Chief de Kerillis said that Norma Corwin has some pricing/info on making an office in the back building for the Rescue Squad. N. Corwin reported that she needs a little bit more time, she is missing some of the prices. She said that it was approved in March, but when it was brought up last night everyone looked surprised. N. Corwin said that with the ambulance being ordered, this building won't fit them anymore. We were going to reconfigure where everything was stored, and I researched lockers and cabinets that we could set up along the wall etc. S. Hollid said his concern is that there is going to be no more room for functions like Washington's Bday, the chicken BBQ etc. He suggested getting one of those office trailers and trying that out to make Rescue Squad more comfortable. N. Corwin said that she doesn't think we have the funds for that, and she thinks that the back building is enough space. J. Arnold said that he thought that something that was self-contained would be better temperature controlled and more secure. Much discussion ensued about different options. 2nd Asst Chief Nyce said since W. Manwaring and C. Harris were already working on this at one point, they will get together with Norma to discuss plans. Mary Bess Phillips said to reconstruct the plans, get everything together, and then come to her.

Bylaws- No Report.

Finance-

1. 1st Asst. Chief W. Miller reported that the actuator valve and intake relief valve will be a little over \$6,000. 2nd Asst Chief Nyce mentioned that we also spoke about purchasing two handheld radios, one for the pick-up truck and one for 8-3-11. Motion made by W. Manwaring, seconded by A. Volinski III, to repair Relief's truck and purchase the radios. Motion Carried. W. Miller said that we might need to do a

budget modification, it's going to leave us with around \$6,000 for the year. W. Manwaring said that we should run it dry.

Fire District

1. S. Hollid mentioned the hydrant on 4th and Front. Chief de Kerillis said that it is going to be replaced. Mary Bess Phillips said that she has been asking for updates on what is going on with the hydrants since May. She has sent a weekly email. She finally received a response that the Chief's have a meeting with the head of the water dept and the Mayor Friday. Chief de Kerillis will get back to Mary Bess about when they meet as Friday is the homecoming parade.

Pre-Incident Planning-

1. B. Purcell asked if GFD went back to 123 Sterling. Chief de Kerillis said that we haven't. He said the property owner has not answered the phone.
2. S. Hollid asked when the last time GFD went to the new campground- there is lots of stuff going on there and we should do a walk through. He said we should just drop in and not set something up with them. He said he only knows of one hydrant up by the main office. There should be one in the back by the wood because the cabins go back that far.
3. P. Brennan said that Hotel Moraine is currently in front of the Planning Board to expand.

Service Awards- None.

Recruitment-

1. 2nd Asst Chief Nyce would like the recruitment committee to meet. Meeting set for 10/3 at 7PM.

Casualty Fund- No Report.

Funeral – No Report.

Communications- No Report.

Trips & Travel- 2nd Asst Chief Nyce said that there are 8 rooms reserved for Albany. Leaving on the Oct 7th and returning the 8th. There is a sign-up list.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items

Relief Hose Co. #2- Budget items, an answer on the Washington's Day dance, refurb truck, a lot of stuff that we are fixing on 8-3-2 was fixed by another company- Are we taking any action against the company who said that they fixed stuff and it was never fixed?

Star Hose Co. #3- Budget items, headsets. C. Harris reported that the repairs were just signed off on.

Standard Hose Co. #4- Budget items, request to put lines on road for parking on Flint Street- want to define where we can park and where we can't.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- Budget items.

Fire Police- Vests.

Water Rescue- As per finance report.

UNFINISHED BUSINESS –

1. 2nd Asst Chief Nyce reported that for the website they need pics to populate each company's page. He is reaching out to Chip for pictures of members training. It should be up and running by the end of October. Next meeting he will have estimates for maintenance fee. Mary Bess Phillips asked if the Village BID will have a link to that on their site.
2. 2nd Asst Chief Nyce said that the calendars should arrive tomorrow and then will be sold at Maritime Festival.
3. P. Brennan asked if there was still an issue with the title for the privateer. Chief Alain de Kerillis said that it was handed over to Mike.
4. P. Brennan asked C. Harris if he was able to see if money was credited back to the May Mile Account for the sale of the boat. C. Harris said that it was not put back in there yet.
5. N. Corwin said that a couple of months ago she asked to have Mike Richter removed from the cellphones for Rescue Squad and have Sue put on. Chief de Kerillis will call tomorrow. Chief de Kerillis asked if S. Hollid was a signer on Optimum for Standard Hose. He said that it was all handed over to Richter.

6. 2nd Asst Chief Nyce said that they are doing a training for the cascade machine. Each company needs to have one designated person to run the machine and then one alternate person. That will be Tuesday 9/24 at 1830 hours. He said they are limiting the number of people trained on it for now because things were getting messed up.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. P. Harris asked whose black trailer is in the parking lot. S. Hollid said that it is Jerry's- we used it for the BBQ and we know it needs to be removed.
2. W. Manwaring said that for Washington's dance, Eagle Hose wanted to know if we would be renting a space, is there going to be a bar or is it going to be BYOB. N. Corwin said that her understanding was to bring it back to the way that it used to be. It is in the infant stages. They haven't even approached the Legion yet. The first step would be to approach them to see what they charge and what they allow. Chief de Kerillis said that he can reach out to them and find out the cost. Mary Bess Phillips said that the BID is going to reach out to the Chiefs regarding making it a major event like it used to be. They are looking to do winter events to bring people in.
3. W. Manwaring brought up the holiday party. He asked where the money was coming from and if it would be split between the companies, he also asked where it would be held. Chief de Kerillis said that they need a committee or it's not happening. 1st Asst. Chief Miller said that he has heard nothing but negative things, he thought that it would be a nice idea. N. Corwin said that in the past the 2nd Lieutenants got together and planned it. J. Arnold said then that is what we should do.
4. Mary Bess Phillips mentioned that the Halloween Parade is 11AM Oct 26. It is expanded this year, and the mini train will be running around 1pm.
5. J. Arnold, speaking on behalf of the Marine Rescue Squad, reported that there is a work boat race at the Maritime Festival and the

Marine Squad was invited/would like to participate. He also said that they are doing a standby for the kayak and cardboard boat races.

6. The Marine Squad is also looking for permission to hold a spaghetti dinner in the Winter for a fundraiser. 2nd Asst Chief Nyce reported that the Chiefs will help with cooking.
7. J. Arnold mentioned the Xmas party again and said he agreed with having the 2nd Lieutenants start a committee, but if the Warden's feel like if it's not worth it let's just decide that now and not spin wheels for no reason. N. Corwin said that she will spearhead it so that the department can do something together and not each company separate. Doing it here at the FD was discussed at least for the first year. N. Corwin will get some ideas together whether it be here or at the Legion. A. Volinski III mentioned that Bob Syron said that he wants to do something for the Fire Dept. and he will propose it to Bob and see what he comes up with. Maybe we can use Peconic Landing's auditorium.
8. P. Harris asked what the story was with the grant money for the fire boat. Mary Bess Phillips said that the paperwork is filed and it's in process with the State. P. Harris said that Fred Thiel is on his way out the door and is not up for re-election. He is concerned that the money will go away when he leaves. 1st Asst Chief Miller said that when Scott Russell was in charge, he said to start the bidding process and then they'll figure it out when the money comes in. Chief de Kerillis said that he is going to ask what the status is at the Village Board meeting. P. Brennan mentioned that he asked the Mayor and he assured him that it is secure and happening. Chief de Kerillis is also going to ask at the Board meeting if the money is secure then why haven't we gone out to bid.
9. P. Harris said that the kitchen is now finished. A company had a meeting that had pizzas and the next day there was a stack of empty pizza boxes in the kitchen. It is not up to the houseman to clean up after everyone. I ended up taking it out to the dumpster, but the companies need to clean up after themselves.
10. Mary Bess Phillips said that at the board meeting the Chiefs should ask what the status is of hiring a Fire Marshall or building inspector. She doesn't think that its right that the FD has to deal with a

situation that should be taken care of. Mary Bess Phillips also said that she made the suggestion in the past for a FD member to take the training to become a Fire Marshall- it would be beneficial to the Village and to the FD.

11. N. Corwin said that at the company officers meeting the false alarms came up. She has verbiage in front of her from the Village website. The 3rd alarm there is a charge of \$100 and it spells out who should be handling everything. 2nd Asst. Chief Nyce said that he has spent years trying to get that money. It goes to Southold Town Justice and they give it to the police department. At least a portion of the money should go to the fire department. He spoke to the attorney to see if we can do an overlay and have a charge on top of that that goes to the FD. Mary Bess Phillips said that the code would need to be changed. 2nd Asst Chief Nyce said that it was just a preliminary discussion.
12. N. Corwin asked if a company is having a fundraiser do they need to get permission from the Wardens. She came across T-Shirts and didn't remember approving the fundraiser. The Chiefs reported that they should get permission for a fundraiser.
13. S. Hollid would like permission for Eagle Hose to sell T-Shirts at the Maritime Festival. Motion made by S. Hollid, seconded by W. Manwaring, to allow Eagle Hose to sell T- Shirts at the Maritime Festival. Motion Carried.
14. J. Arnold is requesting permission for the Marine Squad to sell T-Shirts at the Maritime Festival. Motion made by J. Arnold, seconded by W. Manwaring, to allow the Marine Squad permission to sell T-Shirts at the Maritime Fest. Motion Carried.
15. 1st Asst Chief Miller reported that we need to find a new Doctor for Physicals. Maybe we can consider Nassau Diagnostics again-they come right here. Chief de Kerillis said that Dr. Buono gave a suggestion for another Doctor to use which is in the same practice. He will bring the name of the Doctor to the next meeting.
16. C. Harris said that he would like to give the Rescue Squad their 2% money to handle on their own. Motion made by C. Harris, seconded by S. Hollid, to allow the Rescue Squad to control their own 2% money. Motion Carried.

READING OF THE MINUTES

Motion by W. Manwaring, seconded by S. Hollid, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by R. Hamilton, seconded by S. Hollid, to adjourn. Motion carried. The meeting was adjourned at 9:06pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

GREENPORT F.D.

October 2024

Duty Companies 8-3-4 & 8-3-1 First due on Signal 24s + 8-3-4

OFFICE: 631.477.9801 FAX: 631.477.4012 gfdsecretary@greenportvillage.org

October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Eagle Hose Mtg	2 Marine Rescue Mtg	3	4	5
6 Wetdown 8-3-5 13:00 hrs	7 Relief Hose Mtg Standard Hose Mtg	8 Rescue Mtg Finance Mtg NYS Fallen Firefighters Albany - 11:00 am	9 Phenix H&L Mtg	10 Dept Training RIT Ops 19:00 hrs	11	12
13 Relief & Eagle Hose Car Show Polo Grounds, Moores Lane 9:00-11:00 am	14 COLUMBUS DAY Star Hose Mtg	15 Fire Police Mtg ZONING BD - 6:00 PM	16 Warden's Mtg	17 HIST PRES CMNTTEE 5:00 PM BD TRUSTEES-6:00 PM	18	19 SCVF Assoc Dinner & Installation Coram
20	21 PHYSICALS	22	23 PHYSICALS	24 BD TRUSTEES-6:00PM	25 PLANNING BD-4:00PM	26 Village Halloween Parade 11:00 am
27 Hydrant Testing 9:00 am	28	29	30	31 HALLOWEEN	Chief de Kerillis 631.208.7506 1st Ass't Chief Miller 631.644.5430 2nd Ass't Chief Nyce 917.439.6324	

Entries in GREEN denote Greenport Village events.

CHIEF ALAIN DeKERILLIS
 1ST ASST CHIEF WAYNE MILLER
 2ND ASST CHIEF DAVID NYCE
 CHAPLAIN FRANK MUSTO
 ASST. CHAPLAIN CLAUDE KUMJIAN
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**Greenport Fire Department Monthly Report
September 2024**

**Number of calls this month:.....86
 Number of calls to date:.....874**

Breakdown of Calls by Signal Numbers:

9	(stand/by)	3
12	(brush fire)	0
13	(automatic alarm, smoke, etc.)	12
13-35	(working structure fire)	0
14	(vehicle fire)	0
16	(ambulance/rescue)	59
16-23	(MVA, water rescue, misc.)	4
16-59	(routine transport)	1
23	(CO alarm, medi-vac)	4
24/13-35	(mutual aid working structure fire)	1
24/16	(mutual aid ambulance/rescue)	1
24/16-23	(mutual aid MVA).....	1
24/23	(mutual aid water rescue/misc.)	0
26	(boat fire).....	0

Breakdown of Calls by Location:

Within the Incorporated Village of Greenport	48
Within the East/West Fire Protection District	36
Other (mutual aid)	2

Further Breakdown by Location

Peconic Landing	17
San Simeon	2
Lakeside Garden Apartments	4
Drug/Alcohol Overdose in Village	1
Harbor Front Inn	1

(155 calls ahead of last year)

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Greenport Fire Department Monthly Report
August 2024

Number of calls this month:.....110
Number of calls to date:.....788

Breakdown of Calls by Signal Numbers:

9	(stand/by)	0
12	(brush fire)	0
13	(automatic alarm, smoke, etc.)	29
13-35	(working structure fire)	0
14	(vehicle fire)	0
16	(ambulance/rescue)	73
16-23	(MVA, water rescue, misc.)	3
16-59	(routine transport)	0
23	(CO alarm, medi-vac)	5
24/13-35	(mutual aid working structure fire)	0
24/16	(mutual aid ambulance/rescue)	0
24/16-23	(mutual aid MVA)	0
24/23	(mutual aid water rescue/misc.)	0
26	(boat fire)	0

Breakdown of Calls by Location:

Within the Incorporated Village of Greenport	66
Within the East/West Fire Protection District	44
Other (mutual aid)	0

Further Breakdown by Location

Peconic Landing	13
San Simeon	7
Lakeside Garden Apartments	4
Drug/Alcohol Overdose in Village	5
Harbor Front Inn	6
278 Second St	6

(151 calls ahead of last year)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1																										
2	Greenport Fire Department period ending September 30, 2024																							# maximum points in category	7.5% = 25 pts	
3																										
4		<u>elect/app</u>	<u># Fire</u>	<u>%</u>	<u>pts</u>	<u># EMS</u>	<u>%</u>	<u>pts</u>	<u>st/by</u>	<u>mtgs</u>	<u>misc</u>	<u>train</u>	<u>drill</u>	<u>pos(dis)</u>	<u>points</u>	<u>phys</u>	<u>haz</u>	<u>bb</u>	<u>wp/sh</u>	<u>yap</u>						
5	Arnold, Jordan	W	42	20	25	78	12	25	3	17	11	7	1	0	89	X	X	X	X							
6	Barron, Megan		98	46	25	231	35	25	5	18	15	18	1	0	107	X	X	X	X	X	X					
7	Barszczewski, Joseph III	L	27	13	25	3	0.5	0	1	15	6	7	0	1.25	55.25	X	X	X	X	X						
8	Betz, James		17	8.1	25	105	16	25	0	14	11	14	0	0	89	X	X	X	X	X						
9	Birmingham, Kenneth		4	1.9	0	6	0.9	0	0	11	11	3	0	0	25	X	X	X	X	X						
10	Blasko, Bruce		0	0	0	0	0	0	0	0	0	0	0	0	0											
11	Breese, Colleen	S	46	22	25	54	8.2	25	1	9	10	9	0	1.25	80.25	X	X	X	X	X						
12	Breese, Harry	D	54	26	25	9	1.4	0	1	7	10	6	0	0.75	49.75	X	X	X	X	X						
13	Breitsstadt, Charles		0	0	0	0	0	0	0	1	1	0	0	0	2	X										
14	Brennan, Patrick	W	5	2.4	0	6	0.9	0	1	20	10	6	0	2	39		X	X	X	X						
15	Buchanan, Shawn		35	17	25	15	2.3	0	0	5	6	6	0	0	42	X	X	X	X	X						
16	Bumble III, Charles	T	3	1.4	0	2	0.3	0	0	11	7	0	0	1.25	19.25											
17	Bumole, Samantha		0	0	0	0	0	0	0	9	3	0	0	0	12	X										
18	Butler, Michael		54	26	25	7	1.1	0	1	8	7	6	0	0	47	X	X	X	X	X						
19	Capon, George		58	27	25	177	27	25	0	11	14	0	0	0	75	X										
20	Carey, Patrick		12	5.7	0	8	1.2	0	2	9	7	4	0	0	22	X	X	X	X	X						
21	Carrig, Melinda		0	0	0	0	0	0	0	0	0	0	0	0	0											
22	Charters, Gary		1	0.5	0	0	0	0	0	4	3	3	0	0	10	X	X	X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
23	Ciriello, Frank		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
24	Clark III, Henry		1	0.5 %	0	0	0 %	0	0	1	0	0	0	0	1										
25	Clark, James	S	20	9.5 %	25	4	0.6 %	0	0	8	8	2	0	1.25	44.25			X	X			X	X		
26	Clark, Jeffry		75	36 %	25	7	1.1 %	0	0	10	14	4	0	0	53		X	X	X			X	X		
27	Corazzini, Jeffrey		35	17 %	25	112	17 %	25	0	11	3	4	0	0	68		X	X	X			X	X		
28	Corazzini, Warren		26	12 %	25	63	9.6 %	25	0	4	4	5	0	0	63	X	X	X	X			X	X		
29	Corwin, Everett		53	25 %	25	142	22 %	25	2	19	15	6	0	0	92	X	X	X	X			X	X		
30	Corwin, Norma	C,W	48	23 %	25	168	26 %	25	2	20	15	10	0	4	101	X	X	X	X			X	X		
31	Corwin, Robert E.	C,D,IDO	58	27 %	25	226	34 %	25	7	20	15	15	0	4	111	X	X	X	X			X	X	X	
32	Corwin, Robert J.	L	22	10 %	25	62	9.5 %	25	1	20	12	14	0	1.25	98.25		X	X	X			X	X	X	
33	Corwin, Scott		35	17 %	25	12	1.8 %	0	0	13	6	4	0	0	48	X	X	X	X			X	X		
34	Costas, Tom		20	9.5 %	25	6	0.9 %	0	0	16	3	4	0	0	48		X	X	X			X	X		
35	Creedon, Daniel	S	106	50 %	25	352	54 %	25	0	16	12	11	1	1.25	91.25	X	X	X	X			X	X		
36	Creighton, Ryan		0	0 %	0	2	0.3 %	0	0	1	1	0	0	0	2									X	
37	De Kerrillis, Alain	CH	78	37 %	25	186	28 %	25	4	20	15	11	1	8.75	109.8		X	X	X			X	X		
38	DelGaudio, Malysa		39	18 %	25	126	19 %	25	3	7	4	5	0	0	69	X	X	X	X			X	X		
39	Detrick, Gary		0	0 %	0	0	0 %	0	0	1	2	0	0	0	3										
40	Diaz, Juan		10	4.7 %	0	8	1.2 %	0	1	10	6	10	2	0	29	X	X	X	X			X	X		
41	Diaz, Nicolas		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
42	Dimizio, Anthony		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
43	Dimizio, Paul		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	#EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
44	Edwards, Alson		20	9.5 %	25	5	0.8 %	0	0	6	6	7	0	0	44	X	X	X	X	X					
45	Edwards, Carol		6	2.8 %	0	173	26 %	25	1	6	5	3	0	0	40	X	X	X	X	X					
46	Ellis, Scott		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
47	Ferguson, Peter		0	0 %	0	0	0 %	0	0	0	1	0	0	0	1										
48	Ficirilli, Michael		43	20 %	25	13	2 %	0	0	14	10	9	1	0	59		X	X	X	X					
49	Fogarty, Jonathan	T	42	20 %	25	11	1.7 %	0	0	7	9	6	0	1.25	48.25	X	X	X	X	X					X
50	Garcia-Dinizio, Gloria		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
51	Golden, Danielle		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
52	Golden, Jillian		0	0 %	0	0	0 %	0	0	0	1	25	0	0	26										
53	Grattan, Timothy		6	2.8 %	0	0	0 %	0	0	7	0	4	0	0	11		X	X	X	X					
54	Gray, Enya		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
55	Gray, Sally Anne		6	2.8 %	0	22	3.4 %	0	0	6	4	10	0	0	20	X	X	X	X	X					
56	Grilli, Jennifer	L	2	0.9 %	0	0	0 %	0	0	7	8	4	0	1.25	20.25		X	X	X	X					
57	Grilli, John		2	0.9 %	0	1	0.2 %	0	0	7	8	4	0	0	19		X	X	X	X					
58	Hamilton Jr., Robert	D, W, SO	83	39 %	25	38	5.8 %	0	0	18	10	4	0	2.75	59.75	X	X	X	X	X					
59	Hanold, Christopher	C	14	6.6 %	0	24	3.7 %	0	3	10	8	3	3	3.25	30.25	X	X	X	X	X					
60	Hanold, Christopher, Jr.		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
61	Harris, Cliff	C, W	1	0.5 %	0	1	0.2 %	0	0	11	9	5	0	4	29		X	X	X	X					
62	Harris, Peter	L, T, D, W, FPO	97	46 %	25	24	3.7 %	0	1	19	15	7	0	5.25	72.25	X	X	X	X	X					
63	Harvey, Russell		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
64	Hollid, Scott	W	24	11 %	25	4	0.6 %	0	0	9	3	2	0	2	41		X	X	X	X					

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
65	Holmes, Joseph	L	38	18	%	25	56	8.5	%	25	5	10	10	7	0	1.25	83.25		X	X	X			
66	Hubbard Jr, George		17	8.1	%	25	1	0.2	%	0	0	10	9	4	0	0	48		X	X	X			
67	Huzsek, Andrew H		85	40	%	25	19	2.9	%	0	0	12	9	5	0	0	51		X	X	X			
68	Hydell, Charles, Jr.		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
69	Jensen, Warren		31	15	%	25	15	2.3	%	0	4	16	13	10	1	0	69		X	X	X			
70	Jester, Robert		9	4.3	%	0	13	2	%	0	1	19	14	10	1	0	45		X	X	X			
71	Jimenez, Susano		3	1.4	%	0	1	0.2	%	0	0	6	0	4	0	0	10		X	X	X			
72	Jobes, Craig	L	53	25	%	25	129	20	%	25	0	17	12	5	0	1.25	85.25		X	X	X		X	
73	Johnson, Craig	CH	16	7.6	%	25	62	9.5	%	25	2	14	10	6	0	6.25	88.25		X	X	X		X	
74	Kalin, James		146	69	%	25	426	65	%	25	2	5	10	3	0	0	70		X	X	X		X	
75	Kostal, Anne Susan		8	3.8	%	0	43	6.6	%	0	2	2	2	0	0	0	6							
76	Kunjian, Claude		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
77	Land, Shannon		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
78	Luke, Alexander		1	0.5	%	0	1	0.2	%	0	0	1	7	0	0	0	8							
79	Manzopoulos, John		16	7.6	%	25	9	1.4	%	0	0	4	2	0	0	0	31							
80	Manwaring, Julia		51	24	%	25	44	6.7	%	0	0	18	6	25	0	0	74		X	X	X		X	
81	Manwaring, Wayde	CH	73	35	%	25	62	9.5	%	25	0	20	10	25	0	6.25	111.3		X	X	X		X	
82	Marzewski, Macy		19	9	%	25	2	0.3	%	0	3	20	15	10	1	0	74		X	X	X		X	
83	Martocchia, Jerome		5	2.4	%	0	3	0.5	%	0	0	4	3	0	0	0	7							
84	McDaniels, Leslie		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
85	Melly, Megan		0	0	%	0	0	0	%	0	0	0	1	0	0	0	1							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	#EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
86	Miller, Peter		0	0	0	0	0	0	0	0	0	0	0	0	0	0									
87	Miller, Wayne	CH	81	38	25	131	20	25	1	20	14	11	1	2	99	X	X	X	X						
88	Mills, Wm. J., III		0	0	0	0	0	0	0	2	5	3	0	0	10	X	X	X	X						
89	Mills, Robert		0	0	0	0	0	0	0	0	1	0	0	0	1										
90	Milovich Jr., Joseph		78	37	25	17	2.6	0	2	7	9	4	0	0	47	X	X	X	X						
91	Mims, Ralph		0	0	0	0	0	0	0	4	0	0	0	0	4										
92	Musto, Francis	S, Chpln	26	12	25	67	10	25	0	20	15	9	1	2.5	97.5	X	X	X	X						
93	Mysliborski, Linda		1	0.5	0	0	0	0	0	4	1	0	0	0	5										
94	Narkiewicz, Piotr		39	18	25	121	18	25	2	6	4	2	0	0	64										
95	Nedoszytko, William	S	0	0	0	1	0.2	0	0	5	1	4	0	1.25	11.25	X	X	X	X						
96	Nyce, David	CH	131	62	25	370	56	25	2	20	15	22	1	0	110	X	X	X	X						
97	O'Brien, Michael		25	12	25	5	0.8	0	0	8	5	4	0	0	42	X	X	X	X						
98	Pat-Singh, Vijay		0	0	0	0	0	0	0	0	0	0	0	0	0										
99	Petragliano, Victor		0	0	0	0	0	0	0	3	0	2	0	0	5										
100	Piel, Jeffrey		1	0.5	0	0	0	0	0	7	0	3	0	0	10										
101	Pirillo, James A.		90	43	25	27	4.1	0	5	17	11	13	1	0	72	X	X	X	X						
102	Pope, George		64	30	25	130	20	25	5	20	9	15	0	1	100	X	X	X	X						
103	Purcell, Bernard	L,W	209	99	25	543	83	25	8	20	15	21	2	3	119	X	X	X	X						
104	Purcell, Ryan		52	25	25	35	5.3	0	1	15	9	8	0	0	58	X	X	X	X						
105	Quillin, Michael	D	34	16	25	8	1.2	0	2	10	15	10	0	0.75	62.75	X	X	X	X						
106	Raynor, Dale	L	38	18	25	33	5	0	3	7	13	5	0	1.25	54.25	X	X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
107	Reed, Michael		6	2.8 %	0	4	0.6 %	0	0	2	8	4	0	0	14		X	X	X						
108	Reed, Taylor	L	37	18 %	25	149	23 %	25	6	13	15	12	0	1.25	97.25	X	X	X	X	X					X
109	Reiss, Helen		33	16 %	25	95	14 %	25	0	10	4	22	0	0	86	X	X	X	X						X
110	Richter, Michael	T,T	22	10 %	25	43	6.6 %	0	0	16	9	5	0	2.5	57.5	X	X	X	X						X
111	Robins, William	L	62	29 %	25	20	3 %	0	2	18	15	6	0	1.25	67.25	X	X	X	X						X
112	Rosa, Lisa		27	13 %	25	4	0.6 %	0	0	9	2	4	0	0	40	X	X	X	X						X
113	Rung, Rosalie		6	2.8 %	0	111	17 %	25	0	4	3	0	0	0	32										X
114	Rutkowski, Stephen	D	93	44 %	25	303	46 %	25	2	20	11	9	0	0.75	92.75	X	X	X	X						X
115	Skrezec, John		0	0 %	0	0	0 %	0	0	1	0	0	0	0	1										
116	Spanos, James		3	1.4 %	0	0	0 %	0	0	2	0	0	0	0	2										
117	Spinozzi, Matthew		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
118	Staples, Halsey		5	2.4 %	0	3	0.5 %	0	0	2	0	4	0	0	6		X	X	X						X
119	Strickland, Samuel	L,D	59	28 %	25	162	25 %	25	5	20	15	9	0	2	101	X	X	X	X						X
120	Swetland, Jessica		5	2.4 %	0	7	1.1 %	0	2	5	3	5	0	0	15	X	X	X	X						X
121	Tamin, John		34	16 %	25	81	12 %	25	0	13	4	4	0	0	71	X	X	X	X						X
122	Tejada, Yira		10	4.7 %	0	13	2 %	0	2	7	7	4	0	0	20	X	X	X	X						X
123	Thorp, Thomas	L	66	31 %	25	24	3.7 %	0	2	5	5	4	0	1.25	42.25	X	X	X	X						X
124	Vandenburgh, Richard		1	0.5 %	0	0	0 %	0	0	6	2	5	0	0	13										X
125	VanEiten, George	D	41	19 %	25	16	2.4 %	0	2	13	11	14	0	0.75	65.75	X	X	X	X						X
126	Verity, Michael		1	0.5 %	0	5	0.8 %	0	0	3	1	25	0	0	29	X	X	X	X						X
127	Verley, Joseph, Jr.		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
128	Versheck, Jon		17	8.1 %	25	21	3.2 %	0	1	1	3	8	0	0	38	X	X	X	X	X					
129	Volinski, Antone, III	W,J.	27	13 %	25	95	14 %	25	1	20	10	4	0	3.25	88.25	X	X	X	X						
130	Volinski, Darryl		3	1.4 %	0	17	2.6 %	0	0	2	0	14	0	0	16										
131	Walker, David, Jr.		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
132	Walter, Kristie		40	19 %	25	32	4.9 %	0	3	10	6	25	1	0	70	X	X	X	X						
133	Walters, Joseph	W	1	0.5 %	0	0	0 %	0	0	9	1	4	0	2	16	X	X	X	X						
134	Weingart, Jeffrey		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
135	Wright, William		70	33 %	25	262	40 %	25	2	14	8	4	0	0	78	X	X	X	X						
136	Zaymayar, Elias	C	87	41 %	25	76	12 %	25	2	15	15	17	0	2	101	X	X	X	X						
137	Zurek, Gregory		35	17 %	25	9	1.4 %	0	0	9	10	5	0	0	49		X	X	X						
138	Zurek Jr, Stanley		32	15 %	25	10	1.5 %	0	0	12	1	6	0	0	44		X	X	X						
139																									



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILLY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: October 9, 2024
Meeting: October 17, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk OCTOBER 2024 Work Session Report

Resolutions:

1. RESOLUTION establishing March 18, 2025 as the Village of Greenport Election Day, to fill the expiring terms of two (2) Trustees.
2. RESOLUTION setting forth the date and times of the 2025 Village General Election as March 18, 2025, from 6:00 a.m. to 9:00 p.m. and setting the polling place of the Village General Election to be at the Greenport Fire Station One Firehouse on Third and South Streets in Greenport, New York.

Public Assembly Permit Applications Received:

Public Assembly Application received for the annual Halloween Celebration on behalf of the co-sponsors The Village of Greenport, Greenport BID and Greenport Rotary. The parade and celebration will take place on October 26, 2024, with a rain date of October 27, 2024. Parade kicks off is at 11:00am (parade route outlined on application), followed by a scavenger hunt and rides on the Village mini train.

Contracts and Agreements Signed:

- North Ferry BID - preliminary documents

Legal Notices:

1. Village Election - notice of offices to be filled
2. SLA Public Hearing - Baywater Group LLC, Little Creek Oysters
3. GFD Hydrant Testing

Village Election:

- The next Village of Greenport election will be on Tuesday, March 18, 2025.
- There are two (2) Trustee offices to be filled
- The Village of Greenport website now features a page dedicated to the Village election - titled Village Election. We will be updating this page periodically and publishing all election documents, important dates, etc. on this page.
- Where available, both Spanish and English versions of documents will be published on this page.

Announcements:

1. The Greenport Fire Department will be conducting the Annual Fire Hydrant Testing on Sunday, October 27, 2024, between 9am-12noon.
2. NYCOM (New York Conference of Mayors) Fall School
 - a. Received training on many topics including the following: responsibilities of elected/appointed officials, Civil Service Law, labor relations, Embracing AI (artificial intelligence), Open Meetings Law, website building, Vital Records, and much more.
 - b. Village staff and the BOT/Mayor have received copies of training documents from NYCOM.
3. The annual Halloween Parade and celebration is Saturday, October 26, 2024 - rain date Sunday, October 27, 2024. Please check the BID website for further details on the event timeline.
4. The November Regular Session meeting will take place on Monday, December 2, 2024 due to the holiday.
5. Village Hall will be closed on the following dates in November:
 - a. Monday, November 11, 2024 - for Veterans Day
 - b. Thursday November 28, 2024 and Friday, November 29, 2024 - for Thanksgiving



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JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: October 11, 2024
Meeting: October 17, 2024 6:00 PM
Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Oddon, *Deputy Clerk*

From: Jeanmarie Oddon, *Deputy Clerk*

Department: Village Clerk Department

Village Treasurer October 2024 Work Session

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6474, to appropriate General fund reserves to fund the financial advisory services related to the 2024 bonding, and directing that Budget amendment #6474 be included as part of the formal meeting minutes of the October 24th Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6475, to appropriate Light fund reserves to fund the clearance and trimming of Moores Lane and Monsell Trail, and directing that Budget amendment #6475 be included as part of the formal meeting minutes of the October 24th Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Adam Brautigam to be listed as the Responsible Local Official (RLO), related to NYS DOT Equitable Business Opportunities Program (EBO)

UTILITY BILLING

End of Month Statistics for September completed.

Sector one read, to be billed by 10/11/2024.

Sector two bills to be read and mailed by 10/18/2024.

TALKING POINTS

SIGNIFICANT COLLECTIONS

RENTS COLLECTED IN SEPTEMBER 2024- \$72,757.16

PROPERTY TAX COLLECTED THROUGH SEPTEMBER 2024-
\$1,234,250.48

SIGNIFICANT PAYMENTS

2014 SERIAL BOND- \$ 178,321.88

COMMUNITY DEVELOPMENT / HOUSING AUTHORITY

4 recertifications and 7 interims were performed for September 2024.

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

BUDGET AMENDMENT #6474 (PDF)

BUDGET AMENDMENT #6475 (PDF)

CD REPORT (PDF)

EBO FORM (PDF)

HA REPORT (PDF)

PROPERTY TAXES COLLECTED THROUGH (PDF)

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - September 2024

Account Description					#REF!	#REF!
	REVENUE: 213 Center		REVENUE: 278 2nd Street			
	213 Center		UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE
Rent	\$ 1,125.00		\$ 1,900.00	1,700.00	\$ 1,375.00	
Late Fees/Credits	\$ 50.00					
TOTAL REVENUE	\$ 1,175.00		\$ 1,900.00	\$ 1,700.00	\$ 1,375.00	\$ 4,975.00
	EXPENSES: 213 Center		EXPENSES: 278 2nd Street			
	213 CENTER		UNIT 1 - 8124	UNIT 2 - 8327	8328	HOUSE - 8590 RE/8361 SW
<u>Utilities</u>						
Electric	\$ 64.90					
Water/Sewer						
Propane/Heating Oil						
<u>Admin</u>						
Salaries & Benefits (Asha, Adam)	\$ 593.78					\$ 1,781.35
Payment Agreement to Village						\$ 2,375.13
Total	\$ 658.68		\$ -	\$ -	\$ -	\$ 1,781.35
	213 CENTER		UNIT 1	UNIT 2	UNIT 3	HOUSE
<u>Maintenance Repairs/Other</u>						
Twin Forks Pest Control	\$ 175.00					\$ 83.00
JP McHale Pest Mgmt, L.L.C						\$ 43.84
Mattituck Enviro Services						\$ 235.00
Pine Oaks Landscaping Lawn cuts						\$ 361.84
Total Maintenance Expenses	\$ 175.00		\$ -	\$ -	\$ -	\$ 361.84
MONTHLY FINANCIAL SUMMARY	213 CENTER		278 2nd STREET			
Interest Earned						
Total Revenue	\$ 1,175.00			\$ 4,975.00		
Total Expenses	\$ 833.68			\$ 2,143.19		
NET REVENUE	\$ 341.32			\$ 2,831.81		
EXCESS (DEFICIENCY) OF TOTAL REVENUE	\$ 341.32			\$ 2,831.81		
OVER (UNDER) TOTAL EXPENSES	\$ 341.32			\$ 2,831.81		

REQUEST FOR EBO SYSTEM LOG-IN/PASSWORD

(Signature Certification for Municipalities)

APPLICANT INFORMATION

Municipality's Legal Name: VILLAGE OF GREENPORT

Name and Title of Municipality's Primary Log-in Holder: ADAM BRAUTIGAM, TREASURER

E-mail Address: ABRAUTIGAM@GREENPORTVILLAGE.ORG

Mailing Address: 236 THIRD STREET

Mailing Address:

City: GREENPORT State: NY Zip Code: 11944

On behalf of the above-listed municipality, I hereby agree to comply with the terms and conditions of access to and use of the Internet Government Solutions (IGS) Equitable Business Opportunities (EBO) system set forth in the System User Agreement attached to this application form.

Signature of Applicant (the Responsible Local Official (RLO):

(Printed Name)

(Signature)

(Title)

A copy of the municipal resolution must accompany this request.

NYSDOT EQUITABLE BUSINESS OPPORTUNITIES (EBO) SYSTEM USER AGREEMENT

This System User Agreement forms an integral part of each application to the New York State Department of Transportation (NYSDOT) for obtaining log-in/password access to the Equitable Business Opportunities (EBO) System maintained and operated by NYSDOT. By signing and submitting such an application, you agree to be bound by the terms of this System User Agreement.

This System User Agreement governs the terms and conditions upon which your municipality, and your municipality's authorized users (referred to collectively as "User") will be allowed to access and use NYSDOT's EBO System.

NYSDOT authorizes the User, and the User agrees, to access and use the EBO System solely for official business purposes associated with the User's participation in construction, consultant engineering and professional services contracts awarded by NYSDOT or other Federal Aid sub-recipients. Such purposes include the administration of civil rights requirements associated with Federal Aid projects.

NYSDOT requires, and the User agrees, that in accessing and using the EBO System, the User will comply with NYSDOT's Information Security policies, procedures and directives, to the full extent required by NYSDOT's Information Security Officer, NYSDOT's Office of Information Services (OIS), and NYSDOT's EBO System Administrator. Such policies and requirements include the following:

- 1) The User's Primary Log-in ID Holder shall be personally responsible for usage of NYSDOT's EBO System by any and all of the User's other authorized users, including compliance with this System User Agreement and NYSDOT Information Security requirements, and shall exercise oversight over usage of the EBO System by such other authorized users.
- 2) The User will access and use the EBO System solely for the official business purposes indicated above. The User will not use access to the EBO System to access or use any other portion of NYSDOT's information technology (IT) Systems.
- 3) The User will maintain the confidentiality and security of the User's EBO System log-in ID and password, will provide such password only to authorized users within the User's business organization, and will not disclose such password to any persons other than authorized users who are officers or employees of the User.
- 4) The User's Primary Log-in Holder shall promptly deactivate the system access of any former employee, or other formerly authorized user, whom the User no longer authorizes to have access to the EBO System.
- 5) The User shall maintain the confidentiality and security of the Social Security Numbers (SSNs) of the User's employees, and any other confidential information obtained or submitted to NYSDOT in connection with use of the EBO System.

VILLAGE OF GREENPORT

Payment to 09/30/2024, Balance as of 09/30/2024

		Count	Balance Amt	Count	Paid Amt	Count	Refunds	Payment Total	Writeoff
Grand Totals									
BID	MT	11	2,830.17	105	50,178.18			50,178.18	
SEWER	MT	10	11,929.51	20	10,131.28			10,131.28	
VILLT		51	153,445.89	1,009	1,234,250.48			1,234,250.48	
WATER	MT	10	10,384.84	20	6,020.95			6,020.95	
Total PRINCIPAL			<u>178,590.41</u>		<u>1,300,580.89</u>			<u>1,300,580.89</u>	
PEN				46	4,247.97			4,247.97	
Total PENALTY					<u>4,247.97</u>			<u>4,247.97</u>	
Total			<u>178,590.41</u>		<u>1,304,828.86</u>			<u>1,304,828.86</u>	



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: October 8, 2024
Meeting: October 17, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administration

Work Session

Work Session Report for Road and Utilities

October 17, 2024

Administrator's Office

Statistics

Work Orders:

Electric = 54 Written, 54 Completed

Water = 35 Written, 35 Completed

Sewer = 38 Written, 38 Completed

Road = 81 Written, 81 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 09-06-2024. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 09-05-2024.

Discussion

Resolutions

Road/Water Department

Statistics

Water Distribution:

9,763,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.72 mg/L.

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.87 mg/L

The form, DOH-360, was filed with the DOH on September 6, 2024, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Daily litter pick up at parks and parking lots.
- ❖ Ongoing biweekly brush pick up.
- ❖ Daily work orders being documented.
- ❖ Mon/Wed/Fri am street sweeping.
- ❖ Mon/Wed/Fri am plant and Village Hall watering.
- ❖ Ongoing garbage collection at 5pm on Fri/Sat/Sun.
- ❖ Installation of new filing cabinet and removal of old at Village Hall.
- ❖ Ongoing mowing of Village property and parks.
- ❖ 4x4 sent to Orient service station for repairs.
- ❖ Transfer street sweeper debris to dumpsters from Eastern Environmental.
- ❖ Sanitation truck DEF maintenance.
- ❖ Removal of weather station at moores lane.

- ❖ Salter repair and upkeep G-55.
- ❖ Moores lane pothole repair.
- ❖ Set up and assist with Maritime Festival.
- ❖ Removed tree at South St parking lot.
- ❖ Installed signs for Deer management program.
- ❖ Installed new zone signs for Deer management program.
- ❖ Patched various roads throughout the village.
- ❖ Trimmed trees on plow route.
- ❖ Counted drains for upcoming paving project.
- ❖ Replaced various street signs throughout the Village.
- ❖ Installation of new lights on Sanitation truck.
- ❖ Tree list for trimming and removal began.
- ❖ Repaired 6th street and turntable fence.
- ❖ Installed Two new hydrants throughout the Village.
- ❖ Work session and work orders completed and submitted -Chad

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of September = 10,733,000 Gallons

Average Daily Flow = .378 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 98% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = <3.4 MPN. Permit limit 200 MPN/100

Coliform Total General = 46 MPN. Permit limit 700 MPN/100

Total Nitrogen = 6.7 LBS/day

Sludge Removal:

43,000 Gallons of sludge hauled in September

Report

- ❖ Treatment Plant:
 - Tested and reset alarm system at Treatment Plant
 - Rescued turkey from sludge holding tank
 - Cleaned UV bulbs
 - Jet-rodded downtown business district - cleared blockage

❖ Collection System:

De-ragged #2 & #1 pumps at Hospital pump station

Replaced manhole riser at end of 3rd St.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = September 1 @ 117.036 Mwh

Minimum usage day = September 24 @ 75.448 Mwh

Peak demand for the month = 5.956 MW September 1, 2:15pm

Monthly total usage = 3,520.882 Mwh

Service calls/call outs = 9

Street light repairs = 6

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade = 2 new service and 0 service upgrade.

Tasks Accomplished:

- ❖ The winter DMNC test has been completed, all three engines ran very well, meet the generation output requirements.
- ❖ The Micro Grid project has come to completion, the final part was the solar system and battery storage. one of the last steps was to get all the devices communicating with each other, the system performed as it should. Both fire station and the wastewater now have battery back-up and stand-by generators at each location.

Both systems have been tested for operation and passed the testing.
- ❖ The clean-up of the power Plant property has been completed; the contractor did a very good job. The property has not looked this good for a very long time. Removed the abandoned weather station along with all the overgrowth.
- ❖ Adams street by Third Street, changed out a couple street light fixtures to LED, and trimmed some trees in the parking lot to get better coverage.

- ❖ Connected a couple new electric services, 2 residential, upgrades 2 residential services and 1 commercial.
- ❖ Split the utility loads between both transformers, this allows the ability to keep both transformers online and helps in the event of a power out on either unit.
- ❖ Changed out a distribution transformer on Wood Lane, it was tripping the secondary breaker in it, installed next size larger transformer.
- ❖ Received quotes for the line maintenance trimming on Monsell Trail and Moores Lane. Excepting to possibly start it later this year or after the first of the year.
- ❖ Shop and truck maintenance, upgraded the warning lights on two trucks to LED's.

Attachments:

Greenport Meter 09-2024 (PDF)



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Recreation

**Work Session Report Recreation
Department**

October 17, 2024

Mitchell Park Marina/Parks

- ❖ The new hours of operation from Labor Day through Columbus Day are as follows:
Fridays, 3:00 pm - 8:00 pm, Saturdays, 9:00 am - 8:00 pm and Sundays, 10:00 am - 6:00 pm.
- ❖ Mitchell Park restrooms are cleaned hourly.
- ❖ The Friends of Mitchell Park sponsore3d another "Tree Carousel Day" during Labor Day weekend. It was a huge success as everyone enjoyed the event.
- ❖ Landscaping and clen up at Mitchell Park continues daily.
- ❖ Visitation of Tall Ship Ernestine.
- ❖ Off Sounding Regatta, Maritime Festival and Whitebread Sailing Regatta were all successful.
- ❖ Winterization of beach swimline and facility.
- ❖ The Carousel received a deep lubrication and gear cleaning at the end of the busy season.
- ❖ 2025 Maritime reservations are sold out.

- ❖ The hours of operation for the Mini Railroad are Saturdays and Sundays 11:00 am - 3:00 pm.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Attendance:

After School Program = 17 Children Enrolled

Reports

- ❖ The first day of the After School Program was September 9th. It was a great start to the new school year.
- ❖ Enrollment continues with the After School Program.
- ❖ Creator's Club with Floyd Memorial Library and the Recreation Center began on September 25th. The children attend weekly.

Campground

Tasks Accomplished

- ❖ Reservations continue for the season.
- ❖ Seasonal arrivals continue to come to the camp site.
- ❖ Landscaping and light maintenance continue.
- ❖ All money has been collected for the month of September.
- ❖ Site map updated.
- ❖ All RV sites have been prepared for September arrivals.
- ❖ Bathrooms cleaned daily.
- ❖ Labor Day weekend at the Campground was a huge success.

Attachments:

Rec Center Monthly Revenue September 2024 (PDF)

