

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

September 24, 2024 at 5:00 PM

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 4 recertifications and 7 interims were performed for August 2024.
- b) Balance of VGHA HAP Savings account as of 8/31/2024 is: \$16,281.33.
- c) Balance of VGHA HAP Checking account as of 8/31/2024 is: \$9,759.00.
- d) Balance of VGHA Admin Checking account as of 8/31/2024 is: \$59,682.05.
- e) 1 voucher holder found housing and lease started 8/1/24.
- f) 2 new vouchers were issued in August 2024. 1 voucher holder ported, 1 voucher holder was terminated, 1 voucher holder passed away.
- g) As of August 2024, there are 4 voucher holders looking for housing.
- h) August inspection update: 2 fails, both corrected.

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 8/31/2024 is: \$38,733.93.
- b) Balance of 278 2nd Street checking account as of 8/31/2024 is: \$8,396.33.
- c) 278 2nd Street #1 repairs have been completed, and was paid by VOG in the amount of \$10,300.

2024 Monthly Projected Income:

278 2 nd St, Unit # 1	\$1,900.00
278 2 nd St, Unit # 2	\$1,700.00
278 2 nd St, Unit # 3	\$1,375.00
Total 278 Total Rental Income	\$4,975.00

213 Center St	\$1,125.00
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3. Resolutions:

- a) MOTION – to approve the minutes of the August 27, 2024 Board Meeting.
- b) MOTION – to ratify August 2024 accounts payable for the Housing Authority totaling \$124,234.55.
- c) MOTION – to ratify August 2024 accounts payable for 213 Center Street totaling \$657.95.
- d) MOTION – to ratify August 2024 accounts payable for 278 2nd Street totaling \$2,207.36.

4. The next meeting will be held on Tuesday, October 29, 2024 at 5:00pm.
5. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES

The regular monthly meeting was held on August 27, 2024. Meeting was called to order by Board Member Inga Van Eysden, at 5:08 pm.

Those present were: Marilyn Corwin, Inga Van Eysden, Christopher North, Adam Brautigam and Asha Gallacher.

1. Section 8 Housing Update:

- a) There was no meeting held on July 30, 2024.
- b) 7 recertifications and 5 interims were performed for June 2024.
- c) Balance of VGHA HAP Savings account as of 6/30/2024 is: \$21,384.29.
- d) Balance of VGHA HAP Checking account as of 6/30/2024 is: \$8,374.00.
- e) Balance of VGHA Admin Checking account as of 6/30/2024 is: \$53,071.52.
- f) Balance of VGHA HAP Savings account as of 7/31/2024 is: \$22,710.52.
- g) Balance of VGHA HAP Checking account as of 7/31/2024 is: \$8,374.00.
- h) Balance of VGHA Admin Checking account as of 7/31/2024 is: \$55,817.10.
- i) 7 recertifications and 4 interims were performed for July 2024.
- j) At the request of the VGHA, HUD issued additional HAP funds of \$24,500 to cover a shortfall.
- k) Termination letter was sent to participant for program violations.
- l) As of June 2024, there are 3 voucher holders looking for housing.
- m) As of July 2024, there are 3 vouchers looking for housing.
- n) 1 voucher holder will be leasing in place as of 7/1/24.
- o) June inspection update: 1 fail, landlord corrected.
- p) July inspection update: 2 fails, landlord corrected, tenant corrected.
- q) Discussion of providing tenants with security deposit assistance with Admin Fees. This would require a minor deviation to the Admin Plan with board approval.
- r) Discussion of the transition from HQS inspections to NSPIRE inspections.
- s) Discussion of the submission of the 5 year Plan
- t) Discussion of the transition to HOTMA.

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 6/30/2024 is: \$38,629.83.
- b) Balance of 278 2nd Street checking account as of 6/30/2024 is: \$3,081.45.
- c) Balance of 213 Center Street checking account as of 7/31/2024 is: \$38,216.88.
- d) Balance of 278 2nd Street checking account as of 7/31/2024 is: \$5,877.69.

3. Resolutions:

- a) MOTION – was made to approve the minutes of the June 25, 2024 Board Meeting. Inga Van Eysden made motion, Marilyn Corwin carried.
 - b) MOTION – was made to ratify June 2024 accounts payable for the Housing Authority totaling \$116,780.90. Inga Van Eysden made motion, Christopher North carried.
 - c) MOTION – was made to ratify June 2024 accounts payable for 213 Center Street totaling \$1,287.70. Inga Van Eysden made motion, Marilyn Corwin carried.
 - d) MOTION – was made to ratify June 2024 accounts payable for 278 2nd Street totaling \$8,815.51. Inga Van Eysden made motion, Christopher North carried.
 - e) MOTION – was made to ratify July 2024 accounts payable for the Housing Authority totaling \$119,071.42. Inga Van Eysden made motion, Marilyn Corwin carried.
 - f) MOTION – was made to ratify July 2024 accounts payable for 213 Center Street totaling \$1,587.95. Inga Van Eysden made motion, Christopher North carried.
 - g) MOTION – was made to ratify July 2024 accounts payable for 278 2nd Street totaling \$2,261.76 Inga Van Eysden made motion, Marilyn Corwin carried.
4. Marilyn Corwin made a motion to adjourn, Inga Van Eysden carried. The meeting was adjourned at 5:51pm.

Respectfully submitted by Tina Finne, Board Chairperson