



236 THIRD STREET  
GREENPORT, NY  
11944

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[villageofgreenport.org](http://villageofgreenport.org)

**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
MARY BESS PHILLIPS  
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-  
JOHNSON

JULIA ROBINS

**TREASURER**  
ADAM BRAUTIGAM  
EXT 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

**September 26, 2024 at 6:00 PM  
Mayor and Board of Trustees – Regular Meeting  
Third Street Firehouse  
Greenport, NY 11944**

**AMENDED 9-26-2024**

**MOTION TO OPEN THE REGULAR SESSION MEETING**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Halsey A. Staples  
Joseph Gene Hollid  
John William Nierodzik

**ANNOUNCEMENTS**

- The Greenport Fire Department will be conducting the Annual Fire Hydrant Testing on Sunday, October 27, 2024, between 9am-12noon.
- The Village of Greenport encourages the use of biodegradable paper bags for the containment of leaves and brush; Brush Pick Up schedule is available on the Village website.
- The Village of Greenport Deer Management Program Hunting Season will begin October 1, 2024 through January 31, 2025.
- Village Hall will be closed on October 14, 2024 in observance of Indigenous Peoples Day and Columbus Day.

**BOARD PUBLIC HEARING TO RECEIVE COMMENTS ON THE  
FOLLOWING STATE LIQUOR AUTHORITY APPLICATION:**

**Application from Zach Baba 314 Greenport LLC; 314 Main  
Street, Greenport.**

**PUBLIC TO ADDRESS THE BOARD**

**CALL TO ORDER**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Patrick Brennan	Trustee	Present	
Lily Dougherty-Johnson	Trustee	Present	
Mary Bess Phillips	Trustee	Present	
Julia Robins	Trustee	Present	
Kevin Stuessi	Mayor	Present	

**RESOLUTIONS****RESOLUTION # 09-2024-1**

RESOLUTION adopting the September, 2024 agenda as printed.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Lily Dougherty-Johnson, Trustee  
**SECONDER:**   Julia Robins, Trustee  
**AYES:**        Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-2**

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administration, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Julia Robins, Trustee  
**SECONDER:**   Patrick Brennan, Trustee  
**AYES:**        Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**VILLAGE TREASURER****RESOLUTION # 09-2024-3**

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6473, to appropriate Light fund reserves to fund the repair of concrete around the garage bay doors at the Power Plant, and directing that Budget amendment #6473 be included as part of the formal meeting minutes of the September 27th Regular Meeting of the Board of Trustees.

**RESULT:**       **ADOPTED [UNANIMOUS]**  
**MOVER:**       Patrick Brennan, Trustee  
**SECONDER:**   Mary Bess Phillips, Trustee  
**AYES:**        Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**VILLAGE CLERK**

**RESOLUTION # 09-2024-4**

RESOLUTION ratifying the increase in the hourly wage rate of full-time Office Assistant Jacy Ross from \$20.60 per hour to \$24.00 per hour, effective September 1, 2024.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Bess Phillips, Trustee
<b>SECONDER:</b>	Lily Dougherty-Johnson, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-5**

RESOLUTION ratifying the increase in the hourly wage rate of full-time Office Assistant Andrea Malinowski from \$20.60 per hour to \$24.00 per hour, effective September 1, 2024.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lily Dougherty-Johnson, Trustee
<b>SECONDER:</b>	Julia Robins, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-6**

RESOLUTION ratifying the hiring of Javon Quintyn Walker as a part-time Recreation Aid to work for the Village of Greenport Recreation Center at a pay rate of \$16.00 per hour, effective September 9, 2024.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Julia Robins, Trustee
<b>SECONDER:</b>	Patrick Brennan, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-7**

RESOLUTION ratifying the approval of a filming permit from Adam Levin on behalf of The Gold Horse to conduct a photo shoot on various Village streets on September 17, 2024.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Brennan, Trustee
<b>SECONDER:</b>	Mary Bess Phillips, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-8**

RESOLUTION approving Public assembly application received from the Greenport Rotary Club to host a Halloween fundraiser at the Mini Train (Greenport Express) on Thursday, October 31, 2024 from 4:00-8:00p.m.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Bess Phillips, Trustee
<b>SECONDER:</b>	Lily Dougherty-Johnson, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-9**

RESOLUTION approving Public assembly application received from the Greenport Rotary Club to participate in the Village and BID sponsored Halloween Celebration on October 26, 2024. Light refreshments will be served at the Halloween decorated Greenport Mini Train (Greenport Express) with various Halloween themed activities for attendees to participate in.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lily Dougherty-Johnson, Trustee
<b>SECONDER:</b>	Julia Robins, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-10**

RESOLUTION to ratify the approval of changing the hours of the Greenport Farmers Market to 1:00 p.m. to 4:30 p.m. for September 20, 2024.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Julia Robins, Trustee
<b>SECONDER:</b>	Patrick Brennan, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-11**

RESOLUTION amending Resolution #04 -2024-30 to change the hours of the Greenport Farmers Market to 2:30-6:00 p.m. for the remaining scheduled dates: September 27, October 4 and 11.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Brennan, Trustee
<b>SECONDER:</b>	Mary Bess Phillips, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-12**

RESOLUTION to ratify the approval of the public assembly application received from Clinton Memorial AME Zion church to host Sunday service and at BBQ at 5th/6th Street beach on Sunday, September 15, 2024 between the hours of 8:00 a.m. – 2:00 p.m.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Mary Bess Phillips, Trustee  
**SECONDER:** Lily Dougherty-Johnson, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### RESOLUTION # 09-2024-13

RESOLUTION approving Public Assembly Permit Application submitted by Greenport Skatepark Inc. to host a "Community Pop-Up Event" at the Skatepark on Moores Lane on October 5, 2024, from noon to 5:00pm; rain date October 6, 2024. The event will include a skating contest, live music and vendors.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Lily Dougherty-Johnson, Trustee  
**SECONDER:** Julia Robins, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### RESOLUTION # 09-2024-14

Public Assembly Permit Application submitted by Greenport High School for the use of Mitchell Park on October 1, 2024 (rain date October 2, 2024) for a field trip between the hours of 12:45-2:30pm. The school is requesting that the Village open the carousel for the field trip participants to enjoy a ride while visiting Mitchell Park.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Julia Robins, Trustee  
**SECONDER:** Patrick Brennan, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### RESOLUTION # 09-2024-15

RESOLUTION authorizing Village Clerk Hall to solicit BIDs for the screw pump rehab project for the Village of Greenport wastewater treatment plant.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Patrick Brennan, Trustee  
**SECONDER:** Mary Bess Phillips, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### RESOLUTION # 09-2024-16

Resolution ratifying the approval of the Village of Greenport signing over the vehicles listed below after being previously surplussed with the corresponding resolution numbers for training purposes to the Greenport Fire Department, which hold a value of \$0.

Resolution 01-2020-10	3GNGK26U7G255172	2005	CHEVR SUBURBAN
Resolution 02-2020-28	1B7FL16X42S668712	2002	DODGE DAKOTA

Resolution 11-2023-10 1GNEK13Z43J158959 2003 CHEVR TAHOE  
Resolution 11-2023-10 1D7HW48N25S227295 2005 DODGE DAKOTA

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Mary Bess Phillips, Trustee  
**SECONDER:** Lily Dougherty-Johnson, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### **RESOLUTION # 09-2024-17**

RESOLUTION authorizing the annual solicitation of bids for tree and stump removal services and stump grinding services on specified Village of Greenport streets, and directing Clerk Hall to notice the bid solicitation accordingly.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Lily Dougherty-Johnson, Trustee  
**SECONDER:** Julia Robins, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### **MAYOR**

#### **RESOLUTION # 09-2024-18**

RESOLUTION approving the mural design presented by The Greenport Skate Park Inc., at the Work Session meeting held on September 19, 2024 and further authorizing The Greenport Skate Park to being painting of the approved mural design in the Spring season of 2025.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Julia Robins, Trustee  
**SECONDER:** Patrick Brennan, Trustee  
**AYES:** Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

#### **VOUCHER SUMMARY**

#### **RESOLUTION # 09-2024-19**

RESOLUTION approving all checks per the Voucher Summary Report for Fiscal Year 2024 dated September 26, 2024 in the total amount of \$8,605.75 consisting of:

- o All regular checks in the amount of \$8,605.75, and
- o All prepaid checks (including wire transfers) in the amount of \$0.00.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Patrick Brennan, Trustee
<b>SECONDER:</b>	Mary Bess Phillips, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

**RESOLUTION # 09-2024-20**

RESOLUTION approving all checks per the Voucher Summary Report for Fiscal Year 2025 dated September 26, 2024 in the total amount of \$860,037.36 consisting of:

- o All regular checks in the amount of \$783,839.08, and
- o All prepaid checks (including wire transfers) in the amount of \$76,198.28.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Bess Phillips, Trustee
<b>SECONDER:</b>	Lily Dougherty-Johnson, Trustee
<b>AYES:</b>	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

VILLAGE OF GREENPORT  
Budget Adjustment Form

Year: 2025 Period: 9 Trans Type: B2 - Amend Status: Batch  
Trans No: 6473 Trans Date: 09/11/2024 User Ref: ADAM  
Requested: D. JACOBS Approved: Created by: ADAM 09/11/2024  
Description: TO REPAIR CONCRETE IN FRONT OF GARAGE BAY DOORS AT POWER PLANT Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	16,520.00
E.0/15.100	REPAIRS - BUILDING..	16,520.00
Total Amount:		33,040.00