



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

July 25, 2024 at 6:00 PM
Mayor and Board of Trustees – Regular Meeting
Third Street Firehouse
Greenport, NY 11944

MOTION TO OPEN THE REGULAR SESSION MEETING

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Sylvia Ann Ebert
Janice M. Strickland
Carolyn Q. Murray
Rosa Maria DeCarvalho Ross
Adrienne T. Garcia

ANNOUNCEMENTS

1. The Board of Trustees of the Village of Greenport will join the Southold Town Board for a joint Work Session on Tuesday, July 30, 2024 at 9:00a.m. at Southold Town Hall.
2. North Ferry Terminal BID: sealed BIDs will be accepted in the Clerk's Office at Village Hall through August 1, 2024 at 10:30am.
3. The Village of Greenport website now has a section with a variety of frequently used forms and applications translated into Spanish.

PRESENTATION

Chris Reino – Cullen & Danowski LLP

BOARD DISCUSSION

1. Review of pending grants for the Village of Greenport and requests for Village of Greenport support.
 - a. 1943 Pizza
 - b. Greenport Auditorium

PUBLIC TO ADDRESS THE BOARD

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Patrick Brennan	Trustee	Present	
Lily Dougherty-Johnson	Trustee	Present	
Mary Bess Phillips	Trustee	Present	
Julia Robins	Trustee	Present	
Kevin Stuessi	Mayor	Present	

RESOLUTIONS**RESOLUTION # 07-2024-1**

RESOLUTION adopting the July 2024 agenda as printed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lily Dougherty-Johnson, Trustee
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-2

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administration, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julia Robins, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

VILLAGE ADMINISTRATION**MAYOR****RESOLUTION # 07-2024-3**

Resolution authorizing the placement of a trial speed hump, as engineered by LKMA, on 5th Street between Clark Street and Johnson Place, with applicable signage, at a cost not to exceed \$13,500 and authorizing the Mayor to obtain proposed bids for the work and enter into an agreement with a bidder in accordance with the Village's procurement policy for a cost of not more than \$13,500.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Brennan, Trustee
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-4

RESOLUTION approving the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by applicant Rosemary W. Gutwillig for the property at 109 Bay Avenue, Greenport, New York, 11944; SCTM # 1001-5-3-1.2 adopting lead agency status, determining that the approval of the application is an Unlisted Action for purposes of SEQRA, and adopting a Negative Declaration determining that the approval of the Wetlands Permit Application will not have a significant negative impact on the environment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-5

RESOLUTION approving the Wetlands Permit Application submitted by Rosemary W. Gutwillig, owner of the property located at 109 Bay Avenue, Greenport, New York, 11944, SCTM # 1001-5-3-1.2 to perform the following work: Remove 260 LF of double wood bulkhead w/ single 10 LF return and 113 LF of single wood bulkhead (383 LF total). Dismantle stone and concrete wall and store on site. Remove 25 SF wood landing. Construct new vinyl bulkhead in place of seaward existing wood bulkhead (130 LF) w / 10ft. return along the northerly property line. Construct new vinyl bulkhead in place of existing wood bulkhead (113 LF) along southerly property line (253 LF total). New vinyl bulkhead is set at same elevation as existing wood bulkhead. Reconstruct stone and concrete wall in same location. Replace wood landing in kind and in same location. Restore disturbed vegetation and backfill with coarse sand as necessary. (Replacing tabled RESOLUTION # 06-2024-3)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

VILLAGE CLERK

RESOLUTION # 07-2024-6

RESOLUTION authorizing Village Clerk Candace Hall to attend the New York Conference of Mayors Fall Training School in Saratoga Springs, NY from September 16, 2024 through September 20, 2024 at a cost of \$ 1,692.00 for lodging and conference, plus all applicable travel costs; to be expensed from line item number A.1410.400 (Clerk Contractual Expense).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julia Robins, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-7

RESOLUTION authorizing Village Treasurer, Adam Brautigam for use of the Village of Greenport Credit Card, for the purpose of securing hotel and meeting room reservations for Village Clerk Candace Hall to attend the New York Conference of Mayors Fall Training School in Saratoga Springs, NY from September 16, 2024 through September 20, 2024; to be expensed from line item number A.1410.400 (Clerk Contractual Expense).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Brennan, Trustee
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-8

RESOLUTION authorizing the solicitation of bids for the hauling of liquid sludge from the Village of Greenport Wastewater Treatment Plant, and directing Clerk Hall to notice the Request for Bids accordingly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-9

RESOLUTION authorizing the solicitation of bids for the professional services, preventative maintenance and repair of the Wastewater Treatment Plant Generators in various locations within the Village of Greenport, and directing Clerk Hall to notice the Request for Bids accordingly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lily Dougherty-Johnson, Trustee
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-10

RESOLUTION authorizing the solicitation of bids for the professional service, maintenance and repair of the Wastewater Treatment Plant Sewage Pumping Stations of the Village of Greenport, and directing Clerk Hall to notice the Request for Bids accordingly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julia Robins, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-11

RESOLUTION approving Public Assembly Application received from the Greenport UFSD for the annual Homecoming Parade to be held on September 20, 2024 from 4:30 – 7:30pm. Road closure for the parade is as follows: Starting in the municipal parking lot on South Street, down to 1st Street, to Front Street, onto 6th Avenue, to Oak Street, ending at Greenport High School.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Brennan, Trustee
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-12

RESOLUTION ratifying the hiring of Joseph John Pagano as a Village of Greenport seasonal employee at the mini railroad at a pay rate of \$25.00 per hour, effective, June 23, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-13

RESOLUTION ratifying the hiring of Alison Lorena Rojas as a Camp Counselor for the Village of Greenport Summer Day Camp, at a pay rate of 16.00 per hour, effective, June 24, 2024.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lily Dougherty-Johnson, Trustee
SECONDER: Julia Robins, Trustee
AYES: Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-14

RESOLUTION ratifying the hiring of Emely Rivas as a part-time Carousel worker at a pay rate of \$16.00 per hour, effective, June 28, 2024.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Julia Robins, Trustee
SECONDER: Patrick Brennan, Trustee
AYES: Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-15

RESOLUTION ratifying the hiring of Sofia Leshko as a Lifeguard for Fifth Street Beach, at a pay rate of \$25.00 per hour, effective June 29, 2024.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Patrick Brennan, Trustee
SECONDER: Mary Bess Phillips, Trustee
AYES: Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-16

RESOLUTION ratifying the hiring of Willaim Lawrence Rayner as a Village of Greenport seasonal employee at the mini railroad, at a pay rate of \$25.00 per hour, effective, July 12, 2024.

RESULT: ADOPTED [4 TO 0]
MOVER: Mary Bess Phillips, Trustee
SECONDER: Lily Dougherty-Johnson, Trustee
AYES: Brennan, Dougherty-Johnson, Phillips, Stuessi
RECUSED: Robins

RESOLUTION # 07-2024-17

RESOLUTION ratifying the hiring of Emma M. Kunz as a Lifeguard for Fifth Street Beach, at a pay rate of \$25.00 per hour, effective, July 5, 2024.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Lily Dougherty-Johnson, Trustee
SECONDER: Julia Robins, Trustee
AYES: Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-18

RESOLUTION ratifying the hiring of Anthony DeVito as a Lead, Head Camp Counselor, at a pay rate of \$22.00 per hour, effective July 17, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julia Robins, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-19

Resolution ratifying the hiring of Brayden Cooper Kruk as a Camp Counselor, at a pay rate of \$16.00 per hour, effective, July 16, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Brennan, Trustee
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-20

RESOLUTION approving an increase in the hourly wage rate of part-time Recreation Department employee Angelia Gagnon from \$16.00 per hour to \$20.00 per hour, effective, July 25, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-21

RESOLUTION ratifying the hiring of Sage Taylor Foster as a Lifeguard at Fifth Street Beach, at a pay rate of \$25.00 per hour, effective, July, 12, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lily Dougherty-Johnson, Trustee
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-22

RESOLUTION approving Public Assembly Application received from Chris Hamilton on behalf of the Class of '93 Jeremy Hamilton Memorial Scholarship Fund. The requested date of the event is September 14, 2024, rain date September 15, 2024. The annual BBQ Pig Roast Fundraiser will be held at 6th Street Beach between the hours of 6:00am – 7:00pm, including set up and clean up. The applicant is requesting a waiver of the \$50.00 application fee, as this is a donation-based event in which proceeds raised contribute to a scholarship for a graduating senior at Greenport High School.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Julia Robins, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-23

RESOLUTION approving Public Assembly Application received from Friends of Mitchell Park and the Dances in the Park Committee to host the first annual Battle of the Bands on September 2, 2024, from 6:00 – 9:00pm at Mitchell Park; the rain location of the event will be at the American Legion Hall. Four bands have been selected for the battle of the bands and the winning band will receive a spot at the coveted annual Dances in the Park for the 2025 season.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Patrick Brennan, Trustee
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

VOUCHER SUMMARY**RESOLUTION # 07-2024-24**

RESOLUTION approving all checks per the Voucher Summary Report for Fiscal Year 2024 dated 07/24/2024 in the total amount of \$18,809.77 consisting of:

- All regular checks in the amount of \$18,809.77 and
 - o All prepaid checks (including wire transfers) in the amount of \$0.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

RESOLUTION # 07-2024-25

RESOLUTION approving all checks per the Voucher Summary Report for Fiscal Year 2025 dated in the July 25, 2024 total amount of \$640,705.41 consisting of:

- All regular checks in the amount of \$521,571.62 and
 - o All prepaid checks (including wire transfers) in the amount of \$119,133.79.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lily Dougherty-Johnson, Trustee
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

Negative Declaration Pursuant to
New York State Environmental Quality Review Act
Wetlands Permit Application of Rosemary W. Gutwillig
109 Bay Avenue, Greenport, New York, 11944

WHEREAS, the New York State Environmental Conservation Law and the regulations of the Department of Environmental Conservation as contained in 6 NYCRR Part 617 require review of the possible environmental consequences of various actions under consideration by the Board of Trustees, and

WHEREAS, the Board of Trustees is considering the obligations of the Village of Greenport with respect to the wetlands permit application submitted by Rosemary W. Gutwillig, as owner, for the property located at 109 Bay Avenue, Greenport, New York, 11944, SCTM # 1001-5-3-1.2; and

WHEREAS, the Board of Trustees has considered the nature and impact of the proposed action; and

WHEREAS, the Board of Trustees has reviewed a Short Environmental Assessment Form prepared with respect to the proposed law,

NOW, THEREFORE, IT IS

RESOLVED, that the Board hereby finds and concludes that the Board of Trustees is the Lead Agency with respect to environmental impact review of the wetlands permit application submitted by Rosemary W. Gutwillig, as owner, for the property located at 109 Bay Avenue, Greenport, New York, 11944, SCTM # 1001-5-3-1.2; as defined in the State Environmental Quality Review Act and its regulations (SEQRA), and

- A. the wetlands permit application submitted by Rosemary W. Gutwillig is an Unlisted Action under SEQRA;
- B. the Board has considered the adoption of the proposed resolution;
- C. the Board has thoroughly reviewed the Short Environmental Assessment Form and the supplemental description of the proposed action;
- D. the Board also has considered the following factors and made the following conclusions in respect to its review of the environmental impacts of the proposed action:
 - i. the proposed action would not result in any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor create a

substantial increase in the potential for erosion, flooding, leaching or drainage problems;

- ii. the proposed action would not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;
- iii. the proposed action would not impair the environmental characteristics of any Critical Environmental Area;
- iv. the proposed action would not conflict with the community's current plans or goals as official approved or adopted;
- v. the proposed action would not impair the character or quality of important historical, archeological, architectural or aesthetic resources or of existing community or neighborhood character;
- vi. the proposed action would not result in a major change in the use of either the quantity or type of energy;
- vii. the proposed action would not create a hazard to human health;
- viii. the proposed action would not create a substantial change in the use, or intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;
- ix. the proposed action would not encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;
- x. the proposed action would not create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;

- xi. the proposed action would not create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;
- xii. the proposed action would not result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;
- xiii. the proposed action would enhance the protection of the environment in the Village, in that it would preserve and maintain the existing character of the Village;

E. the proposed action would not have a significant adverse environmental impact;

F. no further environmental review is required with respect to the proposed action, and

G. the Mayor, or his designee, is authorized to execute the Short EAF in a manner consistent with the foregoing findings concluding that the proposed action will not result in a significant adverse environmental impact.