



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

VILLAGE CLERK
CANDACE HALL
EXT 214

December 19, 2024, at 6:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

GREENPORT FIRE DEPARTMENT MONTHLY REPORT

- **FIRE DEPARTMENT – CHIEF ALAIN DEKERILLIS**
Including compilation of all monthly meeting minutes
- GFD Fire Rescue Boat Procurement & Funding Discussion

MONTHLY REPORTS

- **VILLAGE CLERK – CANDACE HALL**
- **VILLAGE TREASURER – ADAM BRAUTIGAM**
Meter Department
Housing Authority & Community Development
- **VILLAGE ADMINISTRATION**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE ATTORNEY – HARRIS BEACH PLLC**

MAYOR AND VILLAGE BOARD OF TRUSTEES

BOARD DISCUSSION

- Housing Crisis and Opportunities for Housing within the Village and Southold Town – Mayor Stuessi
- Guest Speaker Daniella Menjivar – CAST Client Support Services Coordinator

- Accessory Dwelling Unit Discussion (ADU) – Deputy Mayor Mary Bess Phillips, Chair of Code Committee
- Code Updates for Short Term Rentals – Brian Stolar, Village Attorney
- Village Sewer System – review sewer study and recommendations
- Tree Committee – Trustee Lily Dougherty-Johnson
- Sterling Creek Harbor Dredging – Trustee Patrick Brennan

PUBLIC COMMENTS

RESOLUTIONS

RESOLUTION # 12-2024-24

RESOLUTION awarding the 2025 annual contract for the delivery of No. 2 heating oil to ----- the sole/low bidder, at a bid price of twenty cents --- per gallon over rack price, per the bid opening on December 18, 2024, and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and -----.

RESOLUTION # 12-2024-25

RESOLUTION awarding the 2025 annual contract for the delivery of diesel fuel to -----, the sole/low bidder, at a bid price of twenty cents ----- per gallon over rack price, per the bid opening on December 18, 2024; and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and -----.

RESOLUTION # 12-2024-26

RESOLUTION awarding the 2025 annual contract for the removal of snow as required on Village streets to -----, the sole/low bidder per the attached bid prices, per the bid opening on December 18, 2024; and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and -----.
-----.

RESOLUTION # 12-2024-27

RESOLUTION awarding the 2025 annual contract for the performance of contractor services to ----- the sole/low bidder per the attached bid prices, per the bid opening on December 18, 2024; and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and -----.



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: December 11, 2024
Meeting: December 19, 2024 6:00 PM

Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Oddon, *Deputy Clerk*

From: Jeanmarie Oddon, *Deputy Clerk*

Department: Village Clerk Department

Greenport Fire Department December 2024 Work Session

Attachments:

Greenport Fire Department December 2024 Work Session Report (PDF)

CHIEF ALAIN DeKERILLIS
1ST ASST CHIEF WAYNE MILLER
2ND ASST CHIEF DAVID NYCE
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER CLIFF HARRIS



(631) 477-9801 – STATION 1
(631) 477-8261 – STATION 2
(631) 477-1943 – CHIEF'S OFFICE
(631) 477-4012
311 THIRD STREET – PO BOX 58
GREENPORT, NY 11944
Email: gfdsecretary@greenportvillage.org
www.greenportfd.org

Meeting of the Board of Wardens

Wednesday November 20, 2024

OPENING

Chief Alain de Kerillis opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Alain de Kerillis

1st Ass't Chief Wayne Miller

2nd Ass't Chief David Nyce

Wardens Bernard Purcell and Wayde Manwaring of Eagle Hose Co. #1

Warden Antone Volinski III of Relief Hose Co. #2

Wardens Patrick Brennan and Robert Hamilton of Star Hose Co. #3

Warden Scott Hollid of Standard Hose Co. #4

Wardens John Grilli and Peter Harris of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: Warden Norma Corwin of Relief Hose Co. #2

Absent: Warden Jordan Arnold of Standard Hose Co. #4

THOSE WISHING TO ADDRESS THE BOARD –

1. Sally Grant from the Art Program at Floyd Memorial Library reported that they are doing an exhibition at the library Dec 6th through Jan 26th and featuring photos from the GFD calendar. They will have the history of the dept. on display, how to volunteer, etc. She said if anyone has any

- old photos or anything they want to include that they are more than welcome to. There will be a reception from 6-8p on Dec 6th as well. Mary Bess Phillips said that she will have it added to the BID website.
2. Cliff Harris officially resigned his seat as Warden. He mentioned that if anything changes as far as the bylaws, he would be happy to be back on.

READING OF THE PREVIOUS MINUTES

Motion made by W. Manwaring, seconded by S. Hollid, to approve the minutes of the October 16, 2024 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by 2nd Asst Chief Nyce. Motion made by S. Hollid, seconded by P. Brennan, to accept the report and move forward with fixing 8-3-2 and the lights in the ambulance. Motion Carried.

1. 1ST Asst Chief Miller said that 8-3-15 was \$6500 to repair. Now there is a problem with 8-3-2. The mechanical seals on the pump are shot. It's \$4,300 for that. 8-3-17 is having light issues in the patient compartment. To replace the LED lights it's \$1,127. They recommended replacing the fluorescent lights as well for \$1,400. Chief de Kerillis said that there is going to need to be a budget modification: 412 to 415 for \$20,000.

COMPANY OFFICERS' MEETING MINUTES-

1. Read by 1st Asst Chief Miller. Motion made by A. Volinski III, seconded by B. Purcell, to accept the report. Motion Carried.
2. Mary Bess Phillips reported that GFD needs a mass assembly permit for the parade. Chief de Kerillis will take care of it tomorrow.

TREASURER'S REPORT

The Treasurer's report for the period of October 17, 2024 through November 20, 2024 was read by Secretary/Treasurer C. Harris. Motion made by P. Harris, seconded by D. Nyce, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None.

COMMUNICATIONS

1. Mattituck FD installation dinner, Sea Star Ball Room, Jan 18 2025. 2 Tickets for a Warden if they would like to go. Given to 1st Asst Chief Miller.
2. Bayport FD Surface Ice Rescue Tech, Jan 25 & 26. Motion made by S. Hollid, seconded by W. Manwaring to post sign up sheets/info at both stations and give a flyer to The Marine Rescue Squad. Motion Carried.
3. Annual Contract Renewal for Panther Compressors.
4. Thank you letter from Suffolk County Volunteer Firefighters Burn Center for donation.
5. Kayia Shalvey is a Miss Teen Long Island Contestant and is looking for Donations. Motion made by Chief de Kerillis, seconded by P. Harris, to donate \$100. Motion Carried.
6. FDNY Written Exam Prep Course- will post details.

Motion by D. Nyce, seconded by S. Hollid, to file and/or post all communications necessary, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. John Gouveia to Rescue Squad Only.
2. Carmine Antonelle to Relief Hose will be tabled at this time. P. Harris mentioned that he heard that he was thrown out of Southold FD. Chief de Kerillis is going to call the Chief of Southold and try to get some answers.

Motion made by W. Manwaring, seconded by P. Brennan, to accept John Gouveia's application for membership to Rescue Squad and table Carmine Antonelle's application. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. 1st Asst. Chief Wayne Miller has a quote for 30 Cameras. It's on federal contract. The total is \$47,278. 15 exterior and 15 interior. Chief de Kerillis asked if the quote is just for Station 1. It is. Scott Hollid mentioned that they tossed around the idea of having a ring system or something in the meantime. Chief de Kerillis said they are exploring

ideas for a grant. S. Hollid thinks we should prioritize and do Station 1 and then add Station 2 unless we can get a grant. More discussion ensued. P. Brennan suggested getting pricing for station 2. Motion made by S. Hollid, seconded by A. Volinski III, to move forward with cameras pending price for Station 2. Motion Carried.

Bylaws-

1. 2nd Asst Chief Nyce asked if we had an update on the wording from the Attorney on the bylaw change. He also asked since we are talking about bylaw changes if any of the Wardens are interested in a bylaw change for allowing a resident outside of the district to be a Warden. W. Manwaring asked if we should go back to the companies first and then be brought to the Wardens. 1st Asst Chief Miller read the bylaws for amendments, and he said the companies don't have to have a say. You post it for 25 days and then the Wardens vote. P. Harris said that we need to confirm that state and village law allows this first. Mary Bess Phillips is going to set up a conference call with 2nd Asst Chief Nyce and the Attorney to discuss.

Finance

1. P. Brennan asked if there was a budget meeting. Chief de Kerillis said that it was an informal meeting. Mary Bess Phillips mentioned that it was more of a discussion for understanding. P. Brennan said that he wasn't sure if he needed to be there as the Chair.
2. 2nd Asst Chief D. Nyce asked that we schedule a budget meeting for early December.

Fire District – No Report.

Pre-Incident Planning-

1. W. Miller asked if the Chief got in contact with the campgrounds. Chief de Kerillis said he did and they are going to set up a meeting.

Service Awards- No Report.

Recruitment-

1. 2nd Asst Chief Nyce just wanted to make sure everyone was still interested in partaking in RecruitNY. Everyone is.

Casualty Fund- No Report.

Funeral- No Report.

Communications- No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items, headphones.

Relief Hose Co. #2- Budget items, Executive Session.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Gas meter chargers and thermal chargers, camera for one of the trucks.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- Ambulance, Budget items, Executive Session.

Fire Police- Budget items, when there is a large working fire we need to request mutual aide for fire police. 1st Asst Chief Miller said they just need to let us know to do it because they have a lot going on when there is a fire.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Robert Hamilton mentioned that we have a nice new kitchen, and someone put utensils away dirty, there was a pot hanging dripping grease and tongs hanging with food on it. We need to clean up after ourselves.
2. Patrick Brennan brought up hydrant testing and asked if we do the testing on the hydrants outside of the Village. 2nd Asst Chief Nyce said that it is their responsibility. We can ask them for reports, but it is the responsibility of the town to have it done- likely through SCWA. P. Brennan said that if we go to a fire and it's outside of the Village and there is an issue it would be good to have a record of the testing. Chiefs will draft a letter to Southold Town asking for reports.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. 2nd Asst Chief Nyce reported that Southold Town and GFD are cohosting a pump operators course March 26. It is posted. Pre-requisite is FF1 and Engine Company Ops.
2. 2nd Asst Chief Nyce also reported that we have two sets of high rise packs, still waiting for belts. We need to determine which trucks will carry them. His suggestion is that at least one duty company truck have the pack at any given time. They do take up quite a bit of space- there might not be enough room on 8-3-4.
3. 2nd Asst Chief Nyce asked if anything happened with the battery back up for the radio system. Chief de Kerillis will talk to Bob Corwin.
4. 2nd Asst Chief Nyce also mentioned that the website will be up and running soon. We need to add to the budget up to \$200 a month for maintenance. 2nd Asst Chief Nyce is going to reach out to the Village to see who does theirs. Mary Bess Phillips sad that the BID is looking to hire someone and maybe GFD can piggy back.
5. 2nd Asst Chief Nyce would like permission to sell calendars at the Shellabration and after the Christmas Parade.
6. 2nd Asst Chief Nyce reported that Dr. Buono's office is not doing the same set up anymore for physicals. Each member has to call and schedule their own appt. The department would still pay for it, but he does not want to do after hours anymore. Do we want to find someone else or stick with him? He wants an answer soon. Discussion ensued about different options like Nassau Diagnostics. We can proceed with Dr. Buono while we look for alternatives. Motion made by P. Brennan, seconded by S. Hollid to continue with Buono's office until we find something else. Motion Carried.
7. Mary Bess Phillips explained that the Warden's approved Bob Corwin to contact a Grant Company in Aug of 2023. Originally it was for an ambulance which is a moot point now. There are other opportunities that can come from a discussion with them. If we do not use them, we will still have to pay a \$1500 fee. This company does all the paperwork, hunting for equipment, etc. Chief de Kerillis said that they are going to go after high ticket items. Discussion ensued about why

we have to pay this fee. Ultimately, there was a contract signed by R. Corwin. This info was passed to the Secretary at the time and there was some kind of communication breakdown. Much more discussion ensued. 2nd Asst Chief Nyce suggested using this opportunity for a Stryker stretcher. It satisfies the contract and something we need. Chief de Kerillis will reach out tomorrow. Mary Bess Phillips said that there needs to be policies in place about who signs what etc.

8. There are 3 quotes from Meadow Creek BBQ Supply. For delivery of parts to GFD, but GFD does the labor: \$683.70 plus shipping. For GFD to bring it to them for them to fix- \$805.60 plus travel costs. For a brand-new unit \$7,579. S. Hollid said we should just get a weber or something for how much we use it.
9. Mary Bess Phillips asked if GFD is doing boater safety courses in May or June. Chief de Kerillis said that we do them annually.
10. Motion made by P. Harris, seconded by A. Volinski III, to loan the library various materials for the exhibition. Motion Carried.

EXECUTIVE SESSION

Motion made by A. Volinski III, seconded by D. Nyce, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 8:36pm.

Upon returning from executive session, a motion made by D. Nyce, seconded by P. Harris, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:42 pm.

READING OF THE MINUTES

Motion by D. Nyce seconded by P. Harris, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by D. Nyce, seconded by P. Harris, to adjourn. Motion carried. The meeting was adjourned at 8:43pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

CHIEF ALAIN DeKERILLIS
 1ST ASST CHIEF WAYNE MILLER
 2ND ASST CHIEF DAVID NYCE
 CHAPLAIN FRANK MUSTO
 ASST. CHAPLAIN CLAUDE KUMJIAN
 SECRETARY/TREASURER CLIFF HARRIS



(631) 477-9801 – STATION 1
 (631) 477-8261 – STATION 2
 (631) 477-4012 – FAX
 311 THIRD STREET – PO BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Greenport Fire Department Monthly Report November 2024

Number of calls this month:.....92

Number of calls to date:.....1058

Breakdown of Calls by Signal Numbers:

9	(stand/by)	1
12	(brush fire)	2
13	(automatic alarm, smoke, etc.)	17
13-35	(working structure fire)	1
14	(vehicle fire)	0
16	(ambulance/rescue)	64
16-23	(MVA, water rescue, misc.)	1
16-59	(routine transport)	0
23	(CO alarm, medi-vac)	3
24/12	(mutual aid brush fire)	2
24/13-35	(mutual aid working structure fire)	1
24/16	(mutual aid ambulance/rescue)	0
24/16-23	(mutual aid MVA)	0
24/23	(mutual aid water rescue/misc.)	0
26	(boat fire)	0

Breakdown of Calls by Location:

Within the Incorporated Village of Greenport	37
Within the East/West Fire Protection District	51
Other (mutual aid)	4

Further Breakdown by Location

Peconic Landing	27
San Simeon	5
Lakeside Garden Apartments	5
Drug/Alcohol Overdose in Village	4

(178 calls ahead of last year)

GREENPORT F.D.

December 2024

Duty Companies 8-3-4 & 8-3-1 First due on Signal 24s + 8-3-4

OFFICE: 631.477.9801

FAX: 631.477.4012

gfdsecretary@greenportvillage.org

December 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 CPR Mike Sta 1 1300 hrs [Town-wide Marine Rescue Drill 0900 hrs ?]	2 Relief Hose Mtg Standard Hose Mtg Bd Trustees - 6pm (SH)	3 Eagle Hose Mtg	4 Marine/Rescue Mtg	5 Decorate Trucks	6 Decorate Trucks Fire Dept Exhibit Floyd Memorial Library 5pm - 8pm	7 Xmas Parade and Tree Lighting Mitchell Park 5 pm
8	9 Star Hose Mtg	10 Rescue Mtg Finance Mtg	11 Phenix H&L Mtg	12	13 Star Hose Xmas Dinner 1830 hrs	14
15	16 PHYSICALS Southold Town Chiefs Council Dinner (help needed) 1700 hrs	17 Fire Police Mtg 1800 hrs Zoning Bd - 6 pm (SH)	18 Wardens Mtg PHYSICALS	19 CME - ELIH 1800 hrs HPC - 5 pm	20 Relief, H&L, Rescue Xmas Dinner 1830 hrs Planning Bd - 6 pm	21
22	23	24	25	26	27	28
29 Menorah Lighting Mitchell Park 5 pm	30	31			Chief de Kerillis 1st Ass't Chief Miller 2nd Ass't Chief Nyce	631.208.7506 631.644.5430 917.439.6324

Entries in GREEN denote Greenport Village events.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2																									
3																									
4																									
5	Arnold, Jordan	W	51	20	%	25	90	11	%	25	4	20	11	7	1	0	0	93							
6	Barron, Megan		121	47	%	25	263	33	%	25	9	18	15	25	1	0	0	118							
7	Barszczewski, Joseph III	L	31	12	%	25	3	0.4	%	0	1	18	7	8	0	1.25	60.25								
8	Betz, James		22	8.6	%	0	127	16	%	25	0	17	11	14	0	0	67								
9	Birmingham, Kenneth		5	1.9	%	0	8	1	%	0	0	14	16	3	0	0	33								
10	Blasko, Bruce		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
11	Breese, Colleen	S	46	18	%	25	56	7.1	%	25	1	10	11	9	0	1.25	82.25								
12	Breese, Harry	D	59	23	%	25	12	1.5	%	0	1	9	11	6	0	0.75	52.75								
13	Breitstadt, Charles		0	0	%	0	0	0	%	0	0	1	1	1	0	0	3								
14	Brennan, Patrick	W	7	2.7	%	0	7	0.9	%	0	1	20	11	6	0	2	40								
15	Buchanan, Shawn		39	15	%	25	16	2	%	0	0	6	6	6	0	0	43								
16	Bumble III, Charles	T	3	1.2	%	0	2	0.3	%	0	0	13	7	0	0	1.25	21.25								
17	Bumble, Samantha		13	5.1	%	25	0	0	%	0	0	10	3	0	0	0	38								
18	Butler, Michael		75	29	%	25	14	1.8	%	0	2	10	10	6	0	0	53								
19	Capon, George		58	23	%	25	181	23	%	25	0	13	14	0	0	0	77								
20	Carey, Patrick		13	5.1	%	0	8	1	%	0	2	10	7	4	0	0	23								
21	Carrig, Melinda		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
22	Charters, Gary		1	0.4	%	0	0	0	%	0	0	6	4	3	0	0	13								

Greenport Fire Department period ending November 30, 2024

maximum points in category

FIRE: 10% = 25 pts

EMS: 7.5% = 25 pts

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
23	Ciriello, Frank		0	0	%	0	0	0	0	0	0	0	0	0	0	0	0								
24	Clark III, Henry		1	0.4	%	0	0	0	0	0	0	1	0	0	0	0	1								
25	Clark, James	S	20	7.8	%	0	5	0.6	%	0	0	10	8	2	0	1.25	21.25			X	X				
26	Clark, Jeffry		87	34	%	25	11	1.4	%	0	0	12	15	4	0	0	56	X	X	X	X				
27	Corazzini, Jeffrey		40	16	%	25	130	16	%	25	1	13	3	4	0	0	71		X	X	X				
28	Corazzini, Warren		26	10	%	25	64	8.1	%	25	0	5	5	5	0	0	65	X	X	X	X				
29	Corwin, Everett		58	23	%	25	175	22	%	25	4	20	15	7	0	0	96	X	X	X	X				
30	Corwin, Norma	C,W	57	22	%	25	205	26	%	25	8	20	15	12	1	4	110	X	X	X	X				
31	Corwin, Robert E.	C,D,IDO	79	31	%	25	270	34	%	25	12	20	15	17	0	4	118	X	X	X	X			X	
32	Corwin, Robert J.	L	30	12	%	25	72	9.1	%	25	2	20	13	15	0	1.25	101.3		X	X	X			X	
33	Corwin, Scott		37	14	%	25	12	1.5	%	0	0	13	6	4	0	0	48	X	X	X	X				
34	Costas, Tom		22	8.6	%	0	7	0.9	%	0	0	18	3	4	0	0	25		X	X	X				
35	Creedon, Daniel	S	116	45	%	25	404	51	%	25	2	18	14	11	1	1.25	97.25	X	X	X	X				
36	Creighton, Ryan		0	0	%	0	2	0.3	%	0	0	2	1	0	0	0	3							X	
37	De Kerillis, Alain	CH	91	35	%	25	222	28	%	25	6	20	15	11	1	8.75	111.8		X	X	X				
38	DelGaudio, Malyssa		45	18	%	25	151	19	%	25	8	11	4	5	0	0	78	X	X	X	X				
39	Detrick, Gary		0	0	%	0	0	0	%	0	0	1	2	0	0	0	3								
40	Diaz, Juan		10	3.9	%	0	8	1	%	0	1	10	6	10	2	0	29	X	X	X	X				
41	Diaz, Nicolas		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
42	Dinizio, Anthony		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
43	Dinizio, Paul		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
44	Edwards, Alson		28	11	%	25	7	0.9	%	0	0	7	6	9	0	0	47	X	X	X	X	X			
45	Edwards, Carol		6	2.3	%	0	212	27	%	25	3	7	5	4	0	0	44	X	X	X	X				
46	Ellis, Scott		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
47	Ferguson, Peter		0	0	%	0	0	0	%	0	0	0	1	0	0	0	1								
48	Ficurilli, Michael		48	19	%	25	20	2.5	%	0	0	16	11	12	1	0	65		X	X	X				
49	Fogarty, Jonathan	T	53	21	%	25	17	2.1	%	0	0	9	11	7	0	1.25	53.25	X	X	X	X	X			
50	Garcia-Dinizio, Gloria		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
51	Golden, Danielle		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
52	Golden, Jillian		0	0	%	0	0	0	%	0	0	0	1	25	0	0	26								
53	Grattan, Timothy		7	2.7	%	0	0	0	%	0	0	9	0	4	0	0	13		X	X	X				
54	Gray, Enya		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
55	Gray, Sally Anne		6	2.3	%	0	28	3.5	%	0	0	7	4	10	0	0	21	X	X	X	X				
56	Grilli, Jennifer	L	2	0.8	%	0	1	0.1	%	0	0	8	9	4	0	1.25	22.25		X	X	X				
57	Grilli, John		2	0.8	%	0	1	0.1	%	0	0	8	9	4	0	0	21		X	X	X				
58	Hamilton Jr., Robert	D, W, SO	106	41	%	25	47	5.9	%	0	0	20	14	4	0	2.75	65.75	X	X	X	X				
59	Hanold, Christopher T.	C	15	5.8	%	0	24	3	%	0	4	12	8	3	3	3.25	33.25	X	X	X	X				
60	Hanold, Christopher, Jr.		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
61	Harris, Cliff	C, W	1	0.4	%	0	1	0.1	%	0	0	13	10	5	0	4	32		X	X	X				
62	Harris, Peter	L, T, D, W, FPO	115	45	%	25	30	3.8	%	0	1	20	15	7	1	5.25	74.25	X	X	X	X				
63	Harvey, Russell		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
64	Hollid, Scott	W	25	9.7	%	0	5	0.6	%	0	0	11	7	2	1	2	23			X	X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
65	Holmes, Joseph	L	39	15 %	25	60	7.6 %	25	25	6	12	12	7	0	1.25	88.25		X	X	X					
66	Hubbard Jr, George		24	9.3 %	0	4	0.5 %	0	0	0	12	11	4	0	0	27		X	X	X					
67	Huzsek, Andrew H		100	39 %	25	24	3 %	0	0	0	13	11	5	0	0	54	X	X	X	X					
68	Hydell, Charles, Jr.		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0									
69	Jensen, Warren		34	13 %	25	19	2.4 %	0	0	4	20	14	12	1	0	76	X	X	X	X					
70	Jester, Robert	T	9	3.5 %	0	14	1.8 %	0	0	1	20	15	11	1	0	48		X	X	X					
71	Jimenez, Susano		3	1.2 %	0	2	0.3 %	0	0	0	7	2	4	0	0	13	X	X	X	X					
72	Jobes, Craig	C	57	22 %	25	140	18 %	25	25	2	18	13	5	0	1.25	89.25	X	X	X	X				X	
73	Johnson, Craig	CH	16	6.2 %	0	62	7.8 %	25	25	2	14	10	8	0	6.25	65.25	X	X	X	X					
74	Kalin, James		171	67 %	25	526	66 %	25	25	5	6	11	3	0	0	75	X	X	X	X					
75	Kostal, Anne Susan		23	8.9 %	0	97	12 %	25	25	6	2	5	5	0	0	43	X	X	X	X					
76	Kumjian, Claude		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0									
77	Land, Shannon		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0									
78	Luke, Alexander		1	0.4 %	0	1	0.1 %	0	0	0	1	7	0	0	0	8									
79	Mantzopoulos, John		16	6.2 %	0	9	1.1 %	0	0	0	5	2	0	0	0	7									
80	Manwaring, Julia		57	22 %	25	50	6.3 %	0	0	0	20	6	25	0	0	76	X	X	X	X					
81	Manwaring, Wayde	W	80	31 %	25	70	8.8 %	25	25	0	20	10	25	0	6.25	111.3		X	X	X					
82	Marczewski, Macy		19	7.4 %	0	3	0.4 %	0	0	3	20	15	13	1	0	52	X	X	X	X					
83	Martocchia, Jerome		5	1.9 %	0	3	0.4 %	0	0	0	5	3	0	0	0	8	X								
84	McDaniels, Leslie		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0									
85	Melly, Megan		0	0 %	0	0	0 %	0	0	0	0	1	0	0	0	1									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
86	Miller, Peter		0	0	%	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
87	Miller, Wayne	CH	96	37	%	25	169	21	%	25	3	20	15	11	2	2	2	103	X	X	X	X			
88	Mills, Wm. J., III		0	0	%	0	0	0	0	0	0	0	4	5	3	0	0	12	X	X	X	X			
89	Mills, Robert		0	0	%	0	0	0	0	0	0	0	0	1	0	0	0	1							
90	Milovich Jr., Joseph	S	89	35	%	25	23	2.9	%	0	4	9	10	4	0	0	0	52	X	X	X	X			
91	Mims, Ralph		0	0	%	0	0	0	0	0	0	0	4	0	0	0	0	4							
92	Musto, Francis	S, Chpln	26	10	%	25	68	8.6	%	25	0	20	15	10	1	2.5	98.5	X	X	X	X				
93	Mysliborski, Linda		1	0.4	%	0	1	0.1	%	0	0	6	2	0	0	0	0	8	X	X					
94	Narkiewicz, Piotr		45	18	%	25	151	19	%	25	2	8	6	2	0	0	0	68	X	X					
95	Nedoszytko, William	S	0	0	%	0	1	0.1	%	0	0	6	1	4	0	1.25	12.25	X	X	X	X				
96	Nyce, David	CH	152	59	%	25	421	53	%	25	7	20	15	25	1	0	0	118	X	X	X	X			
97	O'Brien, Michael		27	11	%	25	8	1	%	0	0	9	6	4	1	0	0	45	X	X	X	X			
98	Pal-Singh, Vijay		0	0	%	0	0	0	0	0	0	0	0	0	0	0	0	0							
99	Petrigliano, Victor		0	0	%	0	0	0	0	0	0	3	0	2	0	0	0	5			X	X			
100	Piel, Jeffrey		1	0.4	%	0	0	0	0	0	0	8	1	3	0	0	0	12		X	X	X			
101	Pirillo, James A.		108	42	%	25	30	3.8	%	0	5	20	15	14	1	0	0	80	X	X	X	X			
102	Pope, George		74	29	%	25	163	21	%	25	7	20	10	17	0	1	1	105	X	X	X	X			
103	Purcell, Bernard	L,W	235	91	%	25	653	83	%	25	13	20	15	23	2	3	3	126	X	X	X	X			
104	Purcell, Ryan		54	21	%	25	36	4.6	%	0	1	16	11	9	0	0	0	62	X	X	X	X			
105	Quillin, Michael	D	45	18	%	25	13	1.6	%	0	3	12	15	11	1	0.75	67.75	X	X	X	X				
106	Raynor, Dale	L	44	17	%	25	41	5.2	%	0	3	9	15	6	1	1.25	60.25	X	X	X	X				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
107	Reed, Michael		6	2.3	%	0	4	0.5	%	0	0	3	10	4	0	0	17		X	X	X				
108	Reed, Taylor	L	38	15	%	25	173	22	%	25	7	14	15	13	1	1.25	101.3		X	X	X	X			
109	Reiss, Helen		42	16	%	25	131	17	%	25	2	11	4	22	0	0	89		X	X	X				
110	Richter, Michael	T,T	31	12	%	25	48	6.1	%	0	0	18	10	5	0	2.5	60.5		X	X	X				
111	Robins, William	L	75	29	%	25	25	3.2	%	0	2	20	15	6	0	1.25	69.25		X	X	X				
112	Rosa, Lisa		31	12	%	25	6	0.8	%	0	0	13	4	4	0	0	46		X	X	X				
113	Rung, Rosalie		9	3.5	%	0	146	18	%	25	1	4	3	0	0	0	33		X	X	X				
114	Rutkowski, Stephen	D	102	40	%	25	346	44	%	25	4	20	13	10	0	0.75	97.75		X	X	X	X			
115	Skrezec, John		0	0	%	0	0	0	%	0	0	1	0	0	0	0	1								
116	Spanos, James		3	1.2	%	0	0	0	%	0	0	2	0	0	0	0	2								
117	Spinozzi, Matthew		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
118	Staples, Halsey		5	1.9	%	0	3	0.4	%	0	0	2	0	4	0	0	6		X	X	X				
119	Strickland, Samuel	L,D	70	27	%	25	192	24	%	25	8	20	15	11	0	2	106		X	X	X	X			
120	Swetland, Jessica		5	1.9	%	0	8	1	%	0	2	5	3	5	0	0	15		X	X	X				
121	Tamin, John		34	13	%	25	83	10	%	25	0	14	4	4	0	0	72		X	X	X				
122	Tejada, Yira		10	3.9	%	0	16	2	%	0	2	8	7	5	0	0	22		X	X	X				
123	Thorp, Thomas	L	76	30	%	25	27	3.4	%	0	3	7	6	4	0	1.25	46.25		X	X	X	X			
124	Vandenburgh, Richard		1	0.4	%	0	0	0	%	0	0	7	3	5	0	0	15		X	X	X				
125	VanEtten, George	D	41	16	%	25	16	2	%	0	2	15	12	14	0	0.75	68.75		X	X	X	X			
126	Verity, Michael		1	0.4	%	0	8	1	%	0	0	4	1	25	0	0	30		X	X	X				
127	Verley, Joseph, Jr.		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
128	Versheck, Jon		18	7	%	0	21	2.7	%	0	1	2	4	8	0	0	15	X	X	X	X	X			
129	Volinski, Antone, III	W,L	34	13	%	25	131	17	%	25	3	20	13	4	1	3.25	94.25	X	X	X	X				
130	Volinski, Darryl		3	1.2	%	0	18	2.3	%	0	0	2	0	14	0	0	16								
131	Walker, David, Jr.		0	0	%	0	0	0	%	0	0	1	0	0	0	0	1								
132	Waller, Kristie		52	20	%	25	40	5.1	%	0	5	10	7	25	1	0	73	X	X	X	X	X			
133	Walters, Joseph	W	1	0.4	%	0	0	0	%	0	0	10	1	4	0	2	17	X	X	X	X				
134	Weingart, Jeffrey		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
135	Wright, William		93	36	%	25	322	41	%	25	3	16	10	4	0	0	83	X	X	X	X				
136	Zaymayar, Elias	C	97	38	%	25	82	10	%	25	3	18	15	18	0	2	106	X	X	X	X	X			
137	Zurek, Gregory		46	18	%	25	12	1.5	%	0	1	10	12	5	1	0	54	X	X	X	X				
138	Zurek Jr, Stanley		36	14	%	25	15	1.9	%	0	1	15	1	7	0	0	49	X	X	X	X				

**GFD - MARINE FIRE RESCUE SQUAD
PROPOSED FIRE/RESCUE BOAT
REPORT ON PROCUREMENT OPTIONS**

**12/9/24 TELEPHONE CALL BETWEEN LT BRENNAN & JESSE MUNSON, CEO
MUNSON BOATS**

Munson Boats is a "GSA CONTRACT HOLDER" (Federal) #47QSWA22D006M

Depending on the requirements of Greenport Village's procurement policy, Village may elect to contract directly with Munson to purchase the specified vessel, omitting the competitive bidding process entirely.

*** The procurement policy should be confirmed before proceeding. Determine if a performance bond will be required. ***

NEXT STEPS

- VILLAGE
 - Issue RFP to Munson (use current boat specs)
- MUNSON
 - Prepares detailed proposal in accordance with GSA pricing & format (1-2 week turnaround)
 - GSA pricing to include 2.5% discount to Buyer
- VILLAGE
 - Review proposal and make any further modifications with Munson
 - Accept cost proposal (or reject)
 - Accept or negotiate payment terms
 - Stipulate performance bond, if required by Village (will add 4-5% to project cost)
 - Issue "Letter of Intent" to purchase vessel (optional) (gets project on "schedule")(no obligation by either party)
 - Issue *Purchase Order* or enter *Contract* (as per Village customary procedure)
 - Make \$25,000 Initial Payment to Munson (required upon PO/Contract signing)(begins project schedule)
 - Make subsequent Progress Payments (as per contract)

LEAD TIME (as of 12/9/2024)

Munson requires about 6 months to build vessel, but 30 months to actually deliver a complete vessel.

PAYMENT TERMS (typical)(subject to negotiation)

Initial Payment:	\$25,000.00	(required upon contract signing)
Progress Payments:	Start	30% (month 24)(initial payment credited)
	Mid	40% (month 27)(upon complete alum fab.)
	Final	30% (month 30)



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: December 13, 2024
Meeting: December 19, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odden, *Deputy Clerk*
From: Jeanmarie Odden, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk December 2024 Work Session Report

Village Clerk December 2024 Work Session Report

Resolutions:

- RESOLUTION adopting the attached proposed policy for payment plans for The Village of Greenport electric utility.
- RESOLUTION approving the issuance of a Request for Proposals for the management of McCann Campground for the 2024 season and directing Clerk Hall to notice the Request for Proposals accordingly.
- RESOLUTION accepting the attached Service Agreement submitted by Garratt-Callahan Company for the provision of a water treatment chemical program and service therefor, and authorizing Mayor Stuessi to sign the Service Agreement with Garratt-Callahan Company.
- RESOLUTION approving the application for membership of John Gouveia to Rescue Squad of the Greenport Fire Department, as approved by the Village of Greenport Fire Department Board of Wardens on November 20, 2024

Public Assembly Permit Applications Received:

- Public assembly application received from Amie Sponza on behalf of Northeast Stage to host the annual Shakespeare in the Park (Othello). The applicant is requesting the use of Mitchell Park on July 25th, 2025 through July 27th, 2025 from 7:00-9:00 p.m.

- Public assembly application received from Paul Livsey on behalf of the Greenport Farmers Market to host a Farmers Market in Mitchell Park. The applicant is requesting to host a weekly Farmers Market on Fridays beginning on May 23rd, 2025 through October 10th, 2025. The applicant has also requested a waiver of the alcohol prohibition for the duration of the Farmers Market.

Contracts and Agreements Signed:

- Annual Tree and Stump Removal BID Contract

Legal Notices:

1. Public Hearing Notices – hearing date January 2, 2025
 - a. Wetlands Applications
 - b. Request for Zone Change submitted by The Greenporter

Announcements:

- The December Regular Session meeting will be held on Thursday, January 2nd, 2025 at the Greenport Firehouse.
- The Annual Menorah Lighting will be held at Mitchell Park on December 29th, 2024 at 5:00 p.m.
- Village Hall will be closed on December 25th, 2024 and January 1st, 2025. Village Hall will close at noon on December 24th, 2024 and December 31st, 2024.

Village Election:

- For Candidates: Signatures on the independent nominating petitions can begin on December 31st, 2024. Further details can be found on the Village of Greenport website on the “Village Election” page.

Attachments:

VOG Electric Policy (PDF)
Garratt-Callahan Contract (PDF)

VOG Electric Policy

1. Purpose: This policy outlines the procedures to be followed when customers fail to pay their electric bills within the required timeframe. The goal is to encourage timely payments and maintain fair service for all customers.

2. Applicability: This policy applies to all residential and commercial customers of the Village of Greenport's electric utility service.

3. Deposits:

- **Residential Renters and Commercial Customers:** A deposit is required for residential renters and commercial customers: (the amount of the deposit will be twice the Average Highest Bill); upon termination of service the deposit including interest will be returned to the customer less any outstanding balance.

4. Billing and Delinquency Timeline:

- **0 - 60 Days Past Due:**
 - If payment is not received by the due date, a late fee of 1.5% of the outstanding balance will be applied to the account per billing cycle.
- **90 Days Past Due:**
 - If payment is not received within 90 days, customers will be notified to provide an opportunity for payment before the shutoff occurs.
 - If payment is not received or a payment plan is not agreed upon within 15 days of the notice, the account will be subject to shutoff, and electric service will be disconnected.
 - Disconnection can be postponed if a resident has serious health problems and provides a certified letter by a licensed physician.

5. Payment Plan Options:

- **Eligibility for Payment Plan:** A payment plan will only be offered to customers who are at risk of service shutoff due to non-payment.
- **Conditions:**
 - The remaining balance will be split into six equal monthly payments.
 - The customer must remain current on all future electric bills to continue the payment plan.
 - No payment plans will be granted to customers who are already on an existing payment plan.

6. Reconnection Process:

- If service is disconnected due to non-payment, customers must pay the full outstanding balance, including a \$75 fee for residential customers or a \$150 fee for commercial customers, before service can be restored.



SERVICE AGREEMENT

Beginning Date: 3/1/2025 End Date: 2/28/2026 Customer Number: 9786052
Bill To: Attn: Doug Jacobs Customer Site: Attn: Doug Jacobs
Village of Greenport, Electric Department Village of Greenport, Electric Department
236 Third Street, Greenport NY 11944 236 Third Street, Greenport NY 11944

GARRATT-CALLAHAN COMPANY agrees to provide a water treatment chemical program and service from the effective date as described in the following program summary.

For this program, CLIENT agrees to pay to GARRATT-CALLAHAN COMPANY the starting sum of:

Ten Thousand Eight Hundred DOLLARS \$ 10,800.00

Payable in 1 ☐ MONTHLY, ☐ QUARTERLY, ☒ ANNUAL (Check One) installment(s) of:

Ten Thousand Eight Hundred DOLLARS \$ 10,800.00

Such invoices are to be paid by CLIENT ☐ monthly/☐ quarterly/☐ annually. Only ☐ monthly/☐ quarterly/☐ annual invoices will be submitted to the customer.

GARRATT-CALLAHAN COMPANY has the ability to request a price increase for agreements annually based on current inflationary trends, increased cost of raw materials, shipping, manufacturing, labor, etc. not to exceed ____% of the current price. Requests will be submitted approximately 11 months into the agreement of each year and will go into effect on the first invoice of the next renewal. Example: Terms of agreement are January - December. In November a notice will be sent about price increase and the new price will be effective January of the following year.

Initial: _____ Date: _____

In the event that the contract is terminated prematurely, the client will pay any balance that exists as a result of more product having been shipped than has been accounted for with regular monthly invoicing.

Initial: _____ Date: _____

For those agreements including equipment, GARRATT-CALLAHAN COMPANY will keep track of the equipment pay-off balance. Should the client terminate the agreement prior to the equipment being paid off, GARRATT-CALLAHAN COMPANY will invoice the client the remaining balance of said equipment. If equipment is included, the agreement is not to exceed 12 months.

Initial: _____ Date: _____

State and local taxes are not included in the dollar amount shown and will be added to each invoice unless a tax exemption certificate is submitted to GARRATT-CALLAHAN COMPANY.

Initial: _____ Date: _____

Invoices for materials used in conducting the program will be maintained internally by GARRATT-CALLAHAN COMPANY.

GARRATT-CALLAHAN COMPANY will make periodic calls to your facility, during which time we will perform all pertinent analyses for you applicable systems and make recommendations for all necessary parameters in order to make your treatment operation successful. Copies of our reports will be sent to responsible personnel as required.

The contract figure is based upon maintaining all limits according to our specifications and recommendations, and also upon normal load conditions and operations. Any change in the criteria, including expansions, additions, product costs, etc., will require renegotiation of terms.



GARRATT-CALLAHAN COMPANY will be responsible only for reasonable diligence and care in providing its program under the agreement. GARRATT-CALLAHAN COMPANY will not be responsible for failure or delay in providing its program due to any act or circumstances beyond its control.

Either party may terminate this agreement when just cause has been identified and delivered in writing, and if the deficient party has not taken corrective action within 90 days of the written notification. Upon termination the remaining chemical inventory (unopened container and within shelf life) and equipment shall be returned to G-C.

By signing, you are indicating that you have read and agreed to our Terms and Conditions of Sale, PO3410.

CLIENT: _____

GARRATT-CALLAHAN COMPANY

BY: _____
(PRINTED NAME)

BY: Peter Cheng

(PRINTED NAME)

(SIGNATURE/DATE)

(SIGNATURE/DATE)

TITLE: _____

TITLE: District Manager



Terms and Conditions of Sale

Approval and Acceptance

All orders are subject to approval and acceptance at the Seller's office in Burlingame, California. The quoted prices are subject to acceptance within thirty (30) days of this quotation date, and may change without notice after that time. Orders received within the thirty (30) days period will be invoiced at the quoted figure provided delivery is accepted within six (6) months of G-C's receipt of the order.

Prices and Freight Charges

Unless specifically quoted otherwise, all Garratt-Callahan (G-C) prices are f.o.b. destination, freight prepaid to any point in the Continental United States serviced by commercial truck lines. Alaska, Hawaii and all other destinations outside the continental U.S. will incur additional freight charges.

Note: The following exception applies:

A freight charge of \$100.00 will be added to shipments of chemicals less than or equal to 100 pounds gross weight. This charge does not apply to equipment, test kits or reagents.

As G-C prices include freight (except as noted above) you are not billed freight by the freight line.* In comparing G-C chemical formulation prices with those of companies that ship collect, add in a freight cost to their prices.

*When the customer requires delivery by a Garratt-Callahan truck or special services such as ChemFeed delivery, chemical transfer into another container, lift gate or stake trucks, weekend or holiday delivery, air freight, rush orders, delivery within a building, gather and ship, etc., the charges will be added to the invoice. Where ChemFeed is available for a specific product the service includes chemical transfer into another container and removal of transferred empty drums. (Excluding 5 gal pails).

Note: Lift gates will not be used to off-load totes (IBCs) due to the inherent danger of doing so.

International Orders

Buyer must pay the costs and freight charge to import the goods. Freight terms are EX-Works unless approved otherwise by the Burlingame Corporate Office.

Prices and Freight Charges – Maritime Sales

Maritime Sales are F.O.B Port within continental U.S.A. Selling prices are evaluated quarterly in order to determine whether a price change is warranted.

Applicable Taxes

Quoted prices do not include any applicable taxes or other charges levied by the government of the United States, any State, County, or local government body. Such levies, or charges, are to be paid by the Buyer.



Invoice Payment Terms

Terms are net thirty (30) days from the date of the sellers invoice and prices do not include any applicable sales taxes. Customers with unpaid invoices after ninety (90) days will be subject to being placed on credit hold status until payment verification is made. Orders pending may be released at the discretion of the local Garratt-Callahan office or the Accounting Department Manager.

Warranty and Return

Manufactured materials sold are warranted to be free of defects in composition and workmanship. All other warranties, whether expressed or implied, are excluded unless such warranties are expressed in writing and signed by an officer of the G-C Company. Upon inspection and instructions by the Buyer, defective materials may be returned to the Seller. If found to be defective such goods will be replaced or repaired by the Seller. The Seller shall not be liable for breach of warranty for any loss or damage arising from the use of such materials, either direct, indirect, consequential and or punitive damages. The exclusive remedy against the Seller for breach of warranty shall be that of replacement of defective materials.

Any chemical product provided to the customer becomes the property of the customer once the delivered chemical container, is opened, or if a stored chemical exceeds its' expiration date. Chemical containers received at customer location, remove opened, if a stored chemical exceeds its expiration date or used in the management of the customers' water treatment system become the property of the customer. In addition, spill residue or spill cleanup materials of chemicals accidentally or inadvertently released at the customer's facility become the responsibility of the customer. Unopened chemicals within their expiration date may be returned to Garratt-Callahan upon approval, however, shipping will be the responsibility of the customer and there will be a restocking charge.

Note: For return of merchandise ordered in error, or that is not wanted for any reason, there will be a 20% restocking charge for full resalable drums of chemicals and/or resalable equipment items if prepaid to G-C plant; a 25% restocking charge if not prepaid.

Delivery and Losses

G-C will make every effort to provide the quoted materials and services promptly and on a schedule required by the Buyer and/or estimated by G-C. The Seller shall not be liable for losses, either direct, indirect, consequential or punitive damages, caused by delays in delivery resulting from labor disputes, shortage of raw materials, fire, flood, riot, insurrection, and acts of God, or any other cause beyond the control of the Seller.

Right to Cure

Buyer shall give G-C written notice specifying any performance deficiencies and allow G-C a meaningful opportunity of no less than ninety (90) days to correct prior to taking actions adverse to G-C.



Insurance

G-C shall be relieved of its obligations with respect to its warranties, performance goals, cost saving or usage goals or any other commitments, in addition to any other remedies it may have, in the event of Buyer's failure: (a) to operate the systems treated with G-C's Goods and all related equipment and processes ("Systems") within control parameters or, if none, within industry customary operating conditions; (b) to maintain the Systems in good operating order and repair; (c) to follow G-C's recommendations or to fulfill its responsibilities for System operation; (d) to communicate to G-C hidden or not obvious system, process, or equipment conditions affecting G-C's Goods or (e) to provide complete and accurate System data. In the event G-C fails to comply with any of Buyer's insurance requirements, whether imposed by contract or otherwise, Buyer's sole remedy shall be termination of purchases from G-C.

Exceptions

All orders are accepted solely on the basis of the above terms and conditions, regardless of contrary conditions set up in Buyer's purchase order, unless exceptions are clearly stated in writing and signed by an officer of Garratt-Callahan Company.

Indemnification

Each Party, by the execution and delivery of this Agreement, expressly indemnifies the other Party with respect to any and all liabilities, costs, including reasonable attorneys' fees, losses, claims, demands or judgments arising from or as a consequence of the actions, inactions or other activities of the indemnifying Party performed, or which the indemnifying Party has failed to perform, under or pursuant to this Agreement. The indemnifying Party, at the sole cost and expense of that indemnifying Party, will assume and will thereafter defend, utilizing legal counsel and other consultants who are specifically approved, in advance, by the Party being indemnified (such approval not to be unreasonably withheld), any lawsuits or other litigation which is instituted or filed against the indemnified Party, or where the indemnified Party is subsequently impleaded or joined, by reason of such actions, inactions or other activities by or on the part of the indemnifying Party.

Assignment

This agreement cannot be assigned by either party without the prior written consent of the other, except to a parent or subsidiary or a subsidiary of its parent, or to a successor by merger, consolidation or purchase of substantially all the assets of at least that portion of the assigning party's business related specifically to this agreement.

Equal Opportunity

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status, or disability.



U.S. Department of Homeland Security's E-Verify System

By entering into this Contract, Garratt-Callahan certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of all persons employed to perform duties within the United States of America, during the term of the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date(s) set forth below.

CUSTOMER

DATE

GARRATT-CALLAHAN COMPANY

DATE



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: December 13, 2024
Meeting: December 19, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Village Treasurer December 2024 Work Session

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

NONE

UTILITY BILLING

End of Month Statistics for NOVEMBER completed.

Sector one read, to be billed by 12/13/2024.

Sector two bills to be read and mailed by 12/20/2024.

TALKING POINTS

LEASE SOFTWARE

STREET LIGHTS

BUILDING DEPT FEES

ELETRIC FEES

SIGNIFICANT COLLECTIONS

RENTS COLLECTED IN NOVEMBER 2024- \$59,850.96

PROPERTY TAX COLLECTED THROUGH NOVEMBER 2024-
\$1,248,684.35

SIGNIFICANT PAYMENTS

DEAL CONCRETE CORP- \$152,794.22

TROJAN TECHNOLOGIES- \$32,956.22

CORAZZINI ASPHALT- \$328,373.24

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

8 recertifications and 4 interims were performed for November 2024.

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report – See attached

Attachments:

BANK BALANCE SHEET December 2024 (XLSX)

CD REPORT (PDF)

HA REPORT (PDF)

NOV 2024 EOM REPORT (PDF)

PROPERTY TAXES COLLECTED THROUGH NOV 2024 (PDF)

VILLAGE OF GREENPORT
Payment To 11/30/2024 Report

Grand Totals					
	Count	Payment Amt	Count	Refunds	Payment Total
BID	MT	110	51,443.16	51,443.16	
	SEWER	21	10,937.54	10,937.54	
	VILLT	1,022	1,248,684.35	1,248,684.35	
	WATER	21	6,385.78	6,385.78	
Total PRINCIPAL			1,317,450.83	1,317,450.83	
PEN		58	5,586.06	5,586.06	
Total PENALTY			5,586.06	5,586.06	
Total			1,323,036.89	1,323,036.89	
Writeoff					

EOM Billing Statistics Report

Rate Summary - All Routes

Service

Electric

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSSES	Comm Tax	Res Tax
2 - Electric - Flat Charge	9	0	0		0		494.98				5.88
9 - Residential (1, 1)	1372	0	642017	75,886.80	0			14,195.07	2,572.60		2,228.28
10 - Water Heating (2, 2)	10	0	1116	93.43	0			24.56	4.47		3.06
11 - All Electric (3, 3)	343	0	164292	19,257.34	0			3,615.06	658.47		584.75
13 - Demand - Class 3 (5, 5)	4	0	269000	15,037.10	726	8,530.51		5,919.08	1,078.14		765.26
14 - Village St. Lighting (6, 6)	5	0	12905.575	1,485.43	0			283.97	51.73		
15 - Town St Lighting (7, 7)	1	0	263.995	30.39	0			5.81	1.06		
19 - Traffic Lights (11, 11)	1	0	472	55.18	0			10.39	1.89		
20 - Contract St Lighting (12, 12)	2	0	37	0.00	0						
21 - Sterling Harbor (13, 13)	2	0	328.375	37.80	0			7.22	1.32	3.99	
77 - RESIDENTIAL SOLAR	12	0	3695	567.30	0			98.78	17.99		17.14
78 - CLASS 3 SOLAR	1	0	64000	3,577.60	172	2,021.00		1,408.26	256.51		

Electric Total

Sewer

3 - Sewer -INSIDE Flat Charge	28	0	0	1,741.32	0
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	897	575	3493.7	64,725.11	0
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	31	9	341.8	4,916.50	0
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	4	102.6	1,674.25	0
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	29	11	239	4,436.98	0
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	0	3.6	49.56	0
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	1	357.3	6,485.63	0
54 - Sewer - OUTSIDE RES SEWER (50, 50)	89	58	1370.7196	32,332.73	0
57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0
62 - O/S DRIFTWOOD COVE 52	1	1	144.0648	3,276.00	0
63 - O/S DRIFTWOOD COVE 49	1	1	64.6272	3,087.00	0
64 - O/S PECONIC LANDING 301	1	0	1262	22,531.00	0
55 - O/S CLIFFSIDE CONDOS-SEWER	1	1	51	4,410.00	0

Sewer Total

Water

5 - Water - Flat Charge	34	0	0	970.60	0
22 - RES VILL 3/4" W/SEWER (14, 14)	911	349	4181	28,057.26	0
24 - RES VILL 1" W/SEWER (15, 15)	32	4	381	1,876.06	0
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	6	128	769.82	0
28 - COMM VILL 2" W/SEWER (17, 17)	30	17	395	2,309.71	0
30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	45.35	0
32 - COMM VILL 4" W/SEWER (19, 19)	3	2	402	1,934.72	0
46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	45.35	0
47 - COMM VILLAGE 2" (43, 43)	7	4	253	1,207.48	0
48 - RES VILLAGE 3/4" (44, 44)	149	98	837	5,822.96	0
49 - RES VILLAGE SEWER ONLY (45, 45)	5	0	0	0.00	0
52 - FLAT-FIRE SPRINKLERS (49, 49)	34	0	0	0.00	0
53 - OUTSIDE RES SEWER (50, 50)	87	0	1259,504	0.00	0

Water Total

electric-small commercial

[illegible]

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>
electric-small commercial Total	79 - SMALL COMMERCIAL SOLAR
Grand Total	

EOM Billing Statistics Report

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCE\$</u>	<u>Comm Tax</u>	<u>Res Tax</u>
2	0	57720	6,200.90	0			1,270.07	231.35		
430	0	863484.3	90,621.14	0		35.00	17,551.91	3,196.98	7,129.71	
4594	1143	2036882.1606	399,354.90	898	10,551.51	529.98	43,120.11	7,841.16	7,898.96	2,839.11

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Total
Electric	2 - Electric - Flat Charge	500.86
	9 - Residential (1, 1)	94,882.75
	10 - Water Heating (2, 2)	125.52
	11 - All Electric (3, 3)	24,115.62
	13 - Demand - Class 3 (5, 5)	31,330.09
	14 - Village St. Lighting (6, 6)	1,821.13
	15 - Town St Lighting (7, 7)	37.26
	19 - Traffic Lights (11, 11)	67.46
	20 - Contract St Lighting (12, 12)	0.00
	21 - Sterling Harbor (13, 13)	50.33
	77 - RESIDENTIAL SOLAR	701.21
	78 - CLASS 3 SOLAR	7,263.37
		160,895.60

Electric Total		160,895.60
Sewer		

3 - Sewer -INSIDE Flat Charge		1,741.32
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)		64,725.11
25 - Sewer - IN VILL 1" W/SEWER (15, 15)		4,916.50
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)		1,674.25
29 - Sewer - IN VILL 2" W/SEWER (17, 17)		4,436.98
31 - Sewer - IN VILL 3" W/SEWER (18, 18)		49.56
33 - Sewer - IN VILL 4" W/SEWER (19, 19)		6,485.63
54 - Sewer - OUTSIDE RES SEWER (50, 50)		32,332.73
57 - SPLIT SEWER BILLING (52, 52)		0.00
62 - O/S DRIFTWOOD COVE 52		3,276.00
63 - O/S DRIFTWOOD COVE 49		3,087.00
64 - O/S PECONIC LANDING 301		22,531.00
65 - O/S CLIFFSIDE CONDOS-SEWER		4,410.00
		149,666.08

Sewer Total		149,666.08
Water		
5 - Water - Flat Charge		970.60
22 - RES VILL 3/4" W/SEWER (14, 14)		28,057.26
24 - RES VILL 1" W/SEWER (15, 15)		1,876.06
26 - COMM VILL 1 1/2" W/SEWER (16, 16)		769.82
28 - COMM VILL 2" W/SEWER (17, 17)		2,309.71
30 - COMM VILL 3" W/SEWER (18, 18)		45.35
32 - COMM VILL 4" W/SEWER (19, 19)		1,934.72
46 - COMM VILLAGE 1 1/2" (42, 42)		45.35
47 - COMM VILLAGE 2" (43, 43)		1,207.48
48 - RES VILLAGE 3/4" (44, 44)		5,822.96
49 - RES VILLAGE SEWER ONLY (45, 45)		0.00
52 - FLAT-FIRE SPRINKLERS (49, 49)		0.00
53 - OUTSIDE RES SEWER (50, 50)		0.00
		43,039.31

Water Total		43,039.31
electric-small commercial		
12 - Commercial (4, 4)		105,761.18
16 - Operating Municipalt (8, 8)		3,163.23
17 - Water Department (9, 9)		24.86
18 - Sewer Department (10, 10)		1,848.15
70 - NSF Fee		35.00
73 - Electric Power Plant		0.00

EOM Billing Statistics Report

Rate Summary - All Routes

<u>Service</u>	<u>Rate# - Description</u>	<u>Total</u>
electric-small commercial Total	79 - SMALL COMMERCIAL SOLAR	7,702.32
Grand Total		118,534.74
		472,135.73

Report Setup Information: SEC. 4

Report Design EOM Billing Statistics Report

Output Type Graphics

<u>Start Route</u>	<u>End Route</u>	<u>Start Date</u>	<u>End Date</u>
51	56	10/11/2024	11/12/2024
57	63	10/19/2024	11/18/2024
64	72	10/30/2024	11/23/2024
73	79	11/5/2024	12/3/2024
82	82	11/5/2024	12/3/2024
80	80	11/5/2024	12/3/2024
81	81	11/5/2024	12/3/2024

472,135.73

Monthly Revenue & Expenses (HAP REGISTER) - NOVEMBER 2024

Account Description			79	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	109,900.00	\$ 65.00	100.00	#REF!
			73						
REVENUE:			6	TOTAL VOUCHERS	Vouchers Leased on last day of month				
706 PHA HUD Operating Grants	\$ 106,170.00								
706 Admin fee revenues	\$ 9,878.00	\$ 50.00							
711 Interest Earned - HAP		\$ 50.00							
714 Fraud recovery	\$ 100.00								
700 TOTAL REVENUE	\$ 117,363.00	\$ 1,215.00							
EXPENSES:									
Administrative									
912 Auditing fees									
Salaries - Asha (\$34.87), Adam									
911 Column E, 3 payperiods	\$ 7,321.77	\$ 400.38							
911e Medical	\$ 2,858.28	\$ 127.03							
b Dental	\$ 169.48	\$ 3.06							
911c Pension 14 15.7%, 15 12.9%	\$ 1,149.52	\$ 51.65							
914 Payroll Taxes FICA	\$ 560.12	\$ 30.63							
915 Employee Benefit Contribution	\$ 12,059.16	\$ 612.75							
TOTAL									
919 MRI Software	\$ 8,675.43								
917 Legal Fees/Nina JG Stewart									
916 A Gallacher Reimb									
918 A Gallacher Mileage									
916 Office Expenses Total	\$ 8,675.43								
910 Administrative Total	\$ 18,179.36								
903 Other General Expenses (Office Rent)	\$ 550.00								
973 Port Admin Fee									
969 TOTAL OPERATING EXPENSES	\$ 18,729.36								
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ 65.00								
973 PHA Utility Allowance	\$ 109,835.00								
973 HAP payments	\$ -								
973 PORT payments	\$ 109,900.00								
973 (HAP, PORT and UTILITY TOTAL)	\$ 109,900.00								
973 HAP & UTIL less Port payments	\$ 11,143.00								
1177 Total Admin Revenue	\$ (7,586.36)								
117 Net ADMIN	\$ 106,220.00								
1118 Total Hap Revenue	\$ (3,680.00)								
1118c Net HAP	\$ 128,629.36								
900 TOTAL EXPENSES	\$ 128,629.36								

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - November 2024

\$ 6,000.00 50.00

Account Description	REVENUE: 213 Center				REVENUE: 278 2nd Street							
	213 Center				UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3				HOUSE			
Rent	\$ 1,150.00				\$ 1,900.00 1,700.00 \$ 1,375.00							
Late Fees/Credits	\$ 50.00											
TOTAL REVENUE	\$ 1,200.00				\$ 1,900.00 \$ 1,700.00 \$ 1,375.00				\$ 4,975.00			
EXPENSES:	EXPENSES: 213 Center				EXPENSES: 278 2nd Street				UNIT 3 -			
	213 CENTER				UNIT 1 - 8124 UNIT 2 - 8327 8328				HOUSE - 8590 RE/8361 SW			
Utilities												
Electric									\$ 14.25			
Water/Sewer	\$ 86.78								\$ 86.78			
Propane/Heating Oil												
Admin												
Salaries & Benefits (Asha, Adam)	\$ 791.99								\$ 2,375.98			
Payment Agreement to Village												
Total	\$ 878.77				\$ - \$ - \$ - \$ -				\$ 2,477.01			
Maintenance Repairs/Other	213 CENTER				UNIT 1				UNIT 2			
Hansen Plumbing and Heating	\$ 217.25											
Twin Forks Pest Control	\$ 125.00											
JP McHale Pest Mgmt, LLC									\$ 91.30			
Matituck Enviro Services									\$ 87.46			
Pine Oaks Landscaping Lawn cuts												
Total Maintenance Expenses	\$ 342.25				\$ - \$ - \$ - \$ -				\$ 178.76			
MONTHLY FINANCIAL SUMMARY	213 CENTER				278 2nd STREET							
Interest Earned												
Total Revenue	\$ 1,200.00								\$ 4,975.00			
Total Expenses	\$ 1,221.02								\$ 2,655.77			
NET REVENUE	\$ (21.02)								\$ 2,319.23			
EXCESS (DEFICIENCY) OF TOTAL REVENUE												
1000 OVER (UNDER) TOTAL EXPENSES	\$ (21.02)								\$ 2,319.23			

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - November 2024

Account Description									\$ 6,000.00	50.00
	REVENUE: 213 Center	213 Center	REVENUE: 278 2nd Street	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE			
Rent	\$ 1,150.00		\$ 1,900.00	1,700.00	\$ 1,375.00					
Late Fees/Credits	\$ 50.00									
TOTAL REVENUE	\$ 1,200.00		\$ 1,900.00	\$ 1,700.00	\$ 1,375.00	\$ 4,975.00	\$ 6,175.00			
EXPENSES:	EXPENSES: 213 Center	213 CENTER	EXPENSES: 278 2nd Street	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 - 8328	HOUSE - 8590	RE/8361 SW		
Utilities										
Electric							\$ 14.25			
Water/Sewer	\$ 86.78						\$ 86.78			
Propane/Heating Oil										
Admin										
Salaries & Benefits (Asha, Adam)	\$ 791.99						\$ 2,375.98	\$ 3,167.97		
Payment Agreement to Village										
Total	\$ 878.77		\$ -	\$ -	\$ -	\$ -	\$ 2,477.01	\$ 2,477.01		
Maintenance Repairs/Other	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE					
Hansen Plumbing and Heating	\$ 217.25									
Twin Forks Pest Control	\$ 125.00									
JP McHale Pest Mgmt, LLC							\$ 91.30			
Mattituck Enviro Services							\$ 87.46			
Pine Oaks Landscaping Lawn cuts			\$ -	\$ -	\$ -	\$ -	\$ 178.76			
Total Maintenance Expenses	\$ 342.25						\$ 178.76			
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET								
Interest Earned										
Total Revenue	\$ 1,200.00		\$ 4,975.00							
Total Expenses	\$ 1,221.02		\$ 2,655.77							
NET REVENUE	\$ (21.02)		\$ 2,319.23							
EXCESS (DEFICIENCY) OF TOTAL REVENUE										
1000 OVER (UNDER) TOTAL EXPENSES	\$ (21.02)		\$ 2,319.23							

BANK ACCOUNT BALANCES					
FOR THE MONTH OF November 2024					
FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	47,234.36	
A	Repair & Maintenance	A.0200.400	Checking	137,471.76	
A	Greenhill Cemetery	A.0201.100	Savings	33,720.12	
A	Money Market	A.0201.130	Money Market	785,109.67	
A	Fire Apparatus	A.0221.110	Savings	639,164.85	
A	Bulding Department Escrow	A.0235.101	Checking	63,612.63	
A	Parks and Recreation	A.0200.200	Checking	748.01	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,205,716.31	
A	American Recovery Plan	A.0200.415	Checking		
			TOTAL GENERAL FUND	\$ 2,912,777.71	
CD	Small Cities Rehab.	CD.0200.000	Savings	1,132.97	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
			TOTAL COMMUNITY DEVELOPMENT	\$ 1,359.18	
E	Light Fund	E.0121.100	Checking	349,188.86	
E	Light Depreciation Savings	E.0116.100	Savings	1,466,342.88	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	1,042,800.10	
E	TTC Collections	E.0121.120	Savings	59,113.84	
E	Renewable Energy Savings	E.0121.130	Savings	222,981.85	
E	Consumer Deposit Savings	E.0191.100	Savings	129,046.78	
E	Consumer Deposit Checking	E.0244.200	Checking	6,745.82	
			TOTAL LIGHT FUND	\$ 3,276,220.13	
F	Water	F.0200.000	Checking	44,418.95	
F	Water Fund Capital	F.0200.400	Savings	\$8,403.87	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	494,291.40	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,919.56	
F	Water Fund Money Market	F.0201.130	Money Market	309,251.63	
					\$ 1,060,285.41
G	Sewer	G.0200.000	Checking	1,468,790.79	
G	NYS DEC Consent	G.0201.000	Savings	31,607.40	

G	Sewer Fund I	G.0201.100	Money Market	297,430.08	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	780,654.42	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,190.39	
G	NYSERDA	G.0525.000	Checking	111.01	
			TOTAL SEWER FUND	\$ 2,776,635.70	
H	Capital	H.0200.000	Checking	5,290,566.92	
H	Capital Reserve	H.0200.400	Savings	50,907.92	
			TOTAL CAPITAL FUND	\$ 5,341,474.84	
TA	Trust & Agency	TA.0200.000	Checking	35,926.44	
TA	Retirement Savings	TA.0201.000	Savings	50,244.19	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.53	
TA	T & A Special Escrow	TA.0201.002	Savings	6,617.14	
TA	Justice Court	TA.0201.004	Savings	4,803.10	
TA	Global Common	TA.0201.009	Savings	272,071.97	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	6,803.23	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	15,718.20	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	18,308.84	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	77,159.39	
TA	Camera Obscura Donations	TA.0200.116	Checking	935.54	
			TOTAL TRUST & AGENCY FUND	\$ 534,266.03	
	Wire Account			5,193.15	
	Utility Clearing			15,571.72	
					\$ 20,764.87
			TOTAL VILLAGE WIDE	\$ 15,923,783.87	



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: December 11, 2024
Meeting: December 19, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administration

Work Session

Work Session Report for Road and Utilities

December 19, 2024

Administrator's Office

Statistics

Work Orders:

Electric = 49 Written, 49 Completed

Water = 40 Written, 40 Completed

Sewer = 38 Written, 38 Completed

Road = 75 Written, 75 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 11-06-2024. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 11-06-2024.

Discussion

Resolutions

Road/Water Department

Statistics

Water Distribution:

6,581,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.60 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.71 mg/L

The form, DOH-360, was filed with the DOH on November 6, 2024, with the above results.

Report

Tasks Accomplished:

- ❖ Daily garbage collection.
- ❖ Daily litter pick up at parks and parking lots.
- ❖ Ongoing biweekly brush pick up.
- ❖ Daily work orders being documented.
- ❖ Mon/Wed/Fri am street sweeping.
- ❖ Ongoing garbage collection at 5pm on Fri/Sat/Sun.
- ❖ Removal of tree limbs on sidewalks.
- ❖ Work session and work orders completed and submitted by Chad
- ❖ Ran the street sweeper throughout the Village.
- ❖ Tested plows for the winter.
- ❖ Run and tested salters
- ❖ Removal of garbage on Moores Lane.
- ❖ Removal of brush dumped during road milling on Manor place.
- ❖ Removal of road millings on Manor place.
- ❖ Marked out drains for road milling.
- ❖ Upkeep and maintenance on CAT.
- ❖ Grease and upkeep on G-55 and G-44.
- ❖ Repaired lights on G-9.
- ❖ Removal of leaves at 3rd Street Park.
- ❖ Removal of leaves at 6th Street beach.
- ❖ Replaced various stop signs throughout the Village.

- ❖ Removed trees from tree list.
- ❖ Picked up sewer rings for sewer plant.
- ❖ Picked up curb stop risers for water dept.
- ❖ Removed boxes from Village Hall.
- ❖ Removed Halloween décor from mini train.
- ❖ Removed 2 brush piles out of code and submitted invoice.
- ❖ Removed stuck vehicle from 6th st from road work.
- ❖ Assisted in repair of drain on Center Street.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of November = 8,973,000 Gallons

Average Daily Flow = .299 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 92% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = 2.0 MPN. Permit limit 200 MPN/100

Coliform Total General = 79 MPN. Permit limit 700 MPN/100

Total Nitrogen = 12.3 LBS/day

Mercury <0.5 ng/L

Sludge Removal:

45,000 Gallons of sludge hauled in November

Report

❖ Treatment Plant:

Replaced gearbox for West clarifier

Cleaned UV Bulbs in disinfection system

Cleaned basin #1 for aerotor repair work

❖ Collection System:

Provided manhole risers for paving project near hospital and 6th St.

Cleared blockage on Wiggins St.

Flushed main on Johnson Ct.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 30 @ 94.845 Mwh

Minimum usage day = November 7 @ 69.280 Mwh

Peak demand for the month = 4.732 MW November 30, 5:30pm

Monthly total usage = 2,364.363 Mwh

Service calls/call outs = 10

Street light repairs = 6

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade = 2 new service and 0 service upgrade.

Tasks Accomplished:

- ❖ Put up lights, ships and shooting stars around the Village for the holidays season.
- ❖ Put up the Christmas tree at Mitchell Park, that was donated by North Fork Cottages & RV Resort. Put lights on the Christmas tree. The tree needed to be tied up to make moving safer, this was funded by Haugland Energy, Chris Morh Landscaping did the wrapping of the tree.

- ❖ DeAl concrete replaced the driveway apron in front of the truck garage, due to being broken and poor condition.
- ❖ Crystal Clean was contracted to remove about 800 gallons of waste oil.
- ❖ Island Pump and Tank was called to replace the fuel hoses for the diesel and gas fuel pumps.
- ❖ Asplundh Tree service completed the line clearance trimming along Monsell trail, they did a very good job, we should not have to have this done for the next 10 years or so.
- ❖ Several service calls, flickering lights, half power, and issues with current CAVT service drops.
- ❖ Replaced a couple electric meters, due to not working, or service upgrade.
- ❖ Blow down all three engines, this is done at least twice a month.
- ❖ Maintain building and grounds, cleaned out truck garage, plant, and moved things around outside for ease of snow removal if needed.
- ❖ Discussed with the Electrical Engineer the needs and requirements for electrical upgrades at the Greenport Hotel.
- ❖ In contact with several local Electricians for upcoming service upgrades.

Attachments:

Greenport Meter 11-2024 (PDF)

Total Usage: 2,364,363.0000 KWH

Peak Demand: 4,732.00 KW

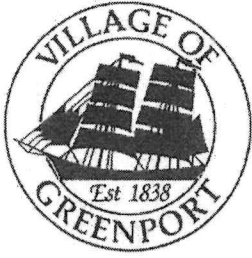
Occured On: November 30 2024 17:30

Load Factor: 69.30%

Date Start: Friday, November 1, 2024

Date End: Saturday, November 30, 2024

Period Ending	KWH
11/1/2024	71,719.00
11/2/2024	70,886.00
11/3/2024	78,697.00
11/4/2024	76,240.00
11/5/2024	70,705.00
11/6/2024	70,050.00
11/7/2024	69,280.00
11/8/2024	70,728.00
11/9/2024	76,746.00
11/10/2024	77,379.00
11/11/2024	71,023.00
11/12/2024	73,765.00
11/13/2024	83,640.00
11/14/2024	84,617.00
11/15/2024	83,383.00
11/16/2024	78,546.00
11/17/2024	74,984.00
11/18/2024	73,678.00
11/19/2024	73,566.00
11/20/2024	74,784.00
11/21/2024	81,417.00
11/22/2024	87,525.00
11/23/2024	89,051.00
11/24/2024	85,241.00
11/25/2024	83,978.00
11/26/2024	82,017.00
11/27/2024	83,838.00
11/28/2024	83,901.00
11/29/2024	88,134.00
11/30/2024	94,845.00



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: December 11, 2024
Meeting: December 19, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administration

Recreation

Work Session Report Recreation Department

December 19, 2024

Mitchell Park Marina/Parks

- ❖ The Christmas Tree was installed in Mitchell Park.
- ❖ Holiday lights were installed in Mitchell Paark and the marina area.
- ❖ Carousel dismantling is set to begin for the first week in December to begin the restoration process.
- ❖ 2025 Mooring, Bayman, and Commercial Vessel tenants' applications are being processed.
- ❖ Sterling Harbor Mooring Field has been winterized.
- ❖ Mitchell Park Marina water systems have been winterized.
- ❖ McCann's Campground water systems and power are winterized for off season.
- ❖ Fifth Street Beach bathroom facility was winterized.
- ❖ Fall leaf clean up continues in Mitchell Park
- ❖ Third Street and Fifth Street parks continued debris trash collection.
- ❖ Debris trash collection on Adm Street lots continue.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Attendance:

After School Program = 18 Children Enrolled

Reports

- ❖ The After School Program is going very well.
- ❖ Enrollment continues with the After School Program.
- ❖ The recreation center is sanitized and cleaned daily.
- ❖ The recreation center was decorated for Thanksgiving.
- ❖ Planning and preparing for the Annual Children's Holiday Party.
- ❖ The Annual Holiday Party will be held on December 10th at the Recreation Center.

Campground

Tasks Accomplished

- ❖ McCann's Campground closed on November 1st.
- ❖ Water is shut off and campsites are winterized.
- ❖ Final closing routines at the campground were completed. Tents were and campground equipment were stored for the season. Deposits for the next season were finalized. Sorted out all the new reservations for next season.

Attachments:

Recreation Monthly Revenue November 2024 (PDF)



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: December 13, 2024
Meeting: December 19, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odden, *Deputy Clerk*
From: Jeanmarie Odden, *Deputy Clerk*
Department: Village Clerk Department

Trustee Dougherty-Johnson December 2024 Work Session

Attachments:

December Work Session Report LDJ (PDF)

December Work Session Report, Village of Greenport

Submitted: December 13, 2024

Meeting: December 19, 2024

To: Mayor Kevin Stuessi
Board of Trustees

From: Lily Dougherty-Johnson, Trustee

Prepared by: Lily Dougherty-Johnson

Dances in the Park:

Thanks to our sponsors, already have one lined up for next year.
Still have opportunities for volunteers (get a free shirt!)

Camera Obscura:

Open Tuesday and Saturday 12-2pm, weather dependent.
FOMP hired an artist/docent to open the camera and coordinate volunteers. We had two field trips this fall.
Donations have funded new signage, supplies, and we're planning on more signage.
Possible partnership with Parsons for branding, merchandise, etc.
Still have opportunities for volunteers.

Waterfront Communication Committee:

Working with Village Clerk to update website, including archiving newsletters.

Tree Committee

27 trees planted this fall, 22 native from NYPA (2 for 1 deal), including one at 3rd street park in honor of John Quinlan, long time member.
New member - Eileen Kapell (resolution next week?)
Tree city application - missed deadline last year, but on track for this year.
New signs for tree takedowns.
Code update?
Working on a budget ask for next year.