



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
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villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

January 18, 2024 at 6:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

AMENDED 1/18/2024

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

RESOLUTIONS:

RESOLUTION scheduling a public hearing for 6:00 pm on Thursday, January 25, 2024 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding proposed cable television franchise agreement between the Village of Agreement and Cablevisions Systems of Long Island Corporation for a term of ten years, commencing upon confirmation of the agreement by the New York State Public Service Commission.

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT – CHIEF WAYDE MANWARING**
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR – PAUL J. PALLAS, P.E.**
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE DEPUTY TREASURER – ADAM BRAUTIGAM**
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK – CANDACE HALL**
- **VILLAGE ATTORNEY – HARRIS BEACH PLLC**

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC HEARING continued

Public hearing regarding local law Chapter 88, entitled "Noise" of the Greenport Village Code, to discuss and possibly take action amending and restating the code, remained open, from the Regular Session of Thursday, December 28, 2023.

BOARD DISCUSSION

- Village of Greenport Code Committee suggested changes to the Village Code;
Chapter 44 – Assemblies and Chapter 101 – Recreation Areas and Beaches, to schedule a Public Hearing for February 15, 2024 Work Session.
- Motion on Public Hearing to remove building department fees from code and make policy.
- Motion on Public Hearing to eliminate prohibition on paid parking meters in commercial district.
- Motion on Public Hearing to decrease speed limit on all village streets from 30 mph to 25 mph.

PUBLIC TO ADDRESS THE BOARD



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Submitted: January 11, 2024
Meeting: January 18, 2024 6:00 PM
Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Odon, *Deputy Clerk*

From: Candace Hall, *Village Clerk*

Department: Village Clerk Department

Greenport Fire Dept January 2024 Work Session

Attachments:

Greenport Fire Dept January 2024 Work Session (PDF)

Saturday, February 17, 2024

Annual Parade 1pm

Wednesday, February 21, 2024

Wardens Meeting 7pm

CHIEF WAYDE MANWARING
1ST ASST. CHIEF ALAIN DEKERILLIS
2ND ASST. CHIEF CRAIG JOHNSON
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER ALAIN DEKERILLIS
DEPARTMENT SECRETARY JAMES KALIN



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GREENPORT, NY 11944
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www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY December 20, 2023

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief Alain de Kerillis

2nd Ass't Chief Craig Johnson

Wardens Bernard Purcell and Joseph Walters of Eagle Hose Co. #1

Wardens Norma Corwin and Antone Volinski III of Relief Hose Co. #2

Warden Patrick Brennan and Robert Hamilton of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Wardens Clifford Harris and Peter Harris of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

THOSE WISHING TO ADDRESS THE BOARD – None.

READING OF THE PREVIOUS MINUTES

Motion made by C. Harris, seconded by S. Hollid, to approve the minutes of the November 15, 2023 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief de Kerillis. Motion made by A. Volinski III, seconded by C. Harris, to accept the report. Motion Carried.

1. A. Volinski III reported that he was at the meeting, not absent and wanted to have that corrected.

COMPANY OFFICERS' MEETING MINUTES- None.

TREASURER'S REPORT

The Treasurer's report for the period of November 1, 2023 through December 20, 2023 was read by Secretary/Treasurer de Kerillis.(report attached)

1. W. Miller wanted to know why we wait so long to put in for reimbursements. It should be done each month so there isn't 5 months at a time and we aren't losing money.

BILLS- None.

COMMUNICATIONS

1. Cutchogue FD Installation Dinner, Jan 20 2024, Raphael Vineyards.
2. Thank you card from the Brunn Family.
3. Thank you from North Fork Audubon Society for brush fire.
4. Suffolk County Fire Safety Scholarship fund application.

Motion by P. Harris, seconded by S. Hollid, to file and/or forward all communications , Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds

1. C. Harris reported that the kitchen painting will begin Tuesday. After that we can start getting the other stuff put in. He contacted a plumber who will be here Jan 2nd to put the sink in. With that being said, the sink that we had was up on blocks and he thinks we should consider getting a new sink. He will look at some new ones and report back.

Bylaws- No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning-

1. Chief Manwaring said he got the name of the person at 123 Sterling and will set something up after the 1st of the year. W. Miller asked if anyone is living there yet. Mary Bess Phillips said one person is and one person is closing soon. The code enforcement officer contacted them and let them know what they had to get fixed as far as elevator etc.

Service Awards- No Report.

Recruitment- No Report.

Casualty Fund- No Report.

Funeral-

1. 1st Asst Chief Alain de Kerillis asked if we have flags for when people call for flags for the casket for funerals. A. Volinski mentioned that in the past he suggested that we purchase some. 1st Asst Chief de Kerillis will order 5.

Communications- No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items, request use of 8-3-23 and 19 for the parade for putting up signs and picking up garbage, requesting to move the ice machine to the back building. S. Hollid mentioned that they should find out costs involved and come back next month.

Relief Hose Co. #2- Budget items, 3 portables- Chief Manwaring mentioned that would be for next years budget, asked what we are doing about chowder for the Washington's parade if the kitchen isn't done. Chief Manwaring mentioned that everything would have to be prepped at station 2.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Budget items, split unit for AC/heating for up and down stairs, there was an incident with the hydrant under the tower where a cap was stripped and almost hurt one of their members and we also want to swap out the racing hydrant, waiting on gutter to be replaced, after the roof was replaced the gutter was not.

Phenix Hook & Ladder Co. #1- Budget items, have Colleen Breese reimbursed for TIPS class. 1st Asst Chief de Kerillis said to have her email him the invoice and he will get it to Mary Bess Phillips.

Rescue Squad- Powerload stretchers for 16 & 17- need to expedite this, people are going to get hurt. Chief Manwaring said that he is working on it- Orient is having issues too.

Fire Police- Budget items.

Water Rescue- Would like the Warden's thoughts on each company making a contribution (whatever they're comfortable with) to Water Rescue since they are new and don't have money. A. Volinski III asked what they need the money for. P. Brennan said that he would bring it back to the company but he was thinking maybe some T-Shirts etc for comradery. A. Volinski said that he doesn't think the companies would go for it since GFD pays for everything for them and there is nothing they really need to spend money on. W. Miller mentioned in the past, they used to give money to ladies auxillary etc. P. Harris told him to send a letter to each company and each company can decide if they want to contribute money.

UNFINISHED BUSINESS

1. 1st Asst. Chief Alain de Kerillis said that he still does not have access to all of the capital one accounts and has no idea how much is in them. A. Volinski III said that he asked a while ago to have Jim brought in to get access to those accounts. 1st Asst Chief de Kerillis said he sent him a letter and he did come in once. A. Volinski III said that we need to bring him in again.
2. B. Purcell said that we are still waiting for a second quote on the stove, but Ed from American Dream left a message and said he has a stove like this one that's newer that is being removed from a house and if its in good shape he may be able to pick it up for free.
3. Robert Hamilton said that he was at the planning board meeting for the new hotel projects and it is scary. They reported that there are no parking problems in Greenport and that they spoke with someone from the FD who said that there were not any problems getting firetrucks out. The Board of Wardens/Chiefs need to do some investigating and write some letters about safety. Mary Bess Phillips said that in the new code it says that any one planning big projects needs to come to the Board of Wardens to get their input. She suggests that the Wardens get familiar with the plans and take interest in them, especially the Rescue Squad. R. Hamilton said he just wanted to bring up how big of a problem these projects are.
4. C. Harris said that he spoke with someone at FRES regarding the old 8-3-5 and its supposed to go to legislature in January.
5. P. Harris asked what the status is of the old police boat. Chief Manwaring said that the Mayor and Town Supervisor are working on it- they should have an answer after the first of the year.
6. N. Corwin asked what the status is of getting rid of the bus in the parking lot. W. Miller asked if we could move it Moores Lane. Motion made by A. Volinski III, seconded by S. Hollid, to look into moving it to Malarky Lodge. Motion Carried.
7. B. Purcell said that he filled bottles after the alarm and he noticed we still have bottles on the bottom rack that have been there forever and he went to fill them and the machine couldn't read them. Chief Manwaring said that he will check on that again.
8. A. Volinski III asked when the plaques were going to be updated. Chief Manwaring said that he forgot to talk to Chris to see where he was with it.
9. A. Volinski III also asked when the sign was going to be updated, there is still nothing about Christmas on it. 1st Asst de Kerillis said that he has been

asking for help to get it programmed, Jimmy has the programming. A. Volinski III said again, we need to bring him in.

10. N. Corwin asked what happened to getting tables because the tables that are in this room are the only tables that we have left and we always have to borrow from Peconic Landing. W. Miller mentioned the last time we were going to order them it got put on the back burner because we didn't have money. C. Harris will put something together.
11. B. Purcell brought up the 175th proclamations and asked what happened to them. S. Hollid said that when he submitted them to get framed, the ones from the town and the village went missing and he is trying to track them down. He said that Jim had them in a drawer when he was Chief and he said that he would not get anything done with them and that if they ever get framed he would take them down and throw them away. S. Hollid said that we need to find out if we can get new ones. S. Hollid said that there is \$6,151.05 left over from the 175th and he wanted to give the companies back \$1,000 and keep some for the proclamations and framing. Chief Manwaring said that he found some proclamations when he was cleaning the Chief's room and he will take a look through them.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. Chief Manwaring said that he has to move \$6,000 from line item A3410450 to A3410415 (misc to transportation) because we only have \$4.83 in transportation account. Motion made by W. Miller, seconded by A. Volinski III, to allow Chief Manwaring to make the budget transfers. Motion Carried.
2. Chief Manwaring reported that the Chief's interviewed two (2) applicants for the secretary position and thought Ann Heller was the best choice. He asked if the Board of Wardens would approve it. N. Corwin said that they don't know anything about the applicant. P. Harris said that the Chiefs picked the person that they think best fits the position and the Wardens will accept the Chief's choice. Motion made by P. Harris, seconded by W. Miller, to allow the Chiefs to hire the best candidate for the secretary position. Motion Carried. S. Hollid asked who was going to train her. Chief Manwaring said that Jim Kalin is the only one who knows everything to train her. P. Brennan asked if the Chief has any ideas about how to avoid

getting into the situation that we were in- if the person doesn't perform the way she is supposed to. Chief Manwaring reported that she is hired provisionally. Mary Bess said that they will have to follow the provisional clause in the CSEA agreement. P. Brennan also said that we will need to have oversight as far as passwords etc. Mary Bess Phillips said that we need to find someone to communicate with Jimmy about transitioning everything. P. Harris suggested having P. Brennan speak to Jimmy about getting all of the information that is needed from him because he is so even keel. P. Brennan said that he will give it a try. 1st Asst. Chief de Kerillis will come up with a list to give to Patrick.

3. Chief Manwaring reported that 3 people applied for the house attendant position and Sam Strickland Sr. is their choice. Motion made by S. Hollid, seconded by C. Harris, to hire Sam Strickland Sr. for the position. Motion Carried. Chief Manwaring mentioned that they need to add him to the insurance since he will be driving a dept. vehicle and is not a fire dept. member.
4. Chief Manwaring also mentioned that the administrative position no one applied for and Helen said that she seemed willing to continue to help for a while. They will put an ad in for another 2 weeks.
5. W. Miller asked what the status of the new ambulance is. Chief Manwaring said that the paperwork got misplaced at the Village. Mary Bess Phillips, Candace, and Paul Pallas has been working with proliner to resolve it. N. Corwin wants the power loading stretcher. Chief Manwaring is trying to push the Village to get it done. Mary Bess Phillips will get an answer on a timeline tomorrow morning- it is Village Halls fault.
6. C. Harris mentioned that Hochul put out something about funding support for volunteer fire depts- grants for facilities and equipment for upgrades. He asked about the other grant for the bathrooms in the back building. Mary Bess Phillips said that she couldn't get it because it isn't a public space. C. Harris is going to look more into the funding support. Chief Manwaring also brought up modifying the back building for the Rescue Squad to the Mayor at their meeting. P. Brennan said that the Mayor is interested in housing and how it effects the dept and recruitment/retention etc. More discussion ensued about housing and putting apartments above commercial space etc. and concerns about average age of fire fighters and response to the alarms as far as adding additional housing.

7. P. Brennan reported that he met with the Village Treasurer to talk about budget modifications and timing for creating new budget and asked him to come to the Finance committee with suggestions about how to improve the bill pay process. P. Brennan will report more at the January meeting.
8. N. Corwin asked if we are caught up on bills and paying vendors. Chief Manwaring said he thinks the only one that is not is Optimum. C. Harris also mentioned that Verizon is behind too.
9. C. Harris reported that the gear cleaning is tomorrow- 25 sets.
10. C. Harris on behalf of the Christmas Committee wanted to thank everyone for their participation.

READING OF THE MINUTES

Motion by A. Volinski III, seconded by C. Harris, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURNMENT

Motion by A. Volinski III, seconded by W. Miller, to adjourn. Motion carried. The meeting was adjourned at 8:43pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary

CHIEF WAYDE MANWARING
1ST ASST. CHIEF ALAIN DEKERILLIS
2ND ASST. CHIEF CRAIG JOHNSON
CHAPLAIN FRANK MUSTO
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Greenport Fire Department Monthly Report December 2023

Number of calls this month: 73

Number of calls to date: 976

Breakdown of calls by signal numbers:

9 (stand/by) 0
12 (brush fire) 0
13 (automatic alarm, smoke, etc.) 11
13-35 (working structure fire) 0
14 (vehicle fire) 1
16 (ambulance/rescue) 59
16-23 (MVA, water rescue, misc.) 1
16-59 (routine transport) 0
23 (CO alarm, medi-vac) 1
24/13-35 (mutual aid working structure fire) 0
24/16 (mutual aid ambulance/rescue) 0
24/16-23 (mutual aid MVA) 0
24/23 (mutual aid water rescue/misc.) 0
26 (boat fire) 0

Breakdown of calls by location:

Within the Incorporated Village of Greenport 27
Within the East/West Fire Protection District 46
Other (mutual aid) 0

(13 calls less than last year)

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y									
1																																		
2			Greenport Fire Department period ending December 31, 2023																															
3			50 points or more = 1 year service																															
4			<u>elect/app</u>	<u># Fire</u>	<u>%</u>	<u>pts</u>	<u># EMS</u>	<u>%</u>	<u>pts</u>	<u>st/by</u>	<u>mtes</u>	<u>misc</u>	<u>train</u>	<u>drill</u>	<u>pos(dis)</u>	<u>points</u>	<u>phys</u>	<u>haz</u>	<u>hb</u>	<u>wo/sh</u>	<u>yap</u>													
5				87	31 %	25	81	12 %	25	1	17	9	21	3	0	101		X	X	X														
6				154	55 %	25	198	29 %	25	9	18	15	25	4	0	121	X	X	X	X	X													
7				0	0 %	0	0	0 %	0	0	1	0	0	0	0	1																		
8				42	15 %	25	9	1.3 %	0	0	16	11	5	1	3.75	61.75	X	X	X	X	X													
9				29	10 %	25	161	24 %	25	0	18	7	7	0	0	82		X	X	X	X													
10				4	1.4 %	0	1	0.1 %	0	0	13	15	5	0	0	33	X	X	X	X	X													
11				0	0 %	0	0	0 %	0	0	0	0	0	0	0	0																		
12				58	21 %	25	71	10 %	25	1	18	15	23	0	5	112	X	X	X	X	X													
13				85	30 %	25	10	1.5 %	0	0	6	13	10	0	0.75	54.75	X	X	X	X	X													
14				24	8.6 %	0	2	0.3 %	0	3	20	7	25	2	8	65		X	X	X	X													
15				55	20 %	25	11	1.6 %	0	1	8	10	11	2	0	57	X	X	X	X	X													
16				1	0.4 %	0	0	0 %	0	0	9	7	0	0	5	21																		
17				0	0 %	0	0	0 %	0	0	5	1	4	0	0	10	X	X	X	X	X													
18				90	32 %	25	15	2.2 %	0	1	10	2	5	2	0	45	X	X	X	X	X													
19				39	14 %	25	50	7.3 %	0	0	13	15	6	0	0	59	X	X	X	X	X													
20				17	6.1 %	0	16	2.3 %	0	1	10	13	4	0	0	28		X	X	X	X													
21				0	0 %	0	0	0 %	0	0	0	0	0	0	0	0																		
22				2	0.7 %	0	1	0.1 %	0	0	7	3	3	0	0	13	X	X	X	X	X													
23				0	0 %	0	0	0 %	0	0	0	0	0	0	0	0																		

(as of Sept. 30 500+ EMS calls 7.5% = 25 points)

maximum points in category

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4	Clark III, Henry		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
24	Clark, James	S	59	21	%	25	7	1	%	0	2	13	10	5	0	5	60				X	X	X		
25	Clark, Jeffrey		94	34	%	25	5	0.7	%	0	0	10	15	13	0	0	63				X	X	X		
26	Corazzini, Jeffrey		32	11	%	25	83	12	%	25	0	14	4	16	0	0	84								
27	Corazzini, Warren		47	17	%	25	46	6.7	%	0	0	9	2	25	0	0	61				X				
28	Corwin, Everett		19	6.8	%	0	60	8.8	%	25	0	14	15	6	0	0	60				X	X	X	X	
29	Corwin, Norma	C,W	67	24	%	25	163	24	%	25	4	20	15	15	5	12	121				X	X	X	X	X
30	Corwin, Robert E.	C,D,JD,(W)	116	42	%	25	323	47	%	25	6	20	15	21	9	10	131				X	X	X	X	X
31	Corwin, Robert J.	L	35	13	%	25	75	11	%	25	4	20	15	14	4	3.75	110.8				X	X	X	X	X
32	Corwin, Scott		53	19	%	25	7	1	%	0	0	18	7	6	0	0	56				X	X	X	X	
33	Costas, Tom		50	18	%	25	15	2.2	%	0	0	17	14	6	0	0	62					X	X	X	
34	Creedon, Daniel	S	134	48	%	25	347	51	%	25	1	20	11	25	1	5	113				X	X	X	X	
35	Creighton, Ryan		3	1.1	%	0	4	0.6	%	0	1	3	1	0	0	0	5								
36	De Kerillis, Alain	CH,S,T	132	47	%	25	279	41	%	25	4	20	15	25	7	25	146				X	X	X	X	X
37	DelGaudio, Malysa		62	22	%	25	171	25	%	25	5	4	9	11	0	0	79				X	X	X	X	
38	Detrick, Gary		0	0	%	0	0	0	%	0	0	0	2	0	0	0	2								
39	Diaz, Juan		7	2.5	%	0	5	0.7	%	0	3	9	8	12	3	0	35				X	X	X	X	
40	Diaz, Nicolas		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
41	Dinizio, Anthony		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
42	Dinizio, Paul		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
43	Edwards, Alson		49	18	%	25	15	2.2	%	0	2	13	11	10	2	0	63				X	X	X	X	X
44	Edwards, Carol		0	0	%	0	4	0.6	%	0	0	1	0	0	0	0	1								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	hb	wp/sh	yap					
46	Ellis, Scott		0	0 %	0	1	0.1 %	0	0	0	0	0	0	0	0	0	0	0	0						
47	Ferguson, Peter		3	1.1 %	0	2	0.3 %	0	0	5	1	4	1	0	11		X	X	X	X					X
48	Ferrari, Dakota		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
49	Ficurilli, Michael		67	24 %	25	4	0.6 %	0	0	15	8	6	0	0	54		X	X	X						X
50	Flora, Michael		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
51	Fogarty, Jonathan	T	34	12 %	25	4	0.6 %	0	0	11	6	6	1	5	54	X	X	X	X						X
52	Garcia-Dinizio, Gloria		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
53	Golden, Danielle		0	0 %	0	0	0 %	0	0	1	0	3	0	0	4		X	X	X						
54	Golden, Jillian		0	0 %	0	0	0 %	0	0	2	0	0	0	0	2										
55	Grattan, Timothy		10	3.6 %	0	0	0 %	0	0	6	2	4	0	0	12		X	X	X						
56	Gray, Erya		0	0 %	0	1	0.1 %	0	0	0	0	1	0	0	1										
57	Gray, Sally Anne	(L)	29	10 %	25	59	8.6 %	25	3	6	1	22	0	1.25	83.25										
58	Grilli, Jared		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
59	Grilli, Jennifer	L	2	0.7 %	0	5	0.7 %	0	1	11	5	8	0	5	30		X	X	X						
60	Grilli, John	(W)	2	0.7 %	0	4	0.6 %	0	1	12	5	8	0	2	28		X	X	X						
61	Hanilton Jr., Robert	D, W	117	42 %	25	24	3.5 %	0	0	20	13	8	0	3	69	X	X	X	X						
62	Hanold, Christopher	C, T	11	3.9 %	0	8	1.2 %	0	2	16	7	6	1	13	45		X	X	X						X
63	Hanold, Christopher, Jr.		0	0 %	0	0	0 %	0	0	2	0	2	0	0	4										
64	Harris, Cliff	C, W	4	1.4 %	0	1	0.1 %	0	1	18	13	9	0	16	57		X	X	X						
65	Harris, Peter	L, T, D, W	118	42 %	25	25	3.7 %	0	3	20	15	13	1	19	96	X	X	X	X						X
66	Harvey, Russell		5	1.8 %	0	2	0.3 %	0	0	4	2	5	0	0	11	X	X	X	X						
67	Hollid, Scott	W	55	20 %	25	5	0.7 %	0	0	11	11	5	0	8	60		X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																									
68	Holmes, Joseph	L	55	20	25	26	3.8	0	6	17	12	15	1	3.75	79.75	X	X	X	X						
69	Hubbard Jr, George		32	11	25	10	1.5	0	0	12	12	5	0	0	54		X	X	X						
70	Hursek, Andrew H		120	43	25	10	1.5	0	0	12	9	11	1	0	58	X	X	X	X						
71	Hydell, Carol	C,(S)	12	4.3	0	7	1	0	5	16	10	10	0	9.25	50.25	X	X	X	X						
72	Hydell, Charles		0	0	0	0	0	0	0	1	0	0	0	0	1										
73	Hydell, Charles, Jr.		0	0	0	0	0	0	0	1	0	0	0	0	1										
74	Jensen, Warren		82	29	25	11	1.6	0	2	19	7	20	4	0	77	X	X	X	X						
75	Jester, Robert	(W)	4	1.4	0	2	0.3	0	0	20	10	21	0	2	53		X	X	X						
76	Jimenez, Susano		2	0.7	0	1	0.1	0	0	7	7	5	0	0	19	X	X	X	X						
77	Jobs, Craig	L,(W)	102	37	25	202	30	25	4	19	15	13	1	7	109	X	X	X	X						
78	Johnson, Craig	CH	119	43	25	219	32	25	6	20	15	15	5	25	136		X	X	X						
79	Kahn, James		209	75	25	496	73	25	3	11	14	9	0	0	87	X	X	X	X						
80	King, Kendra		0	0	0	0	0	0	0	0	0	0	0	0	0										
81	Kunjian, Claude		0	0	0	0	0	0	0	0	1	0	0	0	1										
82	Land, Shannon		0	0	0	0	0	0	0	0	0	0	0	0	0										
83	Luke, Alexander		120	43	25	40	5.8	0	2	11	10	8	2	0	58										
84	Mantzopoulos, John		36	13	25	5	0.7	0	0	3	1	0	0	0	29	X									
85	Marwaring, Julia		57	20	25	64	9.4	25	4	20	15	25	0	0	114	X	X	X	X						
86	Marwaring, Wayde	CH	206	74	25	192	28	25	6	20	15	25	1	25	142	X	X	X	X						
87	Marczewski, Macy		22	7.9	0	10	1.5	0	2	19	15	14	2	0	52	X	X	X	X						
88	Martocchia, Jerome		32	11	25	21	3.1	0	1	15	8	11	0	0	60	X	X	X	X						
89	McDaniels, Leslie		0	0	0	0	0	0	0	0	0	0	0	0	0										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
90	Melly, Megan		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0	0					
91	Miller, Peter		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0	0					
92	Miller, Wayne	W	39	14	%	25	4	0.6	%	0		1	18	15	13	2	8	8	82		X	X	X	X	
93	Mills, Wm. J., III		1	0.4	%	0	0	0	%	0		0	6	0	0	0	0	0	6						
94	Mills, Robert		0	0	%	0	0	0	%	0		0	2	0	0	0	0	0	2						
95	Milovich Jr., Joseph		108	39	%	25	16	2.3	%	0		6	12	6	4	0	0	0	53		X	X	X	X	
96	Mirms, Ralph		2	0.7	%	0	0	0	%	0		0	3	1	0	0	0	0	4		X				
97	Musto, Francis	S, Ch	81	29	%	25	133	19	%	25		1	20	15	25	7	10	10	128		X	X	X	X	X
98	Mysiborski, Linda		5	1.8	%	0	5	0.7	%	0		1	3	4	0	0	0	0	8						
99	Narkiewicz, Piotr		67	24	%	25	191	28	%	25		0	14	10	5	0	0	0	79		X	X	X	X	
100	Nedoszytko, William	S	0	0	%	0	0	0	%	0		0	10	0	4	0	5	5	19			X	X	X	
101	Nyce, David	(C)	145	52	%	25	63	9.2	%	25		1	20	15	25	2	2	2	115		X	X	X	X	
102	O'Brien, Michael		33	12	%	25	3	0.4	%	0		0	11	3	0	1	0	0	40						
103	Pal-Singh, Vijay		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0						
104	Petrigliano, Victor		0	0	%	0	0	0	%	0		0	1	0	0	0	0	0	1						
105	Piel, Jeffrey		0	0	%	0	2	0.3	%	0		0	6	2	3	0	0	0	11						
106	Pirillo, James A.		124	44	%	25	11	1.6	%	0		3	18	15	15	3	0	0	79		X	X	X	X	X
107	Pope, George		93	33	%	25	180	26	%	25		5	20	15	25	6	0	0	121		X	X	X	X	X
108	Purcell, Bernard	W	273	98	%	25	566	83	%	25		8	20	15	25	8	8	8	134		X	X	X	X	X
109	Purcell, Ryan		5	1.8	%	0	7	1	%	0		0	1	1	0	0	0	0	2						
110	Quillin, Michael	D	54	19	%	25	6	0.9	%	0		3	12	15	14	1	0.75	0.75	70.75		X	X	X	X	X
111	Raynor, Dale	L	63	23	%	25	56	8.2	%	25		4	14	15	8	1	5	5	97		X	X	X	X	X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/bv	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
112	Reed, Michael		7	2.5 %	0	10	1.5 %	0	0	4	1	4	0	0	9		X	X	X						
113	Reed, Taylor	L	76	27 %	25	195	29 %	25	5	15	15	8	2	5	100	X	X	X	X	X					
114	Reiss, Helen		69	25 %	25	114	17 %	25	0	6	4	4	0	0	64	X	X	X	X						
115	Richter, Michael	T,T	40	14 %	25	54	7.9 %	25	0	18	7	25	0	10	110	X									
116	Robins, William	L	65	23 %	25	14	2 %	0	3	14	15	6	1	3.75	67.75		X	X	X	X					
117	Rosa, Lisa		30	11 %	25	7	1 %	0	1	13	13	13	0	0	65	X	X	X	X						
118	Rung, Rosalie		19	6.8 %	0	120	18 %	25	1	5	2	0	0	0	33										
119	Rutkowski, Stephen	(L),D	138	49 %	25	310	45 %	25	1	20	15	16	2	4.25	108.3	X	X	X	X	X					
120	Skrezec, John		0	0 %	0	0	0 %	0	0	2	1	0	0	0	3										
121	Spanos, James		1	0.4 %	0	0	0 %	0	0	2	1	0	0	0	3										
122	Spinozzi, Matthew		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
123	Staples, Halsey		59	21 %	25	92	13 %	25	0	12	5	7	0	0	74	X	X	X	X						
124	Strickland, Samuel	L,D	121	43 %	25	245	36 %	25	4	20	15	25	6	8	128		X	X	X	X					
125	Sweetland, Jessica		24	8.6 %	0	41	6 %	0	2	17	9	25	4	0	57										
126	Tamin, John		68	24 %	25	89	13 %	25	1	12	10	6	0	0	79	X	X	X	X						
127	Taylor, Vernetta		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
128	Tejada, Yira		5	1.8 %	0	11	1.6 %	0	0	6	5	4	0	0	15	X	X	X	X						
129	Thorp, Thomas	L	47	17 %	25	10	1.5 %	0	2	6	4	7	2	5	51	X	X	X	X	X					
130	Trapani, Heather		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
131	Vandenburgh, Richard		2	0.7 %	0	1	0.1 %	0	0	6	4	4	0	0	14			X	X	X					
132	VanEtten, George	D	49	18 %	25	12	1.8 %	0	2	14	11	17	3	3	75	X	X	X	X						
133	Verity, Michael		1	0.4 %	0	0	0 %	0	0	2	1	0	0	0	3	X									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtgs	misc	train	drill	pos(dis)	points			phys	haz	hb	wp/sh	yap
134	Verley, Joseph, Jr.		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0	0						
135	Volinski, Antone, III	W,L	41	15	%	25	169	25	%	25		3	20	10	12	0	11.75	106.8			X	X	X	X	
136	Volinski, Darryl		3	1.1	%	0	24	3.5	%	0		1	2	1	4	0	0	8				X	X	X	
137	Walker, David, Jr.		1	0.4	%	0	0	0	%	0		0	1	0	0	0	0	1							
138	Walker, Kristie		0	0	%	0	0	0	%	0		0	0	2	0	0	0	2							
139	Walkers, Joseph	W	0	0	%	0	0	0	%	0		0	10	2	4	0	6	22			X	X	X	X	
140	Weingart, Jeffrey		0	0	%	0	0	0	%	0		0	0	0	0	0	0	0							
141	Wright, William		3	1.1	%	0	6	0.9	%	0		0	0	0	0	0	0	0	0						
142	Zaymayar, Elias	(L),C	123	44	%	25	36	5.3	%	0		5	17	15	24	7	7.25	100.3			X	X	X	X	X
143	Zurek, Gregory		53	19	%	25	5	0.7	%	0		0	11	13	7	0	0	56			X	X	X	X	
144	Zurek Jr, Stanley		41	15	%	25	7	1	%	0		1	19	9	12	0	0	66			X	X	X	X	
145																									

January 2024

GREENPORT FIRE DEPT.

DUTY COMPANIES 8-3-2 & 8-3-3 FIRST DUE ON SIGNAL 24s = 8-3-2

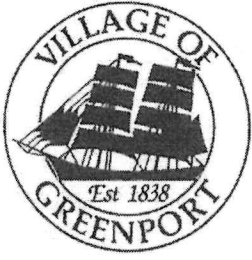
OFFICE 631.477.1943 gfdfire@optonline.net

FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 New Years Day	2 EAGLE HOSE mtg	3 Marine Fire/Rescue 7pm	4	5	6
7	8 RELIEF HOSE mtg STANDARD HOSE STAR HOSE mtg	9 RESCUE SQUAD mtg 7PM FINANCE COMM. Mtg 7:30PM	10 PHENIX H&L mtg	11	12	13
14 LOSAP Grievance Day 9-11am	15 PHYSICALS	16 Fire Police mtg. COMPANY OFFICER Mtg 7pm	17 WARDENS mtg 7pm PHYSICALS	18	19	20
21 Mandatory Training Classes 9am	22	23 CME Class 7pm @ Peconic Landing	24	25	26	27
28	29	30	31	Chief Wayde Manwaring 631.644.5430 1st. Ass't. Chief Alain DeKerillis 631.208.7506 2nd. Ass't. Chief Craig Johnson 631.466.5294		

** dates for department physicals to be announced*

Important Future Events on Reverse Side !



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: January 10, 2024
Meeting: January 18, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

January 18, 2024

Administrator's Office

Statistics

Work Orders:

Electric = 54 Written, 54 Completed

Water = 26 Written, 26 Completed

Sewer = 35 Written, 35 Completed

Road = 57 Written, 57 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-07-2023. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-07-2023.

Discussion

- Microgrid Project Status
- Ferry Queue Project Status
- Road/Sidewalk Program - Possible Bond Issuance
- Wastewater System Maintenance Costs - Possible Bond Issuance

Resolutions

- Legislative Consultant proposal
- Planning Board Consultant proposal

Road/Water Department

Statistics

Water Distribution:

5,219,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.39 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.49 mg/L

The form, DOH-360, was filed with the DOH on December 7, 2023, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Finished brush pick up for the season.
- ❖ Ongoing trash removal from Village Hall.
- ❖ Removal of leaves at Village Parks.
- ❖ Completed mowing of all Village properties.
- ❖ Final street sweeping of Village.
- ❖ Set up Holiday decorations at steamboat corner.
- ❖ Vehicle and equipment maintenance and repair, including, G-32 hazard lights, repair and installation of salters in G-32 and G-55, upkeep on Case and CAT, replace rotors and breaks and repair tailgate on G-8.
- ❖ Patched throughout Village.
- ❖ Winterized riding mowers.
- ❖ Assisted WWTP with sewer main break on Kaplan Ave.
- ❖ Installed new bench on Bay Ave.
- ❖ Removed tree's listed on tree committee list and removed fallen tree on Brown Street.
- ❖ Cleared drains throughout Village of debris.

- ❖ Cleaned up softball and baseball fields of trash.
- ❖ Cleaned walking trail on Moores Lane.
- ❖ Replaced stop sign at 1st and South Street and various children at play signs throughout Village.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of December = 10,682,000 Gallons

Average Daily Flow = .345 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 98% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = <1.8 MPN. Permit limit 200 MPN/100

Coliform Total General = 7.5 MPN. Permit limit 700 MPN/100

Total Nitrogen = 11.3 LBS/day

Sludge Removal:

45,000 Gallons of sludge hauled in December

Report

- ❖ Treatment Plant:
 - De-ragged #2 Nitrate recirculation pump
 - Replaced #2 Nitrate recirculation pump with spare

Installed cold weather enclosure for headworks screen

Problem with VFD for primary mixer in #1 BNR Basin, set to full voltage bypass

❖ Collection System:

12" force main leak on Kaplan Ave, SPRTK notification issued. Contractor repaired

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = December 22 @ 107.452 Mwh

Minimum usage day = December 25 @ 77.096 Mwh

Peak demand for the month = 5.188 MW December 22, 6:15 pm

Monthly total usage = 2,810.781 Mwh

Service calls/call outs =

Street light repairs = 12

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade = 1

Tasks Accomplished:

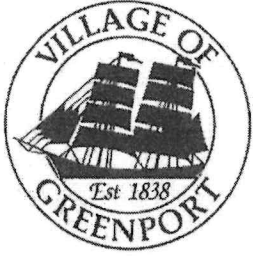
- ❖ On Monday the 18th of December, the Village experienced a complete electrical outage, this was due to the heavy rains and high winds. The power was restored very quickly, by switching the load to the stand-by transformer and picking up the electrical load of the Village.
- ❖ All the holiday lights were installed and working for the Christmas parade, extra lighting was installed around the stage.
- ❖ Service upgrade on Broad Street to 320-amp service and Madison Ave 200-amp upgrade, also changed out 4 older electric meters due to age.
- ❖ Repaired/replaced several streetlights throughout the village.
- ❖ Responded to flickering light call and half power calls, mostly due to bad connections and broken wire connections.
- ❖ Service work on one of the bucket trucks, hydraulic pump of the boom, it is scheduled for replacement.
- ❖ Assisted Wastewater with some electrical issues.
- ❖ General shop and truck maintenance. Installed an electric heater in the machine shop part of the plant, so that the fuel oil furnace can be removed from service.

Attachments:

Greenport Meter 12-2023 (PDF)

Total Usage: 2,810,781.0000 KWH
 Peak Demand: 5,188.00 KW
 Occured On: Dec 22 2023 18:15
 Load Factor: 72.82%
 Date Start: Friday, December 1, 2023
 Date End: Sunday, December 31, 2023

Period Ending	KWH
12/1/2023	88,338.00
12/2/2023	86,244.00
12/3/2023	88,042.00
12/4/2023	83,643.00
12/5/2023	91,163.00
12/6/2023	98,148.00
12/7/2023	102,757.00
12/8/2023	93,684.00
12/9/2023	87,470.00
12/10/2023	81,450.00
12/11/2023	89,311.00
12/12/2023	93,192.00
12/13/2023	92,435.00
12/14/2023	103,001.00
12/15/2023	94,247.00
12/16/2023	86,271.00
12/17/2023	85,305.00
12/18/2023	78,241.00
12/19/2023	86,940.00
12/20/2023	95,208.00
12/21/2023	98,124.00
12/22/2023	107,452.00
12/23/2023	101,730.00
12/24/2023	88,236.00
12/25/2023	77,096.00
12/26/2023	88,004.00
12/27/2023	88,040.00
12/28/2023	86,961.00
12/29/2023	86,263.00
12/30/2023	89,143.00
12/31/2023	94,642.00



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ADMINISTRATOR**
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EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: January 10, 2024
Meeting: January 18, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

**Work Session Report for
Building Department & Enforcement**

January 18, 2024

Office of Code Enforcement & Fire Prevention

Reports

- ❖ **Code Enforcement continues to patrol the Village and respond to complaints.**
- ❖ **Rental permit renewal review is being conducted. All property owners are being issued a letter of notification informing them that their permit is expired.**
- ❖ **Village Hall Closed January 1, 2024**
- ❖ **Greenport Skate Park January 3, 2024**
- ❖ **Special Meeting Sewage Emergency January 4, 2024**
- ❖ **Communication Subcommittee January 5, 2024**
- ❖ **Planning Board Work Session Regular Meeting & Public Hearings**

January 5, 2024

- ❖ Subcommittee on Parking Wayfinding &Traffic January 8, 2024
- ❖ Stirling Historical Meeting January 8, 2024
- ❖ Carousel Committee January 9, 2024
- ❖ Tree Committee January 9, 2024
- ❖ Code Committee January 10, 2024
- ❖ Vision for Greenport Meeting January 11, 2024
- ❖ Village Hall Closed January 15, 2024
- ❖ Subcommittee on Parking Wayfinding &Traffic January 16, 2024
- ❖ Harbor Management & Infrastructure January 16, 2024
- ❖ Zoning Board Regular Meeting January 16, 2024
- ❖ Code Committee January 17, 2024
- ❖ Board of Trustees Work Session January 18, 2024
- ❖ Planning Board Work Session January 19, 2024
- ❖ Harbor Management & Infrastructure January 23, 2024
- ❖ Board of Trustees Regular Session January 25, 2024
- ❖ Stirling Historical January 26, 2024
- ❖ Subcommittee on Parking Wayfinding &Traffic January 30, 2024
- ❖ Harbor Management & Infrastructure January 30, 2024

NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Attachments:

December 2024 Building Report (PDF)

December 2024 Building CO Report (PDF)

December 2024 CODE(PDF)



Village of Greenport Building Department

December 1, 2023 -
January 1, 2024

Monthly Report REPORT COVERING 12/1/2023 through 1/1/2024

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Alterations / Renovation	03003	12/20/2023	1001-2.-1-25	817 Main Street Greenport NY 11944	Open
Install Inground swimming pool	03004	12/20/2023	1001-2.-1-25	817 Main Street Greenport NY 11944	Open
Alterations / Renovation	03000	12/20/2023	1001-4.-1-7	520 Madison Street Greenport NY 11944	Open
Alterations	03001	12/20/2023	1001-2.-6-16	535 Second Street Greenport NY 11944	Open
Alterations / Renovation	03002	12/20/2023	1001-7.-3-15	225 Fourth Street Greenport NY 11944	Open



Village of Greenport Building Department

Monthly Report CERTIFICATE OF OCCUPANCY 12/1/2023 - 1/1/2024

WORK TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	CO ISSUED
Install Fence	02531	12/20/2023	1001-4.-1-22.1	409 Third Street Greenport NY 11944	12/20/2023
Addition / Alteration	02949	12/29/2022	1001-4.-1-22.1	409 Third Street Greenport NY 11944	12/20/2023
Inground Swimming Pool	02846	12/16/2020	1001-4.-4-27	512 Front Street Greenport NY 11944	12/20/2023
Alteration / Permit Renewal	02947	12/27/2022	1001-7.-4-12	153 Fifth Street Greenport NY 11944	12/27/2023
Install Fence	02674	1/31/2018	1001-7.-4-12	153 Fifth Street Greenport NY 11944	12/27/2023
Foundation Repair	02961	9/10/2023	1001-7.-2-3	220 Sixth Street Greenport NY 11944	12/27/2023
Foundation Repair	02305	5/11/2011	1001-2.-2-45	306 Manor Pl Greenport NY 11944	12/20/2023
Alteration	03001	12/20/23	1001-2.-6-16	535 Second Street Greenport NY 11944	12/20/2023
Install Fence	02724	12/20/2023	1001-2.-6-46	603 Main Street Greenport NY 11944	12/20/2023
Install Fence	02531	12/20/2023	1001-4.-1-22.1	409 Third Street Greenport NY 11944	12/20/2023

Addition / Alteration	02875	8/13/2021	1001-2.-5-23	630 Second Street Greenport NY 11944	12/20/2023
Addition / Alteration	02940	10/24/2022	1001-6.-5-1	319 Sixth Street Greenport NY 11944	12/20/2023
Alteration / Repair	02953	1/11/2023	1001-6.-3-10	446 Sixth Street Greenport NY 11944	12/20/2023



Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

December 1, 2023 -
January 1, 2024

Monthly Report REPORT COVERING

Incorporated Village

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
December 1, 2023 –January 1, 2024*

New Applications/Renewal Applications Received: 4

Incomplete Applications (Missing fees, docs, etc.): **0**

Applications Pending Inspection: 0

Applications Pending Re-Inspection 2

Completed/Permits Issued:

Applications Completed/Permits Issued: 361



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: January 10, 2024
Meeting: January 18, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Recreation

Work Session Report Recreation Department

January 18, 2023

Mitchell Park Marina/Parks

- ❖ Due to heavy rain this season there has been an increase in sink holes along Mitchel Park bulkhead, which a filled on a daily basis for public safety.
- ❖ Assisted Power Plant Department with the installation of new LED downlights for Carousel pedestrian walkways.
- ❖ Assisted with clean up and take down during the Holiday Tree Lighting Celebration in Mitchell Park.
- ❖ Repair of outside garbage can storage unit at the Recreation Center.
- ❖ Mitchell Park custodial activities continue, including restroom sanitation, park debris, safety inspections and trash receptacle maintenance.
- ❖ Cleaning of Village Hall office space continues weekly, including vacuuming, garbage disposal, dusting, cleaning and restocking of the three employee bathrooms.
- ❖ Assisted with the relocation of 50+ document boxes to the State Archive to the State Archive Departments.
- ❖ Submission of the New York State CVAP “Clean Vessel Assistance Program” reimbursement program to bae concluded this month.

- ❖ Commencement of the Official Bid Process has begun for the replacement of the Barmen's Dock owned by the 3 Village of Greenport in Sterling Harbor.
- ❖ Dockwa reservation requests have started for the 2024 season, including Mega Yachts.
- ❖ Mitchell Park Marina marketing materials for 2024 in Maptech Embassy Cruising Guides submitted and awaiting the release of 2024 Map Book.
- ❖ The Skate Park on Moores Lane has received paint work to cover the graffiti that recently occurred this month.
- ❖ Assisted the Water Department in winterizing the Mitchell Park irrigation System and McCann's Campground restroom facility.
- ❖ Baymans and Mooring applications continue to be processed for the 2024 season.
- ❖ Mitchell Park Marina office has received the installation of new privacy blinds for added security during non-operational hours.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program=15 Children Enrolled

Reports

- ❖ The After-Care Program is going very well.
- ❖ The Literacy Program is going extremely well and will resume after the holiday break on January 5, 2024.
- ❖ The Holiday Party at the recreation center was a huge success. The children had a great time. A big thank you to Mayor Kevin Steussi, The Trustees, Paul Pallas, Village Administrator and Candace Hall for their continued support throughout the year.

- ❖ A special “Thank You” to Bill Shultz for being Santa Claus at the Children’s Holiday Party at the Recreation Center.
- ❖ The recreation center is sanitized daily.
- ❖ The After School Program commenced on January 2nd after the holiday break.

Campground

Tasks Accomplished

- ❖ The campground closed on December 1st.
- ❖ Bathrooms were winterized and everything was shut down.
- ❖ Seasonal reservations for 2024 continue to be taken.
- ❖ Daily and weekly reservations for 2024 season for tents and RVs have already begun to be taken as well.

Attachments:

RECREATION MONTHLY REVENUE REPORT DECEMBER 2023 (PDF)



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**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: January 12, 2024
Meeting: January 18, 2024 6:00 PM
Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Odden, *Deputy Clerk*

From: Candace Hall, *Village Clerk*

Department: Village Clerk Department

Village Deputy Treasurer January 2024 Work Session

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Deputy Treasurer Brautigam to make an additional contribution in the amount of \$26,507.00 to the Volunteer Firefighter Length of Service Award Program for the Village of Greenport Fire Department.

RESOLUTION authorizing the Village of Greenport to add the outstanding water and sewer balances in arrears to the Village of Greenport 2024 tax bills for the respective property, per calculations to be completed by, or before April 30, 2024.

RESOLUTION scheduling a public hearing for the 2024-2025 Village Tentative Budget at 6:00 P.M. April 11, 2024, at the Old Schoolhouse, Front and First Streets, Greenport, New York 11944; and directing Clerk Hall to notice the budget hearing accordingly.

RESOLUTION authorizing Deputy Treasurer Brautigam to perform attached budget Amendment #5309 to appropriate General Fund reserves to fund the repair of drains at the Adams Street parking lot, and directing that Budget amendment #5309 be included as part of the formal meeting minutes of the January 25th Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Deputy Treasurer Brautigam to perform attached budget Amendment #5392 to appropriate Light Fund reserves to fund the removal of a tree hanging over the power lines, and directing that Budget amendment #5392 be included as part of the formal meeting minutes of the January 25th Regular Meeting of the Board of Trustees.

UTILITY BILLING

End of Month Statistics for December 2023 completed.

Sector one read, to be billed by 1/11/24.

Sector four red tags produced, due 2/1/24.

TALKING POINTS

ONLINE BILL PAY

SIGNIFICANT COLLECTIONS

RENTS COLLECTED ON DECEMBER 2023- \$82,021.96

PROPERTY TAX COLLECTED THROUGH DECEMBER 2023-
\$1,381,330.27

SIGNIFICANT PAYMENTS

BUSINESS IMPROVEMENT DISTRICT- \$51,420.24

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 4 interims were performed for December 2023.

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

BANK BALANCE SHEET december 2023 (PDF)

CD MONTHLY EXPENSES (PDF)

HA MONTHLY EXPENSES (PDF)

EOM DEC 2023 (PDF)

PROPERTY TAX COLLECTED THROUGH DEC 2023 (PDF)

BUDGET AMENDMENT 5392 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF NOVEMBER 2023**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	25,938.73	
A	Repair & Maintenance	A.0200.400	Checking	128,252.34	
A	Greenhill Cemetery	A.0201.100	Savings	33,689.48	
A	Money Market	A.0201.130	Money Market	673,652.97	
A	Fire Apparatus	A.0221.110	Savings	533,970.17	
A	Bulding Department Escrow	A.0235.101	Checking	65,447.59	
A	Parks and Recreation	A.0200.200	Checking	8,203.30	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,150,796.60	
A	American Recovery Plan	A.0200.415	Checking	-	
			TOTAL GENERAL FUND		\$ 2,619,951.18
CD	Small Cities Rehab.	CD.0200.000	Savings	18,884.29	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
			TOTAL COMMUNITY DEVELOPMENT		\$ 19,110.50
E	Light Fund	E.0121.100	Checking	213,818.90	
E	Light Depreciation Savings	E.0116.100	Savings	1,793,075.75	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	995,301.11	
E	TTC Collections	E.0121.120	Savings	59,001.83	
E	Renewable Energy Savings	E.0121.130	Savings	193,231.32	
E	Consumer Deposit Savings	E.0191.100	Savings	130,658.37	
E	Consumer Deposit Checking	E.0244.200	Checking	6,392.55	
			TOTAL LIGHT FUND		\$ 3,391,479.83
F	Water	F.0200.000	Checking	58,179.06	
F	Water Fund Capital	F.0200.400	Savings	\$8,400.01	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	471,776.72	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,732.49	
F	Water Fund Money Market	F.0201.130	Money Market	456,371.49	
					\$ 1,198,459.77
G	Sewer	G.0200.000	Checking	20,712.18	
G	NYS DEC Consent	G.0201.000	Savings	31,578.41	

G	Sewer Fund I	G.0201.100	Money Market	297,157.22	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	755,012.94	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,184.80	
G	NYSERDA	G.0525.000	Checking	111.01	
			TOTAL SEWER FUND	\$ 1,302,608.17	
H	Capital	H.0200.000	Checking	391,283.34	
H	Capital Reserve	H.0200.400	Savings	50,361.98	
			TOTAL CAPITAL FUND	\$ 441,645.32	
TA	Trust & Agency	TA.0200.000	Checking	14,109.14	
TA	Retirement Savings	TA.0201.000	Savings	49,705.37	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.19	
TA	T & A Special Escrow	TA.0201.002	Savings	6,614.10	
TA	Justice Court	TA.0201.004	Savings	4,800.90	
TA	Global Common	TA.0201.009	Savings	271,971.70	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	5,690.73	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	16,037.01	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	17,558.07	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	773,486.40	
			TOTAL TRUST & AGENCY FUND	\$ 1,206,586.61	
	Wire Account			14.11	
	Utility Clearing			33,256.55	
					\$ 33,270.66
			TOTAL VILLAGE WIDE	\$ 10,213,112.04	

DS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - December 2023

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street	EXPENSES: 213 Center	EXPENSES: 278 2nd Street	TOTAL	1000
	213 Center	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE	
Rent	\$ 1,125.00	\$ 1,475.00	1,225.00	\$ 1,275.00		
Late Fees/Credits	\$ 50.00					
TOTAL REVENUE	\$ 1,175.00	\$ 1,475.00	\$ 1,225.00	\$ 1,275.00	\$ 3,975.00	\$ 5,150.00
EXPENSES:						
Expenses:						
<u>Utilities</u>	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 -	HOUSE - 8590 RE/8361 SW	
Electric (Final bill)	\$ 41.27					
Water/Sewer						
Propane/Heating Oil						
<u>Admin</u>						
Salaries & Benefits (Asha, Adam, Paul)	\$ 626.75				\$ 1,880.26	\$ 2,507.01
Payment Agreement to Village					\$ 1,000.00	
Total	\$ 668.02	\$ -	\$ -	\$ -	\$ 2,880.26	\$ 2,880.26
	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE	
<u>Maintenance Repairs/Other</u>						
JP McHale Pest Mgmt, LLC	\$ 55.00				\$ 83.00	
Matthuck Enviro Services					\$ 43.92	
Pine Oaks Landscaping Lawn cuts		\$ -	\$ -	\$ -	\$ 225.00	
Total Maintenance Expenses	\$ 55.00	\$ -	\$ -	\$ -	\$ 351.92	\$ 351.92
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET				
Interest Earned	\$ 1,175.00					
Total Revenue	\$ 723.02	\$ 3,975.00				
Total Expenses	\$ 451.98	\$ 3,232.18				
NET REVENUE	\$ 451.98	\$ 742.82				
EXCESS (DEFICIENCY) OF TOTAL REVENUE	\$ 451.98	\$ 742.82				
OVER (UNDER) TOTAL EXPENSES	\$ 451.98	\$ 742.82				

\$ 5,100.00 50.00

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCEs	Comm Tax	Res Tax	
Electric	2 - Electric - Flat Charge	9	0	0	0	0	0	406.80				5.88	
	9 - Residential (1, 1)	1379	0	848148	97,486.27	0	0		15,447.34	3,363.67		2,807.31	
	10 - Water Heating (2, 2)	11	0	1275	104.70	0	0		23.22	5.07		3.32	
	11 - All Electric (3, 3)	343	0	244158	27,766.21	0	0		4,446.78	968.40		821.95	
	13 - Demand - Class 3 (5, 5)	5	0	262200	14,656.98	799	9,512.38		4,775.44	1,039.88	600.54		
	14 - Village St. Lighting (6, 6)	5	0	27477.775	3,162.70	0	0		500.45	108.98			
	15 - Town St Lighting (7, 7)	1	0	1134.465	130.58	0	0		20.66	4.50			
	19 - Traffic Lights (11, 11)	1	0	1019	108.18	0	0		18.56	4.04			
	20 - Contract St Lighting (12, 12)	2	0	159	0.00	0	0						
	21 - Sterling Harbor (13, 13)	2	0	1411.125	162.42	0	0		25.70	5.60	16.70		
	Electric Total		1758	0	1386982.365	143,578.04	799	9,512.38	406.80	25,258.15	5,500.14	617.24	3,638.46
		3 - Sewer -INSIDE Flat Charge	33	0	0	1,739.10	0	0					
		23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	894	598	3116.9	51,092.20	0	0					
		25 - Sewer - IN VILL 1" W/SEWER (15, 15)	31	11	265.1	3,223.24	0	0					
		27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	4	255.6	3,762.45	0	0					
		29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	11	288.7	4,320.70	0	0					
		31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	0	3.6	42.00	0	0					
		33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	1	344.7	5,301.00	0	0					
		54 - Sewer - OUTSIDE RES SEWER (50, 50)	89	55	1041.1464	20,865.29	0	0					
		57 - SPLIT SEWER BILLING (52, 52)	1	0	0	0.00	0	0					
62 - O/S DRIFTWOOD COVE 52		1	1	96.9408	3,276.00	0	0						
63 - O/S DRIFTWOOD COVE 49		1	1	88.8624	3,087.00	0	0						
64 - O/S PECONIC LANDING 301		1	0	1843	34,151.00	0	0						
65 - O/S CLIFFSIDE CONDOS-SEWER		1	1	24	4,410.00	0	0						
Sewer Total			1096	683	7368.5496	135,269.98	0	0					
	5 - Water - Flat Charge	33	0	0	936.05	0	0						
	22 - RES VILL 3/4" W/SEWER (14, 14)	910	395	3467	24,928.37	0	0						
	24 - RES VILL 1" W/SEWER (15, 15)	32	5	294	1,467.60	0	0						
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	7	285	1,479.35	0	0						
	28 - COMM VILL 2" W/SEWER (17, 17)	30	22	319	2,039.87	0	0						
	30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	44.46	0	0						
	32 - COMM VILL 4" W/SEWER (19, 19)	3	2	385	1,827.81	0	0						
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	44.46	0	0						
	47 - COMM VILLAGE 2" (43, 43)	7	6	71	477.72	0	0						
	48 - RES VILLAGE 3/4" (44, 44)	140	126	390	4,232.01	0	0						
	49 - RES VILLAGE SEWER ONLY (45, 45)	7	0	4	0.00	0	0						
	52 - FLAT-FIRE SPRINKLERS (49, 49)	33	0	0	0.00	0	0						
	53 - OUTSIDE RES SEWER (50, 50)	86	0	1162.78	0.00	0	0						
	Water Total		1296	565	6381.78	37,477.70	0	0					
12 - Commercial (4, 4)		378	0	778309.9	87,977.78	0	0		14,175.34	3,086.70	7,297.68		
16 - Operating Municipal (8, 8)		33	0	40395	4,732.45	0	0		735.70	160.20			
17 - Water Department (9, 9)		2	0	0	24.86	0	0						
18 - Sewer Department (10, 10)		10	0	28032	3,123.72	0	0		510.54	111.18			
electric-small commercial Total	73 - Electric Power Plant	5	0	61180	0.00	0	0						
		428	0	907916.9	95,858.81	0	0		15,421.58	3,358.08	7,297.68		
	Grand Total	4578	1248	2308649.5946	412,184.53	799	9,512.38	406.80	40,679.73	8,858.22	7,914.92	3,638.46	

Rate Summary - All Routes

Service
 Electric

Rate# - Description	Total
2 - Electric - Flat Charge	412.68
9 - Residential (1, 1)	119,104.59
10 - Water Heating (2, 2)	136.31
11 - All Electric (3, 3)	34,003.34
13 - Demand - Class 3 (5, 5)	30,585.22
14 - Village St. Lighting (6, 6)	3,772.13
15 - Town St Lighting (7, 7)	155.74
19 - Traffic Lights (11, 11)	130.78
20 - Contract St Lighting (12, 12)	0.00
21 - Sterling Harbor (13, 13)	210.42

Electric Total

188,511.21

Sewer

3 - Sewer - INSIDE Flat Charge	1,739.10
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	51,092.20
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	3,223.24
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	3,762.45
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	4,320.70
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	42.00
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	5,301.00
54 - Sewer - OUTSIDE RES SEWER (50, 50)	20,865.29
57 - SPLIT SEWER BILLING (52, 52)	0.00
62 - O/S DRIFTWOOD COVE 52	3,276.00
63 - O/S DRIFTWOOD COVE 49	3,087.00
64 - O/S PECONIC LANDING 301	34,151.00
65 - O/S CLIFFSIDE CONDOS-SEWER	4,410.00

Sewer Total

135,269.98

Water

5 - Water - Flat Charge	936.05
22 - RES VILL 3/4" W/SEWER (14, 14)	24,928.37
24 - RES VILL 1" W/SEWER (15, 15)	1,467.60
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	1,479.35
28 - COMM VILL 2" W/SEWER (17, 17)	2,039.87
30 - COMM VILL 3" W/SEWER (18, 18)	44.46
32 - COMM VILL 4" W/SEWER (19, 19)	1,827.81
46 - COMM VILLAGE 1 1/2" (42, 42)	44.46
47 - COMM VILLAGE 2" (43, 43)	477.72
48 - RES VILLAGE 3/4" (44, 44)	4,232.01
49 - RES VILLAGE SEWER ONLY (45, 45)	0.00
52 - FLAT-FIRE SPRINKLERS (49, 49)	0.00
53 - OUTSIDE RES SEWER (50, 50)	0.00

Water Total

37,477.70

electric-small commercial

12 - Commercial (4, 4)	112,537.50
16 - Operating Municipalt (8, 8)	5,628.35
17 - Water Department (9, 9)	24.86
18 - Sewer Department (10, 10)	3,745.44
73 - Electric Power Plant	0.00

electric-small commercial Total

121,936.15

Grand Total

483,195.04

Report Setup Information:

Report Design EOM Billing Statistics Report
Output Type Graphics

<u>Start Route</u>	<u>End Route</u>	<u>Start Date</u>	<u>End Date</u>
51	56	11/8/2023	12/8/2023
57	63	11/16/2023	12/14/2023
64	72	11/23/2023	12/26/2023
73	79	12/3/2023	12/29/2023
82	82	12/3/2023	12/29/2023
80	80	12/3/2023	12/29/2023
81	81	12/3/2023	12/29/2023

VILLAGE OF GREENPORT

Payment as of 01/11/2024

Grand Totals	Count	Payment Amt
BID MT	111	51,970.23
SEWER MT	22	13,985.31
VILLT	1,041	1,304,441.84
WATER MT	24	6,396.39
Total PRINCIPAL		<u>1,376,793.77</u>
PEN	58	4,536.50
Total PENALTY		<u>4,536.50</u>
Total		<u>1,381,330.27</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2024 Period: 1 Trans Type: B2 - Amend Status: Batch
 Trans No: 5309 Trans Date: 01/05/2024 User Ref: ADAM
 Requested: MIKE F. Approved: Created by: ADAM 01/05/2024
 Description: TO APPROPRIATE GENERAL RESERVES TO FUND THE REPAIR OF DRAINS AT ADAMS STREET PARKING LOT Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5110.406	SIDEWALKS/CURBS..	3,000.00
A.5990	APPROPRIATED FUND BALANCE	3,000.00
Total Amount:		<u>6,000.00</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2024 Period: 1 Trans Type: B2 - Amend Status: Batch
 Trans No: 5392 Trans Date: 01/17/2024 User Ref: ADAM
 Requested: Approved: Created by: ADAM 01/17/2024
 Description: TO APPROPRIATE LIGHT FUND RESERVES TO FUND THE REMOVAL OF A Account # Order: No
 TREE OVER POWER LINES Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	5,000.00
E.0761.221	TREE TRIMMING..	5,000.00
Total Amount:		<u>10,000.00</u>



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT 219

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: January 11, 2024
Meeting: January 18, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odden, *Deputy Clerk*
From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Village Clerk January 2024 Work Session Report

Resolutions:

RESOLUTION setting the 2024 Village of Greenport property tax lien sale for 10:00 a.m. on March 12, 2024 at Greenport Village Hall, 236 Third Street, New York, 11944; and directing Clerk Hall to notice the tax lien sale accordingly.

Public Assembly Permit Applications Received:

1. GHS All Class Reunion Corporation submitted an application to host the All Class Reunion on July 20th, 2024 at 5th and 6th Street Park.
2. The North Fork Kid Connect submitted an application to host the Annual Greenport Summer Basketball Tournament on July 27, 2024. The organization is requesting that the Village waive the permit fees associated with the application.

Announcements:

1. The annual Washington's Birthday Parade will be held on February 17th, 2024.
2. Village Hall will be closed on Monday February 19th, 2024 in observance of Presidents Day.
3. The Clerk's office will be hosting a student intern from Peconic Community School for an 8-week winter session.

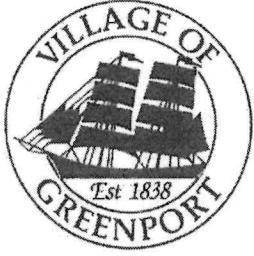
Contracts and Agreements Signed:

- BID Contracts
 - Dom's Lawnmaker - removal of trees and tree stumps
 - Heaney Marine Construction Inc. - replacement of the Baymen's Dock
 - L.I. Proliner Inc.
- Keane & Beane (Lamb & Barnosky) Contract

Legal Notices:

1. Wetlands Application - Diana Burton, 131 Sterling Street, Greenport

Attachments:



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From: Candace Hall, *Village Clerk*
Department: Village Clerk Department

Village Mayor January 2024 Work Session

Mayor Discussion Items:

Housing People Can Afford Update

Fire Boat and Village Safety

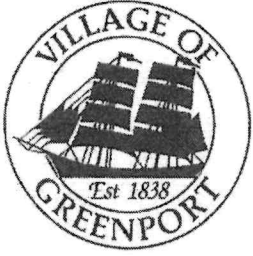
Coastal Assessment and Resiliency Plan and Town Partnership Update

April Annual Organizational Meeting, Budget & State of the Village

Additional Discussion Item:

Motion to accept transfer of boat from Southold Town to Greenport

Attachments:



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To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Odon, *Deputy Clerk*

From: Candace Hall, *Village Clerk*

Department: Village Clerk Department

Village Trustee Dougherty-Johnson January 2024 Work Session Report

Attachments:

January Work Session Report, LDJ (PDF)

January Work Session Report, Village of Greenport

Submitted: January 12, 2024

Meeting: January 18, 2024

To: Mayor Kevin Stuessi
Board of Trustees

From: Lily Dougherty-Johnson, Trustee

Prepared by: Lily Dougherty-Johnson

Dances in the Park:

Committee meeting in the next month

Camera Obscura:

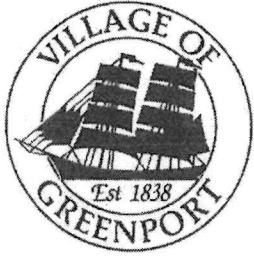
Open by appointment

Volunteers & signage - looking ahead to spring

Waterfront Communication Committee:

Housing Vision meeting January 11 - upcoming meetings

Monthly e-newsletter



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Village Trustee Robins January 2024 Work Session Report

Carousel Meeting 1/9/24

The cost of a Ride is increasing to \$3.00

Request a Resolution this month from the Village Board for a \$3.00 increase

Schedule Christmas decoration removal at the next meeting

Suggest seasonal decorations and how to purchase them

Discuss ramps and door

What is necessary for a more permanent installation make sure access is easy

The funds from the Inner Scenic Panel paintings are in a Trust and Agency account \$17,558

Comments on the Noise Code

I am in support of the noise code as written.

The code committee put in a significant amount of work on it.

The Village should use the Southold Town code.

Legislation on leaf blowers should be done at the state level

Report from Subcommittee on Parking, Wayfinding, and Traffic

Signage in this conversation refers to directional signs supporting Municipal lots and towards preferred pedestrian routes.

Propose a report based on a walking assessment of current signage.

Recommend existing signs be properly maintained and create means for reporting of missing and damaged signage.

Signage should be clearly visible symbols as per US Department Transportation.

Review of the 3rd St Ferry Traffic project in consideration of wayfinding and signage, specifically between the Municipal "Jitney" lot and Mitchell Park.

Recommendation:

A budget line item for signage.

Discussion on Traffic:

Considered ways to increase pedestrian safety and aid in the general "walkability" of the village

Suggest restricting commercial traffic on certain streets or at certain times and days.

Consider restricting loading zones and parking on 3rd St. from the ferry to Front street.

Suggestion that "no parking from here to corner" signs be placed before all stop signs.

Attachments: