



**236 THIRD STREET
GREENPORT, NY
11944**

**Tel: (631)477-0248
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villageofgreenport.org

MAYOR

KEVIN STUESSI
EXT 215

TRUSTEES

MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

VILLAGE TREASURER

ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK

CANDACE HALL
EXT 214

June 20, 2024 at 6:00 PM
Mayor and Board of Trustees – Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

PRESENTATION

- Village Treasurer Adam Brautigam: Review of Sewer and Water rate increase.

PUBLIC HEARINGS

Motion to Open Public Hearing(s)

1. Public hearing regarding the proposed local law 5 of 2024, amending Chapter 105 entitled Sewers.
2. Public hearing regarding the proposed local law 6 of 2024, amending Chapter 136 entitled Water.
3. Public hearing regarding the proposed local law 7 to amend Chapter 132, to establish no overnight parking from 11:00pm through 6:00am at the following Village of Greenport locations: road end of Clark Street, road end of 4th Street and road end of 5th and 6th Streets in the Village of Greenport.
4. Public hearing regarding the proposed local law 8, to establish providing for a stop sign, at the intersection of 5th Street and Johnson Place in the Village of Greenport.
5. Public hearing regarding the proposed local law 9 to amend Chapter 132, to adopt traffic and parking regulations of 2024 in the Village of Greenport.
6. Public hearing regarding the Wetlands Permit Application submitted by Rosemary W. Gutwillig, owner of the property

located at 109 Bay Avenue, Greenport, New York, 11944, SCTM # 1001-5-3-1.2 to perform the following work: Remove 260 LF of double wood bulkhead w/ single 10 LF return and 113 LF of single wood bulkhead (383 LF total). Dismantle stone and concrete wall and store on site. Remove 25 SF wood landing.

Construct new vinyl bulkhead in place of seaward existing wood bulkhead (130 LF) w / 10ft. return along the northerly property line. Construct new vinyl bulkhead in place of existing wood bulkhead (113 LF) along southerly property line (253 LF total).

New vinyl bulkhead is set at same elevation as existing wood bulkhead.

Reconstruct stone and concrete wall in same location. Replace wood landing in kind and in same location.

Restore disturbed vegetation and backfill with coarse sand as necessary. Public hearing remained open from the May 16, 2024 Work Session.

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT – CHIEF ALAIN DEKERILLIS**
Including compilation of all monthly meeting minutes

- **VILLAGE ADMINISTRATION**

Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager

- **VILLAGE TREASURER – ADAM BRAUTIGAM**
Meter Department
Housing Authority & Community Development

- **VILLAGE CLERK – CANDACE HALL**

- **VILLAGE ATTORNEY – HARRIS BEACH PLLC**

MAYOR AND VILLAGE BOARD OF TRUSTEES

BOARD DISCUSSION

RESOLUTIONS**RESOLUTION # 06-2024-3**

RESOLUTION approving the Wetlands Permit Application submitted by Rosemary W. Gutwillig, owner of the property located at 109 Bay Avenue, Greenport, New York, 11944, SCTM # 1001-5-3-1.2 to perform the following work:

Remove 260 LF of double wood bulkhead w/ single 10 LF return and 113 LF of single wood bulkhead (383 LF total). Dismantle stone and concrete wall and store on site. Remove 25 SF wood landing.

Construct new vinyl bulkhead in place of seaward existing wood bulkhead (130 LF) w / 10ft. return along the northerly property line. Construct new vinyl bulkhead in place of existing wood bulkhead (113 LF) along southerly property line (253 LF total). New vinyl bulkhead is set at same elevation as existing wood bulkhead.

Reconstruct stone and concrete wall in same location. Replace wood landing in kind and in same location. Restore disturbed vegetation and backfill with coarse sand as necessary.

RESOLUTION # 06-2024-4**RESOLUTION RESTRICTING NEW AND EXPANDED SEWER CONNECTIONS**

WHEREAS, the Village of Greenport sanitary sewer system was constructed in the 1850s, and consists of 17 miles of sewer pipes and 8 pumping stations, and

WHEREAS, on December 5, 2023, the primary sewage collection system piping sustained damage that resulted in a leak requiring emergency repairs and the suspension of sewage collection service, and

WHEREAS, the same primary piping sustained damage approximately 2 years ago, and

WHEREAS, the Village of Greenport Sewage Treatment Plant (GSTP) Manager has reported that the sewer piping is of

varying age and condition and many of the pumping stations require some level of repair, and

WHEREAS, any expansion of the system without addressing repair issues may render the piping to be increasingly prone to cracks and breaks, and

WHEREAS, the December 5 infrastructure failure and the previous failure of the same infrastructure evidence potential further failures of piping that serves as an artery for the majority of the sewage collected that may be exacerbated by additional or expanded connections to the GSTP, and

WHEREAS, the addition of new sewer connections or expanded usage by existing sewer connections may further weaken the structural integrity of the primary piping, and

WHEREAS, any further failures or damage poses an imminent threat to the health and safety of persons residing in the Village and the area where such damage has occurred and ecological and environmental harm to natural resources in and around the Village, and

WHEREAS, such failure will restrict the ability of the GSTP to process sewage from properties currently connected to the GSTP, and

WHEREAS, if additional wastewater is conveyed through the piping system, a pipeline failure could cause extensive environmental harm and threaten the health and safety of residents, and

WHEREAS, additional sewage flow resulting from new or expanded connections poses an imminent threat to the public's health, safety and welfare, and

WHEREAS, the Village has retained a company to review and analyze the totality of the circumstances relating to the GSTP primary collection piping damage, which analysis includes a conditions assessment report, evaluation of potentially viable solutions for repair and/or replacement, the costs of any such proposed solution, and the inherently sensitive environmental and public health concerns that may result from a further failure, and is expecting that report to be completed in short order, and

WHEREAS, in accordance with the police power delegated to the Village by New York State and the Village's standing as the stewards of the Village's health, safety and environment, the Village is obligated to take steps necessary to protect the health, safety and welfare of the Village and its residents and of the Village's resources and natural environment, and

WHEREAS, on January 4, 2024, the Board of Trustees adopted a resolution providing for a temporary 6 month restriction on new connections or expansion of previously approved sewage flow from existing connections, and

WHEREAS, the Board of Trustees has determined that the continuation of the temporary restriction on new connections or expansion of previously approved sewage flow from existing connections is necessary to preserve the public health, safety and welfare and to protect against the imminent threat to the health and safety of persons residing in the Village and its immediate surroundings, and the aforesaid recitals taken together constitute the rationale of such necessity and urgency.

NOW, THEREFORE, BE IT RESOLVED

1. The Board of Trustees finds and determines that the foregoing recitals are incorporated herein as set forth in full.
2. The Board of Trustees finds that the adoption of this resolution is an Unlisted Action under the New York State Environmental Review Act (SEQRA), that the Board has reviewed a short environmental assessment form and the text of this resolution, and finds and concludes that the Board of Trustees as lead agency with respect to environmental review of the proposed resolution:

1. the Board has thoroughly reviewed the Short Environmental Assessment Form (Short EAF);

2. the Board also has considered the following factors and made the following conclusions in respect to its review of the environmental impacts of the proposed action:

- (a) the proposed action would not result in

any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor create a substantial increase in the potential for erosion, flooding, leaching or drainage problems;

- (b) the proposed action would not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;
- (c) the proposed action would not impair the environmental characteristics of any Critical Environmental Area;
- (d) the proposed action would not conflict with the community's current plans or goals as officially approved or adopted;
- (e) the proposed action would not impair the character or quality of important historical, archaeological, architectural or aesthetic resources or of existing community or neighborhood character;
- (f) the proposed action would not result in a major change in the use of either the quantity or type of energy;
- (g) the proposed action would create a hazard to human health;
- (h) the proposed action would not create a substantial change in the use, or

intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;

- (i) the proposed action would not encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;
- (j) the proposed action would not create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;
- (k) the proposed action would not create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;
- (l) the proposed action would not result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;
- (m) the proposed action would enhance the protection of the environment in the Village, in that it would preserve and maintain the existing character of the Village;
- (n) the proposed action would not have a significant adverse effect environmental

impact;

- (o) no further environmental review is required with respect to the proposed action, and
- (p) the Mayor, or his designee, is authorized to execute the Short EAF in a manner consistent with the foregoing findings concluding that the proposed action will not result in a significant adverse environmental impact

3. From today, and for a period of six (6) calendar months, there shall be no new connections to the Village of Greenport sanitary sewer system, including but not limited to the Village's sanitary sewer collections system, or modifications to existing connections where such modification may result in increased production of waste from a site with an existing connection to the Village's sewer facilities or changes in use that result in a potential for increased sanitary discharge, except as follows:

- (a) Replacement of existing sewer connection laterals shall be permitted upon approval by the Superintendent of the GSTP or his designee in accordance with Chapter 105 of the Code of the Village of Greenport,
- (b) All connections for work authorized by a previously issued and currently open permit, and
 - (c) New sanitary sewer connections that may be approved by the Board of Trustees upon recommendation from the Superintendent of Public Works of the Village of Greenport in accordance with Chapter 105 of the Code of the Village of Greenport.

4. Any person, entity or applicant for a property development approval whose application has been filed as of today may submit a written application to the Board of Trustees requesting relief from this connection restriction setting forth the reasons why the restriction should not apply to their proposed connection. Such application must identify the quantity of expected or anticipated wastewater and the reason why the restriction should not apply. Upon receipt of such request, the Board will make a determination either approving or denying the request.

PUBLIC TO ADDRESS THE BOARD

Bill VOG 11-24.

A local law amending Chapter 105 of the Code of the Village of Greenport, to amend the Sewer Fee Schedule.

Section 1. Village Code §105-40(B) of the Code of the Village of Greenport is hereby amended to read as follows:

"§105-40(B). Fee schedule. All property owners shall be invoiced for the quantity of water used, based on 90% of water meter reading.

(1) Inside Village limits, residential, invoiced monthly: minimum charge of \$552.24 per year for each meter or \$46.02 per month. The minimum charge includes 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of \$12.98 per 1,000 gallons up to 16,200 gallons. Usage from 16,201 gallons to 22,500 gallons shall be billed at the rate of \$14.16 per thousand gallons. Additional usage over 22,500 gallons shall be billed at a rate of \$15.34 per 1,000 gallons or portion thereof.

(2) Inside Village limits, commercial, invoiced monthly: minimum charge of \$594.72 per year for each meter or \$49.56 per month. The minimum charge includes the first 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of \$15.34 per 1,000 gallons used up to 22,500 gallons. Additional usage over 22,500 gallons shall be billed at a rate of \$ 18.29 per 1,000 gallons or portion thereof.

(3) Unmetered sewer connections inside Village limits, commercial and residential users: minimum charge of \$62.19 per month.

(4) Outside Village limits, residential, invoiced monthly: minimum charge of \$828.36 per year for each metered unit or \$69.03 per month. The minimum charge includes 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of \$19.47 per 1,000 gallons up to 16,200 gallons. Usage from 16,201 gallons to 22,500 gallons shall be billed at the rate of \$21.24 per thousand gallons. Additional usage over 22,500 gallons shall be billed at a rate of \$23.01 per 1,000 gallons or portion thereof.

(5) Outside Village limits, commercial, invoiced monthly: minimum charge of \$892.08 per year for each metered unit or \$74.34 per month. The minimum charge includes the first 3,600 gallons used monthly for each metered unit. Additional usage over the minimum 3,600 gallons for each metered unit shall be billed at the rate of \$23.60 per 1,000 gallons or portion thereof.

(6) Unmetered sewer connections outside Village limits, commercial and residential users: minimum charge of \$75.17 per month."

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective date. This local law shall take effect on the first day of the month immediately following the filing of this law with the Secretary of State

Bill VOG 12-24.

A local law amending Chapter 136 of the Code of the Village of Greenport, to amend the Water Rate Fee Schedule.

Section 1. Village Code §136-3 of the Code of the Village of Greenport is hereby amended to read as follows:

"§ 136-3 Fee schedule.

A. Residential, meter size less than two inches, invoiced monthly: minimum charge of **\$226.56** per year for each meter or **\$18.88** per month. The minimum charge includes 2,000 gallons used monthly. Additional usage between 2,000 and 18,000 gallons shall be billed at the rate of **\$3.40** per 1,000 gallons. Usage over 18,000 gallons shall be billed at the rate of **\$4.94** per 1,000 gallons.

B. Commercial, meter size two inches or more, invoiced monthly: minimum charge of **\$544.19** per year for each meter or **\$45.35** per month. The minimum charge includes 9,000 gallons used monthly. Additional usage between 9,000 and 60,000 gallons shall be billed at the rate of **\$3.40** per 1,000 gallons. Usage over 60,000 gallons shall

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Section 3. Effective date. This local law shall take effect on the first day of the month immediately following the filing of this law with the Secretary of State

Bill VOG 08-24.

A local law providing for no overnight parking in certain locations in the Village of Greenport.

Section 1. Village Code §132-54: Schedule XVI is hereby amended to include the following additional time limit restrictions:

Name of Street	Sides	Hours	Location
Clark Street	Both	11pm-6am	East of 4 th Street
4 th Street	Both	11pm-6am	South of Clark Street
5 th Street	Both	11pm-6am	South of Johnson Place
6 th Street	Both	11pm-6am	South of Johnson Place

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.

Bill VOG 09-24.

A local law providing for a stop sign on 5th Street, at the intersection of Johnson Place.

Section 1. Village Code §132-43: Schedule V: Stop Intersections is hereby amended to include the following additional stop sign location:

Stop Sign On	Direction of Travel	At Intersection Of
5 th Street	North	Johnson Place

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.

Bill VOG 10-24.

A local law authorizing the Board of Trustees of the Village of Greenport to adopt traffic and parking regulations by resolution.

Section 1. Village Code §132-3 is hereby amended, to read as follows:

“§ 132-3. Implementation of provisions.

The provisions of this chapter shall be implemented by the adoption of regulations by the Board of Trustees or an officer or agency authorized by it pursuant to § 1603 of the Vehicle and Traffic Law. Such regulations shall designate the specific area within which the provisions of this chapter shall be in effect by reference to the appropriate schedule established by this chapter for the recording of such regulations. Such schedules shall be attached to and form a part of this chapter, and a violation of any regulation contained in said schedules shall be deemed a violation of this chapter. The Board of Trustees may adopt such regulations, including the provisions within the Schedules in this chapter, by resolution, from time to time.”

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.



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Submitted: June 6, 2024
Meeting: June 20, 2024 6:00 PM

Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Oddon, *Deputy Clerk*

From: Jeanmarie Oddon, *Deputy Clerk*

Department: Village Clerk Department

Greenport Fire Department June 2024 Work Session

Attachments:

Greenport Fire Depart. June 2024 Work Session (PDF)

CHIEF ALAIN DeKERILLIS
 1ST ASST CHIEF WAYNE MILLER
 2ND ASST CHIEF DAVID NYCE
 CHAPLAIN FRANK MUSTO
 ASST. CHAPLAIN CLAUDE KUMJIAN
 SECRETARY/TREASURER CLIFF HARRIS



(631) 477-9801 – STATION 1
 (631) 477-8261 – STATION 2
 (631) 477-1943 – CHIEF'S OFFICE
 311 THIRD STREET – PO BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Greenport Fire Department Monthly Report MAY 2024

Number of calls this month: 106
Number of calls to date: 451

Breakdown of Calls by Signal Numbers:

9	(stand/by)	0
12	(brush fire)	1
13	(automatic alarm, smoke, etc.)	18
13-35	(working structure fire)	0
14	(vehicle fire)	0
16	(ambulance/rescue)	82
16-23	(MVA, water rescue, misc.)	1
16-59	(routine transport)	1
23	(CO alarm, medi-vac)	1
24/13-35	(mutual aid working structure fire)	0
24/16	(mutual aid ambulance/rescue)	2
24/16-23	(mutual aid MVA)	0
24/23	(mutual aid water rescue/misc.)	0
26	(boat fire)	0

Breakdown of Calls by Location:

Within the Incorporated Village of Greenport	44
Within the East/West Fire Protection District	60
Other (mutual aid)	2

Further Breakdown by Location

Peconic Landing	22
San Simeon	19
Lakeside Garden Apartments	11
Drug/Alcohol Overdose in Village	5

(106 calls ahead of last year)

CHIEF ALAIN DeKERILLIS
1ST ASST CHIEF WAYNE MILLER
2ND ASST CHIEF DAVID NYCE
CHAPLAIN FRANK MUSTO
ASST. CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER CLIFF HARRIS



(631) 477-9801 – STATION 1
(631) 477-8261 – STATION 2
(631) 477-1943 – CHIEF'S OFFICE
311 THIRD STREET – PO BOX 58
GREENPORT, NY 11944
Email: gfdsecretary@greenportvillage.org
www.greenportfd.org

Wardens Minutes Meeting 5/15/2024

In attendance: Harris, C., Corwin, N, Purcell, B., Brennan, P., Hamilton, R., Arnold, J., Hollid, S., 30, 31 and 32

Meeting was opened at 1903 Hrs by 30 with the pledge to the flag and a moment of silence for departed members.

30 introduced Laura Fateaux of McMann Price Agency to do a presentation and review of the department insurance policy prior to renewal. Presentation given and discussion held.

30 then asked if there was anyone wishing to address the Council. Bob Corwin said that Keith Seigel visited and would like to present options for the management of the point system on a day to day basis, ie. Biometric sign in, group texting, digital inventory, event GPS etc. Cliff Harris to arrange a presentation soon.

Reading of the previous minutes:

Motion made (MM) by C. Harris to dispense, Motion seconded (MS) by S. Hollid, Motion carried (MC)

Reading of Finance Committee Minutes:

Minutes were read by 32. MM by S. Hollid to accept as read, MS by P. Brennan, MC

Reading of the Company Officers Meeting:

Minutes were read by 32, MM by R. Hamilton MS by J. Arnold to accept as read, MC

Treasurers Report: Upon 30's return from his trip, he will meet with Warden Harris (new Treasurer) and will turn over the books to him. 30 then presented the expenditures and report on accounts (see attached). Discussion held on Casualty Fund. MM by S. Hollid MS by J. Arnold to accept the Treasurers Report, MC

Bills were submitted and approved. There was an additional bill with PO for Back up System for computers that was added as the bill had been received after the Finance Meeting.

Communications: 125th Anniversary of East Hampton FD July 27th 2024 at 10 A.M.

East Marion FD 125th Anniversary August 10th at 6 P.M.

Suffolk Fire Expo

Thank you letter received for the donation of the old 8 3 5

Excelsior Hook and Ladder 150th Anniversary

Southern NY Vollies raffle tickets available

Griswold Terry Post Golf Outing

Riverhead Volunteer FD Golf Outing

Thank you letter from the Crowley family with donation to the Rescue Squad

MM by C. Harris to accept communications, post announcements and send the check to Rescue Squad, MS by R. Hamilton, MC

MM by S. Hollid to purchase a full page add for \$400 in the East Marion Journal for their 125th Anniversary, MS by C. Harris , MC

Application for Membership: N Corwin offered a membership app for a Junior for Rescue only. Have never had an app like this. Discussion held. MM by N. Corwin to accept Emily Rivas as a Junior member of the Rescue Squad, MS by C. Harris, MC

Report of Committees: 30 assigns committees and positions. (see attached)

Unfinished Business: Request for an Executive Session by P. Brennan. N. Corwin discussed the ongoing transfer of the med/narcs control program. State has “dropped the ball”. Unsure of what the deadline is now for filing. All our paperwork is in order and has been sent in. Working on the new doors for the safes.

Report of Delegates: None

New Business: D. Nyce says there was a request/suggestion that the Wardens mailbox be used as the Chiefs box as it is not used and bigger than the Chiefs box. Idea is that the Wardens box be used now for point sheets as they tend to accumulate quickly and take up space. Point sheets now to go in old Wardens box and other matters for Chiefs to go in regular Chiefs box.

30 suggests we get quotes on fixing up the downstairs lounge and a computer for it.

P. Brennan said that Marine Rescue squad intends to surplus the old 8 3 10 and put it up for sale and asked where the proceeds should go. It is suggested that it go back into May Mile Money as that is where the money to purchase it came from.

B. Purcell has made a list of all bottles on trucks with their expiration dates so we can plan for replacement when they go out of hydro. We will be switching over to 45 minute bottles.

C. Harris brought up Pack Trackers. We have them, have had them for several years and it is time to install them on all trucks and have them programmed. Also brought up thermal imaging cameras. Suggested that all trucks should have the Luna (sp?) units. C. Harris has also gotten a new quote on bunker gear and Class A uniforms. Discussion held regarding what company to use for Class A uniforms and P. Brennan suggested we go with All American Awards with consensus agreement. 30 suggested that we are going to start assigning trench coats to members and then purchase as we need for new members. Discussion held and there is some disagreement as to purchasing them as they are expensive. More research to be done and will be brought up again later.

Good Of The Department: Trustee Phillips said that there was a successful effort to move the Southold Winter Fest scheduled for the same day as the Washington's Birthday Parade. Suggested that there be a representative from the Department to attend some Greenport BID meetings to coordinate a greater effort for additional Business District activity during the parade. Also asked about an update on the install of the Power Lift for 8 3 16. Happening on or about the 28th of May, not sure if they are coming here or we are taking ambulance to ProLiner.

N Corwin brought up that we will be needing new Stryker stretchers soon as the ones we have are old, no longer manufactured and will soon (approx. 7 years) not have parts available. Submitted quote for 2 stretchers (see attached) at approximately \$70,000. Much discussion

D. Nyce brought up that NF Vollies will be having their dinner at the Southold Legion on and dropped off raffle tickets. Also submitted a bill from Artilus for the back up work done by them, bill had been received after Finance. Bill accepted. Also asked that the Peconic Landing Committee be re-instated to review the most recent MOU. Also asked for info regarding the Department website. Discussion held and D. Nyce is to ask Lt. Robins if he is still interested and willing to help build the site after which we can figure out maintenance of it.

W. Miller updated the board on the meeting held with STPD, ELIH staff, V of Greenport and Southold Town regarding the large increase of ETOH calls and what to do about them. There is no resolution but discussion is ongoing.

D. Nyce brought up the cascade system. It has been serviced and is working. There is still some repair to be done so only 1 side can be used to fill bottles. Also that the machine has been misused and suggests that each Company select 1 member and an alternate to be

the only ones to use the machine. We will set up a time then for MES to come out and train/retrain members on the system's use. We also need to be diligent about the accountability on use of the machine.

N. Corwin brought up the Women in Fire Fighting event held by Suffolk County. It was a big success and they are hosting another one July 10th and encourages all female members to attend

P. Brennan asks for an executive session. MM by 30 to suspend regular meeting and go into executive session to discuss a personnel matter. MS by S. Hollid MC and regular session is suspended at 2110 hrs

At 2135 hrs MM by P. Brennan to end executive session and reopen regular session. MS by R. Hamilton, MC regular meeting continues at 2135 hrs

C. Harris suggests that all Wardens return next meeting with list of members names and email addresses so we can set up an E-Learning program.

Company Requests:

8 3 1 As per Finance

8 3 2 same

8 3 3 same

8 3 4 same

8 3 5 same

Rescue new stretchers and the PO given to 30

Marine Rescue as per Finance

Fire Police none

Reading of the Minutes for Approval: MM by W Miller to dispense. MS by J Arnold, MC

Adjournment: At 2140 Hrs MM by 30 to adjourn, MS by S Hollid, MC

Respectfully submitted,
D. Nyce

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																									
2			Greenport Fire Department period ending May 31, 2024																						
3																									
4																									
5	Arnold, Jordan	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
6	Barron, Megan		21	21	25	41	12	25	1	9	6	5	1	0	72		X	X	X						
7	Barszczewski, Joseph		67	67	25	127	36	25	2	12	8	9	1	0	82		X	X	X						
8	Barszczewski, Joseph III		6	6	0	0	0	0	0	0	1	3	0	0	4		X	X	X						
9	Betz, James		11	11	25	0	0	0	0	11	5	4	0	1.25	46.25		X	X	X						
10	Birmingham, Kenneth		6	6	0	53	15	25	0	8	8	14	0	0	55		X	X	X						
11	Blasko, Bruce		2	2	0	6	1.7	0	0	5	8	3	0	0	16		X	X	X						
12	Breese, Colleen		0	0	0	0	0	0	0	0	0	0	0	0	0										
13	Breese, Harry		26	26	25	35	10	25	0	8	7	9	0	1.25	75.25		X	X	X						
14	Brennan, Patrick		33	33	25	7	2	0	0	6	7	6	0	0.75	44.75		X	X	X						
15	Buchanan, Shawn		4	4	0	4	1.1	0	1	13	7	4	0	2	27		X	X	X						
16	Bumble III, Charles		14	14	25	5	1.4	0	0	2	3	6	0	0	36		X	X	X						
17	Bumble, Samantha		2	2	0	2	0.6	0	0	6	7	0	0	1.25	14.25										
18	Butler, Michael		0	0	0	0	0	0	0	6	2	0	0	0	8										
19	Capon, George		27	27	25	2	0.6	0	0	4	2	4	0	0	35		X	X	X						
20	Carey, Patrick		35	35	25	107	31	25	0	7	5	0	0	0	62										
21	Carrig, Melinda		6	6	0	6	1.7	0	0	5	3	4	0	0	12		X	X	X						
22	Charters, Gary		0	0	0	0	0	0	0	0	0	0	0	0	0										
			1	1	0	0	0	0	0	1	2	3	0	0	6		X	X	X						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
	Greenport Fire Department period ending May 31, 2024																									
	## maximum points in category																									
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap						
2																										
3																										
4																										
23	Ciriello, Frank		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
24	Clark III, Henry		1	1	0	0	0	0	0	1	0	0	0	0	1											
25	Clark, James	S	13	13	25	4	1.1	25	0	6	5	0	0	1.25	37.25											
26	Clark, Jeffrey		47	47	25	1	0.3	25	0	6	9	4	0	0	44		X	X	X							
27	Corazzini, Jeffrey		20	20	25	61	18	25	0	6	1	1	0	0	58											
28	Corazzini, Warren		20	20	25	48	14	25	0	2	3	0	0	0	55	X										
29	Corwin, Everett		29	29	25	68	20	25	0	12	12	5	0	0	79	X	X	X	X							
30	Corwin, Norma	C,W	33	33	25	102	29	25	0	16	11	6	0	4	87	X										
31	Corwin, Robert E.	C,D,ID	30	30	25	122	35	25	3	19	15	10	0	4	101	X	X	X	X							
32	Corwin, Robert J.	L	18	18	25	39	11	25	0	17	8	10	0	1.25	86.25		X	X	X							
33	Corwin, Scott		21	21	25	9	2.6	25	0	9	6	4	0	0	44	X	X	X	X							
34	Costas, Tom		14	14	25	5	1.4	25	0	11	1	4	0	0	41		X	X	X							
35	Creedon, Daniel	S	49	49	25	201	58	25	0	10	4	10	0	1.25	75.25		X	X	X							
36	Creighton, Ryan		0	0	0	0	0	0	0	1	1	0	0	0	2											
37	De Kerillis, Alain	CH,S,T	41	41	25	107	31	25	1	16	11	5	0	8.75	91.75		X	X	X							
38	De[Gaudio, Malyssa		25	25	25	68	20	25	1	7	2	2	0	0	62											
39	Detrick, Gary		0	0	0	0	0	0	0	1	2	0	0	0	3											
40	Diaz, Juan		6	6	0	7	2	0	0	8	3	8	1	0	20		X	X	X							
41	Diaz, Nicolas		0	0	0	0	0	0	0	0	0	0	0	0	0											

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
2	Greenport Fire Department period ending May 31, 2024																							
3	## maximum points in category																							
4	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
42	Dinizio, Anthony	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
43	Dinizio, Paul	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
44	Edwards, Alson	6	6	0	2	0.6	0	0	3	3	1	0	0	7										
45	Edwards, Carol	3	3	0	96	28	25	0	3	1	0	0	0	29										
46	Ellis, Scott	0	0	0	0	0	0	0	0	0	0	0	0	0										
47	Ferguson, Peter	0	0	0	0	0	0	0	0	0	0	0	0	0										
48	Ferrari, Dakota	0	0	0	0	0	0	0	0	0	0	0	0	0										
49	Ficurilli, Michael	20	20	25	7	2	0	0	6	5	8	0	0	44	X		X						X	
50	Flora, Michael	1	1	0	0	0	0	0	0	0	0	0	0	0										
51	Fogarty, Jonathan	20	20	25	5	1.4	0	0	3	5	6	0	1.25	40.25	X		X					X	X	X
52	Garcia-Dinizio, Gloria	0	0	0	0	0	0	0	0	0	0	0	0	0										
53	Golden, Danielle	0	0	0	0	0	0	0	0	0	0	0	0	0										
54	Golden, Jillian	0	0	0	0	0	0	0	0	0	25	0	0	25										
55	Grattan, Timothy	2	2	0	0	0	0	0	5	0	4	0	0	9	X		X					X	X	
56	Gray, Enya	0	0	0	0	0	0	0	0	0	0	0	0	0										
57	Gray, Sally Anne	1	1	0	9	2.6	0	0	3	1	4	0	0	8										
58	Grilli, Jared	0	0	0	0	0	0	0	0	0	0	0	0	0										
59	Grilli, Jennifer	2	2	0	0	0	0	0	4	7	4	0	1.25	16.25	X		X					X	X	X
60	Grilli, John	2	2	0	0	0	0	0	4	7	4	0	0	15	X		X					X	X	X

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	Greenport Fire Department period ending May 31, 2024																							
2																								
3																								
4																								
61	Hamilton Jr., Robert	D, W	47	47	%	25	24	6.9	%	0	0	7	7	4	0	2.75	45.75				X	X	X	X
62	Hanold, Christopher	C,T	3	3	%	0	8	2.3	%	0	0	6	6	3	0	3.25	18.25				X	X	X	X
63	Hanold, Christopher, Jr.		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
64	Harris, Cliff	C,W	1	1	%	0	1	0.3	%	0	0	7	6	5	0	4	22				X	X	X	X
65	Harris, Peter	L,T,D,W	49	49	%	25	14	4	%	0	0	12	11	5	0	5.25	58.25				X	X	X	X
66	Harvey, Russell		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
67	Hollid, Scott	W	12	12	%	25	3	0.9	%	0	0	4	1	0	2	32								
68	Holmes, Joseph	L	18	18	%	25	23	6.6	%	0	1	5	8	5	0	1.25	45.25				X	X	X	X
69	Hubbard Jr, George		10	10	%	25	1	0.3	%	0	0	7	7	4	0	0	43				X	X	X	X
70	Huzsek, Andrew H		52	52	%	25	9	2.6	%	0	0	8	8	5	0	0	46				X	X	X	X
71	Hydell, Charles, Jr.		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
72	Jensen, Warren		16	16	%	25	5	1.4	%	0	1	11	6	5	0	0	48				X	X	X	X
73	Jester, Robert		6	6	%	0	5	1.4	%	0	1	12	9	4	0	0	26				X	X	X	X
74	Jimenez, Susano		2	2	%	0	1	0.3	%	0	0	3	0	4	0	0	7				X	X	X	X
75	Jobes, Craig	L	40	40	%	25	100	29	%	25	0	14	11	4	0	1.25	80.25				X	X	X	X
76	Johnson, Craig	CH	16	16	%	25	59	17	%	25	1	14	10	6	0	6.25	87.25				X	X	X	X
77	Kalin, James		72	72	%	25	229	66	%	25	0	3	6	3	0	0	62				X	X	X	X
78	King, Kendra		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							
79	Kurjian, Claude		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
2																									
3																									
4																									
80	Land, Shannon		0	0	%	0	0	0	0	%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
81	Luke, Alexander		1	1	%	0	1	0.3	%	0	0	0	1	5	0	0	0	0	6						
82	Mantzopoulos, John		15	15	%	25	7	2	%	0	0	0	3	2	0	0	0	30							
83	Manwaring, Julia		27	27	%	25	35	10	%	25	0	11	5	34	0	0	0	100			X	X	X	X	
84	Manwaring, Wayde	CH	48	48	%	25	56	16	%	25	0	21	6	21	0	6.25	104.3			X	X	X	X	X	
85	Marczewski, Macy		7	7	%	0	1	0.3	%	0	0	12	8	7	0	0	27			X	X	X	X		
86	Martocchia, Jerome		5	5	%	0	3	0.9	%	0	0	3	3	0	0	0	6			X					
87	McDaniels, Leslie		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
88	Melly, Megan		0	0	%	0	0	0	%	0	0	0	1	0	0	0	1								
89	Miller, Peter		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
90	Miller, Wayne	W	40	40	%	25	58	17	%	25	0	17	6	6	0	2	81			X	X	X	X	X	
91	Mills, Wm. J., III		0	0	%	0	0	0	%	0	0	0	1	3	0	0	4			X	X	X	X		
92	Mills, Robert		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
93	Milovich Jr., Joseph		37	37	%	25	9	2.6	%	0	0	4	7	4	0	0	40			X	X	X	X	X	
94	Mims, Ralph		0	0	%	0	0	0	%	0	0	2	0	0	0	0	2								
95	Musto, Francis	S, Ch	20	20	%	25	59	17	%	25	0	15	11	6	0	2.5	84.5			X	X	X	X	X	
96	Mysliborski, Linda		1	1	%	0	0	0	%	0	0	3	1	0	0	0	4								
97	Narkiewicz, Piotr		23	23	%	25	69	20	%	25	1	4	1	1	0	0	57							X	
98	Nedoszytko, William	S	0	0	%	0	1	0.3	%	0	0	3	1	4	0	1.25	9.25			X	X	X	X	X	

Greenport Fire Department period ending May 31, 2024

maximum points in category

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
Greenport Fire Department period ending May 31, 2024																								
## maximum points in category																								
2																								
3																								
4																								
	<u>elect/app</u>	<u># Fire</u>	<u>%</u>	<u>pts</u>	<u>#EMS</u>	<u>%</u>	<u>pts</u>	<u>%</u>	<u>pts</u>	<u>st/by</u>	<u>mtgs</u>	<u>misc</u>	<u>train</u>	<u>drill</u>	<u>pos(dis)</u>	<u>points</u>	<u>phys</u>	<u>haz</u>	<u>bb</u>	<u>wp/sh</u>	<u>yap</u>			
99	Nyce, David	63	63	25	103	30	25	30	25	1	15	10	11	0	0	87		X	X	X				
100	O'Brien, Michael	18	18	25	5	1.4	0	0	0	0	5	3	4	0	0	37	X	X	X	X				
101	Pal-Singh, Vijay	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
102	Petrigiano, Victor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
103	Piel, Jeffrey	1	1	0	0	0	0	0	0	0	4	0	3	0	0	7		X	X	X				
104	Pirillo, James A.	53	53	25	19	5.5	0	0	0	1	11	6	9	1	0	53		X	X	X				
105	Pope, George	35	35	25	80	23	25	23	25	2	11	7	13	0	1	84		X	X	X				
106	Purcell, Bernard	97	97	25	292	84	25	84	25	2	23	13	14	2	2	106		X	X	X				
107	Purcell, Ryan	37	37	25	23	6.6	0	0	0	0	11	7	6	0	0	49	X	X	X	X				
108	Quillin, Michael	14	14	25	3	0.9	0	0	0	0	7	9	5	0	0.75	46.75		X	X	X				
109	Raynor, Dale	12	12	25	13	3.7	0	0	0	0	5	4	4	0	1.25	39.25		X	X	X				
110	Reed, Michael	6	6	0	4	1.1	0	0	0	0	4	6	4	0	0	14		X	X	X				
111	Reed, Taylor	23	23	25	80	23	25	23	25	3	8	7	5	0	1.25	74.25		X	X	X				
112	Reiss, Helen	23	23	25	33	9.5	0	0	0	0	7	3	14	0	0	49		X	X	X				
113	Richter, Michael	10	10	0	21	6	0	0	0	0	9	6	5	0	2.5	22.5	X	X	X	X				
114	Robins, William	32	32	25	12	3.4	0	0	0	0	13	7	4	0	1.25	50.25		X	X	X				
115	Rosa, Lisa	15	15	25	3	0.9	0	0	0	0	6	2	4	0	0	37	X	X	X	X				
116	Rung, Rosalie	4	4	0	74	21	25	21	25	0	2	1	0	0	0	28								
117	Rutkowski, Stephen	58	58	25	182	52	25	52	25	1	12	9	4	0	0.75	76.75		X	X	X				

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
2	Greenport Fire Department period ending May 31, 2024																							
3	## maximum points in category																							
4	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
118	Skrezec, John	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
119	Spanos, James	3	3	0	0	0	0	0	2	0	0	0	0	2										
120	Spinozzi, Matthew	0	0	0	0	0	0	0	0	0	0	0	0	0										
121	Staples, Halsey	5	5	0	3	0.9	0	0	2	0	4	0	0	6		X	X	X						
122	Strickland, Samuel	L,D	37	37	25	104	30	25	3	16	14	5	2	90		X	X	X						
123	Swetland, Jessica	4	4	0	6	1.7	0	0	2	4	2	5	0	13		X	X	X						
124	Tamin, John	24	24	25	37	11	25	0	10	2	4	0	0	66		X	X	X						
125	Taylor, Vernetta	0	0	0	0	0	0	0	0	0	0	0	0	0										
126	Tejada, Yira	9	9	0	11	3.2	0	1	4	4	9	0	0	18					X					
127	Thorp, Thomas	L	9	9	0	3	0.9	0	0	0	1	3	0	5.25		X	X	X						
128	Trapani, Heather	0	0	0	0	0	0	0	0	0	0	0	0	0										
129	Vandenburgh, Richard	1	1	0	0	0	0	0	5	2	5	0	0	12		X	X	X						
130	VanEtten, George	D	32	32	25	8	2.3	0	1	12	9	8	0	55.75		X	X	X						
131	Verity, Michael	0	0	0	0	0	0	0	0	1	1	20	0	22		X	X	X						
132	Verley, Joseph, Jr.	0	0	0	0	0	0	0	0	0	0	0	0	0										
133	Versheck, Jon	6	6	0	12	3.4	0	0	2	1	8	0	0	11		X	X	X						
134	Volinski, Antone, III	W,L	10	10	25	54	16	25	0	16	5	1	0	75.25		X								
135	Volinski, Darryl	3	3	0	13	3.7	0	0	2	0	6	0	0	8										
136	Walker, David, Jr.	0	0	0	0	0	0	0	0	0	0	0	0	0										

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
2																									
3																									
4																									
137	Waller, Kristie		15	15	%	25	13	3.7	%	0	0	0	4	3	25	0	0	57			X	X	X	X	
138	Walters, Joseph	W	1	1	%	0	0	0	%	0	0	0	7	0	4	0	2	13			X	X	X	X	
139	Weingart, Jeffrey		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							
140	Wright, William		37	37	%	25	145	42	%	25	1	8	5	4	0	0	68				X	X	X	X	
141	Zaymayar, Elias	C	38	38	%	25	48	14	%	25	0	9	9	10	0	2	80				X	X	X	X	X
142	Zurek, Gregory		13	13	%	0	3	0.9	%	0	0	7	9	5	0	0	21				X	X	X	X	
143	Zurek Jr, Stanley		14	14	%	0	6	1.7	%	0	0	7	0	5	0	0	12				X	X	X	X	
144																									

Greenport Fire Department period ending May 31, 2024

maximum points in category

GREENPORT F.D.

JUNE 2024

Duty Companies 8-3-2 & 8-3-3 First due on Signal 24s + 8-3-3
 OFFICE: 631.477.1943 FAX: 631.477.4012 gfdsecretary@greenportvillage.org

June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Lindenhurst Annual Parade and Drill
2	3 RELIEF MTG STANDARD MTG	4 EAGLE MTG Gear Fitting – Sta 1 19:00	5 MARINE FIRE RESCUE	6	7	8 DEPT TRAINING Boat Drill 9:00 am
9 DEPT MEMORIAL 11:00am Boater Safety Course – Sta 2-8:00am Gear Fitting Sta 1 9:30am	10 STAR MTG	11 RESCUE MTG FINANCE MTG Uniform Fitting Sta 1 19:00	12 PHENIX MTG	13 JSAR Refresher – Sta 1 18:00	14 4:00pm Planning Bd & PublicHearings	15 JUNETEENTH PARADE
16 FIT TESTING – STA 1 9:00 AM	18 PHYSICALS	18 FIRE POLICE MTG ZBA 18:00	19 Juneteenth WARDEN'S MTG PHYSICALS	20 FIRESCHOOL- YAPHANK Low Rise Fire – 7:00pm Village Bd Mtg 6:00pm	21	22 NOFO PRIDE PARADE
23 GREENPORT HS PARADE 8:30am	24	25 PRIMARY DAY	26	27 Uniform fitting Sta 1 19:00 Village Bd Mtg 6:00pm	28 Planning Bd Mtg 4:00pm	29
30	Chief de Kerillis 631.208.7506 1st Ass't Chief Miller 631.644.5430 2nd Ass't Chief Nyce 917.439.6324					

Entries in GREEN denote Greenport Village events.



236 THIRD STREET
GREENPORT, NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 13, 2024
Meeting: June 20, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administration

Work Session

Work Session Report for Road and Utilities

June 20, 2024

Village Administration

Statistics

Work Orders:

- Electric = 66 Written, 66 Completed
- Water = 28 Written, 28 Completed
- Sewer = 33 Written, 33 Completed
- Road = 54 Written, 54 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 05-08-2024. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 05-08-2024.

Discussion

Resolutions

Road/Water Department

Statistics

Water Distribution:

7,080,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.57 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.54 mg/L

The form, DOH-360, was filed with the DOH on May 8, 2024, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Patched throughout the Village.
- ❖ Mulched all parks in the Village and Village Hall.
- ❖ Planted flowers throughout the Village.
- ❖ Ran the street sweep throughout the Village.
- ❖ Ongoing mowing of parks and Village property.
- ❖ Compacted dumpster at Power Plant.
- ❖ Installed new 25mph speed limit signs on Front and Main Street.
- ❖ Removed illegal dumped garbage on Monsell Trail.
- ❖ Repaired hydraulic leak on Case.
- ❖ Repaired sidewalk in front of Mitchell Park.
- ❖ The crew attended workplace violence and blood born pathogen meeting.
- ❖ Ongoing clearing of drains of debris.

- ❖ Repaired G-44 hazard lights.
- ❖ Removed old planters throughout the Village.
- ❖ Ongoing watering of planters throughout the Village.
- ❖ Assisted with the parade set up and staging.
- ❖ Repaired exhaust leaks and Hvac system on G-19.
- ❖ Trimmed trees near stop signs throughout the Village.
- ❖ Deep clean of street sweeper.
- ❖ Installed a new water pump system for watering planters.
- ❖ Started Friday, Saturday, and Sunday 5pm garbage collection.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of May = 13,829,000 Gallons

Average Daily Flow = .446 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 97% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = <3.4 MPN. Permit limit 200 MPN/100

Coliform Total General = <16 MPN. Permit limit 700 MPN/100

Total Nitrogen = 9.1 LBS/day

Mercury = .629 ng/L

Sludge Removal:

0 Gallons of sludge hauled in May

Report

❖ Treatment Plant:

GA Fleet repaired VFD for Pre anoxic mixer in BNR basin #2

Replaced level transducer for Treatment Plant effluent wet well

Cleaned UV bulbs and weirs

❖ Collection System:

De-ragged pumps at Cliffside and Hospital pump stations

Doug J. repaired 3-phase power to Nursing Home pump station

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = May 26 @ 91.191 Mwh

Minimum usage day = May 7 @ 68.139 Mwh

Peak demand for the month = 4.968 MW May 26, 5:00pm

Monthly total usage = 2,326.726 Mwh

Service calls/call outs = 10

Street light repairs = 6

Customers shut off for nonpayment = 1

Customers turned on for payment = 1

Customers turned on for the season = 0

New Services/Upgrade = 4 new service and 0 service upgrade.

Tasks Accomplished:

- ❖ New double vending water machines were installed. The floor was painted with commercial grade epoxy flooring.
- ❖ A new 55-foot bucket truck was delivered.
- ❖ Experienced some blown primary fuses through the distribution system, McCann Campground had damage to the WIFI equipment, light fixtures, and the

wastewater lift station had lighting damage to the meter socket, all repairs have been completed.

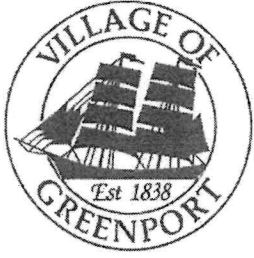
- ❖ Several services were upgraded, and a couple converted to URD.
- ❖ Several services calls for flickering lights, one customer's URD service was faulted, required replacement.
- ❖ Assisted wastewater with electrical issues at the plant and lift stations.
- ❖ Put up the High School graduation banners.
- ❖ Serviced streetlights throughout the Village.
- ❖ General shop work, building and grounds clean up as needed.

Attachments:

Greenport Meter 04-2024 (PDF)

Total Usage: 2,325,961.0000 KWH
 Peak Demand: 4,948.00 KW
 Occured On: Apr 3 2024 19:00
 Load Factor: 65.29%
 Date Start: Monday, April 1, 2024
 Date End: Tuesday, April 30, 2024

Period Ending	KWH
4/1/2024	81,603.00
4/2/2024	86,188.00
4/3/2024	99,711.00
4/4/2024	96,333.00
4/5/2024	92,184.00
4/6/2024	89,397.00
4/7/2024	82,933.00
4/8/2024	77,528.00
4/9/2024	70,564.00
4/10/2024	71,295.00
4/11/2024	76,792.00
4/12/2024	75,030.00
4/13/2024	76,165.00
4/14/2024	73,974.00
4/15/2024	68,702.00
4/16/2024	66,392.00
4/17/2024	68,845.00
4/18/2024	83,954.00
4/19/2024	77,577.00
4/20/2024	77,045.00
4/21/2024	78,652.00
4/22/2024	74,921.00
4/23/2024	72,817.00
4/24/2024	71,733.00
4/25/2024	74,770.00
4/26/2024	77,867.00
4/27/2024	74,977.00
4/28/2024	71,547.00
4/29/2024	68,551.00
4/30/2024	67,914.00



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EXT 215

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TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 13, 2024
Meeting: June 20, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: William Schulz,
Department: Village Administration

Recreation

Work Session Report Recreation Department

June 20, 2024

Mitchell Park Marina/Parks

- ❖ Installation of Solar Pathway LED lighting along bulkhead.
- ❖ Repair and upgrade of A dock floating docks.
- ❖ Rental and installation of safety fencing and barriers along Seaport Museum bulkhead.
- ❖ Painting of Marina office building and public bathrooms.
- ❖ Pressure washing of all floating docks at the marina.
- ❖ Final project completion and walk through of public restroom renovations.
- ❖ Seasonal planting of Annual flowers in Mitchell Park.
- ❖ Routine cleaning of Village Hall, Adam Street, and all Village parks.
- ❖ Painting of largest No Wake Buoy. A great big Thank You to Mark Phillips for the installation of all 10 buoys this season.
- ❖ Upgrading of the marina office communication system with a new exterior heavy duty long range marine antennae.

- ❖ Blue stone slate walkways and retaining wall receiving repairs to jointing, cracking and settling.
- ❖ Dockwa reservations for Yachts and Rendezvouses have increased substantially.
- ❖ Marina revenue has reached an all-time high of revenue at over \$1.1 million dollars for the fiscal year.
- ❖ Employees continue to be interviewed and hired for the Summer Day Camp, Carousel and Fifth Street Beach.
- ❖ The Carousel continues to run 3:00 pm - 8:00 pm on Fridays and 10:00 am - 6:00 pm on weekends and all school holidays.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

After School Program=16 Children Enrolled

Reports

- ❖ The After-Care Program is going very well.
- ❖ The last day of the After School Program is scheduled for June 14th.
- ❖ Decorating and preparing for The Summer Day Camp for the season.
- ❖ The children continue to enjoy the weekly literacy program at Floyd Memorial Library. They continue to work on their creative writing and reading skills.

- ❖ The recreation center sanitized daily.
- ❖ The Summer Day Camp Safety Plan was updated and will be reviewed during the post-operational inspection.
- ❖ The Fire Extinguishers will be inspected on June 5th.
- ❖ CPR and First Aid classes were held at the Greenport Fire Department on May 25th and 26th for the Camp Counselors.
- ❖ A meeting was held on May 29th with Floyd Memorial Library to confirm all special events and programs with the North fork Libraries.
- ❖ Schedules for all Three camp groups for the Summer Day Camp continue to be developed.
- ❖ Enrollments and deposits continue for the Summer Day Camp.

Campground

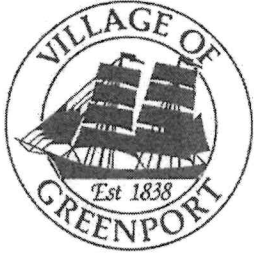
Tasks Accomplished

- ❖ McCann's Campground's opening day was May 1st. The opening was seamless and went well. Seasonal RV's, trailers and tents checked in.
- ❖ All necessary supplies and equipment were ordered.
- ❖ General grounds and maintenance continue daily.
- ❖ Deposits and reservations continue to be taken through May.
- ❖ Site map updated.

Attachments:

RECREATION MONTHLY REVENUE REPORT APRIL 2024 (PDF)

	MARINA					CAMPGROUND					MOORINGS				
	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024
	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024
JUNE	\$ 189,694.54	\$ 105,335.55	\$ 402,754.97	\$ 531,545.11	\$ 439,022.04	\$ 80,435.00	\$ 54,920.51	\$ 69,227.00	\$ 118,817.75	\$ 83,535.00	\$ 36,400.00	\$ 35,400.00	\$ 32,100.00	\$ 32,000.00	\$ 31,100.00
JULY	134,727.53	182,091.44	96,808.51	158,655.93	204,020.77	25,360.00	26,350.00	26,767.00	28,995.00	25,680.00	-	-	-	-	-
AUGUST	117,311.08	164,930.68	122,897.70	200,293.25	184,133.13	17,539.50	23,517.00	31,338.00	32,442.50	23,520.00	-	-	-	-	-
SEPTEMBER	101,314.05	91,698.56	50,520.90	53,564.48	58,426.05	19,015.00	13,675.00	20,520.00	24,215.00	27,413.45	-	-	-	-	-
OCTOBER	17,715.25	48,943.46	46,422.76	37,998.32	58,001.34	10,349.50	17,725.00	16,565.00	9,905.00	17,221.37	-	-	-	-	-
NOVEMBER	-	(17,719.06)	-	1,596.00	18,411.02	-	9,985.00	9,940.00	3,640.00	8,815.00	2,200.00	1,200.00	3,000.00	500.00	1,900.00
DECEMBER	-	134.61	-	-	312.50	-	-	-	-	(267.22)	1,400.00	3,800.00	3,500.00	2,200.00	800.00
JANUARY	-	-	7,278.87	2,415.99	29,071.59	3,155.00	3,075.00	5,865.02	1,030.00	1,445.00	5,900.00	5,700.00	5,600.00	7,400.00	4,700.00
FEBRUARY	1,311.50	-	1,095.37	533.03	35,879.61	490.00	-	(729.99)	690.00	-	1,900.00	1,500.00	900.00	500.00	1,500.00
MARCH	2,007.99	6,769.59	4,743.09	2,605.94	55,016.35	1,290.00	2,975.00	100.00	2,640.00	2,508.50	2,600.00	1,300.00	500.00	-	800.00
APRIL	-	(2,306.36)	580.01	-	15,742.86	-	1,135.00	6,200.00	2,045.00	3,024.50	500.00	-	900.00	-	900.00
MAY	1,818.05	10,479.55	27,622.20	40,407.84	-	3,645.00	7,075.00	3,647.96	3,370.50	-	1,300.00	-	400.00	1,200.00	-
YEAR TO DATE	\$ 565,899.99	\$ 590,358.02	\$ 760,724.38	\$ 1,029,615.89	\$ 1,098,037.26	\$ 161,279.00	\$ 160,432.51	\$ 189,439.99	\$ 227,790.75	\$ 192,895.60	\$ 52,200.00	\$ 48,900.00	\$ 46,900.00	\$ 44,700.00	\$ 44,200.00
	CAMERA OSCURA					CAROUSEL					ICE RINK				
	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024
	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024	FISCAL YEAR 2020	FISCAL YEAR 2021	FISCAL YEAR 2022	FISCAL YEAR 2023	FISCAL YEAR 2024
\$ 30.00	\$ -	\$ 19.00	\$ 19.00	\$ -	\$ -	\$ 19,439.00	\$ -	\$ 16,753.55	\$ 8,653.55	\$ 16,678.25	-	-	-	-	\$ -
108.00	-	13.00	15.00	190.00	-	55,026.85	-	45,122.05	53,917.73	53,519.75	-	-	-	-	-
106.00	-	51.00	7.00	30.00	-	55,430.64	-	41,894.85	55,033.65	50,131.18	-	-	-	-	-
37.00	18.00	-	10.00	-	-	22,070.65	-	19,080.77	22,289.00	28,666.61	-	-	-	-	-
14.00	5.00	2.00	11.00	13.00	-	10,096.43	-	8,692.00	10,237.50	11,583.00	-	-	-	-	-
-	-	-	-	-	-	8,976.38	-	6,984.00	7,470.75	7,110.50	300.00	-	-	-	-
-	-	-	-	-	-	1,861.00	-	4,083.00	5,248.00	3,740.00	950.00	-	-	-	-
-	-	-	-	-	-	4,524.00	-	3,648.80	6,347.00	6,361.51	-	-	-	-	-
-	-	-	-	-	-	6,275.00	-	5,103.50	7,030.50	5,457.50	20,709.50	-	1,975.00	-	-
-	-	-	-	-	-	1,678.00	-	5,541.40	3,978.50	3,297.00	15,274.52	-	14,072.28	300.00	-
-	-	-	10.00	-	-	150.00	7,575.05	10,664.00	-	12,629.51	15,282.00	-	6,755.00	2,497.00	-
-	-	-	-	-	-	-	-	8,224.00	15,566.54	8,785.00	1,743.00	-	450.00	-	-
-	5.00	29.00	-	-	-	-	-	-	-	-	-	-	-	-	-
\$ 295.00	\$ 28.00	\$ 114.00	\$ 72.00	\$ 233.00	\$ -	\$ 165,527.95	\$ 15,799.05	\$ 183,134.46	\$ 188,991.18	\$ 201,174.81	\$ 54,559.02	\$ -	\$ 23,252.28	\$ 2,797.00	\$ -



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ADAM BRAUTIGAM
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VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 14, 2024
Meeting: June 20, 2024 6:00 PM
Work Session Meeting

To: Mayor Kevin Stuessi
Board of Trustees

Prepared By: Jeanmarie Oddon, *Deputy Clerk*

From: Jeanmarie Oddon, *Deputy Clerk*

Department: Village Clerk Department

Village Treasurer June 2024 Work Session

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION Authorizing Mayor Stuessi to sign the attached Engagement Letter between the Village of Greenport and the Village of Greenport audit firm of Cullen & Danowski, per Resolution 12-2020-8.

RESOLUTION to Authorize a Budget Modification to the Community Development Block Grant Program for the Fiscal years 2020 and 2021,

WHEREAS, the Community Development Block Grant (CDBG) Program is a program of the U.S. Department of Housing and Urban Development (HUD) that provides communities with the resources to fund local community development activities that benefit low-moderate income people; and

WHEREAS, the Village is charged with the administration, management and oversight of the Community Development Block Grant (CDBG) program for the Village of Greenport; and

WHEREAS, there were monies that were allocated in 2020 for the Third Street sidewalk Project that remains unspent; and

WHEREAS, there were monies that were allocated in 2021 for the

Fifth Street Playground Project that remains unspent; and

WHEREAS, the County of Suffolk is requiring that all past funding be spent prior to the spending of any new funding; and

WHEREAS, the Village of Greenport would like to use the funding in order to make sidewalk improvements on First and Second Street; and

WHEREAS, the Village of Greenport published a notice on May 9, 2024, to announce a budget modification for the CDBG 2020 and 2021 unused funding to be allocated to improvement on First and Second Street sidewalks; and

WHEREAS, a required thirty-day public comment period was executed as required, ending on June 10, 2024; now therefore, be it

RESOLVED, the Village Board of the Village of Greenport hereby authorizes the following 2020 and 2021 budget modifications in order to modify the 2020 and 2021 Budget of the Community Development Block Grant Program pending response to the federally required notice and pending approval of the budget modification form by the County of Suffolk; and be it

FURTHER RESOLVED, the Village Board of the Village of Greenport will modify the 2020 and 2021 Budget of the Community Block Grant Program as follows:

DECREASE

Project #960701-03L-20

\$440.41

Third Street Project-

Improvements include sidewalk improvements and accessibility to 3rd Street.

DECREASE-

Project #960755-03F-21

\$42,045.31

Playground Project-

Fifth Street Beach Inclusive Play Equipment

INCREASE

Project #960759-03L-20

\$440.41

Removal of Architectural Barriers

INCREASE

Project #960759-03L-21

\$42,045.31

Removal of Architectural Barriers

FURTHER RESOLVED, that the funding in connection with this budget modification shall be used for removal of architectural barriers within the Greenport Village Community; and

FURTHER RESOLVED, that the Supervisor is hereby authorized to sign any documents necessary in connection with this budget modification.

RESOLUTION adopting Local Law #_____ of 2024, amending Village Greenport Code Section 105-40 (Sewers), Article IX (9) (Fees and Charges)

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law of 2024 amending Chapter 105 (sewers) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law amending Section 105-40 to be an

unlisted action, determining that the adoption of the local law will not have a negative impact on one or more aspects of the environment and adopting a negative declaration for purpose of SEQRA.

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6131, to appropriate General fund reserves to assist in the funding of first and second street sidewalks and directing that Budget amendment #6131 be included as part of the formal meeting minutes of the June 27th Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6132, to appropriate Light fund reserves to fund the repair and maintenance of the overhead garage door at the light plant and directing that Budget amendment #6132 be included as part of the formal meeting minutes of the June 27th Regular Meeting of the Board of Trustees.

UTILITY BILLING

End of Month Statistics for May completed.

Sector one read and billed.

Sector two bills to be completed by 6/17/2024.

TALKING POINTS

RATES

CDBG BUDGET MODIFICATION

SIGNIFICANT COLLECTIONS

RENTS COLLECTED IN MAY 2024- \$70,220.01

PROPERTY TAX COLLECTED THROUGH MAY 2024- \$419,369.41

SIGNIFICANT PAYMENTS

TCC PAYMENT- \$172,518.08

BOND PAYMENT LADDER TRUCK- \$92,000

COMMUNITY DEVELOPMENT / HOUSING AUTHORITY

7 recertifications and 10 interims were performed for May 2024.

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

BANK BALANCE SHEET MAY 2024 (PDF)

CD Monthly Expenses (PDF)

PROPERTY TAX COLLECTED THROUGH MAY 2024 (PDF)

CDBG BUD MOD #2 FOR 2020 FUNDS (PDF)

CDBG BUD MOD #1 FOR 2021 FUNDS (PDF)

budget mod #6131 (PDF)

budget mod #6132 (PDF)

Cullen and Danowski LLP Agreement dated May 30, 2024 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF March 2024**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	185,551.04	
A	Repair & Maintenance	A.0200.400	Checking	137,471.76	
A	Greenhill Cemetery	A.0201.100	Savings	33,703.51	
A	Money Market	A.0201.130	Money Market	660,891.42	
A	Fire Apparatus	A.0221.110	Savings	636,307.30	
A	Bulding Department Escrow	A.0235.101	Checking	63,012.63	
A	Parks and Recreation	A.0200.200	Checking	116,194.40	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,176,092.28	
A	American Recovery Plan	A.0200.415	Checking	-	
			TOTAL GENERAL FUND		\$ 3,009,224.34
CD	Small Cities Rehab.	CD.0200.000	Savings	1,126.67	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
			TOTAL COMMUNITY DEVELOPMENT		\$ 1,352.88
E	Light Fund	E.0121.100	Checking	323,280.95	
E	Light Depreciation Savings	E.0116.100	Savings	1,459,789.67	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	1,017,178.83	
E	TTC Collections	E.0121.120	Savings	404,098.06	
E	Renewable Energy Savings	E.0121.130	Savings	206,789.33	
E	Consumer Deposit Savings	E.0191.100	Savings	124,726.76	
E	Consumer Deposit Checking	E.0244.200	Checking	6,825.45	
			TOTAL LIGHT FUND		\$ 3,542,689.05
F	Water	F.0200.000	Checking	4,351.76	
F	Water Fund Capital	F.0200.400	Savings	\$8,401.76	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	482,146.80	
F	Water Fund CD (MM)	F.0201.000	Money Market	203,817.35	
F	Water Fund Money Market	F.0201.130	Money Market	362,786.77	
					\$ 1,061,504.44
G	Sewer	G.0200.000	Checking	17,840.36	
G	NYS DEC Consent	G.0201.000	Savings	31,591.56	

G	Sewer Fund I	G.0201.100	Money Market	297,280.99	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	761,473.92	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,187.33	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,306,336.78
H	Capital	H.0200.000	Checking	196,874.47	
H	Capital Reserve	H.0200.400	Savings	50,624.82	
				TOTAL CAPITAL FUND	\$ 247,499.29
TA	Trust & Agency	TA.0200.000	Checking	43,121.12	
TA	Retirement Savings	TA.0201.000	Savings	49,964.78	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.34	
TA	T & A Special Escrow	TA.0201.002	Savings	6,615.48	
TA	Justice Court	TA.0201.004	Savings	4,801.90	
TA	Global Common	TA.0201.009	Savings	272,029.07	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	6,803.23	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	16,037.01	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	18,308.84	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	1,105,872.24	
				TOTAL TRUST & AGENCY FUND	\$ 1,570,167.01
	Wire Account			14.11	
	Utility Clearing			93,624.18	
					\$ 93,638.29
				TOTAL VILLAGE WIDE	\$ 10,832,412.08

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - May 2024

Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3 HOUSE	\$ 6,000.00	50.00
Rent	\$ 1,125.00	\$ 1,700.00 \$ 1,375.00		
Late Fees/Credits	\$ 50.00			
TOTAL REVENUE	\$ 1,175.00	\$ 1,700.00 \$ 1,375.00 \$ 4,975.00 \$ 6,150.00		
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street		
Utilities	213 CENTER	UNIT 1 - 8124 UNIT 2 - 8327 8328 HOUSE - 8590 RE/8361 SW		
Electric			\$ 25.17	
Water/Sewer	\$ 77.40		\$ 103.86	
Propane/Heating Oil			\$ 434.42	
Admin				
Salaries & Benefits (Asha, Adam, Paul)	\$ 803.61		\$ 2,410.82	\$ 3,214.43
Payment Agreement to Village				
Total	\$ 881.01	\$ - \$ - \$ -	\$ 2,974.27	\$ 2,974.27
Maintenance Repairs/Other	213 CENTER	UNIT 1 UNIT 2 UNIT 3 HOUSE		
Riverhead Fence			\$ 650.00	
Southold Town Taxes 2024			\$ 2,969.89	
Reimb to A Gallacher for hardware		41.39		
Hands Fuel/URT			\$ 373.00	
JP McHale Pest Mgmt, LLC			\$ 83.00	
Mattituck Enviro Services			\$ 88.09	
Pine Oaks Landscaping Lawn cuts				
Total Maintenance Expenses	\$ -	\$ 41.39 \$ - \$ -	\$ 4,163.98	\$ 4,205.37
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET		
Interest Earned				
Total Revenue	\$ 1,175.00	\$ 4,975.00		
Total Expenses	\$ 881.01	\$ 7,179.64		
NET REVENUE	\$ 293.99	\$ (2,204.64)		
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 293.99	\$ (2,204.64)		

Financial Data Schedule -									
Monthly Revenue & Expenses (HAP REGISTER) - May 2024									
Account Description	76	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	108,521.00	\$ 586.00	150.00	#REF!		
REVENUE:									
706 PHA HUD Operating Grants	\$ 111,520.00								
706 Admin fee revenues	\$ 9,804.00								
711 Interest Earned - HAP	\$ 75.00								
714 Fraud recovery	\$ 24,500.00								
TOTAL REVENUE	\$ 145,974.00								
EXPENSES:									
Administrative									
911 Salaries - Asha (\$33.85), Adam	\$ 7,108.50								
912 Auditing fees	\$ 3,287.02								
915 Payroll Taxes FICA	\$ 170.23								
916 Pension T4 15.7%, T5 12.9%	\$ 1,116.03								
917 Employee Benefit Contribution	\$ 543.80								
TOTAL	\$ 12,225.58								
919 Quill Corp	\$ 454.57								
917 Legal Fees/Nina JG Stewart	\$ 2,250.00								
918 A Gallacher Reimb									
916 Office Expenses Total	\$ 454.57								
910 Administrative Total	\$ 12,939.84								
962 Other General Expenses (Office Rem)	\$ 550.00								
973 Port Admin Fee	\$ 95.35								
969 TOTAL OPERATING EXPENSES	\$ 12,993.19								
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ 386.00								
973 PHA Utility Allowance	\$ 105,093.00								
973 HAP payments	\$ 2,842.00								
973 (HAP, PORT and UTILITY TOTAL)	\$ 108,521.00								
1117 Total Admin Revenue	\$ 105,679.00								
1117 Net ADMIN	\$ (3,114.19)								
1118 Total Hap Revenue	\$ 136,095.00								
1118 Net HAP	\$ 27,574.00								
900 TOTAL EXPENSES	\$ 121,514.19								
									EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES
									\$ 24,459.81

EOM Billing Statistics Report

Rate Summary - All Routes
 Service Rate# - Description
 electric-small commercial Total
 Grand Total

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCES</u>	<u>Comm. Tax</u>	<u>Res. Tax</u>
429	0	858497.8	94,659.55	0			19,185.19	2,709.16	7,285.94	
4588	1082	2152846.9664	434,696.54	943.5	11,086.13	406.80	48,855.82	6,776.40	8,275.80	2,947.20

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Total	
Electric	2 - Electric - Flat Charge	412.68	
	9 - Residential (1, 1)	95,420.29	
	10 - Water Heating (2, 2)	141.41	
	11 - All Electric (3, 3)	28,924.12	
	13 - Demand - Class 3 (5, 5)	36,569.62	
	14 - Village St. Lighting (6, 6)	3,295.93	
	15 - Town St Lighting (7, 7)	127.05	
	19 - Traffic Lights (11, 11)	134.88	
	20 - Contract St Lighting (12, 12)	0.00	
	21 - Sterling Harbor (13, 13)	171.65	
	77 - RESIDENTIAL SOLAR	583.59	
	78 - CLASS 3 SOLAR	7,646.24	
	Electric Total	173,427.46	
	Sewer	3 - Sewer -INSIDE Flat Charge	1,739.10
		23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	62,148.60
		25 - Sewer - IN VILL 1" W/SEWER (15, 15)	3,321.54
		27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	1,692.90
		29 - Sewer - IN VILL 2" W/SEWER (17, 17)	6,491.70
31 - Sewer - IN VILL 3" W/SEWER (18, 18)		42.00	
33 - Sewer - IN VILL 4" W/SEWER (19, 19)		5,445.00	
54 - Sewer - OUTSIDE RES SEWER (50, 50)		24,363.18	
57 - SPLIT SEWER BILLING (52, 52)		0.00	
62 - O/S DRIFTWOOD COVE 52		3,276.00	
63 - O/S DRIFTWOOD COVE 49		3,087.00	
64 - O/S PECONIC LANDING 301		55,671.00	
65 - O/S CLIFFSIDE CONDOS-SEWER		4,410.00	
Sewer Total		171,688.02	
Water		5 - Water - Flat Charge	936.05
		22 - RES VILL 3/4" W/SEWER (14, 14)	29,688.38
		24 - RES VILL 1" W/SEWER (15, 15)	1,513.29
		26 - COMM VILL 1 1/2" W/SEWER (16, 16)	974.25
	28 - COMM VILL 2" W/SEWER (17, 17)	2,525.08	
	30 - COMM VILL 3" W/SEWER (18, 18)	44.46	
	32 - COMM VILL 4" W/SEWER (19, 19)	1,885.89	
	46 - COMM VILLAGE 1 1/2" (42, 42)	44.46	
	47 - COMM VILLAGE 2" (43, 43)	1,130.93	
	48 - RES VILLAGE 3/4" (44, 44)	5,383.29	
	49 - RES VILLAGE SEWER ONLY (45, 45)	0.00	
	52 - FLAT-FIRE SPRINKLERS (49, 49)	0.00	
	53 - OUTSIDE RES SEWER (50, 50)	-36.71	
	Water Total	44,089.37	
	electric-small commercial	109,719.13	
	12 - Commercial (4, 4)	5,860.19	
	16 - Operating Municipalt (8, 8)	24.86	
	17 - Water Department (9, 9)	2,264.40	
18 - Sewer Department (10, 10)	0.00		
73 - Electric Power Plant	5,971.26		
79 - SMALL COMMERCIAL SOLAR			

EOM Billing Statistics Report

Rate Summary - All Routes	Rate# - Description	Total
Service		123,839.84
electric-small commercial Total		513,044.69
Grand Total		

Report Setup Information:

Report Design	EOM Billing Statistics Report	Start Date	End Date
Output Type	Graphics	4/17/2024	5/9/2024
Start Route	End Route	4/20/2024	5/16/2024
51	56	4/25/2024	5/29/2024
57	63	5/4/2024	6/7/2024
64	72	5/4/2024	6/7/2024
73	79	5/4/2024	6/7/2024
82	82	5/4/2024	6/7/2024
80	80	5/4/2024	6/7/2024
81	81	5/4/2024	6/7/2024

513,044.69

VILLAGE OF GREENPORT

Payment To 05/31/2024 Report

Grand Totals		Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	31	15,834.44			15,834.44	
SEWER	MT	7	4,024.37			4,024.37	
VILLT		352	419,369.41			419,369.41	
WATER	MT	7	2,470.14			2,470.14	
Total PRINCIPAL			<u>441,698.36</u>			<u>441,698.36</u>	
Total			<u>441,698.36</u>			<u>441,698.36</u>	

COUNTY OF SUFFOLK COUNTY OFFICE OF

COMMUNITY DEVELOPMENT CONTRACT

BUDGET MODIFICATION REQUEST

The program budget contained in the Agreement of PY 2020 between the
 COUNTY OF SUFFOLK AND Village of Greenport

Is hereby amended as follows:

CDBG Project #	DESCRIPTION	\$ Budget	\$ Change + or -	\$ AFTER
960701-03L-20	Sidewalk Imp. Accessibility 3rd St	101,595.00	- 440.41	101,154.59
960759-03L-20	Removal of Architectural Barriers	0.00	+ 440.41	\$440.41

NET CHANGE	0.00
------------	------

Except as set forth above, this budget modification shall not be deemed to change any conditions or provision in the said Agreement.

By: _____ By: _____

Name: Adam Brautigam

Name: Rosemarie Pforr

Title: TREASURER

Title: Program Analyst

Date:

Dept.: Community Development

Municipality: V of Greenport

Date:

Distribution:
 Municipality
 Project File/ FROM
 Project File/ TO
 Budget Mod File
 Accounting

COUNTY OF SUFFOLK COUNTY OFFICE OF

COMMUNITY DEVELOPMENT CONTRACT

BUDGET MODIFICATION REQUEST

The program budget contained in the Agreement of PY 2021 between the
 COUNTY OF SUFFOLK AND Village of Greenport

Is hereby amended as follows:

CDBG Project #	DESCRIPTION	\$ Budget	\$ Change + or -	\$ AFTER
960755-03F-21	Fifth St Beach Inclusive Play Equipment	150,000.00	- 42,045.31	107,954.69
960759-03L-21	Removal of Architectural Barriers	0.00	+ 42,045,31	\$42,045,31

NET CHANGE	0.00
------------	------

Except as set forth above, this budget modification shall not be deemed to change any conditions or provision in the said Agreement.

By: _____ By: _____

Name: Adam Brautigam

Name: Rosemarie Pforr

Title: TREASURER

Title: Program Analyst

Date:

Dept.: Community Development

Municipality: V of Greenport

Date:

Distribution:
 Municipality
 Project File/ FROM
 Project File/ TO
 Budget Mod File
 Accounting

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2025 Period: 6 Trans Type: B2 - Amend Status: Batch
 Trans No: 6131 Trans Date: 06/12/2024 User Ref: ADAM
 Requested: A. BRAUTIGAM Approved: Created by: ADAM 06/12/2024
 Description: TO APPROPRIATE GENERAL FUND RESERVES TO ASSIST IN THE FUNDING OF FIRST AND SECOND STREET SIDEWALKS, TO BE REIMBURSED BY CDBG, 2022 YEAR. Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	44,470.30
A.5110.406	SIDEWALKS/CURBS..	44,470.30
Total Amount:		<u>88,940.60</u>

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2025 Period: 6 Trans Type: B2 - Amend Status: Batch
Trans No: 6132 Trans Date: 06/12/2024 User Ref: ADAM
Requested: D. JACOBS Approved: Created by: ADAM 06/12/2024
Description: TO APPROPRIATE LIGHT FUND RESERVES TO FUND THE REPAIR AND Account # Order: No
MAINTENANCE OF OVERHEAD GARAGE DOOR AT THE LIGHT PLANT Print Parent Account: No

Account No.	Account Description	Amount
E.5990	APPROPRIATED FUND BALANCE	16,500.00
E.0787	REPAIRS TO GENERAL PROPERTY	16,500.00
Total Amount:		<u>33,000.00</u>

CULLEN & DANOWSKI, LLP
CERTIFIED PUBLIC ACCOUNTANTS

May 30, 2024

Mayor and Board of Trustees
Incorporated Village of Greenport
236 Third Street
Greenport, New York 11944

Dear Members of the Board:

We are pleased to confirm our understanding of the services we are to provide the Incorporated Village of Greenport (Village) for the year ended May 31, 2024.

Audit Scope and Objectives

We will audit the following, which collectively comprise the basic financial statements of the Village as of and for the year ended May 31, 2024:

- Financial statements of:
 - the governmental activities
 - each major fund
 - the proprietary funds
- Disclosures

Accounting principles generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

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1650 ROUTE 112, PORT JEFFERSON STATION, NEW YORK 11776-3060

PHONE: 631-473-3400 • FAX: 631-473-4863 • WWW.CDLLP.NET

Incorporated Village of Greenport
For the Year Ended May 31, 2024

- Management's Discussion and Analysis
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund
- Schedule of the Village's Proportionate Share of the Net Pension Asset/Liability
- Schedule of Village Pension Contributions
- Schedule of the Village's Proportionate Share of the Length of Service Award Program Liability
- Schedule of Changes in the Village's Total OPEB Liability and Related Ratios

The following additional information accompanies the financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS and we will provide an opinion on it in relation to the financial statements as a whole.

- Schedule of Expenditures of Federal Awards

If applicable, the following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- Management's Responses to the Schedule of Findings
- Corrective Action Plan

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions on whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the Village. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits, nor do they expect the auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as the auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as the auditor.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of certain assets, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Revenue recognition
- Management override
- Implementation of GASB 87, *Leases*

Our audit of financial statements do not relieve you of your responsibilities.

Audit Procedures – Internal Controls

We will obtain an understanding of the Village and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Village's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Village's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will prepare the financial statements, including GASB 34 conversion entries, schedule of expenditures of federal awards, and related notes in conformity with GAAP, and the Data Collection Form, based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, including GASB 34 conversion entries, schedule of expenditures of federal awards and related notes, the Data Collection Form, and services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements (including GASB 34 conversion entries), schedule of expenditures of federal awards and related notes, the Data Collection Form, the justice court financial statement and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements (including GASB 34 conversion entries), the schedule of expenditures of federal awards and related notes, the Data Collection Form, and the justice court financial statement and related notes, and that you have reviewed and approved the financial statements (including GASB 34 conversion entries), the schedule of expenditures of federal awards and related notes, the Data Collection Form, and the justice court financial statement and related notes, prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with GAAP, and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including awards agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records and related information available to us, and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the

Incorporated Village of Greenport
For the Year Ended May 31, 2024

audit, and (4) unrestricted access to persons within the Village from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, grant agreements, and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Village involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Village received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Village complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review upon commencement of our interim audit work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees and Other

We understand that your employees will prepare all related parties or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and the Village-prepared corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Village; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of our firm and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the agencies of New York State, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under our supervision. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the cognizant agency or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Christopher V. Reino, CPA, CITP, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

To ensure that Cullen & Danowski, LLP's independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fee for these services of \$35,500 is based upon our projection of the time that we will spend on the engagement at our government audit hourly rates. Our invoices for these fees will be rendered as work progresses and are payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We may use the Village's name in a list of our clients for marketing purposes.

Reporting

We will issue written reports upon completion of the audit and our Single Audit. Our reports will be addressed to the Mayor and Board of Trustees of the Incorporated Village of Greenport. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.


The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Village's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the Incorporated Village of Greenport and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

A copy of our most recent external peer review report dated October 29, 2021, accompanies this letter.

Very truly yours,

Cullen & Danowski, LLP
For the Firm:


Christopher V. Reino, CPA, CITP
Partner

RESPONSE:

This letter correctly sets forth the understanding of the Incorporated Village of Greenport.

Signature: _____

Name: _____

Title: _____

Date: _____



BRIDGES, HORNING
& COMPANY, P.C.

Certified Public Accountants

Report on the Firm's System of Quality Control

October 29, 2021

To the Partners of Cullen & Danowski, LLP
and the Peer Review Committee of the PICPA

We have reviewed the system of quality control for the accounting and auditing practice of Cullen & Danowski, LLP (the firm) in effect for the year ended December 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Cullen & Danowski, LLP, in effect for the year ended December 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Cullen & Danowski, LLP has received a peer review rating of *pass*.

BRIDGES, HORNING & CO., P.C.

Bridges, Horning & Co., P.C.



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GREENPORT, NY
11944

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Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 14, 2024
Meeting: June 20, 2024 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Odden, *Deputy Clerk*
From: Jeanmarie Odden, *Deputy Clerk*
Department: Village Clerk Department

Village Clerk June 2024 Work Session Report

Resolutions:

- RESOLUTION hiring of Michael Sidney Garrett as a part-time Carousel worker, at a pay rate of \$16.00 per hour, effective, July 1, 2024.
- RESOLUTION ratifying the hiring of Namiah Santacroce as a part-time Carousel worker, at a pay rate of \$16.00 per hour, effective, May 24, 2024.
- RESOLUTION ratifying the hiring of Luca Albanese as a part-time Carousel worker, at a pay rate of \$16.00 per hour, effective, June 1, 2024.
- RESOLUTION hiring of Madyson Maroska as a Camp Counselor, at a pay rate of \$16.00 per hour, effective, July 1, 2024.
- RESOLUTION ratifying the hiring of Semar Bell as a part-time Carousel worker, at a pay rate of \$16.00 per hour, effective May 31, 2024.
- RESOLUTION ratifying the hiring of Anthony Peter Cassone as a part-time Village employee for the mini railroad at a pay rate of \$25.00 per hour, effective, June 9, 2024.
- RESOLUTION ratifying the hiring of Frederick Richard Orestuk as a part-time Village employee for the mini railroad at a pay rate of \$25.00 per hour, effective, June 9, 2024.
- RESOLUTION hiring Katherine Nemschick as a seasonal Camp Counselor for the Village of Greenport, at a pay rate of \$16.00 per hour, effective, July 1, 2024.

- RESOLUTION ratifying the hiring of Danielle Sherice Hubbard as a part-time Carousel worker, at a pay rate of \$16.00 per hour, effective, June 21, 2024.
- RESOLUTION hiring of Leidy Mignely Lopez as a Camp Counselor, at a pay rate of \$16.00 per hour, effective, July 1, 2024.
- RESOLUTION rehiring Abigail Kunz as a Lifeguard at Fifth Street Beach, at a pay rate of \$25.00 per hour, effective, June 29, 2024.
- RESOLUTION rehiring of Colleen Heeg as a Lifeguard at Fifth Street Beach, at a pay rate of \$25.00 per hour, effective June 29, 2024.
- RESOLUTION hiring Jillian Elizabeth Kupecki as a seasonal Marina/Office, Part Attendant III for the Village of Greenport, at a pay rate of \$20.00 per hour, effective, July 1, 2024.
- RESOLUTION declaring as surplus, and no longer needed for municipal purposes, as follows:

1989 Chevrolet C70

VIN # 1GBM7D1G1KV113580

SIMON-TELELECT MODEL 40-42

MATERIAL HANDLER (LIFTING JIB)

PLATFORM HEIGHT 42 FT.

Public Assembly Permit Applications Received:

1. Public assembly application received from Standard Hose Company #4 of the Greenport Fire Department for the annual Chicken BBQ to be held on August 17, 2024 from 4:00 - 7:00pm. The event location will be Greenport Fire Department.

2. Public assembly application received from Railroad Museum of Long Island for an event in honor of the First LIRR Train to Greenport on July 27, 1844. The celebration will take place on July 27, 2024 from 10:30am - noon at the Railroad Museum.
3. Public assembly application received from Brian Hansen on behalf of All League Baseball to host a Baseball Camp for children 6-13 years old. The baseball camp will run from July 22-26, 2024 between 8:00am - 2:00pm at the Moores Lane ball field.
4. Public assembly application received from Eagle Hose Fire Company of the Greenport Fire Department to host a Seafood Boil Fundraiser at Fireman's Park on July 19, 2024 from 4:00 - 7:00pm.
5. Public assembly application received from Alyssa Welch on behalf of Jefferson Temple Church to host a religious celebration to include a baptism, church service and BBQ at 5th/6th Street Beach. The requested date of the event is Sunday, August 25, 2024 from 10:00am-4:00pm.
6. Public assembly application received from Arlene Klein on behalf of The Paul Drum Life Experience Project for the annual Southold Town Police Department Children's Festival in Mitchell Park. The requested date of the event is August 21, 2024 between 10am-12noon. The applicant is requesting a waiver of the application fee.
7. Public assembly application received from the Greenport Skatepark Inc. to host a concert and skating event at the Moores Lane Skatepark. The requested date of the event is August 10, 2024 from 4:00-9:00pm.
8. Public assembly application received from Rebeca Santana of Iglisia Alfa Y Omega church to host a religious celebration/event at 5th Street Beach on September 2, 2024 from 9:00am-2:00pm.
9. Public assembly application received from Warren Bondarchuk on behalf of the Greenport Men's Softball League. The league is looking to hold games at the Moores Lane ball field in July and August at 7:00pm, specific schedule is forthcoming.

Contracts and Agreements Signed:

- MS4 Report
- Ferry Project Documents
- BOND Documents
 - Rehabilitation of Sewer Facilities
 - Improvements to Sidewalks and Curbs
 - Bulkheads at Mitchell Park Marina

Legal Notices:

- Public Hearing Notices
 - Chapter 105 - Sewers
 - Chapter 136 - Water
 - Local Law 7 - no overnight parking at specific Village Beaches
 - Local Law 8 - stop sign on 5th Street and Johnson Place
 - Local Law 9 - adopt traffic and parking regulations
 - Chapter 101 - Recreation Areas and Beaches

- SLA 30-Day Notice - The Tavern

Announcements:

Village Hall will be closed on Thursday, July 4, 2024 for Independence Day.