



236 THIRD STREET  
GREENPORT, NY  
11944

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**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
MARY BESS PHILLIPS  
DEPUTY MAYOR

PATRICK BRENNAN

LILY DOUGHERTY-  
JOHNSON

JULIA ROBINS

**TREASURER**  
ADAM BRAUTIGAM  
EXT 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

**December 02, 2024 at 6:00 PM**  
**Mayor and Board of Trustees – November Regular Meeting**  
**Front and First Streets Old Schoolhouse Building**  
**Greenport, NY 11944**

**MOTION TO OPEN THE REGULAR SESSION MEETING**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Lela Ottley Leslie  
Jean LePre  
Colleen T. Stevenson  
Amy Ellen Hayes  
Marjorie Day  
Alvah B. "Skip" Goldsmith  
Caroline T. Buhler

**ANNOUNCEMENTS**

1. The annual Parade of Lights and Tree Lighting will be on Saturday December 7<sup>th</sup>, 2024 at 5:00 p.m. In addition to a visit from Santa and the parade, the Old Schoolhouse will be open with various activities and crafts for the families to participate in. There will be photo opportunities for families with winter and holiday themed backdrops in Mitchell Park.
2. The Annual Menorah Lighting will be held at Mitchell Park on December 29<sup>th</sup>, 2024 at 5:00 p.m.
3. Village Hall will be closed on December 25<sup>th</sup>, 2024 and January 1<sup>st</sup>, 2025. Village Hall will close at noon on December 24<sup>th</sup>, 2024 and December 31<sup>st</sup>, 2024.
4. The December Regular Session meeting will be held on Thursday, January 2<sup>nd</sup>, 2024 at 6:00 p.m. at the Third Street Fire Station, Third and South Streets, Greenport, NY 11944.

**PUBLIC HEARING**

Public Hearing to discuss potential CDBG (Community Development Block Grant) opportunities for the Village of Greenport. Public hearing remained open from November 21<sup>st</sup>, 2024 Work Session.

**PUBLIC TO ADDRESS THE BOARD**

**RESOLUTIONS****FIRE DEPARTMENT****RESOLUTION # 12-2024-1**

RESOLUTION approving the application for membership of John Gouveia to the Rescue Squad of the Greenport Fire Department, as approved by the Greenport Fire Department Board of Wardens on November 20, 2024.

**VILLAGE TREASURER****RESOLUTION # 12-2024-2**

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6477, to appropriate General fund reserves to fund the disassembly and new timber for at the Carousel, and directing that Budget amendment #6477 be included as part of the formal meeting minutes of the December 3rd Regular Meeting of the Board of Trustees.

**RESOLUTION # 12-2024-3**

RESOLUTION authorizing Treasurer Brautigam to perform attached budget Amendment #6480, to transfer funds for the repair and maintenance for the Fire Department trucks, and directing that Budget amendment #6480 be included as part of the formal meeting minutes of the December 2nd Regular Meeting of the Board of Trustees.

**VILLAGE CLERK****RESOLUTION # 12-2024-4**

RESOLUTION ratifying the hiring of Kenneth Marulli as a part-time Office Assistant to work for the Village of Greenport Building Department at a pay rate of \$20.00 per hour, effective November 21, 2024.

**RESOLUTION # 12-2024-5**

RESOLUTION approving the request of the Greenport Fire Department to host the annual Washington's Birthday Parade and Celebration on February 15, 2025; and approving the closing to vehicular traffic of Village streets for the duration of the Parade and approving the use of the Third Street Firehouse for the celebration.

**RESOLUTION # 12-2024-6**

RESOLUTION setting two Village of Greenport Voter Registration Days taking place at Village Hall, 236 Third Street, Greenport, New York as follows:

- Thursday, March 6, 2025 from 8:30 a.m. - 5:00 p.m. and
- Saturday, March 8, 2025 from 11:00 a.m. - 5:00 p.m.

**RESOLUTION # 12-2024-7**

RESOLUTION scheduling a public hearing for 6:00 pm on Regular Session, Thursday, January 2, 2024 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Dave Bergen, agent for the property owner, Joyce Kearns for the following property: 300 Atlantic Avenue, Greenport, NY 11944.

**RESOLUTION # 12-2024-8**

RESOLUTION scheduling a public hearing for 6:00 pm on Regular Session, Thursday, January 2, 2024 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Sean Gilligan on behalf of Safe Harbor for the following property: 1410 Manhasset Avenue, Greenport, NY 11944.

**RESOLUTION # 12-2024-9**

RESOLUTION awarding the October -2024 contract for the removal of trees and tree stumps on specified Village streets, and the grinding of tree stumps to Greenvelvet Tree Inc., – the lowest bidder – at a bid price of \$12,500.00 per the attached Bid Form and the bid opening on November 13, 2024; and authorizing Mayor Stuessi to sign the contract between Greenvelvet Tree Inc., and the Village of Greenport.

**RESOLUTION # 12-2024-10**

RESOLUTION authorizing the annual solicitation of bids for the delivery of diesel fuel to various locations throughout the Village of Greenport, and directing Clerk Hall to notice the solicitation of bids accordingly

**RESOLUTION # 12-2024-11**

RESOLUTION authorizing the annual solicitation of quotes for a 10-yard dump truck and driver to assist the Village with the removal and disposal of snow as needed and directing Clerk Hall to notice the Request for Quotations accordingly.

**RESOLUTION # 12-2024-12**

RESOLUTION authorizing the annual solicitation of bids for the delivery of No. 2 heating oil to various locations throughout the Village of Greenport and directing Clerk Hall to notice the solicitation of bids accordingly.

**RESOLUTION # 12-2024-13**

RESOLUTION authorizing the annual solicitation of quotes for a requirement contractor, with a unit price schedule for hourly, half-day and daily rates for one (1) worker, one (1) worker with a back hoe, two (2) workers, and two (2) workers with a back hoe, including regular time and overtime, and directing Clerk Hall to notice the Request for Quotations accordingly.

**RESOLUTION # 12-2024-14**

RESOLUTION approving the public assembly application received from Julie Millard and Justin White to host a wedding ceremony at Mitchell Park on August 7, 2025 at Mitchell Park between the hours of 12:30-1:30 p.m.

**RESOLUTION # 12-2024-15**

RESOLUTION hiring of Robert Yeznach as a full-time Laborer to work for the Village of Greenport Highway Department at a pay rate of \$20.00 per hour, effective December 3, 2024.

**RESOLUTION # 12-2024-16**

VILLAGE OF GREENPORT NORTH FERRY TERMINAL SITE RECONSTRUCTION PROJECT (P.I.N 0761.79) BID AWARD WHEREAS, the Village of Greenport has sought competitive bids for the reconstruction of the Village of Greenport’s North Ferry Terminal site located south of Wiggins Street between 4th Street and 3rd Street, for work that includes expansion of the existing ferry queue area, parking lot improvements, drainage and stormwater quality improvements, site lighting, and pedestrian/ADA improvements; and WHEREAS, the project as designed will provide for the aforesaid improvements related to the North Ferry Terminal; and WHEREAS, the Village Clerk advertised an invitation to bid from July 11, 2024 to August 1, 2024 at 10:30am. WHEREAS, the Village Clerk opened the bids on August 1, 2024 at 10:31am and read publicly the following results:

BIDDER SUBMISSION	BID AMOUNT	BID BOND
Galvin Bros. and Madhal Contracting Jr.	\$3,166,102.00	Met
Pratt Brothers, Inc.	\$3,194,800.00	Met
Laser Industries Inc.	\$2,773,988.00	Met
Corazzini Asphalt Inc.	\$2,373,001.50	Met

and

WHEREAS, the Village’s Project Engineer Robert Steele, PE, from L.K. McLean Associates PC has reviewed the bids and found no discrepancies in the bids; and

WHEREAS, the Village has funds available through NYSDOT FBP (Ferry Boat Program) 2024 Funds Distribution, which can be appropriated as necessary to cover the project construction; and

WHEREAS, New York State Department of Transportation has authorized the Village to award the project to the lowest bidder,

NOW, THEREFORE, BE IT

RESOLVED that it is the recommendation of the Project Engineer that Corazzini Asphalt Inc. meets all specifications as defined in the bid documents and is the lowest responsible bidder; and further

RESOLVED that pending completion of items called for in the bidding documents, including executing the contract and submitting any insurance

certificates and bonding, that Corazzini Asphalt Inc. be awarded this bid at a cost of Two Million, Three-Hundred and Seventy Three Thousand, One-Dollar and Fifty Cents (\$2,373,001.50) for the renovation project at the North Ferry Terminal as identified in the bid request for Contract Number VOT 2024-1 (Pin No. 0761.79); and further

RESOLVED that a copy of this resolution be forwarded Corazzini Asphalt Inc, and further

RESOLVED, that bid security provided by the bidders shall be returned to the unsuccessful bidders upon Corazzini Asphalt Inc. entering into contract with the Village for the project.

**RESOLUTION # 12-2024-17**

VILLAGE OF GREENPORT NORTH FERRY TERMINAL SITE CONSTRUCTION INSPECTION (P.I.N 0761.49) BID AWARD

WHEREAS, the Village of Greenport will be managing a construction project for the renovation of the North Ferry Terminal, which will be performed by the successful bidder under P.I.N. 0761.79), and the Village requires construction inspection services in connection with the project; and

WHEREAS, the project is a federally funded project administered by the New York State Department of Transportation (DOT) and subject to the DOT's requirements, including the appointment of a construction inspection service identified on the Suffolk County pre-qualified consultant list for under the County's local design services agreement; and

WHEREAS, the Village has identified NV5, Inc. (NV5) as an entity listed on the County list and NV5 has submitted a written proposal in accordance with the County's local design services agreement;

WHEREAS, NV5 has submitted a proposal under cover letter dated October 10, 2024, to provide construction inspection services, including on-site field inspection, construction administration and construction support services in accordance with the DOT Local Projects Manual;

NOW, THEREFORE, BE IT

RESOLVED that subject to entering into an agreement with a successful bidder for the project construction work and receipt of confirmation from the DOT that the project may move forward, and the funding being provided, the Village authorizes NV5 to provide construction inspection services for the Ferry Terminal improvement project pursuant to the terms of the October 10, 2024 proposal and authorizes the Mayor to countersign the proposal, subject to Village Attorney review as the substance of the proposal as an agreement for the aforesaid construction inspection and administration services.



**MAYOR****RESOLUTION # 12-2024-18**

RESOLUTION approving the attached resolution for the continuation of restricting new and expanded sewer connections to the Village of Greenport sanitary sewer collection and treatment system.

**RESOLUTION # 12-2024-19**

RESOLUTION authorizing Mayor Stuessi to sign necessary application documents for the NYSEDA Just Transition Site Reuse Planning Program grant.

**RESOLUTION # 12-2024-20**

Resolution to appoint Janice Claudio, as Chairperson of the Village of Greenport Historic Preservation Commission, effective December 2, 2024, for a balance of the one-year term expiring April 24, 2025.

**VOUCHER SUMMARY****RESOLUTION # 12-2024-21**

RESOLUTION approving all checks per the Voucher Summary Report dated November 26, 2024, in the total amount of \$1,081,369.03 consisting of:

- o All regular checks in the amount of \$946,867.89, and
- o All prepaid checks (including wire transfers) in the amount of \$134,501.14.

**EXECUTIVE SESSION****VILLAGE ADMINISTRATION****RESOLUTION # 12-2024-22**

BE IT RESOLVED, that the Village Board hereby authorizes the appointment of Robert E. Draffin as the Hearing Officer regarding a Section 75 hearing involving Employee number 1204; and

**BE IT FURTHER RESOLVED**, that the Village Board hereby authorizes the suspension (including without pay for up to 30 days) of Employee number 1204 following the service of disciplinary charges against the Employee and pending the final resolution of the charges.

**RESOLUTION # 12-2024-23**

BE IT RESOLVED that the Board hereby schedules a public hearing for 6:00pm on January 2, 2025 at the Third Street Fire Station, Third and South Streets, Greenport, New York 11944 to consider a request to change the zoning district of property designated as SCTM 1001-004-08-28 and part of 29 from R-2 to C-R.







## **RESOLUTION # 12-2024-18**

### **RESOLUTION RESTRICTING NEW AND EXPANDED SEWER CONNECTIONS**

WHEREAS, the Village of Greenport sanitary sewer collection and treatment system (the “System”) has been built out in piecemeal fashion, with the initial construction occurring in the 1850s, and

WHEREAS, on December 5, 2023, the primary sewage collection system piping sustained damage that resulted in a leak requiring emergency repairs and the suspension of sewage collection service, and

WHEREAS, the same primary piping sustained damage approximately 2 years prior to the December 2023 damage, and

WHEREAS, as a result of these System failures, the Board of Trustees, adopted resolutions in January 2024 and again in June 2024 providing for 6-month restrictions on new connections or expansion of previously approved sewage flow from existing connections, which restriction is set to expire on December 3, 2024, and

WHEREAS, at the same time as the adoption of the initial 6-month restriction, the Board retained J.R. Holzmacher P.E., LLC, a consulting engineering company (the “Engineer”), to provide the Board with an engineering report to (a) analyze the current condition of the System and its components, (b) evaluate necessary repairs and/or replacement, (c) provide costs of any necessary or appropriate work, and (d) ensure adequate planning for present and future demands of the System, and

WHEREAS, the Engineer has provided the Board with significant information relating to its analysis of the System and also verbally communicated to the Board and the public at a Board meeting regarding its findings, and

WHEREAS, the Engineer reported that the recurrence of infiltration and inflow (I/I), particularly during storm events occurring at high tide with east winds, results in wastewater flow rates that has significantly overloaded the System and resulted in discharge without effective treatment, and

WHEREAS, such discharge creates a potential environmental hazard and renders the Village out of compliance with permitted regulatory discharge flow amounts and violations of New York State Department of Environmental Conservation and Suffolk County Department of Health Services regulations and standards, and

WHEREAS, such discharge poses an imminent threat to the health and safety of persons residing in the Village and the surrounding areas and waterways, and

WHEREAS, the Engineer has advised the Board against permitting any wastewater flow increases, which includes new connections and expansion of existing connections, until certain improvements are made to the System to prevent the recurrence of infiltration and inflow (I/I),

WHEREAS, the Engineer also has reported that the System components are old and require an intensive replacement program to remain in reliable service, and

WHEREAS, the prevention of future I/I events will require improvements within the collection system which will take a long time to fully implement, and

WHEREAS, the Engineer has reported that the sanitary sewer flow rates observed during the first half of 2024 are significantly above average for prior year which may result from I/I sources, and

WHEREAS, additional sewage flow resulting from new or expanded connections poses an imminent threat to the public's health, safety and welfare, and

WHEREAS, in accordance with the police power delegated to the Village by New York State and the Village's standing as the stewards of the Village's health, safety and environment, the Village is obligated to take steps necessary to protect the health, safety and welfare of the Village and its residents and of the Village's resources and natural environment, and

WHEREAS, the Board of Trustees has determined that the continuation of the temporary restriction on new connections or expansion of previously approved sewage flow from existing connections is necessary to preserve the public health, safety and welfare and to protect against the imminent threat to the health and safety of persons residing in the Village and its immediate surroundings, and the aforesaid recitals taken together constitute the rationale of such necessity and urgency.

NOW, THEREFORE, BE IT RESOLVED

1. The Board of Trustees finds and determines that the foregoing recitals are incorporated herein as set forth in full.
2. The Board of Trustees finds that the adoption of this resolution is an Unlisted Action under the New York State Environmental Review Act (SEQRA), that the Board has reviewed a short environmental assessment form and the text of this resolution, and finds and concludes that the Board of Trustees as lead agency with respect to environmental review of the proposed resolution:
  1. the Board has thoroughly reviewed the Short Environmental Assessment Form (Short EAF);
  2. the Board also has considered the following factors and made the following conclusions in respect to its review of the environmental impacts of the proposed action:
    - (a) the proposed action would not result in any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor

create a substantial increase in the potential for erosion, flooding, leaching or drainage problems;

(b) the proposed action would not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;

(c) the proposed action would not impair the environmental characteristics of any Critical Environmental Area;

(d) the proposed action would not conflict with the community's current plans or goals as officially approved or adopted;

(e) the proposed action would not impair the character or quality of important historical, archaeological, architectural or aesthetic resources or of existing community or neighborhood character;

(f) the proposed action would not result in a major change in the use of either the quantity or type of energy;

(g) the proposed action would create a hazard to human health;

(h) the proposed action would not create a substantial change in the use, or intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;

(i) the proposed action would not encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;

(j) the proposed action would not create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;

(k) the proposed action would not create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;

(l) the proposed action would not result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;

(m) the proposed action would enhance the protection of the environment in the Village, in that it would preserve and maintain the existing character of the Village;

(n) the proposed action would not have a significant adverse effect environmental impact;

(o) no further environmental review is required with respect to the proposed action, and

(p) the Mayor, or his designee, is authorized to execute the Short EAF in a manner consistent with the foregoing findings concluding that the proposed action will not result in a significant adverse environmental impact

3. From today, and for a period of six (6) calendar months, there shall be no new connections to the Village of Greenport sanitary sewer system, including but not limited to the Village's sanitary sewer collections system, or modifications to existing connections where such modification may result in increased production of waste from a site with an existing connection to the Village's sewer facilities or changes in use that result in a potential for increased sanitary discharge, except as follows:

(a) Replacement of existing sewer connection laterals shall be permitted upon approval by the Superintendent of the GSTP or his designee in accordance with Chapter 105 of the Code of the Village of Greenport,

(b) All connections for work authorized by a previously issued and currently open permit providing for a sewer connection or expansion, and

(c) New sanitary sewer connections that may be approved by the Board of Trustees upon recommendation from the Superintendent of Public Works of the Village of

Greenport in accordance with Chapter 105 of the Code of the Village of Greenport.

4. Within the Village, any person, entity or applicant for a property development approval whose application has been filed as of the date of the initial January 2024 restriction may submit a written application to the Board of Trustees requesting relief from this connection restriction setting forth the reasons why the restriction should not apply to their proposed connection. Such application must identify the quantity of expected or anticipated wastewater and the reason why the restriction should not apply. Upon receipt of such request, the Board will make a determination either approving or denying the request.