

# HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

November 19, 2024 at 5:00 PM

## 1. Informational Update:

### VOUCHER/HAP PROGRAM

- a) 8 recertifications and 4 interims were performed for October 2024.
- b) Balance of VGHA HAP Savings account as of 10/31/2024 is: \$22,041.82.
- c) Balance of VGHA HAP Checking account as of 10/31/2024 is: \$19,074.00.
- d) Balance of VGHA Admin Checking account as of 10/31/2024 is: \$60,010.10.
- e) Asha Gallacher and HA Atty Nina Stewart continue to work on the 5 year Plan and revisions to the Admin Plan. Some HOTMA changes will not be introduced at this time as HUD has postponed some of the changes. Once HUD has finalized these delayed proposed changes, the Housing Authorities will be instructed by HUD to implement these changes to our Admin Plan later in 2025.
- f) 2 vouchers were issued in October 2024.
- g) 1 voucher ported out of state.
- h) Currently, there are 4 voucher holders looking for housing.
- i) Inspection update: 0 fails.

## 2. Informational Update:

### COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 10/31/2024 is: \$39,588.17.
- b) Balance of 278 2nd Street checking account as of 10/31/2024 is: \$11,643.28.

### 2024 Monthly Projected Income:

278 2 <sup>nd</sup> St, Unit # 1	\$1,900.00
278 2 <sup>nd</sup> St, Unit # 2	\$1,700.00
278 2 <sup>nd</sup> St, Unit # 3	\$1,375.00
<b>Total 278 Total Rental Income</b>	<b>\$4,975.00</b>

213 Center St \$1,125.00

## 3. Resolutions:

- a) MOTION – to approve the minutes of the October 29, 2024 Board Meeting.
- b) MOTION – to ratify October 2024 accounts payable for the Housing Authority totaling \$120,789.42.
- c) MOTION – to ratify October 2024 accounts payable for 213 Center Street totaling \$662.08.

- d) MOTION – to ratify October 2024 accounts payable for 278 2<sup>nd</sup> Street totaling \$2,245.28.
- 4. The next meeting date for December 2024 will be discussed due to the timing of the holiday season.
- 5. Motion to adjourn.



## Village of Greenport Housing Authority Regular Board Meeting

### MINUTES

The regular monthly meeting was held on October 29, 2024. Meeting was called to order by Tinne Finne, Board Chairperson, at 5:00 pm.

Those present were: Tina Finne, Valerie Shelby, Marilyn Corwin, Inga Van Eysden, and Asha Gallacher.

#### 1. Section 8 Housing Update:

- a) 4 recertifications and 7 interims were performed for September 2024.
- b) Balance of VGHA HAP Savings account as of 9/30/2024 is: \$20,801.60.
- c) Balance of VGHA HAP Checking account as of 9/30/2024 is: \$9,759.00.
- d) Balance of VGHA Admin Checking account as of 9/30/2024 is: \$61,954.52.
- e) Asha Gallacher and HA Atty Nina Stewart are working on the 5 year Plan and revisions to the Admin Plan. The new Admin Plan with resolutions will be presented to the Board for their approval at the November 2024 meeting.
- f) The 5 Year Plan public open comment review period was noticed in the Suffolk Times August 22<sup>nd</sup> and August 29<sup>th</sup>. The public comment review period was closed on October 18, 2024. No public comment was submitted.
- g) 1 voucher holder ported.
- h) As of September 2024, there are 4 voucher holders looking for housing.
- i) Inspection update: 3 fails, all corrected.

#### 2. Informational Update:

#### COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 9/30/2024 is: \$39,075.25.
- b) Balance of 278 2nd Street checking account as of 9/30/2024 is: \$10,423.53.

#### 3. Resolutions:

- a) MOTION – to approve the minutes of the September 24, 2024 Board Meeting. Tina Finne made motion, Marilyn Corwin carried.
- b) MOTION – to ratify September 2024 accounts payable for the Housing Authority totaling \$113,979.53. Tina Finne made motion, Valerie Shelby carried.
- c) MOTION – to ratify September 2024 accounts payable for 213 Center Street totaling \$833.68. Tina Finne made motion, Valerie Shelby carried.
- d) MOTION – to ratify September 2024 accounts payable for 278 2<sup>nd</sup> Street totaling \$2,143.19. Tina Finne made motion, Marilyn Corwin carried.
- e) MOTION – to change the November 2024 VGHA Board Meeting from Tuesday, November 26, 2024, to Tuesday, November 19, 2024 to accommodate the Thanksgiving holiday. Tina Finne made motion, Marilyn Corwin carried.

4. The next meeting will be held on Tuesday, November 19, 2024 at 5:00pm.
5. Tina Finne made a motion to adjourn, Marilyn Corwin carried. The meeting was adjourned at 5:21pm.

Respectfully submitted by Tina Finne, Board Chairperson