

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

August 27, 2024 at 5:00 PM

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) There was no meeting held on July 30, 2024.
- b) 7 recertifications and 5 interims were performed for June 2024.
- c) Balance of VGHA HAP Savings account as of 6/30/2024 is: \$21,384.29.
- d) Balance of VGHA HAP Checking account as of 6/30/2024 is: \$8,374.00.
- e) Balance of VGHA Admin Checking account as of 6/30/2024 is: \$53,071.52.
- f) Balance of VGHA HAP Savings account as of 7/31/2024 is: \$22,710.52.
- g) Balance of VGHA HAP Checking account as of 7/31/2024 is: \$8,374.00.
- h) Balance of VGHA Admin Checking account as of 7/31/2024 is: \$55,817.10.
- i) 7 recertifications and 4 interims were performed for July 2024.
- j) At the request of the VGHA, HUD issued additional HAP funds of \$24,500 to cover a shortfall.
- k) Termination letter was sent to participant for program violations.
- l) As of June 2024, there are 3 voucher holders looking for housing.
- m) As of July 2024, there are 3 vouchers looking for housing.
- n) 1 voucher holder will be leasing in place as of 7/1/24.
- o) June inspection update: 1 fail, landlord corrected.
- p) July inspection update: 2 fails, landlord corrected, tenant corrected.

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 6/30/2024 is: \$38,629.83.
- b) Balance of 278 2nd Street checking account as of 6/30/2024 is: \$3,081.45.
- c) Balance of 213 Center Street checking account as of 7/31/2024 is: \$38,216.88.
- d) Balance of 278 2nd Street checking account as of 7/31/2024 is: \$5,877.69.

2024 Monthly Projected Income:

278 2 nd St, Unit # 1	\$1,900.00
278 2 nd St, Unit # 2	\$1,700.00
278 2 nd St, Unit # 3	\$1,375.00
Total 278 Total Rental Income	\$4,975.00
213 Center St	\$1,125.00

3. Resolutions:

- a) MOTION – to approve the minutes of the June 25, 2024 Board Meeting.
- b) MOTION – to ratify June 2024 accounts payable for the Housing Authority totaling \$116,780.90.
- c) MOTION – to ratify June 2024 accounts payable for 213 Center Street totaling \$1,287.70.
- d) MOTION – to ratify June 2024 accounts payable for 278 2nd Street totaling \$8,815.51.
- e) MOTION – to ratify July 2024 accounts payable for the Housing Authority totaling \$119,071.42.
- f) MOTION – to ratify July 2024 accounts payable for 213 Center Street totaling \$1,587.95.
- g) MOTION – to ratify July 2024 accounts payable for 278 2nd Street totaling \$2,261.76.

4. The next meeting will be held on Tuesday, September 24, 2024 at 5:00pm.

5. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES

The regular monthly meeting was held on June 25, 2024. Meeting was called to order by Chairperson, Tina Finne at 5:03 pm.

Those present were: Tina Finne, Marilyn Corwin, Inga Van Eysden, Valerie Shelby, Adam Brautigam and Asha Gallacher.

1. Section 8 Housing Update:

- a) 7 recertifications and 10 interims were performed for May 2024.
- b) Balance of VGHA HAP Checking account as of 5/31/2024 is: \$19,459.13.
- c) Balance of VGHA Admin Checking account as of 5/31/2024 is: \$52,203.44.
- d) Balance of VGHA HAP Savings account as of 5/31/2024 is: \$8,374.00.
- e) As of May 2024, there are 2 voucher holders looking for housing.
- f) 2 voucher holders ported to Town of Brookhaven and Riverhead Housing.
- g) May inspection update: 0 fails.

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 5/31/2024 is: \$38,742.53.
- b) Balance of 278 2nd Street checking account as of 5/31/2024 is: \$6,774.51.

3. Resolutions:

- a) MOTION – was made to approve the minutes of the April 30, 2024 Board Meeting. Tina Finne made motion, Marilyn Corwin carried.
- b) MOTION – was made to ratify April 2024 accounts payable for the Housing Authority totaling \$119,978.87. Tina Finne made motion, Inga Van Eysden carried.
- c) MOTION – was made to ratify April 2024 accounts payable for 213 Center Street totaling \$842.03. Tina Finne made motion, Valerie Shelby carried.
- d) MOTION – was made to ratify April 2024 accounts payable for 278 2nd Street totaling \$3,483.88. Tina Finne made motion, Marilyn Corwin carried.
- e) MOTION – was made to ratify May 2024 accounts payable for the Housing Authority totaling \$121,514.19. Tina Finne made motion, Valerie Shelby carried.
- f) MOTION – was made to ratify May 2024 accounts payable for 213 Center Street totaling \$881.01. Tina Finne made motion, Valerie Shelby carried.
- g) MOTION – to ratify May 2024 accounts payable for 278 2nd Street totaling \$7,179.64. Tina Finne made motion, Inga Van Eysden carried.

4. Executive session was opened at 5:10pm and closed at 5:15pm by Tina Finne.
5. The next meeting will be held on Tuesday July 30, 2024.
6. Tina Finne called the meeting into executive session at 5:10pm and closed executive session at 5:15pm.
7. Tina Finne made a motion to adjourn, Valerie Shelby carried. The meeting was adjourned at 5:21pm.

Respectfully submitted by Tina Finne, Board Chairperson