



236 THIRD STREET
GREENPORT, NY 11944

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www.villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Mayor and Board of Trustees Annual Organizational Meeting

April 24, 2025 – 7:00pm

Greenport Firehouse

Third Street, Greenport, NY 11944

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MAYOR'S ADDRESS TO THE PUBLIC

MEETING MOTIONS AND APPOINTMENTS

- Appointment of Officers and Officials
- Authorization for officers and employees to attend conferences and seminars
- Appointment of committee members
- Determining cost of bonding Village officers to be a Village expense
- Authorizing and setting rate of mileage reimbursement for Village officers and employees
- Authorizing payment of certain claims prior to audit
- Adoption of Village Policies – Fiscal and General
- Adopting Roberts Rules of Order as the official procedure of the Board of Trustees
- Approval of Village Board Meeting Schedule

DESIGNATIONS

- Official Village bank
- Depositories
- Newspapers
- Radio stations

MOMENT OF SILENCE FOR DEPARTED VILLAGE RESIDENTS**1. Motion to accept the agenda as printed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

2. Motion to appoint Mayor Kevin Stuessi to the following, for a term of one (1) year to expire April 6, 2026:

Emergency Management Officer
Liaison to the (BID) Business Improvement District
Audit Committee (Deputy Mayor in his absence)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

3. Motion to appoint Trustee Patrick Brennan as Deputy Mayor of the Village of Greenport for a term of one (1) year to expire April 6, 2026 (No Vote Required).**4. Motion to appoint Trustee Mary Bess Phillips to the following, for a term of one (1) year to expire April 6, 2026:**

Representative Committee Person Southold Town Transportation Commission

RESULT:	TABLED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

5. Motion to appoint Trustee Patrick Brennan to the following, for a term of one (1) year to expire April 6, 2026.

Chair of LWRP Committee
Chair LWRP Sub-Committee of Harbor Management
Liaison for Mini Railroad
Audit Committee
Greenport Fire Department Liasion

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

6. Motion to appoint Trustee Julia Robins to the following, for a term of one (1) year to expire April 6, 2026.

Liaison Carousel Committee
Chair of LWRP Sub-Committee for Pedestrian, Bicycle, Parking, Wayfinding

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

7. Motion to appoint Trustee Lily Dougherty-Johnson to the following, for a term of one (1) year to expire April 6, 2026:

Chair of LWRP Sub Committee for Communications
Liaison Tree Committee
Dances in the Park Committee
Liaison to Arts Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

8. Motion to appoint Candace Hall as Village Clerk for the term of two (2) years to expire April 5, 2027.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

9. Motion to appoint Village Clerk, Candace Hall to the following, for a term of one (1) year to expire April 6, 2026:

Records Access Officer
Deputy Village Registrar (Vital Records)
Dances in the Park Committee Member

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

10. Motion to appoint Jeanmarie Oddon as Deputy Village Clerk for the term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

11. Motion to appoint Jeanmarie Oddon to the following, for the term of one (1) year to expire April 6, 2026:

Village Registrar (Vital Records)
Deputy Records Access Officer

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

12. Motion to appoint Adam Brautigam as Village Treasurer for the term of two (2) years to expire April 5, 2027.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

13. Motion to appoint Adam Brautigam to the following, for the term of one (1) year to expire April 6, 2026:

Audit Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

14. Motion to appoint Jake Campo as Deputy Village Treasurer, for the term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

15. Motion to appoint Jared A. Kasschau and Brian S. Stolar of Harris Beach PLLC to the following for term of one (1) year to expire April 6, 2026:

Village Attorneys as legal counsel and special counsel
Records Access Appeal Officers
Prosecutors
Special Counsel to the following:
Village of Greenport Planning Board
Village of Greenport Zoning Board of Appeals
Village of Greenport Historic Preservation Commission

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

16. Motion to appoint Richard Zuckerman and Alyssa Zuckerman of Keane & Beane, PC as Village Labor Counsel for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

17. Motion to designate Norton, Rose, Fulbright US, LLP as the Village of Greenport Village Bond Counsel for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

18. Motion to appoint the following to the Village of Greenport Business Improvement District for a term of one (1) year to expire April 6, 2026:

Ryan Farrell
Mario Corrado

RESULT:	TABLED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

19. Motion to appoint the following to the Village of Greenport Carousel Committee for a term of one (1) year to expire April 6, 2026:

David Abatelli, Chairperson
Arlene Klein
Theresa Pringle
Robert Wissman
Christine Kelly
Valerie Shelby

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

20. Motion to appoint the following to the Village of Greenport Conservation Advisory Council for a term of one (1) year to expire April 6, 2026:

Gregg J. Rivara
Paul Kreiling

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

21. Motion to appoint the following to the Village of Greenport Historians for a term to expire Tuesday April 6, 2026:

Gary Charters
Marilyn Corwin
Carlos DeJesus

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

22. Motion to re-appoint Janice Claudio, as a Member of the Village of Greenport Historic Preservation Commission for the balance of an unexpired term to expire April 4, 2028.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

23. Motion to re-appoint Janice Claudio as Chairperson of the Village of Greenport Historic Preservation Commission, for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

24. Motion to re-appoint Roselle Borrelli, as a Member of the Village of Greenport Historic Preservation Commission for a term to expire April 2, 2029.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

25. Motion to re-appoint Dennis McMahon, as a Member of the Village of Greenport Historic Preservation Commission for a term to expire April 2, 2029.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

26. Motion to appoint Lisa Gillooly, as a Member of the Village of Greenport Historic Preservation Commission for a term to expire April 2, 2029.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

27. Motion to re-appoint Frances Walton, as a Member of the Village of Greenport Historic Preservation Commission for a term to expire April 4, 2028.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

28. Motion to re-appoint the following as Members of the Village of Greenport Housing Authority for a term of one (1) year to expire April 6, 2026.

Tina Finne
Marilyn Corwin
Christopher North
Inga Van Eysden
Valerie Shelby

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

29. Motion to re-appoint Tina Finne as Chairperson of the Village of Greenport Housing Authority for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

30. Motion to re-appoint Patricia Hammes as Chairperson to the Village of Greenport Planning Board for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

31. Motion to re-appoint Daniel Creedon as Member to the Village of Greenport Planning Board for a term to expire April 1, 2030.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

32. Motion to re-appoint Shawn Buchanan as Member to the Village of Greenport Planning Board for a term to expire April 2, 2029.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

33. Motion to appoint the following to the Village of Greenport Tree Committee for a term of one (1) year to expire April 6, 2026:

Jane Ratsey Williams, as Co-Chairperson
Polly Dixon, as Co-Chairperson
John Quinlan
Jack Weiskott
Carol Edwards
Eileen Kapell

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

34. Motion to appoint Diana Gordon, as Chairperson of the Village of Greenport Affordable & Workforce Housing Committee for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

35. Motion to appoint the following to the Village of Greenport Dances in the Park Committee for a term of one (1) year to expire April 6, 2026:

Mary Vines
Andrea Malinowski

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

36. Motion to appoint the following to the Village of Greenport Mini Railroad Committee for a term of one (1) year to expire April 6, 2026:

Chairperson, Richard Israel
Wayne Robinson
Gregory Nissen

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

37. Motion to appoint Patricia Hammes as Chairperson to the Village of Greenport LWRP Sub-Committee for Code for a term of one (1) year to expire April 6, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

38. Motion to appoint the following to the Village of Greenport LWRP Sub Committee for Communications for a term of one (1) year to expire April 6, 2026:

Elizabeth Talerman
Lisa Giloolly

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

39. Motion to re-appoint John Saladino as Chairperson of the Village of Greenport Zoning Board of Appeals for a term of one (1) year to expire April 7, 2026.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

40. Motion to re-appoint Seth Kaufman as Member of the Village of Greenport Zoning Board of Appeals for a term of one (1) year to expire April 1, 2030.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

41. Motion to authorize Officers and employees to attend conferences and seminars after prior approval, and in accordance with regulations of New York State Comptroller's Office.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

42. Motion to authorize Village Treasurer Adam Brautigam, to cast one (1) vote on each transaction brought before the New York Association of Public Power.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

43. Motion to authorize Village Treasurer Adam Brautigam to cast one (1) vote on each transaction brought before the American Public Power Association.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

44. Motion to name the official depositories for the Village of Greenport as follows:

Dime
M&T Bank
NYCLASS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

45. Motion to designate the following as the official radio stations for the Village of Greenport:

WBAZ
WLNG
WPKN
WPPB

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

46. Motion to designate the following official newspapers for legal notices:

The Suffolk Times
Newsday (in the Alternative)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Patrick Brennan, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

47. Motion that the bonding of the Village of Greenport Officers be considered a Village expense.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

48. Motion to reimburse the mileage expense based on the then current IRS rate (presently at .70 cents per mile) as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village of Greenport.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

49. Motion to authorize the payment of certain claims prior to audit.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

50. Motion to ratify the continued adherence to the following fiscal policies:

Village of Greenport Procurement Policy
Village of Greenport Fund Balance Policy
Village of Greenport Debt Reserve Policy
Village of Greenport Investment Policy
Village of Greenport Utilities Payment Policy
Village of Greenport Healthcare Coverage for Elected Officials
Village of Greenport Healthcare Coverage for Retirees
Village of Greenport Carousel Card Policy
Village of Greenport Credit Card Policy

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Julia Robins, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

51. Motion to ratify the continued adherence to the following General policies:

Village of Greenport Written Comment Policy

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

52. Motion to adopt Roberts Rules of Order and any/all pertinent rules as adopted by the Village of Greenport Mayor and Board of Trustees as the official rules and procedures for Village Mayor and Board of Trustees meetings.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

53. Motion to waive the requirement of posting an undertaking by the Mayor or Trustees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Mary Bess Phillips, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

54. Motion to schedule the Village of Greenport Board of Trustees meetings as follows, to be held at the Third Street Firehouse.

Work Session: The third Thursday of each month, commencing at 6p.m.

Regular Session: The fourth Thursday of each month, commencing at 6p.m.; with the following change:

Wednesday, June 18, 2025, in observance of Juneteenth

Tuesday, November 25, 2025, in observance of Thanksgiving Day.

Tuesday, December 23, 2025, in observance of Christmas Day.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi

55. Motion to set the date of 2026 Organizational Meeting, to be held on Thursday, the 23rd of April, 2026 at 6:00 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Stuessi, Mayor
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Brennan, Dougherty-Johnson, Phillips, Robins, Stuessi