



236 THIRD STREET
GREENPORT, NY 11944

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www.villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
MARY BESS PHILLIPS

PATRICK BRENNAN

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

June 18, 2025 – 6:00 p.m.
Mayor and Board of Trustees – Work Session Meeting
Old Schoolhouse
Front Street, Greenport, NY 11944

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

GREENPORT FIRE DEPARTMENT MONTHLY REPORT

- **Fire Department – Chief Alain DeKerillis**
 - Board of Wardens meeting minutes, monthly report(s) and calendar

MONTHLY REPORTS

- **VILLAGE CLERK – Candace Hall**
- **VILLAGE TREASURER – Adam Brautigam**
 - Meter Department
 - Housing Authority & Community Development
- **VILLAGE ADMINISTRATION**
 - Road and Water Department
 - Sewer Department (Wastewater Treatment)
 - Electric (Light) Department
 - Building Department
 - Recreation Department
 - Mitchell Park Marina/Parks
 - Recreation Center/After School Program
 - Campground

MAYOR AND BOARD OF TRUSTEES

Board Discussion

- Sewer, LWRP & Housing Grant
- Village Administrator
- Railroad Dock Application

- **Chapter 65-3B** proposed local law amending Chapter 65 ("Fire Prevention and Building Construction") of the Code of the Village of Greenport.
- **Chapter 65-10** of the Code of the Village of Greenport, to amend the penalty provisions with respect to violations of Chapter 65.
- **Chapter 65** of the Code of the Village of Greenport, to add provisions regulating plumbing and electrical work performed in the Village of Greenport.

RESOLUTIONS

RESOLUTION # 06-2025-1

Resolution authorizing the solicitation of bids for the professional services, preventative maintenance and repair of the Wastewater Treatment Plant Generators in various locations within the Village of Greenport and directing Clerk Hall to notice the Request for Bids accordingly.

RESOLUTION # 06-2025-2

Resolution to approve the public assembly application received from Cameron Smith to host a community BBQ at 5th Street Beach on June 21, 2025 from 11:00am-6:00pm.

PUBLIC COMMENT

EXECUTIVE SESSION

- Discuss negotiations pursuant to the Taylor Law regarding the CSEA Bargaining Unit
- Seeking legal advice from Village Attorney

VIII. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Patrick Brennan	Trustee	Present	
Lily Dougherty-Johnson	Trustee	Present	
Mary Bess Phillips	Trustee	Present	
Julia Robins	Trustee	Absent	
Kevin Stuessi	Mayor	Present	

RESOLUTION # 06-2025-01

Resolution authorizing the solicitation of bids for the professional services, preventative maintenance and repair of the Wastewater Treatment Plant Generators in various locations within the Village of Greenport and directing Clerk Hall to notice the Request for Bids accordingly.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Lily Dougherty-Johnson, Trustee
AYES:	Patrick Brennan, Lily Dougherty-Johnson, Mary Bess Phillips, Kevin Stuessi
ABSENT:	Julia Robins

RESOLUTION # 06-2025-02

Resolution to approve the public assembly application received from Cameron Smith to host a community BBQ at 5th Street Beach on June 21, 2025, from 11:00am-6:00pm.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Bess Phillips, Trustee
SECONDER:	Patrick Brennan, Trustee
AYES:	Patrick Brennan, Lily Dougherty-Johnson, Mary Bess Phillips, Kevin Stuessi
ABSENT:	Julia Robins

WHEREAS, the Board of Trustees is desirous of confirming the duties and obligations of the office of Village Administrator, and

WHEREAS, the Board of Trustees recognizes the need to provide the Village with the most efficient and economical administration, direction and control of the daily business of the Village of Greenport, and

WHEREAS, the Board of Trustees further recognizes that such administration benefits from a centralized direction and control that enables the Mayor and Trustees to perform their duties;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees hereby confirms the position of Village Administrator as a Village office for a term of one official year (or the remaining portion thereof, if appointed on a date not corresponding with the beginning of an official year) at compensation fixed by the Mayor and Trustees, and that the Village Administrator shall have the following duties and responsibilities:

1. Oversees the administration of the rules, regulations, local laws and codes of the Village, and of the laws, rules and regulations of other governmental jurisdictions applicable in and/or to the Village.

2. Supervises and coordinates work performed by all village departments and Village run entities, including the Electric Department, Sewer Department, Water Department, Recreation Department, Marina and Parks, Road crews, and Building Department, campgrounds and carousel management, and employees in such departments, and implements Village personnel policies, rules and regulations. Except when serving as the Budget Officer, if so authorized, the Administrator shall have no supervision authority of the Clerk's or Treasurer's departments.

3. May recommend to the Mayor and Board of Trustees appointments, promotions or dismissals of all Village employees in accordance with applicable laws and rules.

4. When so designated by the Mayor, serves as Stormwater Management Officer and ensures compliance with and necessary documentation regarding the Village's Stormwater Management Plan.

5. When so designated by the Mayor, serves as Director of Public Works.

6. When so requested by the Mayor and Trustees, assists the Budget Officer with preparation of the tentative budget according to law.

7. Supervises the purchase of all materials, supplies and equipment and the letting of all contracts.

21 Discharges such other duties and responsibilities as may, from time to time, be assigned by the Mayor and/or Board of Trustees; and

BE IT FURTHER RESOLVED, that the office of Village Administrator shall be subject to the provisions of New York state law applicable to Village Officers.

**RESOLUTION DECLARING THE VILLAGE OF GREENPORT PLANNING BOARD'S
INTENT TO ACT AS LEAD AGENCY PURSUANT TO SEQRA RULES 6 N.Y.C.R.R. §
617.2(v) WITH RESPECT TO THE PROPOSED DEVELOPMENT OF 140 MAIN
STREET**

WHEREAS, the Planning Board is considering an application to construct second and third story additions to create two (2) new residential apartment units at 140 Main Street, Greenport (SCTM #1001-5-3-18) (the "Proposed Action"); and

WHEREAS, the New York State Environmental Conservation Law and the regulations of the Department of Environmental Conservation as contained in 6 NYCRR Part 617 (SEQRA) require review of the possible environmental consequences of various actions under consideration by the Planning Board, such as the Proposed Action; and

WHEREAS, SEQRA Rule 617.2(v) (6 N.Y.C.R.R. § 617.2[v]) requires an involved agency principally responsible for undertaking, funding or approving such a proposed action, to declare itself "Lead Agency" and make a determination of significance as to whether the action has the potential for a significant adverse impact in connection with the Proposed Action; and

WHEREAS, SEQRA Part 617.6(b) (6N.Y.C.R.R. § 617.6[b]) requires of the Planning Board, that at least 30 days prior to the adoption of a Resolution declaring itself "Lead Agency", the Planning Board initiate an environmental review of the Proposed Action and coordinate review with other agencies, and

WHEREAS, in accordance with such coordinated review, the Planning Board is to circulate to other agencies its intent to serve as lead agency for review of the Proposed Action, and relevant environmental review documents, including a Full Environmental Assessment Form (FEAF); and

NOW, THEREFORE, IT IS

RESOLVED, that the Planning Board preliminarily determines that the Proposed Action is an Unlisted Action under SEQRA, declares its intent to act as lead agency pursuant to 6 NYCRR Part 617, and authorizes the Village Clerk to transmit and circulate a lead agency coordination letter pursuant to SEQRA Part 617.6(b)(3)(i) (6 NYCRR § 617.6[b][3][i]) to all other potentially involved agencies, together with part 1 of the FEAF, containing notice of the Planning Board's intention to declare itself Lead Agency for environmental review of the Proposed Action.

Adopted: April 28, 2025

Patricia Hammes, Chair

**RESOLUTION DECLARING THE VILLAGE OF GREENPORT PLANNING BOARD'S
INTENT TO ACT AS LEAD AGENCY PURSUANT TO SEQRA RULES 6 N.Y.C.R.R. §
617.2(v) WITH RESPECT TO THE PROPOSED DEVELOPMENT OF 140 MAIN
STREET**

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WHEREAS, SEQRA Rule 617.2(v) (6 N.Y.C.R.R. § 617.2[v]) requires an involved agency principally responsible for undertaking, funding or approving such a proposed action, to declare itself "Lead Agency" and make a determination of significance as to whether the action has the potential for a significant adverse impact in connection with the Proposed Action; and

WHEREAS, SEQRA Part 617.6(b) (6N.Y.C.R.R. § 617.6[b]) requires of the Planning Board, that at least 30 days prior to the adoption of a Resolution declaring itself "Lead Agency", the Planning Board initiate an environmental review of the Proposed Action and coordinate review with other agencies, and

WHEREAS, in accordance with such coordinated review, the Planning Board is to circulate to other agencies its intent to serve as lead agency for review of the Proposed Action, and relevant environmental review documents, including a Full Environmental Assessment Form (FEAF); and

NOW, THEREFORE, IT IS

RESOLVED, that the Planning Board preliminarily determines that the Proposed Action is an Unlisted Action under SEQRA, declares its intent to act as lead agency pursuant to 6 NYCRR Part 617, and authorizes the Village Clerk to transmit and circulate a lead agency coordination letter pursuant to SEQRA Part 617.6(b)(3)(i) (6 NYCRR § 617.6[b][3][i]) to all other potentially involved agencies, together with part 1 of the FEAF, containing notice of the Planning Board's intention to declare itself Lead Agency for environmental review of the Proposed Action.

Adopted: April 28, 2025

Patricia Hammes, Chair

RESOLUTION # 03-2025-33

RAILROAD DOCK RULES AND REGULATIONS RESOLUTION

WHEREAS, in accordance with Village Code §48-20, the Board of Trustees is authorized to establish and amend, from time to time, rules and regulations for the operation and use of moorings and docks under the Village's jurisdiction, including at the dock known as Railroad Dock,

NOW, THEREFORE, it is hereby

RESOLVED, that the Board adopts the following rules and regulations in accord with Village Code §48-20:

1. Boat berths may be rented, when available. Such berths shall be assigned to parties hereunder by the Harbormaster as and where available, subject to the rules and regulations hereinafter set forth, the provisions of Village Code Chapter 48 and such other and further rules and regulations hereafter adopted by the Board of Trustees.
2. All applications for docking or mooring permits must be filed in the office of the Village Clerk and must be in the form furnished by the Harbormaster. Applicants must be 18 years or older. The application submission must include proof of insurance (to include an original certificate of insurance naming the Village as an additional insured), as follows:
 - a. Maritime liability insurance, including contractual liability coverage, in an amount not less than one Mill Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) for the annual aggregate amount of bodily injury and property damage and other general liability;
 - b. Workers' compensation and employers' liability insurance for all contractors performing services for the vessel in compliance with all applicable New York State laws and regulations and disability benefits insurance.
 - c. Hull insurance satisfactory to the Village;
 - d.
3. All applications also shall include a hold harmless and indemnification providing the following:
4. **INDEMNIFICATION AND LIABILITY**
 - a. To the fullest extent permitted by law, permittee shall at all times defend (with

counsel approved by the Village), indemnify, and hold harmless the Harbormaster, Village, and its officials, employees and agents existing now or in the future, its or their successors and assigns, and its or their employees, members, officers, directors, contractors, subcontractors, agents, consultants, representatives, commissioners, and any other persons acting on their behalf (the foregoing, each, an "Indemnatee", and, collectively, the "Indemnitees") from and against, and hereby releases (on behalf of itself and anyone claiming by, through or under the Licensee) the Indemnitees from, any and all damages, losses, costs, liabilities, suits, obligations, violations, fines, damages, penalties, liens, claims, judgments, charges, detriments, and expenses (collectively, "Costs") which may be suffered by, imposed upon or incurred by or asserted against any of the Indemnitees arising out of or in connection with (directly or indirectly): (a) any acts or failure to act, including any negligent or tortious act or failure to act, in connection with the permit or use of the Village dock, occupancy of the dock and surrounding area, use of and repairs to the vessel that is the subject of the permit by or on behalf of the permittee, its guests, officers, directors, employees, agents, invitees, contractors and subcontractors, including, without limitation, any accident, injury (including death at any time resulting therefrom), or damage to any person or property (except to the extent caused by the gross negligence or willful misconduct of the Indemnitees), or (b) any failure on the part of the permittee to keep, observe, perform or comply with any of the Village laws, rules and regulations, covenants, agreements, provisions, terms, conditions or limitations contained in the permit or authorized by the permit. "Costs" shall include reasonable attorneys' fees and other costs incurred by the any Indemnatee. Each of the permittee and the Village intends that each of the Indemnitees be, and each Indemnatee is, a third-party beneficiary of this Agreement.

- b. It is understood and agreed that the permittee by its acceptance of a permit is agreeing to assume all risk of losses, damages, expenses, personal injury or death which he or she may suffer or sustain while upon, about or in the vicinity of the dock, facilities, property or premises of the Village. Accordingly, permittee, as a condition of obtaining a permit, hereby releases and discharges the Indemnitees from and against, and covenants not to sue the Indemnitees for, any and all liability, claims, suits, demands, losses or damages on any account, which permittee or other persons claiming under or through permittee, have or can or may have as the result of any losses, damages, expenses, personal injuries, or death which permittee, or any persons whosoever claiming under or through permittee, may suffer or sustain while upon, about or in the vicinity of the dock, facilities, property or premises of the Village, whether said losses, damages, expenses, personal injuries or death is caused or alleged to be caused, in whole or in part, by the fault, failure or negligence of any or all of the Indemnitees or otherwise.
5. The Village Clerk shall forward the applications to the Harbormaster for review. All applications will be reviewed by the Harbormaster, and in the sole discretion of the Harbormaster, permits may be issued to applicants in the following priority:

- a. Any person actually residing in the Village applying for a renewal or new permit, and if a renewal, such permit shall have not been revoked.
 - b. Any nonresident who is an owner of record of title to real property in the Village, either in his or her name only or jointly with some other person or persons (and a copy of the deed demonstrating such title shall be included with the application).
 - c. Any nonresident of the Village who operates a business in the Village with a physical location within the Village boundaries.
 - d. Any nonresident of the Village who does not fall within one of the aforementioned categories.
6. Moorings and docking spaces shall be assigned by the Harbormaster. There is no guarantee of any permanent slip for any vessel, as location is available on a first-come, first-served basis.
7. Add provisions re type of vessels permitted.
8. The Harbormaster may reject any application for any type of vessel for any reason which in his or her judgment may jeopardize the safety of other permit holders and their vessels, and shall reject any applications to tie, moor or dock a boat which has living quarters, but is neither a sailing vessel or nonmechanically propelled.
9. Permit conditions:
 - a. All permits shall assign the permit holder to a specific location for a specific boat. The permittee must be the registered owner of the vessel at and during the course of the period of the permit to be issued.
 - b. Permits are not transferable.
 - c. The dock year begins on May 1 and ends on November 15 of the same year. A seasonal permit sought for a longer period of time must so indicate the time sought, which shall not extend to the date when the next seasonal year begins.
 - d. All permits are issued subject to compliance by the permittee with Village Code Chapter 48, other applicable provisions in the Village Code, and New York State and United States laws and regulations relating to vessels and navigation.
 - e. All permits are issued for a berthing location on an "as is" basis with no representation by the Village as to the condition of the berth.
 - f. At any time during the permit period, the Harbormaster may request the permittee to remove or relocate the vessel for the purpose of dock

repairs, reconstruction of bulkheads and poles, dock improvements or for any other Village purpose. Upon such notice given by the Harbormaster, which notice shall be sufficient if mailed to the permittee at the address set forth in the application, the permittee shall remove the vessel as directed by the Harbormaster.

- g. At the sole discretion of the Harbormaster for purposes of safety or accessibility, a vessel may be required to be moved to another berth.
- h. At no time shall any permittee modify or make improvements to the dock, or install any equipment, facilities or utilities.
- i. No commercial activity shall be permitted on any docks or moorings without the prior written consent of the Board of Trustees. Included in commercial activity shall be fuel and ice servicing, repair work of any kind, welding, loading or off-loading of fish or other materials, commercial vehicles or vendor vehicles.
- j. No parking of motor vehicles on any dock, except for and during loading and off-loading.
- k. No person shall bathe, wade or swim in any waters adjacent to the Railroad dock.
- l. No permittee or guest of permittee shall smoke or vape on the dock or a vessel when the boat is docked.
- m. No person shall use the Railroad dock for the purpose of diving or jumping into the waters adjacent to the dock.
- n. No owner, permittee or other person in charge of any vessel shall empty, clean out, pump out or otherwise discharge water or waste material from the toilets into the water adjacent to the dock, and such activity shall not be permitted in any location not permitted under applicable waterway and/or navigation laws.
- o. If electricity is provided for the use of a vessel berthed at the dock, such electricity is only to be used during the hours of 6:00am to 10:00pm. Electricity may only be used for minor repairs. Service of any electricity may be terminated by the Village at any time, without notice.
- p. Where electricity is provided, the permittee shall be responsible to pay the Village at a rate determined by the Village from time to time.
- q. Connections to any utilities available at the dock shall be at the sole discretion of the Harbormaster and no such connection may be made without receiving written approval from the Harbormaster. As a precondition to such authorization, permittee shall submit to the Village an escrow deposit for utility costs to be incurred in an amount of \$2,500. The Village shall apply payments due for such utility usage from the utility deposit. Upon the reduction of the deposit to \$1,000 or less, the permittee shall be required to provide an additional deposit to the Village to bring the deposit amount back up to \$2,500. The Village shall provide notice to the permittee of the

amount required to bring the deposit up to \$2,500, which notice shall be in writing, provide the amount required to be provided to the Village and the date by which such deposit shall be submitted to the Village. If the permittee fails to timely provide the Village with the additional deposit sum as required herein, the permit may be revoked in accordance with Village Code chapter 48. After the termination of the permit period and after making payments from the escrow deposit to the Village for the cost of such utility usage in the full amount due, the Village shall return the balance of the escrow deposit then remaining.

- r. Any vessel not berthed where permitted pursuant to a permit may be towed away at the expense of the owner and impounded until the towing fees are paid. When feasible and when doing so shall not impede safe navigation, no prior notice is required before such removal. In all other circumstances, notice shall be provided and the vessel owner shall be provided with an opportunity to be heard with respect to such removal. All removal fees shall be borne by the owner.
- s. Every permittee, and his or her guests, shall conduct himself or herself in an orderly manner and shall endeavor to cause no discomfort or inconvenience to any other person or vessel. All persons using the dock or on any vessel shall abide by any reasonable request of the Harbormaster or other person with jurisdiction to make such request.
- t. Permittees shall be responsible for the appearance and cleanliness of the vessel, pilings and bulkhead in front of an adjacent to the berth or dock assigned to such permittee. Permittees shall remove all trash to existing trash receptacles and comply with all Village laws relating to litter and debris. Permittees shall be responsible for their pets and comply with all Village laws relating to animal leashing and animal waste.
- u. No permittee or any guest of a permittee shall post, distribute, cast or leave any bills, placards, tickets, handbills, circulars or advertisements of any other material for advertising purposes on the dock.
- v. Sleeping on a vessel overnight is strictly prohibited.
- w. No person shall clean fish at the Village dock or at any mooring location.
- x. Except when to provide protection from an incoming significant storm, and as approved by the Harbormaster, no vessels at the dock shall be covered by means of any tarp, canvas or shrinkwrap.
- y. No permittee shall use a berth for commercial purposes, including the rental, letting, leasing or similar activity of a vessel.

10. A permit issued to a vessel shall be displayed on the vessel wheelhouse or window.
11. Masters and crews shall be responsible for their own conduct and that of their vessel, and failure to abide by the rules and regulations may result in the revocation of the permit in accordance with Village Code Chapter 48.
12. Removal of sunken vessels. It shall be the duty of the permittee to immediately notify the harbormaster of a sunken vessel or a vessel at risk of sinking. It shall also be the duty of the permittee, in accordance with all applicable navigation, environmental and safety laws and regulations to safely complete the removal of any vessel that sunk at the dock, accidentally or otherwise, within 5 days after the boat has sunk. If the harbormaster determines that any vessel interferes with or substantially endangers navigation, the Village may remove the vessel immediately, after giving notice of such intent, at the cost of the permittee. Until the vessel has been removed, the permittee shall immediately mark the vessel with a buoy or beacon during the day and a lighted lantern at night and maintain such marks until the vessel is removed.
13. Violations of these rules and regulations shall subject the permittee and the person violating the rules and regulations to penalties as provided in Village Code chapter 48.
14. The Board of Trustees may amend or supplement these rules and regulations from time to time by resolution.

A local law to amend Section 65-10 of the Code of the Village of Greenport, to amend the penalty provisions with respect to violations of Chapter 65.

Section 1. Section 65-10 of the Code of the Village of Greenport is hereby amended, to read as follows:

"§65-10. Penalties.

A. The performance of any construction work without a building permit, the occupancy of a building or structure without a required certificate of occupancy or completion, as applicable, and/or the performance of any construction work without permitting an inspection required by this chapter, is a violation of this chapter and shall be punishable by a fine in the amount of:

- (1) \$1,000,
- (2) \$1,000 to \$2,500 for a second offense within an eighteen (18) month period, and
- (3) \$2,500 to \$5,000 for a third or subsequent offense within an eighteen (18) month period.

B. For purposes of multiple offenses within an eighteen (18) month period, any person or entity that is a member of a limited liability company, professional limited liability company or limited liability partnership, a partner of a partnership or an officer of a corporate entity, shall be subject to the increase in penalties in the same manner as an individual subject to the increasing offenses occurring within an eighteen (18) month period.

C. Each and every day that any violation shall exist shall be a separate violation punishable as a separate offense of this chapter with a separate fine in accordance with subsection A above.

Section 2. Any local law or provision of the Code of the Village of Greenport in conflict with this local law is hereby repealed to the extent of such conflict, except that such repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of such local law, ordinance or resolution prior to the effective date of this local law.

Section 3. If any clause, sentence, paragraph, section, article, or part of this local law shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate any other part of this local law, or the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 4. This local law shall take effect immediately upon adoption and filing pursuant to the Municipal Home Rule Law.

A local law to amend Chapter 65 of the Code of the Village of Greenport, to add provisions regulating plumbing and electrical work performed in the Village of Greenport.

Section 1. Chapter 65 of the Code of the Village of Greenport is hereby amended, to include a new Article III, to read as follows:

"Article III. Plumbing Work.

§65-11. Adoption of standards.

The plumbing standards of the New York State Uniform Fire Prevention and Building Code (Uniform Code) shall be the minimum standards for all buildings hereafter constructed in the Village of Greenport and for all existing buildings wherein any installation, alteration, repair or replacement of or addition to any plumbing system is proposed to be done.

65-12. Plumbing permit required; exception.

- A. No installation, alteration or replacement of, nor any addition to, any plumbing system, including any fire sprinkler system, in any building or structure shall be made without first applying for and obtaining a plumbing permit from the Building Department. The fee for and duration of such plumbing permit shall be as determined from time to time by resolution of the Board of Trustees. Such fee shall accompany each application, which shall be in writing, and shall be filed with the Building Inspector. The form for such application shall be as prescribed by the Building Inspector.
- B. The foregoing provisions of this section notwithstanding, minor repairs may be made to plumbing systems without the necessity of first obtaining a permit. Minor repairs include basic maintenance work and part for part replacements on existing systems, which includes replacing existing faucets, toilet seats, fixing minor leaks on fixtures, clearing minor drain clogs, replacing worn-out washers and/o-rings, and replacing existing plumbing fixtures with similar ones without altering the existing pipework. Minor repairs shall not include the installation of new gas, soil, waste, drainage or vent pipes or the connection of additional fixtures to existing gas, soil, waste, drainage or vent pipes.

65-13. Application requirements.

- A. Applications for plumbing permits shall be to the Building Inspector, on forms provided by the Building Department, and shall include such information and description of work and diagrams as the Building Inspector deems necessary.
- B. Where plans and specifications filed in connection with an application for a building permit do not contain sufficient details or where no building permit has been applied for, the Building Inspector may require the plumber to file, as part of his application, a drawing on tracing cloth or a print of the system of plumbing showing the location of the various fixtures, lines, valves and other items required by the Uniform Code. Such plans, drawings or prints shall be drawn to scale and shall contain such floor plans and sections as may be necessary to show clearly any plumbing work to be done. They shall also show partitions and the method of ventilating bathrooms and toilet rooms. Such plans, drawings or prints must be signed by an architect, professional engineer or licensed plumber.
- C. No modification of the approved plans, drawings or prints will be permitted unless amended plans, drawings or prints covering the proposed change or changes are filed with and approved by the Building Inspector.

65-14. Display of permit.

A plumbing permit shall be prominently displayed on the premises while the work is being performed.

65-15. Licensed plumber required.

All plumbing work shall be performed by or under the direct supervision of a plumber licensed to perform plumbing work in Suffolk County, except as otherwise provided in this chapter.

65-16. Notice of commencement of work; inspection; certificate of approval.

- A. In cases where no building permit has been issued, notice shall be given to the Building Inspector by the plumber when any work is begun. Upon the completion of such work, it shall be inspected by the Building Inspector. If found to have been done satisfactorily in accordance with the permit issued therefor, the Building Inspector shall issue a certificate of approval.

B. It shall be unlawful to use any plumbing system until a certificate of occupancy (in the case of work covered by a building permit) or a certificate of approval has been issued therefor.

65-17. Other Provisions Applicable.

Such other provisions of this chapter as relate to building permits, including but not limited to provisions for revocation, notice and stop-work orders, which are not inconsistent herewith shall be applicable to plumbing permits.

65-18. Penalties.

A violation of any of the provisions of this article, including performance of work without a plumbers' license or a required building permit shall be subject to the penalties set forth in section 65-10."

Section 2. Chapter 65 of the Code of the Village of Greenport is hereby amended, to include a new Article IV, to read as follows:

"Article IV. Electrical Work.

65-19. Performance of Electrical Work.

A. No person shall install, alter or repair electrical wiring, apparatus, fittings, appliances or equipment other than:

- (1) A master electrician; or
- (2) A person hired by or working under the general supervision of a master electrician.

B. A person authorized herein to perform electrical work in the Village must register annually with the Village, and provide any information and documentation required from time to time by the Building Department, including proof of insurance and an annual fee as required by the Board of Trustees from time to time.

Section 3. Any local law or provision of the Code of the Village of Greenport in conflict with this local law is hereby repealed to the extent of such conflict, except that such repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of such local law, ordinance or resolution prior to the effective date of this local law.

Section 4. If any clause, sentence, paragraph, section, article, or part of this local law shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate any other part of this local law, or the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section,

article, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 5. This local law shall take effect immediately upon adoption and filing pursuant to the Municipal Home Rule Law.

A local law to amend Chapter 65 ("Fire Prevention and Building Construction") of the Code of the Village of Greenport, to repeal a provision of law relating to Building Inspector duties.

Section 1. Section 65-3(B) is hereby rescinded.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 3. Effective date. This local law shall take effect immediately upon filing with the Secretary of State.



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 5, 2025
Meeting: June 18, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Greenport Fire Department

Greenport Fire Department June 2025 Work Session

Attachments:

Greenport Fire Department June 2025 Work Session (PDF)

REVISED 6/4/25

GREENPORT F.D.

June 2025

Duty Companies 8-3-3 & 8-3-2 First due on Signal 24s + 8-3-2
OFFICE: 631.477.9801 FAX: 631.477.4012 afdsecretary@greenportvillage.org

June 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	Relief Hose Mtg Standard Hose Mtg	Eagle Hose Mtg	Fund Raiser Envelope Stuffing ST 1 1800 hrs			Doggie Diving Polo Grounds 9am - 5pm
8	9	10	11	12	13	14
Doggie Diving Polo Grounds 9am - 5pm Dept Memorial ST 1 11:00am CLASS A	Star Hose Mtg	Rescue Squad Mtg Finance Mtg	Phenix H&L Mtg Marine Rescue Mtg FIT Testing ST 1 1900 hrs	Dept Training Fire Police Operation ST 1 7pm		
15	16	17	18	19	20	21
		Fire Police Mtg	Wardens Mtg			Graduation Parade 9 am
22	23	24	25	26	27	28
Pride Parade 12 pm Annual Mandatory Training 0900 hrs			HPC - 5pm Bd Trustees - 6pm		Planning Bd - 4 pm	Juneteeth Parade ST 1 10:30 am Broad St 11 am Class C or Class B
29	30			Bd Trustees - 6pm		

Chief de Kerillis 631.208.7506
1st Ass't Chief Miller 631.831.5645
2nd Ass't Chief Nyce 917.439.6324

Entries in GREEN denote Greenport Village events.

CHIEF ALAIN DeKERILLIS
 1ST ASST CHIEF WAYNE MILLER
 2ND ASST CHIEF DAVID NYCE
 CHAPLAIN FRANK MUSTO
 ASST. CHAPLAIN CLAUDE KUMJIAN
 SECRETARY/TREASURER CLIFF HARRIS



(631) 477 9801 – STATION 1
 (631) 477-8261 – STATION 2
 (631) 477-4012 – FAX
 311 THIRD STREET – PO BOX 58
 GREENPORT, NY 11944
 Email: gfdfire@optonline.net
 www.greenportfd.org

Greenport Fire Department Monthly Report MAY 2025

Number of calls this month:.....93

Number of calls to date:.....450

Breakdown of Calls by Signal Numbers:

9	(stand/by)	1
12	(brush fire)	0
13	(automatic alarm, smoke, etc.)	15
13-35	(working structure fire)	0
14	(vehicle fire)	0
16	(ambulance/rescue).....	72
16-23	(MVA, water rescue, misc.)	0
16-59	(routine transport).....	0
23	(CO alarm, medi-vac)	3
24/9	(mutual aid standby).....	1
24/12	(mutual aid brush fire)	0
24/13-35	(mutual aid working structure fire)	0
24/16	(mutual aid ambulance/rescue)	1
24/16-23	(mutual aid MVA)	0
24/23	(mutual aid water rescue/misc.)	0
26	(boat fire)	0

Breakdown of Calls by Location:

Within the Incorporated Village of Greenport	40
Within the East/West Fire Protection District	52
Other (mutual aid)	1

Further Breakdown by Location

Peconic Landing	16
San Simeon	13
Lakeside Garden Apartments	6
Drug/Alcohol Overdose in Village.....	1

(1 call behind last year)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1																								
2	Greenport Fire Department period ending May 31, 2025													##	maximum points in category									
3																					FIRE: 10% = 25 pts			
4																					EMS: 10% = 25 pts			
5	Antionelle, Carmine		56	64	%	25	80	22	%	25	0	6	7	5	1	0		69			X		X	
6	Arnold, Jordan	W	19	22	%	25	38	11	%	25	0	16	4	3	0	8		81		X				
7	Baglivi, Ryan		11	13	%	25	4	1.1	%	0	0	4	6	3	1	0		39						
8	Barron, Megan		57	65	%	25	164	46	%	25	1	8	12	25	2	0		98		X	X	X	X	X
9	Barszczewski, Joseph III	L	10	11	%	25	5	1.4	%	0	0	5	4	6	0	5		45		X	X	X	X	X
10	Betz, James		4	4.5	%	0	41	11	%	25	1	9	2	4	0	0		41		X	X	X	X	
11	Birmingham, Kenneth		2	2.3	%	0	5	1.4	%	0	1	9	6	4	1	0		21		X	X	X	X	
12	Breese, Colleen		2	2.3	%	0	1	0.3	%	0	0	2	6	0	0	0		8		X				
13	Breese, Harry		2	2.3	%	0	1	0.3	%	0	0	2	8	0	0	0		10		X				
14	Breistadt, Charles		13	15	%	25	22	6.1	%	0	0	5	5	3	1	0		39						
15	Brennan, Patrick	W	6	6.8	%	0	0	0	%	0	0	8	3	0	0	8		19		X				
16	Buchanan, Shawn		11	13	%	25	4	1.1	%	0	0	2	3	4	0	0		34		X	X	X	X	
17	Bumble III, Charles	T	0	0	%	0	1	0.3	%	0	0	5	1	0	0	5		11						
18	Bumble, Samantha		1	1.1	%	0	0	0	%	0	0	3	0	4	0	0		7		X	X	X	X	
19	Butler, Michael		27	31	%	25	7	2	%	0	0	2	1	4	0	0		32		X	X	X	X	
20	Capon, George		1	1.1	%	0	6	1.7	%	0	0	4	4	4	0	0		12			X	X	X	
21	Carey, Patrick		0	0	%	0	1	0.3	%	0	0	1	0	0	0	0		1						
22	Charters, Gary		0	0	%	0	0	0	%	0	0	0	1	0	3	0		4		X	X	X	X	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	#EMS	%		pts	st/bv	migs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
23	Clark, James	S	13	15	%	25	2	0.6	%	0	0	5	5	0	0	5	40								
24	Clark, Jeffry		35	40	%	25	4	1.1	%	0	0	7	12	4	0	0	48		X	X					
25	Corazzini, Jeffrey		14	16	%	25	81	23	%	25	0	5	0	0	0	0	55								
26	Corazzini, Warren		2	2.3	%	0	1	0.3	%	0	0	3	1	0	0	0	4	X							
27	Corwin, Everett		20	23	%	25	73	20	%	25	0	10	9	5	1	0	75	X	X	X	X				
28	Corwin, Norma	W	15	17	%	25	88	25	%	25	0	11	9	6	1	8	85	X							
29	Corwin, Robert E.	D,IDO	25	28	%	25	102	28	%	25	1	14	12	7	0	8	92	X							
30	Corwin, Robert J.	L	10	11	%	25	36	16	%	25	0	10	6	3	1	5	75							X	
31	Corwin, Scott		20	23	%	25	4	1.1	%	0	0	6	4	4	0	0	39	X	X	X	X				
32	Costas, Tom		16	18	%	25	6	1.7	%	0	0	9	3	4	0	0	41		X	X	X				
33	Creedon, Daniel	S	36	41	%	25	190	53	%	25	0	6	5	4	0	5	70		X	X	X				
34	Creighton, Ryan		1	1.1	%	0	3	0.8	%	0	0	1	1	0	1	0	3	X							
35	De Kerillis, Alain	CH	26	30	%	25	115	32	%	25	1	19	13	5	0	25	113		X	X	X				
36	De(Gaudio, Malysa	L	12	14	%	25	79	22	%	25	1	4	5	5	1	5	71	X							
37	Detrick, Gary		0	0	%	0	0	0	%	0	0	2	0	0	0	0	2								
38	Diaz, Juan	D	10	11	%	25	2	0.6	%	0	0	5	8	5	0	3	46	X	X	X	X				
39	Droskoski, Renni		1	1.1	%	0	1	0.3	%	0	0	5	2	2	0	0	9						X		
40	Edwards, Alson	L	17	19	%	25	3	0.8	%	0	1	7	2	0	1	5	41								
41	Edwards, Carol		10	11	%	25	82	23	%	25	0	5	3	25	0	0	83								
42	Ellis, Scott		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
43	Ferguson, Peter		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0	0							

	A	8	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtes	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
4			22	25	%	25	5	1.4	%	0		0	6	8	5	0	0		44		X	X	X	X	
44	Ficurilli, Michael		20	23	%	25	7	2	%	0		0	6	8	7	1	5		52		X	X	X	X	X
45	Fogarty, Jonathan	T	0	0	%	0	0	0	%	0		0	0	0	0	0	0		0						X
46	Golden, Jillian		0	0	%	0	0	0	%	0		0	1	0	0	0	0		1						
47	Gouveia, John		0	0	%	0	0	0	%	0		0	3	0	4	0	0		7		X	X	X	X	X
48	Grattan, Timothy		1	1.1	%	0	1	0.3	%	0		0	4	1	2	1			8						X
49	Grey, Sally Anne		6	6.8	%	0	15	4.2	%	0		0	5	4	4	0	5		18		X	X	X	X	
50	Grilli, Jennifer	L	2	2.3	%	0	2	0.6	%	0		0	6	4	4	0	0		14		X	X	X	X	
51	Grilli, John		3	3.4	%	0	0	0	%	0		0	10	7	4	1	19		66		X	X	X	X	
52	Hamilton Jr., Robert	D, W, SO	30	34	%	25	11	3.1	%	0		0	6	4	0	0	8		43						
53	Hanold, Christopher T.	C	18	20	%	25	30	8.4	%	0		0	1	3	4	0	0		8		X	X	X	X	
54	Harris, Cliff		2	2.3	%	0	0	0	%	0		0	8	11	4	0	24		74		X	X	X	X	
55	Harris, Peter	L, T, D, W, FPO	27	31	%	25	9	2.5	%	0		2	0	0	4	0	0		4		X	X	X	X	
56	Harvey, Russell		0	0	%	0	0	0	%	0		0	4	5	1	0	8		43		X				
57	Hollid, Scott	W	16	18	%	25	2	0.6	%	0		0	4	2	2	0	5		14						X
58	Holmes, Joseph	L	7	8	%	0	24	6.7	%	0		0	5	2	2	0	5		38		X	X	X	X	X
59	Hubbard Jr, George		10	11	%	25	4	1.1	%	0		0	4	5	4	0	0		44		X	X	X	X	
60	Hutzsck, Andrew H		50	57	%	25	10	2.8	%	0		0	5	8	5	1	0		19		X	X	X	X	
61	Jensen, Warren		8	9.1	%	0	2	0.6	%	0		0	8	1	10	0	0		31		X	X	X	X	
62	Jester, Robert	T	4	4.5	%	0	3	0.8	%	0		0	11	11	4	0	5		8		X	X	X	X	
63	Jimenez, Susano		1	1.1	%	0	0	0	%	0		0	3	1	4	0	0		75						X
64	Jobes, Craig	C	26	30	%	25	58	16	%	25		0	10	3	3	1	8								X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	migs	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap	
65	Johnson, Craig		0	0 %	0	0	0	0 %	0	0	0	0	1	0	0	0	0	1							
66	Kalin, James		64	73 %	25	219	61	% 25	25	3	2	4	0	0	0	0	0	59		X					
67	Kostal, Anne Susan		33	38 %	25	149	42	% 25	25	1	9	8	25	1	0	0	0	94			X	X	X	X	
68	Luke, Alexander		0	0 %	0	0	0	0 %	0	0	0	0	1	0	0	0	0	1							
69	Manzopoulos, John		0	0 %	0	1	0.3	% 0	0	0	0	1	0	0	0	0	0	1							
70	Manwaring, Julia		35	40 %	25	34	9.5	% 0	0	0	0	12	8	9	0	0	0	54			X	X	X	X	
71	Manwaring, Wayde	W	31	35 %	25	33	9.2	% 0	0	0	0	14	6	9	0	0	8	62			X	X	X	X	
72	Marczewski, Macy		4	4.5 %	0	0	0	0 %	0	0	0	4	5	0	0	0	0	9							
73	Marocchia, Jerome		6	6.8 %	0	3	0.8	% 0	0	0	0	4	4	0	0	0	0	8							
74	Miller, Wayne	CH	39	44 %	25	89	25	% 25	25	2	16	9	7	0	0	25	109				X	X	X	X	
75	Mills, Wm. J., III		1	1.1 %	0	0	0	0 %	0	0	0	2	1	4	0	0	0	7		X	X	X	X	X	
76	Mills, Robert		0	0 %	0	0	0	0 %	0	0	0	0	0	4	0	0	0	4							
77	Milovich Jr., Joseph	S	28	32 %	25	9	2.5	% 0	0	0	0	7	4	4	0	0	5	45			X	X	X	X	
78	Mims, Ralph		1	1.1 %	0	0	0	0 %	0	0	0	1	1	0	0	0	0	2							
79	Musio, Francis	S, Chpln	22	25 %	25	55	15	% 25	25	2	13	11	5	0	0	10	91			X	X	X	X	X	
80	Mysliborski, Linda		11	13 %	25	77	22	% 25	25	2	8	5	8	0	0	0	0	73			X	X	X	X	X
81	Narkiewicz, Piotr		33	38 %	25	135	38	% 25	25	0	10	7	5	1	0	0	0	73		X	X	X	X	X	
82	Nedoszytko, William	S	0	0 %	0	1	0.3	% 0	0	0	0	2	2	0	0	5	9		X						
83	Nyce, David	CH	46	52 %	25	101	28	% 25	25	0	19	13	9	1	1	25	117				X	X	X	X	X
84	O'Brien, Michael		4	4.5 %	0	1	0.3	% 0	0	0	0	3	2	0	0	0	0	5							
85	Perrigliano, Victor		0	0 %	0	0	0	0 %	0	0	0	0	0	0	0	0	0	0							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtes	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
86	Piel, Jeffrey		0	0	0	0	0	0	0	4	1	0	1	0	6	X									
87	Pirillo, James A.		42	48	%	25	8	2.2	%	0	0	9	9	8	1	0	52		X	X	X				
88	Pope, George		35	40	%	25	81	23	%	25	0	13	7	6	1	0	77		X	X	X	X			
89	Purcell, Bernard	L,W	84	95	%	25	286	80	%	25	2	20	15	7	1	13	108		X	X	X	X			
90	Purcell, Ryan	L	16	18	%	25	15	4.2	%	0	0	7	5	7	0	5	49		X	X	X	X			
91	Quillin, Michael	D	20	23	%	25	3	0.8	%	0	0	6	8	6	1	3	49		X	X	X	X			
92	Raynor, Dale	L	12	14	%	25	26	7.3	%	0	0	7	8	7	0	5	52		X	X	X	X			
93	Reed, Michael	W	5	5.7	%	0	2	0.6	%	0	0	3	1	4	0	8	16		X	X	X	X			
94	Reed, Taylor	L	15	17	%	25	101	28	%	25	3	13	9	8	0	5	88		X	X	X	X			
95	Reiss, Helen		16	18	%	25	41	11	%	25	2	3	5	6	0	0	66		X						
96	Richter, Michael	T,T	10	11	%	25	3	0.8	%	0	2	2	3	8	0	10	50		X	X	X	X			
97	Robins, William	L	22	25	%	25	11	3.1	%	0	0	8	9	3	1	5	51								X
98	Rosa, Lisa		15	17	%	25	5	1.4	%	0	0	6	2	4	0	0	37		X	X	X	X			
99	Rung, Rosalie	S	2	2.3	%	0	39	11	%	25	3	3	1	0	0	5	37								
100	Rutkowski, Stephen	D	44	50	%	25	173	48	%	25	0	13	5	6	1	3	78				X	X	X		X
101	Santos, Luis Tapia		0	0	%	0	1	0.3	%	0	0	0	1	0	0	0	1		X						
102	Schroeder, Geoffrey		1	1.1	%	0	1	0.3	%	0	0	4	2	1	1	0	8								
103	Skrezec, John		0	0	%	0	0	0	%	0	0	0	0	0	0	0	0								
104	Strickland, Samuel	C,D	35	40	%	25	111	31	%	25	1	10	10	8	1	11	91		X	X	X	X			X
105	Tamin, John		1	1.1	%	0	0	0	%	0	0	2	1	0	0	0	3								
106	Tejada, Yira		4	4.5	%	0	13	3.6	%	0	3	2	2	2	1	0	10		X						

	A	8	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtes	misc	train	drill	pos(dis)		points		phys	haz	bb	wp/sh	yap
107	Thorp, Thomas		10	11	%	25	0	0	%	0		0	0	2	1	0	0		28						
108	Vandenburgh, Richard		0	0	%	0	0	0	%	0		0	1	1	0	0	0		2						
109	VanEtten, George	D	12	14	%	25	7	2	%	0		0	7	8	7	1	3		51			X	X	X	
110	Verity, Michael		3	3.4	%	0	2	0.6	%	0		0	0	2	4	0	0		6		X	X	X	X	
111	Versheck, Jon		11	13	%	25	19	5.3	%	0		0	8	4	4	1	0		42			X	X	X	
112	Voitinski, Antone, III	W.L	12	14	%	25	63	18	%	25		2	9	4	6	0	13		84		X	X	X	X	
113	Voitinski, Darryl		5	5.7	%	0	9	2.5	%	0		2	2	4	4	0	0		12			X	X	X	
114	Waller, Kristie		32	36	%	25	53	15	%	25		1	6	5	25	2	0		89			X	X	X	X
115	Walters, Joseph		1	1.1	%	0	0	0	%	0		0	3	0	4	0	0		7			X	X	X	
116	Wright, William		27	31	%	25	110	31	%	25		0	10	6	4	0	0		70			X	X	X	
117	Zaymayar, Elias	C	34	39	%	25	82	23	%	25		3	10	12	6	1	8		90		X	X	X	X	X
118	Zurek, Gregory		21	24	%	25	5	1.4	%	0		0	6	4	4	1	0		40			X	X	X	
119	Zurek Jr, Stanley		14	16	%	25	0	0	%	0		0	6	1	4	1	0		37			X	X	X	



236 THIRD STREET
GREENPORT, NY 11944

Tel: (631) 477-0248
Fax: (631) 477-1877

www.villageofgreenport.org

MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 6, 2025
Meeting: June 18, 2025, 6:00p.m.
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared by: Candace Hall, *Village Clerk*
From: Candace Hall, *Village Clerk*

Village Clerk June 2025 Work Session Report

Announcements, Updates and Reminders:

- The Carousel has reopened! After months of work to rebuild and repair the beloved Greenport attraction, it is now open. Please check the Village website for the hours.
- The Village Board of Trustees and Mayor will be hosting Southold Town Board and Supervisor Krupski for a Joint Meeting on June 26, 2025 at 5:00 pm, at the Greenport Firehouse.
- Village Hall will be closed on Wednesday, June 19, 2025 in observance of Juneteenth.
- Village Hall will be closed on Friday, July 4, 2025 in observance of Independence Day.
- Newly added to the Village of Greenport website
 - Employee section to house important information and policies for Village staff.

Public Assembly Permit Applications Received:

1. Public assembly application received from Colin Van Tuyl on behalf of The Greenport Band for the annual concert series held in Mitchell Park from 7:30 – 8:45 p.m. to run on the following Fridays: July 4, 11, 18 and 25, August 1, 8, 15, 22 and 29. The Greenport Band has requested a waiver of the \$250 application fee and for the Village of Greenport to keep the Mitchell Park bathrooms open for the event.

2. Public Assembly Application received from The Greenport Rotary for the Annual Halloween Train Ride to take place at the Village Mini Train on October 24, 25 and 31 from 6:30-10:30pm.
3. Public Assembly Application received from Ellen Nasto on behalf of the Floyd Memorial Library to host a community event (stories and free ice cream and rides) at the Greenport Mini Train. The requested date of the event is July 15, 2025 from 11:00am-12:00pm. The applicant has requested a waiver of the application fee.
4. Public assembly application received from Cameron Smith to host a community BBQ at 5th Street Beach on June 21, 2025 from 11:00am-6:00pm.
5. Resolution authorizing the suspension of the open container law of the Village of Greenport, per Section 35-3B and 35-3C of the Greenport Village Code, within the parameters outlined in the public assembly application submitted by the Greenport Fire Department to host the annual Chicken BBQ at 3rd Street Fire Station location, from 4:00 pm to 7:00 pm on August 16, 2025.
6. Public assembly application received from Warren Bondarchuk on behalf of the Greenport Men's Softball League. The league is looking to hold games at the Moore's Lane ball field June – September 2025 at 7:00pm.

Resolutions:

- Resolution to appoint Yan Albaladejo to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.
- Resolution to appoint Nicki Gohorel to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.
- Resolution to appoint Betsi Gertz to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

- Resolution to appoint Ellen Neff to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.
- Resolution to appoint Rae McMahon to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.
- Resolution to appoint Andrea Menjivar to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.
- Resolution to appoint Roric Tobin to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.
- Resolution to hire Francesca Bonati as a part-time pump out boat operator at a rate of \$30 per hour, effective June 16, 2025.
- Resolution ratifying the hiring of Dulce Pineda as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of \$16.50 per hour, effective, June 7, 2025.
- Resolution ratifying the hiring of Jarred Cruz Marty Lewis as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of \$16.50 per hour, effective May 19, 2025.
- Resolution scheduling a public hearing for 6:00 pm on Regular Session, Thursday, July 17, 2025 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Dave Bergen, agent for the property owner(s), Lisa Gillooly and Tony Spiridakis for the following property: 178 Stirling Street, Greenport, NY 11944.
- Resolution authorizing the solicitation of bids for the professional services, preventative maintenance and repair of the Wastewater Treatment Plant Generators in various locations within the Village of Greenport and directing Clerk Hall to notice the Request for Bids accordingly.

- Resolution to appoint Jack Weiskott to the Village of Greenport Tree Committee for a term of one (1) year to expire April 6, 2026.
- Resolution to appoint Greg Rivera to the Village of Greenport Conservation Advisory Council for a term of one (1) year to expire April 6, 2026.
- Resolution to appoint Paul Kreiling to the Village of Greenport Conservation Advisory Council for a term of one (1) year to expire April 6, 2026.



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KEVIN STUESST
EXT 215

TRUSTEES
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MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 11, 2025

Meeting: June 18, 2025 6:00 PM

Work Session Meeting

To: Mayor Kevin Stuessi

Board of Trustees

Prepared By: Jeanmarie Oddon, *Deputy Clerk*

From: Adam Brautigam, *Village Treasurer*

Village Treasurer June 2025 Work Session Report

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brautigam to perform attached Budget Transfer #6526 to transfer funds from medical expenses to Legal expenses , to fund Legal Counsel invoices for March and April 2025, and directing budget transfer #6526 be included in the formal meeting minutes of the June 26th regular meeting of the Board of Trustees

RESOLUTION authorizing Treasurer Brautigam to perform attached Budget Transfer #6500 to transfer funds from Marina and Park expense lines to The Carousel expense line, to fund the final phase of the Carousel repair, and directing budget transfer #6500 be included in the formal meeting minutes of the June 26th regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brautigam to sign the attached contract with NYISO for the purchase of six (6) TCC contracts for the period of November 1st, 2025 through October 31st 2026.

RESOLUTION authorizing Treasurer Brautigam to perform attached budget transfer #6528 to transfer funds from the medical expense line to the power purchased expense line to fund the monthly power invoice, and directing budget amendment #6528 be included as part of the formal meeting minutes of the June 26th, 2025 meeting of the Board of Trustees.

UTILITY BILLING

End of Month Statistics for May 2025 completed.

Sector one read, to be billed by 06/11/2025.

Sector two bills to be read and mailed by 6/18/2025.

TALKING POINTS

TCC CONTRACT

FIRE DEPARTMENT BOAT

SIGNIFICANT COLLECTIONS

RENTS COLLECTED IN MAY 2025- \$134,288.79

PROPERTY TAX COLLECTED THROUGH MAY 2025- \$454,038.36

SIGNIFICANT PAYMENTS

2023 SERIAL BOND- 95,700

BUZZ CHEW- \$65,703.88

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

7 recertifications and 2 interims were performed for May 2025.

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - See attached

Attachments:

BUD MOD #6526 (PDF)

BUD MOD #6500 (PDF)

BUD MOD #6528 (PDF)

BANK BALANCE SHEET JUNE 2025 (PDF)

CD report (PDF)

EOM BILLING STATS (PDF)

PROPERTY TAXES COLLECTED THROUGH (PDF)

renewal contract on letterhead (PDF)

VILLAGE OF GREENPORT**Budget Adjustment Form**

Year: 2025 Period: 5 Trans Type: B1 - Transfer Status: Batch
Trans No: 6528 Trans Date: 06/16/2025 User Ref: ADAM
Requested: A. BRAUTIGAM Approved: Created by: ADAM 06/16/2025
Description: TO TRANSFER FUNDS FROM HOSPITALIZATION EXPENSE TO FUND MONTHLY
POWER INVOICE Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
E.0800.110	HOSPITALIZATION..	-72,726.13
E.0721	POWER PURCHASED	72,726.13
Total Amount:		0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2025 Period: 5 Trans Type: B1 - Transfer Status: Batch
Trans No: 6500 Trans Date: 05/30/2025 User Ref: ADAM
Requested: R. ALBANESE Approved: Created by: ADAM 05/30/2025
Description: TO COVER COSTS OF REPAIR TO THE CAROUSEL Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.7312.100	CAROUSEL PERSONNEL SERVICES	-12,000.00
A.7230.413	MITCHELL PARK REFUSE AND GROUNDS	-7,000.00
A.7230.401	MITCHELL MARINA CONTRACTUAL EXP	-11,000.00
A.7110.101	PARKS..RECREATION PERSONNEL	-6,000.00
A.7312.401	CAROUSEL EXPENSE	36,000.00
Total Amount:		0.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2025 Period: 5 Trans Type: B1 - Transfer Status: Batch
Trans No: 6526 Trans Date: 06/09/2025 User Ref: ADAM
Requested: A. BRAUTIGAM Approved: Created by: ADAM 06/09/2025
Description: TO TRASNFER FUNDS FROM HOSPITALIZATION EXPENSE LINE TO LEGAL
EXPENSE LINE TO FUND ATTORNEY INVOICES THROUGH MARCH 2025
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.9060.800	HOSP & MEDICAL INS.EMPLOYEE BENEFITS	-71,222.45
A.1420.400	LAW.CONTR EXP..	55,351.45
A.8030.400	ZONING/PLANNING LEGAL EXPENSE..	15,871.00
Total Amount:		0.00



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VILLAGE CLERK
CANDACE HALL
EXT 214

[Insert Date]

By [Insert Method of Delivery to NYISO]

Manager, TCC Market Operations
New York Independent System Operator, Inc.
10 Krey Boulevard
Rensselaer, New York 12144

Re: Historic Fixed Price TCC Extension Purchase Decision for a
Load Serving Entity Appointing an ETA Agent for the One-
Year Period of November 1, 2025 through October 31, 2026

Dear Sir or Madam:

Village of Greenport ("LSE") is the holder of certain Historic Fixed Price TCCs ("HFPTCCs") that are eligible to be extended for one year at a time pursuant to Section 19.2.1.4 of Attachment M of the New York Independent System Operator, Inc. ("NYISO") Open Access Transmission Tariff ("OATT"). LSE hereby notifies the NYISO that LSE is electing the option noted below with respect to its right to extend such HFPTCCs for the one-year period at issue.

☐ Option 1: LSE elects to request a one-year extension of its eligible HFPTCCs as follows:

POI	POI Name	PO W	POW Name	Extension Purchase Price (\$ per HFPTCC)	# of HFPTCCs Currently Held	# of HFPTCCs Eligible to be Extended	Requested # of HFPTCCs to be Extended
23760	NIAGARA_	61762	LONG IL	\$72,884.43	5	5	
23598	FITZPATRICK_	61762	LONG IL	\$84,057.38	1	1	

LSE hereby further notifies the NYISO that it has appointed New York Power Authority ("LSE Appointee") to serve as LSE's ETA Agent for the HFPTCCs at issue. LSE acknowledges that, as ETA Agent, LSE Appointee shall be: (i) the Primary Holder of any HFPTCCs that LSE elects to extend for the one-year period at issue; and (ii) the principal obligor with respect to all rights and obligations under the ISO Tariffs relating to the HFPTCCs at issue. LSE requests that the NYISO make any required changes to its records to reflect LSE Appointee as the ETA Agent for the HFPTCCs at issue.



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EXT 214

With regard to the requested HFPTCC extension specified above, LSE hereby makes the following certifications:

As of the date of this letter and throughout the one-year period of the requested extension, LSE expects to: (i) be legally obligated to serve the Load that it historically served under the associated Existing Transmission Agreement ("ETA") or a portion of that Load at least equal to the number of HFPTCCs that it elects to extend (subject to the rounding convention described in the OATT); and (ii) need the transmission capacity between the Point of Injection ("POI") and Point of Withdrawal ("POW") specified in the associated ETA to serve that Load.

LSE acknowledges that the NYISO: (i) is relying upon these certifications in connection with the requested HFPTCC extension; and (ii) may request that LSE submit additional information to verify the accuracy of LSE's certifications. LSE's eligibility to purchase the requested HFPTCC extension is limited to the ability to provide and, if necessary, verify the certifications stated above. LSE's requested HFPTCC extension may be subject to reduction by the NYISO pursuant to Section 19.2.1.4 of Attachment M of the OATT to the extent necessary to ensure that feasibility issues do not arise with respect to the requested extension.

☐ Option 2: LSE declines to purchase an extension of its eligible HFPTCCs for the one-year period at issue.

Subject to the requirements of Section 19.2.1.4 of Attachment M of the OATT, with respect to any eligible HFPTCCs for which LSE declines to purchase an extension for the one-year period at issue, LSE shall remain eligible to request to purchase extensions of such HFPTCCs for subsequent years. If LSE fails to timely submit any response to the NYISO regarding its decision to purchase, or decline to purchase, an extension of its eligible HFPTCCs for the one-year period at issue, such failure to respond will terminate LSE's eligibility to purchase extensions for such HFPTCCs for all subsequent years.

Capitalized terms used but not defined herein shall have the meaning assigned to them in the OATT. The undersigned hereby certifies that he or she is duly authorized to execute and submit this letter on behalf of LSE, as well as bind LSE by the HFPTCC extension purchase decision reflected herein.

Sincerely,

[Insert Name of Authorized Representative of LSE]
[Insert Title of Authorized Representative]

BANK ACCOUNT BALANCES FOR THE MONTH OF MAY 2025					
FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	188,632.54	
A	Repair & Maintenance	A.0200.400	Checking	137,471.76	
A	Greenhill Cemetery	A.0201.100	Savings	33,737.23	
A	Money Market	A.0201.130	Money Market	835,100.47	
A	Fire Apparatus	A.0221.110	Savings	741,022.56	
A	Bulding Department Escrow	A.0235.101	Checking	68,762.63	
A	Parks and Recreation	A.0200.200	Checking	11,171.26	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,231,414.72	
A	American Recovery Plan	A.0200.415	Checking		
			TOTAL GENERAL FUND		\$ 3,247,313.17
CD	Small Cities Rehab.	CD.0200.000	Savings	1,138.07	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
			TOTAL COMMUNITY DEVELOPMENT		\$ 1,364.28
E	Light Fund	E.0121.100	Checking	314,076.00	
E	Light Depreciation Savings	E.0116.100	Savings	1,295,222.80	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	1,065,026.20	
E	TTC Collections	E.0121.120	Savings	404,146.08	
E	Renewable Energy Savings	E.0121.130	Savings	223,673.03	
E	Consumer Deposit Savings	E.0191.100	Savings	124,649.58	
E	Consumer Deposit Checking	E.0244.200	Checking	10,762.08	
			TOTAL LIGHT FUND		\$ 3,437,555.77
F	Water	F.0200.000	Checking	5,510.72	
F	Water Fund Capital	F.0200.400	Savings	8,405.96	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	504,826.58	
F	Water Fund CD (MM)	F.0201.000	Money Market	204,021.27	
F	Water Fund Money Market	F.0201.130	Money Market	145,753.49	
					\$ 868,518.02
G	Sewer	G.0200.000	Checking	1,410,226.10	
G	NYS DEC Consent	G.0201.000	Savings	31,623.17	

G	Sewer Fund I	G.0201.100	Money Market	297,578.42	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	797,293.19	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,193.43	
G	NYSERDA	G.0525.000	Checking	111.01	
			TOTAL SEWER FUND		\$ 2,734,876.93
H	Capital	H.0200.000	Checking	7,284,829.64	
H	Capital Reserve	H.0200.400	Savings	51,136.89	
			TOTAL CAPITAL FUND		\$ 7,335,966.53
TA	Trust & Agency	TA.0200.000	Checking	46,240.70	
TA	Retirement Savings	TA.0201.000	Savings	50,470.18	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.71	
TA	T & A Special Escrow	TA.0201.002	Savings	6,618.79	
TA	Justice Court	TA.0201.004	Savings	4,804.30	
TA	Global Common	TA.0201.009	Savings	272,072.09	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	3,585.13	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	15,316.66	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	
TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	18,808.84	
TA	Mitchell Park Bathrooms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	520,319.96	
TA	Camera Obscura Donations	TA.0200.116	Checking	998.28	
			TOTAL TRUST & AGENCY FUND		\$ 984,850.36
	Wire Account			16.61	
	Utility Clearing			84,225.14	
					\$ 84,241.75
			TOTAL VILLAGE WIDE		\$ 18,694,686.81

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - May 2025									
Account Description	REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE	less Super Fee	\$	7,075.00	50.00
Rent	\$ 1,125.00	\$ 2,100.00	1,900.00	\$ 1,950.00			\$	7,125.00	
Late Fees/Credits	\$ 50.00								
TOTAL REVENUE	\$ 1,175.00	\$ 2,100.00	\$ 1,900.00	\$ 1,950.00	\$ 5,950.00				
EXPENSES:	EXPENSES: 213 Center	EXPENSES: 278 2nd Street							
Utilities	213 CENTER	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3 - 8328	HOUSE - 8590 RE/8361 SW				
Electric									
Water/Sewer	\$ 68.30				\$ 20.36				
Propane/Heating Oil					\$ 71.70				
Admin					\$ 487.55				
Salaries & Benefits (Asha, Adam)	\$ 820.05				\$ 2,460.14				
Payment Agreement to Village					\$ 1,000.00				
Total	\$ 888.35	\$ -	\$ -	\$ -	\$ 4,039.75				
					\$ 4,039.75				
Maintenance Repairs/Other	213 CENTER	UNIT 1	UNIT 2	UNIT 3	HOUSE				
URT Residential/Hands Fuel									
Twin Forks Pest Control	\$ 185.50				\$ 596.13				
Southold/Ace Hardware					\$ 48.00				
JP McHale Pest Mgmt, LLC					\$ 91.30				
Mattituck Enviro Services					\$ 43.69				
Pine Oaks Landscaping									
Total Maintenance Expenses	\$ 185.50	\$ -	\$ -	\$ -	\$ 779.12				
MONTHLY FINANCIAL SUMMARY	213 CENTER	278 2nd STREET							
Interest Earned									
Total Revenue	\$ 1,175.00		\$ 5,950.00						
Total Expenses	\$ 1,073.85		\$ 4,818.87						
NET REVENUE	\$ 101.15		\$ 1,131.13						
EXCESS (DEFICIENCY) OF TOTAL REVENUE									
OVER (UNDER) TOTAL EXPENSES	\$ 101.15		\$ 1,131.13						

EOM Billing Statistics Report

Rate Summary - All Routes

Rate# - Description	Bills	Min	Units	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
2 - Electric - Flat Charge	9	0	0	0	0	0	494.98	18,085.91	2,928.79	5.88	2,572.93
9 - Residential (1, 1)	1370	0	737158	85,721.21	0	0	0	26.79	4.34	2.96	600.95
10 - Water Heating (2, 2)	9	0	1090	87.56	0	0	0	4,079.71	659.53	852.85	29.85
11 - All Electric (3, 3)	344	0	166000	19,494.18	0	0	0	7,997.36	1,292.81	184.69	3.75
13 - Demand - Class 3 (5, 5)	4	0	325400	18,189.86	726.5	8,536.38	0	0	0	0	0
14 - Village St. Lighting (6, 6)	5	0	7514.9	854.96	0	0	0	0	0	0	0
15 - Town St Lighting (7, 7)	1	0	0	0.00	0	0	0	23.20	3.75	0.81	8.21
19 - Traffic Lights (11, 11)	1	0	944	100.61	0	0	0	5.02	0.81	2.53	9.34
20 - Contract St Lighting (12, 12)	2	0	23	0.00	0	0	0	50.73	8.21	241.56	5,169.65
21 - Sterling Harbor (13, 13)	2	0	204,125	23.50	0	0	0	1,454.28	241.56	855.38	3,192.06
77 - RESIDENTIAL SOLAR	12	0	-407	313.28	0	0	0	0	0	0	0
78 - CLASS 3 SOLAR	1	0	60800	3,398.72	176	2,068.00	0	494.98	31,947.69	5,169.65	0
Electric Total	1760	0	1298727.025	128,194.18	902.5	10,604.38	0	0	0	0	0
Sewer	28	0	0	1,741.32	0	0	0	0	0	0	0
3 - Sewer - INSIDE Flat Charge	28	0	0	1,741.32	0	0	0	0	0	0	0
23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	898	545	3732.1	65,268.69	0	0	0	0	0	0	0
25 - Sewer - IN VILL 1" W/SEWER (15, 15)	31	9	260.8	3,747.23	0	0	0	0	0	0	0
27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	1	223.2	3,549.21	0	0	0	0	0	0	0
29 - Sewer - IN VILL 2" W/SEWER (17, 17)	28	12	402.6	7,117.88	0	0	0	0	0	0	0
31 - Sewer - IN VILL 3" W/SEWER (18, 18)	1	0	3.6	49.56	0	0	0	0	0	0	0
33 - Sewer - IN VILL 4" W/SEWER (19, 19)	3	0	485.5	8,343.01	0	0	0	0	0	0	0
54 - Sewer - OUTSIDE RES SEWER (50, 50)	91	61	792.9	20,599.63	0	0	0	0	0	0	0
57 - SPLIT SEWER BILLING (52, 52)	1	0	22	0.00	0	0	0	0	0	0	0
62 - O/S DRIFTWOOD COVE 52	1	1	98.1	3,276.00	0	0	0	0	0	0	0
63 - O/S DRIFTWOOD COVE 49	1	1	54.9	3,087.00	0	0	0	0	0	0	0
64 - O/S PECONIC LANDING 301	1	1	877	18,963.00	0	0	0	0	0	0	0
65 - O/S CLIFFSIDE CONDOS-SEWER	1	1	106	4,410.00	0	0	0	0	0	0	0
Water	1097	632	7038.7	140,152.53	0	0	0	0	0	0	0
5 - Water - Flat Charge	33	0	0	936.05	0	0	0	0	0	0	0
22 - RES VILL 3/4" W/SEWER (14, 14)	912	303	4238	27,594.02	0	0	0	0	0	0	0
24 - RES VILL 1" W/SEWER (15, 15)	32	5	311	1,538.60	0	0	0	0	0	0	0
26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	5	251	1,130.23	0	0	0	0	0	0	0
28 - COMM VILL 2" W/SEWER (17, 17)	30	17	463	2,544.25	0	0	0	0	0	0	0
30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	45.35	0	0	0	0	0	0	0
32 - COMM VILL 4" W/SEWER (19, 19)	3	2	491	2,369.44	0	0	0	0	0	0	0
46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	45.35	0	0	0	0	0	0	0
47 - COMM VILLAGE 2" (43, 43)	7	3	176	843.93	0	0	0	0	0	0	0
48 - RES VILLAGE 3/4" (44, 44)	151	93	748	5,439.68	0	0	0	0	0	0	0
49 - RES VILLAGE SEWER ONLY (45, 45)	5	0	0	0.00	0	0	0	0	0	0	0
52 - FLAT-FIRE SPRINKLERS (49, 49)	33	0	0	0.00	0	0	0	0	0	0	0
53 - OUTSIDE RES SEWER (50, 50)	89	0	881	0.00	0	0	0	0	0	0	0
Water Total	1310	430	7563	42,486.90	0	0	0	0	0	0	0
electric-small commercial	382	0	664382.4	75,842.81	0	0	0	15,877.74	2,639.61	7,086.24	-290.57
16 - Operating Municipal (8, 8)	32	0	24452	3,014.15	0	0	0	600.95	97.16	0	0
17 - Water Department (9, 9)	2	0	0	24.86	0	0	0	0	0	0	0
18 - Sewer Department (10, 10)	10	0	49641	5,435.89	0	0	0	1,220.02	197.22	0	0
73 - Electric Power Plant	5	0	19052	0.00	0	0	0	64.88	10.49	0	0
79 - SMALL COMMERCIAL SOLAR	1	0	2640	294.91	0	0	0	0	0	0	0

Service	Rate# - Description
electric-small commercial Total	
Grand Total	

EOM Billing Statistics Report

Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
432	0	760197.4	84,612.62	0			17,763.59	2,944.48	7,086.24	-290.57
4599	1062	2073526.125	395,446.23	902.5	10,604.38	494.98	49,711.28	8,114.13	7,941.62	2,901.49

EOM Billing Statistics Report

Rate Summary - All Routes

Service	Rate# - Description	Total
Electric	2 - Electric - Flat Charge	500.86
	9 - Residential (1, 1)	109,308.84
	10 - Water Heating (2, 2)	121.65
	11 - All Electric (3, 3)	24,834.37
	13 - Demand - Class 3 (5, 5)	36,869.25
	14 - Village St. Lighting (6, 6)	1,079.50
	15 - Town St Lighting (7, 7)	0.00
	19 - Traffic Lights (11, 11)	127.86
	20 - Contract St Lighting (12, 12)	0.00
	21 - Sterling Harbor (13, 13)	31.86
	77 - RESIDENTIAL SOLAR	381.56
	78 - CLASS 3 SOLAR	7,202.56
		180,458.32
	3 - Sewer - INSIDE Flat Charge	1,741.32
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	65,268.69
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	3,747.23
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	3,549.21
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	7,117.88
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	49.56
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	8,343.01
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	20,599.63
	57 - SPLIT SEWER BILLING (52, 52)	0.00
	62 - O/S DRIFTWOOD COVE 52	3,276.00
	63 - O/S DRIFTWOOD COVE 49	3,087.00
	64 - O/S PECONIC LANDING 301	18,963.00
	65 - O/S CLIFFSIDE CONDOS-SEWER	4,410.00
Sewer		140,152.53
	5 - Water - Flat Charge	936.05
	22 - RES VILL 3/4" W/SEWER (14, 14)	27,594.02
	24 - RES VILL 1" W/SEWER (15, 15)	1,538.60
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	1,130.23
	28 - COMM VILL 2" W/SEWER (17, 17)	2,544.25
	30 - COMM VILL 3" W/SEWER (18, 18)	45.35
	32 - COMM VILL 4" W/SEWER (19, 19)	2,369.44
	46 - COMM VILLAGE 1 1/2" (42, 42)	45.35
	47 - COMM VILLAGE 2" (43, 43)	843.93
	48 - RES VILLAGE 3/4" (44, 44)	5,439.68
	49 - RES VILLAGE SEWER ONLY (45, 45)	0.00
	52 - FLAT-FIRE SPRINKLERS (49, 49)	0.00
	53 - OUTSIDE RES SEWER (50, 50)	0.00
		42,486.90
	12 - Commercial (4, 4)	101,155.83
	16 - Operating Municipalt (8, 8)	3,712.26
	17 - Water Department (9, 9)	24.86
	18 - Sewer Department (10, 10)	6,853.13
	73 - Electric Power Plant	0.00
	79 - SMALL COMMERCIAL SOLAR	370.28
Water		
Water Total		
electric-small commercial		

EOM Billing Statistics Report

6/5/2025 12:03:47 PM

Rate Summary - All Routes

Service Rate# - Description

electric-small commercial Total

Grand Total

Total

112,116.38

475,214.11

\$475,214.11

Report Setup Information:

Report Design EOM Billing Statistics Report

Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	4/8/2025	5/9/2025
57	63	4/15/2025	5/16/2025
64	72	4/23/2025	5/27/2025
73	79	5/3/2025	6/3/2025
82	82	5/3/2025	6/3/2025
80	80	5/3/2025	6/3/2025
81	81	5/3/2025	6/3/2025

VILLAGE OF GREENPORT
Payment To 05/31/2025 Report

Date Prepared: 06/06/2025 02:46 PM
Report Date: 06/06/2025
Purpose Table: ALL

Grand Totals		Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID	MT	28	12,688.03			12,688.03	
SEWER	MT	1	120.62			120.62	
VILLT		354	454,038.36			454,038.36	
WATER	MT	1	75.42			75.42	
Total PRINCIPAL			466,922.43			466,922.43	
Total			466,922.43			466,922.43	



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CANDACE HALL
EXT 214

Submitted: June 11, 2025
Meeting: June 18, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: Village Administration

Work Session

Work Session Report for Road and Utilities

June 18, 2025

Administrator's Office

Statistics

Work Orders:

Electric = 39 Written, 39 Completed

Water = 30 Written, 30 Completed

Sewer = 45 Written, 45 Completed

Road = 63 Written, 63 Completed

Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 5-05-2025. The results are detailed below in the Road Department's *Sampling* section.
- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 5-05-2025.

Discussion

Resolutions

Road/Water Department

Statistics

Water Distribution:

6,682,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.47 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.64 mg/L

The form, DOH-360, was filed with the DOH on May 5, 2025, with the above results.

Report

Tasks Accomplished:

- ❖ Daily garbage collection.
- ❖ Daily liter pick parking lots.
- ❖ Daily work orders being documented
- ❖ M/W/F street sweeping began for season
- ❖ Ongoing patching throughout the Village.
- ❖ Bi-weekly brush pick up.
- ❖ Weeded Steamboat Corner,
- ❖ Removed contractor debris from ferry project.
- ❖ Removed tree's and trimmed trees off the tree list.
- ❖ Mowing of all parks and Village property.
- ❖ Afternoon garbage collection Monday through Friday.
- ❖ Picked up new Water Truck for Water Department.
- ❖ Watering of plants and flower beds M/W/F.
- ❖ Afternoon garbage pick up on Saturdays and Sundays.
- ❖ Repaired various fences throughout Village parks.
- ❖ Replaced basketball nets and hoops at 3rd Street basketball court.
- ❖ Collected garbage and house debris at end of Webb St.
- ❖ Removed garbage on Monsole Trail.

- ❖ Trimmed trees at 6th Street beach.
- ❖ Ongoing clearing of drains from brush debris in Village.
- ❖ Removed old benches from Tutthill Park.
- ❖ Placed Park Mobile paid parking signs back on Front and Main Street.
- ❖ Picked up new parks equipment (weed eaters, mowers and chain saws) from Kalin's.
- ❖ Removed homeless supplies and boarded up entrance under Village Hall.
- ❖ Assisted Water Department with service hook up at the Hospital.
- ❖ Tree removal on Webb Street.

Sewer Department

Statistics

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of May = 12,026,000 Gallons

Average Daily Flow = .388 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 95% Permit Limit = 75%

CBOD percent removal = 98% Permit Limit = 75%

Coliform Fecal General = <3.2 MPN. Permit limit 200 MPN/100

Coliform Total General = 7.9 MPN. Permit limit 700 MPN/100

Total Nitrogen = 14.8 LBS/day

Sludge Removal:

46,000 Gallons of sludge hauled in May

Report

❖ Treatment Plant:

Drained and cleaned East Clarifier

Cleaned UV bulbs

Startup of BNR Basin #1

Cleaned and calibrated DO probes in BNR Basins

Contractor installed nitrate recirc pump in BNR Basin #1

❖ Collection System:

Repaired manhole casting on 6th St.

Responded to complaint of sewer backup on 4th St, No issue

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = May 22 @ 84.668 Mwh

Minimum usage day = May 1 @ 68.328 Mwh

Peak demand for the month = 4.088 MW May 22, 04:45pm

Monthly total usage = 2,294.596 Mwh

Service calls/call outs = 9

Street light repairs = 4

Customers shut off for nonpayment = 1

Customers turned on for payment = 1

Customers turned on for the season = 0

New Services/Upgrade = 2 new service and 0 service upgrade.

Tasks Accomplished:

- ❖ Greenport Class of 2025 graduations banners are displayed throughout the Village.
- ❖ Service upgrades: one overhead and the other to underground.

- ❖ MTA parking lot: conduit installed into transformer vault, service panel installed, conduit for the panel installed
- ❖ MTA parking lot installed conduit to light poles and hand holes for the wiring of the lights.
- ❖ Mitchell Park: replace light fixtures in bathroom, disconnected large hot water heater in Zamboni building, and the mister pump system.
- ❖ Repaired several dock lights that had bad photo eyes.
- ❖ Several service calls form half power, flickering lights to customer issues with stand-by generator.
- ❖ Put up the banner for the Farmers Market over Front Street.
- ❖ Streetlights: repaired several, on Front Street found that there was a broken wire once repaired 4 lights were back on.
- ❖ Switched the distribution of power for the Village to a split bus, this means that both transformers are providing power to the Village. This will help accommodate the large summer power demand on the system.
- ❖ Addressed some issues at the Ferry, tree trimming for large truck traffic, low hanging communication wires.
- ❖ Grounds and building maintenance, mowing and cleaning.

Attachments:

Greenport Meter 05-2025 (PDF)

Total Usage: 2,294,596.0000 KWH
Peak Demand: 4,088.00 KW
Occured On: May 22 2025 16:45
Load Factor: 75.44%
Date Start: Thursday, May 1, 2025
Date End: Saturday, May 31, 2025

Period Ending	KWH
5/1/2025	68,328.00
5/2/2025	70,952.00
5/3/2025	70,991.00
5/4/2025	69,393.00
5/5/2025	72,323.00
5/6/2025	70,747.00
5/7/2025	70,406.00
5/8/2025	70,793.00
5/9/2025	73,813.00
5/10/2025	73,398.00
5/11/2025	70,581.00
5/12/2025	69,994.00
5/13/2025	69,105.00
5/14/2025	71,022.00
5/15/2025	72,401.00
5/16/2025	75,925.00
5/17/2025	77,418.00
5/18/2025	73,511.00
5/19/2025	70,779.00
5/20/2025	70,468.00
5/21/2025	75,482.00
5/22/2025	84,668.00
5/23/2025	83,490.00
5/24/2025	82,028.00
5/25/2025	81,616.00
5/26/2025	77,448.00
5/27/2025	74,067.00
5/28/2025	72,918.00
5/29/2025	74,962.00
5/30/2025	77,907.00
5/31/2025	77,662.00



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VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted: June 11, 2025
Meeting: June 18, 2025 6:00 PM
Work Session Meeting
To: Mayor Kevin Stuessi
Board of Trustees
Prepared By: William Schulz,
From: Village Administration

Recreation

Work Session Report Recreation Department

June 19, 2025

Mitchell Park Marina/Parks

- ❖ Spring cleaning of Mini Railroad Station.
- ❖ The Mooring Field is ready, and the tenants are arriving slowly.
- ❖ The Railroad Dock Plumbing System is being replaced.
- ❖ Mitchell Park Marina plumbing repairs of domestic water supply for West Pier, East Pier, and Floating Docks.
- ❖ Repair of steel pump out station sewer pipe under West Pier.
- ❖ Replacement of Marina pedestal lighting LED's
- ❖ Repair of Downspout assembly and scaling of building exterior at Camera Obscura. New improved entry door and wall installed and is working out well.
- ❖ Thorough spring cleaning and lube of Camera Obscura facility.
- ❖ Spring pressure washing the entirety of concrete floating docks at Mitchell Park Marina.
- ❖ Weekly mowing and weed wacking of Mitchell Park.
- ❖ Weeding of all gravel walkways and Mitchell Park gardens.

- ❖ A big thank you to the road crew for planting Mitchell Park flower gardens this season.
- ❖ Pumpout vessel launched and commissioned for season. Anticipation of a new 150 Mercury 4 stroke outboard engine installation in June.
- ❖ Installation of blue LED safety site lights along Mitchell Park bulkhead.
- ❖ Carousel reassembly to commence and be completed by June 1st. The Department of Labor inspection to follow in June once scheduled after reassembling is confirmed complete.
- ❖ Mini Railroad to have its annual inspection in June, usually the same day as the Carousel inspection.
- ❖ Complete mooring materials from 500lb mushroom anchors, chains, shackles, pendants and buoys for six new moorings.
- ❖ New fendering corners and pilons for T dock installed.
- ❖ Reacquisition and refreshment of 2011 Tahoe transferred to Recreation Department. Old Fire Department decals removed, vehicle detailed, oil change, new Villages of Greenport Decals installed.
- ❖ Patrol Boat launched and commissioned for season, including new bottom paint and detailed.
- ❖ Fifth Street Beach Mobi Matt removed, cleaned and reinstalled to promote handicap access to beach area.
- ❖ Assisted clerk's office in verifying accurate identification numbers for all surplus equipment at the scavenger waste yard.
- ❖ Irrigation system at Mitchell Park repaired and commissioned for this season.
- ❖ Mitchell Park Marina was sold out on all slips on Memorial Day, after a very quiet weekend due to cold temperatures.
- ❖ Dockwa and Yacht reservations are increasing as expected as we approach seasonal highs. 220' x 40' Mcgayacht to arrive May 30th to kick off the season.
- ❖ Mitchell Park restrooms pressure washed for the busy season commencement.
- ❖ Mitchell Park Marina private bathrooms received new LED lighting and tile sealant coatings.

- ❖ Fifth Street Beach bathrooms spring clean up and new flooring paint jobs completed after minor concrete patch work.
- ❖ Fifth "Street Beach Park volleyball court net erected and secured for the season.
- ❖ Four Lifeguards are returning this year, and one new Lifeguard has been hired for Fifth Street Beach.
- ❖ New wave wall installed at Mitchell Park Marina's East Pier.
- ❖ Painting East Pier powder coated 480v pedestals and stations.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Attendance:

After School Program = 19 Children Enrolled

Reports

- ❖ The After School Program is going very well. The children enjoy a variety of games daily.
- ❖ The last day of the After School Program is scheduled for June 13th.
- ❖ Busy preparing the Recreation Center for the Summer Day Camp, which will commence of June 30th.
- ❖ All mandated documentation for the Summer Day Camp is completed and submitted to the Department of Health.
- ❖ The fire extinguishers were inspected on May 27th and are up to code.
- ❖ The recreation center is sanitized and cleaned daily.

- ❖ Enrollment for the 2025 Summer Day Camp continues.
- ❖ The Annual Inspection of the Fire Alarm System was held this month. All went well and we are in compliance with the Department of Health Regulations.
- ❖ The Northfork Library Programs with Floyd Memorial Library, Southold and Matrituck Libraries have been developed, as well as the Paul Drum Program for the 2025 summer Day Camp.

Campground

Tasks Accomplished

- ❖ McCann's Campground opening day was opens May 1st. The opening was seamless and went well. Seasonal RV's, trailers, and tenters checked in on opening day.
- ❖ A new site map, calendar, and word document for new streamlined reservation record keeping has been develop3d with the Village.
- ❖ All current reservations were switched and organized, from hard copies to digital.
- ❖ Reservations continue for the season.
- ❖ Spring clean-up continues.
- ❖ The planters were cleaned out and new plants were planted. Gardens were also completed.
- ❖ Finished cleaning and setting up grounds, picnic benches.
- ❖ Thorough cleaning of bathrooms for opening day.
- ❖ Assisted campers with check-ins for opening week.
- ❖ Grass mowed.

Attachments:

Recreation Monthly Revenue May 2025 (PDF)



Village of Greenport Building Department

Monthly Report Permits Issued 05/01/2025 - 06/01/2025

WORK TYPE	PERMIT #	PERMIT DATE	PARCEL ID	ADDRESS
SIGN ONLY	25-027	05/02/25	006-002-23.5	313 THIRD STREET
BUILDING 3 CAR GARAGE	25-029	05/06/25	005-001-006	427 KAPLAN AVE
SIGN ONLY	25-030	05/07/25	004-009-019	218 FRONT STREET
REPLACE ROOFING & SIDING	25-033	05/09/25	006-003-005	429 SIXTH STREET
INSTALL POOL	25-020	05/22/25	006-005-006	413 SIXTH STREET
REPLACEMENT WINDOWS FRONT PORCH – REPLACE BOARDS & POST WRAP	25-031	05/22/25	004-004-033	239 5TH AVE
INSTALL NEW KITCHEN/BATH/BASEMENT	25-015	05/23/25	002-002-047	314 MANOR PLACE
INSTALL HEATING & A/C	25-028	05/28/25	002-005-016	625 2ND STREET
REPLACE PORCH/DECK CONVERT UTILITY ROOM TO HABITAT SPACE	25-035	-	005-002-19.1	130 BAY AVE



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EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

Submitted:

June 13, 2025

Meeting:

June 18, 2025 – 6:00p.m.

Work Session Meeting

To:

**Mayor Kevin Stuessi
Board of Trustees**

Prepared by:

Candace Hall, Village Clerk

From:

Lily Dougherty-Johnson, Village Trustee

Trustee Lily Dougherty-Johnson June 2025 Work Session Report

Dances in the Park:

Still have opportunities for volunteers (get free merch!)

Camera Obscura:

Ongoing opportunities for volunteers

Communication Committee:

Instagram

Tree Committee:

Senior tree planting

Litter Critter

Board discussion

3rd Street Basketball Court:

Rules - from website:

- Use courts at your own risk.
- Limit play to 1 hour if others are waiting.
- Proper attire and shoes must be worn at all times.
- No eating, drinking or smoking.
- No skateboards, roller blades or bikes allowed.
- No pets allowed.

Consider adding noise, appropriate language, respect of neighbors, eliminating ban on eating and drinking.

Park bathrooms:

Open hours/ schedule - can we post on doors, website?

Mass Assemblies:

Chapter 44-1.1:

...

MASS ASSEMBLY EVENT

Any organized parade, procession, walk, run, march, race, ride, motorcade, concert, theatrical event, cultural event, exhibit, fair, fundraising event, boat show, car show, sporting event, catered event or any other similar social occasion or event or activity that involves the planned one-time assembly of persons for a common purpose, with or without a requirement for the payment of any fee or donation or any sponsorship, of more than A) to the extent utilizing in whole or in part any i) public space, ii) public waterway, iii) public right-of-way or iv) private property located in any residential area, the lesser of a) such number of persons as shall be prescribed for any applicable public park pursuant to Chapter 101 and b) 50 persons;

(add exceptions for churches and library? Is 50 the right number? Does this capture sports clinics? Change our application to say 50 or 100 for private property in a non residential area? - board discussions)

or B) in all other cases, 100 persons. Examples of mass assembly events may include, without limitation, a circus, carnival, fair, festival, block party, marathon or other running event, bicycle race or tour, sporting tournament, spectator sporting event (such as football, baseball and basketball games), art show, craft fair, barbecue, reception party, wedding, family reunion, graduation party, birthday party, dance or movie screening event.

(Do we want this in at all? Wouldn't it require permits for Blast for Cast, events at American Legion, East End Seaport Museum or NFAC? - board discussion)

...

Chapter 44-2B:

A mass assembly permit shall not be required for any of the following:

...

(5)

Events sponsored by the Village of Greenport, including, without limitation, an annual Halloween parade, an annual Christmas parade and tree lighting, an annual menorah lighting, a summer concert series in Mitchell Park, an Easter egg hunt, and other similar events; or

(take this out? Or leave it in and make these announcements instead of resolutions? Vision for Greenport meetings? Fire Department events?- Board discussion)

...

Use of the schoolhouse: historically, the schoolhouse has been used for meetings of the historical society, classes run by CAST, BID meetings, Skate Park meetings, Glory Going Green youth workshops, Pride student art exhibits, etc. Do we want to require mass assembly permits? Insurance? Do we want to allow use by other nonprofits like the Butterfly Effect Project or Family Service League? Or ad hoc community groups? What's the capacity of the schoolhouse (under 50 or 100?) Is it considered public space? Board discussion



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EXT 214

Submitted:

June 13, 2025

Meeting:

June 18, 2025 – 6:00p.m.
Work Session Meeting

To:

**Mayor Kevin Stuessi
Board of Trustees**

Prepared by:

Candace Hall, Village Clerk

From:

Patrick Brennan, Deputy Mayor/Village Trustee

Deputy Mayor Patrick Brennan June 2025 Work Session Report

MINI RR – UPDATE

FIRE DEPARTMENT - UPDATE

HARBOR MANAGEMENT & PLANNING – UPDATE

LWRP - UPDATE

GENERAL DISCUSSION TOPICS

- Village Administrator Role - Status
- Village Organizational Chart - Status
- Public Comment/Letters Policy - Review
- Village Complaints Policy - Review
- Sidewalk & Road Repair - Priorities
- Policing – Coverage Expectations
- Code Enforcement – Staffing Status
- Ferry Project – Inspections – Payments – Punchlist - Completion