

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

June 24, 2025 at 5:00 PM

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 7 recertifications and 2 interims were performed for May 2025.
- b) Balance of VGHA HAP Savings account as of 5/31/2025 is: \$5,458.23.
- c) Balance of VGHA HAP Checking account as of 5/31/2025 is: \$34,444.00.
- d) Balance of VGHA Admin Checking account as of 5/31/2025 is: \$46,000.81.
- e) Nina JG Stewart, HA Attorney, met with Asha Gallacher on June 5, 2025 and finalized the changes to the Administration Manual to reflect the HOTMA and NSPIRE requirements as mandated by HUD. Board approval of the 5 Year Plan and Administration Manual will be submitted at the next meeting on July 29, 2025.
- f) The resubmitted Public Notice for the availability of review and public comment of the VGHA's 5 Year Plan and the Annual Plan (Administration Manual) was submitted to the Suffolk Times on June 4, 2025. Public comment will end on July 28, 2025.
- g) One voucher was terminated because the holder could not find housing.
- h) Currently, there is 1 voucher holder looking for housing.
- i) Inspection update: 0 fails.

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 5/31/2025 is: \$21,742.45.
- b) Balance of 278 2nd Street checking account as of 5/31/2025 is: \$8596.48.

2025 Monthly Projected Income:

278 2 nd St, Unit # 1	\$2,100.00
278 2 nd St, Unit # 2	\$1,900.00
278 2 nd St, Unit # 3	\$1,950.00
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Total 278 Total Rental Income	\$5,950.00
213 Center St	\$1,125.00

3. Resolutions:

- a) MOTION – approve the minutes of the May 27, 2025 VGHA Board Meeting.
- b) MOTION – ratify May 2025 accounts payable for the Housing Authority totaling \$131,240.34.

- c) MOTION – ratify May 2025 accounts payable for 213 Center Street totaling \$615.09.
 - d) MOTION – ratify May 2025 accounts payable for 278 2nd Street totaling \$3,299.69.
- 4. The next meeting date is scheduled for July 29, 2025 at 5:00pm.
 - 5. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES

The regular monthly meeting was held on May 27, 2025. Meeting was called to order by Tina Finne, Chairperson, at 5:05 pm.

Those present were: Tina Finne, Inga Van Eysden, , Valerie Shelby, Christopher North, Asha Gallacher and Adam Brautigam.

1. Section 8 Housing Update:

- a) 6 recertifications and 1 interim were performed for May 2025.
- b) Balance of VGHA HAP Savings account as of 4/30/2025 is: \$11,941.78.
- c) Balance of VGHA HAP Checking account as of 4/30/2025 is: \$28,945.00.
- d) Balance of VGHA Admin Checking account as of 4/30/2025 is: \$56,948.57.
- e) Currently, there are 2 voucher holders looking for housing.
- f) Inspection update: 1 fail (continuation from last month – tenant caused. HAP has not been issued to landlord; however, repair work has started).

2. Informational Update:

COMMUNITY DEVELOPMENT

- a) Balance of 213 Center Street checking account as of 4/30/2025 is: \$21,455.80.
- b) Balance of 278 2nd Street checking account as of 3/31/2025 is: \$7,945.75.

3. Resolutions:

- a) MOTION – approve the minutes of the April 29 25, 2025 VGHA Board Meeting. Tina Finne made motion, Inga Van Eysden carried.
- b) MOTION – ratify April 2025 accounts payable for the Housing Authority totaling \$123,798.26. Tina Finne made motion, Valerie Shelby carried.
- c) MOTION – ratify April 2025 accounts payable for 213 Center Street totaling \$738.79. Tina Finne made motion, Christopher North carried.
- d) MOTION – ratify April 2025 accounts payable for 278 2nd Street totaling \$3,940.77. Tina Finne made motion, Inga Van Eysden carried.

4. The next meeting will be held on Tuesday, June 24, 2025 at 5:00pm.

5. Tina Finne made a motion to adjourn, Christopher North carried. The meeting was adjourned at 5:38pm.

Respectfully submitted by Tina Finne, Board Chairperson