



236 THIRD STREET
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MAYOR
KEVIN STUESSI
EXT 215

TRUSTEES
PATRICK BRENNAN
DEPUTY MAYOR

LILY DOUGHERTY-
JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

TREASURER
ADAM BRAUTIGAM
EXT. 217

VILLAGE CLERK
CANDACE HALL
EXT 214

October 23, 2025 - 5:00pm
Mayor and Board of Trustees – Regular Session Meeting
Greenport Firehouse
Third Street, Greenport, NY 11944

MOTION TO OPEN MEETING

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Ruth "Ruthie" Ruffner
Jack Upton
Claire Ann Caputo
Thomas Sledjeski
Edmund H. White

ANNOUNCEMENTS

- Village Halloween Celebration and Parade will be held on Saturday, October 25, 2025 – rain date is Sunday, October 26, 2025. Please check the BID website for further details on the event timeline.
- The Greenport Fire Department will conduct the annual hydrant testing on Sunday October 26, 2025 from 9:00am-noon.
- The November Regular Session meeting will take place on Tuesday, November 25, 2025.
- Village Hall will be closed on the following dates in November:
 - Tuesday, November 11, 2025 – for Veterans Day
 - Thursday November 27, 2025 and Friday, November 28, 2025 – for Thanksgiving.

PUBLIC COMMENT

RESOLUTIONS**RESOLUTION # 10-2025-3**

RESOLUTION adopting the agenda as printed.

RESOLUTION # 10-2025-4

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administration, Village Administration, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

VILLAGE TREASURER**RESOLUTION # 10-2025-5**

RESOLUTION authorizing Treasurer Brautigam to perform attached budget amendment #6544, to appropriate funds for the final repair of the Electric Plant generator and directing that budget amendment #6544 be included as part of the formal meeting minutes of the October 23, 2025 meeting of the Board of Trustees.

RESOLUTION # 10-2025-6

RESOLUTION authorizing Treasurer Brautigam to perform attached budget amendment #6547, to transfer funds from the sewer personnel expense line to the equipment expense line and directing that budget amendment #6547 be included as part of the formal meeting minutes of the October 23rd, 2025, meeting of the Board of Trustees.

RESOLUTION # 10-2025-7

RESOLUTION authorizing Treasurer Brautigam to perform attached budget modification #6548, to appropriate sewer fund reserves to fund the purchase of a new generator at the Peconic Landing site and directing that budget amendment #6548 be included as part of the formal meeting minutes of the October 23, 2025 meeting of the Board of Trustees.

RESOLUTION # 10-2025-8

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law of 6 2025 amending Chapter 136 (water) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law amending Section 136 to be an unlisted action, determining that the adoption of the local law will not have a negative impact on one or more aspects of the environment and adopting a negative declaration for purpose of SEQRA.

RESOLUTION # 10-2025-9

RESOLUTION WHEREAS, the Board of Trustees has been considering the adoption of a local law that amends Chapter 136 of the Code of the Village of Greenport, to amend the water rate fee schedule (Bill VOG06-25), and WHEREAS, the law is not a zoning law subject to referral to the Suffolk County Planning Commission, and WHEREAS, the Board has determined that the proposed law is an Unlisted action under the State Environmental Quality Review Act and will not result in a significant adverse environmental impact, and WHEREAS, the Board held published and posted legal notice of a scheduled public hearing on the proposed law, and WHEREAS, the Board held a public hearing on the proposed local law on October 16th 2025, and NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Greenport hereby adopts the proposed law VOG 06-25 as Local Law 6 of 2025, a local law amending Chapter 136 of the Code of the Village of Greenport, to amend the water rate fee schedule, and BE IT FURTHER RESOLVED, that the Board directs the Village Clerk to file the law with the New York Secretary of State and take other actions as may be required upon adoption of a local law.

RESOLUTION # 10-2025-10

RESOLUTION adopting the attached SEQRA resolution regarding the proposed local law 7 of 2025 amending Chapter 105 (sewers) of the Village of Greenport Code; adopting lead agency status, determining the adoption of the local law amending Section 105-40 to be an unlisted action, determining that the adoption of the local law will not have a negative impact on one or more aspects of the environment and adopting a negative declaration for purpose of SEQRA.

RESOLUTION # 10-2025-11

RESOLUTION WHEREAS, the Board of Trustees has been considering the adoption of a local law that amends Chapter 105 of the Code of the Village of Greenport, to amend the sewer fee schedule (Bill VOG07-25), and WHEREAS, the law is not a zoning law subject to referral to the Suffolk County Planning Commission, and WHEREAS, the Board has determined that the proposed law is an Unlisted action under the State Environmental Quality Review Act and will not result in a significant adverse environmental impact, and WHEREAS, the Board held published and posted legal notice of a scheduled public hearing on the proposed law, and WHEREAS, the Board held a public hearing on the proposed local law on October 16th 2025, and NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Greenport hereby adopts the proposed law VOG 7-25 as Local Law 7 of 2025, a local law amending Chapter 105 of the Code of the Village of Greenport, to amend the sewer fee schedule, and BE IT FURTHER RESOLVED, that the Board directs the Village Clerk to file the law with the New York Secretary of State and take other actions as may be required upon adoption of a local law.

VILLAGE CLERK**RESOLUTION # 10-2025-12**

Resolution to approve the use of two Village of Greenport logos as provided by PRMG for all official purposes including for the printing, publishing and distributing of any documents on behalf of the Village of Greenport from the Board of Trustees, Village staff, statutory boards, committees and commissions.

RESOLUTION # 10-2025-13

RESOLUTION awarding the October 2025 BID contract for the removal of trees and tree stumps on specified Village streets, and the grinding of tree stumps to Integrity Tree Care Inc. – the lowest bidder – at a bid price of \$9,500 (nine thousand, five hundred dollars) per the Bid Form and the bid opening on October 21, 2025; and authorizing Mayor Stuessi to sign the contract between Integrity Tree Care Inc., and the Village of Greenport.

RESOLUTION # 10-2025-14

RESOLUTION to approve the approval of a filming permit from Mia Pinjuh on behalf of BaM Productions, Inc., to conduct a photo shoot at various Village locations on Tuesday, November 4, 2025 between 7:00am-6:00pm.

MAYOR AND BOARD OF TRUSTEES**RESOLUTION # 10-2025-15**

Resolution to appoint the following to the Village of Greenport Mural Committee for a term of one (1) year to expire April 6, 2026:

- Patricia Kilbride, Chairperson
- Paul Henry
- Verona Penalba

RESOLUTION # 10-2025-16

Resolution to approve the \$2.23 hourly wage increase for Adam Hubbard, per Article VII (Salaries and Compensation) of the collective bargaining agreement between the Village of Greenport and CSEA Local 1000 which stipulates a wage increase of 7% of the average CSEA salary with the completion of a job-related course, effective October 23, 2025.

RESOLUTION # 10-2025-17

WHEREAS, the Fire Department has informed the Board that the parking of vehicles on the east side of Fourth Avenue bordering and north of the Fire Station creates a potential hazard for fire trucks and for fire personnel, and

WHEREAS, parking of vehicles on the east side of Fourth Avenue and Center Street along the boundary of Third Street Park is already prohibited, but that parking along the area south of Third Street Park is not currently restricted,

WHEREAS, the Board is authorized to adopt parking regulations by resolution,

NOW, THEREFORE, BE IT RESOLVED that the Board hereby amends Chapter 132, Village Code §132-49: Schedule XI to include the following no parking at any time zone:

Name of Street	Sides	Location
Fourth Avenue	East	South Street to Third Street Park

VOUCHER SUMMARY

RESOLUTION # 10-2025-18

Resolution approving all checks per the Voucher Summary Report dated October 22, 2025, in the amount of \$1,471,437.75 consisting of:

- All regular checks in the amount of \$852,973.27.
- All prepaid checks (including wire transfers) in the amount of \$618,464.48.

VILLAGE OF GREENPORT**Budget Adjustment Form**

Year: 2026 Period: 9 Trans Type: B1 - Transfer Status: Batch
Trans No: 6544 Trans Date: 09/12/2025 User Ref: ADAM
Requested: D. JACOBS Approved: Created by: ADAM 09/12/2025
Description: TO CONTINUE REPAIRS TO THE GENERATOR AT THE LIGHT PLANT
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
E.0781.405	TRANSMISSION RIGHTS	-44,800.00
E.0715.320	REPAIR - GENERATOR..	44,800.00
Total Amount:		0.00

VILLAGE OF GREENPORT**Budget Adjustment Form**

Year: 2026 Period: 10 Trans Type: B1 - Transfer Status: Batch
Trans No: 6547 Trans Date: 10/09/2025 User Ref: ADAM
Requested: A. HUBBARD Approved: Created by: ADAM 10/09/2025
Description: TO TRANSFER FUNDS FROM SEWER PERSONNEL TO EQUIPMENT EXPENSE
LINE TO COVER TROJAN 3 YEAR CONTRACT Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
G.8110.101	SUPERVISORY LABOR..	-9,825.00
G.8130.201	EQUIPMENT / SECONDARY TREATMENT..	9,825.00
Total Amount:		0.00

VILLAGE OF GREENPORT**Budget Adjustment Form**

Year: 2026 Period: 10 Trans Type: B2 - Amend Status: Batch
Trans No: 6548 Trans Date: 10/09/2025 User Ref: ADAM
Requested: A. HUBBARD Approved: Created by: ADAM 10/09/2025
Description: TO APPROPRIATE FUNDS FOR THE PURCHASE OF A NEW GENERATOR FOR Account # Order: No
PECONIC LANDING SEWER SYSTEM Print Parent Account: No

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	40,540.00
G.8130.200	PUMP STATION EQUIPMENT..	40,540.00
Total Amount:		81,080.00

Negative Declaration Pursuant to
New York State Environmental Quality Review Act

WHEREAS, the New York State Environmental Conservation Law and the regulations of the Department of Environmental Conservation as contained in 6 NYCRR Part 617 require review of the possible environmental consequences of various actions under consideration by the Board of Trustees, and

WHEREAS, the Board of Trustees is considering the adoption of Local Law 6 of 2025, a proposed local law amending Chapter 136 of the Code of the Village of Greenport, to amend the Water Rate Fee Schedule.; and

WHEREAS, the Board of Trustees has considered the nature and impact of the proposed action; and

WHEREAS, the Board of Trustees has reviewed a Short Environmental Assessment Form prepared with respect to the proposed law,

NOW, THEREFORE, IT IS

RESOLVED, that the Board hereby finds and concludes that the Board of Trustees is the Lead Agency with respect to environmental impact review of proposed bill 6 of 2025 (to be adopted as Local Law 6 of 2025) as defined in the State Environmental Quality Review Act and its regulations (SEQRA), and

□ . the proposed adoption of Local Law 6 of 2025 is an Unlisted Action under SEQRA;

□ . the Board has considered the adoption of Local Law 6 of 2025, a local law Chapter 136 of the Code of the Village of Greenport, to amend the Water Rate Fee Schedule;

□ . the Board has thoroughly reviewed the Short Environmental Assessment Form and the supplemental description of the proposed action;

□ . the Board also has considered the following factors and made the following conclusions in respect to its review of the environmental impacts of the proposed action:

- . the proposed action would not result in any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor create a substantial increase in the potential for erosion, flooding, leaching or drainage problems;
- . the proposed action would not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;

- . the proposed action would not impair the environmental characteristics of any Critical Environmental Area;
- . the proposed action would not conflict with the community's current plans or goals as official approved or adopted;
- . the proposed action would not impair the character or quality of important historical, archeological, architectural or aesthetic resources or of existing community or neighborhood character;
- . the proposed action would not result in a major change in the use of either the quantity or type of energy;
- . the proposed action would not create a hazard to human health;
- . the proposed action would not create a substantial change in the use, or intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;
- . the proposed action would not encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;
- . the proposed action would not create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;
- . the proposed action would not create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;
- . the proposed action would not result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;
- . the proposed action would enhance the protection of the environment in the Village, in that it would preserve and maintain the existing character of the Village;

□ . the proposed action would not have a significant adverse environmental impact;

□ . no further environmental review is required with respect to the proposed action,
and

□ . the Mayor, or his designee, is authorized to execute the Short EAF in a manner consistent with the foregoing findings concluding that the proposed action will not result in a significant adverse environmental impact.

A local law amending Chapter 136 of the Code of the Village of Greenport, to amend the Water Rate Fee Schedule.

Section 1. Village Code §136-3 of the Code of the Village of Greenport is hereby amended to read as follows:

§136-3. Fee Schedule.

- A. Residential, meter size less than two inches, invoiced monthly: minimum charge of \$253.74 per year for each meter or \$21.14 per month. The minimum charge includes 2,000 gallons used monthly. Additional usage between 2,000 and 18,000 gallons shall be billed at the rate of \$3.80 per 1,000 gallons. Usage over 18,000 gallons shall be billed at the rate of \$5.53 per 1,000 gallons.
- B. Commercial, meter size two inches or more, invoiced monthly: minimum charge of \$609.49 per year for each meter or \$50.79 per month. The minimum charge includes 9,000 gallons used monthly. Additional usage between 9,000 and 60,000 gallons shall be billed at the rate of \$3.80 per 1,000 gallons. Usage over 60,000 gallons shall be billed at \$5.53 per 1,000 gallons.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm, or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which judgment or order shall be rendered

Section 3. Effective date. This local law shall take effect on the first day of the month immediately following the filing of this law with the Secretary of state

Negative Declaration Pursuant to
New York State Environmental Quality Review Act

WHEREAS, the New York State Environmental Conservation Law and the regulations of the Department of Environmental Conservation as contained in 6 NYCRR Part 617 require review of the possible environmental consequences of various actions under consideration by the Board of Trustees, and

WHEREAS, the Board of Trustees is considering the adoption of Bill 7 of 2025, a proposed local law amending Chapter 105 of the Code of the Village of Greenport, to amend the Sewer Fee Schedule.; and

WHEREAS, the Board of Trustees has considered the nature and impact of the proposed action; and

WHEREAS, the Board of Trustees has reviewed a Short Environmental Assessment Form prepared with respect to the proposed law,

NOW, THEREFORE, IT IS

RESOLVED, that the Board hereby finds and concludes that the Board of Trustees is the Lead Agency with respect to environmental impact review of proposed bill 3 of 2024 (to be adopted as Local Law 7 of 2025) as defined in the State Environmental Quality Review Act and its regulations (SEQRA), and

□ . the proposed adoption of 7 of 2025 is an Unlisted Action under SEQRA;

□ . the Board has considered the adoption of 7 of 2025, a local law amending Chapter 105 of the Code of the Village of Greenport, to amend the Sewer Fee Schedule.;

□ . the Board has thoroughly reviewed the Short Environmental Assessment Form and the supplemental description of the proposed action;

□ . the Board also has considered the following factors and made the following conclusions in respect to its review of the environmental impacts of the proposed action:

- . the proposed action would not result in any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, nor any substantial increase in solid waste production, nor create a substantial increase in the potential for erosion, flooding, leaching or drainage problems;
- . the proposed action would not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species, or other significant adverse impacts to natural resources;

- . the proposed action would not impair the environmental characteristics of any Critical Environmental Area;
- . the proposed action would not conflict with the community's current plans or goals as official approved or adopted;
- . the proposed action would not impair the character or quality of important historical, archeological, architectural or aesthetic resources or of existing community or neighborhood character;
- . the proposed action would not result in a major change in the use of either the quantity or type of energy;
- . the proposed action would not create a hazard to human health;
- . the proposed action would not create a substantial change in the use, or intensity of use, of land, including agricultural, open space or recreational resources, or in its capacity to support existing uses;
- . the proposed action would not encourage or attract large numbers of persons to any place for more than a few days, compared to the number who would come to such place without such action;
- . the proposed action would not create changes in two or more elements of the environment, no one of which would have a significant impact on the environment, but when taken considered together would result in a substantial adverse impact on the environment;
- . the proposed action would not create substantial adverse impacts when considered cumulatively with any other actions, proposed or in process;
- . the proposed action would not result in substantial adverse impact with respect to any relevant environmental consideration, including noise, aesthetics, traffic, air quality, water quality or adequacy of water supply, drainage, soil conditions, or quality of life in the community in general and the immediate neighborhood in particular;
- . the proposed action would enhance the protection of the environment in the Village, in that it would preserve and maintain the existing character of the Village;

□ . the proposed action would not have a significant adverse environmental impact;

□ . no further environmental review is required with respect to the proposed action,
and

□ . the Mayor, or his designee, is authorized to execute the Short EAF in a manner consistent with the foregoing findings concluding that the proposed action will not result in a significant adverse environmental impact.

A local law amending Chapter 105 of the Code of the Village of Greenport, to amend the Sewer Fee Schedule.

Section 1. Village Code §105-40(B) of the Code of the Village of Greenport is hereby amended to read as follows:

§105-40(B). Fee Schedule. All property owners shall be invoiced for the quantity of water used, based on 90% of water meter reading.

1. Inside Village limits, residential, invoiced monthly: minimum charge of \$651.60 per year for each meter or \$54.30 per month. The minimum charge includes 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of \$15.31 per 1,000 gallons up to 16,200 gallons. Usage from 16,201 gallons to 22,500 gallons shall be billed at the rate of \$16.70 per 1,000 gallons. Additional usage over 22,500 gallons shall be billed at a rate of \$18.10 per 1,000 gallons or portion thereof.
2. Inside Village limits, commercial, invoiced monthly: minimum charge of \$701.76 per year for each meter or \$58.48 per month. The minimum charge includes the first 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of \$18.10 per 1,000 gallons used up to 22,500 gallons. Additional usage over 22,500 gallons shall be billed at a rate of \$ 21.58 per 1,000 gallons or portion thereof.
3. Unmetered sewer connections inside Village limits, commercial and residential users: minimum charge of \$73.38 per month.
4. Outside Village limits, residential, invoiced monthly: minimum charge of \$977.46 per year for each metered unit or \$81.45 per month. The minimum charge includes 3,600 gallons used monthly. Usage over the minimum 3,600 gallons shall be billed at the rate of \$22.97 per 1,000 gallons up to 16,200 gallons. Usage from 16,201 gallons to 22,500 gallons shall be billed at the rate of \$25.06 per 1,000 gallons. Additional usage over 22,500 gallons shall be billed at a rate of \$27.15 per 1,000 gallons or portion thereof.

5. Outside Village limits, commercial, invoiced monthly: minimum charge of \$1052.65 per year for each metered unit or \$87.72 per month. The minimum charge includes the first 3,600 gallons used monthly for each metered unit. Additional usage over the minimum 3,600 gallons for each metered unit shall be billed at the rate of \$27.84 per 1,000 gallons or portion thereof.
6. Unmetered sewer connections outside Village limits, commercial and residential users: minimum charge of \$88.70 per month.

Section 2. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm, or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which judgment or order shall be rendered

Section 3. Effective date. This local law shall take effect on the first day of the month immediately following the filing of this law with the Secretary of state



