



236 THIRD STREET  
GREENPORT, NY 11944

Tel: (631)477-0248  
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[villageofgreenport.org](http://villageofgreenport.org)

**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
PATRICK BRENNAN  
DEPUTY MAYOR

LILY DOUGHERTY-JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

**TREASURER**  
ADAM BRAUTIGAM  
EXT 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

**June 26, 2025 at 6:00 PM  
Mayor and Board of Trustees – Regular Meeting  
Third Street Firehouse  
Greenport, NY 11944**

**MOTION TO OPEN MEETING**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

William R. Pell III  
Halsey Gordon Tuthill  
Virginia Dickerson  
Paul E. Mellas  
Susan Malinauskas  
John P. Nugent Jr.  
Joseph Borrelli  
Marion West  
LeRoy E. "Lee" Fitting Sr.  
Michael James Kane

**ANNOUNCEMENTS**

- Village Hall will be closed on Friday, July 4, 2025 in observance of Independence Day.
- The Carousel has reopened! After months of work to rebuild and repair the beloved Greenport attraction, it is now open. Please check the Village website for the hours.
- The Juneteenth Parade and Celebration will be held on Saturday, June 28<sup>th</sup>. The parade kicks off on Third Street in front of Clinton Memorial AME Zion church to Mitchell Park, where the celebration will continue.

**PUBLIC COMMENT**

**CALL TO ORDER****RESOLUTIONS****RESOLUTION # 06-2025-1**

RESOLUTION adopting the June, 2025 agenda as printed.

**RESOLUTION # 06-2025-2**

RESOLUTION accepting the monthly reports of the Greenport Fire Department, Village Administration, Village Treasurer, Village Clerk, Village Attorney, Mayor and Board of Trustees.

**GREENPORT FIRE DEPARTMENT****RESOLUTION # 06-2025-3**

RESOLUTION approving the application for membership of Patrick Curran Standard Hose Co. # 4 of the Greenport Fire Department, as approved by the Village of Greenport Fire Department Board of Wardens on March 27, 2025.

**VILLAGE TREASURER****RESOLUTION # 06-2025-4**

RESOLUTION authorizing Treasurer Brautigam to perform attached Budget Transfer #6526 to transfer funds from medical expenses to Legal expenses , to fund Legal Counsel invoices for March and April 2025, and directing budget transfer #6526 be included in the formal meeting minutes of the June 26th regular meeting of the Board of Trustees.

**RESOLUTION # 06-2025-5**

RESOLUTION authorizing Treasurer Brautigam to perform attached Budget Transfer #6500 to transfer funds from Marina and Park expense lines to The Carousel expense line, to fund the final phase of the Carousel repair, and directing budget transfer #6500 be included in the formal meeting minutes of the June 26th regular meeting of the Board of Trustees.

**RESOLUTION # 06-2025-6**

RESOLUTION authorizing Treasurer Brautigam to sign the attached contract with NYISO for the purchase of six (6) TCC contracts for the period of November 1st, 2025 through October 31st 2026.

**RESOLUTION # 06-2025-7**

RESOLUTION authorizing Treasurer Brautigam to perform attached budget transfer #6528 to transfer funds from the medical expense line to the power purchased expense line to fund the monthly power invoice, and directing budget amendment #6528 be included as part of the formal meeting minutes of the June 26th, 2025 meeting of the Board of Trustees.

**VILLAGE CLERK****RESOLUTION # 06-2025-8**

RESOLUTION approving the public assembly application received from Colin Van Tuyl on behalf of The Greenport Band for the annual concert series held in Mitchell Park from 7:30 – 8:45 p.m. to run on the following Fridays: July 4, 11, 18 and 25, August 1, 8, 15, 22 and 29. The Greenport Band has requested a waiver of the \$250 application fee and for the Village of Greenport to keep the Mitchell Park bathrooms open for the event.

**RESOLUTION # 06-2025-9**

RESOLUTION approving the Public Assembly Application received from The Greenport Rotary for the Annual Halloween Train Ride to take place at the Village Mini Train on October 24, 25 and 31 from 6:30-10:30pm.

**RESOLUTION # 06-2025-10**

RESOLUTION approving the Public Assembly Application received from Ellen Nasto on behalf of the Floyd Memorial Library to host a community event (stories and free ice cream and rides) at the Greenport Mini Train. The requested date of the event is July 15, 2025 from 11:00am-12:00pm. The applicant has requested a waiver of the application fee.

**RESOLUTION # 06-2025-11**

RESOLUTION approving the Public assembly application received from Cameron Smith to host a community BBQ at 5th Street Beach on June 21, 2025 from 11:00am-6:00pm.

**RESOLUTION # 06-2025-12**

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Section 35-3B and 35-3C of the Greenport Village Code, within the parameters outlined in the public assembly application submitted by the Greenport Fire Department to host the annual Chicken BBQ at 3rd Street Fire Station location, from 4:00 pm to 7:00 pm on August 16, 2025.

**RESOLUTION # 06-2025-13**

RESOLUTION approving the Public assembly application received from Warren Bondarchuk on behalf of the Greenport Men's Softball League. The league is looking to hold games at the Moore's Lane ball field June – September 2025 at 7:00pm.

**RESOLUTION # 06-2025-14**

RESOLUTION to appoint Yan Albaladejo to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-15**

RESOLUTION to appoint Nicki Gohorel to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-16**

RESOLUTION to appoint Betsi Gertz to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-17**

RESOLUTION to appoint Ellen Neff to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-18**

RESOLUTION to appoint Rae McMahon to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-19**

RESOLUTION to appoint Andrea Menjivar to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-20**

RESOLUTION to appoint Roric Tobin to the Village of Greenport Affordable & Workforce Housing Committee for a term of one year to expire on April 6, 2026.

**RESOLUTION # 06-2025-21**

RESOLUTION to hire Francesca Bonati as a part-time pump out boat operator at a rate of \$30 per hour, effective June 16, 2025.

**RESOLUTION # 06-2025-22**

RESOLUTION ratifying the hiring of Dulce Pineda as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of \$16.50 per hour, effective, June 7, 2025.

**RESOLUTION # 06-2025-23**

RESOLUTION ratifying the hiring of Jarred Cruz Marty Lewis as a part-time Recreation Aid to work at the Village of Greenport Summer Camp at a pay rate of \$16.50 per hour, effective May 19, 2025.

**RESOLUTION # 06-2025-24**

RESOLUTION scheduling a public hearing for 6:00 pm on Regular Session, Thursday, July 17, 2025 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Dave Bergen, agent for the property owner(s), Lisa Gillooly and Tony Spiridakis for the following property: 178 Stirling Street, Greenport, NY 11944.

**RESOLUTION # 06-2025-25**

RESOLUTION authorizing the solicitation of bids for the professional services, preventative maintenance and repair of the Wastewater Treatment Plant Generators in various locations within the Village of Greenport and directing Clerk Hall to notice the Request for Bids accordingly.

**RESOLUTION # 06-2025-26**

RESOLUTION to appoint Jack Weiskott to the Village of Greenport Tree Committee for a term of one (1) year to expire April 6, 2026.

**RESOLUTION # 06-2025-27**

RESOLUTION to appoint Greg Rivera to the Village of Greenport Conservation Advisory Council for a term of one (1) year to expire April 6, 2026.

**RESOLUTION # 06-2025-28**

RESOLUTION to appoint Paul Kreiling to the Village of Greenport Conservation Advisory Council for a term of one (1) year to expire April 6, 2026.

**MAYOR AND BOARD OF TRUSTEES****RESOLUTION # 06-2025-29**

WHEREAS, the Board of Trustees is desirous of confirming the duties and obligations of the office of Village Administrator, and

WHEREAS, the Board of Trustees recognizes the need to provide the Village with the most efficient and economical administration, direction and control of the daily business of the Village of Greenport, and

WHEREAS, the Board of Trustees further recognizes that such administration benefits from a centralized direction and control that enables the Mayor and Trustees to perform their duties;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees hereby confirms the position of Village Administrator as a Village office for a term of one official year (or the remaining portion thereof, if appointed on a date not corresponding with the beginning of an official year) at compensation fixed by the Mayor and Trustees, and that the Village Administrator shall have the following duties and responsibilities:

1. Oversees the administration of the rules, regulations, local laws and codes of the Village, and of the laws, rules and regulations of other governmental jurisdictions applicable in and/or to the Village.

2. Supervises and coordinates work performed by all village departments and Village run entities, including the Electric Department, Sewer Department, Water Department, Recreation Department, Marina and Parks, Road crews, and Building Department, campgrounds and carousel management, and employees in such departments, and implements Village personnel policies, rules and regulations. Except when serving as the Budget Officer, if so authorized, the Administrator shall have no supervision authority of the Clerk's or Treasurer's departments.

3. May recommend to the Mayor and Board of Trustees appointments, promotions or dismissals of all Village employees in accordance with applicable laws and rules.

4. When so designated by the Mayor, subject to Board of Trustees approval, serves as Stormwater Management Officer and ensures compliance with and necessary documentation regarding the Village's Stormwater Management Plan.

5. When so designated by the Mayor, subject to Board of Trustees approval, serves as Superintendent of Public Works.

6. When so requested by the Mayor and Trustees, assists the Budget Officer with preparation of the tentative budget according to law.

7. Supervises the purchase of all materials, supplies and equipment and the letting of all contracts.

8. May make recommendations to the Mayor and Board of Trustees of measures and programs to help improve the efficiency and economy of Village government or promote the health, safety and welfare of the residents of the Village.

9. At the request of the Mayor, maintains a liaison with other governments and administrative agencies as a representative of the Village, but does not supplant the Mayor or Trustees as official Village representatives.



10. Investigates and responds to inquiries by Village residents and other interested persons concerning Village government operations and services, and reports findings of such investigations to the Mayor and Trustees.

11. Responsible for the overseeing of the preparation and submission of reports as required by federal, state and local agencies to ensure accurate and timely submission by the department head responsible.

12. Prepares reports for the Village Attorney and Trustees in actions brought against the Village.

13. Attends all meetings of the Board of Trustees.

14. If designated by the Mayor, serves as Public Information Officer during emergency situations and special events.

15. When so designated by the Mayor and Trustees, represents or supervises the representation of the Village in collective negotiations with employees.

16. In conjunction with the Village Treasurer, develops and administers a long term capital plan covering building construction and major repair, replacement of capital equipment, road reconstruction and any other projects representing a major expenditure.

17. Except when such responsibility is designated by contract pursuant to a public works project, plans and manages capital projects, including field inspection to check work progress. Develops a long-term capital improvement needs and strategic plan for Village infrastructure and assets.

18. Plans and oversees repair and maintenance work performed by (a) Village employees, and (b) except where such responsibility is designated to another person or entity by contract or otherwise, by outside consultants, vendors and contractors. Taking into account foreseeable regular maintenance for every physical asset, land, facility, equipment, and any other owned or leased Village asset ("Assets"), develops a 5 year non-capital preventative maintenance (includes repair, service and maintenance) plan ("PMP") in consultation with the Board and coordination with each department head. Works with department heads to develop detailed individual department preventative maintenance plans for all Assets within the control of each department, for inclusion in the PMP.

19. Unless the Mayor and/or Board of Trustees designates a different person or entity, on a project basis, prepares and reviews bid specifications, evaluates bids and recommends contract awards, and manage projects through completion.

20. If designated by the Mayor and approved by the Trustees to serve as the Superintendent of Public Works and/or a supervising position of any Village utility department, performs the duties assigned to those respective positions.

21. In conjunction with the Village Treasurer, reviews and approves requisitions, subject to compliance with state law and the Village procurement policy.

22. Discharges such other duties and responsibilities as may, from time to time, be assigned by the Mayor and/or Board of Trustees; and

BE IT FURTHER RESOLVED, that the office of Village Administrator shall be subject to the provisions of New York state law applicable to Village Officers.

**RESOLUTION # 06-2025-30**

**RESOLUTION AUTHORIZING VILLAGE LEASE OF A PORTION OF PROPERTY LOCATED AT 614 THIRD STREET**

WHEREAS, the Village previously leased a portion of property located at 614 Third Street, known as the Perry Day Care Center (the "Leased Premises"), from Clinton Memorial A.M.E. Zion Church ("Clinton Memorial") for a period of 5 years, and

WHEREAS, the lease expired on April 30, 2025, and

WHEREAS, the Village continues to have a public need for the use of the Leased Premises, and

WHEREAS, the Board must approve all lease agreements of private property, and

WHEREAS, the Board understands that the proposed monthly lease fee is a reasonable monthly rent for the Leased Premises and serves a benefit for Village residents,

NOW THEREFORE BE IT RESOLVED, that the Board agrees to lease the Leased Premises from Clinton Memorial for a three (3) year term commencing on July 1, 2025, at a rate of \$1,500 per month for the first year, \$2,000 per month for the second year and \$2,500 per month for the third year, and

BE IT FURTHER RESOLVED, that the Board authorizes the Mayor to execute a lease as provided in this resolution subject to review and approval of the Village Attorney as to form.



**VOUCHER SUMMARY****RESOLUTION # 06-2025-31**

RESOLUTION approving all checks per the Voucher Summary Report for Fiscal Year 2024 / 2025 dated June 24, 2025 in the total amount of \$346,478.56 consisting of:

- o All regular checks in the amount of \$330,505.48 and
- o All prepaid checks (including wire transfers) in the amount of \$15,973.08.

**RESOLUTION # 06-2025-32**

RESOLUTION approving all checks per the Voucher Summary Report for Fiscal Year 2025/2026 dated June 24, 2025 in the total amount of \$1,400,842.38 consisting of:

- o All regular checks in the amount of \$1,305,142.38 and
- o All prepaid checks (including wire transfers) in the amount of \$95,700.00.

**VILLAGE OF GREENPORT****Budget Adjustment Form**

Year: 2025 Period: 5 Trans Type: B1 - Transfer Status: Batch  
Trans No: 6528 Trans Date: 06/16/2025 User Ref: ADAM  
Requested: A. BRAUTIGAM Approved: Created by: ADAM 06/16/2025  
Description: TO TRANSFER FUNDS FROM HOSPITALIZATION EXPENSE TO FUND MONTHLY  
POWER INVOICE Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
E.0800.110	HOSPITALIZATION..	-72,726.13
E.0721	POWER PURCHASED	72,726.13
Total Amount:		0.00

**VILLAGE OF GREENPORT****Budget Adjustment Form**

Year: 2025 Period: 5 Trans Type: B1 - Transfer Status: Batch  
Trans No: 6500 Trans Date: 05/30/2025 User Ref: ADAM  
Requested: R. ALBANESE Approved: Created by: ADAM 05/30/2025  
Description: TO COVER COSTS OF REPAIR TO THE CAROUSEL  
Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
A.7312.100	CAROUSEL PERSONNEL SERVICES	-12,000.00
A.7230.413	MITCHELL PARK REFUSE AND GROUNDS	-7,000.00
A.7230.401	MITCHELL MARINA CONTRACTUAL EXP	-11,000.00
A.7110.101	PARKS..RECREATION PERSONNEL	-6,000.00
A.7312.401	CAROUSEL EXPENSE	36,000.00
Total Amount:		0.00

**VILLAGE OF GREENPORT****Budget Adjustment Form**

Year: 2025 Period: 5 Trans Type: B1 - Transfer Status: Batch  
Trans No: 6526 Trans Date: 06/09/2025 User Ref: ADAM  
Requested: A. BRAUTIGAM Approved: Created by: ADAM 06/09/2025  
Description: TO TRASNFER FUNDS FROM HOSPITALIZATION EXPENSE LINE TO LEGAL  
EXPENSE LINE TO FUND ATTORNEY INVOICES THROGH MARCH 2025 Account # Order: No  
Print Parent Account: No

Account No.	Account Description	Amount
A.9060.800	HOSP & MEDICAL INS.EMPLOYEE BENEFITS	-71,222.45
A.1420.400	LAW.CONTR EXP..	55,351.45
A.8030.400	ZONING/PLANNING LEGAL EXPENSE..	15,871.00
Total Amount:		0.00



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[Insert Date]

By [Insert Method of Delivery to NYISO]

Manager, TCC Market Operations  
New York Independent System Operator, Inc.  
10 Krey Boulevard  
Rensselaer, New York 12144

Re: Historic Fixed Price TCC Extension Purchase Decision for a  
Load Serving Entity Appointing an ETA Agent for the One-  
Year Period of November 1, 2025 through October 31, 2026

Dear Sir or Madam:

Village of Greenport ("LSE") is the holder of certain Historic Fixed Price TCCs ("HFPTCCs") that are eligible to be extended for one year at a time pursuant to Section 19.2.1.4 of Attachment M of the New York Independent System Operator, Inc. ("NYISO") Open Access Transmission Tariff ("OATT"). LSE hereby notifies the NYISO that LSE is electing the option noted below with respect to its right to extend such HFPTCCs for the one-year period at issue.

☐ Option 1: LSE elects to request a one-year extension of its eligible HFPTCCs as follows:

POI	POI Name	PO W	POW Name	Extension Purchase Price (\$ per HFPTCC)	# of HFPTCCs Currently Held	# of HFPTCCs Eligible to be Extended	Requested # of HFPTCCs to be Extended
23760	NIAGARA____	61762	LONG IL	\$72,884.43	5	5	
23598	FITZPATRICK_	61762	LONG IL	\$84,057.38	1	1	

LSE hereby further notifies the NYISO that it has appointed New York Power Authority ("LSE Appointee") to serve as LSE's ETA Agent for the HFPTCCs at issue. LSE acknowledges that, as ETA Agent, LSE Appointee shall be: (i) the Primary Holder of any HFPTCCs that LSE elects to extend for the one-year period at issue; and (ii) the principal obligor with respect to all rights and obligations under the ISO Tariffs relating to the HFPTCCs at issue. LSE requests that the NYISO make any required changes to its records to reflect LSE Appointee as the ETA Agent for the HFPTCCs at issue.



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With regard to the requested HFPTCC extension specified above, LSE hereby makes the following certifications:

As of the date of this letter and throughout the one-year period of the requested extension, LSE expects to: (i) be legally obligated to serve the Load that it historically served under the associated Existing Transmission Agreement ("ETA") or a portion of that Load at least equal to the number of HFPTCCs that it elects to extend (subject to the rounding convention described in the OATT); and (ii) need the transmission capacity between the Point of Injection ("POI") and Point of Withdrawal ("POW") specified in the associated ETA to serve that Load.

LSE acknowledges that the NYISO: (i) is relying upon these certifications in connection with the requested HFPTCC extension; and (ii) may request that LSE submit additional information to verify the accuracy of LSE's certifications. LSE's eligibility to purchase the requested HFPTCC extension is limited to the ability to provide and, if necessary, verify the certifications stated above. LSE's requested HFPTCC extension may be subject to reduction by the NYISO pursuant to Section 19.2.1.4 of Attachment M of the OATT to the extent necessary to ensure that feasibility issues do not arise with respect to the requested extension.

☐ Option 2: LSE declines to purchase an extension of its eligible HFPTCCs for the one-year period at issue.

Subject to the requirements of Section 19.2.1.4 of Attachment M of the OATT, with respect to any eligible HFPTCCs for which LSE declines to purchase an extension for the one-year period at issue, LSE shall remain eligible to request to purchase extensions of such HFPTCCs for subsequent years. If LSE fails to timely submit any response to the NYISO regarding its decision to purchase, or decline to purchase, an extension of its eligible HFPTCCs for the one-year period at issue, such failure to respond will terminate LSE's eligibility to purchase extensions for such HFPTCCs for all subsequent years.

Capitalized terms used but not defined herein shall have the meaning assigned to them in the OATT. The undersigned hereby certifies that he or she is duly authorized to execute and submit this letter on behalf of LSE, as well as bind LSE by the HFPTCC extension purchase decision reflected herein.

Sincerely,

[Insert Name of Authorized Representative of LSE]  
[Insert Title of Authorized Representative]