



236 THIRD STREET  
GREENPORT, NY 11944

Tel: (631) 477-0248  
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[www.villageofgreenport.org](http://www.villageofgreenport.org)

**MAYOR**  
KEVIN STUESSI  
EXT 215

**TRUSTEES**  
PATRICK BRENNAN  
DEPUTY MAYOR

LILY DOUGHERTY-  
JOHNSON

JULIA ROBINS

MARY BESS PHILLIPS

**TREASURER**  
ADAM BRAUTIGAM  
EXT. 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

December 18, 2025  
(Part 1: 3:00pm – 5:00pm and Part 2: 6:00pm)  
Mayor and Board of Trustees – Work Session Meeting  
Greenport Firehouse  
Third Street, Greenport, NY 11944

## **MOTION TO OPEN MEETING**

## **PLEDGE OF ALLEGIANCE**

## **GREENPORT FIRE DEPARTMENT MONTHLY REPORT**

- **Fire Department – Chief Alain DeKerillis**
  - Board of Wardens meeting minutes, monthly report(s) and calendar

## **MONTHLY REPORTS**

- **VILLAGE CLERK – Candace Hall**
- **VILLAGE TREASURER – Adam Brautigam**
  - Meter Department
  - Housing Authority & Community Development
- **VILLAGE ADMINISTRATION**
  - Road and Water Department
  - Sewer Department (Wastewater Treatment)
  - Electric (Light) Department
  - Building Department
  - Recreation Department
    - Mitchell Park Marina/Parks
    - Recreation Center/After School Program
    - Campground

## **PUBLIC HEARING**

Public hearing to discuss potential CDBG (Community Development Block Grant) opportunities for the Village of Greenport.

## **PRESENTATION(S)**

Housing Presentation – Dinni Gordon, Chair Workforce and Affordable Housing Committee

## **MAYOR AND BOARD OF TRUSTEES**

### **Board Discussion**

- Planning Board Framework for Potential Code Changes
- Code Enforcement and management of new 2026 Short Term Rental Application
- Finalize Commercial Dock License Fees and Peconic Star New Agreements Starting May 2026
- Village of Greenport Business Improvement District (BID) – proposed BID members

### **PUBLIC COMMENT**

### **RESOLUTIONS**

#### **RESOLUTION # 12-2025-19**

RESOLUTION approving the public assembly application received from Paul Livsey on behalf of the Greenport Farmers Market to host a farmers market in Mitchell Park on Saturdays from 9:00am-1:00pm between May 23, 2026 through October 10, 2026.

#### **RESOLUTION # 12-2025-20**

RESOLUTION authorizing the suspension of the open container law of the Village of Greenport, per Section 35-3B and 35-3C of the Greenport Village Code, within the parameters outlined in the public assembly application submitted by Paul Livsey on behalf of the Greenport Farmers Market to be held in Mitchell Park, on Saturdays beginning on May 23rd, 2026 through October 10th, 2026.



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**Submitted:** December 15, 2025  
**Meeting:** December 18, 2025 6:00pm  
**Work Session Meeting**  
**To:** Mayor Kevin Stuessi  
Board of Trustees  
**Prepared by:** Candace Hall, Village Clerk  
**From:** Greenport Fire Department

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**Greenport Fire Department**  
**December 2025 Work Session Report**

\*See Attachment

CHIEF ALAIN DeKERILLIS  
 1<sup>ST</sup> ASST CHIEF WAYNE MILLER  
 2<sup>ND</sup> ASST CHIEF DAVID NYCE  
 CHAPLAIN FRANK MUSTO  
 ASST. CHAPLAIN CLAUDE KUMJIAN  
 TREASURER Scott Hollid



(631) 477-9801 – STATION 1  
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 (631) 477-4012 – FAX  
 311 THIRD STREET – PO BOX 58  
 GREENPORT, NY 11944  
 Email: gfdfire@optonline.net  
 www.greenportfd.org

## Greenport Fire Department Monthly Report NOVEMBER 2025

Number of calls this month:.....77  
 Number of calls to date:.....1144

### Breakdown of Calls by Signal Numbers:

9	(stand/by).....	1
12	(brush fire) .....	0
13	(automatic alarm, smoke, etc.).....	18
13-35	(working structure fire).....	0
14	(vehicle fire) .....	0
16	(ambulance/rescue).....	59
16-23	(MVA, water rescue, misc.).....	2
16-59	(routine transport) .....	0
23	(CO alarm, medi-vac) .....	5
24/9	(mutual aid standby).....	0
24/12	(mutual aid brush fire) .....	0
24/13-35	(mutual aid working structure fire) .....	0
24/16	(mutual aid ambulance/rescue) .....	2
24/16-23	(mutual aid MVA).....	2
24/23	(mutual aid water rescue/misc.).....	1
26	(boat fire) .....	0

### Breakdown of Calls by Location:

Within the Incorporated Village of Greenport .....	32
Within the East/West Fire Protection District .....	45
Other (mutual aid) .....	1

(86 calls ahead of last year)

CHIEF ALAIN DeKERILLIS  
1<sup>ST</sup> ASST CHIEF WAYNE MILLER  
2<sup>ND</sup> ASST CHIEF DAVID NYCE  
CHAPLAIN FRANK MUSTO  
ASST. CHAPLAIN CLAUDE KUMJIAN  
TREASURER: Scott Hollid



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(631) 477-4012  
311 THIRD STREET – PO BOX 58  
GREENPORT, NY 11944  
Email: [gfdsecretary@greenportvillage.org](mailto:gfdsecretary@greenportvillage.org)  
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## **Meeting of the Board of Wardens**

**Wednesday November 19, 2025**

### **OPENING**

Chief Alain de Kerillis opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

### **ATTENDANCE**

Chief Alain de Kerillis

1<sup>st</sup> Ass't Chief Wayne Miller

2<sup>nd</sup> Ass't Chief David Nyce

Wardens Bernard Purcell and Wayde Manwaring of Eagle Hose Co. #1

Warden Antone Volinski III of Relief Hose Co. #2

Warden Robert Hamilton of Star Hose Co. #3

Wardens Scott Hollid and Jordan Arnold of Standard Hose Co. #4

Wardens Michael Reed and Peter Harris of Phenix Hook & Ladder Co. #1

Excused: Warden Patrick Brennan of Star Hose Co. #3

Chief Alain de Kerillis gave a brief statement before we began: On advice of council, this board will not comment on any personnel matters. We will not tolerate any unruly behavior or disturbances during this meeting. Please act accordingly and thank you in advance for your cooperation.

### **THOSE WISHING TO ADDRESS THE BOARD –**

1. N. Corwin reported that she got a letter saying she was suspended so she wanted to turn in all of her stuff. She put a checklist of everything that she was turning in including the Treasurer's stuff and said if they reappoint a treasurer she would make herself available to sign over whatever is needed.
2. Marilyn White Corwin made a statement about what was happening with Bob and Norma Corwin and how she is very disappointed with the way things were handled and ultimately the suspensions should be dropped. She also mentioned that since they were not the ones that purchased the cameras there should be other suspensions. She also mentioned that one Chief did know about the cameras which shows the lack of communication in the Chiefs line. She said that they are both very active members and the community will be negatively affected by their suspensions because of how much they respond.
3. Chief Alain de Kerillis said that the hearing was being adjourned to a later date by both council.

### **READING OF THE PREVIOUS MINUTES**

Motion made by A. Volinski III, seconded by J. Arnold, to approve the minutes of the October 15, 2025 meeting of the Board of Wardens as printed and distributed. Motion Carried.

### **FINANCE COMMITTEE**

The finance committee report was read by 2<sup>nd</sup> Asst Chief Nyce. Motion made by S. Hollid, seconded by R. Hamilton, to accept the report. Motion Carried.

1. Chief de Kerillis mentioned that the nozzle for Relief Hose from Firematic that he ordered was being canceled because he texted Mark again and he said he hadn't gotten the order in. He said he was no longer going to order from them. S. Strickland said that he would get a different nozzle choice to the Chief.

### **COMPANY OFFICERS' MEETING MINUTES-**

Read by 1<sup>st</sup> Asst Chief W. Miller. Motion made by P. Harris, seconded by M. Reed, to accept the report. Motion Carried.

### **TREASURER'S REPORT**

Motion made P. Harris, seconded by W. Manwaring, to table the Treasurer's report until next month. Motion Carried.

**BILLS-** None.

### **COMMUNICATIONS**

1. Thank you letter and \$500 donation from Rev. Garret M. Johnson for a response to smoke in the building at St. Lutheran Church.
2. Thank you letter from Southold FD Chief David Surozenski for providing an ambulance to the Southold Town Beach for a rescue 10/18/25.
3. Christmas Parade Committee asking members to participate in parade of lights for parade and tree lighting December 6, 2025.

Motion by P. Harris, seconded by J. Arnold, to file and/or forward all communications, Motion carried.

Motion made by W. Manwaring, seconded by J. Arnold, to deposit donation check into the general fund. Motion Carried.

**APPLICATIONS FOR MEMBERSHIP-** None

### **REPORTS OF COMMITTEES-**

1. Chief de Kerillis said that he placed a revised overview of the committee assignments in each locker.

**Buildings and Grounds-** No Report.

**Bylaws-** No Report.

**Finance-** No Report.

**Fire District-** No Report.

**Pre-Incident Planning-**

1. B. Purcell asked what happened to the meeting that we were supposed to have with The Mayor, other Dignitaries, Officers, and Chief drivers. Chief de Kerillis will get the committee together first and talk about it and then set up a meeting.

**Service Awards** – No Report.

**Recruitment-** No Report.

**Casualty Fund-** No Report.

**Funeral** – No Report.

**Communications-** No Report.

**Trips & Travel-** Chief de Kerillis asked if there were any members interested in going to Vital Signs. 1<sup>st</sup> Asst Chief Miller said that it is too late now.

### **COMPANY REQUESTS**

**Eagle Hose Co. #1-** Budget items, 2 hydrant wrenches, headset.

**Relief Hose Co. #2-** Budget items.

**Star Hose Co. #3-** Budget items.

**Standard Hose Co. #4-** Capt. requested permission to explore forming a dart league at Station 2 and if there is interest, run the league. Member Megan is here and was interested in running a food drive and wanted to share her idea.

Motion made by A. Volinski III, seconded by M. Reed, to allow the Captain of Standard Hose to explore forming a dart league at Station 2. Motion Carried.

**Phenix Hook & Ladder Co. #1-** Budget items, a halligan, request to use one of the bays to do the float for the parade of lights. Motion made by A. Volinski III, seconded by M. Reed, to allow the use of a bay for the float. Motion Carried.

**Rescue Squad-** Ambulance, as per finance report. W. Manwaring reported that he saw pictures of the new ambulance and went over the lettering and everything.

**Fire Police-** They have a bill for the jackets, Capt. Wanted to know if there is any need for fire police at the Christmas Parade. 2<sup>nd</sup> Asst Chief Nyce said that he usually gets requests from Captain Latham, but they usually come the day before. He will reach out to him this week but he thinks they will take however many we can give. Chief de Kerillis said that we did have East Marion and Southold send Fire Police in past years so he will make a request for East Marion again this year and will ask Cutchogue instead of Southold.

**Water Rescue-**Cold water heater.

## **UNFINISHED BUSINESS –**

1. B. Purcell said that there was talk of putting the new ambulance in the back building and it will need to be cleaned out if so. There is so much out there and he wanted to know if the Rescue Squad can fit everything they need out there. Chief de Kerillis said that we should get the Buildings and Grounds Committee together to discuss.

## **REPORTS OF DELEGATES-** No Report.

## **NEW BUSINESS-**

1. Megan Barron shared her idea to do a food drive this year in late Winter or early Spring. She is asking that the Wardens take a look at the proposal and let her know what they think. She has never done it before so she does have some questions. A. Volinski III asked where the food would go. She said that there are different options we could either have an event here and make up bags or maybe connect with the school and tie in with what they are doing with starting a pantry. 1<sup>st</sup> Asst Chief W. Miller suggested reaching out to St. Agnes Church. 2<sup>nd</sup> Asst. Chief Nyce also mentioned reaching out to the owner of IGA because they have been helpful in collecting food. Motion made by S. Hollid, seconded by M. Reed, to allow Megan to move forward with a food drive. Motion Carried.
2. 2<sup>nd</sup> Asst. Chief Nyce said that this year the Village has authorized street closure from 1<sup>st</sup> to 3rd on December 19<sup>th</sup> for a “Holiday Stroll” from 5pm-8pm. They are requesting a standby of 2 fire trucks decorated for the holidays. They are going to do propane warming stations. One of the organizers does want to do live burn barrels. In addition to the trucks, they would like chem cans available for each station so they are readily available if needed. He is looking for permission from this Board to have two trucks participate. Motion made by A. Volinski III, seconded by J. Arnold, to send 2 trucks to participate. Motion Carried. R. Hamilton suggested convincing them that propane is the better way to go and not using a burn barrel.

## **GOOD OF THE DEPARTMENT**

1. B. Purcell said that Dave Walker was asking why his name wasn't on the list anymore. Who removes the names? P. Harris said that Jim Kalin brought it up at their meeting too and said there was around 30 names that have been removed from the sign in sheet, whether they come and sign or not they are still a member of the department and their names should not be removed from the sign in sheet. W. Manwaring said that anyone who is listed for the election rosters should be on the sign in sheet as well. Chief de Kerillis said that he will rectify this.
2. A. Volinski III passed out the fundraiser report. We made a little less than last year. Each company will get \$3,490. He is looking for permission to disperse the checks as written in the committee report. Chief de Kerillis thanked him for his time and asked if he still wants to pass it on to someone else. He said he does. Motion made by P. Harris, seconded by W. Manwaring, to accept the report and disperse the checks. Motion Carried.
3. Chief de Kerillis said that the Christmas Party is December 13<sup>th</sup> from 7p-11p. RSVP to secretary by Nov. 25<sup>th</sup>. Chief reached out to Southold and East Marion to cover us and they are both having their parties that night as well so he is going to reach out to Cutchogue, Mattituck, and Riverhead. He might only be able to get a department until Midnight but he is working on it.

### **READING OF THE MINUTES**

Motion by W. Manwaring, seconded by A. Volinski III, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

### **ADJOURNMENT**

Motion by P. Harris, seconded by R. Hamilton, to adjourn. Motion carried. The meeting was adjourned at 7:46pm.

Submitted by,

Rebecca J. McKnight

Recording Secretary



# GREENPORT F.D.

## December 2025

Duty Companies 8-3-3 & 8-3-2 First due on Signal 24s + 8-3-2

OFFICE: 631.477.9801 FAX: 631.477.4012 [gfdsecretary@greenportvillage.org](mailto:gfdsecretary@greenportvillage.org)

December 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Relief Hose Mtg Standard Hose Mtg	2 Eagle Hose Mtg	3 Marine/Rescue Mtg	4	5	6
7	8 Star Hose Mtg	9 Rescue Squad Mtg Finance Mtg	10 Phenix H&L Mtg	11	12	13
14	15	16 Fire Police Mtg	17 Wardens Mtg	18	19	20
21	22	23	24	25	26	27
28	29	30	31	Chief de Kerillis 631.208.7506 1st Ass't Chief Miller 631.831.5645 2nd Ass't Chief Nyce 917.439.6324		

Entries in **GREEN** denote Greenport Village events.

New			12/15/2025 15:32:33			
LOSAP Report			From 11/1/2024 To 11/30/2025			
LOSAP	State	Report	for All and None			
General Fires	320	General Rescues	1002			

Name	Badge #	Fire #	Fire %	Res #	Res %	Training	Drill	Standby	Selected	Meeting	Misc	Teaching	Medical	Military	Total	Project
Antonelle, Carmine R	252	93	29.0	175	17.4	19.0	1.0	0.0	0.0	18.0	11.0	0.0	0.0	0.0	49.0	99.0
Arnold, Jordan	225	53	16.5	72	7.1	9.0	1.0	0.0	0.0	20.0	11.0	0.0	0.0	0.0	41.0	91.0
Baglivi, Ryan	254	39	12.1	7	0.6	1.0	1.0	0.0	0.0	6.0	12.0	0.0	0.0	0.0	20.0	45.0
Barron, Megan	241	177	55.3	350	34.9	25.0	2.0	1.0	0.0	20.0	15.0	0.0	0.0	0.0	63.0	113.0
Barszczewski, Joseph III	231	30	9.3	7	0.6	4.0	0.0	0.0	0.0	14.0	5.0	0.0	0.0	0.0	23.0	23.0
Betz, James	230	30	9.3	106	10.5	4.0	0.0	0.0	0.0	19.0	8.0	0.0	0.0	0.0	31.0	56.0
Birmingham, Kenneth	5	16	5.0	14	1.3	4.0	1.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	40.0	40.0
Blasko, Gary	7	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Breese, Colleen L	14	6	1.8	6	0.5	4.0	0.0	0.0	0.0	3.0	7.0	0.0	0.0	0.0	14.0	14.0
Breese, Harry R II	10	11	3.4	6	0.5	4.0	0.0	0.0	0.0	3.0	13.0	0.0	0.0	0.0	20.0	20.0
Breitstadt, Charles	250	34	10.6	30	2.9	12.0	1.0	0.0	0.0	11.0	5.0	0.0	0.0	0.0	29.0	54.0
Brennan, Patrick	229	18	5.6	9	0.8	6.0	0.0	0.0	0.0	20.0	7.0	0.0	0.0	0.0	33.0	33.0
Buchanan, Shawn	218	42	13.1	10	0.9	10.0	1.0	0.0	0.0	11.0	15.0	0.0	0.0	0.0	37.0	62.0
Bumble, Charles III	12	0	0.0	1	0.0	0.0	0.0	0.0	0.0	10.0	2.0	0.0	0.0	0.0	12.0	12.0
Bumble, Samantha	195	1	0.3	0	0.0	3.0	0.0	0.0	0.0	10.0	1.0	0.0	0.0	0.0	14.0	14.0
Butler, Michael J	160	104	32.5	23	2.2	9.0	0.0	0.0	0.0	8.0	5.0	0.0	0.0	0.0	22.0	47.0
Capon, George	15	19	5.9	87	8.6	3.0	0.0	0.0	0.0	11.0	13.0	0.0	0.0	0.0	27.0	52.0
Carey, Patrick	17	1	0.3	1	0.0	0.0	0.0	0.0	0.0	5.0	1.0	0.0	0.0	0.0	6.0	6.0
Charters, Gary	18	1	0.3	1	0.0	2.0	0.0	0.0	0.0	6.0	2.0	0.0	0.0	0.0	10.0	10.0
Ciriello, Frank	243	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Clark, Henry A III	20	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Clark, James B	22	40	12.5	7	0.6	0.0	0.0	0.0	0.0	12.0	10.0	0.0	0.0	0.0	22.0	47.0
Clark, Jeffry	23	81	25.3	9	0.8	3.0	0.0	0.0	0.0	15.0	15.0	0.0	0.0	0.0	33.0	58.0
Corazzini, Jeffrey	28	51	15.9	240	23.9	2.0	0.0	0.0	0.0	19.0	6.0	0.0	0.0	0.0	27.0	77.0
Corazzini, Warren	29	4	1.2	2	0.1	0.0	0.0	0.0	0.0	10.0	1.0	0.0	0.0	0.0	11.0	11.0
Corwin, Everett	31	71	22.1	202	20.1	11.0	1.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	47.0	97.0
Corwin, Norma	197	67	20.9	245	24.4	25.0	1.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	61.0	111.0
Corwin, Robert E	33	99	30.9	307	30.6	25.0	0.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	60.0	110.0
Corwin, Robert J	604	41	12.8	85	8.4	12.0	1.0	0.0	0.0	20.0	12.0	0.0	0.0	0.0	45.0	95.0
Corwin, Scott	35	47	14.6	10	0.9	7.0	0.0	0.0	0.0	20.0	3.0	0.0	0.0	0.0	30.0	55.0
Costas, Thomas	11	30	9.3	9	0.8	4.0	0.0	0.0	0.0	20.0	11.0	0.0	0.0	0.0	35.0	35.0
Creedon, Daniel	36	65	20.3	272	27.1	4.0	0.0	0.0	0.0	18.0	9.0	0.0	0.0	0.0	31.0	81.0
Creighton, Ryan	220	2	0.6	3	0.2	0.0	1.0	0.0	0.0	6.0	1.0	0.0	0.0	0.0	8.0	8.0
Curran, Patrick	265	0	0.0	1	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	0.0	2.0	2.0
DeKerillis, Alain V	38	98	30.6	295	29.4	7.0	0.0	1.0	0.0	20.0	15.0	0.0	0.0	0.0	43.0	93.0

Name	Badge #															
DelGaudio, Malysa	240	41	12.8	145	14.4	1.0	1.0	0.0	0.0	9.0	6.0	0.0	0.0	0.0	17.0	67.0
Detrick, Gary	40	1	0.3	1	0.0	0.0	0.0	0.0	0.0	5.0	2.0	0.0	0.0	0.0	7.0	7.0
Diaz, Juan	213	17	5.3	2	0.1	3.0	1.0	0.0	0.0	7.0	13.0	0.0	0.0	0.0	24.0	24.0
Droskoski, Remi	260	2	0.6	1	0.0	1.0	0.0	0.0	0.0	8.0	6.0	0.0	0.0	0.0	15.0	15.0
Edwards, Alson	232	55	17.1	16	1.5	7.0	1.0	0.0	0.0	15.0	7.0	0.0	0.0	0.0	30.0	55.0
Edwards, Carol	246	26	8.1	157	15.6	25.0	0.0	0.0	0.0	10.0	7.0	0.0	0.0	0.0	42.0	67.0
Ferguson, Peter	207	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0	1.0
Ficurilli, Michael	49	81	25.3	12	1.1	6.0	0.0	0.0	0.0	14.0	15.0	0.0	0.0	0.0	35.0	60.0
Fogarty, Jonathan	219	60	18.7	10	0.9	5.0	1.0	0.0	0.0	12.0	15.0	0.0	0.0	0.0	33.0	58.0
Garcia-Dinizio, Gloria C	172	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Golden, Danielle	50	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Golden, Jillian R	245	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Gouveia, John	251	0	0.0	0	0.0	3.0	0.0	0.0	0.0	5.0	1.0	0.0	0.0	0.0	9.0	9.0
Grattan, Timothy	170	3	0.9	2	0.1	7.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	0.0	15.0	15.0
Gray, Sally A	183	11	3.4	47	4.6	0.0	1.0	0.0	0.0	6.0	2.0	0.0	0.0	0.0	9.0	9.0
Grilli, Jennifer	53	2	0.6	4	0.3	3.0	0.0	0.0	0.0	10.0	5.0	0.0	0.0	0.0	18.0	18.0
Grilli, John D	54	3	0.9	0	0.0	3.0	0.0	0.0	0.0	10.0	5.0	0.0	0.0	0.0	18.0	18.0
Hamilton, Robert JR	56	115	35.9	26	2.5	5.0	1.0	0.0	0.0	20.0	12.0	0.0	0.0	0.0	38.0	63.0
Hanold, Christopher T SR	158	43	13.4	85	8.4	4.0	1.0	1.0	0.0	14.0	9.0	0.0	0.0	0.0	29.0	79.0
Harris, Clifford J	57	2	0.6	1	0.0	3.0	0.0	0.0	0.0	5.0	6.0	0.0	0.0	0.0	14.0	14.0
Harris, Peter W	58	96	30.0	18	1.7	3.0	0.0	0.0	0.0	18.0	15.0	0.0	0.0	0.0	36.0	61.0
Hollid, Scott E	151	51	15.9	7	0.6	0.0	0.0	0.0	0.0	18.0	14.0	0.0	0.0	0.0	32.0	57.0
Holmes, Joseph	239	31	9.6	55	5.4	4.0	0.0	0.0	0.0	15.0	5.0	0.0	0.0	0.0	24.0	49.0
Hubbard, George JR	62	32	10.0	8	0.7	3.0	0.0	0.0	0.0	12.0	10.0	0.0	0.0	0.0	25.0	50.0
Huzsek, Andrew H JR	63	130	40.6	17	1.6	3.0	1.0	0.0	0.0	14.0	13.0	0.0	0.0	0.0	31.0	56.0
Jensen, Warren	70	46	14.3	8	0.7	13.0	0.0	0.0	0.0	20.0	10.0	0.0	0.0	0.0	43.0	68.0
Jester, Robert	71	2	0.6	1	0.0	5.0	0.0	0.0	0.0	18.0	8.0	0.0	0.0	0.0	31.0	31.0
Jimenez, Susano	72	3	0.9	7	0.6	5.0	0.0	0.0	0.0	8.0	2.0	0.0	0.0	0.0	15.0	15.0
Jobes, Craig D	209	73	22.8	141	14.0	2.0	1.0	0.0	0.0	19.0	5.0	0.0	0.0	0.0	27.0	77.0
Johnson, Craig M	73	0	0.0	3	0.2	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0	1.0
Kalin, James H	74	222	69.3	703	70.1	5.0	0.0	0.0	0.0	7.0	10.0	0.0	0.0	0.0	22.0	72.0
Kostal, Anne S	248	127	39.6	416	41.5	25.0	1.0	1.0	0.0	16.0	15.0	0.0	0.0	0.0	58.0	108.0
Kumjian, Claude L	78	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Luke, Alexander O	81	0	0.0	0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	1.0	1.0
Mantzopoulos, John	223	4	1.2	0	0.0	1.0	0.0	0.0	0.0	3.0	0.0	0.0	0.0	0.0	4.0	4.0
Manwaring, Julia	82	85	26.5	87	8.6	25.0	0.0	0.0	0.0	20.0	13.0	0.0	0.0	0.0	58.0	108.0
Manwaring, Wayne	83	81	25.3	100	9.9	25.0	0.0	0.0	0.0	20.0	13.0	0.0	0.0	0.0	58.0	108.0
Marczewski, Macy W	84	10	3.1	2	0.1	5.0	0.0	0.0	0.0	9.0	11.0	0.0	0.0	0.0	25.0	25.0
Martocchia, Jerome A	301	8	2.5	2	0.1	4.0	0.0	0.0	0.0	5.0	8.0	0.0	0.0	0.0	17.0	17.0

Name	Badge #															
Miller, Wayne D	91	138	43.1	318	31.7	8.0	0.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	43.0	93.0
Mills, William (Jamie) J III	164	1	0.3	0	0.0	3.0	0.0	0.0	0.0	4.0	2.0	0.0	0.0	0.0	9.0	9.0
Milovich, Joseph P JR	165	82	25.6	17	1.6	3.0	0.0	0.0	0.0	14.0	5.0	0.0	0.0	0.0	22.0	47.0
Mims, Ralph	292	1	0.3	0	0.0	0.0	0.0	0.0	0.0	5.0	1.0	0.0	0.0	0.0	6.0	6.0
Musto, Francis G	149	41	12.8	101	10.0	16.0	0.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	51.0	101.0
Mysliborski, Linda M	303	36	11.2	137	13.6	5.0	0.0	0.0	0.0	16.0	10.0	0.0	0.0	0.0	31.0	81.0
Nedoszytko, William	93	0	0.0	1	0.0	0.0	0.0	0.0	0.0	9.0	2.0	0.0	0.0	0.0	11.0	11.0
Nyce, David	199	146	45.6	258	25.7	17.0	1.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	53.0	103.0
O'Brien, Michael G JR	208	11	3.4	1	0.0	0.0	0.0	0.0	0.0	9.0	6.0	0.0	0.0	0.0	15.0	15.0
Petrigliano, Victor G	226	0	0.0	0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	1.0	1.0
Piel, Jeffrey	206	0	0.0	0	0.0	0.0	1.0	0.0	0.0	9.0	2.0	0.0	0.0	0.0	12.0	12.0
Pirillo, James A	96	123	38.4	16	1.5	17.0	0.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	52.0	77.0
Pope, George H	98	92	28.7	212	21.1	12.0	1.0	0.0	0.0	20.0	11.0	0.0	0.0	0.0	44.0	94.0
Purcell, Bernard	100	302	94.3	818	81.6	13.0	1.0	1.0	0.0	20.0	15.0	0.0	0.0	0.0	50.0	100.0
Purcell, Ryan	101	57	17.8	29	2.8	4.0	0.0	0.0	0.0	18.0	10.0	0.0	0.0	0.0	32.0	57.0
Quillin, Michael	103	57	17.8	8	0.7	16.0	1.0	0.0	0.0	14.0	15.0	0.0	0.0	0.0	46.0	71.0
Raynor, Dale K	132	45	14.0	57	5.6	8.0	0.0	0.0	0.0	17.0	15.0	0.0	0.0	0.0	40.0	90.0
Reed, Michael	238	9	2.8	5	0.4	3.0	0.0	0.0	0.0	10.0	1.0	0.0	0.0	0.0	14.0	14.0
Reed, Taylor	212	31	9.6	199	19.8	25.0	0.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	60.0	85.0
Reiss, Helen	161	46	14.3	146	14.5	20.0	0.0	0.0	0.0	9.0	14.0	0.0	0.0	0.0	43.0	93.0
Richter, Michael	108	43	13.4	17	1.6	13.0	0.0	0.0	0.0	15.0	6.0	0.0	0.0	0.0	34.0	59.0
Robins, William	216	72	22.5	17	1.6	9.0	1.0	0.0	0.0	18.0	15.0	0.0	0.0	0.0	43.0	68.0
Rosa, Lisa	109	28	8.7	6	0.5	4.0	0.0	0.0	0.0	18.0	8.0	0.0	0.0	0.0	30.0	30.0
Rung, Rosalie	184	10	3.1	115	11.4	0.0	0.0	0.0	0.0	8.0	2.0	0.0	0.0	0.0	10.0	35.0
Rutkowski, Stephen	177	113	35.3	370	36.9	15.0	1.0	0.0	0.0	20.0	11.0	0.0	0.0	0.0	47.0	97.0
Santos, Luis T	264	28	8.7	14	1.3	1.0	0.0	0.0	0.0	5.0	2.0	0.0	0.0	0.0	8.0	8.0
Schroeder, Geoffrey	256	9	2.8	1	0.0	5.0	1.0	0.0	0.0	7.0	9.0	0.0	0.0	0.0	22.0	22.0
Spanos, James	306	0	0.0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Strickland, Samuel G	211	112	35.0	271	27.0	7.0	1.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	43.0	93.0
Tamin, John	126	1	0.3	1	0.0	0.0	0.0	0.0	0.0	4.0	1.0	0.0	0.0	0.0	5.0	5.0
Tejada, Yira	174	9	2.8	18	1.7	6.0	1.0	0.0	0.0	10.0	2.0	0.0	0.0	0.0	19.0	19.0
Thorp, Thomas F	314	74	23.1	17	1.6	9.0	0.0	0.0	0.0	5.0	6.0	0.0	0.0	0.0	20.0	45.0
Vandenburgh, Richard W	236	0	0.0	1	0.0	0.0	0.0	0.0	0.0	2.0	5.0	0.0	0.0	0.0	7.0	7.0
VanEtten, George	129	48	15.0	11	1.0	8.0	1.0	0.0	0.0	16.0	13.0	0.0	0.0	0.0	38.0	63.0
Verity, Michael	130	5	1.5	3	0.2	3.0	0.0	0.0	0.0	2.0	2.0	0.0	0.0	0.0	7.0	7.0
Versheck, Jon	247	25	7.8	45	4.4	13.0	1.0	0.0	0.0	14.0	6.0	0.0	0.0	0.0	34.0	34.0
Volinski, Antone F III	133	45	14.0	153	15.2	23.0	0.0	0.0	0.0	20.0	10.0	0.0	0.0	0.0	53.0	103.0
Volinski, Darryl	134	7	2.1	11	1.0	3.0	0.0	0.0	0.0	3.0	4.0	0.0	0.0	0.0	10.0	10.0
Waller, Kristie	244	102	31.8	147	14.6	25.0	2.0	0.0	0.0	20.0	14.0	0.0	0.0	0.0	61.0	111.0
Walters, Joseph	138	1	0.3	0	0.0	3.0	0.0	0.0	0.0	6.0	1.0	0.0	0.0	0.0	10.0	10.0
Weingart, Jeffrey L	142	1	0.3	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Wright, William	148	93	29.0	335	33.4	4.0	0.0	0.0	0.0	20.0	13.0	0.0	0.0	0.0	37.0	87.0

Name	Badge #															
Zamayar, Elias	189	128	40.0	179	17.8	21.0	1.0	0.0	0.0	20.0	15.0	0.0	0.0	0.0	57.0	107.0
Zurek, Gregory	146	60	18.7	15	1.4	4.0	2.0	0.0	0.0	14.0	8.0	0.0	0.0	0.0	28.0	53.0
Zurek, Stanley JR	147	39	12.1	4	0.3	4.0	1.0	0.0	0.0	19.0	4.0	0.0	0.0	0.0	28.0	53.0



236 THIRD STREET  
GREENPORT, NY 11944

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MAYOR  
KEVIN STUESSI  
EXT 215

TRUSTEES  
PATRICK BRENNAN  
DEPUTY MAYOR

MARY BESS PHILLIPS  
LILY DOUGHERTY-JOHNSON  
JULIA ROBINS

TREASURER  
ADAM BRAUTIGAM  
EXT. 217

VILLAGE CLERK  
CANDACE HALL  
EXT 214

**Submitted:**

December 15, 2025

**Meeting:**

December 18, 2025 6:00pm  
**Work Session Meeting**

**To:**

**Mayor Kevin Stuessi  
Board of Trustees**

**Prepared by:**

Candace Hall, *Village Clerk*

**From:**

Adam Brautigam, *Village Treasurer*

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## **Village Treasurer December 2025 Work Session Report**

### **UTILITY BILLING**

End of Month Statistics for November 2025 completed.

Sector one read, to be billed by 12/09/2025.

Sector two bills to be read and mailed by 12/16/2025.

### **TALKING POINTS**

SYNERGEV

### **SIGNIFICANT COLLECTIONS**

RENTS COLLECTED IN NOVEMBER 2025- \$78,632.59

PROPERTY TAX COLLECTED THROUGH NOVEMBER 2025-  
\$1,369,740.14

### **SIGNIFICANT PAYMENTS**

DEAL CONCRETE- \$159,077.23

EFC BOND- \$59,200.00

2023 BONDING- \$24,300.00

NYS RETIREMENT CONTRIBUTION- \$351,518.00

### **COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY**

9 recertifications and 3 interims were performed for November 2025.

### **INFORMATIONAL:**

Cash Holdings Report - See attached

Utility Billing Statistics Report – See attached

# FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - November 2025

Account Description	REVENUE: 213 Center	REVENUE: 278 2nd Street	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE			\$ 7,075.00	50.00
	213 Center	UNIT 1 - 8124	UNIT 2 - 8327	UNIT 3	HOUSE			less Super Fee	\$ (50.00)	
Rent	\$ 1,125.00	\$ 2,100.00	1,900.00	\$ 1,950.00						
Late Fees/Credits	\$ 50.00	\$ (50.00)								
<b>TOTAL REVENUE</b>	<b>\$ 1,175.00</b>	<b>\$ 2,050.00</b>	<b>\$ 1,900.00</b>	<b>\$ 1,950.00</b>	<b>\$ 5,900.00</b>					
<b>EXPENSES:</b>	<b>EXPENSES: 213 Center</b>	<b>EXPENSES: 278 2nd Street</b>	<b>UNIT 3 -</b>			<b>HOUSE - 8590 RE/8361 SW</b>				
<b>Utilities</b>	<b>213 CENTER</b>	<b>UNIT 1 - 8124</b>	<b>UNIT 2 - 8327</b>	<b>8328</b>						
Electric					\$ 12.78					
Water/Sewer	\$ 147.11				\$ 71.70					
Propane/Heating Oil										
<b>Admin</b>										
Salaries & Benefits (Asha, Adam)	\$ 819.47				\$ 2,458.42	\$ 3,277.89				
Payment Agreement to Village					\$ 1,000.00					
<b>Total</b>	<b>\$ 966.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,542.90</b>	<b>\$ 3,542.90</b>				
<b>Maintenance Repairs/Other</b>	<b>213 CENTER</b>	<b>UNIT 1</b>	<b>UNIT 2</b>	<b>UNIT 3</b>	<b>HOUSE</b>					
Southold/Ace Hardware					\$ 128.00					
JP McHale Pest Mgmt, LLC					\$ 95.87					
Mattituck Enviro Services					\$ 45.23					
Pine Oaks Landscaping					\$ 200.00					
Total Maintenance Expenses	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 469.10</b>	<b>\$ 469.10</b>				
<b>MONTHLY FINANCIAL SUMMARY</b>	<b>213 CENTER</b>	<b>278 2nd STREET</b>								
Interest Earned										
Total Revenue	\$ 1,175.00				\$ 5,900.00					
Total Expenses	\$ 966.58				\$ 4,012.00					
NET REVENUE	\$ 208.42				\$ 1,888.00					
<b>EXCESS (DEFICIENCY) OF TOTAL REVENUE</b>	<b>\$ 208.42</b>	<b>\$ 1,888.00</b>								
<b>1000 OVER (UNDER) TOTAL EXPENSES</b>	<b>\$ 208.42</b>	<b>\$ 1,888.00</b>								

## EOM Billing Statistics Report

### Rate Summary - All Routes

Service	Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCEs	Comm Tax	Res Tax	
Electric	2 - Electric - Flat Charge	9	0	0									
	9 - Residential (1, 1)	1374	0	664415	78,397.44	0		494.98	3,957.97	2,299.42		2,050.00	
	10 - Water Heating (2, 2)	9	0	757	74.01	0			4.50	2.62		2.04	
	11 - All Electric (3, 3)	344	0	173486	20,271.79	0			1,033.44	600.46		544.93	
	13 - Demand - Class 3 (5, 5)	4	0	105928	5,921.38	702	8,248.51		-5,779.74	360.88		-998.15	
	14 - Village St. Lighting (6, 6)	5	0	5803.65	668.00	0			34.57	20.09			
	15 - Town St Lighting (7, 7)	1	0	0	0.00	0							
	19 - Traffic Lights (11, 11)	1	0	944	100.91	0			5.62	3.27			
	20 - Contract St Lighting (12, 12)	2	0	0	0.00	0							
	21 - Sterling Harbor (13, 13)	2	0	257,375	29.62	0			1.54	0.89	2.77		
	66 - Reconnection Fee- Residential	2	0	0		0		150.00					
	77 - RESIDENTIAL SOLAR	13	0	5444	761.11	0			37.17	21.60		20.53	
	78 - CLASS 3 SOLAR	1	0	73600	4,114.24	196	2,303.00		438.44	254.73			
	Electric Total		1767	0	1030635.025	110,338.50	898	10,551.51	644.98	-266.49	3,563.96	-995.38	2,623.38
		3 - Sewer -INSIDE Flat Charge	28	0	0	2,054.64	0						
		23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	897	603	3140.6	68,890.57	0						
		25 - Sewer - IN VILL 1" W/SEWER (15, 15)	31	9	249	4,211.86	0						
		27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	12	4	109.8	2,039.12	0						
		29 - Sewer - IN VILL 2" W/SEWER (17, 17)	29	10	412.1	8,236.68	0						
31 - Sewer - IN VILL 3" W/SEWER (18, 18)		1	0	3.6	58.48	0							
33 - Sewer - IN VILL 4" W/SEWER (19, 19)		3	1	531.9	11,420.17	0							
54 - Sewer - OUTSIDE RES SEWER (50, 50)		92	64	520.1	38,859.56	0							
57 - SPLIT SEWER BILLING (52, 52)		1	0	23	0.00	0							
62 - O/S DRIFTWOOD COVE 52		1	1	47	7,179.12	0							
63 - O/S DRIFTWOOD COVE 49		1	1	37.4	6,764.94	0							
64 - O/S PECONIC LANDING 301		1	1	765	20,778.03	0							
65 - O/S CLIFFSIDE CONDOS-SEWER		1	1	94	4,832.10	0							
Sewer Total			1098	695	5933.5	175,325.27	0						
		5 - Water - Flat Charge	34	0	0	970.60	0						
		22 - RES VILL 3/4" W/SEWER (14, 14)	913	370	3597	28,473.41	0						
		24 - RES VILL 1" W/SEWER (15, 15)	32	4	341	1,863.94	0						
		26 - COMM VILL 1 1/2" W/SEWER (16, 16)	13	7	123	818.57	0						
	28 - COMM VILL 2" W/SEWER (17, 17)	31	17	456	2,711.26	0							
	30 - COMM VILL 3" W/SEWER (18, 18)	1	1	4	45.35	0							
	32 - COMM VILL 4" W/SEWER (19, 19)	3	2	591	3,232.89	0							
	46 - COMM VILLAGE 1 1/2" (42, 42)	1	1	0	45.35	0							
	47 - COMM VILLAGE 2" (43, 43)	7	3	170	887.81	0							
	48 - RES VILLAGE 3/4" (44, 44)	156	105	603	5,454.22	0							
	49 - RES VILLAGE SEWER ONLY (45, 45)	5	0	0	0.00	0							
	52 - FLAT-FIRE SPRINKLERS (49, 49)	34	0	0	0.00	0							
	53 - OUTSIDE RES SEWER (50, 50)	90	0	908	0.00	0							
	Water Total		1320	510	6793	44,503.40	0						
		12 - Commercial (4, 4)	378	0	675154	76,940.09	0			4,021.89	2,336.68	5,562.66	
		16 - Operating Municipait (8, 8)	33	0	33674	4,013.32	0			200.57	116.53		
		17 - Water Department (9, 9)	2	0	0	24.86	0						
		18 - Sewer Department (10, 10)	10	0	47518	5,208.74	0			283.06	164.45		
73 - Electric Power Plant		5	0	52484	0.00	0							

EOM Billing Statistics Report

Rate Summary - All Routes

<u>Service</u>	<u>Rate#</u>	<u>Description</u>	<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCEs</u>	<u>Comm Tax</u>	<u>Res Tax</u>
79 - SMALL COMMERCIAL SOLAR													
electric-small commercial Total			1	0	3840	423.31	0			22.87	13.29	5,562.66	
			429	0	812670	86,610.32	0			4,528.39	2,630.95		
Grand Total			4614	1205	1856031.525	416,777.49	898	10,551.51	644.98	4,261.90	6,194.91	4,567.28	2,623.38

## Rate Summary - All Routes

Service	Rate# - Description	Total
Electric	2 - Electric - Flat Charge	500.86
	9 - Residential (1, 1)	86,704.83
	10 - Water Heating (2, 2)	83.17
	11 - All Electric (3, 3)	22,450.62
	13 - Demand - Class 3 (5, 5)	7,752.88
	14 - Village St. Lighting (6, 6)	722.66
	15 - Town St Lighting (7, 7)	0.00
	19 - Traffic Lights (11, 11)	109.80
	20 - Contract St Lighting (12, 12)	0.00
	21 - Sterling Harbor (13, 13)	34.82
	66 - Reconnection Fee- Residential	150.00
	77 - RESIDENTIAL SOLAR	840.41
	78 - CLASS 3 SOLAR	7,110.41
		126,460.46
Electric Total		126,460.46
Sewer	3 - Sewer -INSIDE Flat Charge	2,054.64
	23 - Sewer - IN VILL 3/4" W/SEWER (14, 14)	68,890.57
	25 - Sewer - IN VILL 1" W/SEWER (15, 15)	4,211.86
	27 - Sewer - IN VILL 1 1/2" W/SEWER (16, 16)	2,039.12
	29 - Sewer - IN VILL 2" W/SEWER (17, 17)	8,236.68
	31 - Sewer - IN VILL 3" W/SEWER (18, 18)	58.48
	33 - Sewer - IN VILL 4" W/SEWER (19, 19)	11,420.17
	54 - Sewer - OUTSIDE RES SEWER (50, 50)	38,859.56
	57 - SPLIT SEWER BILLING (52, 52)	0.00
	62 - O/S DRIFTWOOD COVE 52	7,179.12
	63 - O/S DRIFTWOOD COVE 49	6,764.94
	64 - O/S PECONIC LANDING 301	20,778.03
	65 - O/S CLIFFSIDE CONDOS-SEWER	4,832.10
		175,325.27
Sewer Total		175,325.27
Water	5 - Water - Flat Charge	970.60
	22 - RES VILL 3/4" W/SEWER (14, 14)	28,473.41
	24 - RES VILL 1" W/SEWER (15, 15)	1,863.94
	26 - COMM VILL 1 1/2" W/SEWER (16, 16)	818.57
	28 - COMM VILL 2" W/SEWER (17, 17)	2,711.26
	30 - COMM VILL 3" W/SEWER (18, 18)	45.35
	32 - COMM VILL 4" W/SEWER (19, 19)	3,232.89
	46 - COMM VILLAGE 1 1/2" (42, 42)	45.35
	47 - COMM VILLAGE 2" (43, 43)	887.81
	48 - RES VILLAGE 3/4" (44, 44)	5,454.22
	49 - RES VILLAGE SEWER ONLY (45, 45)	0.00
	52 - FLAT-FIRE SPRINKLERS (49, 49)	0.00
	53 - OUTSIDE RES SEWER (50, 50)	0.00
		44,503.40
Water Total		44,503.40
electric-small commercial	12 - Commercial (4, 4)	88,861.32
	16 - Operating Municipalt (8, 8)	4,330.42
	17 - Water Department (9, 9)	24.86
	18 - Sewer Department (10, 10)	5,656.25
	73 - Electric Power Plant	0.00

# EOM Billing Statistics Report

Rate Summary - All Routes

Service

Rate# - Description

79 - SMALL COMMERCIAL SOLAR

electric-small commercial Total

Total  
459.47  
99,332.32  
445,621.45

Grand Total

Report Setup Information:

Report Design EOM Billing Statistics Report  
Output Type Graphics

Start Route	End Route	Start Date	End Date
51	56	10/11/2025	11/5/2025
57	63	10/18/2025	11/14/2025
64	72	10/28/2025	11/21/2025
73	79	11/4/2025	12/4/2025
82	82	11/4/2025	12/4/2025
80	80	11/4/2025	12/4/2025
81	81	11/4/2025	12/4/2025
82	82	11/4/2025	12/4/2025

## Financial Data Schedule -

## Monthly Revenue &amp; Expenses (HAP REGISTER) - November 2025

Account Description			78	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	116,563.00	\$	-	600.00	\$	-
<b>REVENUE:</b>			<b>77</b>	<b>Vouchers Leased on last day of month</b>							
706 PHA HUD Operating Grants	\$ 117,407.00										
706 Admin fee revenues	\$ 10,193.00	\$ 300.00									
		FR HAP (714.010)									
711 Interest Earned - HAP		\$ 300.00									
		FR ADMIN (714.020)									
714 Fraud recovery	\$ 600.00	Add'l HAP	0	Portable Vouchers							
			78	All other Vouchers							
700 TOTAL REVENUE	\$ 129,281.00	Add'l ADMIN from HUD									
<b>EXPENSES:</b>											
912 Administrative											
912 Auditing fees											
Salaries - Asha (\$35,911), Adam				Admin Salaries total							
911 Column E, 2 payperiods	\$ 7,541.40	\$ 416.34	\$ 7,957.74		PORT BREAKDOWN	DATE	BILLED	ADMIN FEE	ABSORBED		
911a Medical	\$ 3,056.29	\$ 59.18	\$ 3,115.47	Medical Total	PORT IN						
b Dental	\$ 185.61	\$ 6.26	\$ 191.87	Dental Total							
911c Pension T4 15.7%, T5 12.9%	\$ 1,184.00	\$ 53.71	\$ 1,237.71	Pension Total							
914 Payroll Taxes FICA	\$ 576.92	\$ 31.85	\$ 608.77	FICA Total							
915 Employee Benefit Contribution	\$ 12,544.22	\$ 567.34	\$ 9,833.67	Benefits Total	TOTAL PORT II		\$ -	\$ -	\$ -		
				75%	PORT OUT						
919				Admin Salaries total							YES
917 Legal Fees/Nino JG Stewart			\$ 5,968.31	Medical Total							
916 A Gallacher Reimb	\$ 229.00	FASS BENEFITS	\$ 2,336.60	Dental Total							
916 A Gallacher Mileage		TOTAL	\$ 3,408.79	Pension Total							
916 Office Expenses Total	\$ 229.00		\$ 456.58	FICA Total	TOTAL PORT		\$ -	\$ -	\$ -		
910 Administrative Total	\$ 10,062.67		\$ 9,833.67	Village of Greenport total	OUT						
962 Other General Expenses (Office Rent)	\$ 550.00										
973 Port Admin Fee											
969 TOTAL OPERATING EXPENSES	\$ 10,612.67			TERMINATED							
				#17VC Brown							
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES	\$ -		\$ 961.33	DECEASED							
973 PHA Utility Allowance	\$ 116,563.00			ABSORBED							
973 HAP payments	\$ 116,563.00										
973 PORT payments	\$ 116,563.00	(VMS - HAP TOTAL)									
973 (HAP, PORT and UTILITY TOTAL)	\$ 116,563.00	(VMS- ALL OTHER VOUCHERS HAP)		RELINQUISHED							
1117a HAP & UTIL less Port payments	\$ 11,574.00										
1117a Total Admin Revenue	\$ 961.33										
1117 Net ADMIN	\$ 117,707.00										
1118 Total Hap Revenue	\$ 1,144.00										
1118 Net HAP	\$ 127,175.67				EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES		\$ 2,105.33				
900 TOTAL EXPENSES	\$ 127,175.67		\$ 127,175.67	TOTAL CASH DISBURSEMENTS							

VILLAGE OF GREENPORT

Payment To 11/30/2025 Report

Grand Totals

	Count	Payment Amt	Count	Refunds	Payment Total	Writeoff
BID MT	110	51,170.39			51,170.39	
CODEV MT	2	23,046.80			23,046.80	
SEWER MT	18	10,495.81			10,495.81	
VILLT	1,010	1,369,740.14			1,369,740.14	
WATER MT	18	5,387.60			5,387.60	
Total PRINCIPAL		1,459,840.74			1,459,840.74	
PEN	55	5,838.26			5,838.26	
Total PENALTY		5,838.26			5,838.26	
Total		1,465,679.00			1,465,679.00	

**BANK ACCOUNT BALANCES  
FOR THE MONTH OF NOVEMBER 2025**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	31,192.15	
A	Repair & Maintenance	A.0200.400	Checking	137,471.76	
A	Greenhill Cemetery	A.0201.100	Savings	33,754.15	
A	Money Market	A.0201.130	Money Market	300,317.90	
A	Fire Apparatus	A.0221.110	Savings	742,935.24	
A	Bulding Department Escrow	A.0235.101	Checking	73,262.63	
A	Parks and Recreation	A.0200.200	Checking	6,869.22	
A	General Investment Savings	A.0201.110	Muni Investment Pool	1,256,594.56	
A	American Recovery Plan	A.0200.415	Checking		
				<b>TOTAL GENERAL FUND</b>	<b>\$ 2,582,397.61</b>
CD	Small Cities Rehab.	CD.0200.000	Savings	1,142.67	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
				<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$ 1,368.88</b>
E	Light Fund	E.0121.100	Checking	96,665.20	
E	Light Depreciation Savings	E.0116.100	Savings	1,719,296.69	
E	Light Investment Savings	E.0201.110	Muni Investment Pool	1,086,803.73	
E	TTC Collections	E.0121.120	Savings	179,906.41	
E	Renewable Energy Savings	E.0121.130	Savings	239,864.37	
E	Consumer Deposit Savings	E.0191.100	Savings	120,260.01	
E	Consumer Deposit Checking	E.0244.200	Checking	15,226.41	
				<b>TOTAL LIGHT FUND</b>	<b>\$ 3,458,022.82</b>
F	Water	F.0200.000	Checking	4,967.35	
F	Water Fund Capital	F.0200.400	Savings	8,408.07	
F	Water Investment Savings	F.0201.120	Muni Investment Pool	505,143.99	
F	Water Fund CD (MM)	F.0201.000	Money Market	204,123.58	
F	Water Fund Money Market	F.0201.130	Money Market	10.23	
					<b>\$ 722,653.22</b>
G	Sewer	G.0200.000	Checking	752,005.08	
G	NYS DEC Consent	G.0201.000	Savings	31,639.03	
G	Sewer Fund I	G.0201.100	Money Market	297,727.65	
G	Sewer Investment Savings	G.0201.110	Muni Investment Pool	813,596.18	
G	NYSEFC	G.0205.000	Checking	185,851.61	
G	Sewer Wastewater	G.0220.110	Savings	12,196.49	
G	NYSERDA	G.0525.000	Checking	111.01	
				<b>TOTAL SEWER FUND</b>	<b>\$ 2,093,127.05</b>
H	Capital	H.0200.000	Checking	2,974,603.80	
H	Capital Reserve	H.0200.400	Savings	51,343.54	
				<b>TOTAL CAPITAL FUND</b>	<b>\$ 3,025,947.34</b>
TA	Trust & Agency	TA.0200.000	Checking	45,384.36	
TA	Retirement Savings	TA.0201.000	Savings	50,674.12	
TA	WWI Memorial Trust	TA.0201.001	Savings	732.89	
TA	T & A Special Escrow	TA.0201.002	Savings	6,620.45	
TA	Justice Court	TA.0201.004	Savings	4,805.51	
TA	Global Common	TA.0201.009	Savings	272,072.21	
TA	Basketball Court Donations	TA.0200.101	Checking	92.00	
TA	Tree Committee	TA.0200.102	Checking	4,447.63	
TA	Summer Day Camp Donations	TA.0200.103	Checking	1,680.00	
TA	Recreation Center Donations	TA.0200.104	Checking	15,316.66	
TA	Friends of Fifth Street	TA.0200.106	Checking	113.00	

TA	American Legion Bldg	TA.0200.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0200.120	Checking	13,796.00	
TA	Carousel Committee	TA.0200.113	Checking	30,742.84	
TA	Mitchell Park Bathrroms Rehab	TA.0200.115	Checking	30,000.00	
TA	Accounts Payable	TA.0202.000	Checking	1,191,385.21	
TA	Camera Obscura Donations	TA.0200.116	Checking	1,644.28	
<b>TOTAL TRUST &amp; AGENCY FUND</b>				<b>\$</b>	<b>1,669,707.16</b>
	Wire Account			16.61	
	Utility Clearing			76,444.78	
				<b>\$</b>	<b>76,461.39</b>
<b>TOTAL VILLAGE WIDE</b>					<b>13629685.47</b>



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KEVIN STUESSI  
EXT 215

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JULIA ROBINS

MARY BESS PHILLIPS

**TREASURER**  
ADAM BRAUTIGAM  
EXT. 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

**Submitted:** December 15, 2025  
**Meeting:** December 18, 2025, 6:00pm  
**Work Session Meeting**  
**To:** Mayor Kevin Stuessi  
Board of Trustees  
**Prepared by:** Candace Hall, *Village Clerk*  
**From:** Candace Hall, *Village Clerk*

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## Village Clerk December 2025 Work Session Report

### Announcements, Updates and Reminders:

- The December Regular Session meeting will take place on Tuesday, December 23, 2025 at 6:00pm at the Greenport Firehouse.
- Village Hall will be closed on the following dates:
  - Thursday, December 25, 2025 and Thursday, January 1, 2026
- Village Hall will close at noon on the following dates:
  - Wednesday, December 24, 2025 and Wednesday, December 31, 2025
- Village Website
  - Estimated website launch is January 2026
  - Photography Contest

### Resolutions:

1. RESOLUTION awarding the Purchase of Transformers 2025 bid to Midwest Electric Transformer Services Inc. – the lowest bidder as stated on the bid form, per the bid opening on November 26, 2025; and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and Midwest Electric Transformer Services Inc.
2. Resolution to appoint the following members of the Village of Greenport Mural Committee:
  - a. Kara Hoblin
  - b. Jeremy Garretson
  - c. Sarah Williams
3. RESOLUTION awarding the 2026 annual contract for the delivery of No. 2 heating oil to Burt's Reliable, Inc., the sole bidder, at a bid price

of twenty cents (\$.20) per gallon over rack price, per the bid opening on December 17, 2025, and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and Burt's Reliable, Inc.

4. RESOLUTION awarding the 2026 annual contract for the delivery of diesel fuel to Burt's Reliable Inc., the sole bidder, at a bid price of twenty cents (\$.20) per gallon over rack price, per the bid opening on December 17, 2025; and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and Burt's Reliable, Inc.
5. RESOLUTION awarding the 2026 annual contract for the removal of snow as required on Village streets to Stanley F. Skrezec, the low bidder, per the bid opening on December 17, 2025; and authorizing Mayor Stuessi to sign the contract between the Village of Greenport and Stanley F. Skrezec.

#### **Public Assembly Permit Applications Received:**

- Public assembly application received from Brian Rosen on behalf of the LGBT Network to host NOFO Pride on Saturday, June 27, 2026 between the hours of 12:00pm-5:00pm. The event will include a road closure for the parade and festival with vendors/organizations stationed in Mitchell Park and on Front Street (between Main Street and 3<sup>rd</sup> Street) for the duration of the festival.
  - The applicant has requested a suspension of the Village of Greenport open container law for the duration of the festival
- Public assembly application received from Destiny Salter and Candace Hall on behalf of NOFO Kid Connect Inc. to host a youth basketball tournament at the 3<sup>rd</sup> Street Basketball Court on Saturday, July 25, 2026 between 9:00am and 7:00pm, including the time to set up and clean up the event. The applicants are requesting a road closure on 3<sup>rd</sup> Street between North Street and Center Street.

#### **Legal Notices:**

- SLA Application
  - Vinn Vittles LTD
  - Smugglers Cove
- BIDS
  - No. 2 Heating Oil
  - Delivery of Diesel Fuel
  - Snow Removal
  - Contractor Services

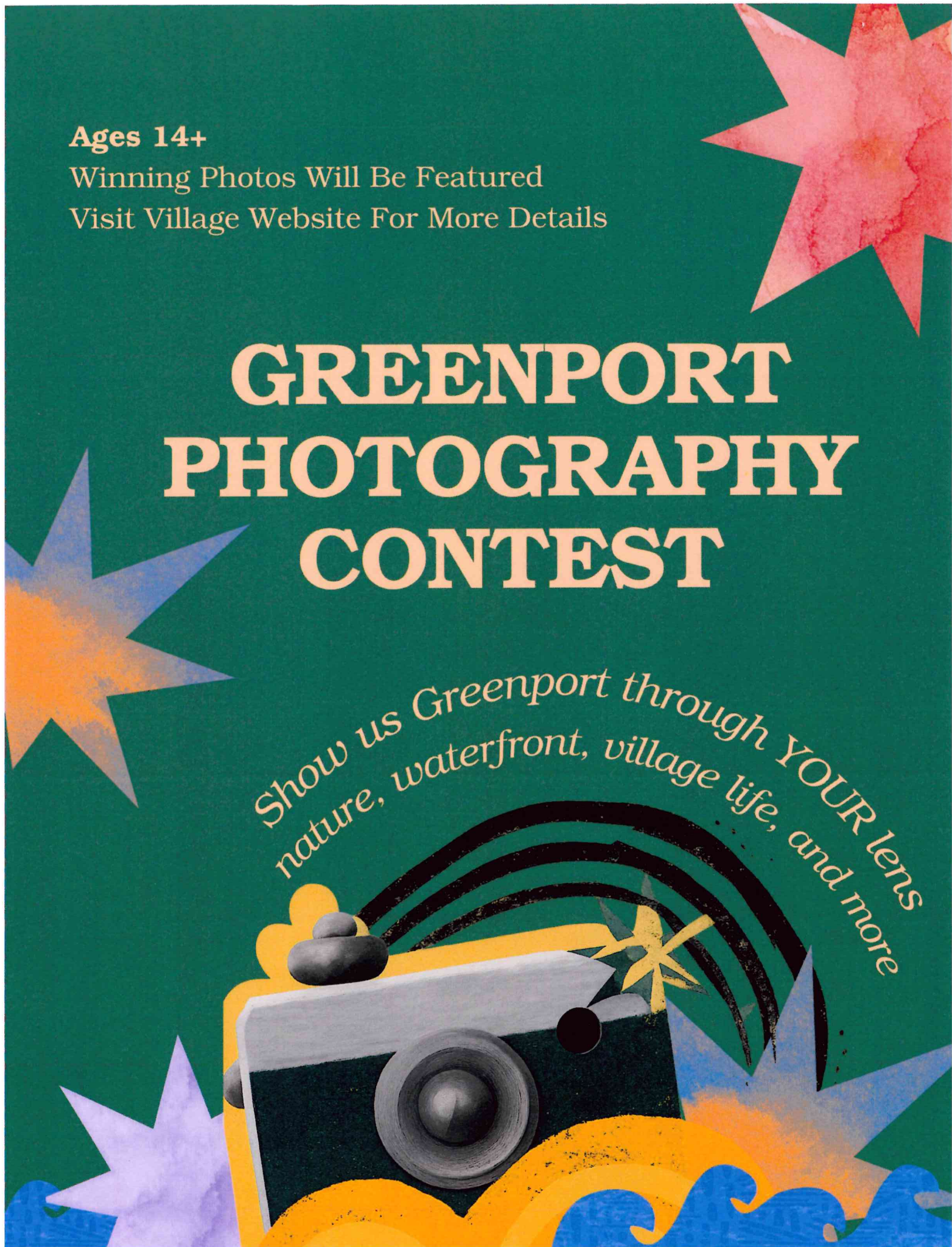
**Ages 14+**

Winning Photos Will Be Featured

Visit Village Website For More Details

# GREENPORT PHOTOGRAPHY CONTEST

*Show us Greenport through YOUR lens  
nature, waterfront, village life, and more*





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**TREASURER**  
ADAM BRAUTIGAM  
EXT 217

**VILLAGE CLERK**  
CANDACE HALL  
EXT 214

Submitted: December 9, 2025  
Meeting: December 18, 2025 6:00 PM  
*Work Session Meeting*  
To: Mayor Kevin Stuessi  
Board of Trustees  
Prepared By: William Schulz,  
From: Village Administration

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## Work Session

# Work Session Report for Road and Utilities

December 18, 2025

## Administrator's Office

### Statistics

#### Work Orders:

Electric = 41 Written, 41 Completed

Water = 37 Written, 37 Completed

Sewer = 53 Written, 53 Completed

Road = 62 Written, 62 Completed

### Reports

- ❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 11-06-2025. The results are detailed below in the Road Department's *Sampling* section.

- ❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 11-05-2025.

## **Discussion**

## **Resolutions**

## **Road/Water Department**

## **Statistics**

Water Distribution:

5,885,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.55 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Absent

E Coli = Absent

Residual Chlorine = 0.42 mg/L

The form, DOH-360, was filed with the DOH on November 6, 2025, with the above results.

**Report**

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Daily garbage collection
- ❖ Daily litter pick up parking lots
- ❖ Ongoing am sweeping
- ❖ Ongoing biweekly brush pick up
- ❖ Cleared drains of blockages
- ❖ Removed old fence from Road Barn.
- ❖ Removed tree from Mitchell Park
- ❖ Backfilled on 4<sup>th</sup> street, 5<sup>th</sup> street, 2<sup>nd</sup> street and Broad Street.
- ❖ Cleaned leaves on Front Street and Main Street.
- ❖ Mowed Parks.
- ❖ Removed political signs from 3rd st park.
- ❖ Removed down limb on Moores Lane.
- ❖ Repaired sign on Front and Main Street.

- ❖ Checked and maintained snowplows.
- ❖ Repaired door on rear shed at Road Barn.
- ❖ Installed no parking signs on Sterling Ave.
- ❖ Removed dead tree on Moores Lane.
- ❖ Winterized Street sweeper.
- ❖ Patched throughout the Village.
- ❖ Helped light plant install ships on Front and Main Street.
- ❖ Preventive maintenance on all dump trucks.
- ❖ Cleared leave at Village Hall and Littman block.
- ❖ Helped move the Christmas tree.
- ❖ Winterized mowers.
- ❖ Repaired amber lights on G-44.
- ❖ Installed chain on dead end of Webb Street.

## **Sewer Department**

### **Statistics**

#### Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of October = 8,005,000 Gallons

Average Daily Flow = .267 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 98% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = 6.2 MPN. Permit limit 200 MPN/100

Coliform Total General = 20 MPN. Permit limit 700 MPN/100

Total Nitrogen = 12.2 LBS/day

#### Sludge Removal:

70,750 Gallons of sludge hauled in November

### **Report**

#### ❖ Treatment Plant:

Contractor replaced motor on sludge holding tank mixer

Cleaned UV bulbs

Cleaned UV channel

Contractor replaced broken valve in RAS pump room

Changed oil in Aerotor gearboxes

Cleaned BNR Basin #1 for Wes Tech repair work

❖ Collection System:

Checked floats at Peconic Landing - all ok

## Electric Department

### Statistics

#### Monthly Power Usage:

Maximum usage day = November 29 @ 99.010 Mwh

Minimum usage day = November 08 @ 75.674 Mwh

Peak demand for the month = 4.972 MW November 11, 06:00pm

Monthly total usage = 2,592.382 Mwh

Service calls/call outs = 15

Street light repairs = 0

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services/Upgrade = 0 new service and 0 service upgrade.

#### Tasks Accomplished:

- ❖ Beginning of the month started out with a nor easter wind and rainstorm, started out with a bad transformer on Corwin St, a large pine tree laying on the primary along 9<sup>th</sup>, street, and blown line fuses on Moores lane.
- ❖ Power out on circuit 4 caused by a contractor digging into an underground primary cable, the cable was missed marked by a 3<sup>rd</sup> party location service. Also experienced an additional outage on several or circuits, this was due to trying to

parallel another circuit to pick up the load of circuit 4. Both circuits were restored very quickly. After the power was restored, the Electric Department staff spliced and repaired the damaged cable.

- ❖ The holiday lights were put out, Christmas tree was selected and placed in Mitchell Park, both trees in the park had holiday lights put on them.
- ❖ The streetlighting project is progressing very well, they plan to have this completed possibly by the end of December.
- ❖ Changed several electric meters and installed 2 new solar net meters.
- ❖ Assisted Wastewater with a couple projects
- ❖ Removed several trees that were on the tree removal list provided by the Tree Committee.
- ❖ General shop and truck maintenance.

**Attachments:**

Greenport Meter 11-2025 (PDF)

Total Usage: 2,592,382.0000 KWH

Peak Demand: 4972.00 KW

Occured On: November 11 2025 18:00

Load Factor: 72.32%

Date Start: Saturday, November 1, 2025

Date End: Sunday, November 30, 2025

Period Ending	KWH
11/1/2025	79,291.00
11/2/2025	81,070.00
11/3/2025	78,675.00
11/4/2025	76,380.00
11/5/2025	76,080.00
11/6/2025	79,672.00
11/7/2025	84,035.00
11/8/2025	75,674.00
11/9/2025	76,208.00
11/10/2025	76,996.00
11/11/2025	95,682.00
11/12/2025	93,662.00
11/13/2025	89,295.00
11/14/2025	91,000.00
11/15/2025	89,576.00
11/16/2025	83,378.00
11/17/2025	95,459.00
11/18/2025	90,005.00
11/19/2025	91,281.00
11/20/2025	93,380.00
11/21/2025	94,545.00
11/22/2025	88,337.00
11/23/2025	91,911.00
11/24/2025	85,243.00
11/25/2025	85,817.00
11/26/2025	78,927.00
11/27/2025	82,601.00
11/28/2025	96,435.00
11/29/2025	99,010.00
11/30/2025	92,757.00



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Prepared By: William Schulz,  
From: Village Administration

## Recreation

# Work Session Report Recreation Department

December 18, 2025

## Mitchell Park Marina/Parks

- ❖ The Marina water and electrical systems were shut down and winterized.
- ❖ McCann's campground Fall clean up and winterizations completed.
- ❖ Weekly School House sanitation and deep cleaning of event room and bathroom facility continue.
- ❖ Fifth Street Beach Mobi Matt system resecured after the storm on the beach.
- ❖ Carousel weekly inspection and lubrication of Carousel zurks, open and sweep gears, and telescopes.
- ❖ Daily routine of public restroom sanitation and garbage collection.
- ❖ Aggregate walkway and landscaping border maintenance.
- ❖ Installation of holiday light by the Recreation Department around tree trunks in Mitchell Park to match BID lights.
- ❖ The Carousel was decorated on November 18<sup>th</sup> by the Carousel committee.
- ❖ Landscaping removal of brush line removal of brush line between Mitchell Park and Post Office property.

- ❖ Hazardous tree removal adjacent to Blacksmith shop to ensure building safety.
- ❖ Deep cleaning of interior windows, decks and benches of the carousel continue weekly.
- ❖ Villages vessels have been winterized and stored on Moores Lane for the winter season.
- ❖ Annual submission process of the CVAP Grant has begun. Collection of supportive documentation to be submitted to Suffolk County Department of Health in early 2026.
- ❖ Mitchell Park irrigation winterized and secured for the winter season.
- ❖ Daily debris collection at Fifth Street Beach and water filtration bottling room.
- ❖ Weekly deep cleaning, sterilization, and sanitation of the Recreation Center.
- ❖ New pump out facility mechanism research for replacement has begun with specking and availability concerns.
- ❖ Biannual check of Carousel operation to be scheduled for December prior to Holiday school vacation.
- ❖ Sterling Harbor Mooring Field Pendants have been removed and winter sticks installed for the winter season.

Monthly Revenue Reports are attached

## **Recreation Center**

### **Statistics**

Attendance:

After School Program = 15 Children Enrolled

### **Reports**

- ❖ The After School Program is going very well.
- ❖ Enrollment continues with the After School Program.
- ❖ The Recreation Center is sanitized and cleaned daily.
- ❖ The Recreation Center was decorated for the Holiday season in preparation for the Annual Holiday Party which will be held on December 12<sup>th</sup>.
- ❖ The children continue to enjoy the wide range of games provided for them.

## Campground

### Tasks Accomplished

- ❖ McCann's Campground closed on November 1<sup>st</sup>.

### Attachments:

RECREATION MONTHLY REVENUE REPORT 11-2025 (PDF)

[illegible]