



236 Third Street  
Greenport NY  
11944

Tel: (631)477-0248  
Fax: (631)477-1877

**MAYOR**

GEORGE W. HUBBARD, JR.  
EXT. 215

**TRUSTEES**

JACK MARTILOTTA  
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE  
ADMINISTRATOR**

PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**

SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**

ROBERT BRANDT  
EXT. 217

September 21, 2017 at 7:00 PM  
Mayor and Board of Trustees - Work Session Meeting  
Third Street  
Firehouse  
Greenport, NY 11944

**PLEDGE OF ALLEGIANCE**

**MONTHLY REPORTS FOR THE FOLLOWING:**

- **FIRE DEPARTMENT** – CHIEF WAYNE MILLER  
Including compilation of all monthly meeting minutes

**PUBLIC HEARINGS STILL OPEN**

- Proposed amendment to Section 9 and Section 18 (Multi-Family Dwelling) of Chapter 150 (Zoning) of the Village of Greenport Code
- Proposed amendment to Chapter 103 (Rental Regulations for Residential Properties) of the Village of Greenport Code

**MONTHLY REPORTS FOR:**

- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.  
Road and Water Department  
Sewer Department  
Light Department  
Building Department  
Recreation Department  
Harbor Department  
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT  
Meter Department  
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

**REPORTS FROM COMMITTEES**

**MAYOR AND VILLAGE BOARD OF TRUSTEES**

**PUBLIC TO ADDRESS THE BOARD**



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SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**

ROBERT BRANDT  
EXT. 217

Submitted: September 13, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Jeanmarie Odon, *Deputy Clerk*  
From: Jeanmarie Odon, *Deputy Clerk*  
Department: Village Clerk Department

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**Fire Department Work Session Report September 2017**

**Attachments:**

GFD Work Session Report September 2017 (PDF)

CHIEF WAYNE MILLER  
1<sup>ST</sup> ASST. CHIEF JEFFREY WEINGART  
2<sup>ND</sup> ASST. CHIEF SUSANO JIMENEZ  
CHAPLAIN T. MURRAY  
ASST. CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1  
(631) 477-8261 - STATION 2  
(631) 477-1943 - CHIEFS OFFICE  
(631) 477-4012 - FAX  
THIRD STREET · P.O. BOX 58  
GREENPORT, NY 11944  
Email: gfdfire@optonline.net  
www.greenportfd.org

### Finance Meeting 8/8/17

Attendance: Chiefs Miller, Weingart , Jimenez

Wardens: Barszczewski ,Jensen ,Kalin , Nyce

Reviewed all monthly bills and fire prevention account.

Company Requests:

Eagle Hose: LED lighting upgrade, Budget items

Relief Hose: Budget items

Star Hose: Budget items

Standard Hose: Budget items

Phenix Hook & Ladder: Budget items

Rescue: Hammer Medical \$574.25, Southeastern \$255.00, Armstrong Medical \$120.00

Fire Police: Budget items

Water Rescue: Budget items

Firematicly,

A handwritten signature in blue ink that reads 'Wayne D. Miller'.

Wayne D. Miller

Chief Engineer

CHIEF WAYNE MILLER  
1<sup>ST</sup> ASST. CHIEF JEFFREY WEINGART  
2<sup>ND</sup> ASST. CHIEF SUSANO JIMENEZ  
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## Company Officers Meeting AUGUST 15 2017

**Opening** meeting called to order at 1900 hrs with pledge to flag and moment of silence for departed members.

**Attendance:** in attendance were Chief Jimenez. Officers in attendance were c Johnson, R Purcell, H Reiss.

**Reading of Previous Minutes:** mm/sec by Johnson Reiss to dispense.

**Communications:** Letter from West Sayville FD Truck Company 3 for a training course. Letter for a EMS/Fire Fighter provider of the year dinner. Letter from North Sea FD Benevolent Association for a golf outing. Letter from Central Islip FD for their 55<sup>th</sup> annual Fire Fighter Drill.

**Committee Reports:** Chief Jimenez mentioned Dept Picnic, alls going well.

**Company Requests:** 8-3-1 – light bar fixed or replaced. All others - Budget

New Business; None

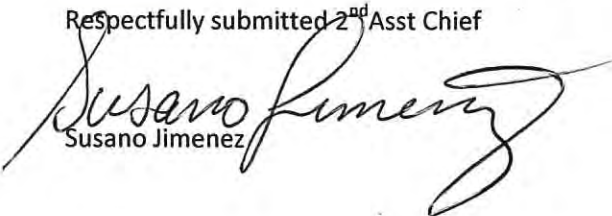
**Good of the Department:** . Chief Jimenez mentioned Funeral for Fire Fighter Drew Mc Caffery. Also mentioned flow test was completed on all packs. Also mentioned fire school on the 24<sup>th</sup>. Would like to see a good turn out.

➤

**Reading of Minutes:** M/M/S/ Reiss/ Johnson to dispense

**Adjourn:** M/M/S/ - Purcell/reiss to adjourn @ 19: 12 HRS

Respectfully submitted 2<sup>nd</sup> Asst Chief

  
Susano Jimenez

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X				
1																												
2		Greenport Fire Department period ending August 31, 2017																										
3																												
4																												
5	Barszczewski, Joseph	W	39	35	%	25	4	1	%	0	0	0	17	12	4	0	8		66		X	X	X					
6	Birmingham, Kenneth		1	0.9	%	0	0	0	%	0	0	0	4	5	3	0	0		12		X	X	X					
7	Bogardus, William		22	19	%	25	25	6.1	%	0	0	0	10	0	14	0	0		49		X	X	X					
8	Breese, Harry		38	34	%	25	2	0.5	%	0	0	0	10	11	3	0	0		49		X	X	X					
9	Bumble III, Charles		3	2.7	%	0	2	0.5	%	0	0	0	5	2	2	0	0		9			X	X					
10	Bumble, Samantha		0	0	%	0	0	0	%	0	0	0	3	0	0	0	0		3									
11	Butler, Michael		46	41	%	25	9	2.2	%	0	0	0	5	2	4	0	0		36		X	X	X					
12	Capon, George		55	49	%	25	128	31	%	25	0	0	9	15	3	0	0		77		X	X	X					
13	Carey, Patrick		23	20	%	25	2	0.5	%	0	0	0	8	10	4	0	0		47		X	X	X					
14	Carrig, Melinda		0	0	%	0	0	0	%	0	0	0	0	0	17	0	0		17		X	X						
15	Charters, Gary		1	0.9	%	0	0	0	%	0	0	0	3	0	3	0	0		6		X	X	X					
16	Clark III, Henry		0	0	%	0	0	0	%	0	0	0	2	2	3	0	0		7		X	X	X					
17	Clark, James	S	22	19	%	25	2	0.5	%	0	0	0	8	15	2	0	5		55			X	X					
18	Clark, Jeffrey		41	36	%	25	1	0.2	%	0	0	0	10	12	4	0	0		51		X	X	X					

points as of AUGUST 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	mtgs	misc	train	drill	pos(dis)		points		haz	hb	wp/sh	yap	
19	Corazzini, Jeffrey	L	2	1.8 %	0	6	1.5 %	0	1	6	6	2	5	1	5	20		20		X	X		X	
20	Corazzini, Warren		12	11 %	25	17	4.1 %	0	0	4	4	1	9	0	0	39		39		X	X			
21	Corwin, Everett		37	33 %	25	87	21 %	25	0	10	10	12	3	0	0	75		75		X	X	X		
22	Corwin, Norma	W,L	36	32 %	25	118	29 %	25	0	14	14	12	19	2	13	110		110		X	X	X	X	
23	Corwin, Raymond	(W)	37	33 %	25	64	16 %	25	0	11	11	15	4	0	2	82		82		X	X	X		
24	Corwin, Robert	C,D	71	63 %	25	244	60 %	25	0	15	15	15	25	1	11	117		117		X	X	X	X	
25	Corwin, Scott		7	6.2 %	0	3	0.7 %	0	0	6	6	3	1	0	0	10		10		X				
26	Costas, Tom		14	12 %	25	20	4.9 %	0	0	8	8	11	3	0	0	47		47		X	X	X		
27	Creedon, Daniel	L	19	17 %	25	51	12 %	25	0	7	7	4	1	0	3.75	65.75		65.75				X		
28	De Kerillis, Alain	T	17	15 %	25	32	7.8 %	0	0	6	6	6	2	1	5	45		45		X	X		X	
29	Detrick, Gary		22	19 %	25	2	0.5 %	0	0	2	2	4	2	0	0	33		33		X		X		
30	Ellis, Scott		3	2.7 %	0	31	7.6 %	0	0	3	3	0	6	0	0	9		9		X	X	X		
31	Ficurilli, Michael	(L)	30	27 %	25	2	0.5 %	0	0	3	3	4	3	0	1.25	36.25		36.25		X	X	X		
32	Flora, Michael		55	49 %	25	13	3.2 %	0	0	8	8	6	2	0	0	41		41			X	X		
33	Garcia, Gloria		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0		0						
34	Golden, Danielle		1	0.9 %	0	3	0.7 %	0	0	1	1	0	0	0	0	1		1						
35	Goldstein, Myron		0	0 %	0	0	0 %	0	0	0	0	1	1	1	1	3		3			X			

points as of AUGUST 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMVS	%	pts	st/by	mtgs	misc	train	drill	pos(d/s)	points	haz	bbp	wp/sh	yap					
4																								
36	Grattan, Timothy		15	13%	25	0	0%	0	0	5	1	0	0	0	0	0	0	31						
37	Grilli, Jared		0	0%	0	0	0%	0	0	6	3	1	0	0	0	0	0	10						
38	Grilli, Jennifer		2	1.8%	0	1	0.2%	0	0	6	10	12	0	0	0	0	0	28		X	X	X	X	
39	Grilli, John		2	1.8%	0	3	0.7%	0	0	14	11	4	0	0	0	0	8	37		X	X	X	X	
40	Hamilton Jr., Robert		39	35%	25	13	3.2%	0	0	9	11	8	0	0	0	0	3	56		X	X	X	X	
41	Hanold, Christopher	(L),D,C	23	20%	25	48	12%	25	2	12	15	19	0	0	0	0	8	106		X	X	X	X	
42	Harris, Cliff		8	7.1%	0	9	2.2%	0	0	7	12	3	1	0	0	0	8	31			X			X
43	Harris, Peter	L,T	66	58%	25	23	5.6%	0	0	14	15	5	1	0	0	0	10	70		X	X	X	X	X
44	Hays, Spencer	(C)	24	21%	25	7	1.7%	0	0	7	10	5	1	0	0	0	2	50		X	X	X	X	X
45	Hollid, Scott		15	13%	25	1	0.2%	0	0	9	13	2	0	0	0	0	8	57				X		
46	Hubbard Jr, George		16	14%	25	3	0.7%	0	0	10	10	7	0	0	0	0	0	52			X			
47	Hughes, Colleen		12	11%	25	40	9.8%	0	0	7	7	3	0	0	0	0	5	47		X		X		
48	Huzsek, Andrew H		55	49%	25	9	2.2%	0	0	11	9	3	0	0	0	0	0	48		X	X	X	X	
49	Hydell, Carol		5	4.4%	0	11	2.7%	0	0	9	12	4	0	0	0	0	5	30		X	X	X	X	
50	Hydell, Charles	L	20	18%	25	21	5.1%	0	0	10	15	6	1	0	0	0	5	63		X	X	X	X	X
51	Illescas, Adolfo		0	0%	0	0	0%	0	0	0	0	0	0	0	0	0	0	0						
52	Jenkins, Karolyn		7	6.2%	0	8	2%	0	0	6	5	3	0	0	0	0	0	14		X	X	X	X	

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	hb	wp/sh	yap						
4																									
53	Jensen, Warren	W	26	23 %	25	2	0.5 %	0	0	15	13	7	0	8	68	X	X	X							
54	Jester, Robert		7	6.2 %	0	7	1.7 %	0	0	11	8	5	0	0	24	X	X	X							
55	Jimenez, Susano	CH	92	81 %	25	286	70 %	25	3	20	15	7	1	25	121	X	X	X	X					X	
56	Johnson, Craig	L	30	27 %	25	18	4.4 %	0	0	13	9	5	0	3.75	55.75	X	X	X							
57	Kalin, James	W,T,D,D	86	76 %	25	299	73 %	25	0	19	13	4	2	16.75	104.8	X	X	X	X					X	
58	King, David	T,D	56	50 %	25	25	6.1 %	0	0	8	10	3	0	8	54	X	X								
59	Kostal, Shelby		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
60	Land, Shannon		0	0 %	0	0	0 %	0	0	0	0	2	0	0	2	X	X								
61	Luke, Alexander		19	17 %	25	6	1.5 %	0	0	6	5	4	0	0	40	X	X	X							
62	Manwaring, Julia		22	19 %	25	30	7.3 %	0	1	14	4	12	0	0	56	X	X	X							
63	Manwaring, Wayde	L	39	35 %	25	64	16 %	25	1	15	6	12	0	5	89	X	X	X							
64	Marczewski, Macy		6	5.3 %	0	1	0.2 %	0	0	7	9	4	0	0	20	X	X	X							
65	Martocchia, Jerome	W	19	17 %	25	5	1.2 %	0	0	16	10	5	0	6	62	X	X								
66	Mazzei, Aileen		0	0 %	0	0	0 %	0	0	4	4	3	0	0	11	X	X	X							
67	Melly, Megan		28	25 %	25	122	30 %	25	0	9	5	25	1	0	90	X	X	X	X					X	
68	Miller, Joseph		0	0 %	0	2	0.5 %	0	0	1	1	2	0	0	4	X	X								
69	Miller, Wayne	CH	55	49 %	25	162	40 %	25	0	20	15	4	1	25	115	X	X	X	X					X	

points as of AUGUST 31, 2017 prepared by James H. Kalin



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts	st/by	mtgs	misc	train	drill	pos(dis)	points			haz	blb	wp/sh	yap	
70	Mills, William, III		0	0	%	0	0	0	%	0	0	1	0	3	0	0	4			X	X	X		
71	Milovich Jr., Joseph	W	59	52	%	25	10	2.4	%	0	1	14	14	4	0	8	66			X	X	X		
72	Mims, Ralph		0	0	%	0	0	0	%	0	0	1	0	2	0	0	3			X		X		
73	Morris, Gregory		6	5.3	%	0	0	0	%	0	0	2	1	0	0	0	3							
74	Musto, Francis		60	53	%	25	191	47	%	25	0	15	14	5	0	0	84			X	X	X		
75	Myslborski, Henry		0	0	%	0	0	0	%	0	0	7	3	3	0	0	13			X	X	X		
76	Myslborski, Linda	C,S	30	27	%	25	93	23	%	25	1	6	5	10	2	13	87					X	X	
77	Nedoszyrko, William	S	0	0	%	0	0	0	%	0	0	8	0	0	0	5	13							
78	Nyce, David	W,L	70	62	%	25	2	0.5	%	0	2	19	15	5	2	13	81			X	X	X	X	
79	Parker, Jason	D	37	33	%	25	116	28	%	25	2	7	5	2	0	2.25	68.25			X	X			
80	Pirillo, James A. (s)		36	32	%	25	1	0.2	%	0	0	9	13	4	0	0	51			X	X	X		
81	Pirillo, James J. (f)	(W)	18	16	%	25	0	0	%	0	0	7	7	3	0	2	44			X	X			
82	Pope, George	L,D	75	66	%	25	193	47	%	25	1	18	5	5	1	7.25	87.25			X	X	X	X	
83	Purcell, Bernard		108	96	%	25	190	46	%	25	2	8	15	5	2	0	82			X	X	X	X	
84	Purcell, Ryan	(L),C	16	14	%	25	2	0.5	%	0	0	12	10	9	0	7.25	63.25			X	X	X		
85	Quillin, Michael	D	30	27	%	25	0	0	%	0	0	8	15	4	0	3	55			X	X	X		
86	Raynor, Dale		31	27	%	25	13	3.2	%	0	0	5	10	4	0	0	44			X	X	X		

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	blb	wp/sh	yap						
87	Reiss, Helen	L	43	38 %	25	217	53 %	25	1	8	12	5	0	5	81	X	X								
88	Rempe Jr, Fred		27	24 %	25	71	17 %	25	0	4	8	3	0	0	65	X	X								
89	Richter, Michael	T,T	30	27 %	25	136	33 %	25	0	12	1	3	0	10	76	X	X	X							
90	Rosa, Lisa		10	8.8 %	0	7	1.7 %	0	0	8	7	6	0	0	21	X	X	X							
91	Ruffner, William	(C)	2	1.8 %	0	1	0.2 %	0	0	5	6	0	0	2	13										
92	Rutkowski, Stephen		58	51 %	25	108	26 %	25	0	10	8	5	1	0	74	X	X	X						X	
93	Sieban, Edward	S,T,W	6	5.3 %	0	6	1.5 %	0	0	15	4	4	0	16	39	X	X	X							
94	Skrezec, John		58	51 %	25	14	3.4 %	0	0	8	11	4	0	0	48	X	X	X							
95	Spanos, James		0	0 %	0	0	0 %	0	0	6	2	2	0	0	10	X	X								
96	Spinozzi, Matthew		39	35 %	25	6	1.5 %	0	0	7	1	25	1	0	59	X	X							X	
97	Staples, Halsey		55	49 %	25	127	31 %	25	0	8	1	3	0	0	62	X	X	X							
98	Stoner, Gary		27	24 %	25	10	2.4 %	0	0	4	0	2	0	0	31		X	X							
99	Tamin, John		69	61 %	25	118	29 %	25	0	10	11	4	0	0	75	X	X	X							
100	Tejada, Yira		0	0 %	0	0	0 %	0	0	1	0	0	0	0	1										
101	Thorp, Thomas		32	28 %	25	37	9 %	0	1	6	4	5	2	0	43	X	X	X						X	
102	VanEttten, George		32	28 %	25	10	2.4 %	0	0	7	10	4	0	0	46	X	X	X							
103	Verity, Michael		0	0 %	0	0	0 %	0	0	1	1	0	0	0	2										

points as of AUGUST 31, 2017 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		<u>elect/app</u>	<u># Fire</u>	<u>%</u>		<u>pts</u>	<u># EMS</u>	<u>%</u>		<u>pts</u>		<u>st/by</u>	<u>mtgs</u>	<u>misc</u>	<u>train</u>	<u>drill</u>	<u>pos(dis)</u>		<u>points</u>		<u>haz</u>	<u>bb</u>	<u>wr/sh</u>	<u>yap</u>
104	Volinski, Antone, Jr.		69	61 %		25	39	9.5 %		0		0	10	9	4	0	0		48		X	X	X	
105	Volinski, Antone, III	W	49	43 %		25	168	41 %		25		0	9	8	11	0	8		86		X	X	X	
106	Volinski, Darryl	L	11	9.7 %		0	37	9 %		0		0	4	5	6	0	5		20		X	X	X	
107	Walker, David		0	0 %		0	1	0.2 %		0		0	1	0	0	0	0		1					
108	Walkers, Joseph		0	0 %		0	0	0 %		0		0	6	0	7	0	0		13		X	X		
109	Weingart, Jeffrey	CH	55	49 %		25	160	39 %		25		7	19	15	17	2	25		135		X	X	X	X
110	Wright, William		39	35 %		25	6	1.5 %		0		0	7	11	5	1	0		49		X	X	X	X
111	Zurek, Gregory		18	16 %		25	8	2 %		0		0	8	7	4	1	0		45		X	X	X	X
112	Zurek Jr, Stanley		18	16 %		25	4	1 %		0		0	8	1	4	0	0		38		X	X	X	
113																								

CHIEF WAYNE MILLER  
1<sup>ST</sup> ASST. CHIEF JEFFREY WEINGART  
2<sup>ND</sup> ASST. CHIEF SUSANO JIMENEZ  
CHAPLAIN T. MURRAY  
ASST. CHAPLAIN C. KUMJIAN  
TREAS/SECRETARY J. KALIN



Organized 1845

(631) 477-9801 - STATION 1  
(631) 477-8261 - STATION 2  
(631) 477-1943 - CHIEFS OFFICE  
(631) 477-4012 - FAX  
THIRD STREET - P.O. BOX 58  
GREENPORT, NY 11944  
Email: [gfdfire@optonline.net](mailto:gfdfire@optonline.net)  
[www.greenportfd.org](http://www.greenportfd.org)

## **MEETING OF THE BOARD OF WARDENS**

**WEDNESDAY, Aug 23, 2017**

### **OPENING**

Chief Wayne Miller opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

### **ATTENDANCE**

Chief Wayne Miller

1<sup>st</sup> Ass't Chief Jeffrey Weingart

2<sup>nd</sup> Ass't Chief Susano Jimenez

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Norma Corwin of Relief Hose Co. #2

Wardens Joseph Barszczewski and Edward Sieban of Star Hose Co. #3

Wardens David Nyce and Jerome Martocchia of Standard Hose Co. #4

Wardens James Kalin and John Grilli of Phenix Hook & Ladder Co. #1

Excused: Warden Antone Volinski III of Relief Hose Co. #2

## **THOSE WISHING TO ADDRESS THE BOARD –**

1. Emergency Manager/ EMS Coordinator & Administrative director for the Cardiac Cath program for Peconic Bay Medical Center provided the Wardens with information on the expansion of PBMC. Their goal is for them to be the regional medical center for the East end. Ground broke a few weeks ago- this will double the size of the emergency center on the first floor, 2<sup>nd</sup> floor will be a brand new 16 bed ICU, & the 3<sup>rd</sup> floor will be 2 cardiac cath operating suites, along with an advanced multi-operational suite that will be open to very advanced procedures that doctors are not even performing yet. The build time is 18 months to 2 years. During construction, this will disrupt operations. Maps were passed around to show the new traffic flow. The ambulance entrance will change. The ambulatory entrance will now be the ambulance entrance (old ambulance entrance). They also mentioned that they have received feedback from chiefs and officers saying that they want more training. They just started holding an ELS/ALS CME class once a month at PBMC. When chiefs and officers reach out to them, they will provide instructors, free of charge, to come out to the fire house and put on a CME for the members. They are also looking to make it so the fire departments can transmit EKGs to PBMC. Early notification is key- as soon as PBMC is notified & EKG is sent, they will activate & be ready & waiting for the patient prior to arrival. Much more discussion ensued. Discussion ended with them saying that feedback is key, so if there are any issues with anything to please notify them.
2. Bob Corwin first thanked the buildings and grounds committee for all the great work done around the fire house. He also requested use of the Van to go to the city for Tunnels to Towers Sept. 24, 2017; he also wanted to put it out there for anyone else that would like to go.
3. Chief Wayne Miller requested an executive session.

### **EXECUTIVE SESSION**

Motion made by Edward Sieban, seconded by David Nyce, to adjourn to an executive session to discuss personnel matters. Motion carried. Adjourned to executive session at 7:18pm.

Upon returning from the executive session, a motion made by David Nyce, seconded by John Grilli, to resume with the regular meeting. Motion carried. Regular meeting resumed at 7:54pm.

David Nyce requested that the Wardens waited until the end of the meeting to see if Bob Lehmann returned, to address whether his suspension should be extended or he be expelled.

### **READING OF THE PREVIOUS MINUTES**

Motion made by D. Nyce, seconded by W. Jensen, to approve the minutes of the July 19, 2017 meeting of the Board of Wardens as printed and distributed.

Motion Carried.

### **FINANCE COMMITTEE**

The finance committee report was read by Chief Miller. Motion made by D. Nyce, seconded by J. Kalin to accept the report. Motion carried.

### **COMPANY OFFICERS' MEETING MINUTES-**

The minutes of the Company Officers were read by 2<sup>nd</sup> Ass't Chief Susano Jimenez, for information only. Motion made by Warren Jensen, seconded by David Nyce, to accept the report as read. Motion carried.

### **TREASURER'S REPORT**

The Treasurer's report for the period of July 20, 2017 through Aug 23, 2017 was read by Secretary/Treasurer James Kalin. Motion made by Edward Sieban, seconded by John Grilli, to accept the treasurer's report as read and to distribute the checks. Motion carried. (report attached)

Joseph Milovich questioned if they received the check & they were given to the companies, why the amount was reflected as a negative in the general fund. James Kalin explained that the amount going into the fund was reflected on the last treasurer's report and this treasurer's report showed the checks being distributed to the companies.

**BILLS-** None.

## **COMMUNICATIONS**

1. \$25 donation to GFD from Robert Foster.
2. Thank you letter from Lawrence Behr, Chief of Cutchogue FD, for offering support & services during funeral services for Lt. Jason Cooper.
3. Mattituck FD 4<sup>th</sup> Annual Car Show, Sept 17, 2017, Veterans Park.
4. Employment opportunity, Rocky Point Fire District, part time position for maintenance person.
5. Islip town Firefighters Museum & Education Center-Chili & Chowder cook off, Sept. 23, 2017, at Bayport FD.
6. Patchogue FD Brush truck competition, Sept 16, 2017, Firemen's Park Ridge NY.
7. Fire Chief's Council of Suffolk County- Annual Installation Brunch, Nov 12, 2017, The Snapper Inn Oakdale, NY.
8. End Of Summer Concert for the Cause, Sept. 9, 2017, Sayville FD.
9. Engine 286/Ladder 135 FDNY is selling Billy Tolley memorial shirts. \$20 a shirt, used to help brothers in need.
10. West Sayville FD Truck Company 3 presents Retired FDNY Battalion Chief John Salka seminar, October 7, 2017, West Sayville FD.
11. Firefighter/EMS Provider of the year, September 30, 2017, Moose Lodge Riverhead.
12. North Sea FD Benevolent Association golf tournament, Sept 18, 2017.

Motion by David Nyce, seconded by Joseph Milovich, to file and/or forward all communications and to deposit the \$25 donation. Motion carried.

## **APPLICATIONS FOR MEMBERSHIP-**

Michael Maloney, retired FDNY Italian Chief, to The Star Hose Company. Fire Academy Certification was received, his physical was done. A motion made by Warren Jensen, seconded by John Grilli, to accept the application pending completion of paperwork. Motion carried.

## REPORTS OF COMMITTEES

### Buildings and Grounds

1. J. Milovich reported that he got estimates on the gutters. What he received from Riverhead Building supply was just for materials, not installation. They contract out, so they have to wait to hear from contractor. He also got an estimate from Paul Galanek.
2. J. Milovich also mentioned that there has been talk about when the parking lot is getting done, to go all the way to the side of the building, taking out the Belgian Block & shrubs. If that is done, another dry well will be needed. John Grilli suggested leaving the Belgian block, taking away the shrubbery, paving on top, and making a walkway. Much discussion ensued. W. Jensen suggested that Chief Wayne Miller ask the village to pull out the mature shrubs, flatten it out, and to leave the Belgian block for now and decide what to do with it when it's time to do the parking lot.
3. Chief Wayne Miller reported that The Bell is almost done. The guy just has to clean up The Bell and repaint the structure. They still need a price for resealing it because that was not included in the estimate given. The price that was originally given was for tearing the whole structure down, but when they tore the brick down, everything was still intact so they stuck with the base that was already there. A. Volinski III asked the guy if there would be a new price estimate since the whole structure wasn't taken down. It is being discussed.
4. Joseph Milovich asked if Chief Wayne Miller looked into the overhead doors any further. He said that GFD currently uses Brentwood doors. It was questioned if they were under state contract. J. Milovich will contact them for an estimate.
5. J. Milovich asked if the floors to The Firehouse should be redone. Chief Wayne Miller said that it is something that could be done within the next couple of years. J. Milovich asked who the contact would be for that. He will look into contacting Hoffman Floors for that.
6. Chief Wayne Miller spoke to the guys doing the cameras. He was out sick for a while. He just told Chief Wayne Miller yesterday that there is something that the cameras are hooked into, that relays information, which will be worked on this week.



7. Warren Jensen asked if they ever received a bill from Charlie Hydell for the generator room. Chief Wayne Miller reported that they have not, but he has asked him & has given him the OK to do the inside as well. W. Jensen mentioned that he did a really great job.

### **Bylaws**

1. Chief Wayne Miller asked what the opinions were from each company regarding the bylaw amendments suggested by D. Nyce. Results as follows: Hook & Ladder- No change. Relief Hose- No change. Star Hose- in favor of amendments. Standard Hose- in favor of amendments. Eagle Hose was not ready to make a decision, they want to weigh out pros & cons, will discuss at their next meeting.
2. Warren Jensen asked what the opinions were from each company regarding adding a subcategory for the physicals. Results as follows: Eagle Hose- leave bylaws as is for physicals. Standard Hose- in favor of adding subcategory. Star Hose- in favor of adding subcategory. Hook & Ladder- Leave bylaws as is. Relief Hose- there was some confusion, they are not ready to make a decision, will discuss further at next meeting.

**Finance-** No Report.

**Fire District-** No Report.

**Pre-Incident Planning-** No Report.

### **Service Awards**

Chief Wayne Miller asked J.Kalin if he came up with anything yet to make a proposal. J. Kalin is working on it.

**Recruitment-** No Report.

**Casualty Fund-** No Report.

### **Funeral –**

John Grilli mentioned the updated policy.

## Communications

1. 1<sup>st</sup> Ass't Chief Jeffrey Weingart mentioned that it was discussed at the Chief's Council meeting that the funds for the town wide paging most likely won't have to come from the districts/departments.
2. Chief Wayne Miller reported that a guy came to look at the paging issue. He said that the encoder that is in the conference room is outdated & he believes that is the issue. Chief Wayne Miller asked him how much it would be to replace it- he said somewhere from \$500-\$1000. David Nyce made a motion, seconded by John Grilli, to authorize the Chief to spend up to \$2500 for new encoder. Motion carried.

## Trips & Travel-

James Kalin reported that Dan Creedon has expressed interest to go to vital signs this year, on his own. No cost to the department.

## COMPANY REQUESTS

Eagle Hose Co. #1- Requested to see how Relief's new truck lighting came out, and to be considered for the next LED lighting, Budget items.

Relief Hose Co. #2- Budget items.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- Budget items, as per finance report.

Phenix Hook & Ladder Co. #1- Budget items.

Rescue Squad- 1<sup>st</sup> Ass't Chief Weingart reported that he got a quote from Stryker for a kit to retrofit stretcher to get rid of the bars on the side, it is a wing-like side for larger patients. The total for 2 stretchers is \$5,318.74. W. Jensen asked where the request came from. 1<sup>st</sup> Ass't Chief Weingart said that he asked Mike Richter to look into it for safety reasons; it is less of a pinching hazard. W.Jensen just wanted to make sure that the people using it were aware and OK with it. Motion made by E. Sieban, seconded by J. Grilli, to purchase them. Motion carried.

Fire Police- No Report.

Water Rescue- No Report.

### **UNFINISHED BUSINESS –**

1. John Grilli brought up the SPAAMFA chapter. He said he will be attending the meeting on 8/24/17 to find out what the payment is per member. For the department to join it is \$30. Motion made by J. Grilli, seconded by J. Kalin, for the department to join the SPAAMFA chapter. W. Jensen asked if each member had to join as well as the department. J. Grilli will find out details at upcoming meeting.
2. John Grilli would like to attend the Southold American Legion car show. It is \$20. He would also like to attend Mattituck's as well.
3. David Nyce wanted to make sure that J. Grilli heard about the events happening Maritime weekend at the fire boat that SPAAMFA is involved in. J. Grilli is aware.
4. D. Nyce met with the treasurer regarding the capital budget. He had some preliminary numbers. D. Nyce hopes to have actual numbers to be approved for next month's Board of Wardens meeting.

**REPORTS OF DELEGATES- No Report.**

**NEW BUSINESS- No Report.**

### **GOOD OF THE DEPARTMENT**

1. David Nyce brought up the 2% money. Based on looking at Standard Hose's roster compared to other companies' rosters, he understands that the split is done based on members per company. He is suggesting that it goes back to an even split per company, giving them an incentive to cull their company lists of people that are not actually active. J. Kalin brought up the point that splitting it based on members per company gives members the

- incentive to increase membership and get more members to get more money. Much Discussion ensued.
2. A motion made by W. Jensen, seconded by J. Grilli, to accept Bob Corwin's request to take the van to the Tunnel to towers run on September 24. Motion carried.
  3. Motion made by Norma Corwin, seconded by David Nyce, to terminate Bob Lehmann from GFD. Motion carried.
  4. James Kalin questioned the status of Paul Dimos of Standard Hose. Chief Wayne Miller stated that he resigned. J. Kalin was wondering if the company had anything in writing & if all equipment was turned in. D.Nyce said that he did submit something in writing & he will get it to him. Discussion ensued.
  5. J. Kalin requested the use of the Chief's car as well as the van to take to the Fallen Firefighter Memorial October 10, 2017. On the way back they will stop in Hudson at the Firefighter museum. Motion made by W.Jensen, seconded by E. Sieban, to accept this request. Motion carried.
  6. Norma Corwin asked if it was possible to consider changing the day of the fire schools because of the low attendance, she said it is always on a Thursday night. Susano Jimenez reported that he does send in other days such as Mondays, Tuesdays, & Wednesdays, but this is what they give him. He doesn't actually get to pick the day- he requests them, but ultimately it is not decided by him. N. Corwin suggested that maybe it is time that they reach out to them to see if they would be able to offer a different day because of their situation. She also suggested that maybe they spread it out and use different locations to get more people to go.
  7. Edward Sieban brought up the situation with Fred Rempe. Chief Wayne Miller reported that he was scheduled to come to the meeting on Wednesday the 16th, but it was postponed to today's date because of a funeral. He was not able to make today's meeting. Chief Wayne Miller will ask Fred Rempe if he is available to appear before the board on Sunday at 9am & asked the Wardens to come, unless notified otherwise.
  8. J. Kalin asked Chief Wayne Miller if he got a response from the guy that did the insurance overview of the department. Chief Wayne Miller did receive something, but has not had a chance to look at it yet.
  9. J. Kalin also requested use of the meeting room for two more sessions of defensive driving- Sept. 25 & 26 and Oct. 30 &31. Discussion ensued.

Motion made by J. Milovich, seconded by E. Sieban, to accept this request.  
Motion carried.

10. W. Jensen asked Chief Wayne Miller if he requested mutual aid for Maritime weekend from neighboring departments. Chief reported that they had not yet, but will.
11. J. Milovich asked about mutual aid. He asked how it works if GFD goes to another department- Do we use our frequency and everything has to go through the Chief to get to the other department. Chief Wayne Miller explained that the Chief is supposed to be at the command post and then they relay back and forth what is going on, everyone shouldn't be on the same frequency.
12. Southold Town Chief's council is holding their casino trip fundraiser- \$25 per ticket. A motion made by J. Kalin, seconded by Jerome Martocchia, to purchase the casino tickets. Motion carried.

### **READING OF THE MINUTES**

Motion by John Grilli, seconded by James Kalin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

### **ADJOURMENT**

Motion by David Nyce, seconded by Edward Sieban, to adjourn. Motion carried.  
The meeting was adjourned at 8:47pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT  
TREASURERS REPORT  
07/20/2017 thru 08/23/2017

GENERAL FUND		<u>beginning balance</u>	\$ 39,703.80
	<u>expenditures</u>	McMann Price def. drv (1)	- \$35.00
		2% money distr-5 companies	- \$47,515.99
		USPS - postage stamps	- \$49.00
		Elbow East-Sou Town Ch Exec	- \$39.00
	<u>receipts</u>	Vill of Gpt reimb-pager repair	+ \$1,416.01
		Vill of Gpt reimb-wardens din	+ \$694.00
		Town Southold 2% money	+ <u>\$12,156.95</u>
		<u>ending balance</u>	<u>\$ 6,331.77</u>

MEMORIAL FUND		<u>balance unchanged</u>	<u>\$1,607.53</u>
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MAY MILE FUND		<u>beginning balance</u>	\$35,097.21
	<u>expenditures</u>	Ploywoda Bev - picnic	- \$884.83
		Kidz Play - picnic	- \$1,250.00
		N F Bar-B-Q - picnic	- \$2,400.00
		Captured Monments - bell dep	- 6,275.00
		A. Volinski, Jr.- kitchen sup.	- 18.13
		<u>ending balance</u>	<u>\$ 24,269.25</u>

WATER RESCUE SQUAD FUND		<u>balance unchanged</u>	<u>\$2,184.35</u>
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WASH. B'DAY FUND		<u>balance unchanged</u>	<u>\$597.48</u>
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RESCUE SQUAD 2% FUND		<u>balance unchanged</u>	<u>\$7,068.36</u>
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Submitted by James H. Kalin, Secretary-Treasurer

# Greenport Fire Department September 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>CHIEF'S CELLS:</b> 8-3-30: 631-831-5645 8-3-31: 631-445-0204 8-3-32: 631-644-5430	<u>Duty Companies:</u> 831 & 834  831 First due on 24's				1	2
3	4	5 Eagle Hose	6	7	8	9
10	11 Relief Hose Standard Hose	12 Rescue 7pm Finance 730pm	13 Phenix H&L	14	15	16
17	18 Star Hose	19 Company Officers 7pm ST 2	20 Wardens 7pm ST1	21 Advanced Vehicle Extrication @ Yaphank LV 615pm 8-3-2, 15, 17	22	23 Maritime Festival 10am-6pm  Parade @ 11am <u>Class C Uniform</u> ( <i>GFD Polo &amp; Cap</i> )
24 Maritime Festival 10am-6pm	25	26	27	28 Fire Police 6pm	29	30



236 THIRD STREET  
GREENPORT NY 11944

Tel: (631) 477-0248  
Fax: (631) 477-1877

**MAYOR**  
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EXT. 215

**TRUSTEES**  
JACK MARTILLOTTA  
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 14, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Paul Pallas, *P.E. Village Administrator*  
Department: Village Administrator

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## **Work Session Report Village Administrator - Utilities**

# **Work Session Report for Road and Utilities**

September 21, 2017

## **Administrator's Office**

### **Statistics**

#### Work Orders:

Electric = 18 Written, 17 Completed  
Water = 22 Written, 22 Completed  
Sewer = 30 Written, 29 Completed  
Road = 37 Written, 37 Completed

### **Reports**

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 09-08-2017. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 09-15-2017.

Resolutions:

Hiring of Kyle VanDuzer

NYAPP Annual Fall Conference



# Road/Water Department

## Statistics

Water Distribution:

9,316,600 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations:     419 Sixth Street  
Total Coliform = Negative  
E Coli = Absent  
Residual Chlorine = 0.55 mg/L

Third Street Firehouse  
Total Coliform = Negative  
E Coli = Absent  
Residual Chlorine = 0.49 mg/L

The form, DOH-360, was filed with the DOH on September 8, 2017 outlining the above results.

## Report

Tasks Accomplished:

- ❖ Performed Water Machine maintenance.
- ❖ Cleaned the tops of all storm drains.
- ❖ Repaired fence posts at Fifth and Sixth Street Park.
- ❖ Made repairs to the water distribution system.
- ❖ Performed routine testing of the water system for Department of Health.
- ❖ Replaced battery in SCAG lawnmower, replaced hydraulic line in sweeper, changed tires on the Hustler lawnmower, repaired mirror on G-9.
- ❖ Weeded and mulched Little Red Schoolhouse on Front Street.
- ❖ Cleaned drainage structures around the village with the assistance of the town.
- ❖ Painted stop bars and railroad crossings in the village.
- ❖ Watered flowers throughout the village.
- ❖ Removed down trees at little league field, on Clark Street and cemetery
- ❖ Welded locks on the Baymen's Dock chain and provided keys.

- ❖ Cleared Monsell Trail and graded crushed stone to provide additional parking.
- ❖ Repaired chains at the Polo Grounds.
- ❖ Stenciled the new barricades.
- ❖ Replaced lock at Pump Station #3
- ❖ Cleaned up sand at the end of 5<sup>th</sup> Street after it was washed into the road

#### Projects:

The Road Crew renovated the rear tractor garage at the Road Barn. The existing roof and framing was removed and new framing was installed. The crew installed a new asphalt roof. The sidewall was also reconstructed and the entire exterior sheathing was replaced. New doors were constructed and installed as well.

## Sewer Department

### Statistics

#### Flow and Sampling:

The plant continues to run well, and performs under DEC permit requirements.

Total plant flow for the month of August = 9,763,000 gallons.

Average Daily Flow = 0.315 million gallons/day. (MGD). Permit limit = 0.650 MGD

Total Suspended Solids, (TSS) % removal = 98% Permit limit = 75%

Carbonaceous BOD Removal, (CBOD) = 99% Permit limit = 75 %

Coliform Fecal General = <3.98 MPN/100 Permit limit = 200 MPN/100

Coliform Total General = <9.63 MPN/100 Permit limit = 700 MPN/100

Total Nitrogen in effluent = 14.3 lbs/day

#### Sludge Removal:

87,000 gallons of sludge was hauled during August.

### Report

#### ❖ Treatment Plant:

Performed intensive coliform sampling

Cleaned UV channel and bulbs, changed two bad bulbs and greased the system.

De-ragged Sludge Holding Tank mixer, catchall sump and blower diffuser for South Imhoff Tank.

Repaired Huber Screen spray bar

❖ Collection System:

Cleared blockage at South Street and Fourth Avenue

Repaired manhole ring on Fifth Street

Replaced RPZ at Peconic Landing Pump Station

## Electric Department

### Statistics

#### Monthly Power Usage:

Maximum usage day = August 19<sup>th</sup> @ 123.074 Mwh

Minimum usage day = August 30<sup>th</sup> @ 82.863 Mwh

Peak Demand = August 19<sup>th</sup> @ 4:45 PM 6.39 Mw

Monthly total usage = 3167.694 Mwh

Service calls/call outs = 5

Street light repairs = 21

Customers shut off for non-payment = 6

Customers turned on for payment = 5

Customers turned on for the season = 0

New Services/Service Upgrades = 1

#### Tasks Accomplished:

- ❖ Relocated a pole on Monsell Place and ran and underground service
- ❖ Replaced and repaired some power stations on the docks at the marina
- ❖ Installed 9 new meters
- ❖ General plant and grounds maintenance

#### Projects:

The Cooling Tower Project continues to progress. The contractor has installed new piping. All new electrical conduits have been installed. The old towers were removed on September 12<sup>th</sup>. The new towers should be onsite and in place by the end of September.

### Attachments:



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---

### **Work Session Report Village Administrator - Building**

# **Work Session Report for Building Department**

September 21, 2017

## **Building Inspector's Office**

### **Statistics**

#### Summary of Transactions:

Building Permit Applications	8
Fence Permits	3
Wetland Permit Application	1
Wetland Permit Issued	0
HPC Application	4
Zoning Board Applications	2
Planning Board Applications	2
CO Fees	6
Yard Sale	4
Road Opening	1
Sewer Inspection Fee	0
Dumpster Permit	0
Sign Permit	0
Rental Permit Fees	1
Demo Permit	0

Total Fees Collected: \$7,691.00

## Reports

- ❖ Building Permit Applications have picked up again. We continue to have many residential renovation applications.
- ❖ The workshop that was held by the Historic Preservation Commission was a huge success. We had 8 speakers that included some residents and business owners. The event ended with a self-guided tour of some of the recent and well executed historic renovations in the village. We expect to have a video of the forum on the website soon.
- ❖ The Building Inspector and Code Enforcer continue to respond to code complaints.

## Code Enforcer's Office

### Reports

Traffic Enforcement Statistics Worksheet is attached.

Code Enforcement Worksheet is attached.

### **Attachments:**

Code Enf Rep 092117 (PDF)

Park Enf Rep 092117 (PDF)



### **AUGUST 2017 Code/Ordinance Enforcement Report**

<i><b>DATE/LOCATION</b></i>	<i><b>CHARGE/COMPLAINT</b></i>	<i><b>FACTUAL</b></i>	<i><b>ACTION TAKEN</b></i>	<i><b>DISPOSITION</b></i>
<b>August 1, 2017</b> Fourth Street, Greenport, New York, 11944	Complainant states unknown truck driving up & down 4 <sup>th</sup> Street spraying a mist into the air.	Investigation determined truck was Village street sweeper. The "mist" was kickback from dirt residue.	<b>NONE.</b>	<b>Advised complainant of result of investigation.</b>
<b>August 2, 2017</b> 308 Wiggins Street, Greenport, New York, 11944	Illegal Construction in the basement of the location. Letter sent requesting inspection.	Property owner allowed Bldg. Dept. to inspect property. Illegal construction confirmed.	Property owner will obtain Building Permit for construction. (Has 30 days)	<b>Waiting for required documents &amp; permit fees.</b>
<b>August 3, 2017</b> C/O Front Street & Third Street, Greenport, New York, 11944	Complaints of sandwich board sign from Goldberg's on the corner of Front & Third.	Sandwich board sign confirmed at location. Spoke with manager who had sign immediately relocated.	<b>NONE.</b>	<b>Sign relocated.</b>
<b>August 7, 2017</b> 51 Washington Avenue, Greenport, New York, 11944	<b>90-3N (VGC)</b> Maintenance of property out of harmony with adjacent properties.	Lawn at location is overgrown and becoming an eyesore to neighboring properties.	Order to remedy violation issued.	<b>PENDING OTRV</b>

<b>August 7, 2017</b> 633 Third Street, Greenport, New York, 11944	<b>Ch. 88 (VGC)</b> Noise Complaint	Complaints of noisy neighbors	Letter sent to property owner.	<b>After investigation and new information, it is believed the noise is coming from surrounding properties. Will monitor situation.</b>
<b>August 14, 2017</b> 3 Sterlington Commons, Greenport, New York, 11944	<b>150-17 (VGC)</b> Sign Restrictions	Deli in violation of sandwich board sign restriction. Several sandwich board signs out, one on Front Street.	Letter sent to Deli. If the Deli does not come into compliance with restriction, violations will be issued.	<b>PENDING OTRV</b>
<b>August 18, 2017</b> 320 Front Street, Greenport, New York, 11944	<b>404.4.4 (IPMC)</b> Prohibited Occupancy	While on routine patrol, an air conditioner was seen in the attic window.	Property owner ordered to secure attic and have attic vacant.	<b>Property owner will secure attic and have notarized letter stating that there is to be no occupancy in the attic.</b>
<b>August 22, 2017</b> Morning Glory B&B, Main Street, Greenport, New York, 11944	<b>Complaint</b> Complaint of construction in attic.	Building Inspector is aware of work.	<b>NONE.</b>	<b>As per Building Department, Attic will be undergoing modification to support washer &amp; dryer. Building Permits to be obtained.</b>
<b>August 23, 2017</b> 502 Front Street, Greenport, New York, 11944	<b>Complaint</b> Complaints of hedges overgrown and causing pedestrians to have to walk into the street to pass.	Hedges have been allowed to grow over the sidewalk, impeding pedestrian traffic.	Letter sent to property owner advising hedges need pruning. Property owner must comply by 9/4/17.	<b>PENDING OTRV</b>
<b>August 25, 2017</b> Lower Main Street, Greenport, New York, 11944	<b>Complaint</b> Complaints of storefronts in lower BID not conforming to temporary S.O.P. agreed upon by VGP & BID.	Storefront not giving minimum of 5' clearance on sidewalk.	Spoke with manager of store.	<b>Merchandise removed.</b>

<p><b>August 28, 2017</b> 100 South Street, Greenport, New York, 11944</p>	<p><b>Complaint</b> Complaint of pig roast near LP tanks and a dumpster.</p>	<p>Upon investigation with Building Inspector, an open burn in extremely close proximity to tanks and dumpster.</p>	<p>*RESEOLVED*</p>	<p><b>*RESOLVED*</b></p>
<p><b>August 29, 2017</b> 148 Bay Avenue, Greenport, New York, 11944</p>	<p><b>Patrol</b> Routine patrol of Building Inspector found an air-conditioning unit in an attic window.</p>	<p>Air-Conditioning unit observed in an attic window. Attic is prohibited from being used as habitual space.</p>	<p>Letter sent to property owner requesting immediate inspection of property.</p>	<p><b>Awaiting property owner to respond.</b></p>





### **COMPLETED Code/Ordinance Enforcement Report**

*CASES THAT ARE CURRENTLY IN LITIGATION OR HAVE BEEN SENT TO THE COURT ARE NOT AVAILABLE FOR FINAL DISPOSTIONS UNTIL THE CASE HAS BEEN CLOSED BY THE COURT SYSTEM.*

*\*\* COMPLAINTS RECTIFIED VIA ORDER TO REMEDY VIOLATION NOTICES ARE NOT INCLUDED \*\**

<b>LOCATION</b>	<b>SUMMONS #</b>	<b>COMPLAINT</b>	<b>FINAL</b>
14 Front Street, Greenport, New York, 11944	Numerous	Illegal Residency in a commercial building.	Trial date set for September 13, 2017



**August 2017 Parking Enforcement Statistics (As of September 1, 2017)**

*Case Number: Number of tickets paid.*

*Amount: Total collected for month.*

**2017 Collections by month:**

Month	Case	Amount
January	50	\$4,895.00
February	38	\$3,740.00
March	40	\$3,375.00
April	35	\$3,045.00
May	36	\$2,675.00
June	124	\$9,530.00
July	167	\$13,045.00
August	136	\$11,760.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00
TOTAL	626	\$52,065.00

***August 2017 collections: \$11,760.00***

*\*Report reflects ALL parking violations issued in the Village of Greenport INCLUDING violations issued by Southold Town Police Department\**



**August 2017 Parking Enforcement Statistics (As of September 1, 2017)**

**CONTINUED**

**Fine Collection by Violation Type**

<u>VIOLATION</u>	<u>CASE</u>	<u>AMOUNT</u>
OBSTRUCT DRIVEWAY	4	\$350.00
PARKED FACING WRONG DIR.	11	\$1,000.00
PARKED ON SIDEWALK	1	\$125.00
PRKD LONGER THAN PERMITTED SCHED XVI.	28	\$2,525.00
PRKD OBSTR. FIRE HYDRANT	2	\$175.00
PRKD OUTSIDE OF MARKINGS	4	\$300.00
PRKD WHERE PROHIBITED SCHEDULE XI.	15	\$1,275.00
PRKD. IN HANDICAPPED SCHED. XIX.	3	\$490.00
STOP OR STAND WHERE PROHIBITED SCH. XII.	2	\$150.00
UNDEFINED	1	\$75.00
UNINSPECTED	19	\$1,595.00
UNREGISTERED	2	\$125.00
VEHICLE PARKD OUTSD LINES	44	\$3,575.00
<b>Totals</b>	<b>136</b>	<b>\$11,760.00</b>

**\*Reflects ALL cases CLOSED by plea of guilty (Paid in full WITH or WITHOUT Penalty) OR Court ruling. Table reflects cases closed in August 2017.**

**\*THESE CASES ALSO REFLECT TICKETS WRITTEN IN PREVIOUS MONTHS THAT WERE SETTLED IN AUGUST 2017\***

**Summonses ISSUED from August 1, 2017 – August 31, 2017**

**Case by Violation Type**

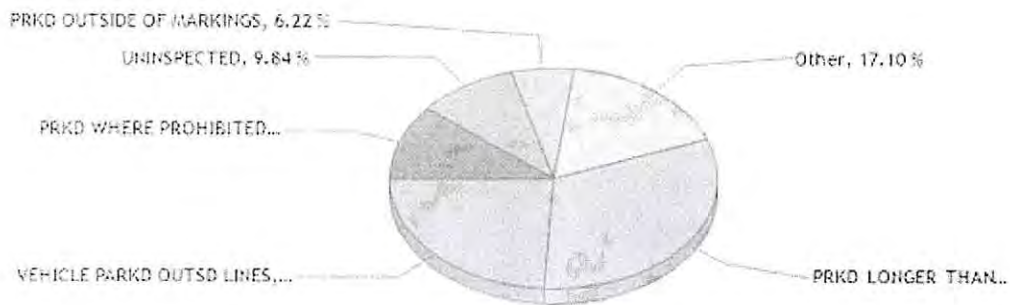
Code	Description	2017	Total
1	VEHICLE PARKD OUTSD LINES	46	46
10	PRKD. IN HANDICAPPED SCHD. XIX.	6	6
11	PRKD OBSTR. FIRE HYDRANT	2	2
13	PARKED ON SIDEWALK	3	3
14	UNREGISTERED	6	6
15	UNINSPECTED	19	19
16	PARKED FACING WRONG DIR.	8	8
18	PRKD OUTSIDE OF MARKINGS	12	12
2	PRKD WHERE PROHIBITED SCHEDULE XI.	21	21
4	STOP OR STAND WHERE PROHIBITED SCH. XII.	5	5
6	STOP OR STAND WHERE PROHIBITED XIV.	2	2
8	PRKD LONGER THAN PERMITTED SCHD XVI.	61	61
9	PRKD IN BUS STOP SCHD. XVII	1	1
OTHER	101-7 ADVERTISHING MATERIAL	1	1
Total		193	193

**Top five by Violation Types**

- PRKD LONGER THAN PERMITTED SCHD XVI.
- VEHICLE PARKD OUTSD LINES
- PRKD WHERE PROHIBITED SCHEDULE XI.
- UNINSPECTED
- PRKD OUTSIDE OF MARKINGS

These Violations combined represent 82.38% of issuance Town wide.

**Frequently Issued Violations**





236 THIRD STREET  
GREENPORT NY 11944

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Fax: (631) 477-1877

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EXT. 215

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DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBTNS

**VILLAGE ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 14, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Derryl Baumer, *Engineering Aide*  
From: Paul Pallas, *P.E. Village Administrator*  
Department: Village Administrator

---

## **Work Session Report Village Administrator - Recreation**

# **Work Session Report Recreation Department**

September 21, 2017

## **Mitchell Park Marina/Parks**

- ❖ The marina was booked solid through August.
- ❖ Repairs to the East Pier have been completed.
- ❖ Revenue for the marina has been up all season
- ❖ The pump-out boat is fully operational.
- ❖ Staff at the marina have been keeping up with the trash pick-ups in the downtown area. The effort has been largely successful in keeping the trash cans from overflowing.
- ❖ After the heavy rain that we had during August the marina staff filled some holes along the bulkhead.
- ❖ Dances in the Park was very successful this year. The last event was held on August 28<sup>th</sup>.
- ❖ Some of the horses on the carousel have been repaired and re-painted.
- ❖ Our extended hours at the carousel continued through August.
- ❖ Swim classes in August were a huge hit with a large turnout.

Monthly Revenue Reports are attached.

## Recreation Center

### Statistics

Attendance:

Kids =81 Enrolled in Summer Day Camp

### Reports

- ❖ The Summer Day Camp program had a very successful season.
- ❖ A post-operational inspection was completed by the Department of Health on August 2<sup>nd</sup>, no major issues were noted.
- ❖ Our summer camp ended on August 18<sup>th</sup>.
- ❖ We have prepared for our After-School Program which began on September 11<sup>th</sup>.
- ❖ Flyers and registration forms have been distributed to the Greenport schools.
- ❖ The classrooms have been cleaned and decorated for the new year.
- ❖ Programs have also been developed with the Floyd Memorial Library.

## Campground

### Tasks Accomplished

- ❖ Continued to enforce campground rules.
- ❖ General maintenance and upkeep was done.
- ❖ Updated all site maps and reservations.
- ❖ Cleaned and stocked all bathrooms.

### Attachments:

Rec Rev Report 092117(PDF)



## Recreation Department Monthly Revenue Carousel

Day	Aug-17		Aug-16	
	Cash	Donations Group Sale Purchases	Cash	Donations Group Sale Purchases
1	\$1,162.00	\$15.00	\$1,524.00	\$15.00
2	\$1,512.00		\$1,536.00	\$25.00
3	\$1,360.00		\$1,448.00	\$34.97
4	\$1,586.00		\$1,434.00	\$50.00
5	\$2,638.00	\$10.00	\$1,582.00	\$55.00
6	\$2,424.00	\$40.00	\$2,266.00	\$10.00
7	\$1,351.00	\$42.00	\$2,363.75	\$50.00
8	\$1,828.00	\$40.00	\$2,022.00	\$50.00
9	\$1,164.00	\$10.00	\$1,508.00	\$30.42
10	\$1,232.00	\$55.06	\$1,454.00	\$28.00
11	\$1,695.00	\$50.00	\$1,440.00	\$35.00
12	\$2,900.00	\$40.00	\$1,388.00	\$125.00
13	\$2,420.00	\$20.00	\$1,678.00	\$70.00
14	\$1,744.00		\$1,548.20	\$50.00
15	\$1,816.00	\$10.00	\$1,840.00	\$10.00
16	\$1,425.00		\$1,330.00	\$15.00
17	\$1,588.00	\$42.00	\$1,508.00	\$20.00
18	\$1,392.00		\$1,919.00	\$15.00
19	\$2,652.00		\$1,633.00	\$60.00
20	\$2,419.00	\$27.00	\$2,570.00	\$30.00
21	\$1,904.00		\$2,657.00	\$70.00
22	\$1,924.00	\$50.00	\$2,188.00	\$65.00
23	\$1,734.00	\$36.00	\$1,846.00	\$45.00
24	\$1,712.00		\$1,763.00	\$20.41
25	\$1,801.00	\$33.00	\$1,800.00	\$25.00
26	\$2,497.00	\$10.00	\$1,812.00	
27	\$2,708.00		\$2,454.00	\$40.00
28	\$2,504.00	\$60.00	\$2,382.00	\$50.00
29	\$1,650.00		\$1,877.00	
30	\$1,822.00		\$1,541.00	\$60.00
31	\$1,506.00	\$20.00	\$700.00	\$10.00
		\$58,805.06		\$56,290.81
			YOY	\$2,514.25





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**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 13, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Robert Brandt, *Treasurer*  
From: Robert Brandt, *Treasurer*  
Department: Treasurer's Department

---

### **Treasurer's report September 2017**

#### **REQUEST A MOTION BE PLACED ON THE AGENDA FOR:**

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3743, for the funding of the replacement pump for Peconic Landing and replacement flow meters and directing that Budget Transfer # 3743 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3744, for the funding of the replacement parts for the Waste Water Treatment Plant BNR Basin # 1 repair, and directing that Budget Transfer # 3744 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3745, for the funding of two new service distribution transformers for the Light Plant, and directing that Budget Transfer # 3745 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3748, for the funding of the development of design plans for the sewer main extension on Beach Road, and directing that Budget Transfer # 3748 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform

attached Budget Amendment # 3749, for the funding of the emergency repair of the eastern pier at Mitchell Park Marina, and directing that Budget Transfer # 3749 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3750, for the funding of two vehicles for the Road Department, and directing that Budget Transfer # 3750 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3751, for the funding of a vehicle for the Water Department, and directing that Budget Transfer # 3751 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 3752, for the funding of the Bioretention basin, and directing that Budget Transfer # 3752 be included as part of the formal meeting minutes for the September 28, 2017 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to terminate Certificate of Deposit accounts as below currently earning 0.25% interest, and to invest the corresponding funds in money market accounts currently earning 0.30% interest:

Account A.0201.120 - Clarks Beach Debt Reserve - \$ 678,212.87

Account A.0230.200 - General Fund Capital - \$ 251,033.87

Account G.0201.100 - Sewer Fund I - \$ 360,990.71

Account G.0201.120 - Sewer Fund III - \$ 717,381.23

### **UTILITY BILLING**

Meter reading of Sector 2 completed. Sector 1 bills mailed. Sector 4 red tags were sent out. All monthly reports were submitted on time.

## **COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY**

- a) 7 recertifications and 3 interims were performed for this month.
- b) The VGHA has moved to terminate #36VC for violation of participant's obligation to report income. The informal hearing has been scheduled for September 12, 2017.
- c) 3 new vouchers were issued in August, therefore; at end of August, 7 families were searching for housing.
- d) 2 families found housing and leased up 9/2017. 1 family's voucher expired because they could not find housing. 1 current family lost their housing due to the landlord's intent to sell. 1 participant died. Currently, there is a total of 5 families searching for housing.

## **SIGNIFICANT COLLECTIONS**

Rents Received for August 2017 - \$ 80,231.35

Property Tax - through August 2017 - \$ 988,261.24

## **INFORMATIONAL:**

Report - Cash Holdings - See attached

Utility Billing - see attached Billing Statistics Report

CD/HA Monthly Financials - See attached

### **Attachments:**

BANK ACCOUNT BALANCES AUGUST 2017 (PDF)

BILLING STATISTIC REPORT AUGUST 2017 (PDF)

HA FINANCIALS AUGUST 2017 (PDF)

CD FINANCIALS AUGUST 2017 (PDF)

BUDGET AMENDMENT 3743 (PDF)

BUDGET AMENDMENT 3744 (PDF)

BUDGET AMENDMENT 3745 (PDF)

BUDGET AMENDMENT 3748 (PDF)

BUDGET AMENDMENT 3749 (PDF)

BUDGET AMENDMENT 3750 (PDF)

BUDGET AMENDMENT 3751 (PDF)

BUDGET AMENDMENT 3752 (PDF)

**BANK ACCOUNT BALANCES  
FOR THE MONTH OF AUGUST 2017**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE	
A	General	A.0200.000	Checking	348,091.19	
A	Greenhill Cemetery	A.0201.100	Savings	33,331.44	
A	Clarks Beach Savings	A.0201.120	Savings	82,273.14	
A	Clarks Beach Reserve CD	A.0201.120	Cert of Deposit	678,212.87	
A	Money Market	A.0201.130	Money Market	1,113,343.78	
A	Fire Apparatus	A.0221.110	Money Market	356,178.03	
A	General Fund Capital	A.0230.200	Cert of Deposit	251,033.87	
A	Bulding Department Escrow	A.0235.101	Checking	18,842.60	
A	Parks and Recreation	A.0200.200	Checking	4,166.15	
					<b>TOTAL GENERAL FUND \$ 2,885,473.07</b>
CD	Small Cities Rehab.	CD.0200.000	Savings	152,574.26	
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21	
CD	Moran	CD.0201.000	Savings	5,728.33	
CD	Watkins	CD.0201.001	Savings	21,754.22	
					<b>TOTAL COMMUNITY DEVELOPMENT \$ 180,283.02</b>
E	Light Fund	E.0121.100	Checking	437,175.37	
E	Light Depreciation Savings	E.0116.100	Savings	2,650,320.28	
E	TTC Collections	E.0121.120	Money Market	278,890.27	
E	Consumer Deposit Savings	E.0191.100	Savings	135,515.32	
E	Consumer Deposit Checking	E.0244.200	Checking	2,470.66	
					<b>TOTAL LIGHT FUND \$ 3,504,371.90</b>
F	Water	F.0200.000	Checking	405,603.71	
F	Water Fund Capital	F.0200.400	SAVINGS	8,362.08	
F	Water Fund CD	F.0201.000	Cert of Deposit	201,485.12	
F	Water Fund Money Market	F.0201.130	Money Market	200,645.49	
					<b>\$ 816,096.40</b>

G	Sewer	G.0200.000	Checking	438,448.08	
G	NYS DEC Consent	G.0201.000	Savings	31,242.71	
G	Sewer Fund I	G.0201.100	Cert of Deposit	360,990.71	
G	Sewer Fund III	G.0201.120	Cert of Deposit	717,381.23	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,129.75	
G	NYSERDA	G.0525.000	Checking	111.01	
				<b>TOTAL SEWER FUND</b>	<b>\$ 1,746,074.74</b>
H	Capital	H.0200.000	Checking	741,590.08	
H	Capital Reserve	H.0200.400	SAVINGS	49,455.05	
				<b>TOTAL CAPITAL FUND</b>	<b>\$ 791,045.13</b>
TA	Trust & Agency	TA.0200.000	Checking	99,327.19	
TA	Retirement Savings	TA.0201.000	Savings	48,810.26	
TA	WWI Memorial Trust	TA.0201.001	Savings	728.90	
TA	T & A Special Escrow	TA.0201.002	Savings	6,584.23	
TA	Justice Court	TA.0201.004	Savings	4,779.23	
TA	Concert Fund	TA.0201.008	Savings	2,279.85	
TA	Global Common	TA.0201.009	Savings	271,111.22	
TA	Accounts Payable	TA.0202.000	Checking	511,032.36	
TA	PSEG Access reserve Acct	TA.0600.112	Checking	1,320,333.33	
				<b>TOTAL TRUST &amp; AGENCY FUND</b>	<b>\$ 2,264,986.57</b>
	Wire Account			741,590.08	
	Utility Clearing			77,923.73	
					<b>\$ 819,513.81</b>
				<b>TOTAL VILLAGE WIDE</b>	<b>\$ 13,007,844.64</b>















# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2018 Period: 9 Trans Type: B2 - Amend Status: Batch  
 Trans No: 3749 Trans Date: 09/12/2017 User Ref: ROBERT  
 Requested: P. PALLAS Approved: Created by: ROBERT 09/12/2017  
 Description: TO APPROPRIATE SURPLUS FOR THE REPAIR OF THE EASTERN PIER AT MITCHELL PARK  
 Account # Order: No  
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	19,000.00
A.7230.408	MITCHELL MARINA R & M	19,000.00
<b>Total Amount:</b>		<u>38,000.00</u>





# VILLAGE OF GREENPORT

## Budget Adjustment Form

Year: 2018 Period: 9 Trans Type: B2 - Amend Status: Batch  
 Trans No: 3752 Trans Date: 09/13/2017 User Ref: ROBERT  
 Requested: P. PALLAS Approved: Created by: ROBERT 09/13/2017  
 Description: TO APPROPRIATE SURPLUS FOR THE FUNDING OF THE BIORETENTION  
 BASIN ANDRELATED IMPROVEMENTS Account # Order: No  
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	139,700.00
A.8843.900	TRANSFER TO CAPITAL..	139,700.00
H.2816.500	TRANSFER FROM GENERAL..	139,700.00
H.8140.200	WATER QUALITY IMPROVEMENT PROJECTS	139,700.00
<b>Total Amount:</b>		<u>558,800.00</u>



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**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 14, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Jeanmarie Oddon, *Deputy Clerk*  
From: Jeanmarie Oddon, *Deputy Clerk*  
Department: Village Clerk Department

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## **Village Clerk Work Session Report September 2017**

### **VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION**

to be presented at the meeting held on September 21, 2017  
Report of Sylvia Lazzari Pirillo, Village Clerk

#### **Agreements, Contracts and Grants**

The Project Status Form for the Mitchell Park Bulkhead Feasibility Study was completed and submitted.

The contract between the Village and BuoyantSea Swim was fully executed on August 28<sup>th</sup>.

#### **Financial**

On August 29<sup>th</sup>, the Village received a check for \$ 1,783.75 for a required pole replacement following a motor vehicle accident on July 5, 2016.

#### **Informational**

The Carousel rounding board prints are available for sale in two sizes, at prices of \$ 75 and \$ 95, respectively. The Clerk's Office contacted [via e-mail] parties that had previously expressed interest in purchasing prints, and provided to those parties the Official Order Form as well as graphics of each Rounding Board.



The Village has been meeting with, and otherwise communicating with, organizers of the annual East End Seaport Museum Maritime Festival.

Plans for the annual Halloween event(s) are underway.

Plans for the annual Tree Lighting ceremony and festivities are in progress.

### **Legal Notices**

The bid solicitation for one or two 4 x 4 pick-up trucks for the Road Department was noticed in the August 31<sup>st</sup> edition of the paper. The bids were opened on September 12<sup>th</sup>.

The bid solicitation for one 4 x 2 truck for the Road Department was noticed in the August 31<sup>st</sup> edition of the paper.

The Notice of Special Meeting - for the August 31<sup>st</sup> Board of Trustees meeting - was posted and circulated on August 29<sup>th</sup>.

The notice for Contractor Services was published in the September 14<sup>th</sup> edition of the paper, with a return date of September 28<sup>th</sup>.

The notice for Snow Removal was published in the September 14<sup>th</sup> edition of the paper, with a return date of September 28<sup>th</sup>.

### **Board Discussion Point**

Proposed retainer agreement between the Village and Lamb and Barnosky

### **Requested Resolutions**

RESOLUTION authorizing the attendance of Clerk Pirillo and Treasurer Brandt at the New York State Retirement System Employer Education Seminar from 9:00 a.m. through 3:30 p.m. on September 28, 2017. There is no charge for this seminar, and all reimbursable meal and travel costs will be expensed from the corresponding account numbers.

RESOLUTION authorizing the attendance of any interested: Board of Trustee member, management staff personnel, Village Hall employee, Planning Board member, or Zoning Board member at the SCVOA Municipal Training session on October 18, 2017 at the Hilton Long Island Huntington in Melville, New York. All applicable fees and travel reimbursements will be expensed from the corresponding account numbers.

RESOLUTION approving the Public Assembly Permit Application submitted by the Greenport Farmers' Market to use a portion of the grounds at Moore's Lane, from 10:00 a.m. through 2:00 p.m. from October 7, 2017 through November 18, 2017; to provide for an extension of the Farmers' Market regular season.

RESOLUTION approving the request of the Greenport Harbor Brewing Company to close to vehicular traffic, and utilize, Carpenter Street from Bay Avenue to East Front Street, for the annual Oyster Festival, from 12 noon through 5:00 p.m. on October 8, 2017.

RESOLUTION approving the Public Assembly Permit Application submitted by the Greenport High School to close to vehicular traffic, and utilize, the Village-owned streets from the IGA Supermarket to the High School, for the annual Homecoming Parade, from 5:30 p.m. through 6:30 p.m. on October 13, 2017.

RESOLUTION authorizing the Village of Greenport to conduct a lottery for permission to hunt deer, by bow and arrow only, as per New York State hunting regulations, in the western portion of Moore's Woods, beginning October 1, 2017; with not more than five people at one time hunting in the western portion of Moore's Woods.

RESOLUTION terminating, for non-performance, the contract for liquid sludge hauling between the Village of Greenport and Full Cesspool LLC, and further accepting the attached proposal as submitted by Russell Reid for liquid sludge hauling.

**Attachments:**

Russell Reid information 9\_14\_2017 (PDF)

## Sylvia Pirillo

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**From:** Adam Hubbard  
**Sent:** Thursday, September 14, 2017 2:38 PM  
**To:** Sylvia Pirillo  
**Subject:** FW: sludge hauling Greenport to Bergen Point

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**From:** David Dam [mailto:DDam@russellreid.com]  
**Sent:** Tuesday, August 1, 2017 3:02 PM  
**To:** Adam Hubbard <ahubbard@greenportvillage.org>  
**Cc:** Rob Suessmann <rsuessmann@russellreid.com>; Peter Barrese Jr. <PBarrese@russellreid.com>  
**Subject:** sludge hauling Greenport to Bergen Point

Mr. Hubbard:

Russell Reid will load transport and dispose of sewage sludge for the following rate:

\$196.00 per 1,000 gallons

We will remove (2) 7,000 gallon loads next week on Monday, Wednesday and Friday.

Please confirm with a purchase order for these services.

Sincerely,



David J. Dam  
Executive Vice President  
P.O. Box 130  
Keasbey, NJ 08832  
800-356-4468, ext. 5429  
Direct: 732-692-2429  
Cell: 732-673-1641  
[ddam@russellreid.com](mailto:ddam@russellreid.com)  
[www.russellreid.com](http://www.russellreid.com)  
[www.mrjohn.com](http://www.mrjohn.com)



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JACK MARTILLOTTA  
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE ADMINISTRATOR**  
PAUL J. PALLAS, P.E.  
EXT. 219

**CLERK**  
SYLVIA PIRILLO, RMC  
EXT. 206

**TREASURER**  
ROBERT BRANDT  
EXT. 217

Submitted: September 14, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Jeanmarie Odon, *Deputy Clerk*  
From: Jeanmarie Odon, *Deputy Clerk*  
Department: Village Clerk Department

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### **Trustee Roberts Work Session Report September 2017**

**Attachments:**  
Trustee Roberts Work Session Report 2017 (PDF)

## MEMORANDUM

To: Mayor and Board of Trustees  
From: Trustee Douglas Roberts  
Re: September 2017 Work Session

September 14, 2017

### 1. Traffic abatement plan

1. Met with Village Administrator and Derryl Baumer and scoped out 3 ideas for summer traffic congestion abatement, all of which involve redirecting traffic headed into the village to parking on Moore's Lane
  - Small, electric tram (i.e. large 8-seater golf cart) to shuttle people from the lot to designated drop off and pickup spots downtown – could be provided by Village or a third party
  - Bike rental service to be provided by a third party at the Moore's Lane Parking area
  - Valet Parking service provided as motorists enter the Village from the west

Of these, we believe that the simplest solution for next summer is a combination of the tram and bike rental services.

The Bike Rental will have no cost to the Village. We propose to issue an RFP for a third party to operate out of the parking area.

The Tram would likely require a rental or purchase of 1 or more "golf cart" vehicles as well as signage. Propose negotiating with BID to split these costs.

Propose a potential test run at Shellabration or another fall event with a rented cart and a local bike rental vendor. Perhaps ask BID to find volunteers to place temporary signage and to flag down motorists to use auxiliary parking on Moore's Lane.

As of the submission of this Memorandum, drawings were not yet prepared, but plan to bring them to the Work Session meeting for board to review and discuss.

### 2. One Greenport: Propose Welcome Sign Project this winter/spring

The One Greenport Committee would like to propose to the Board a project that would place three new "Welcome to Greenport" signs at three locations:

- Moore's Lane and North Road

- 6<sup>th</sup> Street and Front Street
- Washington Ave. and Main Street

One Greenport member, Dinni Gordon, has volunteered to coordinate this project with the assistance of Gail Horton and a GHS art teacher to be named as technical advisors. This group would ask the VB to nominate a panel of volunteer judges with deep ties to the Village and knowledge of art, who would be responsible for selecting 3 winners of a Welcome Sign design contest, in which submissions may be made by members of the community and students at our school.

At least one work is to be chosen from the community at large and one is to be chosen from a Greenport school student. The design contest would kick off in January and unfold over many months, with at least three rounds of selection and input from the public.

Final selections would be made by the committee and approved by the VB in time for the One Greenport Art and Music Festival in June. Once designs are selected, signs would be constructed and finished by a combination of the selected artists and Greenport School Tech teachers.

Superintendent Gamberg is on board with this project and talking with his staff to ensure that they are willing and able to support this work.

Requesting consensus of the VB that it would support have 3 new "Welcome to Greenport" signs on Village property, and that it would support this project unfolding over the coming months.

### 3. Candidate Forum Request

Village residents pay taxes to the town of Southold and some of our services are managed by them. When certain topics come up in Village government-policing, the 2% CPF tax on real estate for preserving lands, environmental protection, workforce housing, and regional traffic and transportation- this board will suggest that we reach out to the Town Board for discussion of ways we can work together. As voters in town elections, Greenporters deserve to have an opportunity to ask questions of the candidates for town office and understand where they stand on issues important to us.

As such, Trustee Phillips and I have proposed to facilitate a Town Board Candidate Forum here in Greenport, focused on Greenport issues. The forum will include both questions from the two of us and questions from the audience. As of submission of this Memorandum, two candidates- Mary Eisenstein and Debbie O'Kane- have agreed to participate in such a forum, and we are waiting to hear back from the other two candidates.

We ask the Board's permission to host a candidate forum on October 25, from 7-9pm, here in the 3<sup>rd</sup> Street Fire House meeting room, and invite all to attend. Trustee Phillips and I would be acting as individuals, and not as representatives of the Village or the Village Board.

#### 4. Ice Rink Fundraiser

Propose an ice rink fundraiser. The event would raise money for the maintenance and improvement of our ice rink facility, collecting sponsorships from local businesses and a "Monday Night Dances"-like cash collection at the event, and including:

- Figure skating performance by Alex Vinash, former figure skater and owner of American Beech
- Hockey game between the Greenport Hockey Club and a visiting squad
- Ice skating relay race involving Village officials and celebrities (for fun)
- Possible other performances

Propose January 20 with makeup date January 27  
4-7 PM

#### 5. North Ferry Compensation to the Village

We learned last month that for the Village to simply implement a "landing fee" will not work. It requires a special taxing entity to be created – a la the MTA or TBTA- or it requires an act of the county or state legislature.

This Board stepped up to the plate on behalf of our constituents and sent a letter to our County Legislator, the Legislature's Presiding Officer, and the County Executive asking for assistance when the North Ferry next seeks to increase their fares. This is just the beginning of the process.

I would like the board's approval to lead a lobbying effort on your behalf with the County Legislature to ensure that we can end this raw deal and get some decent compensation from the Ferry Company for the years and years of free services we've provided them as they've continued to line their pockets and the nuisances and congestion continues to get worse for taxpayers and residents. These activities will include meetings with County legislators, meetings with the County Executive's staff, and testimony before the County Legislature. By the time this matter is brought before the County Legislature, it needs to be abundantly clear that they need to consider the needs of Greenporters the next time the Ferry wants to increase their rates.

#### 6. Follow-up on old items

- Use Evaluations
- Leases at the Railroad Dock, Waterfront “Use Evaluations” (Jetski application?)
- Dog Run on Moore’s Lane
- Status on pumpout stations and wetlands permits around the Village
- Any progress on a more aggressive pumpout boat strategy, including the ability to order and pay for pumpout asynchronously?
- Sewer Expansion Plans
- Habitat Street Abandonment for Webb Street





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ROBERT BRANDT  
EXT. 217

Submitted: September 14, 2017  
Meeting: September 21, 2017 7:00 PM  
*Work Session Meeting*  
To: Mayor George W. Hubbard, Jr.  
Board of Trustees  
Prepared By: Jeanmarie Odon, *Deputy Clerk*  
From: Jeanmarie Odon, *Deputy Clerk*  
Department: Village Clerk Department

---

### **Trustee Robins Work Session Report September 2017**

**Attachments:**

Trustee Robins Work Session Report 2017 (PDF)

### **Carousel Special Meeting 8/8/17**

Trustee Julia Robins

The committee held a Special Meeting was held at Village Hall.

Attended by Gail Horton, Dave Abatelli, Marjory Stevens, Julia Robins and Margo DeVito.

The purpose of the meeting was to discuss the sale of limited edition prints of the rounding board art work.

A proposal composed by Gail and Sylvia Pirillo was discussed and details were added by the group.

The following suggestions were made:

- The reproductions will be done on canvas.
- The prints will be limited to 20 per image.

Marjory suggested an official stamp with Village Logo to authenticate limited edition on back of prints.

- Clerk Pirillo will handle dissemination the information about the sale and email those who showed interest in ordering prints.
- Notify BID, Friends of Mitchell Park and Maritime Museum.

Details:

1. Image : two different sizes.
2. Sold flat on canvas and will need to be stretched and framed by the client.
3. Pick up at the Old School House.
4. Edition limited to 20 per image.
5. Order forms created with customer to be called upon completion of form.

Adam Brautigam will accept orders at the Marina Office in coordination with Clerk Pirillo and Margo DeVito.

Pick-up spot will be the Old Schoolhouse with a committee member available.

The next regular meeting is scheduled for September 5<sup>th</sup> in Village Hall.

### **Carousel Meeting - 9/12/17**

Trustee Julia Robins

Gail Horton received permission to paint Carousel face panels at the Light Plant.

Gail will obtain a purchase order for paint and supplies.

NF Welding called Doug Jacobs - they have time in their schedule to fabricate the inner scene panels

Christine Kelly asked Gail Horton to send a proposal to the Friends of Mitchell Park for funding the inner scenic panels project

Gail suggested that a small fundraising committee be formed.

Begin discussion about pictures that would be well suited to the size of the panels.

Next meeting - update of print sales

Mention Carousel card idea from Jane Williams

Committee said the existing system of selling 15 tickets for \$20 is working fine and would not be interested in a card.

## **BID Meeting 8/24/17**

Trustee Julia Robins

Adopt minutes

Treasurer

Check with Robert Brandt about BID allocation check.

Jason asked for a copy of the paperwork that Rich Vandenburg submitted to IRS for 501C3.

Additional information on insurance question

Website

Yvonne Leiblein thinks the website is working well

Social Media needs work.

Linda Kessler suggests a separate committee.

Yvonne will be in charge of creating a Website Committee

She will present a summary of ideas at the next meeting.

Suggestions:

Newsletter

Small meetings at businesses to get more input from BID members.

SOBO

Dave Abatelli

Planters update

Need 14 new spruces

Kim suggests sponsorship of plantings - \$100 with a credit to business.

PRIDE

Request payment of \$750 to NE Stage for Shakespeare in the Park

Create a budget for annual events.

All requests for event support be to be received by May 1.

Opportunity for Trolley advertising.

Kim Loper talked with Trustee Phillips about Halloween event

Window painting

Linda Kessler meeting with Marty Flatley about Maritime festival security

EESM

Communicate highlights of Maritime prep to members

TV Festival Update from Yvonne Leiblein

Need rooms for participants and entertainment people.

GATE

Delivery trucks

Sandwich board update

Derryl - Road and sidewalk construction schedule and plans

Request update on schedule of work on sidewalks and roads in downtown business district.

Big Belly is coming according to Dave

Scheduling of elections to be announced in September  
for November election