

AGENDA  
HOUSING AUTHORITY BOARD REGULAR MEETING  
October 29, 2019

**1. Informational Update:**

**HOUSING**

- a) 6 recertifications and 3 interims were performed for November 2019.
- b) One voucher leased up for October 2019. One voucher is still searching for housing.
- c) Report from A. Gallacher on the meeting with Housing Authority counsel regarding the Five Year Annual Plan.

*Voucher Program*                      November 2019 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (81 vouchers)	\$0.00
OFFICE/MILEAGE EXPENSES	\$0.00
AUDIT FEES	\$0.00
ATTY FEES	\$0.00
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMPL BENES)	\$
<b>TOTAL</b>	<b>\$</b>

**COMMUNITY DEVELOPMENT**

November 2019 PROJECTED MONTHLY EXPENSES

213 Center Street

Beginning Balance 11/01/19	\$43,241.28
Village Electric	\$61.53
Village Water	\$59.88
HA Salary Reimb	\$227.50
<b>TOTAL EXPENSES</b>	<b>\$</b>
Approx Ending Balance	\$

278 2<sup>nd</sup> Street

Beginning Balance 11/01/19	\$43,098.76
Payment for 278 2 <sup>nd</sup> St	\$1,000.00
Electric	\$13.18
Water	\$135.85
Mattituck Enviro Srvs	\$39.49
HA Salary Reimb	\$682.50
Pine Oaks Landscaping	\$140.00
<b>TOTAL EXPENSES</b>	<b>\$</b>
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1350.00
278 # 2	\$1125.00
278 # 3	\$1175.00
213 Center	\$1125.00
<b>TOTAL</b>	<b>\$4,775.00</b>

**2. Resolutions:**

- a) MOTION – to approve the minutes of the September 24, 2019 Board Meeting.
- b) MOTION – to approve accounts payable for November 2019 for the Housing Authority totaling \$.
- c) MOTION – to approve accounts payable for November 2019 for 213 Center Street totaling \$.
- d) MOTION – to approve accounts payable for November 2019 for 278 2<sup>nd</sup> Street totaling \$.
- e) MOTION – to ratify payment to the Housing Authority for supplemental Admin funds from 278 2<sup>nd</sup> Street in the amount of \$200 for the month of October 2019.
- f) MOTION – to cancel the December 2019 meeting due to the timing of the meeting during the holidays.

3. Next meeting will be held on Tuesday, January 28, 2020 at 5:00pm.

4. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

## MINUTES 9/24/2019

The regular monthly meeting was held on Tuesday, September 24, 2019.

Those present were: Tina Finne, Karen Jimenez, Valerie Shelby, Marilyn Corwin, Robert Brandt and Asha Gallacher. Meeting was called to order by Board Member Tina Finne at 5:06 pm.

### 1. Section 8 Housing Update:

- a) 5 recertifications and 5 interims were performed for September 2019.
- b) 6 recertifications and 4 interims were performed for October 2019.
- c) The 2019 SEMAP (Section 8 Management Assessment Program) report has been issued. The VGHA final SEMAP score is 100%
- d) The informal hearing for #38VC was held on July 9, 2019. The hearing officer submitted the decision to uphold the VGHA's decision to terminate.
- e) 2 new vouchers were issued.

### 2. Community Development Update:

- a) Repair to the front fence and painting of the fence, front porch and back deck was done at 213 Center Street.
- b) The proposal for the Weatherization Project Grant was voted down by the Board.
- c) Proposals for window repairs at 278 Second Street from North Fork Carpentry and by Sarabia Home Improvements.

### 3. Resolutions:

- a) MOTION – was made to approve the minutes of the July 30, 2019 Board Meeting. Valerie Shelby made motion, Marilyn Corwin carried.
- b) MOTION – was made to ratify accounts payable for September 2019 for the Housing Authority totaling \$88,114.03. Marilyn Corwin made motion, Valerie Shelby carried.
- c) MOTION – was made to ratify accounts payable for September 2019 for 213 Center Street totaling \$2,634.81. Karen Jimenez made motion, Valerie Shelby carried.
- d) MOTION – was made to ratify accounts payable for September 2019 for 278 2<sup>nd</sup> Street totaling \$2,621.62. Valerie Shelby made motion, Marilyn Corwin carried.
- e) MOTION – was made to approve accounts payable for October 2019 for the Housing Authority totaling \$88,137.37. Marilyn Corwin made motion, Valerie Shelby carried.
- f) MOTION – was made to approve accounts payable for October 2019 for 213 Center Street totaling \$354.88. Karen Jimenez made motion, Marilyn Corwin carried.
- g) MOTION – was made to approve accounts payable for October 2019 for 278 2<sup>nd</sup> Street totaling \$2,010.20. Valerie Shelby made motion, Karen Jimenez carried.
- h) MOTION –to not approve the Weatherization grant project for 278 2<sup>nd</sup> Street totaling \$1,608. Marilyn Corwin made motion, Valerie Shelby carried.

Valerie Shelby made motion to adjourn, second by Tina Finne. Motion carried. Meeting adjourned at 5:36 pm.

Respectfully submitted by: Tina Finne, Board Chairperson