

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

October 26, 2021 at 5:00 PM
GoToMeeting
Access Code: 243-010-173
Phone #: 1-408-650-3123

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 3 recertifications and 5 interims were performed for November 2021.

October 2021 Projected Monthly Expenses (see attached):

Total Expenses \$

COMMUNITY DEVELOPMENT

- a) Estimates will need to be collected for repair of the Yankee gutters at 278 2nd Street.

October 2021 Projected Monthly Expenses (see attached):

213 Center Street

Beginning Balance 10/01/2021	\$49,085.70
Total Expenses	\$
Ending Balance	\$

278 Second Street

Beginning Balance 10/01/2021	\$43,545.42
Total Expenses	\$
Ending Balance	\$

2021 Projected Income:

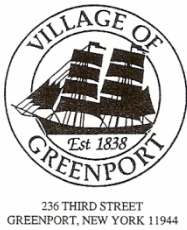
278 2 nd St, Unit # 1	\$1,375.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,175.00
213 Center St	\$1,175.00
Total Expected Revenue	\$4,850.00

2. Resolutions:

- a) MOTION – to approve the minutes of the September 28, 2021 Board Meeting.
- b) MOTION – to approve accounts payable for November 2021 for the Housing Authority totaling \$.
- c) MOTION – to approve accounts payable for November 2021 for 213 Center Street totaling \$.
- d) MOTION – to approve accounts payable for November 2021 for 278 2nd Street totaling \$.

3. Next meeting will be held on Tuesday, November 30, 2021 at 5:00pm.

4. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 9/28/2021

The regular monthly meeting was held on Tuesday, September 28, 2021.

Those present via video/tele conference were Marilyn Corwin, Valerie Shelby, Christopher North, Robert Brandt and Asha Gallacher: Meeting was called to order by Board Member Valerie Shelby at 5:01 pm.

1. Section 8 Housing Update:

- a) 2 recertifications and 3 interims were performed for September 2021.
- b) 6 recertifications and 11 interims were performed for October 2021.
- c) 2 voucher holders moved into their units mid-August (8/15/21).
- d) There are two voucher holders still searching for units.

2. Community Development:

- a) The window trim was replaced at 278 2nd Street. The trim will now need to be painted.
- b) The yankee gutters at 278 2nd Street are in disrepair. Paul Golenac noticed the damage when he was replacing the windows and took photos and video.

3. Resolutions:

- a) MOTION – to approve the minutes of the July 27, 2021 Board Meeting. Valerie Shelby made motion; Marilyn Corwin carried.
- b) MOTION – to ratify accounts payable for September 2021 for the Housing Authority totaling \$98,820.26. Marilyn Corwin made motion; Valerie Shelby carried.
- c) MOTION – to ratify accounts payable for September 2021 for 213 Center Street totaling \$386.24. Christopher North made motion; Valerie Shelby carried.
- d) MOTION – to ratify accounts payable for September 2021 for 278 2nd Street totaling \$2,334.28. Valerie Shelby made motion; Marilyn Corwin carried.
- e) MOTION – to approve accounts payable for October 2021 for the Housing Authority totaling \$98,820.26. Marilyn Corwin made motion; Valerie Shelby carried.
- f) MOTION – to approve accounts payable for October 2021 for 213 Center Street totaling \$536.24. Christopher North made motion; Marilyn Corwin carried.
- g) MOTION – to approve accounts payable for October 2021 for 278 2nd Street totaling \$2,499.21. Valerie Shelby made motion; Christopher North carried.
- h) MOTION – to approve of making a minor deviation to the Administration Plan to change the Payment Standard in accordance with the “basic range” of HUD guidelines of 90 to

110 percent of the Fair Market Rent. Marilyn Corwin made motion; Valerie Shelby carried.

5. Next meeting will be held on Tuesday, October 26, 2021 at 5:00pm.
6. Valerie Shelby made motion to adjourn, Christopher North carried. Meeting adjourned at 5:25pm.

Respectfully submitted by Tina Finne, Board Chairperson