

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

December 29, 2020 at 5:00 PM
GoToMeeting
Access Code: 243-010-173
Phone #: 1-408-650-3123

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 7 recertifications and 6 interims were performed for December 2020.
- b) 1 voucher was issued in August. 1 voucher was terminated in August.
- c) 1 voucher was relinquished due to impending termination in September.
- d) 1 voucher was issued in October but was relinquished because assistance was no longer needed due to change in income.
- e) 1 voucher holder passed away in November. 2 vouchers were issued in December.

January 2021 Projected Monthly Expenses (see attached):

Total Expenses \$

COMMUNITY DEVELOPMENT

- a) .

January 2021 Projected Monthly Expenses (see attached):

213 Center Street

Beginning Balance 12/01/2020 \$
Total Expenses \$
Ending Balance \$

278 Second Street

Beginning Balance 12/01/2020	\$
Total Expenses	\$
Ending Balance	\$

2020 Projected Income:

278 2 nd St, Unit # 1	\$1,375.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,175.00
213 Center St	\$1,200.00
Total Expected Revenue	\$4,975.00

2. Resolutions:

- a) MOTION – to approve the minutes of the October 27, 2020 Board Meeting.
- b) MOTION – to ratify accounts payable for November 2020 for the Housing Authority totaling \$90,111.14.
- c) MOTION – to ratify accounts payable for November 2020 for 213 Center Street totaling \$227.50.
- d) MOTION – to ratify accounts payable for November 2020 for 278 2nd Street totaling \$2,089.29.
- e) MOTION – to ratify accounts payable for December 2020 for the Housing Authority totaling \$93,820.80.
- f) MOTION – to ratify accounts payable for December 2020 for 213 Center Street totaling \$2,384.02.
- g) MOTION – to ratify accounts payable for December 2020 for 278 2nd Street totaling \$4,862.73.
- h) MOTION – to approve projected accounts payable for January 2021 for the Housing Authority totaling \$.
- i) MOTION – to approve projected accounts payable for January 2021 for 213 Center Street totaling \$.
- j) MOTION – to approve projected accounts payable for January 2021 for 278 2nd Street totaling \$.
- k) MOTION – to approve the continuation of COVID-19 Regulatory Waivers from HUD to June 30, 2021.

3. Next meeting will be held on Tuesday, January 26, 2021 at 5:00pm.

4. Motion to adjourn.



236 THIRD STREET
GREENPORT, NEW YORK 11946

Village of Greenport Housing Authority Regular Board Meeting

MINUTES 10/27/2020

The regular monthly meeting was held on Tuesday, October 27, 2020.

Those present via video conference were Tina Finne, Christopher North, Marilyn Corwin, and Robert Brandt: Meeting was called to order by Board Member Tina Finne at 5:06 pm.

1. Section 8 Housing Update:

- a) 5 Recertifications and 10 interims were performed for August 2020.
- b) 7 recertifications and 11 interims were performed for September 2020.
- c) 7 recertifications and 8 interims were performed for October 2020.
- d) 5 recertifications and 4 interims were performed for November 2020.
- e) 1 voucher was issued in August. 1 voucher was terminated in August. 1 voucher was relinquished due to impending termination in September. 1 voucher was issued in October but was relinquished because assistance was no longer needed due to change in income.
- f) HAPPY Software has been installed and training has been conducted during the month of September and will continue through October.

2. Community Development:

- a) Leaf guards were installed on the gutters at 213 Center Street.

3. Resolutions:

- a) MOTION – to approve the minutes of the July 28, 2020 Board Meeting. Tina Finne made motion; Christopher North carried.
- b) MOTION – to ratify accounts payable for September 2020 for the Housing Authority totaling \$93,820.80. Tina Finne made motion; Christopher North carried.
- c) MOTION – to ratify accounts payable for September 2020 for 213 Center Street totaling \$2,384.02. Tina Finne made motion; Christopher North carried.
- d) MOTION – to ratify accounts payable for September 2020 for 278 2nd Street totaling \$4,862.73. Tina Finne made motion; Christopher North carried.

- e) MOTION – to ratify accounts payable for October 2020 for the Housing Authority totaling \$90,137.80. Tina Finne made motion; Marilyn Corwin carried.
- f) MOTION – to ratify accounts payable for October 2020 for 213 Center Street totaling \$366.32. Tina Finne made motion; Marilyn Corwin carried.
- g) MOTION – to ratify accounts payable for October 2020 for 278 2nd Street totaling \$1,981.71. Tina Finne made motion; Christopher North carried.
- h) MOTION – to approve projected accounts payable for November 2020 for the Housing Authority totaling \$. Motion was tabled.
- i) MOTION – to approve projected accounts payable for November 2020 for 213 Center Street totaling \$. Motion was tabled.
- j) MOTION – to approve projected accounts payable for November 2020 for 278 2nd Street totaling \$. Motion was tabled.

5. Next meeting will be held on Tuesday, November 24, 2020 at 5:00pm.

6. Tina Finne made motion to adjourn, Christopher North carried. Meeting adjourned at 5:30 pm.

Respectfully submitted by Tina Finne, Board Chairperson