

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
February 26, 2019

1. Informational Update:

HOUSING_____

- a) 8 recertifications and 2 interims were performed for March 2019.
- b) Asha Gallacher met with HA attorney, Nina JG Stewart on 2/14/19 to discuss 4 cases whose participation might be terminated due to program violations.
- c) 4 vouchers were issued in February. 4 families found housing and will lease up March 1st. One family will lease April 1st.

Voucher Program

March 2019 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (80 vouchers)	\$
OFFICE/MILEAGE EXPENSES	\$
ATTY FEES	\$
PORT FEES	\$0.00
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMPL BENES)	\$7,670.22
TOTAL	\$

COMMUNITY DEVELOPMENT_____

- a) 278 2nd St basement door and basement were repaired on 2/15/19.
- b) It was discovered that one of the basement windows was in bad shape and extensively leaking water onto the basement floor. It was decided that this repair should be done immediately; Paul Golanec replaced the window for \$835.

213 Center Street

Beginning Balance 03/01/19	\$49,228.32
Village Electric	\$57.95
Village Water	\$59.88
CF Van Duzer	\$
HA Salary Reimb	\$218.75
TOTAL EXPENSES	\$
Approx Ending Balance	\$

278 2nd Street

Beginning Balance 03/01/19	\$36,608.82
Payment for 278 2 nd St	\$1,000.00
Electric	\$28.01
Water	\$97.87
Mattituck Enviro Srvs	\$28.75
Hands Fuel Co.	\$473.27
Pine Oaks Landscaping	\$
HA Salary Reimb	\$656.25
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1350.00
278 # 2	\$1125.00
278 # 3	\$1175.00
213 Center	\$1125.00
TOTAL	\$4,775.00

2. Resolutions:

- a) MOTION – to approve the minutes of the January 29, 2019 Board Meeting.
- b) MOTION – to ratify accounts payable for January 2019 for the Housing Authority totaling \$90,047.43.
- c) MOTION – to ratify accounts payable for January 2019 for 213 Center Street totaling \$3,836.19.
- d) MOTION – to ratify accounts payable for January 2019 for 278 2nd Street totaling \$8,172.96.
- e) MOTION – to approve accounts payable for February 2019 for the Housing Authority totaling \$86,679.55.
- f) MOTION – to approve accounts payable for February 2019 for 213 Center Street totaling \$3,599.99.
- g) MOTION – to approve accounts payable for February 2019 for 278 2nd Street totaling \$11,258.00.
- h) MOTION – to ratify the repair of 278 2nd St basement window at the cost of \$835.00.

3. Next meeting will be held on Tuesday, March 26, 2019 at 5:00pm.

4. Motion to adjourn.



236 THIRD STREET
GREENPORT, NEW YORK 11944

Village of Greenport Housing Authority Regular Board Meeting

MINUTES 1/29/2019

The regular monthly meeting was held on Tuesday, January 29, 2019.

Those present were: Tina Finne, Valerie Shelby, Christopher North, Marilyn Corwin, Robert Brandt and Asha Gallacher. Meeting was called to order by Board Chairperson Tina Finne at 5:04 pm.

1. Section 8 Housing Update:

- a) 4 recertifications and 6 interims were performed for January 2019.
- b) 6 recertifications and 6 interims were performed for February 2019.
- c) In December, 3 families gave up their voucher because they could not find housing or afford realtor fees.
- d) 2 vouchers were issued in January. One family will lease in place for February 1st. One family found housing and will lease up March 1st.

2. Community Development:

- a) Estimates are being collected to replace the basement door and seal some holes in the cement at 278 2nd Street. Only 2 contractors have returned calls and submitted estimates: 5 Star Construction for \$4000, and Paul R. Golanec Inc for \$5235.

3. Resolutions:

- a) MOTION – was made to approve the minutes of the December 4, 2018 Board Meeting. Tina Finne made motion, Christopher North carried.
- b) MOTION – was made to ratify accounts payable for January 2019 for the Housing Authority totaling \$90,047.43. Tina Finne made motion, Valerie Shelby carried.
- c) MOTION – was made to ratify accounts payable for January 2019 for 213 Center Street totaling \$3,836.19. Tina Finne made motion, Marilyn Corwin carried.
- d) MOTION – was made to ratify accounts payable for January 2019 for 278 2nd Street totaling \$8,172.96. Tina Finne made motion, Christopher North carried.
- e) MOTION – was made to approve accounts payable for February 2019 for the Housing Authority totaling \$86,679.55. Tina Finne made motion, Marilyn Corwin carried.
- f) MOTION – was made to approve accounts payable for February 2019 for 213 Center Street totaling \$3,599.99. Tina Finne made motion, Valerie Shelby carried.
- g) MOTION – was made to approve accounts payable for February 2019 for 278 2nd Street totaling \$11,258.00. Tina Finne made motion, Valerie Shelby carried.
- h) MOTION – was made to accept the proposal by Paul Golanec Inc to repair of the basement door and basement cleanup of 278 2nd Street in the amount of \$5,235.00. Tina Finne made motion, Valerie Shelby carried.

Tina Finne made motion to adjourn, second by Christopher North. Motion carried. Meeting adjourned at 5:40 pm.

Respectfully submitted by: Tina Finne, Board Chairperson