

HOUSING AUTHORITY BOARD REGULAR MEETING AGENDA

September 28, 2021 at 5:00 PM
GoToMeeting
Access Code: 243-010-173
Phone #: 1-408-650-3123

1. Informational Update:

VOUCHER/HAP PROGRAM

- a) 2 recertifications and 3 interims were performed for September 2021.
- b) 2 recertifications and 3 interims were performed for October 2021.
- c) 2 voucher holders moved into their units mid-August (8/15/21).
- d) There are two voucher holders still searching for units.

October 2021 Projected Monthly Expenses (see attached):

Total Expenses \$

COMMUNITY DEVELOPMENT

- a) The window trim was replaced at 278 2nd Street.
- b) The yankee gutters at 278 2nd Street are in disrepair. Paul Golenac noticed the damage when he was replacing the windows and took photos and video.

October 2021 Projected Monthly Expenses (see attached):

213 Center Street

Beginning Balance 9/01/2021	\$48,251.62
Total Expenses	\$
Ending Balance	\$

278 Second Street

Beginning Balance 9/01/2021	\$43,175.14
Total Expenses	\$
Ending Balance	\$

2021 Projected Income:

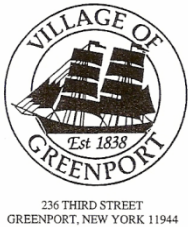
278 2 nd St, Unit # 1	\$1,375.00
278 2 nd St, Unit # 2	\$1,125.00
278 2 nd St, Unit # 3	\$1,175.00
213 Center St	\$1,175.00
Total Expected Revenue	\$4,850.00

2. Resolutions:

- a) MOTION – to approve the minutes of the July 27, 2021 Board Meeting.
- b) MOTION – to ratify accounts payable for September 2021 for the Housing Authority totaling \$.
- c) MOTION – to ratify accounts payable for September 2021 for 213 Center Street totaling \$.
- d) MOTION – to ratify accounts payable for September 2021 for 278 2nd Street totaling \$.
- e) MOTION – to approve accounts payable for October 2021 for the Housing Authority totaling \$.
- f) MOTION – to approve accounts payable for October 2021 for 213 Center Street totaling \$.
- g) MOTION – to approve accounts payable for October 2021 for 278 2nd Street totaling \$.
- h) MOTION – to discuss the possibility of making a minor deviation to the Administration Plan to change the Payment Standard in accordance with the “basic range” of HUD guidelines of 90 to 110 percent of the Fair Market Rent.

3. Next meeting will be held on Tuesday, October 26, 2021 at 5:00pm.

4. Motion to adjourn.



Village of Greenport Housing Authority Regular Board Meeting

MINUTES 7/27/2021

The regular monthly meeting was held on Tuesday, July 27, 2021.

Those present via video/tele conference were Marilyn Corwin, Valerie Shelby, Christopher North, Robert Brandt and Asha Gallacher: Meeting was called to order by Board Member Valerie Shelby at 4:59 pm.

1. Section 8 Housing Update:

- a) 4 recertifications and 3 interims were performed for August 2021.
- b) One current voucher holder will be relinquishing her voucher as she is moving out of state.
- c) 3 voucher holders found units. One will be moving in August. Two will be moving in September.
- d) There are now 2 voucher holders looking for units; down from 7 in June 2021.

2. Community Development:

- a) Estimates from Paul Golenac Inc (\$2800) and JSA Service Corp (\$4850) were received for the window trim replacement at 278 2nd Street.

3. Resolutions:

- a) MOTION – was made to approve the minutes of the June 30, 2021 Board Meeting. Valerie Shelby made motion; Marilyn Corwin carried.
- b) MOTION – was made to approve accounts payable for August 2021 for the Housing Authority totaling \$95,152.26. Christopher North made motion; Marilyn Corwin carried.
- c) MOTION – was made to approve accounts payable for August 2021 for 213 Center Street totaling \$807.50. Marilyn Corwin made motion; Christopher North carried.
- d) MOTION – was made to approve accounts payable for August 2021 for 278 2nd Street totaling \$2,838.77. Marilyn Corwin made motion; Valerie Shelby carried.

5. Next meeting will be held on Tuesday, August 31, 2021 at 5:00pm.
6. Marilyn Corwin made motion to adjourn, Christopher North carried. Meeting adjourned at 5:22pm.

Respectfully submitted by Tina Finne, Board Chairperson