

AGENDA
HOUSING AUTHORITY BOARD REGULAR MEETING
APRIL 26, 2016

1. Informational Update:

HOUSING

- a) Scott Mangham has submitted a letter of resignation as board member on 4/20/2016.
- b) Asha Gallacher completed the Housing Quality Standard online training on 4/19/2016 as a corrective action for the finding as a result of the HUD Limited HQS study.
- c) 1 current voucher holder found housing and leased up 4/15/16.
- d) 1 new voucher issued is leasing in place and HAP will start 5/1/16.
- e) 1 new voucher holder who has had several extensions issued finally found housing after 6 months of searching for a 2 Bedroom unit.
- f) See attached FAQ on PIH Ntoice 2015-19/h2015-10 Excluding the Use of Arrest Records in Housing Decisions.

Voucher Program May 2016 PROJECTED MONTHLY EXPENSES

HAP, PORT RENTS & UTILITY REIMBURSEMENTS (80 Units)	\$.00
OFFICE EXPENSES	\$
ATTY FEES	\$0.00
PORT FEES	\$63.90
REIMB to VILLAGE (PAYROLL, OFFICE RENT, EMP BENES)	\$
TOTAL	\$

COMMUNITY DEVELOPMENT

- a) Windows were cleaned by Clarity Windows at 213 Center and 278 2nd Street on 4/12/16.
- b) Request to hire a painter to paint the fence at 213 Center Street.

Community Development May 2016 PROJECTED MONTHLY EXPENSES

213 Center Street

278 2nd Street

Beginning Balance 4/1/16	\$41,595.68
Village Electric	\$
Village Water	\$
CF Van Duzer	\$
Salary Reimb	\$142.80
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Beginning Balance 4/1/16	\$57,072.22
Payment for 278 2 nd St	\$1,000.00
Electric	\$
Water	\$
Hands Fuel Co	\$
Admin Fee Deficit to HA	\$
Salary	\$428.40
TOTAL EXPENSES	\$
Approx Ending Balance	\$

Rental Income

Income	
278 # 1	\$1240.00
278 # 2	\$1125.00
278 # 3	\$1125.00
213 Center	\$1125.00
TOTAL	\$4,615.00

2. Resolutions:

- a) MOTION – to approve minutes March 29, 2016.
- b) MOTION – to ratify HA accounts payable for April 2016 totaling \$74,913.62.

3. Next meeting date: **Tuesday, May 31, 2016** at 5:00 PM.

4. Motion to adjourn.



236 THIRD STREET
GREENPORT, NEW YORK 11944

Village of Greenport Housing Authority Regular Board Meeting

MINUTES 3/29/2016

The regular monthly meeting was held on Tuesday, March 29, 2016.

Those present were: Tina Finne, Karen Jimenez, Marilyn Corwin, Robert Brandt and Asha Gallacher.

Meeting was called to order by Chairperson Tina Finne at 5:06 pm.

1. Section 8 Housing Update:

- a) 6 recertifications and 2 interims were performed.
- b) 1 current voucher holder is looking for housing.
- c) 2 new vouchers were issued, one leased as of 4/1/2016.
- d) HUD Quality Control Study for correct rental calculations and tenant eligibility was conducted on 3/8/16.
- e) Final April 2016 Expenses were: \$74,913.62.

2. Community Development:

- a) There was a leak in the bathtub at 278 2nd St #1 that leaked into the ceiling of #3. The ceiling and tub caulking will need to be repaired. The ceiling bathroom ceiling in #1 also needs to be repaired from a previous sprinkler leak.
- b) Final April Expenses for 213 Center Street were \$545.57 and 278 2nd Street were \$1,806.34.

3. Resolutions:

- a) MOTION – was made to approve minutes February 23, 2016. Tina Finne made motion, Marilyn Corwin second.
- b) MOTION – was made to ratify Housing Authority accounts payable for March 2016 totaling \$78,620.59. Tina Finne made motion, Karen Jimenez second.
- c) MOTION – was made to ratify 278 2nd Street accounts payable for March 2016 totaling \$4,826.23. Tina Finne made motion, Marilyn Corwin second.
- d) MOTION – was made to ratify 213 Center St accounts payable for March 2016 \$413.25. Tina Finne made motion, Karen Jimenez second.
- e) MOTION –was made to approve window cleaning for 278 2nd Street and 213 Center Street. from Clarity Window Cleaning. Tina Finne made motion, Karen Jimenez second.

Tina Finne made motion to adjourn second by Marilyn Corwin. Motion carried. Meeting adjourned at 5:37 pm.

Respectfully submitted by: Tina Finne, Board Chairperson