



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE
MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

April 21, 2022 at 7:00 PM
Mayor and Board of Trustees - Work Session Meeting
Third Street
Firehouse
Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- o **FIRE DEPARTMENT** - CHIEF WAYDE MANWARING
Including compilation of all monthly meeting minutes
- o **VILLAGE ADMINISTRATOR** - PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- o **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- o **VILLAGE CLERK** - SYLVIA PIRILLO, RMC
- o **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

- o A public hearing regarding the Wetlands Permit Application submitted by Costello Marine Contracting Corp. on behalf of Nathaniel and Emily Ewing for the property located at 230 Fourth Street to remove and dispose of 62 feet of existing concrete bulkhead return, and to construct a new 62 foot bulkhead return in-kind, in-place.
- o A public hearing regarding a proposed local law creating Section 150-30.2 Regarding curb cuts within the Village of Greenport and amending Section 115-13J of the Greenport Village Code.
- o A public hearing regarding a proposed local law deleting Section 150-12(C) and amending Sections 150-12(A), 150-16(A)(1) and 150-16G to amend the parking regulations of the Greenport Village Code.
- o Updated Historic Preservation Commission Guidelines
- o Recommendations from the Historic Preservation Commission

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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Submitted: April 4, 2022
Meeting: April 21, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department April 2022 Work Session Report

Attachments:

Fire Department April 2022 Work Session Report (PDF)

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
CHAPLAIN FRANK MUSTO
CHAPLAIN CLAUDE KUMJIAN
SECRETARY/TREASURER JAMES KALIN



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Email: gldfire@optonline.net
www.greenportfd.org

Meeting of the Board of Wardens

WEDNESDAY March 16, 2022

OPENING

Chief Wayde Manwaring opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Wayde Manwaring

1st Ass't Chief James Kalin

2nd Ass't Chief Alain de Kerillis

Wardens Warren Jensen and Joseph Milovich of Eagle Hose Co. #1

Warden Norma Corwin of Relief Hose Co. #2

Warden Robert Jester of Star Hose Co. #3

Wardens Scott Hollid and Wayne Miller of Standard Hose Co. #4

Warden Clifford Harris of Phenix Hook & Ladder Co. #1

Mary Bess Phillips VOG/GFD Liaison

Excused: Wardens Antone Volinski III of Relief Hose Co. #2, Joseph Barszczewski of Star Hose Co. #3, and John Grilli of Phenix Hook & Ladder Co. #1

THOSE WISHING TO ADDRESS THE BOARD –

1. Robert Corwin requested permission for the North Fork Fire Police Association to use the truck bays at Station 1 on Thursday, April 21st at 6pm.
2. Robert Corwin also reported that their truck has been out of services for the last two days and as it gets older it is going to have more issues. He mentioned that other departments have had good luck with grants and thought that in conjunction with the boat committee they could do a grant application. It is \$2,750 for two. Mary Bess Phillips said that it is something that they would have to go to the Village Treasurer for because the boat committee has already started the process and she is not sure if they could be combined. W. Jensen mentioned that he believes the Port Security one is due by the end of the month.

READING OF THE PREVIOUS MINUTES

Motion made by Cliff Harris, seconded by Wayne Miller, to approve the minutes of the February 16, 2022 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Manwaring. Motion made by W. Jensen seconded by S. Hollid, to accept the report and the purchases involved. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- None

TREASURER'S REPORT

The Treasurer's report for the period of February 17, 2022 through March 16, 2022 was read by Secretary/Treasurer James Kalin. Motion made by W. Jensen, seconded by R. Jester, to accept the treasurer's report as read. Motion carried. (report attached)

BILLS- None

COMMUNICATIONS

1. Brochure for the Fire Expo at Harrisburg Pennsylvania May 20-21.
2. Medford FD 100th Anniversary Parade and festivities August 13, 2022.
3. Soundview Restaurant requested an EMS standby Saturday, March 26, 2022-Polar Plunge 8:30-10:30am
4. Boater Safety Course Saturday, June 11, 2022 9am-5pm.
5. Central Islip FD Golf Outing, Rock Hill Country Club, June 27, 2022.
6. Invitation to Southold Installation Dinner, Georgios, Sunday, April 10, 2022.

Motion by James Kalin, seconded by Warren Jensen, to file and/or forward all communications and approve the boater safety course, use of the truck bays for the fire police, and the Soundview standby. Motion carried.

APPLICATIONS FOR MEMBERSHIP- None.

REPORTS OF COMMITTEES

Buildings and Grounds

1. C. Harris reported that the RFP for the architect services will be in the paper tomorrow, so hopefully we will have some bids soon.
2. C. Harris also reported that someone is coming to look at Standard Hose's floors on March 22nd.
3. W. Jensen said at the Finance meeting paying the plumber for the work he did came up and talked about duplicating the pump we have so we have a spare in house so we don't run into the same problem. W. Jensen also mentioned having someone come out to look at it because we are currently pumping everything. Motion made by W. Jensen, seconded by Joseph Milovich, to purchase a spare pump. Motion carried.

Bylaws- No Report

Finance- No Report.

Fire District No Report.

Pre-Incident Planning- No Report.

Service Awards- No Report.

Recruitment- 1st Asst. Chief James Kalin reminded everyone that there is an open house at GFD for RecruitNY on Sunday, April 24th, 9am - 1pm.

Casualty Fund- No Report.

Funeral – No Report.

Communications – No Report.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- status of flat head axe- J. Kalin reported that he found a new one, having radio issues with the 2 way radios- microphone and battery issues.

Relief Hose Co. #2- radios, antennas, batteries, microphones, helmets.

Star Hose Co. #3- status on payment for laptop & printer.

Standard Hose Co. #4- asked if there was a date for turn out gear- need a list of names, budget items, and status of roof-RFP is in and it's in progress.

Phenix Hook & Ladder Co. #1- blue helmets.

Rescue Squad- Budget items.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. Norma Corwin asked what the status of the gym membership stuff is because members are starting to ask and Peconic Landing isn't going to be opening back up anytime soon. She said that she doesn't know if two pieces of gym equipment in the basement will suffice. W. Jensen said that we need to start by finding out who is eligible and coming up with some kind of guideline. N. Corwin said we can use the physicals for that. W. Miller said he feels like even if they aren't exactly the most fit, they could get a doctor's note. W. Jensen said that we should also look into exactly what is required so that we make sure we meet the standard. W. Miller said that he liked the idea of coming up with a number and giving it towards the membership. The member pays it themselves and at the end of the year is reimbursed a portion. Wayne Miller said that we should find out what other departments are giving and go from there. N. Corwin is going to write something up and come back with it next month.
2. Clifford Harris asked where the fans were ordered from because the salesman at Firematic said that they do not have an order. Wayne Miller asked why we ordered from two different places. 1st Asst Chief James Kalin said that they had to go with the lower prices. He will follow up regarding the Firematic order.
3. Scott Hollid asked when the mandatory training classes are scheduled for. 1st Asst. Chief James Kalin reported that the class is Wednesday, March 30th at 6:30PM. They are doing an online training as a group.
4. Scott Hollid asked what was going on with the installation dinner. 2nd Asst. Chief Alain de Kerillis reported that Georgios is booked until Jan 2023, East Wind has nothing until July or late August, Vineyard Caterers did not call back, Atlantis has May 28 and after that not until Aug or Sept. Wayne Miller said that this is something that really needs to be booked a year ahead of time. Norma Corwin mentioned doing it at the American Legion. C. Harris said when they asked them about an option if there was rain for the parade they said no. 2nd Asst. Chief Alain de Kerillis said he can call just to make sure. Chief Manwaring said that we just have to book the next available because Robert is holding the money and it is in limbo right now. Mary Bess Phillips said that you can over estimate on a PO, it only hurts you

if you're short. He needs to call Robert tomorrow if we want the money to stay where it is.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS- No Report.

GOOD OF THE DEPARTMENT

1. Robert Jester requested permission to work with the village to write a grant for the fireboat and wants the Wardens to consider paying a company to assist with the grant using money from the May Mile Fund. He said if we are able to get it, he will learn everything that he can about writing grants and can help with them in the future. Robert Jester also said that several people feel like there is money in the community for people to help us. We need to show people that we are serious about doing this ourselves. W. Jensen said that he had conversations with the grant guys and it looks pretty promising. In the draft specs of the vessel, we included up keep and vessel training etc. there should be no surprises. Wading River training is coming up that quite a few people are signed up for. Motion made by Joseph Milovich, seconded by Clifford Harris, to give the Boat Committee permission to work with the Village and hire a company to help with the grant writing using May Mile money. Motion Carried.
2. Scott Hollid just wanted to thank Mary Bess Phillips for the clams that were donated for the February department parade and celebration.
3. Scott Hollid also mentioned starting to talk about the picnic before we know it we are going to be in the same position as we are in with the installation dinner.
4. S. Hollid also asked if there is going to be any refreshments after the election because members are asking. 2nd Asst. Chief Alain de Kerillis said that he will be taking care of the food.
5. Norma Corwin said that her company brought up buying 12 round tables because each year for the Washington's parade last minute we scramble and borrow them from Peconic Landing. It would be a good investment to purchase some and a rack for storage. Chief Manwaring said we can take it out of the Wood's trust. Motion made by Cliff Harris, seconded by Warren Jensen, to purchase 12 round tables and a rack for storage using money from the Wood's trust fund. Motion Carried.

6. J. Milovich asked what the status of the generator at the tower is. Mary Bess Phillips reported that it is being worked on.
7. C. Harris reported that the date for gear fitting is Thursday, March 24th at 7pm. Companies need to notify their members. Members that need to be fitted were discussed. There are a total of 9 people. They will still get the free set from Firematic.
8. C. Harris also said that with the gear cleaning, they have the option to lock in price if they sign a contract. Other departments are willing to combine. It will mostly be used for the inspections. It is a 3 year contract.
9. C. Harris also wanted to mention that at parades we need to find a happy medium. The sirens were cranked all the way up and it is not necessary. It was not even a FD parade and we were the only dept doing it. W. Jensen said that it is not unreasonable to use discretion. 2nd Asst. Chief de Kerillis said that he apologizes, he was the Chief in charge and he will make sure it doesn't happen again.
10. 1st Asst. Chief James Kalin said that Sunday, June 12 is the department Memorial Service. At the organizational meeting we will talk about the time.
11. 1st Asst. Chief James Kalin requested permission to use station one for defensive driving classes March 28 & March 29.
12. 1st Asst. Chief James Kalin reported that at the Chief's meeting they said that NFPA regulation called "8-10-8" is going to go in effect soon. There needs to be 8 interior firefighters on scene within 10 minutes, 80 % of the time. He said that he doesn't know how some departments are going to meet this requirement.
13. 1st Asst. Chief James Kalin mentioned that fit testing is the Sunday, March 20th at 9am. Hose testing will be Wednesday, March 23rd and pump testing will be Thursday, March 24th.
14. Scott Hollid requested an executive session.
15. Mary Bess Phillips asked if the hydrant testing results can be emailed to her. 2nd Asst. Chief de Kerillis will do that.

EXECUTIVE SESSION

Motion made by Warren Jensen, seconded by Clifford Harris, to adjourn to an executive session to discuss personnel matters. Motion Carried. Adjourned to executive session at 8:27pm.

Upon returning from executive session, a motion made by W. Jensen, seconded by W. Miller, to resume with the regular meeting. Motion Carried. Regular meeting resumed at 8:33pm.

READING OF THE MINUTES

Motion by W. Jensen, seconded by W. Miller, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by W. Jensen, seconded by W. Miller, to adjourn. Motion carried. The meeting was adjourned at 8:34pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

02/17/2022 thru 03/16/2022

GENERAL FUND	<u>balance unchanged</u>	<u>(\$1,765.97)</u>
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WOODS TRUST	<u>balance unchanged</u>	<u>\$14,461.43</u>
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MEMORIAL FUND	<u>balance unchanged</u>	<u>\$1,130.35</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 29,794.10</u>
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WASH. B'DAY FUND	<u>beginning balance</u>	\$2,041.64
<u>receipts</u>	(see attached report)	+ \$3,749.35
<u>expenditures</u>	(see attached report)	- \$6,281.15
	<u>ending balance</u>	<u>(\$110.16)</u>

RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$1,789.48</u>
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Submitted by James H. Kalin, Secretary-Treasurer

April 2022 Greenport F D

DUTY COMPANIES 8-3-2 & 8-3-3 1st DUE ON SIGNAL 24S = 8-3-3
 OFFICE 631.477.1943 gfdfire@optonline.net
 FAX 631.477.4012 gfdsec@optonline.net

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
		Annual Meetings (see reverse for locations)	Fire School Yaphank 7pm Flashover	Chiefs Election 6 - 8pm Sta.#1		
10	11	12	13	14	15	16
		Rescue Meeting 7pm		Dept. Training RIT Operations Sta. #1 7pm		
17	18	19	20	21	22	23
Easter Sunday	Physicals	Finance Committee	Physicals	NF Fire Police Dinner Sta #1 6pm		
	Southold Town Chiefs 6pm CFD	Fire Police 6pm Wardens Organizational Mtg 7pm				
24	25	26	27	28	29	30
Recruit NY Open House Sta #1 9am - 1pm			CME Class Sta #1 7pm			

Important future events on reverse side !

Chief	1st. Ass't.	2nd. Ass't.
Wayde Manwaring 631.644.5430	Chief Jim Kalin 631.466.5294	Chief Alain DeKerillis 631.208.7506

Tuesday, April 5 Company Annual Meetings

Phenix H & L and Relief Hose - Sta.#1
Eagle Hose and Star Hose - Townsend Manor Inn
Standard Hose - Sta. #2

Wednesday, May 4

Fire School - Yaphank - LIRR Emergencies - 7:30pm

Saturday, May 7

May Mile @ Peconic Landing - 9am

Physicals - Monday, May 16 & Wednesday, May 18
sign in sheet posted at Sta #1

Wednesday, May 18

Wardens Meeting, Sta #1 7pm

Thursday, May 26 thru Sunday, May 29
Star Hose Carnival

Monday, May 30

Memorial Day Parade - Greenport

Sunday, June 12

Department Memorial Service - Sta #1 11am

CHIEF WAYDE MANWARING
1ST ASST CHIEF JAMES KALIN
2ND ASST CHIEF ALAIN DeKERILLIS
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Annual Report - 2021

Wayde Manwaring, Chief
James Kalin, 1st. Assistant Chief
Alain DeKerillis, 2nd. Assistant Chief

Francis Musto, Chaplain
Claude Kumjian, Chaplain
James Kalin, Secretary/Treasurer
James Kalin, Secretary
Michael Richter, Administrative Assistant

Board of Wardens

Joseph Barszczewski
Norma Corwin
John Grilli
Clifford Harris
Scott Hollid
Warren Jensen
Robert Jester
Wayne Miller
Joseph Milovich
Antone Volinski, III

Greenport Fire Department Annual Report 2021

Number of calls for 2021: 939

Breakdown of calls by signal numbers:

9 (stand/by) 8
12 (brush fire) 1
13 (automatic alarm, smoke, etc.) 166
13-35 (working structure fire) 2
14 (vehicle fire) 2
16 (ambulance/rescue) 677
16-23 (MVA, water rescue, misc.) 27
16-59 (routine transport) 1
23 (CO alarm, medi-vac) 46
24/13-35 (mutual aid working structure fire) 2
24/16 (mutual aid ambulance/rescue) 4
24/16-23 (mutual aid MVA) 2
24/23 (mutual aid water rescue/misc.) 0
26 (boat fire) 1

Breakdown of calls by location:

Within the Incorporated Village of Greenport	<u>398</u>	(42.4%)
Within the East/West Fire Protection District	<u>532</u>	(56.6%)
Other (mutual aid)	<u>9</u>	(<1%)

**Note: Department answered 92 more calls than last year.
(an 11% increase)**

The annual Peconic Landing John May Mile event was cancelled in May due to the COVID pandemic. In its place Peconic Landing held a Community Giveback Celebration on September 12. The Greenport Fire Department received a donation of \$20,350.00

Peconic Landing accounted for 22% of all calls in 2021.

Greenport Fire Department requested and received the services of Suffolk County Police Department helicopters to transport patients to Stony Brook University Hospital 17 times in 2021.

Greenport Fire Department ambulances transported patients to Peconic Bay Medical Center (Riverhead) on 44 occasions in 2021.

Please remember the members who answered their last alarm in 2021.

Edward T. Sieban Star Hose Co. #3
Anthony T. Corazzini Star Hose Co. #3
Craig A. Richter Star Hose Co. #3

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Greenport Fire Department Monthly Report March, 2022

Number of calls this month: 71

Number of calls to date: 185

Breakdown of calls by signal numbers:

9 (stand/by) 1
12 (brush fire) 0
13 (automatic alarm, smoke, etc.) 15
13-35 (working structure fire) 0
14 (vehicle fire) 0
16 (ambulance/rescue) 50
16-23 (MVA, water rescue, misc.) 2
16-59 (routine transport) 0
23 (CO alarm, medi-vac) 3
24/13-35 (mutual aid working structure fire) 0
24/16 (mutual aid ambulance/rescue) 0
24/16-23 (mutual aid MVA) 0
24/23 (mutual aid water rescue/misc.) 0
26 (boat fire) 0

Breakdown of calls by location:

Within the Incorporated Village of Greenport 26
Within the East/West Fire Protection District 45
Other (mutual aid) 0

Prepared by: James Kalin, Secretary 04/01/2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
	elect/app	# Fire	%	%	pts	# EMS	%	pts	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap				
4																									
20	Charters, Gary		0	0	0	0	0	0	0	0	0	0	0	3	0	0	3		X	X	X				
21	Clark III, Henry		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0								
22	Clark, James	S,T	7	13	25	3	2.3	0	0	0	3	4	3	0	2.5	37.5		X	X	X					
23	Clark, Jeffrey		22	39	25	6	4.7	0	0	0	4	5	3	0	0	37		X	X	X					
24	Corazzini, Warren		7	13	25	2	1.6	0	0	0	0	0	0	0	0	25									
25	Corwin, Everett		16	29	25	37	29	25	25	0	5	5	3	0	0	63	X	X	X	X					
26	Corwin, Norma	W	15	27	25	49	38	25	25	0	9	9	4	0	2	74	X	X	X	X					
27	Corwin, Robert E.	C,D,ID	22	39	25	52	41	25	25	0	12	14	9	0	4	89	X	X	X	X					
28	Corwin, Robert J.		18	32	25	42	33	25	25	0	8	10	9	0	0	77		X	X	X					
29	Corwin, Scott		11	20	25	7	5.5	0	0	0	3	1	0	0	0	29	X								
30	Costas, Tom		8	14	25	6	4.7	0	0	0	5	0	3	0	0	33		X	X	X					
1	Creedon, Daniel	S	21	38	25	55	43	25	25	0	3	2	3	0	1.25	59.25		X	X	X					
2	Creighton, Ryan		5	8.9	0	4	3.1	0	0	0	3	2	3	0	0	8	X	X	X	X					
3	DeFrancesco, James		3	5.4	0	5	3.9	0	0	0	2	0	3	0	0	5		X	X	X					
4	De Kerillis, Alain	CH	27	48	25	55	43	25	25	0	12	9	3	0	6.25	80.25		X	X	X					
5	Detrick, Gary		0	0	0	0	0	0	0	0	0	0	0	0	0	0									
6	Diaz, Juan		1	1.8	0	0	0	0	0	0	3	3	3	1	0	10		X	X	X					
7	Diaz, Nicolas		0	0	0	0	0	0	0	0	3	0	1	0	0	4									

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																								
8	Edwards, Alson	1	1.8 %	0	1	0.8 %	0	0	1	2	2	0	0	5										
9	Ellis, Scott	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
10	Ferguson, Peter	0	0 %	0	0	0 %	0	0	3	2	3	0	0	8		X	X					X		
11	Ficurilli, Michael	24	43 %	25	2	1.6 %	0	0	3	4	3	0	0	35		X	X					X		
12	Flora, Michael	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
13	Fogarty, Jonathan	2	3.6 %	0	0	0 %	0	0	4	4	0	0	0	8										
14	Garcia-Dinizio, Gloria	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
15	Grattan, Timothy	2	3.6 %	0	0	0 %	0	0	2	0	0	0	0	2										
16	Gray, Enya	0	0 %	0	1	0.8 %	0	0	1	2	4	0	0	7		X	X					X		
17	Gray, Sally Anne	4	7.1 %	0	6	4.7 %	0	0	1	3	3	0	1.25	8.25		X	X					X		
18	Grilli, Jennifer	0	0 %	0	1	0.8 %	0	0	3	3	3	0	1.25	10.25		X	X					X		
19	Grilli, John	0	0 %	0	1	0.8 %	0	0	5	3	3	0	2	13		X	X					X		
20	Hamilton Jr., Robert	25	45 %	25	15	12 %	25	0	6	5	4	0	0.75	65.75		X	X					X		
21	Hanold, Christopher	2	3.6 %	0	5	3.9 %	0	0	4	4	2	0	2	12										
22	Hanold, Christopher, Jr.	0	0 %	0	0	0 %	0	0	0	0	0	0	0	0										
23	Harris, Cliff	0	0 %	0	0	0 %	0	0	3	0	0	0	4	7										
24	Harris, Peter	22	39 %	25	11	8.6 %	0	0	4	5	3	0	3.25	40.25		X	X					X		
25	Harvey, Russell	11	20 %	25	6	4.7 %	0	0	2	1	3	0	1	32		X	X					X		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
16	Hollid, Scott	W	16%	25	0	0%	0	0%	0	0	5	4	3	0	2	39		X	X	X				
17	Hubbard Jr, George		11%	25	3	2.3%	0	0%	0	0	4	4	3	0	0	36		X	X	X				
18	Hughes, Colleen	S	13%	25	15	12%	25	25%	25	0	5	6	3	0	1.25	65.25	X	X	X	X				
19	Huzsek, Andrew H		54%	25	6	4.7%	0	0%	0	0	5	6	3	0	0	39	X	X	X	X				
10	Hydell, Carol	L,S	0%	0	0	0%	0	0%	0	0	7	4	4	0	3.25	18.25		X	X	X				
11	Hydell, Charles		0%	0	1	0.8%	0	0%	0	0	2	5	3	0	0	10		X	X	X				
2	Hydell, Charles, Jr.		0%	0	0	0%	0	0%	0	0	1	3	1	0	0	5								
3	Jensen, Warren	W	8.9%	0	0	0%	0	0%	0	0	9	4	3	0	2	18		X	X	X				
4	Jester, Robert	W	0%	0	0	0%	0	0%	0	0	9	5	3	0	2	19		X	X	X				
5	Jimenez, Susano		0%	0	0	0%	0	0%	0	0	3	3	3	0	0	9		X	X	X				
6	Jobes, Craig	L	63%	25	67	52%	25	25%	25	0	5	7	9	0	1.25	72.25		X	X	X				
7	Johnson, Craig	C	30%	25	44	34%	25	25%	25	0	9	4	9	0	2	74		X	X	X				
8	Kalin, James	CH,T	89%	25	120	94%	25	25%	25	0	13	5	4	0	7.5	79.5		X	X	X				
9	King, Kendra		0%	0	1	0.8%	0	0%	0	0	0	0	2	0	0	2								
0	Luke, Alexander		52%	25	16	13%	25	25%	25	0	4	6	4	0	0	64		X	X	X				
1	Mantzopoulos, John		48%	25	11	8.6%	0	0%	0	0	3	4	11	1	0	44		X	X	X			X	
2	Manwaring, Julia		29%	25	30	23%	25	25%	25	0	5	6	3	0	0	64		X	X	X				
3	Manwaring, Wayde	CH	61%	25	47	37%	25	25%	25	0	11	6	3	0	6.25	76.25		X	X	X				

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
	elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap					
4																								
74	Marczewski, Macy	0	0 %	0	0	0 %	0	0	3	4	3	0	0	10		X	X				X	X		
75	Martocchia, Jerome	11	20 %	25	3	2.3 %	0	0	2	1	3	0	0	31	X	X	X				X	X		
76	Miller, Wayne	9	16 %	25	1	0.8 %	0	0	5	4	3	0	2	39		X	X				X	X		
77	Milovich Jr., Joseph	18	32 %	25	5	3.9 %	0	0	6	3	3	0	2	39		X	X				X	X		
78	Musto, Francis	23	41 %	25	57	45 %	25	0	8	9	4	1	2.5	74.5	X	X	X				X	X		X
79	Myslowski, Linda	0	0 %	0	5	3.9 %	0	0	0	0	3	0	0	3		X	X				X	X		
80	Narkiewicz, Piotr	18	32 %	25	48	38 %	25	0	1	2	3	0	1.25	57.25		X	X				X	X		
81	Nedoszytko, William	0	0 %	0	0	0 %	0	0	3	0	0	0	1.25	4.25										
82	Nyce, David	34	61 %	25	45	35 %	25	0	8	6	3	1	2	70		X	X				X	X		X
83	O'Brien, Michael	12	21 %	25	2	1.6 %	0	0	3	4	1	0	0	33										
84	Pal-Singh, Vijay	0	0 %	0	0	0 %	0	0	0	0	3	0	0	3		X	X				X	X		
85	Petrigliano, Victor	2	3.6 %	0	2	1.6 %	0	0	0	2	3	0	0	5										
86	Piel, Jeffrey	0	0 %	0	0	0 %	0	0	3	0	0	0	0	3										
87	Pirillo, James A.	28	50 %	25	4	3.1 %	0	0	5	5	3	0	0	38		X	X				X	X		
88	Pope, George	9	16 %	0	4	3.1 %	0	0	5	3	4	1	0	13		X	X				X	X		X
89	Purcell, Bernard	54	96 %	25	92	72 %	25	0	6	10	5	1	0	72		X	X				X	X		X
90	Purcell, Ryan	23	41 %	25	27	21 %	25	0	4	9	4	0	0	67	X	X	X				X	X		
91	Quillin, Michael	3	5.4 %	0	0	0 %	0	0	4	5	3	1	0.75	13.75		X	X				X	X		X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
		elect/app	# Fire	%	pts	# EMS	%	pts		pts		st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap		
12	Raynor, Dale		17	30	25	14	11	25		25		0	4	6	1	1	0	62							X
13	Reed, Michael		1	1.8	0	1	0.8	0		0		0	1	2	0	0	0	3	X						
14	Reed, Taylor		16	29	25	50	39	25		25		0	6	7	25	0	0	88		X	X		X		
15	Reiss, Helen	C	9	16	25	50	39	25		25		0	5	3	3	0	2	63		X	X		X		
16	Rempe Jr, Fred		6	11	25	30	23	25		25		0	0	5	3	0	0	58		X	X		X		
17	Richter, Michael	T,T	6	11	25	11	8.6	0		0		0	1	1	3	0	2.5	32.5		X	X		X		
18	Robins, William		18	32	25	1	0.8	0		0		0	3	6	4	1	0	39		X	X		X	X	X
19	Rosa, Lisa		8	14	25	1	0.8	0		0		0	4	7	3	0	0	39	X	X	X		X		
20	Ruffner, William		0	0	0	0	0	0		0		0	3	0	3	0	0	6		X	X		X		
21	Rung, Rosalie	L	5	8.9	0	28	22	25		25		0	2	0	0	0	6	33							
22	Rurkowski, Stephen	L,D	27	48	25	68	53	25		25		0	11	4	5	0	2	72		X	X		X		
23	Skrezec, John		0	0	0	0	0	0		0		0	0	0	0	0	0	0							
24	Spanos, James		0	0	0	0	0	0		0		0	1	0	0	0	0	1							
25	Staples, Halsey		26	46	25	37	29	25		25		0	3	0	4	0	0	57		X	X		X		
26	Stoner, Gary		1	1.8	0	2	1.6	0		0		0	2	0	0	0	0	2							
27	Stoner, Kelly		0	0	0	0	0	0		0		0	0	0	0	0	0	0							
28	Strickland, Samuel	L,D	25	45	25	45	35	25		25		0	10	10	4	0	2	76		X	X		X		
29	Swetland, Jessica		0	0	0	1	0.8	0		0		0	0	0	3	0	0	3		X	X		X		

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	elect/app	# Fire	%	pts	# EMS	%	pts		pts	st/by	mtgs	misc	train	drill	pos(dis)	points	phys	haz	bb	wp/sh	yap			
4																								
.10	Tamin, John	16	29 %	25	31	24 %	25		25	0	4	5	3	0	0	62	X	X	X		X			
.11	Tejada, Yira	3	5.4 %	0	2	1.6 %	0		0	0	2	4	0	0	1	7	X							
.12	Thorp, Thomas	0	0 %	0	0	0 %	0		0	0	0	0	2	0	1.25	3.25		X			X			
.13	Toussaint, Gabrielle	0	0 %	0	1	0.8 %	0		0	0	1	0	3	0	0	4		X	X	X				
.14	Trapani, Heather	18	32 %	25	22	17 %	25		25	0	1	1	3	0	0	55		X	X	X				
.15	Vandenburgh, Richard	0	0 %	0	1	0.8 %	0		0	0	0	0	0	0	0	0								
.16	VanEtten, George	29	52 %	25	10	7.8 %	0		0	0	5	3	3	0	0.75	36.75		X	X	X				
.17	Verity, Michael	0	0 %	0	0	0 %	0		0	0	0	1	0	0	0	1	X							
.18	Verley, Joseph, Jr.	0	0 %	0	0	0 %	0		0	0	0	0	3	0	0	3		X	X	X				
.19	Volinski, Antone, III	14	25 %	25	40	31 %	25		25	0	7	2	3	0	2	64		X	X	X				
.20	Volinski, Darryl	3	5.4 %	0	17	13 %	25		25	0	0	4	3	0	0	32		X	X	X				
.21	Walters, Joseph	0	0 %	0	0	0 %	0		0	0	1	0	3	0	0	4		X	X	X				
.22	Zaymayar, Elias	26	46 %	25	8	6.3 %	0		0	0	5	6	14	0	1.25	51.25	X	X	X	X				
.23	Zurek, Gregory	8	14 %	25	2	1.6 %	0		0	0	4	6	3	0	0	38		X	X	X				
.24	Zurek Jr, Stanley	4	7.1 %	0	1	0.8 %	0		0	0	3	1	3	0	0	7	X	X	X	X				
.25																								



236 THIRD STREET
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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 11, 2022
Meeting: April 21, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Work Session

Work Session Report for Road and Utilities

April 21, 2022

Administrator's Office

Statistics

Work Orders:

Electric = 57 Written 57 Completed
Water = 03 Written, 03 Completed
Sewer = 42 Written, 42 Completed
Road = 42 Written, 42 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 3-04-2022. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 3-04-2022.

Discussion

- Effluent Reuse
- Microgrid Project Status
- Ferry Queue Project Status
- Bulkhead Grant Application

Resolutions

- APPA Annual Conference Attendance
- MS-4 Report Consulting Services

Trustee Reminders Awaiting information/comments

- Moratorium on WC development - proposed by Trustees Robins and Phillips
- Infrastructure project ideas for potential federal grant monies
- Feedback on Historic property recommendations from HPC
- Peconic Estuary Protection Sign ideas

Road/Water Department

Statistics

Water Distribution:

5,246,000 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.63 mg/L

Third Street Firehouse - Kitchen Sink
Total Coliform = Absent
E Coli = Absent
Residual Chlorine = 0.33 mg/L

The form, DOH-360, was filed with the DOH on March 4, 2022, with the above results.

Report

Tasks Accomplished:

- ❖ Did all normal highway tasks.
- ❖ Performed water machine maintenance.
- ❖ Performed bi-weekly G-44 maintenance.
- ❖ Arranged for G-2 rear window repair.
- ❖ Patched throughout village.
- ❖ Removed Ice rink from Mitchell Park.
- ❖ Repaired G-66 plow lights.
- ❖ Cleaned parks throughout the village.
- ❖ Removed salters from G-9 and G-55 and winterized them.
- ❖ Repaired G-44 and G-55 amber lights and repaired G-44 tire.
- ❖ Replaced chain link fence at 3rd street basketball court.
- ❖ Removed debris from baseball field parking area.
- ❖ Repaired fences at turntable and 5th street beach.
- ❖ Removed debris from drainage area on 3rd street and Wiggins Street.
- ❖ Weeded and mulched flower beds throughout village.
- ❖ Repaired signs at 5th street beach.
- ❖ Removed tree stump at campground.
- ❖ Weeded drains on Main Street.
- ❖ Repaired rear structure at Road Barn.

Sewer Department

Flow and Sampling:

The plant continues to run well, exceeding DEC permit requirements.

Total plant flow for the month of March = 7,338,000 Gallons

Average Daily Flow = .237 (MGD) Permit Limit = .650 MGD

Total Suspended Solids percent removal (TSS) = 97% Permit Limit = 75%

CBOD percent removal = 99% Permit Limit = 75%

Coliform Fecal General = <1.8 MPN. Permit limit 200 MPN/100

Coliform Total General = 6.3 MPN. Permit limit 700 MPN/100

Total Nitrogen = 6.2 LBS/day

Sludge Removal:

42,000 Gallons of sludge hauled in March

Report

❖ Treatment Plant:

Added oil to Screw pump gear boxes

Repaired decant line for sludge holding tank

Installed new polymer pump

❖ Collection System:

Checked alarms at all stations

Cleaned floats and probes at all stations

Hospital Station pump #1 Failed, replaced with spare and sent in for repair

Report of sewer backup downtown, Cleared blockage between Lucharito's and C.B's

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = March 13 @ 104.702 Mwh

Minimum usage day = March 20 @ 70.389 Mwh

Peak demand for the month = 5.144 MW March 12 7:45 pm

Monthly total usage = 2,676.681 Mwh

Service calls/call outs = 8

Street light repairs = 30

Customers shut off for nonpayment = 0

Customers turned on for payment = 0

Customers turned on for the season = 0

New Services = 2

Tasks Accomplished:

- ❖ DMNC testing has been completed on all 3 engines, the 2 units that had maintenance work performed ran very well.
- ❖ Serviced approximately 30 streetlights and replaced 4 - 400-watt floods with a 160-watt LED flood light fixture.
- ❖ The micro grid project has been going very well, the contractor has been transferring lines, transformers and secondary to the new poles. They also have installed new primary wire in some locations as per plans.
- ❖ The installation of the solar panels on the roof of the fire station has been completed, they will be connected to the building at a later date, the electrical upgrade work is going very well, the new sub panels are all in, and one of the 2 automatic transfer switches have been installed.
- ❖ Responded to several half power calls over the month, found broken wires and bad connections.
- ❖ Assisted Wastewater with electrical problems at the plant and lift stations.
- ❖ Changed 2 services from overhead to underground and replaced older meters.
- ❖ On lower Main Street, changed the streetlight mast arms to 8' aluminum to ensure the lights are a proper distance from the curb.

Attachments:

Greenport Meter 3-2022 (PDF)

Total Usage: 2,676,681.000 KWH
 Peak Demand: 5144.00 KW
 Occured On: Mar 12 2022 19:45
 Load Factor: 70.03%
 Date Start: Tuesday, March 1, 2022
 Date End: Thursday, March 31, 2022

Period Ending	KWH
3/20/2022	70,389.00
3/19/2022	72,839.00
3/18/2022	73,038.00
3/21/2022	74,322.00
3/7/2022	74,436.00
3/22/2022	76,904.00
3/16/2022	77,369.00
3/26/2022	78,837.00
3/15/2022	78,862.00
3/25/2022	79,741.00
3/31/2022	81,199.00
3/17/2022	81,468.00
3/27/2022	81,474.00
3/23/2022	82,385.00
3/8/2022	83,070.00
3/6/2022	83,987.00
3/2/2022	84,743.00
3/11/2022	87,200.00
3/3/2022	88,967.00
3/14/2022	89,981.00
3/24/2022	90,475.00
3/10/2022	91,300.00
3/12/2022	92,870.00
3/30/2022	96,237.00
3/9/2022	96,964.00
3/5/2022	97,335.00
3/1/2022	98,003.00
3/4/2022	100,750.00
3/28/2022	102,485.00
3/29/2022	104,349.00
3/13/2022	104,702.00



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Submitted: April 11, 2022
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To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Building

Work Session Report for Building Department & Enforcement

April 21, 2022

Office of Code Enforcement & Fire Prevention

Reports

- ❖ Code Enforcement continues to patrol the Village and respond to complaints.
- ❖ Rental permit renewal review is being conducted. All property owners are being issued a letter of notification informing them that their permit is expired.
- ❖ 144 Rental Applications have been renewed.
- ❖ Rental Application fees collected \$36,000.
- ❖ Village Hall will open half a day April 15, 2022 Good Friday.

NOTES & TIPS:

Please ensure you pay attention to parking regulations when parking.

Code Enforcement Report is attached.

Building Permit Report is attached.

Traffic Enforcement Statistics Report is attached.

Attachments:

March 2022 Building CO Report (PDF)

March 2022 Building Report (PDF)

March 2022 CODE (PDF)



Village of Greenport Building Department

Monthly Report CERTIFICATE OF OCCUPANCY 3/1/2022 through 4/1/2022

WORK TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	CO ISSUED
Replace Front Porch	02606	11/21/2016	4.-4-28.1	502 Front Street. Greenport, New York 11944	3/8/2022
Replace Roof	02890	12/21/2021	4.-1-3	429 Kaplan Ave Greenport, New York 11944	3/8/2022
Install fence	02660	03/15/2022	6.-3-8	414 Clark Street. Greenport, New York 11944	3/15/2022
Install fence	02899	3/15/2022	2.-6-49.2	624 First Street Greenport, New York 11944	3/18/2022
Interior Alteration	02865	4/22/2021	4.-2-38	503 First Street Greenport, New York 11944	3/18/2022



Village of Greenport Building Department

March 2022

Monthly Report REPORT COVERING 3/1/2022 through 4/1/2022

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
Building Permit Addition/Alteration	02826	3/28/2022	4.-5-6.2	319 Fourth Street. Greenport, New York 11944	OPEN
Building Permit Repair/Alteration	02909	3/29/2022	4.-2-34.1	426 Second Street. Greenport, New York 11944	OPEN
Building Permit LP Tank	02905	3/15/2022	4.-8-36	211 Third Street. Greenport, New York 11944	OPEN
Building Permit LP Tank	02904	3/15/2022	2.-6-49.4	621 Main Street. Greenport, New York 11944	OPEN
Building Permit Addition/Alteration	02906	3/21/2022	7.-4-12	153 Fifth Street. Greenport, New York 11944	OPEN
Fence Permit	02907	3/22/2022	3.-4-24	618 Carpenter Street Greenport, New York 11944	OPEN
Building Permit Repairs	02908	3/25/2022	6.-5-13	404 Sixth Street. Greenport, New York 11944	OPEN
Building Permit Addition/Alteration	02826	3/28/2022	4.-5-6.2	319 Fourth Street. Greenport, New York 11944	OPEN
Building Permit Repair/Alteration	02909	3/29/2022	4.-2-34.1	426 Second Street. Greenport, New York 11944	OPEN
Building Permit	02901	3/1/2022	2.-6-49.4	621 Main Street. Greenport, New York 11944	OPEN

Building Permit Repair/Alteration	02902	3/2/2022	7.-1-4	223 Sixth Street. Greenport, New York 11944	OPEN
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Village of Greenport Enforcement Report

CODE ENFORCEMENT & FIRE PREVENTION

March 2022,

Monthly Report REPORT COVERING 2/01/2022 through 03/1/2022

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
624 Main Street Greenport NY 11944	3/8/2022	Complaint	Complaint of dumpster overflowing. Code Enforcement inspected. Dumpster was found to be on private property and was scheduled for pick up. Code Enforcement will continue to monitor.
608 Carpenter Street Greenport NY 11944	3/16/2022	Complaint	Complaint of possible asbestos shingles being removed. Code Enforcement inspected and confirmed it was not asbestos.
Fourth Street Greenport NY 11944	3/21/2022	Complaint	Complaint of road conditions. Code Enforcement inspected. Repairs scheduled to begin 4/11/2022
171 Fifth Street Greenport NY 11944	3/26/2022	Complaint	Complaint of work be done without permits. Code Enforcement inspected and determined permits were not required for work being done.
APPEARANCE TICKETS ISSUED:			
843 Main Street Greenport NY 11944	3/31/2022	Complaint	Complaint of rooster crowing. Code Enforcement inspected. 9 Court Appearance Tickets were issued.

RENTAL PERMIT INFORMATION

INFORMATION

*The following statistics represent the status of rental permits and rental permit violations from
March 1, 2022-April 1, 2022*

New Applications/Renewal Applications Received: 4

Incomplete Applications (Missing fees, docs, etc.): 0

Applications Pending Inspection:0

Applications Pending Re-Inspection 0

Completed/Permits Issued: 11

Applications Completed/Permits Issued: 155



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Board of Trustees
Prepared By: Paul Pallas, P.E. Village Administrator
From: Paul Pallas, P.E. Village Administrator
Department: Village Administrator

Recreation

Work Session Report Recreation Department

April 21, 2022

Mitchell Park Marina/Parks

- ❖ The Railroad Dock is receiving some repairs to the Fender System and adding a more heavy-duty cleaning system.
- ❖ Dockwa reservations are above average, and yachts have already been filling out the pier for this upcoming season
- ❖ The East Pier is scheduled to receive its annual spring tightening repairs to ensure yacht stability.
- ❖ New larger no wake buoys have been purchased and will be installed in the spring.
- ❖ The ice rink has been dismantled and currently we are looking into a new floor system to allow us to open sooner and stay open later in the season
- ❖ Carousel application for the 2022 permit was completed and submitted to the Department of Labor.

Monthly Revenue Reports are attached

Recreation Center

Statistics

Attendance:

After School Program = 14 children enrolled in After School Program

Reports

- ❖ The After-School Program continues to be running very well.
- ❖ The Library Programs with Ms. Vicky Kutola continue and are going very well. The children are enjoying the crafts, individual games, music and reading programs.
- ❖ Preparing for the 2022 Summer Day Camp. Applications have been received and processed through the month of March.
- ❖ The Fire Alarm System was inspected on April 4th by Suffolk Security. A
- ❖ All alarms are in working order. A final report will be submitted to the Department of Health at the pre-operational inspection.
- ❖ The permit application for the 2022 Summer Day Camp was completed and submitted to the Department of Health.

Campground

Tasks Accomplished

- ❖ Preparing for McCann's Campground to open on May 1st. Water systems will be dewatered. Electric, Wifi and credit card machine ready for the 2022 season.
- ❖ Cancellations continue to be received; however new reservations are made to fill the spots.
- ❖ Site maps updated.
- ❖ Leaf clean-up, painting and maintenance work will be done prior to the Campground's opening day.

Large tree limbs and branches have been removed by the Road

Attachments:

RECREATION MONTHLY REVENUE REPORT 3-2022 (PDF)



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILLOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 12, 2022
Meeting: April 21, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

TREASURER'S REPORT APRIL 2022

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Transfer # 4966 to transfer appropriations too fund the purchase of 8 sets of turnout gear, and directing that Budget Transfer # 4966 be included as part of the formal meeting minutes of the April 28, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4968 to fund the purchase of ten steel trash receptacles, and directing that Budget Amendment # 4968 be included as part of the formal meeting minutes of the April 28, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4969 to fund removal and disposal services for street sweepings, and directing that Budget Amendment # 4969 be included as part of the formal meeting minutes of the April 28, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4970 to fund pump station pump repairs, and directing that Budget Amendment # 4970 be included as part of the formal meeting minutes of the April 28, 2022 Regular Meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment # 4971 to fund the repair of the Mitchell Park misting system, and directing that Budget Amendment # 4971 be included as part of the formal meeting minutes of the April 28, 2022 Regular Meeting of the Board of Trustees. RESOLUTION adopting the Fiscal Year 2022/2023 Tentative Budget as proposed.

UTILITY BILLING

Sector four is completed.
End of Month reports for March completed.
Sector 1 printed and mailed.
Red tags for Sector 4 printed and mailed.
Readings completed for Sector 2.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

5 recertifications and 2 interims were performed for April 2022.
1 voucher was terminated due to failure to report change in household composition.
1 voucher holder could not find housing after 6 months of searching and did not request an extension.
1 voucher was issued which was a lease in place and contract started 4/1/22.
There are 2 vouchers that are still looking for housing.

SIGNIFICANT COLLECTIONS

Rents for March 2022 - \$ 97,910.78

INFORMATIONAL:

Cash Holdings Report - See attached
Utility Billing Statistics Report - See attached
Property Tax Collections Report - See attached

Attachments:

- MONTHLY BILLING STATISTICS MARCH 2022 (PDF)
- BANK ACCOUNT BALANCES MARCH 2022 (PDF)
- CD FINANCIALS MARCH 2022 (PDF)
- HA FINANCIALS MARCH 2022 (PDF)
- BUDGET TRANSFER # 4966 (PDF)
- BUDGET AMENDMENT 4968 (PDF)
- BUDGET AMENDMENT 4969 (PDF)
- BUDGET AMENDMENT 4970 (PDF)
- BUDGET AMENDMENT 4971 (PDF)

BANK ACCOUNT BALANCES
FOR THE MONTH OF MARCH 2022

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	243,968.80
A	Repair & Maintenance	A.0200.400	Checking	93,224.16
A	Greenhill Cemetery	A.0201.100	Savings	33,639.50
A	Money Market	A.0201.130	Money Market	1,701,825.36
A	Fire Apparatus	A.0221.110	Savings	683,529.47
A	Bulding Department Escrow	A.0235.101	Checking	55,147.59
A	Parks and Recreation	A.0200.200	Checking	7,495.18
A	American Recovery Plan	A.0200.415	Checking	114,409.92
TOTAL GENERAL FUND				\$ 2,934,239.98
CD	Small Cities Rehab	CD.0200.000	Savings	454.22
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
TOTAL COMMUNITY DEVELOPMENT				\$ 680.43
E	Light Fund	E.0121.100	Checking	597,147.10
E	Light Depreciation Savings	E.0116.100	Savings	1,797,532.36
E	TTC Collections	E.0121.120	Savings	288,820.82
E	Renewable Energy Savings	E.0121.130	Savings	140,365.75
E	Consumer Deposit Savings	E.0191.100	Savings	122,987.28
E	Consumer Deposit Checking	E.0244.200	Checking	5,846.95
TOTAL LIGHT FUND				\$ 2,952,700.26
F	Water	F.0200.000	Checking	578,394.50
F	Water Fund Capital	F.0200.400	Savings	8,392.67
F	Water Fund CD (MM)	F.0201.000	Money Market	203,430.19
F	Water Fund Money Market	F.0201.130	Money Market	386,481.11
TOTAL WATER FUND				\$ 1,176,698.47
G	Sewer	G.0200.000	Checking	824,081.64
G	NYS DEC Consent	G.0201.000	Savings	31,531.55
G	Sewer Fund I	G.0201.100	Money Market	996,167.18
G	NYSEFC	G.0205.000	Checking	185,851.61
G	Sewer Wastewater	G.0220.110	Savings	12,174.13

G	NYSERDA	G.0525.000	Checking	111.01	
					TOTAL SEWER FUND \$ 2,049,917.12
H	Capital	H.0200.000	Checking	1,017,964.30	
H	Capital Reserve	H.0200.400	Savings	49,657.73	
					TOTAL CAPITAL FUND \$ 1,067,622.03
TA	Trust & Agency	TA.0200.000	Checking	17,250.12	
TA	Retirement Savings	TA.0201.000	Savings	49,010.29	
TA	WWI Memorial Trust	TA.0201.001	Savings	731.57	
TA	T & A Special Escrow	TA.0201.002	Savings	6,608.32	
TA	Justice Court	TA.0201.004	Savings	4,796.71	
TA	Global Common	TA.0201.009	Savings	271,734.11	
TA	Basketball Court Donations	TA.0600.101	Checking	1,992.00	
TA	Tree Committee	TA.0600.102	Checking	4,678.23	
TA	Summer Day Camp Donations	TA.0600.103	Checking	1,200.00	
TA	Recreation Center Donations	TA.0600.104	Checking	22,350.67	
TA	Friends of Fifth Street	TA.0600.106	Checking	113.00	
TA	American Legion Bldg	TA.0600.107	Checking	200.00	
TA	Fifth Street Rehab	TA.0600.120	Checking	20,356.00	
TA	Carousel Committee	TA.0600.113	Checking	14,225.49	
TA	Accounts Payable	TA.0202.000	Checking	1,373,982.66	
					TOTAL TRUST & AGENCY FUND \$ 1,789,229.17
	Wire Account			385.89	
	Utility Clearing			139,853.04	
					\$ 140,238.93
					TOTAL VILLAGE WIDE \$ 12,111,326.39

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - March 2022

\$ 4,800.00 75.00

Account Description

REVENUE: 213 Center 213 Center \$ 1,125.00 \$ 75.00 \$ 1,200.00	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3 HOUSE \$ 1,375.00 \$ 1,125.00 \$ 1,175.00 \$ 1,375.00 \$ 1,125.00 \$ 1,175.00 \$ - \$ 4,875.00
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EXPENSES: 213 CENTER \$ 65.87 \$ 60.84 \$ 466.19	EXPENSES: 278 2nd Street UNIT 3 - HOUSE - 8590 RE/8361 SW \$ 25.39 \$ 98.65 \$ 1,140.21
--	--

Asha Sahu's Divide 2001 salary \$27,600 by 28% to calculate CID portion of total work days - (\$27,600 x 25% = \$6,900) (\$6,900 X 2 pay periods 1-22 hrs - \$966.00) \$966 by 28% for 213 Center = \$241.50, \$966 by 75% for 278 2nd St = \$724.50 Payment Agreement to Village Total	\$ 241.50 \$ 834.40 \$ 724.50 \$ 966.00 \$ 1,090.00 \$ 2,980.73 \$ 2,980.73
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MAINTENANCE: 213 Center 213 CENTER \$ 353.23	MAINTENANCE: 278 2nd Street UNIT 1 UNIT 2 UNIT 3 HOUSE \$ - \$ - \$ - \$ 199.00
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Maintenance Repairs/Other JP McHale Pest Management, LLC Matluck Enviro Services Pine Oaks Landscaping	\$ 353.23 \$ 1,187.63 \$ 30.49
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Total Expenses MONTHLY FINANCIAL SUMMARY Interest Earned Total Revenue Total Expenses NET REVENUE	\$ 353.23 \$ 1,187.63 \$ 1,200.00 \$ 1,187.63 \$ 12.37 \$ 3,675.00 \$ 3,219.22 \$ 455.78
--	---

EXCESS (DEFICIENCY) OF TOTAL REVENUE 1000 OVER (UNDER) TOTAL EXPENSES	\$ 12.37 \$ 455.78
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Financial Data Schedule - Monthly Revenue & Expenses (HAP REGISTER) - MAR 2022

Account Description	80	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES	92,693.00	293.00	\$ 881.00	\$
REVENUE:							
706 PHA HUD Operating Grants	\$ 91,575.00						
706a Admin fee revenues	\$ 9,522.00						
711 Interest Earned - HAP	\$						
Interest Earned - ADMIN	\$						
714 Fraud recovery	\$ 881.00						
700 TOTAL REVENUE	\$ 103,494.00	80	Vouchers Leased on last day of month	92,693.00	293.00	\$ 881.00	\$
EXPENSES:							
912 Auditing fees	\$						
911 Salaries - Astra (\$27.60), Report	\$ 3,864.70						
911a Column E, Paul Column F, 2 pay periods	\$ 2,487.37						
911b Medical	\$ 170.23						
911c Dental	\$ 606.76						
911d Pension 14 15.7%, 15 12.9%	\$ 295.65						
911e Payroll Taxes FICA	\$ 3,264.36						
915 Employee Benefit Contribution	\$ 89.91						
917 Nina AG Stewart, Eq	\$ 1,331.25						
916 A Gallacher Reimb	\$						
918 A Gallacher Mileage	\$ 36.40						
916 Office Expenses Total	\$						
910 Administrative Total	\$ 8,724.06						
962 Other General Expenses (Office Rent)	\$ 550.00						
969 TOTAL OPERATING EXPENSES	\$ 10,641.71						
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES							
973.1 PHA Utility Allowance	\$ 293.00						
973.2 HAP payments	\$ 92,400.00						
PORT payments	\$						
973 (HAP, PORT and UTILITY TOTAL)	\$ 92,693.00						
HAP & UTIL less Port payments	\$ 92,693.00						
1117-929 Total Admin Revenue	\$ 11,478.50						
1117 Net ADMIN	\$ 836.79						
1118 Total Hap Revenue	\$ 92,545.50						
1118-929 Net HAP	\$ (147.50)						
900 TOTAL EXPENSES	\$ 103,334.71						
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 159.29						

Account Description	80	TOTAL VOUCHERS	TOTAL HAP, PORT, UTILITIES
Vouchers Leased on last day of month	76		
New Vouchers Issued/No Lease/Searching	4		
Portable Vouchers	0		
All other Vouchers	80		

COVID EXPENSES:

Account Description	AMOUNT	DATE	BILLED	ADMIN FEE	ASSIGNED
Admin Salaries total	\$ 4,767.78				
Medical Total	\$ 2,673.40				
Dental Total	\$ 178.74				
Pension Total	\$ 739.41				
FICA Total	\$ 364.74				
Benefits Total	\$ 3,591.54				

Account Description	AMOUNT	DATE	BILLED	ADMIN FEE	ASSIGNED
Partial HAP Returned	\$ 530.00				
S Bows	\$ 986.00				
Add'l ADMIN from HUD	\$				

Account Description	AMOUNT	DATE	BILLED	ADMIN FEE	ASSIGNED
Office Expenses Total	\$ 8,724.06				
Administrative Total	\$ 8,724.06				
Other General Expenses (Office Rent)	\$ 550.00				
969 TOTAL OPERATING EXPENSES	\$ 10,641.71				

Account Description	AMOUNT	DATE	BILLED	ADMIN FEE	ASSIGNED
PHA Utility Allowance	\$ 293.00				
HAP payments	\$ 92,400.00				
PORT payments	\$				
(HAP, PORT and UTILITY TOTAL)	\$ 92,693.00				
HAP & UTIL less Port payments	\$ 92,693.00				
Total Admin Revenue	\$ 11,478.50				
Net ADMIN	\$ 836.79				
Total Hap Revenue	\$ 92,545.50				
Net HAP	\$ (147.50)				
TOTAL EXPENSES	\$ 103,334.71				
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 159.29				

Account Description	AMOUNT	DATE	BILLED	ADMIN FEE	ASSIGNED
Office Expenses Total	\$ 8,724.06				
Administrative Total	\$ 8,724.06				
Other General Expenses (Office Rent)	\$ 550.00				
969 TOTAL OPERATING EXPENSES	\$ 10,641.71				

Account Description	AMOUNT	DATE	BILLED	ADMIN FEE	ASSIGNED
PHA Utility Allowance	\$ 293.00				
HAP payments	\$ 92,400.00				
PORT payments	\$				
(HAP, PORT and UTILITY TOTAL)	\$ 92,693.00				
HAP & UTIL less Port payments	\$ 92,693.00				
Total Admin Revenue	\$ 11,478.50				
Net ADMIN	\$ 836.79				
Total Hap Revenue	\$ 92,545.50				
Net HAP	\$ (147.50)				
TOTAL EXPENSES	\$ 103,334.71				
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 159.29				

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 4 Trans Type: B2 - Amend Status: Batch
Trans No: 4968 Trans Date: 04/12/2022 User Ref: ROBERT
Requested: P. PALLAS Approved: Created by: ROBERT 04/12/2022
Description: TO APPROPRIATE RESERVES TO FUND THE PURCHASE OF TEN STEEL TRASH RECEPTACLES
Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	7,900.00
A.5110.416	VILLAGE IMPROVEMENTS..	7,900.00
Total Amount:		15,800.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 4 Trans Type: B2 - Amend Status: Batch
 Trans No: 4969 Trans Date: 04/12/2022 User Ref: ROBERT
 Requested: M. FLORA Approved: Created by: ROBERT 04/12/2022
 Description: TO APPROPRIATE RESERVES TO FUND REMOVAL AND DISPOSAL SERVICES FOR STREET SWEEPINGS
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	5,000.00
A.5110.413	TRASH/RECYCLE..	5,000.00
Total Amount:		10,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year: 2022 Period: 4 Trans Type: B2 - Amend Status: Batch
 Trans No: 4971 Trans Date: 04/12/2022 User Ref: ROBERT
 Requested: P. PALLAS Approved: Created by: ROBERT 04/12/2022
 Description: TO APPROPRIATE RESERVES TO FUND THE REPAIR OF THE MITCHELL PARK MISTING SYSTEM
 Account # Order: No
 Print Parent Account: No

Account No.	Account Description	Amount
A.5990	APPROPRIATED FUND BALANCE	14,000.00
A.7230.401	MITCHELL MARINA CONTRACTUAL EXP	14,000.00
Total Amount:		28,000.00



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631)477-1877

MAYOR
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EXT. 215

TRUSTEES
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**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 14, 2022
Meeting: April 21, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk April 2022 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION

to be presented at the meeting held on April 21, 2022
Report of Sylvia Lazzari Pirillo, Village Clerk

Agreements and Contracts

The five separate Requests for Work Authorizations from Duncan Weinberg were signed by the Mayor on March 28th.

The Agreement between the Village and Nina J. Greenfield Stewart, for the provision of services to the VGHA, was executed by Mayor Hubbard on March 28th and was subsequently fully executed.

The Software Services Agreement between the Village and DOCKWA was executed by the Mayor on March 28th.

The contract between the Village and Lisa Otis, for the provision of Campground Services, was sent to Lisa Otis for execution on March 29th.

The Sewer Connection and Easement Access Agreement between the Village of Greenport and residents of Sandy Beach was sent to each Sandy Beach resident on April 13th, with a requested return date of April 23rd.

Dances in the Park

Thank you very much to Mr. Reichert of the Greenport/Southold IGA, who contributed \$ 9,000 to this season's Dances in the Park program.

Financial

The Estoppel Notice for the bonding of the GFD ladder truck was published in the March 31st edition of the newspaper.

Notification was received from the NYS OSC that \$ 2,890 is owed to the Village from the Town of Southold for Justice Court receipts for the month of January 2022.

Notification was received from the NYS OSC that \$ 1, 825 is owed to the Village from the Town of Southold for Justice Court receipts for the month of February 2022.

Informational

The annual advertisement for the solicitation of seasonal part-time Traffic Control Officers was published in the March 31st edition of the newspaper. Applications/resumes were returnable on April 14th.

The 2021 Sponsor Approval Form and other requisite paperworks were signed on March 24th and relayed to Penflex on March 25th.

The Suffolk County Department of Health 2022 Summer Camp Permit paperwork was signed by the Mayor on March 24th.

Resolutions for the Regular Meeting

RESOLUTION authorizing Mayor Hubbard to sign the attached Letter of Support to the New York State Department of Environmental Conservation for the permit modification of the Widow's Hole Preserve Restoration Project undertaken by Peconic Land Trust.

RESOLUTION authorizing the attendance of any interested Board Member or Management Staff Member at the SCVOA Municipal Training session from 5:30 p.m. through 9:30 p.m. on May 17, 2022 at the Hilton Long Island Huntington in Melville, New York at a cost of \$ 65.00 per person for the session and dinner, and with mileage and travel expenses to be reimbursed in accordance with the Village Travel Reimbursement Policy; and expensed from the corresponding account(s).

RESOLUTION approving the attached contract between the Village of Greenport and Christina Sun for the provision of swim lessons at Fifth Street Beach at a cost of \$ 32.50 per hour beginning on July 4, 2022 and ending on August 31, 2022, authorizing Mayor Hubbard to sign the attached contract between the Village of Greenport and Christina Sun, and further amending attached Resolution # 06-2019-22 to replace "BuoyantSea" with "Christina Sun".

RESOLUTION ratifying the approval of the Film Permit Application submitted by Kristin Dombrowski and Grace Doherty on behalf of Possible Productions, Inc. for filming on, and the use of, specified Village streets and specified Village-owned properties from April 11, 2022 through April 15, 2022.

RESOLUTION approving the Public Assembly Permit Application submitted by Lauren Kollen on behalf of Greenport High School Class of 2022 for the use of specified Village streets from 8:30 a.m. through 11:30 a.m. on June 26, 2022 for the High School graduation parade, and further waiving the requisite \$ 50.00 Public Assembly Permit Application fee.

RESOLUTION approving the Public Assembly Permit Application submitted by Candace Hall and Destiny Salter for the use of the Third Street Basketball Court from 11:00 a.m. through 7:00 p.m. on July 23, 2022 for a Youth Basketball Tournament.

RESOLUTION approving the Public Assembly Permit Application submitted by Pamela Pfeil on behalf of the 42nd Infantry Division Band for the use of the Polo Grounds at Moore's Lane from 7:00 p.m. to 8:30 p.m. on August 5, 2022 for a military band concert, at no charge to the public, and further waiving the requisite \$ 50.00 Public Assembly Permit Application fee.

RESOLUTION approving the following musical performance schedule and a payment of \$ 1200 per each performance for the 2022 Dances in the Park program, to be expensed from Account A.7312.400 (Arts and Culture Exhibitions):
July 4, 2022 - The Remedy
July 11 - Gene Casey and the Lonesharks
July 18, 2022 - The No Request Band
July 25, 2022 - The Vendettas
August 1, 2022 - Milagro
August 8, 2022 - The Pump
August 15, 2022 - Southbound
August 22, 2022 - The Cravin Band, and
August 29, 2022 - Winston Irie.

RESOLUTION approving the attached contract between the Village of Greenport and James Schott for the provision of technical sound services at all nine (9) of the 2022 Dances in the Park performances, at a rate of \$ 400 per performance; and authorizing Mayor Hubbard to sign the contract between the Village of Greenport and James Schott.

RESOLUTION approving the request made by The Friends of Mitchell Park via liaison Trustee Clarke to install a "Story Walk" in Mitchell Park for the month of July 2022, with the specific start date and exact locations for the installations to be determined by the Village of Greenport.

RESOLUTION authorizing the issuance of a check made payable to Paul Pallas as Village Administrator in the amount of \$1,112.50 to be used to set up the required cash drawer/banks for the Village of Greenport Mitchell Park Marina.

RESOLUTION accepting the attached proposal as submitted by J.R. Holzmacher P.E., LLC dated March 16, 2022 to prepare the requisite Annual MS-4 Report and to submit the Annual MS-4 Report to the New York State Department of Environmental Conservation, at a total cost of \$ 1,600 to be expensed from Account A5110.450 (Miscellaneous Expense); and authorizing Mayor Hubbard to sign the Proposal submitted by J.R. Holzmacher P.E., LLC. on behalf of the Village of Greenport.

RESOLUTION hiring Ford Bennet O'Neill Generosa as a part-time, seasonal Dockhand at the Village of Greenport Mitchell Park Marina at an hourly wage rate of 15.00 per hour, effective May 1, 2022.

RESOLUTION hiring Nikita Palicnok as a part-time, seasonal Dockhand at the Village of Greenport Mitchell Park Marina at an hourly wage rate of \$15.00 per hour, effective May 1, 2022.

RESOLUTION hiring Milana Isabel Albanese as a part-time, seasonal Summer Camp Counselor, at an hourly wage rate of \$15.00 per hour, effective May 15, 2022.

RESOLUTION hiring Cory McKnight as a full-time Laborer for the Village of Greenport Road Department, at a wage rate of \$ 16.00 per hour, effective May 4, 2022. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION hiring Parker Bakowski as a full-time Laborer in the Village of Greenport Marina/Recreation Department, at a wage rate of \$ 16.00 per hour, effective May 4, 2022. All health insurance and other full-time employment benefit provisions specified in the current contract between the Village of Greenport and CSEA Local 1000 apply to this hiring, as does the standard twenty-six week Suffolk County Civil Service probationary period.

RESOLUTION approving the attached SEQRA resolution regarding the Wetlands Permit Application submitted by Costello Marine contracting Corp. on behalf of Nathaniel and Emily Ewing per the public hearing held on March 24, 2022 to remove and dispose of 62 feet of existing concrete bulkhead return, and to construct a new 62-foot bulkhead return in-kind, in place for the property located at 230 Fourth Street, Greenport, New York, 11944; adopting lead agency status, determining that the approval of the Wetlands Permit Application is an Unlisted Action for purposes of SEQRA that will not have a significant negative impact on one or more aspects of the environment, and adopting a negative declaration for purposes of SEQRA.

RESOLUTION approving the Wetlands Permit Application of Costello Marine Contracting Corp. on behalf of Nathaniel and Emily Ewing per the public hearing held on March 24, 2022 to remove and dispose of 62 feet of existing concrete bulkhead return, and to construct a new 62-foot bulkhead return in-kind, in place; for the property located at 230 Fourth Street, Greenport, New York, 11944.

RESOLUTION approving the attached SEQRA resolution regarding the proposed adoption of a local law creating Section 150-30.2 regarding curb cuts within the Village of Greenport and amending Section 115-13J of the Greenport Village Code per the public hearing held on March 24, 2022; adopting lead agency status, determining that the adoption of the local law is an Unlisted Action for purposes of SEQRA that will not have a significant negative impact on one or more aspects of the environment, and adopting a negative declaration for purposes of SEQRA.

RESOLUTION adopting a local law creating Section 150-30.2 regarding curb cuts within the Village of Greenport and amending Section 115-13J of the Greenport Village Code.

RESOLUTION approving the attached SEQRA resolution regarding the proposed adoption of a local law deleting Section 150-12 (C) and amending Sections 150-12 (A), 150-16 (A)(1) and 150-16G to amend the parking regulations of the Greenport Village Code per the public hearing held on March 24, 2022; adopting lead agency status, determining that the adoption of the local law is an Unlisted Action for purposes of SEQRA that will not have a significant negative impact on one or more aspects of the environment, and adopting a negative declaration for purposes of SEQRA.

RESOLUTION adopting a local law deleting Section 150-12(C) and amending Sections 150-12(A), 150-16(A)(1) and 150-16(G) to amend the parking regulations of the Greenport Village Code.

Attachments:

DATE

Susan Ackerman
NYS Department of Environmental Conservation
50 Circle Rd
Stony Brook, NY 11790-3409

RE: Letter of Support – Peconic Land Trust’s Widows Hole Preserve
Restoration Project, Permit Modification

Dear Ms. Ackerman:

The Village of Greenport, wherein lies the Widow’s Hole property, is pleased to support the Peconic Land Trust’s permit modification and dredge permit application for the above-referenced project.

Widow’s Hole Preserve was donated to the Trust in 2012. Only a 10-minute walk from the village, the preserve is located on the corner of Fourth and Clark Streets and extends into Greenport Harbor. Over the years, volunteers and Trust staff have cleaned up debris, removed invasive species, and planted a variety of native plants to beautify and protect the site.

The initial restoration work in 2019 included restoring the shoreline and creating a coastal dune, by bolstering the shoreline and upland with the installation of a cobble band and the planting of American beachgrass and smooth cordgrass plants. A series of storms late in 2019 identified a vulnerability of the WHP shoreline to wind-driven waves from the northeast. Consequently, an expanded revegetation and re-enforcement plan was developed to address this issue and to continue restoration of the shoreline.

Dredging of the mouth of Widow’s Hole for small vessel navigation and aquaculture operations is also planned. Dredge materials will be used at WHP for beach replenishment and habitat restoration, which is a requirement of the Village of Greenport Trustees. In addition, the restoration work includes continuing the creation of a living shoreline to reduce erosion, serve as a natural buffer for the impact of storms and runoff, and improve upland habitat. Living shorelines use native plants and materials to protect an area rather than artificial structures like bulkheads. The boardwalk will expand accessibility of the shoreline to more people, using design to assist people with physical mobility issues. In addition, bi-lingual (English/Spanish) interpretive and educational signs will be installed. This will allow for greater enjoyment and understanding of the preserve.

The Trust was recently awarded \$250,000 for Phase II of our restoration project. The grant came from the Regional Economic Development Council Initiative – an initiative that supports community revitalization and growth throughout New York. The Village of Greenport is happy to support the continued restoration work at Widow’s Hole Preserve.

Sincerely,

Peconic Land Trust's Widows Hole Preserve Shoreline Restoration Project – Proposed Project Plan Modifications

The initial shoreline restoration work at the Peconic Land Trust's (PLT) Widows Hole Preserve was started in April 2019, with the majority of the work completed by September 2019 (Figure 1). Increased frequency and intensity of storms and a change in the direction of prevailing winds during these events have identified shortcomings in the original design plan that need to be addressed to ensure the successful outcome of this project. In addition to conducting repairing components of the originally permitted project, the below modifications are proposed to further increase the resilience and habitat value of the site.

Proposed Modification for Repair and Enhancement of the Widow's Hole Shoreline

The main goal of the proposed work is to modify the original work plan to address its realized shortcomings and to increase the resiliency and ecological/habitat value of the Widows Hole Preserve shoreline. A series of storms in October 2019 identified a vulnerability of the originally permitted restoration area to wind-driven waves generated from the east-northeast. Since the drafting of the original workplan and completing the construction, coastal storms have increased in frequency and intensity, and, coupled with higher-than-average tides, has led to increased erosion of the originally constructed dune structure. To address this issue, a re-enforcement and repair plan was developed to reduce the impact of storm-generated waves on the dune structure. To further enhance resilience, and restore the shoreline to a more natural state, an expansion of the original revegetation plan and placement of wave-attenuating boulders is proposed for the shoreline to the northeast of the original project. The installation of cordgrass will add to the habitat value of the shoreline, and addressing the presence of *Phragmites* along the shoreline and upland edge of the Preserve will further improve the environmental quality of the site. A proposed management plan for these invasives will be included in this modification. A final modification proposed for this project plan is the installation of a ramp from the upland portion of the Preserve to the shoreline. The Widow's Hole Preserve is a popular site for the public to access, and educational programs are conducted by PLT for Greenport Elementary School. A ramp would allow access to the shore for members of the community with mobility limitations.

Dune Reconfiguration, Repair and Revegetation

When originally designing the dune for this shoreline restoration, exposure of the site to east-northeast winds, the only direction of significant fetch, was evaluated and found to be minimal to moderate, given the available wind data. Weather patterns have since changed with the frequency and intensity of east-northeast winds increasing since completion of original construction. This weather pattern has resulted in waves interacting with the dune where it washes across its face from the northeast to southwest, moving the sand longshore to an adjacent section of the shoreline to the southwest. The rock toe that was installed under the dune, as permitted in the original plans, has become exposed and acts to channelize waves as they wash behind the toe in storm events, leading to further erosion of the dune along its length (Figure 2). This modification proposes to address this issue by taking the following steps.

1. Installation of Perpendicular Boulder Re-enforcement – To address the impact of storm-driven waves from the east-northeast fetch, we propose to add four sections of boulders (3-5 foot diameter) starting on the northeast end of the current dune structure (Figure 3). The boulder sections will extend upshore (perpendicular) from the existing boulder toe to the upland edge of the dune (approximately 15 feet long). Three additional sections will be installed along the length of the dune at approximately 30 foot intervals, in the same fashion, to compartmentalize the dune and reduce the channelization effect that is currently occurring as wave-driven water runs behind the exposed rock toe. Installation of these perpendicular rock re-enforcements will require the remaining dune to be dug back, the boulders placed, then the dune structure recovered with sand sourced from the backdune area.

2. Biodegradable Erosion Protection – Following the placement of boulders to re-enforce the dune structure, the dune face will be covered with biodegradable erosion matting to add a measure of protection to the dune until the beachgrass plantings can become established. The matting will be secured along its edges by burial within trenches. Overlapping sections of matting will be secured using biodegradable staples/stakes. Additional erosion protection along the base of the dune will be provided by the placement of 12-inch diameter coir logs. The logs will be stacked up to three logs high along the base of the dune and secured in place with wooden stakes driven at least 3 feet into the ground (Figure 4).
3. American Beachgrass (*Ammophila breviligulata*) Planting – The initial beachgrass plantings suffered significant loss during winter storms and the dune will require replanting once the repairs are completed. The proposed area of beachgrass planting is approximately 4,000ft², and will require 3000-4000 beachgrass culms (Figure 5). Beachgrass for this planting will be provided from the nursery area located at PLT's Charnews Farm in Southold and CCE's Native Plant Nursery. The beachgrass nurseries were established with plants originally harvested from Widows Hole Preserve for the original project construction.

Smooth Cordgrass (*Sporobolus alterniflorus*) Planting

Smooth Cordgrass (*Sporobolus*) will be planted along the intertidal shoreline connecting two extant stands of smooth cordgrass and the new stand installed in the original project plan to create a mostly continuous fringe along the Preserve's shoreline providing protection and habitat (Figure 6). The *Sporobolus* planting area will connect all of the existing *Sporobolus* marsh along the shoreline and close off the section of open shoreline that allows waves to impact unimpeded, the restoration area. The planting area covers approximately 7,300 ft², and, with plant spacing of one-foot-on-center, will require at least 7,000 *Sporobolus* plugs to plant the area. The *Sporobolus* plantings will require two years (two growing seasons) to complete, due to the large number of plants required to achieve the final goals of the project. All plants used for this project will be propagated by PLT and Cornell Cooperative Extension from seed collected from local cordgrass populations.

To allow access to the water for recreational boaters that use the property, a 5-6 ft wide, unvegetated path will be left through the planting area (Figure 6). The path will be oriented so that vegetation will protect the unvegetated path from exposure to wind generated waves from the east, minimizing erosion within the pathway. The *Sporobolus* plantings will require two years (two growing seasons) to complete, due to the large number of plants required to achieve the final goals of the project. All plants used for this project will be propagated by PLT and Cornell Cooperative Extension from seed collected from local cordgrass populations.

Boulder Band

In the original project permit, an adaptive management plan was included in the event there was a need for increased wave protection at the site. A band of boulders (3-5 feet in diameter) will be added on top of the cobble-gravel band initially installed to armor the seaward edge of the original restoration area at Widows Hole Preserve (Figure 7), as an adaptive management option to increase shoreline resilience in the face of increasing storm intensity and frequency. The proposed modification of the original project plan will continue the boulder band from the original project area along the shore to the northeast of the cordgrass restoration area against wave-generated erosion and act as a wave-break (Figure 7). The band of boulders will be established along the Mean Sea Level (MSL) line of the shoreline and will cover approximately 225 linear feet of shoreline. An estimated 90 boulders will be required to produce two alternating rows of boulders with at least 2 feet of open space between boulders.

Invasive Species Management

As the Widow's Hole Preserve is a highly disturbed site, given its former use as a commercial/industrial property, several species of invasive plants have become established on-site which should be addressed.

Along the shoreline, to the south of the original restoration project area (Figure 8) is a stand of common reed (*Phragmites australis*) that dominates the upper shore and extends into the upland edge. PLT proposes to hand-cut the *Phragmites* in this stand, within 6-inches of ground level, each season just prior to the maturation of the *Phragmites* seed heads (late-July). This activity will continue until the *Phragmites* is eradicated in this stand. All cut material will be removed from the site and appropriately disposed of. Additional non-native species that occupy the upland edge of the shoreline include Autumn Olive (*Eleagnus umbellatus*), Norway Maple (*Acer platanoides*), and Tree-of-Heaven (*Ailanthus altissima*). PLT will cut these species and remove their stumps to prevent regrowth.

Shoreline Accessibility

This plan includes the installation of a boardwalk allowing access from the entrance of Widow's Hole Preserve to the water. The boardwalk will allow us to expand the accessibility of the shoreline to all people, regardless of their physical mobility. Figures 9-11 show the location and construction details of the proposed boardwalk access to the shoreline.

The NYS Open Space Conservation Plan contains a series of goals listed on pages 1 and 2 of the Plan to protect coastal and estuarine waters, coastal shorelines, and diverse plant and animal habitat. Furthermore, that plan sets goals for protecting the public's access to natural areas, preserving and promoting fishing access, and providing a place for New Yorkers to conduct education and research related to ecological and environmental resources. The installation of a public walkway will improve accessibility to site and make it even easier for more members of the community to continue using the preserve as an outdoor classroom.

Monitoring

Monitoring of all the proposed restoration work will be conducted under the plan detailed in the original project plan, as appropriate. The monitoring will be conducted for 5-years following the completion of all construction activities. Monitoring of the sites where invasive species were removed will be conducted annually for at least three years. Identified regrowth of the targeted species will be removed by hand.

Figure 1. The smooth cordgrass (*Sporobolus alterniflorus*) and beachgrass-coastal plantings completed during the originally permitted shoreline restoration at Widow's Hole Preserve.

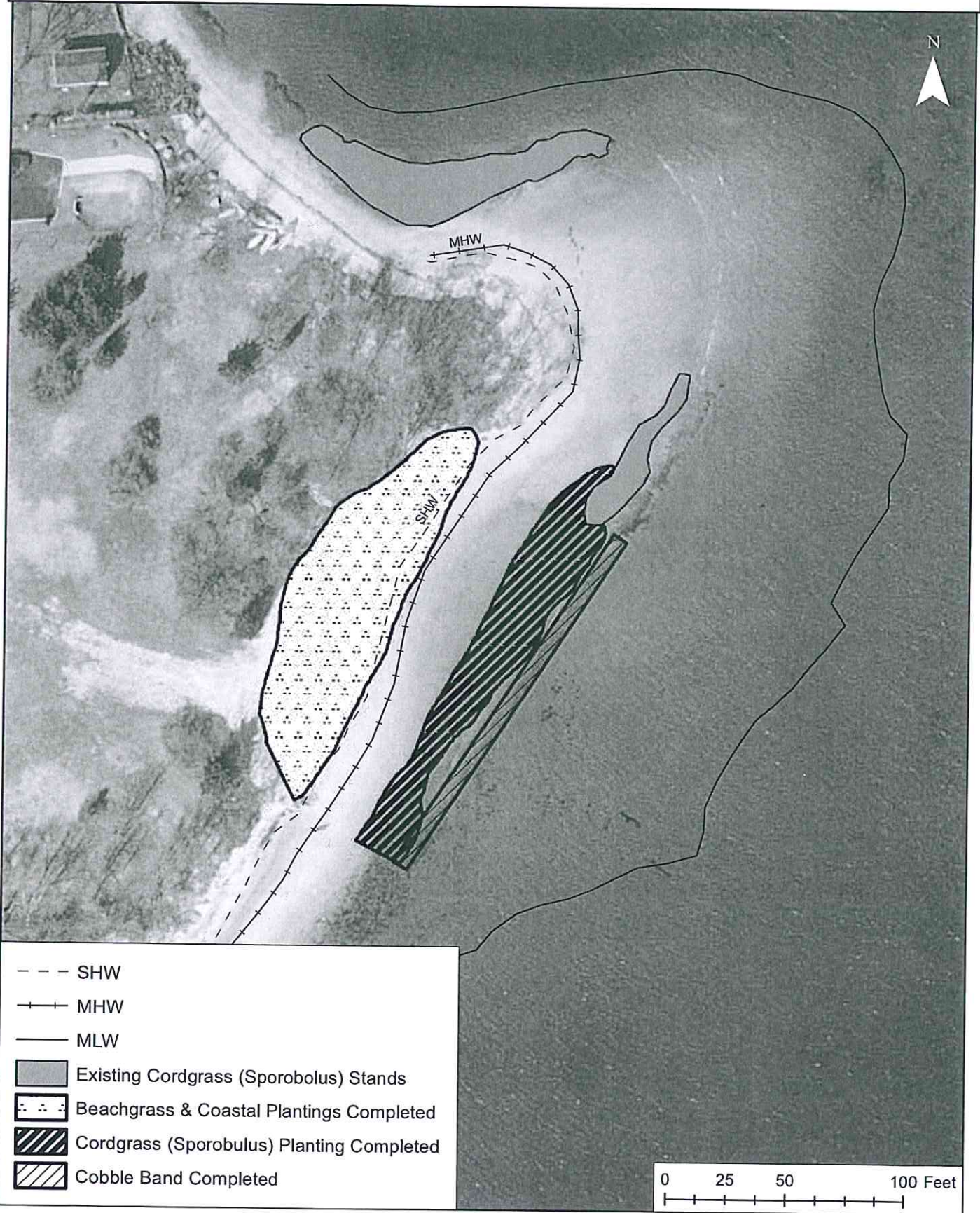


Figure 2. A photograph of the erosion damage to the coastal dune illustrating how the boulder toe acts to channelize the waves along the dune face.



Figure 3. Location of the four, 15-foot boulder sections that will be placed perpendicular to, and extending upshore from, the existing boulder toe to reduce the chance of washout along the dune face if wave get behind the toe during a storm event.



Figure 4. Proposed erosion protection measures to be applied to the dune face once the boulder re-enforcement installation is completed and re-covered by sand from the backdune.

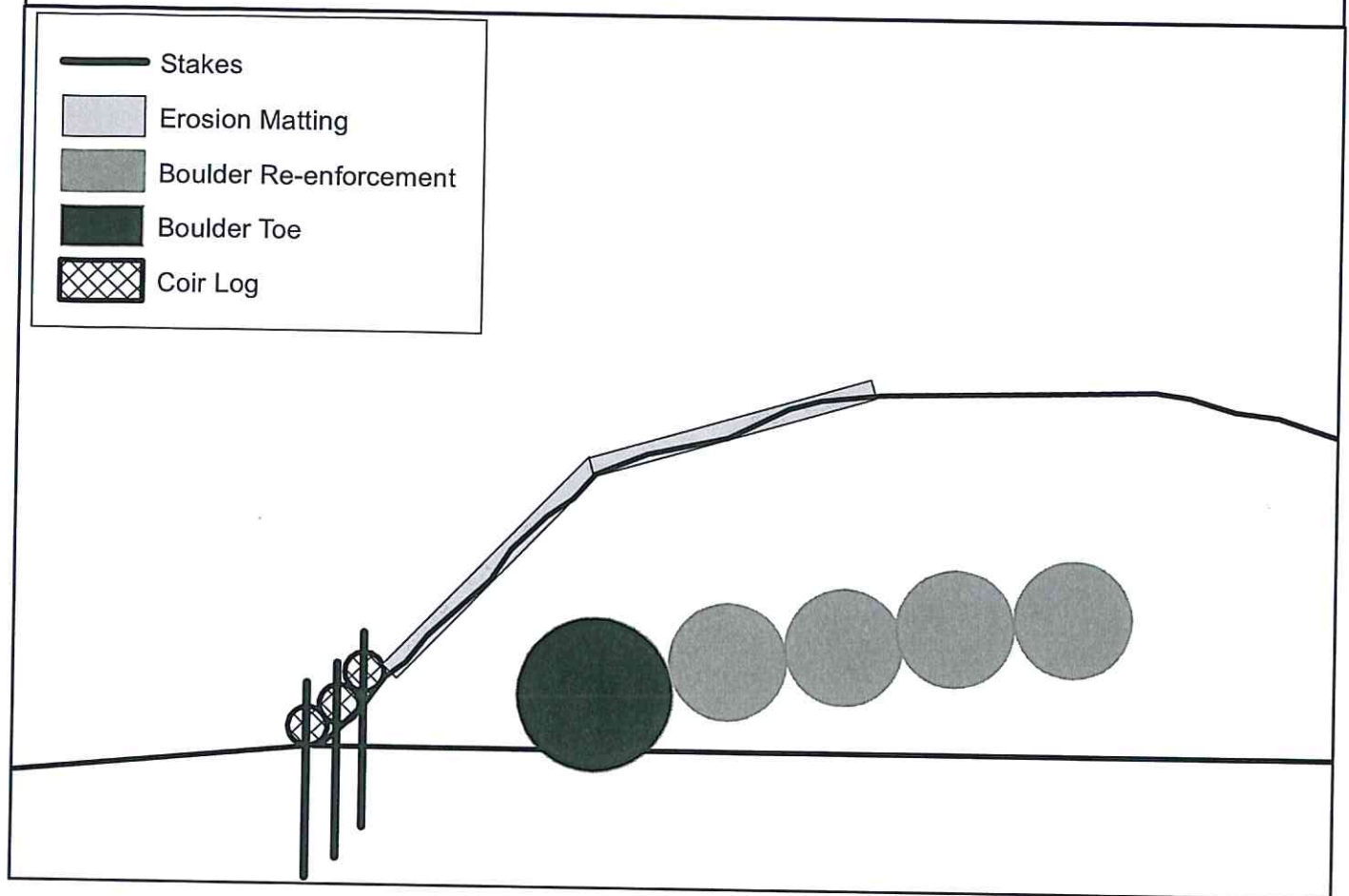


Figure 5. The area expected to be replanted with American beachgrass once dune repair work has been completed. The revegetation area encompasses approximately 4000ft² and will require 3,000-4,000 beachgrass culms.



Figure 6. Location of the proposed expanded cordgrass plantings at Widow's Hole Preserve. Existing stands of cordgrass and the completed cordgrass plantings (original construction) are also indicated. The approximate location of the proposed access path through the cordgrass is also presented.

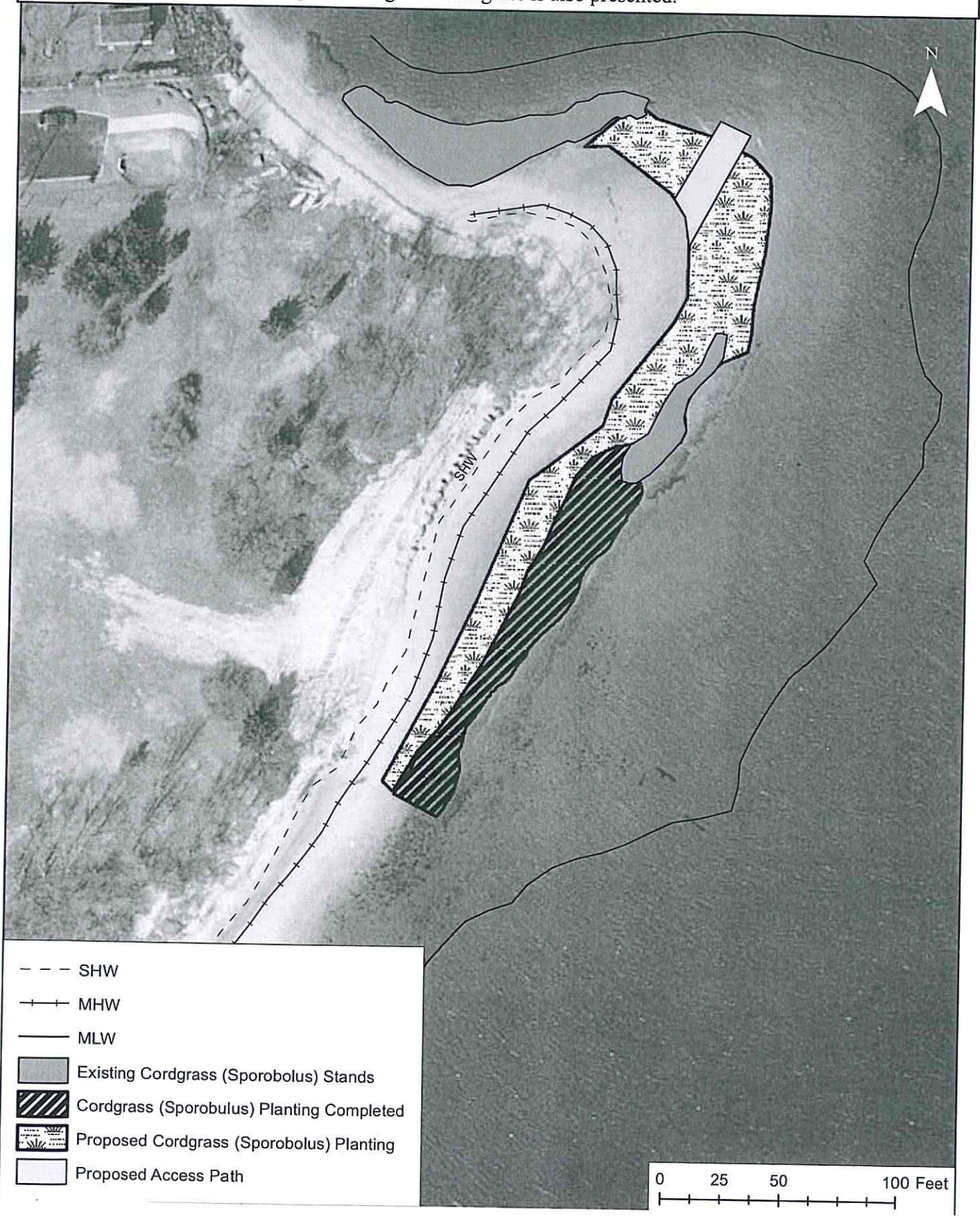
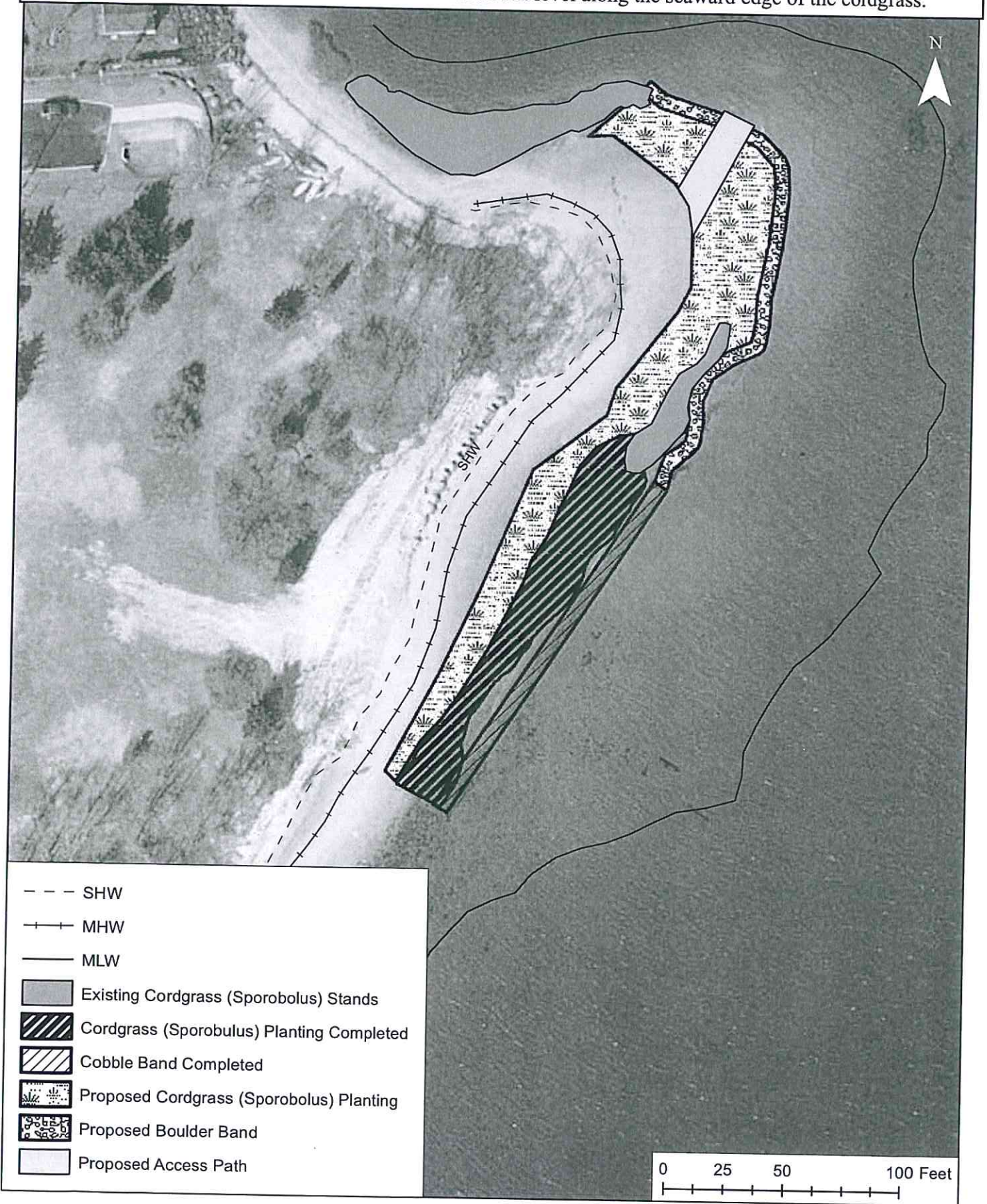


Figure 7. The location of the cobble band completed during the original construction, and proposed to be upgraded to boulders (3-5ft diameter) in this modified plan, and the proposed expansion of the boulders along the shoreline to the north to provide a wave-break at mean sea level along the seaward edge of the cordgrass.



- - - SHW
- + + + MHW
- MLW
- Existing Cordgrass (Sporobolus) Stands
- Cordgrass (Sporobolus) Planting Completed
- Cobble Band Completed
- Proposed Cordgrass (Sporobolus) Planting
- Proposed Boulder Band
- Proposed Access Path

0 25 50 100 Feet

Figure 8. The stand of Phragmites that Peconic Land Trust proposes to manage using hand-cutting seasonally along the shoreline of the Widow's Hole Preserve.

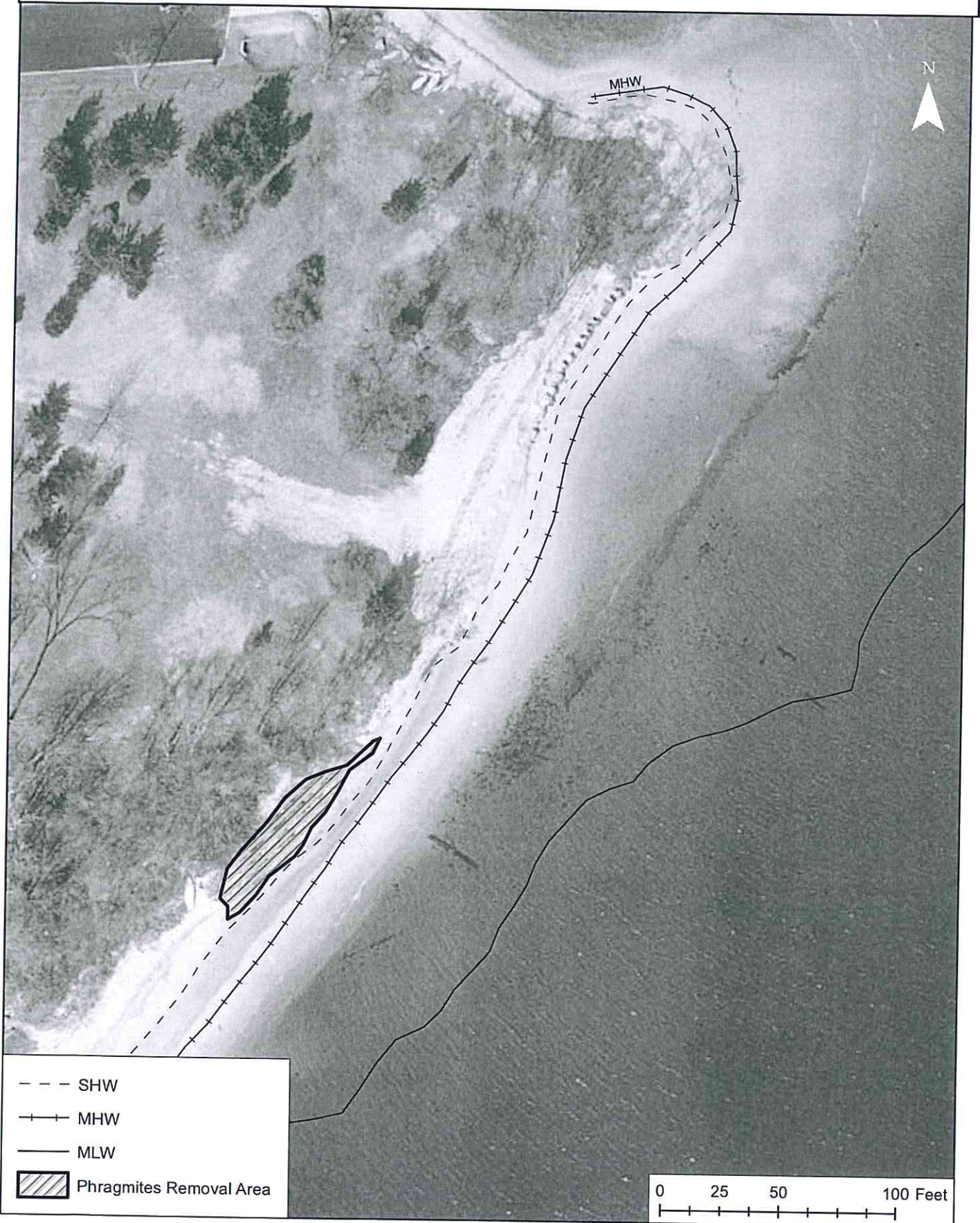
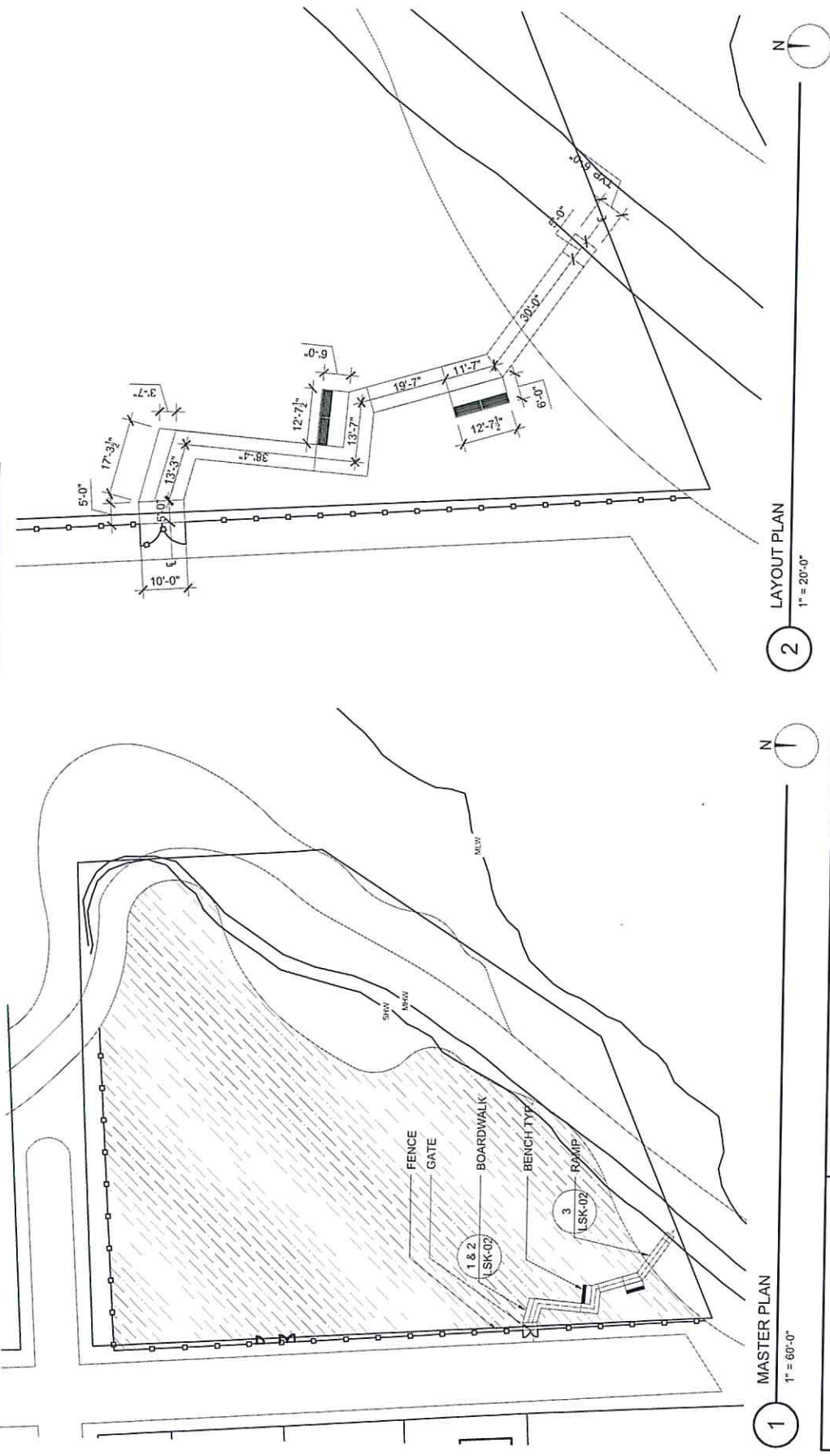


Figure 9. The master plan for the location of the proposed boardwalk to provide access to the shore for disabled members of the community.



DIRTWORKS
LANDSCAPE ARCHITECTURE PC

WIDOW'S HOLE PRESERVE

SCALE AS NOTED
SHEET 1 OF 3
DATE ISSUED 03/16/2022
DRAWN BY DW

LSK BOARDWALK CONCEPT
LSK-02

Figure 10. The cross-section of the boardwalk proposed for the Widows Hole Preserve.

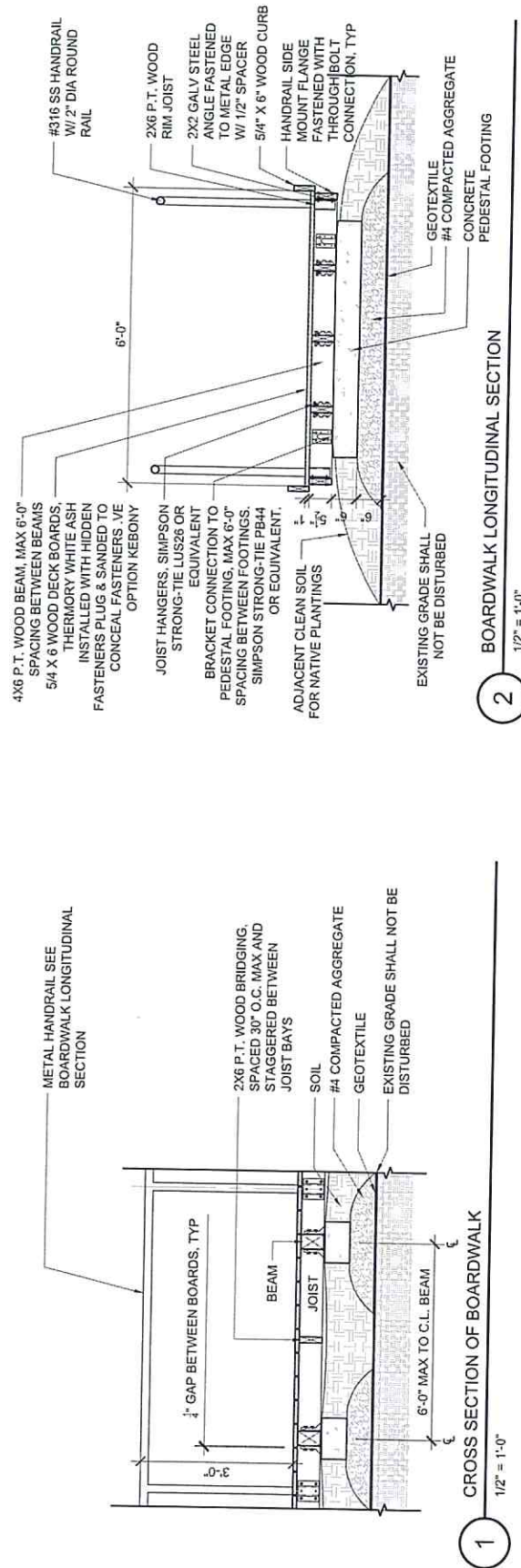
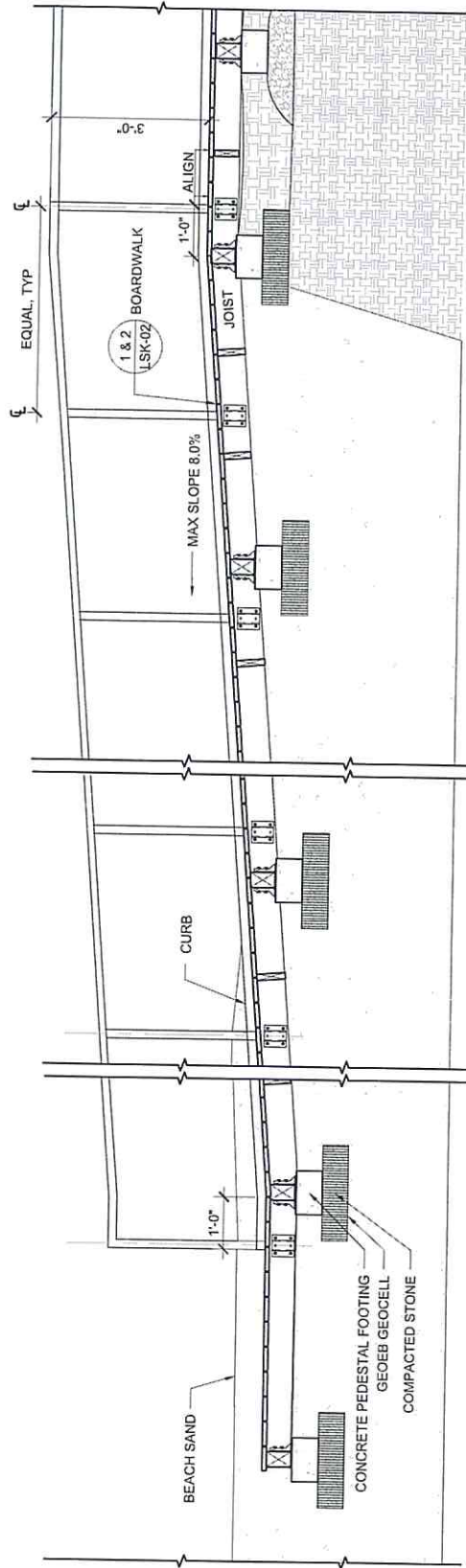


Figure 11. The cross-section of the boardwalk ramp leading to the shore at the Widows Hole Preserve.



3 CROSS SECTION OF RAMP
1/2" = 1'-0"

	WIDOW'S HOLE PRESERVE		LSK BOARDWALK CONCEPT LSK-02	
	SCALE SHEET DATE ISSUED DRAWN BY	AS NOTED 3 OF 3 DATE ISSUED DRAWN BY		

Figure 12. A photograph taken of the proposed expanded planting area to the north-northeast of the original project area. The inset map indicates the location at which the photograph was taken and the direction that is being viewed.



Figure 13. A photograph taken of the proposed expanded planting area to the north-northeast of the original project area. The inset map indicates the location at which the photograph was taken and the direction that is being viewed.

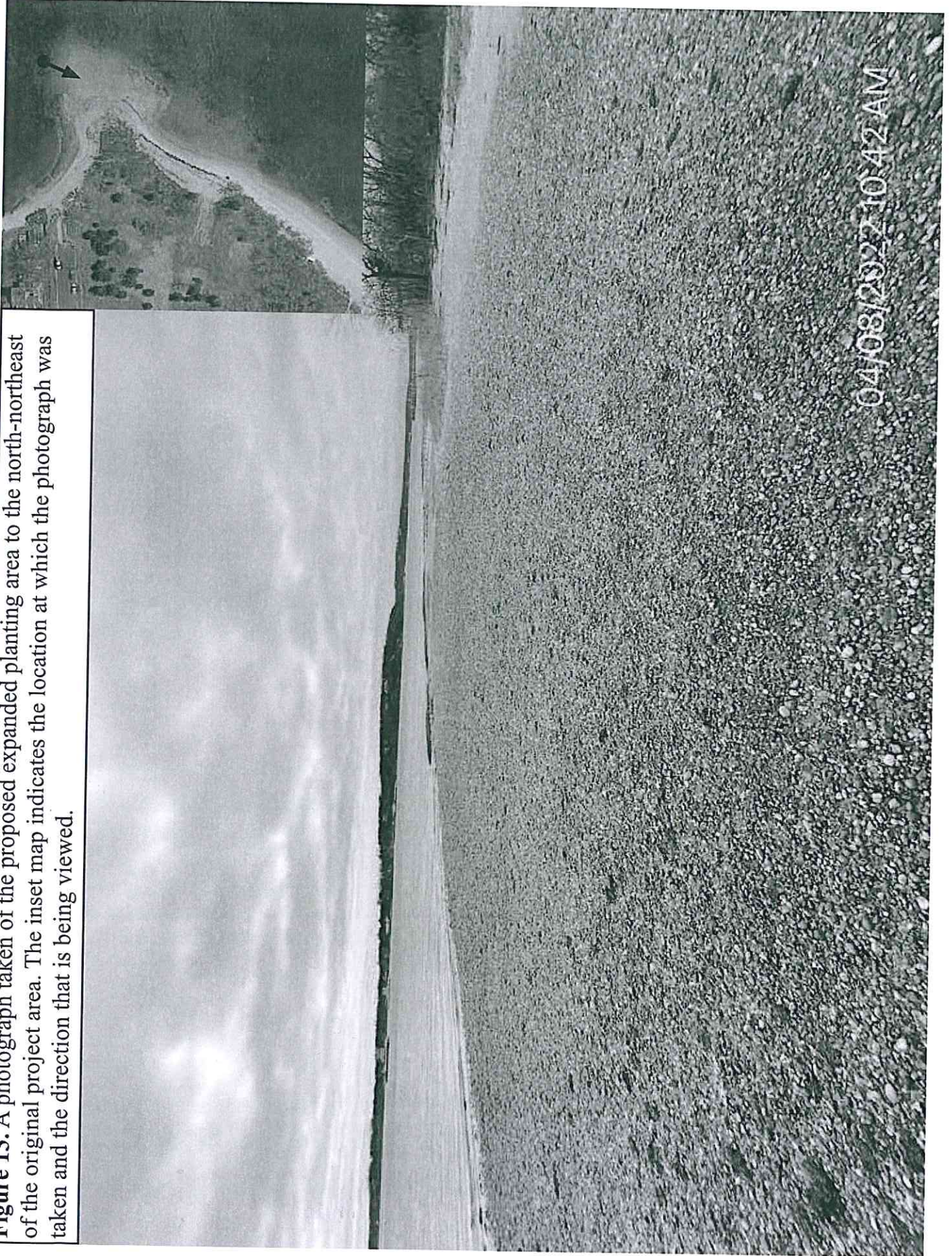
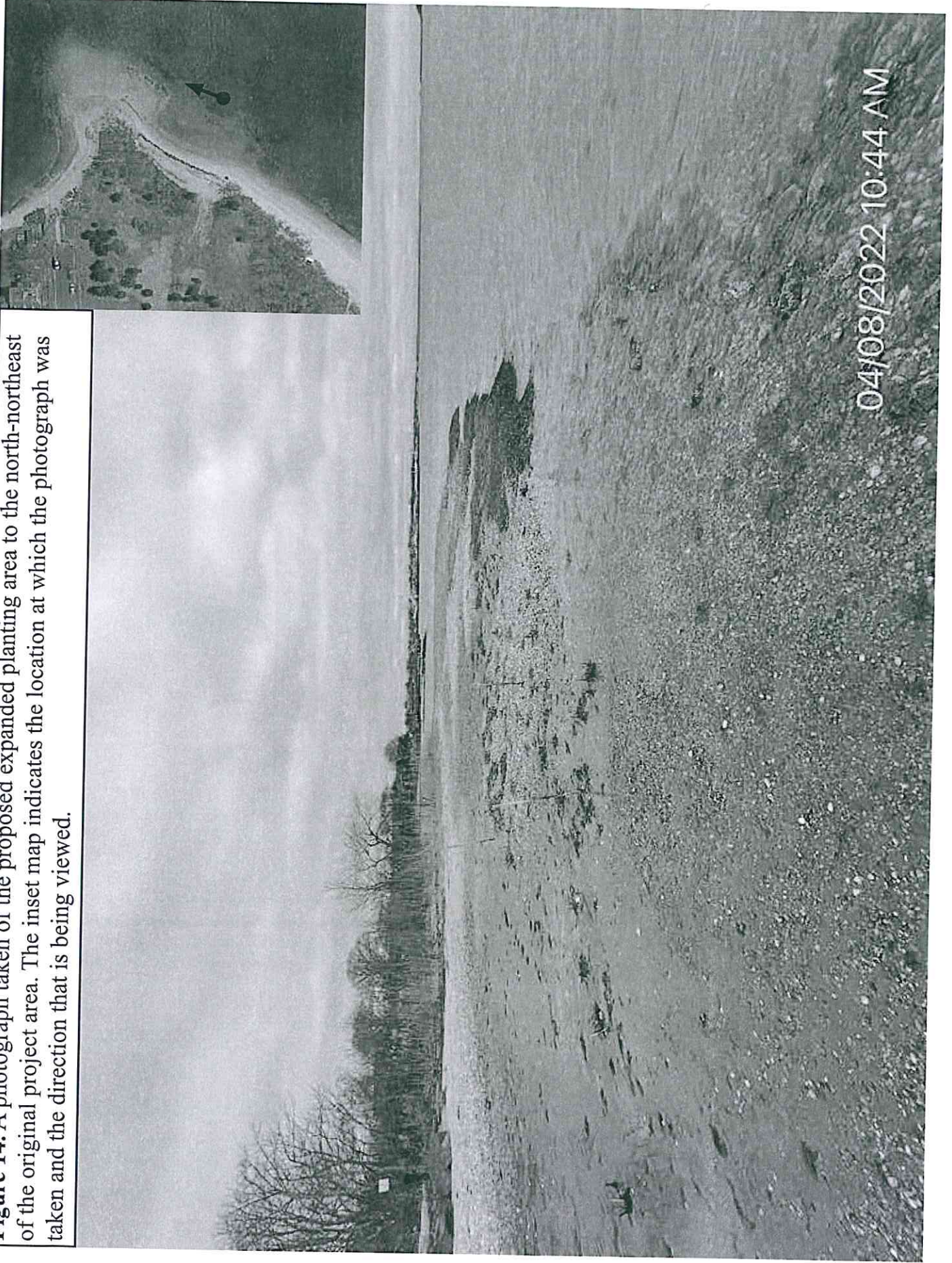


Figure 14. A photograph taken of the proposed expanded planting area to the north-northeast of the original project area. The inset map indicates the location at which the photograph was taken and the direction that is being viewed.



CONTRACT

AGREEMENT, made this day of 2022 by and between the Village of Greenport, with an address of 236 Third Street, Greenport, New York 11944, (the "Village") and Christina Sun, with an address of 615 East Gillette Drive, East Marion, NY, 11939 (the "Contractor") as follows:

WITNESSETH: That for and in consideration of the premises and the agreements herein contained, and the payments herein provided to be made, the parties hereto agree as follows:

1. The Contractor shall perform all labor, and will faithfully perform and complete in a satisfactory manner the entire work of the project for the Village of Greenport as agreed and in accordance with the attached daily schedule, with the term of the contract to be from July 4, 2022 through August 31, 2022.

2. The consideration for this project is determined to be \$ 32.50 per hour, and reimbursement of supplies as deemed necessary and reasonable by the Village of Greenport, to be paid by the Village to Contractor in consideration of the Contractor satisfactorily performing this Contract, to be paid to Contractor upon Contractor's satisfactory completion of work and submission of required documentation.

3. The Contractor shall not assign or subcontract this Contract or any part thereof without the prior written consent of the Village.

4. The Contractor hereby guarantees all Contract Work including but not limited to all labor and materials, for a period of one year from the date of final payment.

5. The Contractor will execute and provide release of liens and guarantees of payment of any suppliers or subcontractors prior to final payment.

6. The Contractor shall not employ any Subcontractor or other person or organization (including those who are to furnish the physical of material or equipment), whether initially or as a substitute, against whom the Village may have a reasonable objection.

7. The Contractor shall procure and maintain all required certifications and licenses necessary to perform the contracted work.

8. The Contractor shall procure and maintain insurance for damages imposed by law, of the kinds and in amounts hereinafter provided, in insurance companies authorized to do such business in the State of New York covering all operations under the Contract. All insurance provided herein shall name the Village of Greenport as additional insured and the Contractor shall provide insurance coverage as follows:

a. Workman's Compensation in accordance with the laws of the State of New York, covering the Contractor and its Subcontractors for all operations under the Contract whether

performed by the Contractor or by the Contractor's Subcontractors. This insurance may be evidenced by a certified copy of the policy or a certificate of insurance in a form that is acceptable to the Village.

b. New York State Disability insurance in accordance with the laws of the State of New York covering the Contractor, its Subcontractors for all operations under the Contract whether performed by the Contractors or by its Subcontractors. This insurance may be evidenced by a certified copy of the policy, or a certificate of insurance in a form that is acceptable to the Village.

c. Liability and Property Damage Insurance: Unless otherwise specifically required by the detailed Specifications, Liability and property damage insurance on all policies shall have limits of not less than:

Bodily injury each occurrence: \$ 250,000 Aggregate \$ 500,000
Liability property each occurrence: \$ 1,000,000 Aggregate \$ 1,000,000
General Liability Insurance each occurrence: \$1,000,000 Aggregate \$2,000,000

d. Certificates and policies shall provide that coverage may not be canceled or changed without thirty (30) days prior notice to the Village. The Contractor shall be responsible for protection against vandalism, theft or malicious mischief of all of the Contractor's work, materials and equipment at all times from the start to the completion of the Work. The Village will not have any responsibility for or be under any obligation to reimburse any Subcontractor for any losses which may be due to vandalism, theft or malicious mischief.

9. The Contractor acknowledges that the Contractor is a vendor only and this Contract does not establish any employer employee relationship between the Village and the Contractor or any of the Contractor's employees.

10. The Contract and Proposal constitute the entire agreement between the Village of Greenport and the Contractor and the Contract may only be altered, amended or repealed by a duly executed written instrument signed by both the Contractor and the Village.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

VILLAGE OF GREENPORT

CONTRACTOR

BY _____
Hon. George W. Hubbard, Jr., Mayor

BY _____

(SEAL)

TITLE _____
(CORPORATE SEAL)

ACKNOWLEDGEMENT OF PRINCIPAL, IF A CORPORATION

STATE OF _____)
)ss:
COUNTY OF _____)

On this ____ day of _____, 20____, before me personally came _____ to me known, who, being by me duly sworn did depose and say that he resides at _____ that he is the _____ of _____ the Corporation described in and which executed the foregoing instrument; that he knows the Seal of said Corporation; that one of the seals affixed to said instrument is such seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.

(SEAL)

Notary Public

ACKNOWLEDGEMENT OF PRINCIPAL, IF PARTNERSHIP

STATE OF _____)
)ss:
COUNTY OF _____)

On this ____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be one of the members of the Firm of _____ described in and who executed the foregoing instrument and he acknowledged to me that he executed the same as and for the act and deep of said Firm.

(SEAL)

Notary Public

ACKNOWLEDGEMENT OF PRINCIPAL, IF AN INDIVIDUAL

STATE OF _____)

)ss:

COUNTY OF _____)

On this ____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the person described and who executed the foregoing instrument and acknowledged that he executed the same.

(SEAL)

Notary Public

ACKNOWLEDGEMENT OF VILLAGE

STATE OF NEW YORK

COUNTY OF SUFFOLK

On this ____ day of _____, 20____, before me personally came _____ to me known to be the _____ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

Notary Public

Sylvia Pirillo

From: Christina Sun <christina@bowsprite.com>
Sent: Thursday, March 24, 2022 12:59 PM
To: Sylvia Pirillo
Subject: summer swim agreement

Dearest Sylvia!

please find below our agreement for Village of Greenport summer swim program for 2022:

July and August 2022 Fifth Street Beach swim lessons:

monday and wednesday

4:30pm to 7pm

toddlers 4:30pm to 5pm

beginners 5 to 6pm

intermediate 6 to 7pm

\$32.50 per hour.

As per every year, in case of cancellation of class due to weather or water conditions, the Village will not be invoiced and will owe nothing.

thank you! sincerely yours, love, Christina

<https://buoyantsea.com/>





VILLAGE OF GREENPORT
BOARD OF TRUSTEES
REGULAR MEETING
THURSDAY, JUNE 27, 2019 AT 7:00 PM
RESOLUTION OF THE BOARD OF TRUSTEES

At the Village of Greenport Board of Trustees Regular Meeting held on Thursday, June 27, 2019; the Board adopted a

RESOLUTION approving the attached contract between the Village of Greenport and BuoyantSea for the provision of swim lessons at Fifth Street Beach at a cost of \$ 30 per hour beginning on July 8, 2019 and ending on September 2, 2019; and authorizing Mayor Hubbard to sign the attached contract between the Village of Greenport and BuoyantSea.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Peter Clarke, Trustee
SECONDER: Julia Robins, Trustee
AYES: Martilotta, Clarke, Phillips, Robins, Hubbard Jr.

STATE OF NEW YORK
COUNTY OF SUFFOLK ss:

THIS IS TO CERTIFY THAT I, Sylvia Pirillo, Village Clerk of the Village of Greenport of the County of Suffolk, have compared the foregoing copy of the resolution now on file in this office, which was adopted by the Village of Greenport Board of Trustees on June 27, 2019 and that the same is a true and correct transcript of said resolution of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the Village of Greenport of the County of Suffolk.

Dated: June 27, 2019

Sylvia Lazzari Pirillo, RMC
Village Clerk

AGREEMENT, made this _____ day of _____ 2022 by and between the **Village of Greenport, with offices located at 236 Third Street, Greenport, New York 11944**, party of the first part (the "Village") and **James D. Schott, with a mailing address of P O Box 325, Greenport, New York 11944** (the "Contractor").

WITNESSETH: That for and in consideration of the premises and the agreements herein contained, and the payments herein provided to be made, the parties hereto agree as follows:

1. The Contractor shall perform all labor, and furnish all the materials, equipment, tools, and implements required to perform and complete the contract work, and will faithfully perform and complete in a satisfactory manner the entire work of the project for the Village of Greenport as described and in accordance with the specifications provided by the Village of Greenport for providing TECHNICAL SOUND SERVICES to the Village of Greenport exclusively, for the musical performance schedule for the 2022 Dances in the Park program for the following nine (9) performances:

July 4, 2022 – The Remedy
July 11 – Gene Casey and the Lonesharks
July 18, 2022 – The No Request Band
July 25, 2022 – The Vendettas
August 1, 2022 – Milagro
August 8, 2022 – Pump
August 15, 2022 – Southbound
August 22, 2022 – The Cravin Band, and
August 29, 2022 – Winston Irie.

The stage area shall be in Mitchell Park, Greenport, NY. TECHNICAL SOUND SERVICES shall include: one engineer; erection and disassembly of all sound systems during the event. Contractor shall load-in and set-up with sufficient time for the performance to promptly start at 7:30 pm and is not to exceed 9:30 pm local time. Additional times for delivery and pick-up of stationary equipment will be determined and coordinated with the Village of Greenport.

2. In consideration of the Contractor satisfactorily performing this Contract the Village of Greenport shall pay for the above nine (9) performances that evening by individual checks to the Contractor at Four-Hundred Dollars (\$ 400.00); each for a grand total amount of Three-Thousand, Six Hundred (\$ 3,600.00) ; with one of the Four Hundred Dollar (\$ 400.00) payments to be made at the conclusion of each event and at the receipt of individual invoices for each performance date, in accordance with the terms of this agreement.

3. The Contractor shall not assign or subcontract this Contract or any part thereof without the prior written consent of the Village.

4. The Contractor will execute and provide release of liens and guarantees of payment of any suppliers or subcontractors prior to final payment.

5. The Contractor shall not employ any Subcontractor or other person or organization (including those who are to furnish the physical of material or equipment), whether initially or as a substitute, against whom the Village may have a reasonable objection.

6. The Contractor acknowledges that this Contract and the Contract Work is a public improvement project and subject to prevailing wage requirements as set forth in the New York State Labor Law and that the Contractor shall comply with all provisions of the New York State Labor Law applicable to public construction and improvement projects. The Contractor shall insure that the Contractor and Contractor's subcontractors, if any, pay their laborers in compliance with the prevailing wage rate schedule published by the Department of Labor, as the same may be amended during the course of this project, and that the Contractor and the Contractor's Subcontractors shall file with the Village transcripts of their payrolls, subscribed, and affirmed under the penalty of perjury, in accordance with Section 220 of the Labor Law with any request for payment by the Village to the Contractor. Contractor may provide the Village of Greenport with an affidavit in suitable form attesting that the Contractor entity is a sole proprietorship and not subject to the prevailing wage requirements for that reason.

7. The Contractor shall procure and maintain, at its own expense, and without any contract expense to the Village, until final acceptance by the Village of the work and terms covered by the Contract, insurance for damages imposed by law, of the kinds and in amounts hereinafter provided, in insurance companies authorized to do such business in the State of New York covering all operations under the Contract. All insurance provided herein shall name the Village of Greenport as additional insured and the Contractor shall provide insurance coverage as follows:

a. Workman's Compensation in accordance with the laws of the State of New York, covering the Contractor and its Subcontractors for all operations under the Contract, whether performed by the Contractor or by the Contractor's Subcontractors. This insurance may be evidenced by a certified copy of the policy or a certificate of insurance in a form that is acceptable to the Village.

b. New York State Disability insurance in accordance with the laws of the State of New York covering the Contractor, its Subcontractors for all operations under the Contract whether performed by the Contractors or by its Subcontractors. This insurance may be evidenced by a certified copy of the policy, or a certificate of insurance in a form that is acceptable to the Village.

c. Liability and Property Damage Insurance Unless otherwise specifically required by the detailed Specifications, Liability and property damage insurance on all policies shall have limits of not less than:

Bodily injury each occurrence: \$ 250,000 Aggregate \$ 500,000
Liability property each occurrence: \$ 1,000,000 Aggregate \$ 1,000,000
General Liability Insurance each occurrence: \$1,000,000 Aggregate \$2,000,000

d. Certificates and policies shall provide that coverage may not be canceled or changed without thirty (30) days prior notice to the Village. The Contractor shall be responsible for protection against vandalism, theft or malicious mischief of all of the Contractor's work, materials and equipment at all times from the start to the completion of the work the Village will not have any responsibility for or be under any obligation to reimburse any Subcontractor for any losses which may be due to vandalism, theft or malicious mischief.

8. The Contractor acknowledges that the Contractor is a vendor only and this Contract does not establish any employer / employee relationship between the Village and the Contractor or any of the Contractor's employees.

9. Contractor agrees to indemnify and hold the Village of Greenport harmless for any damages, fees or costs incurred by the Village of Greenport due to any negligent or intentional act or omission by Contractor.

10. Payment shall be made on the completion and acceptance of the contract work, and the submission by Contractor of the required documentation, including but not limited to any release of lien and guarantees of suppliers if required by the Village, and sworn payrolls if and as required by the New York State Labor Law.

11. The Contract and Proposal constitute the entire agreement between the Village of Greenport and the Contract may only be altered, amended or repealed by a duly executed written instrument signed by both the Contractor and the Village.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

VILLAGE OF GREENPORT

CONTRACTOR

BY _____
Hon. George W. Hubbard, Jr., Mayor

BY _____

(SEAL)

TITLE _____
(CORPORATE SEAL)

I, _____, being duly sworn upon oath do depose and say:

That I am an independent contractor and am self-employed as a Contractor and do not currently employ others to perform a service for hire.

Date

Signature

Subscribed and sworn to me before me

This _____ day of _____, 2020

Notary Public

ACKNOWLEDGEMENT OF PRINCIPAL, IF AN INDIVIDUAL

STATE OF _____)
)ss:
COUNTY OF _____)

On this _____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the person described and who executed the foregoing instrument and acknowledged that he executed the same.

(SEAL)

Notary Public

ACKNOWLEDGEMENT OF VILLAGE

STATE OF NEW YORK
COUNTY OF SUFFOLK

On this _____ day of _____, 20____, before me personally came _____ to me known to be the _____ the persona described as such in and who as such executed the foregoing instrument and he acknowledged to me that he executed the same as for purposes therein mentioned.

(SEAL)

Notary Public

J.R. Holzmacher P.E., LLC

3555 Veterans Memorial Highway, Suite A, Ronkonkoma, New York 11779-7636
Tel: (631) 234-2220 Fax: (631) 234-2221 e-mail: info@holzmacher.com

March 16, 2022

Paul Pallas, P.E., Village Administrator
Inc. Village of Greenport
234 Sixth Street
Greenport, NY 117

Re: Proposal for Engineering Support for
Miscellaneous Projects – MS4 Annual
Report Preparation

Dear Mr. Pallas:

Thank you for considering J.R. Holzmacher P.E., LLC (JRH) Consulting Engineers to provide this proposal for professional engineering and consulting services, to assist you during efforts to maintain regulatory compliance with the New York State Department of Environmental Conservation (NYSDEC).

This proposal is intended to ensure a mutual understanding of the goals, scope and costs of the engineering tasks detailed below.

SCOPE OF WORK

JRH has assisted the Village in past years during preparation of mapping and reports for administration of the Municipal Separate Storm Sewer System (MS4) general SPDES permit program. We have worked closely in support of village staff in order to reduce the overall costs to the Village. These activities include preparation of an annual report for submission to NYSDEC. This report includes a summary of the compliance activities which took place during the permit year, together with a projection of the planned activities for the coming year.

Our work to prepare the MS4 Annual Report will require input with village staff familiar with the stormwater control activities which took place during the 2021-2022 permit year as well as the range of activities to propose for the next permit year. We recommend that you assign a village staff member to take the role of MS4 Coordinator and we will use this report as an ongoing training opportunity for that staff member. The report will be for the plan year from March 10, 2021 to March 9, 2022. We recommend that the draft report be prepared as quickly as possible in order to meet all regulatory submission deadlines.

We propose the following for your consideration.

Task I – MS4 Annual Report

We anticipate that the following work will be necessary:

- We will start a file for the draft report and will provide it to your assigned MS4 Coordinator. We will review this document via phone and email to review past and

anticipated future activities to complete the draft report. The goal is for the MS4 Coordinator to become familiar with necessary report contents and compliance activities in the future.

- We will assist the designated MS4 Coordinator to identify information on past village activities performed by other village staff familiar with stormwater control and administration activities during the permit year. This information will be incorporated into the draft report.
- We will review available annual reports for prior years with emphasis on the activities which were proposed to be implemented during future years.
- We will draft the annual report on the fillable forms required for filing with the NYSDEC, and provide them for your review and comment.
- Comments on the draft form will be incorporated into a finished version for your final review.
- The approved final version will be submitted to NYSDEC on your behalf.

Task II – Additional Services

We are available to provide additional services if you so desire. Typical services that may arise as part of this type of project can include some or all of the following, but are not expected to be part of our initial scope of services.

- Field survey work or updating of available record drawings.
- Field work including on-site inspections or sampling of storm drainage flows or outfall pipes.
- Water or soil sample collection and analysis.
- Coordination or negotiations with the USEPA, NYSDEC, NYSDOH, Town of Southold, or other regulators, to address remedial compliance, to prepare permit applications or other issues.
- Meetings or presentations to regulators or the public.
- Design of stormwater retention ponds, leaching facilities or rain gardens.
- Preparation of databases, figures, plans, displays or additional reports not described in this proposal.

SCHEDULE

Task I – MS4 Annual Report

A draft report will be provided for your review within two weeks of receiving information regarding the activities accomplished during the permit year. Comments on the draft report will be incorporated within 3 business days of receipt.

Task II – Additional Services

Additional services will be rendered as requested with a mutually agreeable schedule.

COST PROPOSAL

It is our practice to quote lump sum costs for project tasks having well defined scopes, and hourly rates when the scope cannot be reasonably defined in advance.

Task I – MS4 Annual Report

Lump Sum \$1,600.

Task II – Additional Services

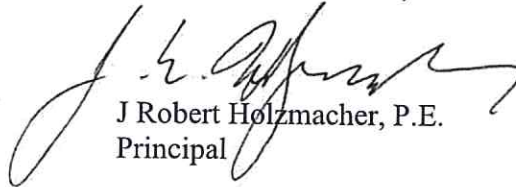
A mutually agreeable budget will be negotiated at the time the scope of any such services is established. A man-hour rate sheet is attached for your reference.

AGREEMENT

A copy of our standard “Terms and Conditions of Service” is enclosed for your consideration. Details of our insurance coverage are described therein. This offer remains valid for ninety days unless extended in writing.

Thank you for the opportunity to propose on this work. You can authorize the work by signing the authorization below or providing and equivalent Board Resolution. Please do not hesitate to call me at ext. 101 or Sarah Caliendo at ext. 121 if you have any questions.

Very truly yours,
J.R. Holzmacher P.E., LLC



J Robert Holzmacher, P.E.
Principal

Accepted by: _____

For: Inc. Village of Greenport

Date: _____

Client Contact Phone Number: _____

JRH:j

Encl.

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BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING THE WETLANDS PERMIT APPLICATION
OF COSTELLO MARINE CONTRACTING CORPORATION ON BEHALF OF
NATHANIEL AND EMILY EWING

WHEREAS an application for a wetlands permit approval was filed by Costello Marine Contracting Corporation as applicant on behalf of Nathaniel and Emily Ewing with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is an Unlisted Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: April 6, 2022

BOARD OF TRUSTEES - VILLAGE OF GREENPORT
SEQRA RESOLUTION REGARDING THE ADOPTION OF A LOCAL LAW CREATING SECTION
150-30.2 REGARDING CURB CUTS WITHIN THE VILLAGE OF GREENPORT AND AMENDING
SECTION 115-13J OF THE GREENPORT VILLAGE CODE

WHEREAS The Village of Greenport intends to create Section 150-30.2 regarding curb cuts within the Village of Greenport and intends to amend Section 115-13J of the Greenport Village Code; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the creation of Section 150-30.2 and the amendment of Section 115-13J of the Village of Greenport Code and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the creation of Section 150-30.2 and the amendment of Section 115-13J of the Village of Greenport Code regarding curb cuts within The Village of Greenport; and it is further

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the creation of creation of Section 150-30.2 and the amendment of Section 115-13J of the Village of Greenport Code regarding curb cuts within The Village of Greenport; is an Unlisted Action for purposes of SEQRA;

Will not have a significant negative impact on the environment in the action, and;
Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems; and

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and

Will not result in the creation of a material conflict with the community's current plans or goals, and

Will not result in the creation of a hazard to human health, and

Will not result in a substantial change in land use, and

Will not encourage or attract an additional large number of people to a place for more than a few days, and

Will not result in the creation of a material demand for other actions, and

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

/ seconded by Trustee

this resolution is carried as follows:

Dated: April 6, 2022

BOARD OF TRUSTEES - VILLAGE OF GREENPORT
SEQRA RESOLUTION REGARDING THE ADOPTION OF A LOCAL LAW DELETING SECTION
150-12 (C) OF THE GREENPORT VILLAGE CODE AND AMENDING SECTIONS 150-12 (A),
150-16 (A)(1) AND 150-16G OF THE GREENPORT VILLAGE CODE REGARDING PARKING
REGULATIONS WITHIN THE VILLAGE OF GREENPORT

WHEREAS The Village of Greenport intends to delete Section 150-12 (C) of the Greenport Village Code and amend Sections 150-12 (A), 150-16 (A)(1) and 150-16 (G) of the Greenport Village Code regarding parking regulations within the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the deletion of Section 150-12 (C) of the Greenport Village Code and amendment of Sections 150-12 (A), 150-16 (A)(1) and 150-16 (G) of the Greenport Village Code regarding parking regulations within the Village of Greenport and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the deletion of Section 150-12 (C) of the Greenport Village Code and amendment of Sections 150-12 (A), 150-16 (A)(1) and 150-16 (G) of the Greenport Village Code regarding parking regulations within the Village of Greenport; and it is further

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the deletion of Section 150-12 (C) of the Greenport Village Code and amendment of Sections 150-12 (A), 150-16 (A)(1) and 150-16 (G) of the Greenport Village Code regarding parking regulations within the Village of Greenport; is an Unlisted Action for purposes of SEQRA;

Will not have a significant negative impact on the environment in the action, and;
Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems; and

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and

Will not result in the creation of a material conflict with the community's current plans or goals, and

Will not result in the creation of a hazard to human health, and

Will not result in a substantial change in land use, and

Will not encourage or attract an additional large number of people to a place for more than a few days, and

Will not result in the creation of a material demand for other actions, and

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two or more related actions each of which is not significant but when reviewed together are significant.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

/ seconded by Trustee

this resolution is carried as follows:

Dated: April 6, 2022



236 THIRD STREET
GREENPORT NY 11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

PETER CLARKE

MARY BESS PHILLIPS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: April 15, 2022
Meeting: April 21, 2022 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Jeanmarie Oddon, *Deputy Clerk*
From: Jeanmarie Oddon, *Deputy Clerk*
Department: Village Clerk Department

Trustee Robins April 2022 Work Session Report

Attachments:

Trustee Robins April 2022 Work Session Report (PDF)

BID Meeting 4/13/22

Attendees

Richard Vandenburg

David Abatelli

Deborah Rivera

Linda Kessler

Kim Loper

Nancy Kouros

Gail Barlow

Brendan Spiro

Bill Robins

Treasurer's Report

Review of P&L

A Check from ELIH is pending Linda Kessler will send a reminder letter

Rich Vandenburg suggest invoice

5K Tee shirts are \$20 for the Cherry Blossom Festival

The Greenport Eats Auction Fundraiser raised \$3,289

FEMA COVID grant update

Deborah needs invoices for expenses and should be ready to submit the grant application in a week

SOBO

Dave Abatelli

May 20 the planters will switch plants to Geraniums

The BID coordinated with the Tree Committee to transfer spruces from the planters to various Village locations

Rich suggest a Committee to work on a Sculpture to be located either at the ferry or at the entrance to Mitchell Park

PRIDE

Linda

The Pride Committees Annual Egg Roll is Saturday April 17

The Easter Bunny will be there

The popular Magician who was a smashing success last year will perform at 9:30 on the lawn in front of the bandstand

Volunteers for 5K

Rich has contacted ROTC who are willing to bring help

Cherry Blossom Festival and 5K Race

The Race starts at the Firehouse

Linda has cleared logistics of the race with Chief Flatley and Dennis Noncarrow (a few blocks are outside the Village)

Nancy Kouros has put in tremendous effort to repeat the success of last year's auction. Greenport Eats Auction went well Although a few less businesses contributed items for the auction some of the bids were bigger. is got a bit lost in the mix with The Cherry Blossom and 5K One bidder spent \$1,000

SMILE

Bill

A Working document is being put together by Gail, Bill and and Stephanie to promote membership on the website

The idea is Integration of the BID brand on the website

Gail Barlow coined the phrase "One big tent pole event" for each season in keeping with the BID's "A Reason in Every Season"

Gail wants to calendarize the events

She created a functionality wish list for members to consider

They are working as a group on a website revision

Bill said the they need to invest in photos and content using a professional photographer

Photos from phones do not create great content

Nancy asks about revamping the BID Logo and banners that were hung on the light poles.

Rich mentions the Annual Meeting prep and promotion

The meeting has to be legally noticed a month before meeting

Rich emphasized importance of good attendance at the meeting and the election of Board Members

GATE

Dave Abatelli did an inventory and map of trash can locations which he will forward to Rich By- Laws Review

Will reach out to the company that did the noise level testing for a report on their findings

Meet with Paul Pallas to review potential location for a monument near the ferry

Report on Affordable Housing and a invitation to visit to Patchogue with Mitchell Pally

Parking comments needed to be sent to trustees about the changes to 150-16 parking code

Funding approvals

Dances \$500

Letter of explanation to be sent

Maritime Festival ask \$1,000 tabled until the next meeting

Next meeting 5/18

GATE Meeting 4/12/22

Julia Robins, Paul Pallas, Rich Vandenburg, Dave Abatelli, Deborah Rivera, Brendan Spiro

Paul will take some spruce trees for the central pump station, FD and campground area offered all

50 trees are available. 17 large and 30 small
The BID will deliver and ask for Village help with planting
The Tree committee is working on this
All trees are at Jack Weiskott's nursery

5K Race 4/30/22

Coordination and logistics

Linda has cleared logistics of the race with Chief Flatley and Dennis Noncarrow (a few blocks are outside the Village)

Noise Code

Rich will reach out to the company that did the noise level testing for a report on their findings

Treasurer Deborah Rivera asked if Robert Brandt could answer questions at a GATE Meeting
Asked about Marina revenue

Ferry Project

The latest revision a plan is currently under review with the DOT

Rich asked to see the current proposed plan

The BID wants to incorporate a maritime Monument idea

Paul says the Village could work with BID on this

Wants to wait until the DOT gives final approval to the plan

Carousel Meeting

4/5/22

Julia Robins Dave Abatelli Val Shelby ArleneKlein

Dave shared information about a Carousel renovation company: info@carousel that specializes in all things related to carousels

Arlene would like to see sleighs seats refurbished

Straps replaced

Local artisans who might be able to work on wooden horses that need repair.

Duck decoy wood carvers could be a source to investigate

Should the village contract to do a survey of the Carousel

Suggest asking Robert if any grants might be available

Discussion of Carousel decorations for spring

Sylvia ask film people about donating decorations

Seasonal decorations

In a follow up conversation with Sylvia she suggested asking local creatives to come up with decorating themes

Next meeting

5/3/22