



236 Third Street
Greenport NY
11944

Tel: (631)477-0248
Fax: (631)477-1877

MAYOR

GEORGE W. HUBBARD, JR.
EXT. 215

TRUSTEES

JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

**VILLAGE
ADMINISTRATOR**

PAUL J. PALLAS, P.E.
EXT. 219

CLERK

SYLVIA PIRILLO, RMC
EXT. 206

TREASURER

ROBERT BRANDT
EXT. 217

December 20, 2018 at 7:00 PM

Mayor and Board of Trustees - Work Session Meeting

Third Street

Firehouse

Greenport, NY 11944

PLEDGE OF ALLEGIANCE

MONTHLY REPORTS FOR THE FOLLOWING:

- **FIRE DEPARTMENT** – CHIEF JEFFREY WEINGART
Including compilation of all monthly meeting minutes
- **VILLAGE ADMINISTRATOR** – PAUL J. PALLAS, P.E.
Road and Water Department
Sewer Department
Light Department
Building Department
Recreation Department
Harbor Department
Marina Manager
- **VILLAGE TREASURER** - ROBERT BRANDT
Meter Department
Housing Authority & Community Development
- **VILLAGE CLERK** – SYLVIA PIRILLO, RMC
- **VILLAGE ATTORNEY** - JOSEPH PROKOP, ESQ.

BOARD DISCUSSIONS

Wetlands Permit Application submitted by applicant Robert Bohn on behalf of Stirling Cove Condo Association

REPORTS FROM COMMITTEES

MAYOR AND VILLAGE BOARD OF TRUSTEES

PUBLIC TO ADDRESS THE BOARD



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EXT. 217

Submitted: December 7, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Fire Department

Fire Department December 2018 Work Session Report

Attachments:

Fire Department December 2018 Work Session Report (PDF)

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
ASST. CHAPLAIN THOMAS MURRAY
SECRETARY/TREASURER JAMES KALIN



Organized 1845

(631) 477-9801 - STATION 1
(631) 477-8261 - STATION 2
(631) 477-1943 - CHIEFS OFFICE
(631) 477-4012 - FAX
311 THIRD STREET · P.O. BOX 58
GREENPORT, NY 11944
Email: gdfire@optonline.net
www.greenportfd.org

Finance Report 12/5/2018

Attendance: Chief Weingart, Jimenez & Kalin, Wardens: Barszczewski, Nyce, Volinski III & Adm Asst Richter

Reviewed all monthly bills.

Company Requests

Eagle Hose: Pagers, Meter calibrated

Reliefs Hose: Budget

Star Hose: Budget, saw blade

Standard Hose: 2 tarps, 200 ft rescue rope, 8-3-15 door frame fixed, pagers, leaf blower & vacuum

Phenix H&L: Budget

Rescue: Medical supplies Hammer Medical for medical supplies 433.95, Air Gas 96.31 to test pressure to Nitrous Oxide tanks

Fire Police: Budget

Water Rescue: Tarp to cover boat instead of shrink wrapping it 20x30

Firematically,

Jeffrey L Weingart
Chief Engineer

CHIEF JEFFREY WEINGART
1ST ASST. CHIEF SUSANO JIMENEZ
2ND ASST. CHIEF JAMES KALIN
CHAPLAIN CLAUDE KUMJIAN
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MEETING OF THE BOARD OF WARDENS

WEDNESDAY November 21, 2018

OPENING

Chief Jeffrey Weingart opened the meeting at 7:00pm with The Pledge of Allegiance to the Flag and a moment of silence for the departed members.

ATTENDANCE

Chief Jeffrey Weingart

1st Ass't Chief Susano Jimenez

2nd Ass't Chief James Kalin

Warden Warren Jensen of Eagle Hose Co. #1

Wardens Antone Volinski, III and Norma Corwin of Relief Hose Co. #2

Warden Edward Sieban of Star Hose Co. #3

Warden David Nyce and of Standard Hose Co. #4

Warden Peter Harris of Phenix Hook & Ladder Co. #1

Excused: Joseph Milovich of Eagle Hose Co. #1, Joseph Barszczewski of Star Hose Co. #3, Jerome Martocchia of Standard Hose Co. #4, John Grilli of Phenix Hook & Ladder Co. #1

THOSE WISHING TO ADDRESS THE BOARD –

1. Jim Pirillo Jr. mentioned that GFD needs accountability tags. He said that he went to a RIT team call in Southold and they had everything together and Greenport needs to do the same. Norma Corwin stated that it is something that needs to be acted on right away, it's an accident waiting to happen. Jim also mentioned that he would help with it if it was needed.
2. Bob Corwin said that cold weather is approaching and there are still no gutters on the radio room. He was hoping for an update. Chief Jeffrey Weingart said that it is going to come up at the next Village meeting. Norma Corwin asked if the roof would be in that discussion as well and Chief Jeffrey Weingart said yes.

READING OF THE PREVIOUS MINUTES

Motion made by W. Jensen, seconded by D. Nyce, to approve the minutes of the October 17, 2018 meeting of the Board of Wardens as printed and distributed. Motion Carried.

FINANCE COMMITTEE

The finance committee report was read by Chief Weingart. Motion made by D. Nyce, seconded by E. Sieban to accept the report. Motion Carried.

1. Motion made by W. Jensen, seconded by A. Volinski III, to approve the purchases discussed in the Finance Committee report. Motion Carried.

COMPANY OFFICERS' MEETING MINUTES- No Report.

TREASURER'S REPORT

The Treasurer's report for the period of October 18, 2018 through November 21, 2018 was read by Secretary/Treasurer James Kalin. Motion made by E. Sieban, seconded by P. Harris, to accept the treasurer's report as read. Motion carried. (report attached)

1. Antone Volinski III had a question regarding the treasurer's report. He asked why they have to do a gas reimbursement for Jared Grilli. James Kalin mentioned that his code hasn't been entered to use yet and that Doug Jacobs has to do it. Chief Weingart will give Doug the updated point sheet to remove old members and add the new ones.

BILLS- None

COMMUNICATIONS

1. Dawn Johnston gave a \$100 donation.
2. Thank you letter from the Doucett family for the flower arrangement for funeral.
3. A thank you card from Pat Creedon.
4. Thank you letter from Elizabeth Clark for the scholarship.
5. Memo stating that Long Island Ducks tickets go on sale November 14th.

Motion by D. Nyce, seconded by J. Kalin, to file and/or forward all communications, Motion carried.

APPLICATIONS FOR MEMBERSHIP-

1. Elias Zamayar to Standard Hose. He has Fire Fighter 1 and Hazmat certificates- still waiting for Arson Report to come back. Motion made by Antone Volinski III, seconded by Warren Jensen, to accept Elias Zamayar's application for membership to Greenport FD pending the Arson Report. Motion Carried.

REPORTS OF COMMITTEES

Buildings and Grounds

1. 2nd Asst Chief Susano Jimenez reported that the Village is working with Titan Doors. He said that they wanted half of the money down. Robert

from the village hall is reaching out to them. The PO is done and the bid will be approved at the next village meeting.

Bylaws – No Report.

Finance- No Report.

Fire District – No Report.

Pre-Incident Planning- No Report.

Service Awards – No Report.

Recruitment- No Report

Casualty Fund- No Report.

Funeral – No Report.

Communications-

1. Chief Jeffrey Weingart reported that the money is secured for the town wide paging.

Trips & Travel- No Report.

COMPANY REQUESTS

Eagle Hose Co. #1- Budget items.

Relief Hose Co. #2- Equipment for securing items on truck (quotes given to Chief), request to sell current boat and look into a new boat that is better suited for GFD, more info regarding the Cornhole League.

Star Hose Co. #3- Budget items.

Standard Hose Co. #4- AED device for station 2 and 8-3-15, Pagers for 5 members, and money out of the budget to finish counter tops at station 2.

Phenix Hook & Ladder Co. #1- Hand lights on ladder wasn't working, locking device is malfunctioning, still missing hand lights.

Rescue Squad- As per finance report, High visibility jackets for new members.

Fire Police- Budget items.

Water Rescue- Budget items.

UNFINISHED BUSINESS –

1. David Nyce wanted to make a motion for GFD to spend up to \$1000 on accountability tags. Warren Jensen asked if every time there is a new member if there will be a new tag bought. Norma Corwin mentioned that she thought there was a program that GFD had to make IDs and tags. Chief Jeffrey Weingart said that there is, but the computer the program is on isn't working. Antone Volinski III suggested that GFD buys a new computer for the program. Warren Jensen mentioned that if we decide to go this route, the 2nd Asst Chief needs to know how to do it and every time there is a new 2nd Asst Chief they should be trained as well. Motion made by Antone Volinski III, seconded by David Nyce, to buy a computer that works with accountability tag & ID machine. Motion Carried. David Nyce rescinded his previous motion for spending up to \$1,000 on accountability tags if the computer that is purchased can do the accountability tags.

REPORTS OF DELEGATES- No Report.

NEW BUSINESS-

1. Edward Sieban requested permission on behalf of Star Hose to host a carnival Memorial Day Weekend. The contact he had for them prior passed away so he is still trying to get in touch with someone else. The carnival will be May 23-26th. Motion made by D.Nyce, seconded by P.Harris, to allow Star Hose Company to hold the carnival. Motion Carried.

GOOD OF THE DEPARTMENT

1. David Nyce mentioned that 2 probies went to a training maze. He asked that GFD formalized a letter asking for permission for certain days and to thank them for the use of it. Motion made by David Nyce, seconded by James Kalin, to write a letter thanking them for use and asking for permission for future use of maze. Motion Carried.
2. David Nyce asked for permission for GFD members to use the van to go to a funeral in Morristown, if necessary. Discussion Ensued. Motion made by J.Kalin, seconded by D.Nyce for members of GFD to use the van to attend the funeral. Motion Carried.
3. Norma Corwin brought up the boat and wanted to hear the other Wardens thoughts. Warren Jensen stated that the boat needs to be sold before it is replaced. Norma Corwin asked if GFD would be looking for a boat that is water rescue appropriate or firefighting appropriate. W.Jensen mentioned that it should be able to do both. Warren Jensen mentioned that there was a motion last meeting to have it serviced and shrink wrapped and asked if that was done yet. 1st Ass't Chief Susano Jimenez reported that it was not done yet, he has been busy. Pete Harris stated that the boat should have never been bought and there were 4 people that voted no. He said the boat was smaller than GFD wanted to purchase. It was not the right boat. W. Jensen said that while he agrees with Pete Harris it is done already and we need to turn it around. Pete Harris said the current boat hasn't been used much and asked if the same thing was going to happen with the next boat. David Nyce mentioned putting together a boat committee. Norma Corwin asked if it could be brought back to the companies to see if anyone has interest in it. 1st Ass't Chief Susano Jimenez agreed that it should be brought back to the companies to see if there is anyone seriously interested then bring it back to the Wardens. W. Jensen said that the most active members

are 40-60 years old and we need to look for solutions. P.Harris said that things were so much different when they first started and you are put through so much more now to become a volunteer fire fighter and not many people want to do it anymore. W. Jensen asked if Peconic Landing's agreement is helping out. James Kalin said that it is and there are employee EMTs at the calls at Peconic Landing and when GFD gets there the patients are all ready to go. W. Jensen asked if GFD expects them to go to calls outside of Peconic Landing. J.Kalin said that there are some that do. Antone Volinski III mentioned that there are EMTs on every single shift. Warren Jensen brought up the point that the last class at Peconic Landing had not received first responder bags yet. Antone Volinski III reported that he is currently working on getting them bags. W. Jensen asked if they were expected at calls outside of their work hours. No one had the real answer to that. W.Jensen said that the contract needs to be looked at- maybe it needs to be more specific.

4. James Kalin just wanted to make everyone aware that there is cancer insurance effective 2019. It is to help those that get cancer due to firefighting duties. There was a seminar in Jamesport, there are 4 policies out there. Members do need to be fit tested for it.

5. Antone Volinski III brought up the Fundraiser split. He said that each company will have a copy to share with them members for their meeting. He wants the Wardens to bring it to their companies and vote what split they want. Warren Jensen mentioned that the last couple of years the majority of members of voted the same and asked if it is the same way this year that we vote to keep it the same.

6. Norma Corwin mentioned the Corn Hole. Pete Harris said that he is in the process of setting up a league for the New Year. He is trying to get dates to post it so that everyone is aware. Norma Corwin wanted to clarify how it went from a fundraiser to a league. Pete Harris said that he asked permission from the Board for the league and it was approved. W. Jensen said that the minutes from that meeting do say league.

7. Warren Jensen asked the status of the new 80 car. Chief Jeffrey Weingart said that he is waiting for quotes for striping. He is also waiting for a quote for a new highband radio for that vehicle. He said he thinks it's approximately \$2,300 on state contract. Chief Weingart wanted permission from the board to purchase the new radio for the 80 car. A motion made by

E. Sieban, seconded by D.Nyce, to move forward with the necessary equipment for the 80 Car. Motion Carried.

8. Chief Weingart read the quotes for the equipment for the 8-3-2 from Norma Corwin. There were locks to keep equipment in place, a halligan tool, and motor vehicle crash kit. Motion made by Antone Volinski III, seconded by Norma Corwin, to purchase the equipment for 8-3-2. Motion Carried.

9. Peter Harris mentioned that during an observance for a 911 memorial he carried an American Flag. Bob Scott told him that the flag he was using was meant for indoors only. Norma Corwin said that she will ask her son to ask Major Grigonis what should be used. Motion made by Peter Harris, seconded by Edward Sieban, to purchase new American Flag and NY State flag for marching if Major Grigonis says its necessary. Motion Carried.

10. Antone Volinski III brought up the AEDs and said that since there are village meetings at Station 2 that there should be AEDs there. Warren Jensen asked who tested the AEDs monthly because it is required. Bob Corwin looked at the AED in the meeting room and the pads expire in 2020 so he said that someone must be checking it. Warren Jensen suggested putting a card in it with a name and date that it is being checked. Chief Jeffrey Weingart will ask Mike or Wayde if they know who takes care of it.

11. Pete Harris asked if the house man can fix the clocks. He said they haven't been changed yet and the time is wrong. 1ST Asst Chief Susano Jimenez said that if someone sees something wrong, why they don't just fix it.

READING OF THE MINUTES

Motion by David Nyce, seconded by James Kalin, to dispense with the reading of the minutes of tonight's meeting. Motion carried.

ADJOURMENT

Motion by Edward Sieban, seconded by David Nyce, to adjourn. Motion carried. The meeting was adjourned at 8:39 pm.

Submitted by,

Rebecca J. Jensen

Recording Secretary

GREENPORT FIRE DEPARTMENT
TREASURERS REPORT

10/18/2018 thru 11/21/2018

GENERAL FUND		<u>beginning balance</u>	\$ 6,705.62
	<u>expenditures</u>	J. Grili - gas reimb.	- \$55.01
		postmaster - box rental	- \$118.00
		ClockParts - office	- \$19.93
		Paces - chief exec mtg	- \$68.43
		SUNOCO - gas Albany trip	- \$56.55
		Brickoven Pizza - Halloween	- \$167.40
		Atlantis - installation deposit	- \$1,000.00
		Sou. Town Chiefs - ex-chiefs	- \$800.00
		Drew McCaffffery memorial	- \$300.00
	<u>receipts</u>	donations	+ \$300.00
		Sou Town Fire Districts	+ \$500.00
		<u>ending balance</u>	<u>\$4,920.30</u>

MEMORIAL FUND	<u>balance unchanged</u>	<u>\$511.99</u>
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MAY MILE FUND	<u>balance unchanged</u>	<u>\$ 18,982.44</u>
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WATER RESCUE SQUAD FUND	<u>balance unchanged</u>	<u>-(\$51.96)</u>
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WASH. B'DAY FUND	<u>balance unchanged</u>	<u>-(\$1,158.95)</u>
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RESCUE SQUAD 2% FUND	<u>balance unchanged</u>	<u>\$5,068.36</u>
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submitted by James H. Kalin, Secretary-Treasurer

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1																								
2																								
3																								
4																								
5	Barszczewski, Joseph	W	63	34%	25	5	0.8%	0	0	0	1	20	13	8	1	8	76	8	X	X	X	X		
6	Birmingham, Kenneth		1	0.5%	0	0	0%	0	0	0	0	4	2	2	0	0	8	8	X	X	X			
7	Bogardus, William		20	11%	25	7	1.2%	0	0	0	0	10	8	5	0	0	48	48	X	X	X	X		
8	Breese, Harry	D	53	28%	25	4	0.7%	0	0	0	0	9	15	5	1	0.75	55.75	55.75	X	X	X	X		
9	Bumble III, Charles		2	1.1%	0	0	0%	0	0	0	0	6	4	0	0	0	10	10						
10	Bumble, Samantha		1	0.5%	0	0	0%	0	0	0	0	3	0	2	0	0	5	5	X	X	X			
11	Butler, Michael		56	30%	25	12	2%	0	0	0	0	7	5	6	2	0	45	45	X	X	X	X		
12	Capon, George		53	28%	25	117	20%	25	0	0	0	12	12	4	1	0	79	79	X	X	X	X		
13	Carey, Patrick		32	17%	25	13	2.2%	0	0	0	1	10	14	4	1	0	55	55	X	X	X	X		
14	Carrig, Melinda		1	0.5%	0	2	0.3%	0	0	0	1	0	0	2	1	0	4	4						
15	Charters, Gary		11	5.9%	0	15	2.5%	0	0	0	0	7	1	3	1	0	12	12	X	X	X	X		
16	Clark III, Henry		0	0%	0	0	0%	0	0	0	0	1	1	0	0	0	4	4						
17	Clark, James	S	38	20%	25	5	0.8%	0	0	0	0	8	8	12	1	1	52	52				X	X	
18	Clark, Jeffrey		73	39%	25	1	0.2%	0	0	0	0	10	11	8	0	0	54	54	X	X	X	X		

Greenport Fire Department period ending November 30, 2018

maximum points in category

points as of NOVEMBER 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtes	misc	train	drill	pos(dis)	points		haz	hb	wp/sh	yap	
19	Corazzini, Jeffrey	L	7	3.7 %	0	5	0.8 %	0	0	0	1	0	0	0	3	0	5	9		X	X	X		
20	Corazzini, Warren		9	4.8 %	0	17	2.9 %	0	0	0	0	3	3	3	3	0	0	9		X	X	X		
21	Corwin, Everett		71	38 %	25	186	31 %	25	0	0	0	13	9	9	3	1	0	76		X	X	X		
22	Corwin, Norma	W,C, (L)	48	26 %	25	189	32 %	25	1	20	9	5	5	5	2	2	15.25	102.3		X	X	X	X	
23	Corwin, Raymond		60	32 %	25	63	11 %	25	0	10	15	5	1	1	4	0	0	81		X	X	X		
24	Corwin, Robert	L,D,{C}	95	51 %	25	377	63 %	25	5	20	13	19	4	4	4	6.5	6.5	117.5		X	X	X	X	
25	Corwin, Scott		53	28 %	25	11	1.9 %	0	1	12	4	8	1	1	0	0	0	51		X	X	X		
26	Costas, Tom		44	24 %	25	20	3.4 %	0	0	10	9	3	3	3	0	0	0	47		X	X	X		
27	Creedon, Daniel	(L)	22	12 %	25	53	8.9 %	25	0	10	6	10	6	10	0	0	1.25	77.25				X		
28	Danisi, Megan		1	0.5 %	0	3	0.5 %	0	0	0	0	0	0	0	0	0	0	0	0					
29	De Kerillis, Alain	T,L	61	33 %	25	214	36 %	25	1	10	4	25	0	0	0	0	8.75	98.75		X	X	X		
30	Detrick, Gary		17	9.1 %	0	2	0.3 %	0	0	0	5	6	6	0	0	0	0	11						
31	Ellis, Scott		6	3.2 %	0	34	5.7 %	0	0	7	4	3	3	3	0	0	0	14		X	X	X		
32	Ficurilli, Michael		59	32 %	25	7	1.2 %	0	0	8	8	8	1	1	0	0	0	50		X	X	X		
33	Flora, Michael	L	61	33 %	25	13	2.2 %	0	0	10	7	3	2	2	3.75	3.75	3.75	50.75		X	X	X	X	
34	Garcia-Dinizio, Gloria		1	0.5 %	0	7	1.2 %	0	0	0	2	0	0	0	0	0	0	2						
35	Golden, Danielle		4	2.1 %	0	8	1.3 %	0	0	3	2	1	1	1	0	0	0	7					X	

points as of NOVEMBER 30, 2018 prepared by James H. Kain

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtes	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap					
4			0	0%	0	0	0%	0	0	0	1	0	0	0	1									
36	Goldstein, Myron		0	0%	0	0	0%	0	0	0	1	0	0	0	1									
37	Grattan, Timothy		27	14%	25	2	0.3%	0	0	7	3	0	0	0	35									
38	Gray, Sally Anne		28	15%	25	169	28%	25	0	3	5	8	0	0	66									
39	Grilli, Jared		1	0.5%	0	2	0.3%	0	0	11	3	7	1	0	22									
40	Grilli, Jennifer		2	1.1%	0	10	1.7%	0	0	15	7	8	2	0	32									
41	Grilli, John	W	3	1.6%	0	9	1.5%	0	0	20	8	8	1	8	45	X	X	X						
42	Hamilton Jr., Robert	D	75	40%	25	17	2.9%	0	0	10	13	4	1	3	56	X	X	X						
43	Hanold, Christopher	D,C	39	21%	25	89	15%	25	2	14	15	6	4	8.75	99.75	X	X	X						
44	Harris, Cliff	C	22	12%	25	2	0.3%	0	0	8	9	3	0	8	53	X	X	X						
45	Harris, Peter	L,T	77	41%	25	21	3.5%	0	1	20	15	9	1	10	81	X	X	X						
46	Hays, Spencer		31	17%	25	6	1%	0	0	6	11	8	2	0	52	X	X	X						
47	Hollid, Scott	C	46	25%	25	3	0.5%	0	0	13	8	4	1	8	59	X	X	X						
48	Hubbard Jr, George		21	11%	25	3	0.5%	0	0	14	9	3	1	0	52	X	X	X						
49	Hughes, Colleen	S	22	12%	25	55	9.3%	25	0	12	12	11	0	1.25	86.25	X	X	X						
50	Huzsek, Andrew H		95	51%	25	12	2%	0	0	14	12	9	1	0	61	X	X	X						
51	Hydell, Carol	S	33	18%	25	21	3.5%	0	1	16	15	5	2	5	69	X	X	X						
52	Hydell, Charles	L	55	29%	25	48	8.1%	25	2	16	15	12	2	5	102	X	X	X						

points as of NOVEMBER 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%		pts	# EMS	%		pts		st/by	mtes	misc	train	drill	pos(dis)		points		haz	hb	wb/sh	yap
53	Jenkins, Carolyn		3	1.6 %	0	2	0.3 %	0	0	0	0	5	6	2	0	0	0		13			X	X	
54	Jensen, Warren	W	35	19 %	25	5	0.8 %	0	0	0	0	20	9	3	1	1	8		66		X	X	X	
55	Jester, Robert		10	5.3 %	0	7	1.2 %	0	0	0	0	8	12	12	1	1	0		33		X	X	X	
56	Jimenez, Susano	CH	130	70 %	25	332	56 %	25	25	25	1	20	15	10	3	3	25		124		X	X	X	X
57	Johnson, Craig	L	40	21 %	25	113	19 %	25	25	25	0	10	10	25	0	0	5		100			X	X	
58	Kalin, James	CH,T,(WD)	134	72 %	25	442	74 %	25	25	25	2	20	15	10	2	2	25		124		X	X	X	X
59	King, David	T,D	77	41 %	25	20	3.4 %	0	0	0	1	13	13	4	0	0	8		64		X	X	X	
60	Kostal, Shelby		1	0.5 %	0	1	0.2 %	0	0	0	0	0	2	0	0	0	0		2					
61	La Du, Claudia		0	0 %	0	0	0 %	0	0	0	0	0	1	0	0	0	0		1					
62	Land, Shannon		0	0 %	0	0	0 %	0	0	0	0	0	0	0	0	0	0		0					
63	Luke, Alexander		42	22 %	25	12	2 %	0	0	0	0	10	9	11	1	1	0		56		X	X	X	
64	Maloney, Michael		15	8 %	0	3	0.5 %	0	0	0	0	0	11	9	10	3	0		33		X	X	X	X
65	Manwaring, Julia		51	27 %	25	46	7.7 %	25	25	25	1	17	6	25	0	0	0		99		X	X	X	
66	Manwaring, Wayde	C	68	36 %	25	75	13 %	25	25	25	1	20	6	25	0	0	8		110		X	X	X	
67	Marczewski, Macy		9	4.8 %	0	0	0 %	0	0	0	0	0	10	9	8	1	0		28		X	X	X	
68	Martocchia, Jerome	W	16	8.6 %	0	37	6.2 %	0	0	0	0	0	20	8	11	0	8		47		X	X	X	

points as of NOVEMBER 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	hb	wp/sh	yap					
69	Mazzei, Aileen		6	3.2 %	0	2	0.3 %	0	0	8	15	4	1	0	28	X	X	X						
70	Melly, Megan	L	29	16 %	25	74	12 %	25	0	3	10	2	0	3.75	68.75	X	X							
71	Miller, Joseph		3	1.6 %	0	5	0.8 %	0	0	2	1	3	0	0	6	X	X	X						
72	Miller, Wayne	(CH)	42	22 %	25	68	11 %	25	0	15	15	3	1	6.25	90.25	X	X	X						
73	Mills, William, III		0	0 %	0	0	0 %	0	0	2	1	3	0	0	6	X	X							
74	Milovich Jr., Joseph	W	80	43 %	25	8	1.3 %	0	1	20	10	3	1	8	68	X	X	X						
75	Mims, Ralph		0	0 %	0	0	0 %	0	0	1	0	0	0	0	1									
76	Morris, Gregory		4	2.1 %	0	0	0 %	0	0	2	4	3	1	0	10		X	X						
77	Musto, Francis	S	103	55 %	25	327	55 %	25	3	20	15	10	4	3.75	105.8	X	X	X	X					
78	Myslowski, Henry		1	0.5 %	0	0	0 %	0	0	9	4	3	0	0	16	X	X	X						
79	Myslowski, Linda		0	0 %	0	6	1 %	0	0	2	2	0	0	0	4									
80	Nedoszytko, William	S	0	0 %	0	0	0 %	0	0	8	2	0	0	5	15									
81	Nyce, David	W,L	144	77 %	25	230	39 %	25	1	20	15	15	4	13	118	X	X	X	X					
82	Parker, Jason	D	29	16 %	25	74	12 %	25	0	3	2	0	0	1.25	56.25									
83	Pirillo, James A. (s)		84	45 %	25	6	1 %	0	0	10	11	10	2	0	58	X	X	X						
84	Pirillo, James J. (f)		50	27 %	25	5	0.8 %	0	0	12	13	9	2	0	61	X	X	X						
85	Pope, George	(L),D	119	64 %	25	224	38 %	25	1	20	12	12	3	2	100	X	X	X	X					

points as of NOVEMBER 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/by	mtgs	misc	train	drill	pos(dis)	points	haz	bb	wp/sh	yap					
86	Purcell, Bernard		178	95 %	25	278	47 %	25	2	20	15	8	4	0	99	X	X	X						
87	Purcell, Ryan	C	4	2.1 %	0	0	0 %	0	1	9	5	3	0	8	26	X	X	X						
88	Quillin, Michael	D	51	27 %	25	2	0.3 %	0	0	7	15	10	1	0.75	58.75	X	X	X						
89	Raynor, Dale		73	39 %	25	20	3.4 %	0	0	8	15	10	3	0	61	X	X	X	X					
90	Reiss, Helen	L	65	35 %	25	305	51 %	25	1	12	8	24	0	5	100	X	X	X						
91	Remppe Jr, Fred		36	19 %	25	109	18 %	25	0	6	6	2	1	0	65	X	X							
92	Richter, Michael	T,T	37	20 %	25	149	25 %	25	0	17	5	5	0	10	87	X	X	X						
93	Rosa, Lisa		8	4.3 %	0	10	1.7 %	0	0	11	8	11	0	0	30	X	X	X						
94	Ruffner, William		0	0 %	0	0	0 %	0	0	1	1	0	0	0	2									
95	Rung, Rosalie		0	0 %	0	14	2.4 %	0	0	5	1	0	0	0	6									
96	Rutkowski, Stephen	L	109	58 %	25	269	45 %	25	5	20	15	12	4	3.75	109.8	X	X	X	X					
97	Sieban, Edward	S,T,W	2	1.1 %	0	6	1 %	0	0	20	4	4	1	18	47	X	X	X						
98	Skrezec, John		89	48 %	25	117	20 %	25	0	11	9	8	0	0	78	X	X	X						
99	Spanos, James		1	0.5 %	0	0	0 %	0	0	4	1	0	0	0	5									
100	Spinozzi, Matthew		84	45 %	25	126	21 %	25	1	6	3	25	1	0	86				X					
101	Staples, Halsey		75	40 %	25	126	21 %	25	0	9	3	3	0	0	65	X	X	X						
102	Stoner, Gary		42	22 %	25	7	1.2 %	0	0	9	4	0	1	0	39				X					

points as of NOVEMBER 30, 2018 prepared by James H. Kalin

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
4		elect/app	# Fire	%	pts	# EMS	%	pts	st/bv	mtgs	misc	train	drill	pos/dis	points	haz	hb	wp/sh	yap					
103	Stoner, Kylie		26	14 %	25	123	21 %	25	0	1	2	0	0	0	53									
104	Tamin, John		111	59 %	25	190	32 %	25	0	12	12	3	0	0	77	X	X	X						
105	Tejada, Yira		9	4.8 %	0	12	2 %	0	4	5	3	25	0	0	37			X						
106	Thorp, Thomas		30	16 %	25	10	1.7 %	0	0	6	6	0	0	0	37									
107	VanBitten, George		62	33 %	25	19	3.2 %	0	1	12	13	7	3	0	61	X	X	X	X					
108	Verity, Michael		1	0.5 %	0	1	0.2 %	0	0	2	2	3	0	0	7	X	X	X						
109	Volinski, Antone, Jr.		98	52 %	25	187	31 %	25	0	11	7	4	2	0	74	X	X	X						
110	Volinski, Antone, III	W	53	28 %	25	261	44 %	25	0	12	8	10	0	8	88	X	X	X						
111	Volinski, Darryl	(L)	19	10 %	25	51	8.6 %	25	0	5	5	6	0	1.25	67.25	X	X							
112	Walker, David		3	1.6 %	0	3	0.5 %	0	0	2	1	2	0	0	5	X	X							
113	Walters, Joseph		1	0.5 %	0	0	0 %	0	0	9	2	3	1	0	15	X	X	X						
114	Weingart, Jeffrey	CH	58	31 %	25	74	12 %	25	3	17	15	7	2	25	119	X	X	X	X					
115	Wright, William	L	84	45 %	25	11	1.9 %	0	2	13	15	9	2	3.75	69.75	X	X	X	X					
116	Zurek, Gregory		28	15 %	25	14	2.4 %	0	1	12	10	4	1	0	53	X	X	X	X					
117	Zurek Jr, Stanley		22	12 %	25	9	1.5 %	0	1	16	3	5	0	0	50	X	X	X						
118																								

points as of NOVEMBER 30, 2018 prepared by James H. Kalin

Greenport Fire Department December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<u>CHIEF'S CELLS:</u> 8-3-30: 631-445-0204 8-3-31: 631-644-5430 8-3-32: 631-466-5294	<u>Duty Companies:</u> 831 & 834 834 First due on 24's					1 GFD X-Mas Parade 430pm All Apparatus
2	3 Relief Hose Standard Hose	4 Eagle Hose	5 Finance 7pm	6	7	8
9	10 Star Hose	11 Rescue 7pm	12 Phenix H&L	13	14	15
16	17 Physicals	18	19 Physicals Wardens 7pm ST1	20 Department Training 8-3-2 7pm	21	22
23	24	25	26	27 Fire Police 6pm	28	29
30	31					



236 THIRD STREET
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TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 13, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Building

Work Session Report for Building Department

December 20, 2018

Building Inspector's Office

Reports

- ❖ The Code Enforcer continues to process building applications.
- ❖ Construction progress inspections and safety checks are performed regularly.
- ❖ Rental permit inspections are also being conducted regularly as the permits come in.

Code Enforcer's Office

Reports

- ❖ Code Enforcement would like to remind all residents that vehicles must be removed from Village streets during snow events of 2 inches or more. Vehicles can be parked in Village parking lots during snow events.
- ❖ Regular patrols of the Village are being conducted.
- ❖ Complaints and concerns are responded to in a timely manner.
Traffic Enforcement Statistics Report is attached.
Code Enforcement Report is attached.
Building Permit Report is attached.

Attachments:

Park Enf Rep 122018 (PDF)
Building Department Rep 122018 (PDF)
Code Enf Rep 122018 (PDF)
Code Enf Rep 122018 (PDF)



Village of Greenport Enforcement Report

TRAFFIC ENFORCEMENT

December 1, 2018

Monthly Report
REPORT COVERING
11/1/2018 through 11/30/2018

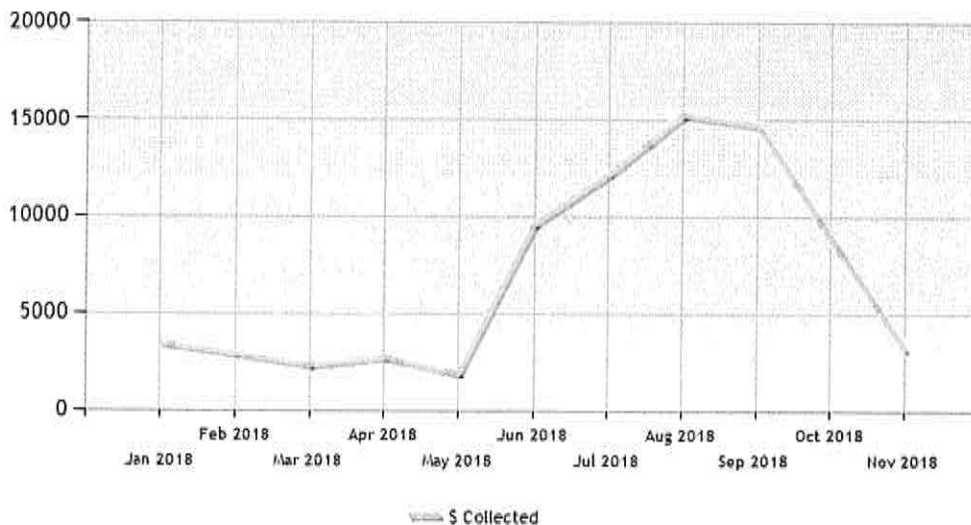
Incorporated Village

FINE COLLECTION BY MONTH: 2018

MONTH	No. OF TICKETS PAID	AMOUNT COLLECTED (VIA PLEA OF GUILTY OR COURT RULING)
January	32	\$3,455.00
February	31	\$2,940.00
March	19	\$2,350.00
April	27	\$2,750.00
May	23	\$1,925.00
June	107	\$9,620.00
July	149	\$12,190.00
August	171	\$15,285.00
September	142	\$14,740.00
October	85	\$8,895.00
November	30	\$3,210.00
December		
YTD	816	\$77,360.00

NOVEMBER 2018

Case Track



TICKETS ISSUED: NOVEMBER 2018
Case by Violation Type

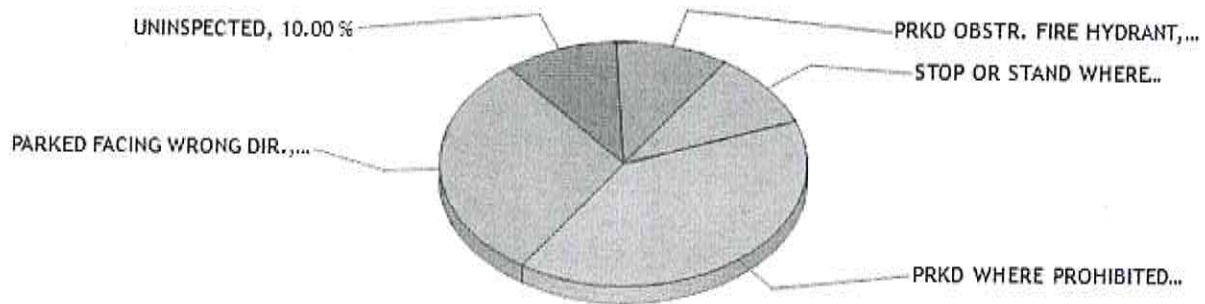
Code	Description	2018	Total
11	PRKD OBSTR. FIRE HYDRANT	1	1
15	UNINSPECTED	1	1
16	PARKED FACING WRONG DIR.	3	3
2	PRKD WHERE PROHIBITED SCHEDULE XI.	4	4
4	STOP OR STAND WHERE PROHIBITED SCH. XII.	1	1
Total		10	10

Top five by Violation Types

- PRKD WHERE PROHIBITED SCHEDULE XI.
- PARKED FACING WRONG DIR.
- UNINSPECTED
- PRKD OBSTR. FIRE HYDRANT
- STOP OR STAND WHERE PROHIBITED SCH. XII.

These Violations combined represent 100% of issuance Village wide.

Frequently Issued Violations





Village of Greenport Building Department

December 1, 2018

Monthly Report REPORT COVERING 11/01/2018 through 11/30/2018

Incorporated Village

PERMIT TYPE	PERMIT NO.	PERMIT DATE	PARCEL ID	LEGAL ADDRESS	STATUS
VG Foundation	43204	11/08/2018	2.-3-12	Main Street	OPEN
Residential Alterations and Repairs	02758	11/30/2018	4.-4-20	250 Sixth Avenue, Greenport, New York 11944'	OPEN
Residential Alterations and Repairs	02759	11/30/2018	6.-6-5	410 Fifth Street, Greenport, New York 11944'	OPEN



Village of Greenport Enforcement Report

CODE ENFORCEMENT

December 1, 2018

Monthly Report
REPORT COVERING
11/01/2018 through 11/30/2018

Incorporated Village

LOCATION	DATE	FACTUAL	DISPOSITION
222 Manor Place, Greenport, New York 11944	11/05/2018	*COMPLAINT*	On-going complaints of lighting issues from building. Upon several investigations, it has been determined that lighting does comply with "Dark Sky" requirements.
515 Fifth Street Greenport, New York 11944	*ONGOING*	*COMPLAINT*	Several complaints about construction/renovation of property. Investigations determined property is in compliance with all applicable Codes.
315 Main Street Greenport, New York 11944	11/08/2018	*COMPLAINT*	Complaint of hedges causing sidewalk encumbrance. Code Enforcement will monitor.
Various Locations Greenport, New York 11944	11/14/2018	Real Estate Inquiry.	Real Estate agent inquiring if horses were permitted to be housed as pets in the Village. Agent advised there are minimum acreage and stable requirements required to house pet horses. Additionally, Village Code would not allow for pet horses in Village Zoning Districts.
Various Locations Greenport, New York 11944	11/15/2018	Rental Permit Requirements.	Code Enforcement has begun requesting required rental inspections to rental units that have not yet applied for permits or have not renewed expired permits from 2015-2016.
136 Main Street Greenport, New York 11944	11/15/2018	Stop Work Order	Contractor has failed to properly remove asbestos siding. Stop Work Order issued. Contractor must provide certification for proper asbestos abatement to Village Building Department before any work can continue.
Fifth Avenue & South Street Greenport, New York 11944	11/16/2018	*COMPLAINT*	Complaint of drainage issues forwarded to correct Village Department.

LOCATION	DATE	FACTUAL	DISPOSITION
650 Main Street Greenport, New York 11944	11/16/2018	Structural Integrity Inspection.	High winds caused pre-fabricated steeple to break away from anchor bolts in roof rafters. Inspection revealed no apparent structural damage to roof, roof beams, sheathing and rafters. Steeple was not part of structural components and building could be occupied. The church was notified that new structural documents and engineered plans would have to be submitted in order for the church to re-install the steeple.
Main Street and Broad Street Greenport, New York 11944	11/19/2018	*COMPLAINT*	Complaint of landscaper destroying Village mow strip. Code Enforcement will make contact with landscaper to find resolution.
163 Fifth Street Greenport, New York 11944	11/19/2018	Inquiry for work being done at location.	Investigation determined scope of work being done at location did not require any type of permits.
138 Sixth Street Greenport, New York 11944	11/26/2018	*COMPLAINT*	Complaint of water coming from property. Code Enforcement will make contact with home owner to determine source of water and if any violations exist.
744 Main Street Greenport, New York 11944	11/30/2018	*COMPLAINT*	Complaint of a collapsed fence from neighboring property. Code Enforcement will follow up with property manager.

NOTICE:

- The Village of Greenport has concluded the 2018 brush pickup schedule. Properties that have brush and debris placed in the street, or at the curb are subject to being issued violations.
- Please ensure all vehicles are removed from Village streets when there is a snow event of 2" or more. Residents without driveways may utilize Village Municipal Parking Lots during these snow events. Vehicles remaining on Village streets during snow events of 2" or more are subject to a fine of \$100 per day.

RENTAL PERMIT INFORMATION

Monthly Report
REPORT COVERING
11/01/2018 through 11/30/2018

APPLICATIONS RECEIVED	INSPECTIONS PERFORMED	RE-INSPECTIONS	*INCOMPLETE	PROPERTIES IN COMPLIANCE
96	71	7	17	54

NOTE: THE NUMBERS ABOVE REPRESENT INDIVIDUAL RENTAL UNITS

Incomplete – Property needs to correct violations, add fire detection systems and/or needs to submit required documents and/or fees.



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Submitted: December 13, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Utilities

Work Session Report for Road and Utilities

December 20, 2018

Administrator's Office

Statistics

Work Orders:

Electric = 31 Written, 31 Completed
Water = 3 Written, 3 Completed
Sewer = 56 Written, 56 Completed
Road = 66 Written, 66 Completed

Reports

❖ DOH-360: This is a monthly report for bacteriological presence and residual chlorine levels, it was sent on 12-10-2018. The results are detailed below in the Road Department's *Sampling* section.

❖ GADS Data: This is a monthly report about run and usage data for the generators at the Power Plant, it was sent on 12-14-2018.

Topics of Discussion:

Microgrid Update

National Grid Meeting

Resolutions:

Linemen's Training School for Douglas Rocco
Hiring of Brian Forbes

Road/Water Department

Statistics

Water Distribution:

6,222,380 Gallons Sold

Sampling:

All water samples complied with Department of Health requirements.

Locations: 419 Sixth Street - Slop Sink

Total Coliform = Negative

E Coli = Absent

Residual Chlorine = 0.45 mg/L

Third Street Firehouse - Kitchen Sink

Total Coliform = Negative

E Coli = Absent

Residual Chlorine = 0.49 mg/L

The form, DOH-360, was filed with the DOH on December 10, 2018 outlining the above results.

Report

Tasks Accomplished:

- ❖ Performed water machine maintenance.
- ❖ Cleaned the tops of all storm drains and swept streets.
- ❖ Patched roads throughout the village.
- ❖ Winterized the lawnmowers and trimmers
- ❖ Prepared plows and salters for the winter
- ❖ Made repairs to G-66 and G-9
- ❖ Picked up fallen branches from the snow storm on November 15th.
- ❖ Cleaned up leaves at the cemetery
- ❖ Helped to install the Ice Rink with the Parks Crew Leader
- ❖ Installed winter doors on the Carousel building
- ❖ Replaced windshield on the CAT.
- ❖ Put up and took down stage for the Parade of Lights on December 1st.
- ❖ Setup Big Santa at Steamboat Corner
- ❖ Assisted contractors with sidewalk removal on Main Street
- ❖ Built access for affected stores on Main Street along the water main installation area.
- ❖ Installed 160+ feet of water main on the east side of lower Main Street

Sewer Department Statistics

Flow and Sampling:

The plant continues to run well and performs under DEC permit requirements.
Total plant flow for the month of November = 10,745,000 gallons.
Average Daily Flow = 0.358 million gallons/day. (MGD). Permit limit = 0.650 MGD
Total Suspended Solids, (TSS) % removal = 95% Permit limit = 75%
Carbonaceous BOD Removal, (CBOD) = 98% Permit limit = 75 %
Coliform Fecal General = 6.3 MPN/100 Permit limit = 200 MPN/100
Coliform Total General = 21.0 MPN/100 Permit limit = 700 MPN/100
Total Nitrogen in effluent = 6.8 lbs/day
Mercury = 1.32 ng/l

Sludge Removal:

126,000 gallons of sludge was hauled during November.

Report

❖ Treatment Plant:

Took BNR Basin No. 2 out of service

Cleaned out clarifier scum well

Changed bad UV Bulb

Replaced Dissolved Oxygen controller and probes

Placed BNR Basin No. 2 back in service

❖ Collection System:

Installed spare pump at Claudio's Pump Station, sent the main one out for repairs

Cleaned all floats and probes at pump stations

Jet-rodged the downtown area as part of preventative maintenance

Responded to complaint of sewer backup at 425 Front Street. No village issue found.

Electric Department

Statistics

Monthly Power Usage:

Maximum usage day = November 23rd @ 108.647 Mwh

Minimum usage day = November 7th @ 68.439 Mwh

Peak Demand = November 23rd @ 6:00 PM 5.148 Mw

Monthly total usage = 2,492.143 Mwh

Greenport Meter Daily Totals Sheet is attached

Service calls/call outs = 4

Street light repairs = 10

Customers shut off for non-payment = 4

Customers turned on for payment = 4

Customers turned on for the season = 0

New Services/Service Upgrades = 1

Tasks Accomplished:

- ❖ Replaced two utility poles that were damaged during a storm.
- ❖ Installed the holiday decorations in the downtown area and Mitchell Park.
- ❖ Installed the drop cords for the BID to light the trees
- ❖ Trimmed and removed trees throughout the village.

Attachments:

Greenport Meter Daily Totals November 18 (PDF)

Daily Totals - GREENPORT

Customer Information

Name: GREENPORT JEMSTAR
 Address: Village of Greenport
 Long Island
 Acct. No:
 Meter No: KW DEL

Thu Nov 1 2018 to Fri Nov 30 2018

Total Usage: 2,492,143.00 KWH
 Peak Demand: 5,148.00 KW
 Occurred On: Nov 23 2018 18:00
 Load Factor: 67.14 %

Period Ending	Ch. 1 (KWH)
11/01/2018	68,819.00
11/02/2018	71,595.00
11/03/2018	71,042.00
11/04/2018	73,226.00
11/05/2018	74,945.00
11/06/2018	71,306.00
11/07/2018	68,439.00
11/08/2018	70,171.00
11/09/2018	77,849.00
11/10/2018	79,304.00
11/11/2018	81,197.00
11/12/2018	79,287.00
11/13/2018	76,050.00
11/14/2018	85,601.00
11/15/2018	97,062.00
11/16/2018	91,532.00
11/17/2018	84,548.00
11/18/2018	82,448.00
11/19/2018	80,902.00
11/20/2018	85,637.00
11/21/2018	91,736.00
11/22/2018	108,594.00
11/23/2018	108,647.00
11/24/2018	93,552.00
11/25/2018	79,933.00
11/26/2018	83,272.00
11/27/2018	86,987.00
11/28/2018	89,257.00
11/29/2018	87,321.00
11/30/2018	91,884.00



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TRUSTEES
JACK MARTILOTTA
DEPUTY MAYOR

MARY BESS PHILLIPS

DOUGLAS W. ROBERTS

JULIA ROBINS

VILLAGE ADMINISTRATOR
PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 13, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Derryl Baumer, *Engineering Aide*
From: Paul Pallas, *P.E. Village Administrator*
Department: Village Administrator

Work Session Report Village Administrator - Recreation

Work Session Report Recreation Department

December 20, 2018

Mitchell Park Marina/Parks

- ❖ The marina vessels have been winterized.
- ❖ Winter stakes in the mooring field have been installed.
- ❖ The Ice Rink was installed for the season. The Road Department assisted with setup. Ice production is expected to begin soon.
- ❖ Ice Rink staff have been preparing the skates by organizing and sharpening them.
- ❖ A new office/sales booth has been setup in the Zamboni Building.
- ❖ Schedules for Ice Rink staff and office staff has been completed.
- ❖ Local businesses have been contacted to renew sponsorship.
- ❖ Skate School registration forms continue to come in.
- ❖ Ice Hockey schedule has been completed.
- ❖ Trimmed some trees in Mitchell Park.
- ❖ We are facilitating repairs to the Railroad Dock during the winter.
- ❖ The Carousel Committee decorated the Carousel for the holidays.
- ❖ Free Carousel rides were offered during the tree lighting event on December 1st.
- ❖ Carousel hours have been changed to the winter schedule. The new hours are 11:00AM - 5:00PM on Saturdays, Sundays, and school holidays. It will be closed on Christmas Day.

Monthly Revenue Reports are attached.

Recreation Center

Statistics

Attendance:

Kids =19 Enrolled in After-School Program

Reports

- ❖ Last month we were very busy at the Recreation Center planning all the holiday festivities.
- ❖ The Center was decorated for the Annual Holiday Party which was held on December 13th.
- ❖ A big thank you to the Village Clerk who helped in collecting donations from sponsors to purchase holiday gifts for the children in the After-School Program.
- ❖ The Library's Literacy Program is going very well.
- ❖ We are planning a trip to San Simeon in January for an intergenerational program.

Campground

Tasks Accomplished

- ❖ The campground is now closed for the season.

Attachments:

Rec Rev Report 122018(PDF)

	MARINA		CAMPGROUND		MOORINGS		CAMERA OBSCURA		CAROUSEL	
	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2018	FISCAL YEAR 2019
JUNE	\$ 91,826.21	\$ 201,996.91	\$ 32,229.11	\$ 63,499.00	\$ 40,250.00	\$ 40,023.90	\$ 173.00	\$ 172.00	\$ 19,507.95	\$ 19,308.00
JULY	173,950.62	121,567.67	23,168.00	24,728.50	8,376.00	-	219.00	150.00	57,084.83	51,051.91
AUGUST	174,687.33	153,314.62	15,120.00	19,490.00	72.00	-	463.00	117.00	57,786.06	58,950.67
SEPTEMBER	96,914.81	78,268.78	9,110.00	14,400.00	-	-	127.00	24.00	23,626.60	20,299.17
OCTOBER	46,023.43	25,199.87	12,662.00	7,947.50	-	1,300.00	25.00	13.00	8,361.65	8,027.82
NOVEMBER	632.05	3,000.00	13.55	1,935.00	1,176.05	1,300.00	-	388.00	6,505.00	6,035.83
YEAR TO DATE	\$ 584,034.45	\$ 583,347.85	\$ 92,302.66	\$ 132,000.00	\$ 49,874.05	\$ 42,623.90	\$ 1,007.00	\$ 864.00	\$ 172,872.09	\$ 163,673.40



236 THIRD STREET
GREENPORT NY 11944

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MAYOR
GEORGE W. HUBBARD, JR.
EXT. 215

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EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 12, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Robert Brandt, *Treasurer*
From: Robert Brandt, *Treasurer*
Department: Treasurer's Department

DECEMBER 2018 WORK SESSION REPORT

Work Session December 2018

REQUEST A MOTION BE PLACED ON THE AGENDA FOR:

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4029, to appropriate reserves to fund the repairs at the East Pier, and directing that Budget Amendment #4029 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4030, to fund staff training and travel for the Electric Department, and directing that Budget Amendment #4030 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4031, to fund the scanning services as outlined in the accepted proposal from Paperless Solutions, and directing that Budget Amendment #4031 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4032, to fund the cost of materials for the Sixth Avenue manhole project, and directing that Budget Amendment #4032 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4072, to fund the Clark Street project, and directing that Budget Amendment #4072 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

RESOLUTION authorizing Treasurer Brandt to perform attached Budget Amendment #4073, to appropriate reserves to fund the repairs at the A Dock, and directing that Budget Amendment #4073 be included as part of the formal meeting minutes for the December 27, 2018 regular meeting of the Board of Trustees.

UTILITY BILLING

Billing of Sector 2 completed. Monthly reports are done through November. Sector 2 red tags due.

COMMUNITY DEVELOPMENT/ HOUSING AUTHORITY

8 recertifications and 2 interims were performed for December 2018.

2 families found housing and are leasing 12/15/18.

There are 4 families searching for housing.

SIGNIFICANT COLLECTIONS

Rents Received for November 2018 - \$ 73,109.73

Property Tax Received - \$ 1,036,961.07

INFORMATIONAL:

Cash Holdings Report - See attached

Utility Billing Statistics Report - see attached

CD/HA Monthly Financials - See attached

Attachments:

- BANK BALANCE SHEET -NOVEMBER 2018 (PDF)
- NOVEMBER 2018 BILLING STATISTIC REPORT (PDF)
- CD FINANCIALS NOVEMBER 2018 (PDF)
- HA FINANCIALS NOVEMBER 2018 (PDF)
- PROPERTY TAX COLLECTED THROUGH NOVEMBER 2018 (PDF)
- BUDGET AMENDMENT 4030 (PDF)
- BUDGET AMENDMENT 4031 (PDF)
- BUDGET AMENDMENT 4032 (PDF)
- BUDGET AMENDMENT 4072 (PDF)
- BUDGET AMENDMENT 4029 (PDF)
- BUDGET AMENDMENT 4073 (PDF)

**BANK ACCOUNT BALANCES
FOR THE MONTH OF NOVEMBER 2018**

FUND	BANK ACCOUNT NAME	G/L ACCT#	TYPE	BALANCE
A	General	A.0200.000	Checking	119,230.20
A	Repair & Maintenance	A.0200.400	Checking	45,000.00
A	Greenhill Cemetery	A.0201.100	Savings	33,417.57
A	Clarks Beach Savings	A.0201.120	Savings	82,375.99
A	Clarks Beach Reserve	A.0201.120	Money Market	344,129.86
A	Money Market	A.0201.130	Money Market	1,672,967.06
A	Fire Apparatus	A.0221.110	Savings	523,692.38
A	Bulding Department Escrow	A.0235.101	Checking	12,178.09
A	Parks and Recreation	A.0200.200	Checking	25,942.47
TOTAL GENERAL FUND				\$ 2,858,933.62
CD	Small Cities Rehab.	CD.0200.000	Savings	152,764.99
CD	NYS CDBG Funds	CD.0200.400	Public Funds Acct	226.21
CD	Moran	CD.0201.000	Savings	5,731.92
CD	Watkins	CD.0201.001	Savings	21,767.75
TOTAL COMMUNITY DEVELOPMENT				\$ 180,490.87
E	Light Fund	E.0121.100	Checking	604,676.76
E	Light Depreciation Savings	E.0116.100	Savings	1,924,453.92
E	TTC Collections	E.0121.120	Savings	986.73
E	Consumer Deposit Savings	E.0191.100	Savings	130,165.08
E	Consumer Deposit Checking	E.0244.200	Checking	3,415.05
TOTAL LIGHT FUND				\$ 2,663,697.54
F	Water	F.0200.000	Checking	295,447.26
F	Water Fund Capital	F.0200.400	Savings	8,372.53
F	Water Fund CD (MM)	F.0201.000	Money Market	202,088.11
F	Water Fund Money Market	F.0201.130	Money Market	385,837.32
TOTAL WATER FUND				\$ 891,745.22

G	Sewer	G.0200.000	Checking	440,229.44	
G	NYS DEC Consent	G.0201.000	Savings	31,323.53	
G	Sewer Fund I	G.0201.100	Money Market	362,227.74	
G	Sewer Fund III	G.0201.120	Money Market	719,693.74	
G	NYSEFC	G.0205.000	Checking	185,771.25	
G	Sewer Wastewater	G.0220.110	Savings	12,144.92	
G	NYSERDA	G.0525.000	Checking	111.01	
				TOTAL SEWER FUND	\$ 1,751,501.63
H	Capital	H.0200.000	Checking	254,856.62	
H	Capital Reserve	H.0200.400	Savings	49,516.88	
				TOTAL CAPITAL FUND	\$ 304,373.50
TA	Trust & Agency	TA.0200.000	Checking	49,929.04	
TA	Retirement Savings	TA.0201.000	Savings	48,871.28	
TA	WWI Memorial Trust	TA.0201.001	Savings	729.75	
TA	T & A Special Escrow	TA.0201.002	Savings	6,592.46	
TA	Justice Court	TA.0201.004	Savings	4,785.20	
TA	Concert Fund	TA.0201.008	Savings	2,282.70	
TA	Global Common	TA.0201.009	Savings	271,281.48	
TA	Accounts Payable	TA.0202.000	Checking	752,862.11	
				TOTAL TRUST & AGENCY FUND	\$ 1,137,334.02
	Wire Account			166.03	
	Utility Clearing			111,827.59	
					\$ 111,993.62
				TOTAL VILLAGE WIDE	\$ 9,900,070.02

EOM Billing Statistics Report

Rate# - Description	Bills	Min. Bills	Usage	Charge	Usage	Demand	Contract	PCA	NYSCES	Comm Tax	Res Tax
2 - Electric - Flat Charge	12	0	0	0	0	0	654.16				
9 - Residential (1, 1)	1357	0	697445	81,412.51	0	0		16,510.62	2,629.28		8.80
10 - Water Heating (2, 2)	13	0	1892	139.40	0	0		44.76	7.12		4.78
11 - All Electric (3, 3)	335	0	208864	23,757.41	0	0		4,965.74	791.25		734.42
13 - Demand - Class 3 (5, 5)	5	0	313000	17,496.70	827	9,823.75		7,406.20	1,180.00	444.77	
14 - Village St. Lighting (6, 6)	5	0	50417.7	5,803.08	0	0		1,193.00	190.07		
15 - Town St Lighting (7, 7)	1	0	5113.1	703.62	0	0		144.65	23.05		
19 - Traffic Lights (11, 11)	1	0	1716	175.72	0	0		40.60	6.47		
20 - Contract St Lighting (12, 12)	2	0	246	0.00	0	0					
21 - Sterling Harbor (13, 13)	2	0	2183.25	251.29	0	0	25.00	51.66	8.23	26.84	
66 - Reconnector Fee- Residential	1	0	0	0	0	0	8.34				
70 - NSF Fee	1	0	0	0	0	0					
Electric Total:	1735	0	1282676.05	129,739.73	827	9,823.75	597.50	30,357.23	4,835.47	471.61	3,171.58
Sewer	40	0	0	2,106.00	0	0	0	0	0	0	0
4 - Sewer - Flat Charge	1	0	0	63.70	0	0					
23 - Sewer - VILL 3/4" W/SEWER (14, 14)	677	549	3253.6	48,739.20	0	0					
25 - Sewer - VILL 1" W/SEWER (15, 15)	29	10	274.6	3,161.94	0	0					
27 - Sewer - VILL 1 1/2" W/SEWER (16, 16)	12	5	252.8	3,771.00	0	0					
29 - Sewer - VILL 2" W/SEWER (17, 17)	28	6	1565.2	23,352.85	0	0					
31 - Sewer - VILL 3" W/SEWER (18, 18)	1	1	1.8	42.00	0	0					
33 - Sewer - VILL 4" W/SEWER (19, 19)	2	1	75.5	1,006.30	0	0					
54 - Sewer - OUTSIDE RES SEWER (50, 50)	75	52	620.7652	11,419.97	0	0					
57 - SPLIT SEWER BILLING (52, 52)	1	0	8	0.00	0	0					
52 - DRIFTWOOD COVE 52	1	1	9.4248	3,276.00	0	0					
53 - DRIFTWOOD COVE 49	1	0	209.3652	3,746.30	0	0					
64 - PECONIC LANDING 301	1	0	2351	36,311.00	0	0					
65 - CLIFFSIDE CONDOS-SEWER	1	1	6	4,410.00	0	0					
69 - Sewer NSF	2	0	0	0	0	0	33.33				
Sewer Total	1072	626	8358.0552	143,409.25	0	0	33.33	0	0	0	0
Water	25	0	0	659.65	0	0	33.33	0	0	0	0
5 - Water - Flat Charge	25	0	0	659.65	0	0					
22 - VILL 3/4" W/SEWER (14, 14)	886	272	3702.8	20,111.35	0	0					
24 - VILL 1" W/SEWER (15, 15)	29	3	709.58	2,726.58	0	0					
26 - VILL 1 1/2" W/SEWER (16, 16)	13	9	284	1,245.16	0	0					
28 - VILL 2" W/SEWER (17, 17)	30	16	904	3,730.38	0	0					
30 - VILL 3" W/SEWER (18, 18)	1	1	2	36.90	0	0					
32 - VILL 4" W/SEWER (19, 19)	2	2	7	73.80	0	0					
46 - VILLAGE 1 1/2" (42, 42)	1	1	0	36.90	0	0					
47 - VILLAGE 2" (43, 43)	7	6	119	563.88	0	0					
48 - VILLAGE 3/4" (44, 44)	110	75	494	3,075.48	0	0					
49 - VILLAGE SEWER ONLY (45, 45)	7	0	10	0.00	0	0					
52 - FIRE SPRINKLERS (49, 49)	25	0	0	0.00	0	0					
53 - OUTSIDE RES SEWER (50, 50)	71	0	654.5	0.00	0	0					
68 - Water NSF	1	0	0	0.00	0	0	8.33				
Water Total	1208	385	6686.88	32,260.10	0	0	8.33	0	0	0	0
electric-small commercial	363	0	596621.4	79,050.71	0	0	0	16,491.40	2,626.05	7,068.19	0
12 - Commercial (4, 4)	31	0	58412	5,535.42	0	0		1,382.14	220.22		
16 - Operating Municipalt (8, 8)	2	0	0	24.86	0	0					
17 - Water Department (9, 9)	2	0	0	0	0	0					

EOM Billing Statistics Report

Service Rate# - Description

18 - Sewer Department (10, 10)
 73 - Electric Power Plant

electric-small commercial Total
 Grand Total

<u>Bills</u>	<u>Min. Bills</u>	<u>Usage</u>	<u>Charge</u>	<u>Usage</u>	<u>Demand</u>	<u>Contract</u>	<u>PCA</u>	<u>NYSCEs</u>	<u>Comm Tax</u>	<u>Res Tax</u>
10	0	55708	5,911.05	0			1,402.77	209.72		
5	0	70132	0.00	0						
411	0	980673.4	91,622.04	0			19,276.31	3,055.99	7,968.19	
4425	1011	2178996.3852	397,030.13	827	9,823.75	729.16	49,633.54	7,891.46	7,539.80	3,171.58

FDS - 213 Center St & 278 2nd Street Monthly Revenue & Expenses - November 2018

\$ 4,775.00 75.00

Account Description

REVENUE: 213 Center 213 Center	REVENUE: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 UNIT 3	HOUSE
\$ 1,125.00	\$ 1,350.00	\$ 1,175.00
\$ 75.00	\$ -	\$ -
TOTAL REVENUE	\$ 1,350.00	\$ 1,175.00

EXPENSES: 213 Center 213 CENTER	EXPENSES: 278 2nd Street UNIT 1 - 8124 UNIT 2 - 8327 8328	HOUSE - 8590 RE/8361 SW
\$ 173.85		\$ 13.50
\$ 59.88		\$ 97.87

Utilities		
Electric		\$ 13.50
Water/Sewer		\$ 97.87
Propane/Heating Oil		
Admin		
Salary (\$6.25 X 2 payperiods 140 hrs=\$875.00 divide by 25% and 75%) [\$25.51 x 25%=\$6.25]		\$ 656.25
Payment Agreement to Village		\$ 1,000.00
Total	\$ -	\$ 1,767.62

MAINTENANCE: 213 Center 213 CENTER	MAINTENANCE: 278 2nd Street UNIT 1 UNIT 2 UNIT 3	HOUSE
\$ 452.48	\$ -	\$ 605.00

Maintenance Repairs/Other
Supp HA ADMIN funds from 278 2nd St

Mattituck Enviro Services
Pine Oaks Landscaping

\$ -	\$ -	\$ -	\$ 28.75	\$ 120.00
\$ 452.48	\$ -	\$ -	\$ 753.75	\$ 753.75

MONTHLY FINANCIAL SUMMARY

Total Expenses	\$ 1,200.00	\$ 3,650.00
Interest Earned	\$ -	\$ -
Total Revenue	\$ 452.48	\$ 2,521.37
NET REVENUE	\$ 747.52	\$ 1,128.63

EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES \$ 747.52 \$ 1,128.63

**Financial Data Schedule - Monthly Revenue & Expenses
(HAP REGISTER) - Nov 18**

TOTAL HAP. PORT. UTILITIES 75,217.00 165.00 \$

Account Description	81	TOTAL VOUCHERS	Vouchers leased on last day of month
REVENUE:	75		
706 PHA HUD Operating Grants	6		New Vouchers Issued/No Lease/Searching
708 Admin fee revenues			
711 Interest Earned - HAP			
712 Interest Earned - ADMIN	0		Portable Vouchers
714 Fraud recovery			
TOTAL REVENUE	81		All other Vouchers

706 PHA HUD Operating Grants	\$ 76,088.00							
708 Admin fee revenues	\$ 7,305.00							
711 Interest Earned - HAP	\$ -							
712 Interest Earned - ADMIN	\$ -							
714 Fraud recovery	\$ -							
TOTAL REVENUE	\$ 87,169.00							
EXPENSES:								
Administrative Auditing fees	\$ -							
912	\$ -							
913	\$ -							
914	\$ -							
915	\$ -							
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1000	\$ -							

Account Description	Admin Sub-Total	Medical Total	Dental Total	Pension Total	FICA Total	Benefits Total
912	\$ 3,612.00	\$ 256.84	\$ 3,868.84			
913	\$ 2,185.50	\$ -0.00	\$ 2,185.50			
914	\$ 151.52	\$ -	\$ 151.52			
915	\$ 567.00	\$ 33.00	\$ 600.00			
916	\$ 276.13	\$ 19.63	\$ 295.76			
917	\$ 2,804.21	\$ 33.69	\$ 2,837.90			
918	\$ -	\$ -	\$ -			
919	\$ -	\$ -	\$ -			
920	\$ -	\$ -	\$ -			
921	\$ -	\$ -	\$ -			
922	\$ -	\$ -	\$ -			
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984	\$ -	\$ -	\$ -			
985	\$ -	\$ -	\$ -			
986	\$ -	\$ -	\$ -			
987	\$ -	\$ -	\$ -			
988	\$ -	\$ -	\$ -			
989	\$ -	\$ -	\$ -			
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995	\$ -	\$ -	\$ -			
996	\$ -	\$ -	\$ -			
997	\$ -	\$ -	\$ -			
998	\$ -	\$ -	\$ -			
999	\$ -	\$ -	\$ -			
1000	\$ -	\$ -	\$ -			

Account Description	TERMINATED	DECEASED	ABSORBED	RELINQUISHED
970 EXCESS OPERATING REVENUE OVER OPERATING EXPENSES				
973.1 PHA Utility Allowance	\$ 165.00			
973.2 HAP payments	\$ 75,052.00			
973 HAP, PORT and UTILITY TOTAL	\$ 75,217.00			
HAP & UTIL less Port payments	\$ 75,217.00			
Total Admin Revenue	\$ 11,081.00			
Total Hap Revenue	\$ 79,298.00			
Net HAP	\$ 4,062.00			
Net ADMIN	\$ 5,184.26			
TOTAL EXPENSES	\$ 83,193.64			
1000 EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	\$ 3,975.36			

TOTAL PORT IN \$ 0 **TOTAL PORT OUT \$ 0** **Village of Greenport total**

VILLAGE OF GREENPORT

Payment / Balance as of 12/11/2018

Grand Totals

	Count	Balance Amt	Count	Paid Amt
BID	7	1,940.78	108	48,549.20
SEWER	15	21,983.86	22	15,558.31
VILLT	33	27,497.47	992	961,312.56
WATER	15	14,088.38	23	9,040.46
Total PRINCIPAL		65,510.49		1,034,460.53
NSF			1	15.00
Total FEES				15.00
PEN			46	2,482.50
Total PENALTY				2,482.50
OVRPY	2	(3.04)	2	3.04
Total OVRPY		(3.04)		3.04
Total		65,507.45		1,036,961.07

VILLAGE OF GREENPORT Budget Adjustment Form

Year: 2019 Period: 12 Trans Type: B2 - Amend Status: Batch
Trans No: 4032 Trans Date: 12/11/2018 User Ref: ROBERT
Requested: A. HUBBARD Approved: Created by: ROBERT 12/11/2018
Description: TO APPROPRIATE RESERVES TO FUND THE COST OF MATERIALS FOR THE SIXTH AVENUE MAN HOLE PROJECT Account # Order: No
Print Parent Account: No

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	7,000.00
G.8120.202	MAJOR SEWER MAIN REPAIR,	7,000.00
Total Amount:		14,000.00

VILLAGE OF GREENPORT

Budget Adjustment Form

Year:	2019	Period:	12	Trans Type:	B2 - Amend	Status:	Batch
Trans No:	4072	Trans Date:	12/12/2018	User Ref:	ROBERT		
Requested:	P. PALLAS	Approved:		Created by:	ROBERT		12/12/2018
Description:	TO APPROPRIATE RESERVES TO FUND THE CLARK STREET REPAIR PROJECT				Account # Order:	No	
					Print Parent Account:	No	

Account No.	Account Description	Amount
G.5990	APPROPRIATED FUND BALANCE	8,500.00
G.8120.202	MAJOR SEWER MAIN REPAIR.	8,500.00
Total Amount:		17,000.00



236 THIRD STREET
GREENPORT NY 11944

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Fax: (631) 477-1877

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EXT. 215

TRUSTEES
JACK MARTILOTTA
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PAUL J. PALLAS, P.E.
EXT. 219

CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 7, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Debbie Boyle, *Assistant*
Department: Village Clerk Department

Village Clerk December 2018 Work Session Report

VILLAGE of GREENPORT - BOARD of TRUSTEES WORK SESSION
to be presented at the meeting held on December 20, 2018
Report of Sylvia Lazzari Pirillo, Village Clerk

For Board Discussion

Wetlands Permit Application submitted by applicant Robert Bohn
on behalf of Stirling Cove Condo Association.

Contracts

Two copies of the agreement between the Village and the
Greenport Hockey Club were mailed for execution to the Club on
November 27th.

Two copies of the agreement between the Village and the
Greenport Open Hockey League were mailed for execution on
November 27th.

The Service Award Program Plan Document was executed on
November 27th, as was the Service Award Program Notice of
Amendment.

The contract between the Village and Firematic Supply
Company, Inc. was fully executed on the 27th of November. A
fully executed copy was mailed to Firematic on the 28th of
November.

The contract between the Village and Dave Murray Construction, Inc. was fully executed on November 27th.

AN IMA with the Town was created, and sent to the Town on November 30th, for the Village's use of the Town "vac-truck".

A fully executed original of the Road-End Drainage Improvement Project Contract was received on December 6th.

Financial

The Village received notification from the NYS OSC that \$ 9,320 is due to the Village from the Southold Town Justice Court for the month of October 2018.

Informational

Notification was received on November 19th that Local Law # 7 of 2018 (for the addition of a crosswalk on Main Street between Monsell Place and Bridge Street) was filed by the NYSDOS.

Notification was received on November 19th that Local law # 8 (amending Chapter 103 - Rental Properties - of the Village of Greenport Code) was filed by the NYSDOS.

A user profile was created for electronic services available through Comerica.

Legal Notices

The solicitation of bids for the removal and disposal of snow as required on Village streets was published in the November 29th edition of the paper, and was returnable on December 13th.

The solicitation of quotations for # 2 heating oil was published in the December 20th edition of the paper, and is returnable on January 8th.

The solicitation of quotations for diesel fuel will be published in the December 20th edition of the paper, and is returnable on January 8th.

The solicitation of quotations for 87 octane gasoline will be published in the December 20th edition of the paper, and is returnable on January 8th.

Requested Resolutions

RESOLUTION accepting the current Length of Service Award Program qualification parameters as adopted by the Board of Wardens of the Greenport Fire Department for the 2019 year-end service award points.

RESOLUTION adopting the attached SEQRA resolution regarding the approval of the Wetlands Permit Application submitted by applicant Robert Bohn on behalf of Stirling Cove Condo to construct approximately 150' of vinyl bulkhead 18" seaward, to remove two (2) 3' X 20' ramps and four (4) pilings, and to construct two (2) 4' x 90' open pile supported catwalks immediately adjacent to existing bulkheads, adopting lead agency status, determining that the approval of the application is a Type II Action for purposes of SEQRA and adopting a Negative Declaration determining that the approval will not have a significant negative impact on the environment.

RESOLUTION approving the Wetlands Permit Application submitted by applicant Robert Bohn on behalf of Stirling Cove Condo, per the public hearing held on November 26, 2018 to construct approximately 150' of vinyl bulkhead 18" seaward, to remove two (2) 3' X 20' ramps and four (4) pilings, and to construct two (2) 4' x 90' open pile supported catwalks immediately adjacent to existing bulkheads. Per the Conservation Advisory Council recommendation, the term of this permit shall be two years.

RESOLUTION scheduling a public hearing for 7:00 p.m. on January 24, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Costello Marine Contracting Corporation on behalf of Research Charters, Inc. at 204 Carpenter Street to: construct 246' of new bulkhead immediately in front of the existing bulkhead at the north wall, construct 100' of new bulkhead immediately in front of existing bulkhead at the east wall, construct 125' of new bulkhead immediately in front of existing bulkhead at the south wall, and fill all void areas landward of existing bulkheads and areas between old and new bulkhead; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION scheduling a public hearing for 7:00 p.m. on January 24, 2019 at the Third Street Fire Station, Third and South Streets, Greenport, New York, 11944 regarding the Wetlands Permit Application submitted by Wayne Turett and Jessica Leighton at 746 Main Street to: dredge from the dock of the property at 746 Main Street to the dock of the property at 714 Main Street to a depth of approximately 5' at MLW; and directing Clerk Pirillo to notice the public hearing accordingly.

RESOLUTION authorizing the solicitation of bids for the hauling of liquid sludge from the Village of Greenport Wastewater Treatment Plant, and directing Clerk Pirillo to notice the Request for Bids accordingly.

RESOLUTION approving the Lease Extension Proposal as attached, from Blackdot on behalf of T-Mobile, for the extension of the existing lease agreement between the Village of Greenport and T-Mobile from July 17, 2023 through July 17, 2028 for the site located at Washington Avenue.

Attachments:

SEQRA - Wetlands Permit Application - Robert Bohn - Behalf of Stirling Cove Condo (PDF)

T Mobile Lease Extension Proposal - Term Sheet (PDF)

BOARD OF TRUSTEES
VILLAGE OF GREENPORT

SEQRA RESOLUTION REGARDING WETLANDS PERMIT APPLICATION
OF APPLICANT ROBERT BOHN ON BEHALF OF STIRLING COVE CONDO

WHEREAS an application for a wetlands permit approval was filed by applicant Robert Bohn on behalf of Stirling Cove Condo, with the Board of Trustees of the Village of Greenport; and

WHEREAS the Board of Trustees of the Village of Greenport has duly considered the obligations of the Village of Greenport with respect to the wetlands permit application and the Board of Trustees of the Village of Greenport with regard to SEQRA, and completed a short form EAF for purposes of SEQRA, it is therefore;

RESOLVED that the Board of Trustees adopts Lead Agency status for purposes of SEQRA with regard to the consideration and approval of the wetlands permit application and it is further

RESOLVED that the Board of Trustees hereby determines that the approval of the wetlands permit application is a Type II Action for purposes of SEQRA; it is further;

RESOLVED that the Board of Trustees of the Village of Greenport hereby determines that the approval of the wetlands permit application;

Will not have a significant negative impact on the environment in the action, and;

Will not result in a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, substantial increase in solid waste production, a substantial increase in potential for erosion, flooding, leaching or drainage problems, and;

Will not result in the removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on habitats, or other significant adverse impact on natural resources, impairment of a critical environmental area and;

Will not result in the creation of a material conflict with a community's current plans or goals, and;

Will not result in the creation of a hazard to human health, and;

Will not result in a substantial change in land use, and;

Will not encourage or attract an additional large number of people to a place for more than a few days, and;

Will not result in the creation of a material demand for other actions, and;

Will not result in changes in two or more elements of the environment, each of which is not significant but when reviewed together are significant two ore more related actions each of which is not significant but when reviewed together are significant; and
the term of this permit shall be two years.

RESOLVED that a Negative Declaration is hereby adopted for purposes of SEQRA.

Upon motion by Trustee

seconded by Trustee

this resolution is carried as follows:

Dated: November 29, 2018



LEASE EXTENSION PROPOSAL – TERM SHEET

To: Paul P
 From: Taylor Foreman on behalf of T-Mobile
 Subject: Site #: LI13162C | Lease #: 28183 | Focus #: MF-308120.1
 Date: December 11, 2018

On the terms and conditions set forth below, T-Mobile would consider extending its existing lease agreement for the site located at:

Property / Site Address: Washington Ave Greenport , New York 11944
 Current Term Expiration Date: Jul 17, 2023

New Rent

- A. New Base Rent \$5,800.00
- B. New Rent Frequency Monthly
- C. New Escalations 3 %
- D. New Escalation Frequency Annual

New Term

- A. Number of Renewal Terms 5
- B. Renewal Term Length (months) 60

Rent Guarantee Period

- A. Rent Guarantee Period (months) 60
- B. Rent Guarantee Value \$369,515.85

Other

- A. Please verify or write in the correct legal ownership for this Property. Is this correct? Yes / No
~~Mayor George W Hubbard Jr.~~ THE VILLAGE OF GREENPORT
- B. Please verify or write in the correct address for the Property where the Site is located. Is this correct? Yes / No
 Washington Ave Greenport , New York 11944
- C. Please verify or write in the correct address for notice and correspondence. Is this correct? Yes / No
~~400 Front Street, P.O. Box 320 Greenport , New York 11944~~
 VILLAGE OF GREENPORT
 236 THIRD STREET
 GREENPORT, N.Y. 11944
 ATTN: VILLAGE CLERK

Landlord Initial: _____

Tenant Initial: _____

**This proposal will expire at the close of business 10 days from the date of this Term Sheet unless extended by a T-Mobile officer or director. Landlord may consent to the above terms outlined above by initialing as indicated above and returning to T-Mobile (add POC). Please note that this proposal is not a binding commitment and is subject to review and approval of documentation by all parties. Participation in this program is not required and T-Mobile will continue to abide by the terms of the original Lease Agreement between the parties, including exercising termination rights where they exist. If the parties agree to move forward with the proposed lease extension, they will enter into a mutually acceptable lease amendment, which documents the agreed upon terms and conditions in this Term Sheet.



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CLERK
SYLVIA PIRILLO, RMC
EXT. 206

TREASURER
ROBERT BRANDT
EXT. 217

Submitted: December 12, 2018
Meeting: December 20, 2018 7:00 PM
Work Session Meeting
To: Mayor George W. Hubbard, Jr.
Board of Trustees
Prepared By: Debbie Boyle, *Assistant*
From: Sylvia Pirillo, *RMC, Village Clerk*
Department: Mayor and Board of Trustees

Trustee Roberts December 2018 Work Session Report

Attachments:

MEMORANDUM

From: Trustee Doug Roberts
To: Mayor and Board of Trustees
Re: December, 2018 Work Session

December 13, 2018

1. Drainage problems from DeAl Concrete Work

There's been a lot of talk about 5th Street. This is 5th Avenue- the puddle on this particular day made the street effectively a one-lane street.



Where did this come from? South Street paving? I'm told no work is planned for 5th Avenue. This puddle is worse than what we have at 5th Street and Clark.

2 clauses from the DeAl Concrete concrete need to be examined:

Section 3.A: Scope of Services:

B. DeAl Concrete shall perform the Services specified in the Proposal in accordance with workman like standards and generally accepted practices.

Section 26

26. WARRANTY

DeAl Concrete Corp. shall procure and provide the Village with a written warranty of all Contract Work for a period of one year from the completion of the Contract Work.

In Witness Whereof, this Agreement has been executed by the Village and DeAl Concrete Corp. effective from the day and year first written above.

If you hired people to do work at your house and they left this mess, you'd ask the contractor to come back and fix it. This work is not to generally accepted practices.

We need to ask DeAl Concrete, not the taxpayers, to fund the drainage fixes required. But we must not let this slow down the work. This was promised before the winter freeze, and time is running out. We are told the work is happening the week of December 17, barring weather delays. Let's send the bill to DeAl.

2. East End Seaport Museum Contract

The operating agreement between the Village and the East End Seaport Museum specifically requires an annual report from the Museum Board of Directors to The Village Board. (Copy of agreement, with my highlights, attached to this report). The Village Taxpayers provide the use of the building to the museum in exchange for their operation of a museum that preserves and educates young people about our maritime heritage. The agreement wisely requires the Village and Museum to get on the same page each year about the programs provided and the financials. We haven't heard from The Museum in a few years since Ian Wile gave us a terrific presentation on their financials and their plans for new educational programs.

In the last couple of years, I've observed:

- Few, if any, educational programs for local kids
- Great turnover in the Museum board
- The museum is not open very often to passersby
- The Maritime Festival Program has increasingly moved away from maritime program and become essentially a street fair for artisans and food/alcohol purveyors – where are the pirates?
- Resistance to the Village Board's change in Sunday Morning street sales of alcohol policy at last year's festival to begin at noon instead of 9am.
- The 2017 EESM Tax Return filed with the IRS- a public document because of the organization's 501c3 status, shows a loss of approximately \$45K, reducing their fund balance from \$90K to \$45K.

Of all these, the last point is the most concerning. As the people responsible for protecting the Village's interests, we must get to the bottom of the \$45K loss immediately and, if necessary, move to make a change via the Operating Agreement's provisions to protect the Village.

My goal is to make sure that the stated goals of the Village's Operating Agreement with the EESM can be accomplished: "...To provide and educational medium in maritime heritage and aspects of the area and will educationally benefit the local schools, general public, and community organizations." It should be mentioned, additionally, that the museum is chartered by the NYS Dept of Education to provide maritime educational services.

2 months ago, I sent an email to the Mayor and VB asking us to send a letter to the EESM asking them to come meet with us, per the operating agreement. Getting no

response, late in November, I sent an email to people I know to be involved in the EESM leadership with cc: to the VB, asking them if they can come and provide the contractually required annual report, and the only response I received was from people who said they were no longer involved. I did contact the person I was told is the new president, who said he would be in touch- a good start. Let's have this discussion at next month's meeting.

The EESM facility has enormous potential to provide educational services to local kids and visitors. It's one of the best pieces of real estate in the Village. For a Village like ours to have only one free opportunity for kids to get out on the water – via Mr. Berson's Glory Going Green- is not right! The museum is just steps from the Visitor's Dock, which could be a great staging area for a Village rec boating program that could include SUPs, Kayaks, Opti sailboats, and so much more.

For examples of what is possible, check out the Maritime Museum in Sayville.
<https://www.limaritime.org/>

Check out what Oyster Bay is doing with boat rentals at their waterfront. People can book boating lessons or bare boat rentals. This generates revenue to cover costs for the program and keeps people in the Village's territorial waters.
<https://www.thewaterfrontcenter.org/rentals/>

Our kids deserve great, robust maritime educational programs as well. Let's talk with the museum about their financials and their plans and think critically as a board about whether the current agreement is accomplishing its stated goals.

3. Unresolved issues from previous months

Just keeping a running list for everyone

- LWRP – need to reopen, propose a LWRP committee to provide recommendations and advice to VB
- Parking in Adams Street lot- 1 hour
- Limit long-term parking in the "Jitney" lot
- Discussion and negotiation of sewer hookup rate program outside the Village for intense development and individual homeowners incenting hookups instead of the ad hoc one-offs that we are doing now

MARITIME MUSEUM MANAGEMENT AGREEMENT

AGREEMENT made and entered into on _____, 1993 by and between the Village of Greenport, a municipal corporation organized and existing under the laws of the State of New York, with its principal office at 236 Thirds Street, Greenport, New York 11944 hereinafter the ("Village"), and the East End Seaport and Marine Foundation, Inc., a not for profit corporation organized and existing under the laws of the State of New York, with its principal office at 1 Bootleg Alley, Greenport, New York 11944, (hereinafter the "Foundation").

WHEREAS, The Long Island Railroad Company, a corporation of the State of New York with offices at Jamaica Station Building, Sutphin Blvd. and Archer Avenue, Jamaica, New York 11345 (hereinafter the "LIRR") is the fee title owner of certain property, described in exhibit A annexed hereto, which property includes a building previously used by the LIRR as a railroad passenger station (the "Railroad Passenger Station Building"), and

WHEREAS, by Lease Agreement dated August 14, 1981 the LIRR leased said certain property including the railroad passenger station to the County of Suffolk (hereinafter the "County"), and

WHEREAS, by Sublease dated December 22, 1982 the County sublet said certain property including the railroad passenger station to the Village, and

WHEREAS, the August 14, 1981 Lease Agreement and the December 22, 1982 Sublease were amended by a First Amendment of Lease and Sublease dated January 22, 1993 entered into between the LIRR, the County and the Village, and

WHEREAS, the Village applied for and obtained from the New York state Office of Parks, Recreation and Historic Preservation (hereinafter "Parks"), a grant to partially finance the historic renovation of the railroad passenger station so as to enable the Village to establish the railroad passenger station as a Maritime Museum, and

WHEREAS, pursuant to said grant the Village and Parks entered into a Project Agreement dated April 9, 1992, and

WHEREAS, pursuant to said grant the Village and the LIRR executed a certain Preservation Covenant dated December 31, 1992, and

WHEREAS, copies of the executed Lease Agreement dated August 14, 1981, the Sublease dated December 22, 1982, the First Amendment of Lease and Sublease dated January 22, 1993, the Project Agreement dated April 9, 1993 and the Preservation Covenant dated December 31, 1992 (hereinafter collectively referred to as the "Underlying Agreements") have been provided to the Foundation, and

WHEREAS, the Village recognizes having a maritime museum in the Village will be in the best interests of the Village, will provide and promote a historic record of the maritime heritage of the area, will be a significant tourist attraction, will result in beneficial support to the local businesses, will provide an

educational medium in maritime heritage and aspects of the area and will educationally benefit the local schools, general public, and community organizations, and

WHEREAS, the Village recognizes the need to have a dedicated not-for-profit organization manage the maritime museum, and

WHEREAS, at a meeting of the Board of Directors of the Foundation duly called and held on _____

_____ said Board of Directors adopted a resolution authorizing the President of the Foundation to execute this Agreement, and

WHEREAS, at the _____ meeting of the Village Board of Trustees the following resolution was unanimously adopted:

That the Village of Greenport hereby retain to the East End Seaport and Marine Foundation, Inc. to manage the East End Seaport and Marine Foundation Museum in accordance and pursuant to the Management Agreement which the Mayor is hereby authorized to execute on behalf of the Village.

NOW, THEREFORE IT IS AGREED AS FOLLOWS:

1. MANAGEMENT PERIOD AND FEE

For and in consideration of one dollar (\$1.00) per year and the covenants and agreements of the East End Seaport and Marine Foundation, Inc. and the Village hereinafter contained and subject to paragraph 2 hereof and the cancellation provisions in the Underlying Agreements, the Foundation agrees to professionally manage the East End Seaport Maritime Museum in a manner to enhance and promote the maritime heritage, marine and seaport history of Eastern Long Island, and to promote the business of tourism as a supplement to the local economy and the well being of the Village of Greenport.

Subject to paragraph 2 hereof and the cancellation provisions of the Underlying Agreements the initial management period shall be for a ten (10) year period with options for renewal for five (5) year increments.

2. CANCELLATION [?]

After the initial two (2) year period, either party may withdraw from and cancel this Agreement by the giving of a six (6) month notice to the other party.

3. LIMITATIONS ON MANAGEMENT

The maritime museum shall be located in that portion of the Railroad Passenger Station building designated and set out on a map of the building annexed hereto as Schedule A. The Foundation's management of the maritime museum is expressly limited, subject and subordinate to the terms and conditions set forth in the Lease Agreement dated August 14, 1981, the Sublease dated December 22, 1982, the First Amendment of Lease and Sublease dated January 22, 1993, the Project Agreement dated April 9, 1992 and the Preservation Covenant dated December 31, 1992 (the "Underlying Agreements"). The Foundation represents it has been provided with copies of the Underlying Agreements and is familiar with terms and conditions thereof and same are incorporated herein by reference. In the event of occurrences which are provided for in the Underlying Agreements which prevents the Village's continued use of the Railroad Passenger Station building by the Village then, in that event, the Foundation will vacate the Railroad Passenger Station Building upon reasonable notice by the Village to the [?]

2,
Foundation and the Foundation hereby waives any claim for a return of amounts of its pledge paid pursuant to this Agreement.

4. CHANGES TO RAILROAD PASSENGER STATION

The Foundation shall not make or cause to be made structural alterations to the Railroad Passenger Station Building prohibited by the Underlying Agreements and the Foundation shall not make or cause to be made any structural alteration to the Railroad Passenger Station Building without the prior written consent of the Village, Parks and the LIRR. In the event the Foundation makes or causes a prohibited or unauthorized alteration to the Railroad Passenger Station Building the Foundation hereby agrees to indemnify and hold harmless the Village from any and all losses, claims, costs, liens and expenses incurred by the Village as a result of such alteration.

5. REVIEW OF FOUNDATION'S MUSEUM MANAGEMENT BY VILLAGE

Once each year the Foundation's Directors, Officers, and/or Museum personnel shall appear before the Village Board of Trustees or any duly appointed Village employee or committee to discuss the Museum management.

6. FOUNDATION'S MANAGEMENT RESPONSIBILITIES

The Foundation agrees to, as a minimum provide the following:

- a. Actively pursue the collection of maritime artifacts and appropriately display same in a manner generally recognized as appropriate for display and educational purposes.

- b. Provide general acceptable levels of protection for such artifacts, including the carrying of appropriate insurance as set forth herein. ✓
- c. Maintain accurate records of artifacts, including source, background history, name of donors, and other pertinent information. ✓
- d. Provide staff to manage the Museum and its artifacts including both full time and part time, as well as volunteer personnel. ✓
- e. Provide appropriate staff with appropriate background and training to maintain the Museum displays, provide information to visitors, and professional maintenance and display of artifacts and other Museum displays. ✓
- f. In addition to providing staffing during the hours of operation, provide additional staffing to handle special tours and educational groups. ✓
- g. Actively pursue a plan of changing of exhibits and activities so as to provide a continued update of displays to maintain continued interest in the Museum's activities. ✓
- h. Maintain the interior of the Museum portion of the building in a clean and presentable condition to include, but not be limited to, periodic painting and minor repairs. ✓

7. VILLAGE RESPONSIBILITIES

- a. Maintain the exterior of the building in accordance with provisions of the Underlying Agreements. ✓
- b. Upon request of the Foundation assist in the planning of exterior landscaping but the Village shall not be required to expend any funds with respect to said planning. ✓
- c. Assist the Foundation in the planning of a salt water circulating system for the Sea Life Exhibit but the Village shall not be required to expend any funds with respect to said planning. X
- d. Assist the Foundation in the planning for the development of a wetlands along the bulkhead of the Long Island Railroad leased property primarily for public educational purposes and for bulkhead protection but the Village shall not be required to expend any funds with respect thereto. X

8. FOUNDATION EMPLOYEES

The Foundation represents it will maintain workers compensation insurance coverage for any person employed by it in any capacity to perform any work in relation to this Agreement. The Foundation shall not allow any person to perform any work under any conditions unless such person is covered by Workers Compensation Insurance Coverage. The Foundation shall provide to the Village a certificate of insurance evidencing such coverage. ✓
2
1

9. INSURANCE

The Foundation covenants to provide and keep in force, during the term of this lease for the benefit of the Village, general liability insurance policies in standard form protecting the Village against any liability whatsoever, occasioned by accidents or disasters, on or about the railroad passenger station or any appurtenances thereto. Such policies are to be written by good and solvent insurance companies, licensed to do business in the State of New York, in the amount of the type and in the following amounts:



#1

BUSINESS PERSONAL PROPERTY (EXHIBITS AND ARTIFACTS)

- Special Form, Including Theft
- Replacement Cost
- 90% Coinsurance
- Limit: Loc. # 1: Museum - - - - - \$ 15,000.
- Deductible - - - - - \$ 250.

COMPREHENSIVE GENERAL LIABILITY LIMITS

- General Aggregate - - - - - \$1,000,000.
- Products/Completed Operations Aggregate-\$1,000,000.
- Each Occupance - - - - - \$ 500,000.
- Personal & Advertising Injury - - - - - \$ 500,000.
- Fire Damage - - - - - \$ 300,000.
- Medical Expense - Each Person - - - - - \$ 5,000.

SUPPLEMENTAL COVERAGE

- Special Broad Form - - - - - Included
- Additional Insured -
 Village of Greenport - - - - - Included

10. MODIFICATION AND WAIVER

Neither this agreement nor any provision hereof shall be amended or modified or deemed amended or modified, except by an agreement in writing duly subscribed and acknowledged with the same formality as this agreement, except as expressly provided herein.

why?
Any waiver by either party of any provision of this agreement or any right or option hereunder shall not be deemed a continuing waiver and shall not prevent or estop such party from thereafter enforcing such provision, right or option, and the failure of either party to insist in any one or more instances upon the strict performance of any of the terms or provisions of this agreement by the other party shall not be construed as a waiver or relinquishment for the future of any such term or provision, but the same shall continue in full force and effect.

11. ASSIGNMENT

✓ The Foundation shall not assign this Agreement without the prior written consent of the Village which shall not be unreasonably withheld.

12. APPROVALS NECESSARY

This Agreement shall not be binding upon the parties hereto until approved by Parks and the LIRR.

13. MISCELLANEOUS

In the event that the Village and/or the Foundation is served with any notice, citation, summons, or other document alleging a violation of any law or regulation of governmental authority as a result of the Foundation's actions or inactions, the Foundation shall immediately notify the Village and shall hold harmless and indemnify the Village regarding any such violation and the Foundation agrees to pay any resulting fines or penalties and promptly remedy any state of facts which gave rise to the violation.

Any notice required to be given under the terms of this Agreement, or by any statute or ordinance now or hereafter in force, may be given personally or by certified mail by enclosing such notice in a postpaid envelope directed as follows:

(A) To the Village at 236 Third Street, Greenport, New York 11944, Attn: Village Clerk, or at such other address as the Village may from time to time designate in writing.

(B) To the Foundation at One Bootleg Alley, Greenport, New York 11944, or at such other address as the Foundation may from time to time designate in writing.

All personal property placed in the Railroad Passenger station Building shall be at the risk of the Foundation, or the owner of said personal property, and the village shall not be liable for any

damage to said personal property or to the Foundation arising from the bursting, leaking of water, heat, steam, or air conditioning pipes or systems or units, or any other leakage, or from any act of negligence of any other person or entity, or occupants of the Railroad Passenger Station Building.

14. FINANCIAL MANAGEMENT ACTIVITIES OF THE MUSEUM
AND ACCOUNTABILITY.

It is recognized by both parties that the Museum has the ability to generate income from variety of sources including visitor fees, donations by individuals and corporations, from specific grants, etc. As part of its management agreement the Village requires the Foundation to actively pursue these avenues of income and agrees to assist and support the Foundation in these efforts wherever possible and appropriate to include the following:

- a. The Village will assist the Foundation in making at least one (1) grant application each year. It shall be the Foundation's responsibility to prepare any necessary applications or provide documentation relative to said grant applications.

From the generated income the Foundation agrees to the following:

- a. Payment of all costs associated with the management of the Museum.
- b. Payment of all costs associated with installation and maintenance of artifacts and exhibits.
- c. Payment of all costs associated with museum housekeeping, including Museum toilets.

d. Payment of 1/3 of metered electricity for the whole building beginning of July 1994. (The 1/3 is an estimate based on a projected ninety (90) days of opening each year, the low setting of thermostats during unoccupied periods, and the efficient heating and cooling system installed. The 1/3 estimate would be eliminated at time of separate meter installation.) ✓

e. Use the Foundations' efforts and resources to fulfill a pledge of \$100,000.00 less the \$19,000. already paid to the Village or expended by the Foundation on building renovation. Accordingly, the Foundation agrees to fulfill the remainder of said pledge by making ten payments of eight thousand one hundred (\$8,100.00) dollars to the Village, the first payment to be made on the 15th day of September 1994 and thereafter on the 15th day of September of each and every year until and including the year 2003. To facilitate this effort the Foundation will once each year on a date selected by the Village and the Foundation submit to the Village a brief financial plan for the Museum for the following year. These pledged funds shall be paid directly to the Village. No amounts expended by the Foundation to third parties shall decrease the remaining amount of the pledge without the prior approval of the Village Board of Trustees.

ask
Jensen
a loan from
Village?

15. DEFAULT

Either party shall give the other a six (6) month written notice of intention to terminate this agreement upon the other party's default in abiding to the terms and conditions hereof which notice shall state the nature of the default. The party receiving the default notice shall have sixty (60) days from the date of the notice to remedy the default. ✓

The Foundation and not any individual officer, director or employee of the Foundation shall be responsible for the Foundation's duties and responsibilities set forth herein and the Village shall not seek to hold any individual officer, director or employee of the Foundation liable for default of the Foundation's duties and responsibilities set forth herein. ✓

16. UTILITIES

WATER AND SEWER - In consideration of providing toilets available to the public during Museum hours and the maintenance and cleaning of same, the Village of Greenport will not charge the Foundation for water and sewer during the period of this Agreement. ✓

ELECTRIC - Whereas the Museum is expected only to be open approximately ninety (90) days per year compared to projected 365 days use of the rest of the facility, and whereas the Village in the referenced underlying Agreements agreed to provide non-reimbursable electric service for the Long Island Railroad comfort facilities, and whereas presently there is only one (1) meter for the entire facility, the foundation agrees to pay one-third (1/3) of the total facility electric bill until separate metering facilities can be installed. ?

